

**SPECIAL CITY COUNCIL WORK PLANNING SESSION
OF THE CITY OF LEON VALLEY, TEXAS
MAY 28, 2011**

The City Council of the City of Leon Valley, Texas, met on the 28th day of May, 2011 at 8:30 a.m. at the Kinman House, at 6417 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

1. CALL TO ORDER, AND DETERMINE A QUORUM IS PRESENT.

Mayor Riley called the Special City Council Work Planning Session to order at 8:35 a.m. and asked that the minutes reflect the following City Council Members were present: Hill, Reyna, Baldrige, Dean and Biever.

City Manager Longoria was in attendance.

- 2. REVIEW CITY COUNCIL CONDUCT & CITY COUNCIL INTERACTION.** The City Council reviewed its Resolution regarding City Council conduct and interaction during Council Meetings.
- 3. DISCUSS MEETING EXPECTATIONS.** The City Council discussed with the City Manager expectations regarding City Council Meetings.
- 4. BUDGET.**
- a. Fiscal Year 2012 General Fund Budget.** There was a general discussion regarding upcoming budgeting topics and issues including the effective tax rate.
 - b. Grass Valley Pool status.** There was a general consensus to find a way to keep the Grass Valley Pool open after the completion of the one year contract authorized by the City Council recently.
 - c. Need for Project Coordinator Position for Development Department.** There was a consensus that the Project Coordinator Position for the Development Department needs to be staffed with no additional funding.
 - d. Financing Plan for Community Facilities.** The ad-hoc Capital Facilities Committee will explore options for financing which could include allowing the public to vote on a bond issue.
- 5. ECONOMIC DEVELOPMENT.** The City Council had a general discussion on the City's key economic development initiatives that include Bandera Road Beautification, the Town Center Project, Fiesta Dodge Property Development, Poss Road Redevelopment & Beautification and undeveloped property within the City. Key point made is the need to make progress in completing these projects.
- 6. TRANSPORTATION.** General discussion was held concerning long term traffic plans proposed by TXDOT and VIA Metro Transit Options including leveraging funding for a Hike & Bike Trail system. The City Council stressed that **consideration** of the various options should be based on thorough research and factual data on potential impact to the community. They asked staff to follow-up on the TXDOT resolution and direction previously approved by the City Council.

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7. CODE COMPLIANCE.

a. Maintenance of Private Properties to Uphold Local Property Values. The City's Code of Ordinances needs to be strengthened to uphold property values. Attention needs to be given to major corridor properties in and out of the City and on main City roadways.

8. COMMUNICATIONS.

a. Staff Recommendations to City Council. The staff should make recommendations on city business and issues before the city council on mayor and council communications. The Staff recommendations are to be succinctly worded, proper backup material presented and other potential options or alternatives indicated for the Council's consideration.

b. City Council Communications with City Staff. Communications should be funneled through the City Manager, when and where possible, to ensure he has a clear understanding of Council's concerns while ensuring access to information. The focus is to ensure that staff is responsive and provides complete meaningful information.

c. Continue Work Session Agenda Item during Regular City Council Meetings. Include a listing of upcoming council work topics labeled as "Future Agenda Items."

9. CITY MANAGER EXPECTATIONS.

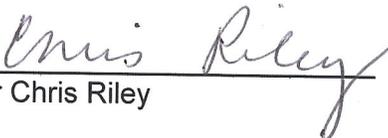
a. Establish Priorities and Focus for City Management Team. Focus on teambuilding, and providing complete professional level staff work with the goal of bringing projects to completion. The following list of priorities was compiled:

Priorities 2011-2012

1. Move along Town Center Project with Due Diligence
2. Work on Entry Way Beautification of Bandera Road
 - LVHS Triangle Property
 - Don't Forget South of 410—HEB/CHA CHAs
3. Budget – Add Community Development Assistant
4. Code Compliance—Strengthen Code
5. Look to increase Fees to Increase Revenue (Towing & Development Fees)
6. Fiesta Dodge Property—Land Use – Visioning Meeting, 6/22/11

10. The City Council was given an opportunity to discuss other operational or policy Issues pertaining to the City of Leon Valley. None were identified.

11. Adjourn. The meeting adjourned at 12:30 p.m.



Mayor Chris Riley

ATTEST:



Janie Willman, City Secretary

