

**CITY COUNCIL MEETINGS OF THE CITY OF LEON VALLEY, TEXAS  
MAY 3, 2011**

The City Council of the City of Leon Valley, Texas, met on the 3<sup>RD</sup> day of May, 2011 at 7 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**REGULAR CITY COUNCIL MEETING – 7:00 P.M.**

1. **Call to Order, Determine a Quorum is Present, and Pledge of Allegiance.**  
Mayor Riley called the Regular City Council Meeting to order at 7:00 p.m. and asked that the minutes reflect the following City Council Members were present: Garcia, Reyna, Baldrige, Dean and Nelson.

The following staff members were present: Interim City Manager Brummett, Assistant City Attorney Onion, City Secretary Willman, Community Development Director Flores, Economic Development Director Ryan, Human Resources Director Caldera, Library Director Miller-Trent, Police Chief Wallace, Public Works Director Vick, and Assistant Public Works Director Stolz.

Councilman Reyna led the assembly in the Pledge of Allegiance.

2. **Public Works Proclamation Declaring May 15 – 21, 2011, as “National Public Works Week” in the City of Leon Valley.** Mayor Riley presented a proclamation for National Public Works Week to Public Works Director Vick and Assistant Public Works Director Stolz. She expressed the Council’s appreciation for the work done by the Public Works Department. Mr. Vick informed the Council that his 22 employees appreciate the recognition.
3. **Presentation of the Annual Report by the Historical Society of Leon Valley, Darby Riley, President.** Mayor Riley announced that this agenda item has been moved to the next Regular City Council Meeting Agenda to allow for the development of presentation materials. It was announced that the Council received the Annual Report in its agenda packet for this evening’s meeting.
4. **Citizens to be Heard and Time for Objections to the Consent Agenda.**  
*“Citizens to be Heard” is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.*

Steven Price, 6300 Rue Marielyne, read a letter addressed to Lauri Eaton, Editor, of the *Northwest Weekly* submitted over the typed signatures of Al Baldrige and Al Uvietta regarding a fine imposed on Councilman Art Reyna by the Texas Ethics Commission for failure to report campaign contributions made on behalf of another council candidate in 2010.

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**Consent Agenda**

*All of the following items on the Consent Agenda are considered to be self-explanatory by the Council or have been previously discussed and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.*

Motion by Councilman Dean and second by Council Member Nelson to approve the Consent Agenda as presented. Voting Aye: Garcia, Baldrige, Nelson, and Dean. Voting Nay: None. Mayor Riley announced the motion passed.

5. **Consider Approval of the April 19, 2011 Minutes of the Special and Regular City Council Meetings. (Willman)**
6. **Consider Action on M&C # 05-01-11 Authorizing the City Manager to Execute an Agreement with the Leon Valley Community Association, Inc., for the Operation of the Grass Valley Pool (City Pool Facilities Located at 6600 Strawflower). (Brummett)** The approval of this agenda item authorized the city manager to renew the lease for the operation of the Grass Valley Pool for a period of 12 months contingent on meeting all contract requirements by the specified deadlines detailed in the mayor and council communication.

**Regular Agenda**

7. **Continuation of Consideration of Action on Specific Use Permit Request #2011-268 with Attached Ordinance, Initially Commenced on April 19, 2011, M&C # 05-02-11, a Request by Debra Sauer, Applicant, to Allow Operation of an "Auditorium, Convention Center, or Other Similar Meeting Facility," Specifically a "Banquet Hall," a B-3 (Commercial) Zoned Property Within the Sustainability Overlay, Being Lot 58, Block 3, CB 5784, Crossways-Floyd Subdivision, Located at 6737 Poss Road, Suite #300. On March 22, 2011, the Zoning Commission recommended approval of the request by a vote of 7-0. (Flores)**  
Community Development Director Flores introduced the case facts pertaining to the Specific Use Permit Request before the City Council. She noted this agenda item is a continuation of the Specific Use Permit Request initially presented to the City Council on April 19 with the public hearing conducted the same date. At the April 19 meeting, Council raised questions regarding the parking capacity, parking location, and hours of operation for the remaining businesses in the area.

The Council voted on April 19 to postpone action on the request to its May 3 agenda to allow for clarification of the available parking and attorney review that the parking cooperative agreements to obtain the six additional parking spaces or right to access and use of the six additional parking spaces are legal and binding.

The Council considered example cooperative parking agreement documentation provided by the City Attorney. Council also considered additional information provided by Ms. Sauer including two updates on the progress to obtain signed cooperative parking agreements, a proposal to repair and stripe asphalt at 6737 Poss Road, and a signed letter from Larry Little regarding the authorized use by Fountain Bleu of parking spaces for buildings 1 through 3 for property located at 6737 Poss Road.

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The Council asked a number of questions regarding whether Mr. Little would have items stored in some of the parking spaces moved in time for both the upcoming event and to allow for the resurfacing and the re-striping to be completed within the 45 days. Mr. Brummett indicated that Mr. Little shared his feeling that 45 days is fair.

Motion by Councilman Garcia and second by Councilman Reyna to issue the Specific Use Permit (SUP) # 2011-268 authorized in the attached ordinance contingent upon the parking being striped, cooperative agreement(s) being submitted, and materials onsite moved within 45 days of approval of the Specific Use Permit, otherwise the SUP is null and void. Voting Aye: Garcia, Reyna, Baldrige, Dean, and Nelson. Voting Nay: None. Mayor Riley announced the motion carried.

**8. City Manager's Report. (Brummett)  
Informational Issues.**

- **City Contracts.** A list of City Contracts have been presented in chronological order with those contracts which have expired or are expiring in the near future presented. The Council asked if they can obtain the list indicating how contracts may be renewed. Mr. Brummett indicated that some of the contracts that need extensive lead time in acquiring requests for proposals will have to be placed on the Council's agenda with as much lead time as possible. One such contract is the contract for solid waste management. The Council will have to consider it in July in order to task staff with direction on how to proceed.
- **CPS Poles in the Natural or Wilderness Area.** Representatives from CPS Energy met with the Mayor and the City Manager to discuss the Helotes, Bandera, Grissom Re-build of an existing 138-kilovolt transmission line located in the Bexar County area. The poles will weatherize to a different color in the natural area to allow them to blend.
- **Request for Proposal (RFP) for an Insurance Broker of Record.** City employees comprising an ad-hoc committee are studying 9 proposals received in response. The committee will bring forward a recommendation to the Council with the top 3 proposals. Council asked if it is possible to get all the information presented in a grid so that side-by-side comparisons may be done of the proposals.
- **Meeting with the Texas Department of Transportation (TxDOT).** Police Chief Randall Wallace and the City Manager met with representatives from TxDOT regarding proposed speed limit changes on IH-410 and the frontage road along IH-410. The item will be coming to the City Council within one or two meetings. The speed limit will be approved in Austin by minute order. The Council will have to approve the change in speed limits on the frontage road by ordinance. The Council asked a question about the number of signs that will have to be replaced.

**9. Citizens to be Heard.** There were no citizens to be heard during this agenda item.

**10. Announcements by the Mayor and Council Members.**

*At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.*

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**Community Events:**

- A. **Pet Parade, May 14, 2011, 10 a.m. – 12 Noon, at the Leon Valley Community Center, 6427 Evers Road, Leon Valley. (Mayor Riley)**
- B. **A Taste of Leon Valley, Sunday, May 15, 2011, 2 p.m. – 6 p.m., Leon Valley Community and Conference Center, 6427 Evers Road, Leon Valley, 78238. (Mayor Riley)**
- C. **As of Tuesday, April 12, Stage I of the City's Water Conservation Program is in effect. The Edwards Aquifer has dropped below 660 feet above sea level. Any use of water should be prudent and conservation oriented. All Leon Valley residents are required to comply with conservation measures.**
- D. **Committee Appointments for Capital Projects.** Mayor Riley announced that Councilman Dean and Olen Yarnell agreed to co-chair the Committee for Capital Projects. Mike Davis from the Leon Valley Economic Development Corporation has agreed to serve on the Committee.

Councilman Garcia announced that he attended a TML Conference on Budgeting for Performance for Small Cities on a scholarship. The class focused on making the budget easily understood by the general public.

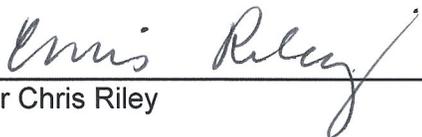
Councilman Reyna spoke to the success of the TML Region 7 Business Dinner in Bandera. He cited that it is an incredible example of what a small town can do when it is mission-focused.

**Executive Session**

- 11. **Executive Session in Accordance with the Texas Government Code.**  
The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no executive session held under this agenda item.

- 12. **Adjourn.** Motion to adjourn by Councilman Reyna and second by Council Member Baldrige at 7:38 p.m.

  
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Mayor Chris Riley

ATTEST:

  
Janie Willman, City Secretary

