

**CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS
APRIL 5, 2011**

The City Council of the City of Leon Valley, Texas, met on the 5th day of April, 2011 at 7 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR CITY COUNCIL MEETING – 7:00 P.M.

1. **Call to Order, Determine a Quorum is Present, and Pledge of Allegiance.**
Mayor Riley called the Regular City Council Meeting to order at 7:00 p.m. and asked that the minutes reflect that the following City Council Members were present: Garcia, Baldrige, and Dean. Mayor Riley announced that Councilman Reyna and Council Member Nelson have excused absences due to an avoidable transportation delay and family commitments.

The following staff members were present: Interim City Manager Brummett, City Attorney McKamie, City Secretary Willman, Economic Development Director Ryan, Fire Chief Irwin, Human Resources Director Caldera, and Police Chief Wallace. Grant Writer Kathryn Word was also present.

Councilman Jack Dean lead the assembly in the Pledge of Allegiance.

2. **Citizens to be Heard and Time for Objections to the Consent Agenda.**

“Citizens to be Heard” is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

Mr. Al Uvietta, 6923 Sunlight Drive, informed the City Council that VIA did finalize its draft plan; the Bus Rapid Transit (BRT) link in Leon Valley remains. Mr. Uvietta indicated that the draft plan will now be submitted to the Federal government for consideration for funding.

Consent Agenda

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council or have been previously discussed and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests. There were no items removed from the Consent Agenda for separate consideration.

Motion by Councilman Dean and second by Council Member Baldrige to approve Consent Agenda Items 3 through 6. Voting Aye: Garcia, Baldrige, and Dean. Voting Nay: None. Mayor Riley announced the motion carried.

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3. **Consider Approval of the March 15, 2011 Minutes of the Regular City Council Meeting. (Willman)**
4. **Consider Approval of the March 16, 2011 Minutes of the Special City Council Meeting. (Willman)**
5. **Consider Action on M&C # 04-01-11 Making Appointments to City Boards, Committees, and Commissions by Minute Order. (Mayor Riley)**
6. **Consider Action on M&C # 04-02-11 with Attached Ordinance Approving Adjustments to the Original Fiscal Year 2011 Budget to Authorize Rollover of \$54,500 from the Fiscal Year 2010 Budget as Authorized in M&C # 05-02-10 to Pay Halff & Associates for Professional and Contractual Services for Phase II of the Master Redevelopment Plans. (Willman)**

Regular Agenda

7. **Consider Action on M&C # 04-03-11 Authorizing and Creating the City of Leon Valley Parks Bucks Program and Establishing a Reserve Fund to Benefit Park Development through Voluntary Contributions. (Kathryn Word)**

Grant Writer Kathryn Word introduced this item as being a program in operation in other Texas cities and a program which the City of Leon Valley Parks Commission considered and recommended be brought forward to the City Council for consideration. The Program would allow Leon Valley residents to support the City's park development through voluntary contributions billed as part of the water utility invoicing on a monthly basis at \$1 or through one-time contributions in varying amounts. The use of the funds would be dedicated for park improvements including public owned and maintained park areas and areas providing connectivity via trails or infrastructure to the public park system. Ms. Word indicated that upon the Finance Director and City Attorney's advice that the new reserve fund be established by ordinance if the program is approved. Ordinance language will be brought to the next regular meeting for the Council's consideration, should the Council take affirmative action this evening.

Motion by Councilman Dean and second by Councilman Garcia to authorize and approve the creation of the City of Leon Valley Parks Bucks Program and that a Reserve Fund to benefit Park Development through Voluntary Contributions be established. Voting Aye: Garcia, Baldrige, and Dean. Voting Nay: None. Mayor Riley announced the motion carried.

Council clarified that the establishing ordinance language for setting up the Reserve Fund be placed for consideration on the next Consent Agenda.

8. **Consider Action on M&C # 04-04-11, with Attached Ordinance Authorizing the Interim City Manager to Renew the Independent Contractor Agreement for Grant Writing Services and to Approve Associated Budget Adjustment from the General Fund Reserve in an Amount Not to Exceed \$50,000. (Brummett/Word)**

Grant Writer Kathryn Word briefly presented the Council with an overview of her work on the City's grants and other work initiatives to date. Councilman Dean commented favourably that he was informed by the City Manager as to Ms. Word's positive contributions to the City's operation over and above grant writing.

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Motion by Council Member Baldrige and second by Councilman Dean to adopt the attached Ordinance with the following amendments: that the Approved Associated Budget Adjustment from the General Reserve Fund be in an amount not to exceed \$25,000 and that the M&C reflect that the contract end September 30, 2011 to allow the renewal period to align with the City's fiscal year with the funding for the next contract cycle reflected in the budgetary process. Voting Aye: Garcia, Baldrige, and Dean. Voting Nay: None. Mayor Riley announced the motion carried.

Discussion Agenda

9. **Discuss M&C # 04-05-11 Regarding Texas Department of Transportation (TxDoT) Letter to MPO for Traffic Operational Improvement Study on Bandera Road (State Highway 16).**

City Manager Brummett framed this agenda item as being an opportunity for the Council to consider whether or not it is in agreement with proposed changes to make Bandera Road traffic flow smoother by minor structural and signage improvements into a 'super street.' The City Manager indicated draft language for a letter will be in the Council's next packet for consideration.

Discussion centered around effect and appearance of the same kinds of 'super street' changes in place at U.S. Highway 281 in San Antonio. Staff commented on its improved operation and traffic flow. Mayor Riley informed the Council that she and Mr. Brummett had driven the location to do a first-hand assessment of traffic flow. The Council discussed a need to inform the driving and business community as well as City of Leon Valley residents of the proposed changes.

10. **City Manager's Report. (Brummett)**

A. Informational Issues.

- Mr. Brummett informed the Council that an RFP had been put out in an effort to obtain a new Insurance Agent of Record for the City's employees health services. The Council will be updated as the process moves forward.
- There has been an inquiry about a local option election to bring bingo as a gaming charity in the City of Leon Valley. No further inquiries or contact have been received since mid-March.
- The work on the 380 Ordinance and Development Agreement continues and is expected to be brought before the Council soon.
- A copy of the budget for the Taste of Leon Valley is enclosed in the Council's packet and will be updated as the process continues through the actual event. The Leon Valley Economic Development Corporation voted to contribute up to \$7,000 for the event.
- Construction on Poss Road needs to be done so that the remainder of the Street Maintenance Tax money can be used for the slurry seal on City streets prior to the re-election process in November. The specifics of the other improvements to be done along Poss Road can be determined later.

There was a meeting with representatives of the Bexar County Flood Control Division. Mr. Brummett indicated that the construction on the City of Leon Valley's part is not

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scheduled to start until 2013 but that input is being sought as early as June 2011 regarding the City's vision for a hike and bike or walking trail. He shared that the basic work will be done to shape the trail for whatever use is determined as desirable. He informed the Council that the Mayor appointed an ad-hoc group to help the City's vision for the hike and bike or walking trail. The ad-hoc group is comprised of the City Manager, Fire Chief, Community Development Director, Bexar County Flood Control Division Manager Art Villarreal, and City resident Al Uvietta. Proposed is that the ad-hoc group meet and walk the location.

11. Citizens to be Heard.

Al Uvietta, 6923 Sunlight Drive, spoke about the super street concept. He encouraged the Council to put it into context to better understand it. He indicated that the drainage ditches along the sides of Bandera Road be filled in to increase traffic capacity and to allow for improved ingress and egress along with consolidated access to City business located along the route.

Al Baldrige, 6368 Parsley Hill, commented very favorably on the Volunteer Appreciation Dinner held on April 1. He indicated that the City's volunteers work for the City and were treated to gourmet food and enjoyable music. He lauded the City's employees as being enthusiastic and contributing to the success of the event. He encouraged the Council to continue the event.

12. Announcements by the Mayor and Council Members.

At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.

Community Events:

Council Member Baldrige announced the Leon Valley Historical Society's 6.4 K Trail Run / Walk Inaugural Event on Saturday, April 23 with the event beginning at Raymond Rimkus Park. She asked those present to help to get word out about the event.

- A. Walk & Talk with the Mayor, April 2 at the Community Garden. Mayor Riley announced that the April 2 Walk & Talk event included 11 persons who also entered and viewed the historic Huebner-Onion House. The next Walk & Talk with the Mayor is scheduled on July 2.
- B. General and Joint Elections, May 14, 2011. It was announced that the election is scheduled on May 14 with early voting beginning May 2 through 10 for varying hours with the exception of Sunday, May 8, which is Mother's Day. Early Voting by Personal Appearance will be at the Leon Valley Conference Center this year.
- C. Pet Parade, May 14, 2011, 10 a.m. – 12 Noon, at the Leon Valley Community Center (Mayor Riley)
- D. A Taste of Leon Valley, Sunday, May 15, 2011, 2 p.m. – 6 p.m., Leon Valley Community and Conference Center, 6427 Evers Road, Leon Valley, 78238. (Mayor Riley)

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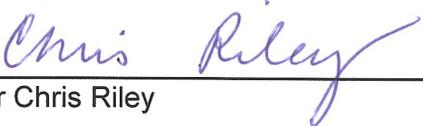
Mayor Riley also congratulated Police Chief Randall Wallace on a very successful Open House on March 19 with lots of participants. Mayor Riley thanked Angela Trejo, Crystal Caldera, and Vickie Wallace for helping to stage a very successful and lovely Volunteer Appreciation Dinner on April 1.

Executive Session

13. **Executive Session in Accordance with the Texas Government Code.**
The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session held.

14. **Adjourn.** Motion by Councilman Dean and second by Council Member Baldrige for adjournment at 7:53 p.m.



Mayor Chris Riley

ATTEST:



Janie Willman, City Secretary

