

NOTICE OF PUBLIC MEETINGS

AGENDA

LEON VALLEY CITY COUNCIL MEETINGS

**TUESDAY, SEPTEMBER 20, 2011
LEON VALLEY CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238**

SPECIAL CITY COUNCIL MEETING – 6:00 P.M.

- 1. Call to Order, and Determine a Quorum is Present.**
 - 2. Executive Session in Accordance with the Texas Government Code. The City Council of the City of Leon Valley will Convene in Executive Session Regarding the Fiesta Dodge Property, M&C # 09-07-11.**
 - A. Pursuant to Section 551.071, Consultation with Attorney, and**
 - B. Pursuant to Section 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and With Which the Governmental Body is Conducting Economic Development Negotiations.**
 - 3. Executive Session in Accordance with the Texas Government Code. The City Council of the City of Leon Valley will Convene in Executive Session Regarding the Town Center Project, M&C # 09-08-11.**
 - A. Pursuant to Section 551.071, Consultation with Attorney, and**
 - B. Pursuant to Section 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and With Which the Governmental Body is Conducting Economic Development Negotiations; or (2) to Deliberate the Offer of a Financial or Other Incentive to a Business Prospect Described by Subdivision (1).**
 - 4. Executive Session in Accordance with the Texas Government Code. The City Council of Leon Valley will convene in Executive Session pursuant to Section 551.074 (Personnel Matters) to deliberate and discuss the employment, duties, discipline, or dismissal of the Economic Development Director. The City Council of the City of Leon Valley Will Reconvene into Open Session and Take Any Possible Actions Resulting from the Executive Session.**
 - 5. The City Council of the City of Leon Valley Will Reconvene into Open Session and Take Any Possible Actions Resulting from the Executive Sessions.**
 - 6. Adjourn.**
-

REGULAR CITY COUNCIL MEETING – 7:00 P.M.

- 1. Call to Order, Determine a Quorum is Present, and Pledge of Allegiance.**
- 2. Proclamation Declaring October 4, 2011 National Night Out.**
- 3. Citizens to be Heard and Time for Objections to the Consent Agenda.**

"Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

Consent Agenda

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council or have been previously discussed in Open Session and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

4. **Consider Approval of the Meeting Minutes of the August 31, 2011 Special City Council Meeting Planning Workshop. (Willman)**
5. **Consider Approval of the Meeting Minutes of the September 6, 2011 City Council Meeting. (Caldera)**
6. **Consider Action on M&C # 09-09-11 with Attached Ordinance Providing for the Staggering of Terms of Office for Members of the Board of Directors of the Leon Valley Economic Development Corporation (LVEDC); Creating Place Numbers and Assigning Members to the Various Places on the Board; and Establishing Procedures for Appointment of Members to the Board of Directors of the Leon Valley Economic Development Corporation (LVEDC). (Longoria)**

Regular Agenda

7. **Consider Action on M&C # 09-10-11, Approval of A Fund Balance Policy As Required By The Government Accounting Standards Board (GASB) Statement 54 With Attached Ordinance. (Wallace)**
8. **Consider Action on M&C # 09-11-11, a Request to Award the Bid for Web Services for the City of Leon Valley to Revise in an Amount Not to Exceed \$11,900 Over a Three Year Period and Authorize the City Manager to Negotiate the Contract. (Caldera)**
9. **Conduct a Public Hearing and Consider Action on M&C # 09-12-11, Amending Chapter 14, "Zoning," Appendix 1, "Land Use Chart," Section 14.02.381, "Permitted Use Table," to Verify that All Uses Listed in the Table are Properly Classified and Validated. (Flores)**
 - A. **Open Public Hearing.**
 - B. **Close Public Hearing.**
 - C. **Action by City Council.**

Discussion Agenda

10. **Report and Discuss Activities to Commemorate the 60th Anniversary of the City of Leon Valley and to Commemorate the Sesquicentennial (150th) Anniversary of the Huebner-Onion House, M&C # 09-13-11. (Mayor Riley)**
11. **Update on Progress of Town Center Project, M&C # 09-14-11. (Longoria)**
12. **City Manager's Report. (Longoria)**
 - A. **(1) Informational Issues.**
 - Poss Road Street Construction Update.
 - (2) Monthly Departmental Reports.
 - (3) Financial Statement for the Month of August 2011.
 - B. **Future Agenda Items.**

- (1) Renewal of Juvenile Curfew Ordinance, October 3, 2011.
- (2) Towing Contract, November, 2011.
- (3) Library Architecture Design Service Contract.
- (4) Smoking Ordinance Report, October 3, 2011.
- (5) Report Activities to Strengthen the City of Leon Valley's Code of Ordinances, October, 2011.
- (6) Appointments to the LVEDC Board.
- (7) Elections Legislation-Mandated Update, October 18, 2011

13. Citizens to be Heard.

14. Announcements by the Mayor and Council Members.

At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.

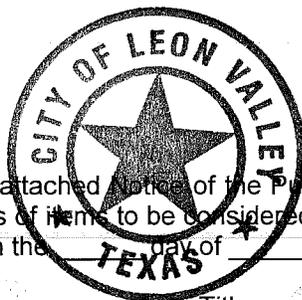
Community Events:

Executive Session

- 15.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations, 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

16. Adjourn.

I hereby certify that the above NOTICE OF PUBLIC MEETING AND AGENDA OF THE LEON VALLEY CITY COUNCIL MEETING was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on September 15, 2011 by 5:30 p.m. and remained posted until after the meetings hereby posted concluded. This notice was likewise posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours ahead of the meeting. To make arrangements call (210) 684-1391, Ext. 216.



Janie Willman

 Janie Willman, City Secretary

I certify that the attached notice of the Public Meetings and Agenda of the Leon Valley Regular and Special City Council Meetings of _____ to be considered by the Leon Valley City Council was removed by me from the City Hall Bulletin Board on the _____ day of _____, _____ at _____.

 Title: _____

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AGENDA

LEON VALLEY CITY COUNCIL MEETINGS

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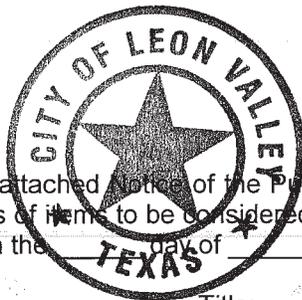
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16. Adjourn.

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Janie Willman

 Janie Willman, City Secretary

I certify that the attached notice of the Public Meetings and Agenda of the Leon Valley Regular and Special City Council Meetings of items to be considered by the Leon Valley City Council was removed by me from the City Hall Bulletin Board on the _____ day of _____, _____ at _____.

 Title: _____

Special Meeting – Item #2

MAYOR AND COUNCIL COMMUNICATION

DATE: September 20, 2011
M&C #: **09-07-11**

TO: MAYOR AND CITY COUNCIL

SUBJECT:

The City Council of the City of Leon Valley will Convene in Executive Session Pursuant to Section 551.071, Consultation with Attorney, **and**

Pursuant to Section 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body has Received from a Business Prospect that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and with Which the Governmental Body is Conducting Economic Development Negotiations; or (2) to Deliberate the Offer of a Financial or Other Incentive to a Business Prospect Described by Subdivision (1):

Regarding the Town Center Project: Texas Leverage Loan Agreement, Developer Performance Agreement, and the Developmental 380 Agreement.

PURPOSE

City Manager Longoria and Mr. Trey Jacobson of the Law Firm Drenner & Golden Stewart Wolff, LLP, will brief the City Council in Executive Session regarding the Town Center Project including the Texas Leverage Loan Agreement, Developer Performance Agreement, and the Developmental 380 Agreement.

Attorney Frank Onion, from the City Attorney’s office, will be present to advise the City Council.

S.E.E IMPACT

Social Equity – The attorney consultation contract is an integral part of how citizens are equally represented in the municipal government process.

Economic Development – Responsible city governments that uphold the tradition of good governance will and do attract community and economic development.

Environmental Stewardship – Not applicable

FISCAL IMPACT

None at this time.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Janie Willman, City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: September 20, 2011
M&C #: **09-08-11**

TO: MAYOR AND CITY COUNCIL

SUBJECT:

The City Council of the City of Leon Valley will Convene in Executive Session Pursuant to Section 551.071, Consultation with Attorney, **and**

Pursuant to Section 551.087, Deliberation Regarding Economic Development Negotiations (1) to Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body has Received from a Business Prospect that the Governmental Body Seeks to Have Locate, Stay, or Expand in or Near the Territory of the Governmental Body and with Which the Governmental Body is Conducting Economic Development Negotiations.

Regarding the Fiesta Dodge Property.

PURPOSE

City Manager Longoria will brief the City Council in Executive Session regarding the Fiesta Dodge Property.

Attorney Frank Onion, from the City Attorney’s office, will be present to advise the City Council.

S.E.E IMPACT

Social Equity – The attorney consultation contract is an integral part of how citizens are equally represented in the municipal government process.

Economic Development – Responsible city governments that uphold the tradition of good governance will and do attract community and economic development.

Environmental Stewardship – Not applicable

FISCAL IMPACT

None at this time.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Janie Willman, City Secretary

Regular Meeting – Item # 2

A PROCLAMATION

WHEREAS, on October 4, 2011, citizens, law enforcement agencies, community groups, businesses, and City officials all across Texas will join in celebrating the 28th Annual National Night Out, a unique nationwide crime and drug prevention program; and

WHEREAS, National Night Out provides a unique opportunity for communities to participate in America’s Night Out Against Crime by promoting cooperative crime prevention efforts with law enforcement and residents; and

WHEREAS, it is important that all citizens of Leon Valley be aware of the importance of crime prevention programs and the impact that our residents and neighborhoods can have on reducing crime in our community; and

WHEREAS, the Leon Valley Police Department and community partnerships such as Neighborhood Crime Watch Associations, support neighborhood safety, awareness, and cooperation – are all important themes of the National Night Out program.

NOW, THEREFORE, I, Chris Riley, Mayor of the City of Leon Valley, Texas, on behalf of the Leon Valley City Council, do hereby proclaim October 4, 2011 to be “**National Night Out**” in Leon Valley, Texas, and I urge the citizens of our community to support Neighborhood Crime Watch programs and to turn on your front porch lights and join your neighbors in promoting safety in our community on this National Night Out!

Signed by my hand on this 20th day of September 2011.

Chris Riley, Mayor

Regular Meeting – Item #4

The City Council of the City of Leon Valley, Texas, met on the 31st day of August 2011 at 9 a.m. at the Leon Valley Conference Center, at 6421 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

SPECIAL CITY COUNCIL MEETING PLANNING WORKSHOP – 9 A.M.

1. Call to Order and Determine a Quorum is Present.

A. City Council. Mayor Riley made opening remarks and introduced Council Members Baldrige and Reyna at 9:12 a.m. as a quorum of the City Council had not been reached. Mayor Riley introduced the anticipated work schedule for the planning workshop. She introduced City Manager Longoria who introduced the panel of experts.

Mayor Riley called the Special City Council Meeting to order at 12:37 p.m., having determined a quorum of the City Council was present with the following City Council Members present: Hill, Reyna, Baldrige, Dean, and Biever.

B. Zoning Commission. Zoning Commission Chair Guerra called the Zoning Commission Meeting to order at 12:37 p.m.

C. Leon Valley Economic Development Corporation (LVEDC) Board of Directors. LVEDC Board of Directors Chair Davis called the LVEDC Meeting to order at 12:37 p.m.

The following staff members were in attendance: City Manager Longoria, and Community Development Director Flores. Also in attendance were: Grant Writer Kathryn Word, Marita Roos, Jim Carrillo of Halff Associates, Emil Monciavis, retired planner from the cities of El Paso, Fort Worth, and San Antonio, Dr. Georgia Zannaras of the LVEDC and the AACOG, Andrew Douglass, architect, Tom Robey, David Edelman, Mark Granados, Mr. Pruitt representing Mr. Granados, Sia Sayyadi, City Engineer.

2. Fiesta Dodge Dealership Land Use Planning Workshop.

A. Discussion and appropriate action regarding the development of general re-use scenarios for the former Fiesta Dodge Property. Following opening remarks by Mayor Riley and City Manager Longoria, workshop participants discussed general land use and re-use scenarios.

B. Land Use Scenarios Development. Workshop participants discussed the processes involved in developing land use scenarios. The scenarios included multi-family and hotel and conference center.

C. Presentation of Proposed Land Use Scenarios and Feedback from Workshop Participants. Workshop participants discussed the proposed land use scenarios developed as an outgrowth of the morning's activities and provided feedback on the scenarios developed.

3. Adjournment.

A. Zoning Commission. There being no further business to come before the Zoning Commission, Chair Guerra adjourned the Zoning Commission meeting at 1:30 p.m.

B. Leon Valley Economic Development Corporation Board of Directors. There being no further business to come before the LVEDC meeting, Chair Davis adjourned the meeting at 1:30 p.m.

C. City Council. There being no further business to come before the City Council, Mayor Riley adjourned the City Council meeting at 1:30 p.m.

CITY COUNCIL MEETING OF THE CITY OF LEON VALLEY, TEXAS, AUGUST 31, 2011

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

Regular Item - #5

The City Council of the City of Leon Valley, Texas, met on the 06th day of September, 2011 at 6:30 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

SPECIAL CITY COUNCIL MEETING – 6:30 P.M.

Call to Order.

Mayor Riley called the Special City Council Meeting to order at 6:34 p.m. and asked that the minutes reflect that the following members of City Council were present: Hill, Reyna, Baldrige, Dean, and Biever.

City Manager Longoria, City Attorney McKamie, Human Resources Director Caldera, Library Director Trent, and Police Chief Wallace, were also present.

The City Council of the City of Leon Valley will Convene in Executive Session Pursuant to Section 551.074, Personnel Matters, to Deliberate the Duties and Responsibilities of Public Officers, the City of Leon Valley Economic Development Corporation Board Members, Related to the Upcoming Appointments to the Board of the City of Leon Valley Economic Development Corporation, M&C# 09-01-11.

The Mayor announced at 6:35p.m. that the City Council move into executive session. The Mayor stated that the City Council reconvened into open session at 7:06p.m. Councilman Reyna made a motion, seconded by Councilman Biever to direct the City Manger to implement Option C, which establishes staggered terms for the Leon Valley Economic Development Corporation (LVEDC) Board of Directors. The LVEDC Board of Directors places 1, 3, 5, and 7 terms will expire on odd number of years and places 2, 4, and 6 will expire on even number of years. Effective as soon as staff can bring it back to Council. The Mayor did note that places 2, 4, and 6 will be extended for one year expiring on September 30, 2012 and the terms of places 1, 3, 5, and 7 will expire on September 30, 2011; further, she stated that the places were determined alphabetically.

Upon unanimous affirmative vote, Mayor Riley announced that the motion carried.

Hearing no further business, Mayor Riley announced the meeting adjourned at 7:09 p.m.

REGULAR CITY COUNCIL MEETING – 7:00 P.M.

Call to Order and Pledge of Allegiance.

Mayor Riley called the Regular City Council Meeting to order at 7:09 p.m. and asked that the minutes reflect that the following members of City Council were present: Hill, Reyna, Baldrige, Dean, and Biever.

City Manager Longoria, City Attorney McKamie, Human Resources Director Caldera, Development Director Flores, Grant Writer Word, Fire Chief Irwin, Police Chief Wallace, and

**CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY,
TEXAS, FEBRUARY 15, 2011**

Library Director Trent, were also present.

Mayor Riley asked Boy Scout Troop 911, Colton Noles, Daniel McElaney, Paul Bleistein, and Seth McGraw from Calvary Hills Baptist Church to lead the assembled group in the pledge of allegiance.

Citizens to be Heard and Time for Objections to the Consent Agenda.

Mayor Riley asked Councilmembers if they wished for anything on the Consent Agenda to be removed for further discussion. Hearing no requests, Mayor Riley then asked if anyone in the audience wished to address the Council.

Leon Valley Resident and President of the LVEDC Mike Davis, informed City Council of his concerns involving the City's town center project. Mr. Davis suggested that the Leon Valley community is in need of a major retail area to assist with increasing sales tax and to compete with the adjacent communities. Further, Mr. Davis requested that the development agreement be brought for action at the next regular City Council meeting.

Seeing no one else come forward for the "Citizens to be heard" portion of the meeting, Mayor Riley asked for a motion to approve the following Consent Agenda items:

Consent Agenda

Consider Approval of the Meeting Minutes of the August 16, 2011 City Council Meeting. (Willman)

Consider Action on M&C # 09-02-11, with Attached Resolution, a Request to Re-Schedule the Tuesday, October 4, 2011 City Council Meeting(s) to Monday, October 3, 2011, Due to a Conflict with National Night Out. (Willman)

Consider Action on M&C # 09-03-11, Appointing Members to the City of Leon Valley Boards, Committees, and Commissions; Business Managers' and Owners' Alliance Committee (BOMA). (Mayor Riley)

A motion was made by Councilman Dean, seconded by Councilwoman Baldrige, to approve the full Consent Agenda, as listed above. Upon vote, Mayor Riley announced that the motion carried and that all Consent Agenda items were approved.

Regular Agenda

Conduct a Public Hearing and Consider Action on M&C # 09-04-11 for Zoning Case # 2011-386 with Attached Ordinance, a Request by Elizabeth Calderon-Urdiales, Applicant and property owner, to Rezone Approximately 1.21 Acres of Land, from B-2 (Retail) to R-1 (Single-Family Dwelling), Being Lots 6 and 7, Block 4, CB 9904, Rollingwood Estates Subdivision, at 5320 Blackberry. (Flores)

Community Development Director Kristie Flores presented the particulars for this request to rezone approximately 1.21 acres of land, from B-2 (retail) to R1 (single-family dwelling), Rollingwood Estates subdivision at 5320 Blackberry. Ms. Flores presented information on the surrounding zoning, land uses and history of the property. In addition, Ms. Flores did comment that the applicant should be prepared to possibly have a B-2 neighbor which will generate additional activities such as light, noise and traffic in the area.

Regular Item - #5

Ms. Flores reported that eight letters were sent to surrounding property owners with one received in favor of the request, and one letter received in opposition of the request, and none were returned undeliverable.

Zoning Chairman Guerra reported that on August 23, 2011, the Zoning Commission recommended approval of Zoning Case 2011-386 by a vote of 6 to 1. Chairman Guerra explained that there was nothing regarding this case that raised enough significant concern that the Zoning Commission could not recommend approval of the request.

Mayor Riley opened the Public Hearing at 7:32 p.m. and invited anyone in the audience to address Council on this request.

Leon Valley resident and Zoning Commissioner, Mike Davis stated that he was the individual on the Zoning Commission that was not in favor of this request. He explained that the City of Leon Valley has a plan and the plan should be followed; if, the plan is no longer valid or effective then the Zoning Commission and Council should be tasked with reviewing and making appropriate changes.

Applicant Elizabeth Calderon-Urdiales explained they were uninformed of the zoning of this property when they purchased the land. Further, she stated they are aware of all the risks involved in building a home on this property, and graciously ask for the Council to approve the request for rezoning.

Hearing no one else, Mayor Riley closed the public hearing at 7:37 p.m.

A motion was made by Councilman Dean, seconded by Councilman Biever, to approve Zoning Case # 2011-386 with attached Ordinance, a request by Elizabeth Calderon-Urdiales, applicant and property owner, to rezone approximately 1.21 acres of land, from B-2 (retail) to R-1 (single-family dwelling), being lots 6 and 7, block 4, CB 9904, Rollingwood Estates Subdivision, at 5320 Blackberry.

Councilman Reyna amended the motion, seconded by Councilman Dean to include, under the direction of Development Director Flores to have the Planning and Zoning Commission evaluate the area to see if any changes need to be addressed in the City's Master Plan. Upon vote, Mayor Riley announced the amendment to the motion carried.

Upon vote, Mayor Riley announced that the original motion to approve the rezoning of the property was approved unanimously.

Consider Action on M&C # 09-05-11, a Sign Variance Request by Dr. Edmund Meier, Applicant and Property Owner, for a Variance to Chapter 14, "Zoning," Section 14.02305, "Regulations for All Districts," Sub-section (m), "Overlay Districts," Appendix C, Section G(2.i), "Prohibited Signs," to Allow an Electronic Reader Board Sign at 6701 Bandera Road. (Flores)

Development Director Flores presented the information on a sign variance request by Dr. Edmund Meier, to allow an electronic reader board sign at 6701 Bandera Road. She explained that the proposed sign does not appear to be a substantial change from the existing sign; it

**CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY,
TEXAS, FEBRUARY 15, 2011**

would also be convenient for the applicant and would give the sign a modern and updated look.

Councilman Reyna noted that legislature passed a law that stated that municipalities had to outlaw L.E.D signs by a specific date or the city would be precluded from doing so in the future. Therefore, Leon Valley City Council decided to outlaw all of them and handle L.E.D signs on a case by case basis by variance.

Development Director Flores explained that Dr. Meier's electronic reader board would not have bright, flashy, or distracting items on the sign. Dr. Meier's reiterated Ms. Flores's statement and added that the main reason for the request was to update the outdated sign, as well as, diminish the unwanted profanity that gets displayed on his current sign, which has removable hardware.

A motion was made by Councilman Reyna, seconded by Councilman Dean, to approve the sign variance. Upon vote, Mayor Riley announced that the motion carried.

Consider Action on M&C # 09-06-11, a Public-Private Partnership With The Friends Of Leon Valley Public Library for the Purpose of Completing The Leon Valley Public Library Children's Wing Expansion and Authorizing the City Manager to Represent the City of Leon Valley in the Partnership and to Allocate Fiscal Year 2012 Budget Dollars as Needed on the City's Behalf. (Trent/Word)

Grant Writer Word communicated that this item formalizes the existing relationship between the City of Leon Valley and The Friends of the Library, providing confirmation of the partnership when soliciting funds for the library expansion project.

A motion was made by Councilwoman Baldrige, seconded by Councilman Dean, to approve public-private partnership with The Friends of Leon Valley Public Library for the purpose of completing the Leon Valley Public Library children's wing expansion and authorizing the City Manager to represent the City of Leon Valley in the partnership and to allocate Fiscal Year 2012 budget dollars as needed on the city's behalf. Upon vote, Mayor Riley announced that the motion carried.

Discussion Agenda

City Manager's Report (Longoria)

A. Informational Issues.

City Manager Longoria provided a review of the Fiesta Dodge Dealership Land Use Planning Workshop, held on August 31, 2011. He presented an overview of the technical panel involved and their suggested uses for the site. Further, Mr. Longoria explained that all the options that were provided by the panel were for mixed use development, to include upscale high density units.

Mr. Longoria concluded that the next step would be to host a public forum to present these options to the citizens, in order to engage in a dialogue for the best use of the property.

Other informational issues

City Manager, Longoria announced the following upcoming events:

1. Diez Y Seis de Septiembre, Children's Wing Benefit dinner theater on September 16, 2011 at 6:30 p.m. at the Conference Center.
2. Rabies Vaccination Clinic on Saturday, September 10, 2011 from 10a.m. – 12p.m. at the Leon Valley Community Center.

B. Future Agenda Items.

City Manager Longoria announced the following future agenda items:

1. National Night Out Proclamation, September 20, 2011.
2. Renewal of Juvenile Curfew Ordinance, October, 2011
3. Towing Contract, November, 2011.
4. Library Architecture Design Service Contract.
5. Zoning Amendments, September 20, 2011

Citizens to be Heard.

Economic Development Director Ryan, stated that FRUZEN a new frozen yogurt business in Leon Valley is having their grand opening on September 10, 2011 at 10am and encouraged attendance.

Announcements by the Mayor and Council Members

Councilman Reyna invited the Council to TML's semiannual meeting to be held in Pearsall on Friday, September 9, 2011 at 5:30p.m.

Councilwoman Baldrige announced that the Historical Society will be hosting its annual fund raiser on October 28, 2011. She stated that the tickets are \$35 for and Italian dinner and silent auction. Further, she asked if the city could review a no smoking ordinance.

Mayor announced the following community events:

- A. Grandparents Day Celebration, September 11, 2011, 2 – 4 p.m., Leon Valley Community Center, 6427 Evers Road, Leon Valley, 78238.
- B. September 11, 2011 Patriot Day Remembrance Ceremony, 4 – 7 p.m., Leon Valley Conference Center, 6421 Evers Road, Leon Valley, 78238.
- C. Councilman Paul Biever's Birthday, August 20, 2011.

Adjourn

Hearing no further business, a motion was made by Councilwoman Hill, seconded by Councilwoman Baldrige to adjourn the meeting. Hearing no objections, Mayor Riley announced the meeting adjourned at 8:42 p.m.

Mayor

ATTEST:

Human Resources Director

MAYOR AND COUNCIL COMMUNICATION

DATE: September 20, 2011

M&C: # 09-09-11

TO: MAYOR AND CITY COUNCIL

SUBJECT:

The City Council of the City of Leon Valley convened in Executive Session at its September 6, 2011 City Council Meeting to deliberate the duties and responsibilities of public officers, the City of Leon Valley Economic Development Corporation board members, related to the upcoming appointments to the board of the City of Leon Valley Economic Development Corporation (LVEDC) which expire on September 30, 2011. Staff was directed to bring back a process to affect the envisioned staggering of service by LVEDC Board of Directors.

PURPOSE

This agenda item will allow the City Council to consider approving the attached ordinance providing for the staggering of terms of office for members of the Board of Directors of the LVEDC, creating place numbers, assigning members to the various places on the Board, and establishing procedures for appointment of members to the Board of Directors of the LVEDC.

S.E.E. IMPACTS

Social Equity – The City of Leon Valley City Council in discharging its duty of appointing Board Members to the City of Leon Valley Economic Development Corporation (LVEDC) Board ensures a superior quality of life through diverse representation of the LVEDC to encourage collaborative participation by the City’s residents, businesses and stakeholders.

Economic Development – The City of Leon Valley City Council promotes and provides a diverse and versatile business environment and ensures the City’s continued economic growth through its defined leadership by the LVEDC Board. The Board appointments strengthen the City’s economic engine as supported by 4B Sales Tax monies as authorized by the qualified voters of the City of Leon Valley.

Environmental Stewardship – Not applicable.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

That the Ordinance establishing the procedures for staggering of appointments be approved and adopted.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Janie Willman, City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: September 20, 2011
M&C # 09-10-11

TO: MAYOR AND CITY COUNCIL

**SUBJECT: APPROVE A FUND BALANCE POLICY AS REQUIRED BY THE
GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB)
STATEMENT 54 WITH ATTACHED ORDINANCE**

PURPOSE

In February 2009, the Governmental Accounting Standards Board (GASB), which is the organization that establishes accounting standards for governmental entities, issued GASB Statement 54 "Fund Balance Reporting and Governmental Fund Type Definitions" which is effective for the fiscal year ending September 30, 2011. The Statement substantially changes how fund balances are categorized. GASB Statement 54 is intended to improve the usefulness of the amount reported in fund balance by providing more structured classifications.

The Statement applies to the fund balance reported in the General Fund and does not apply to Enterprise Funds, Internal Service Funds, and extremely restricted reserves. Currently fund balance is classified as "reserved for" or "unreserved, reported in." "Unreserved reported in" fund balance may be further allocated into designated and unreserved, undesignated.

Major changes to note that will be reflected in the Comprehensive Annual Financial Report (CAFR) are the amounts that have been designated for Capital Projects and the \$800,000 designated as the Natural/Man Made Disaster Emergency Reserve. Currently, the amount designated for Capital Projects has been reported in the CAFR as "Unreserved Designated for Capital Projects." Under the New GASB Statement 54 it will be reported as "Unassigned Fund Balance." The \$800,000 Natural/Man Made Disaster Emergency Reserve has been reported in the CAFR as "Unreserved, Undesignated" and will now be reported as "Committed Fund Balance."

A major change reflected in the proposed Fund Balance Policy for the Committed Fund Balance is the amount designated for Natural/Man Made Disaster Emergencies. Currently, the City of Leon Valley Natural/Man Made Disaster Emergency Reserve of \$800,000 would only provide enough funds to operate the City for 1.40 months. Financial Advisors recommend that no less than three (3) months be "Committed" as a Natural/Man Made Disaster Emergency Reserve. Based on the FY 2012 budget, a three (3) months reserve would be \$1,720,290. The proposed policy proposes the recommended three (3) months reserve.

FISCAL IMPACT

None.

RECOMMENDATION

Regular Meeting - Item #7

It is recommended that Fund Balance Policy and attached Ordinance be approved.

S.E.E. IMPACT STATEMENT

Social Equity - The Fund Balance Policy purpose is to provide a stable financial environment for the City of Leon Valley's operations that allows the City to provide quality services to its residents in a fiscally responsible manner designed to keep services and taxes as consistent as possible over time. This fund balance policy is meant to serve as the framework upon which consistent operations may be built and sustained.

Economic Development - Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

Environmental Stewardship -The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

Janie Willman, City Secretary

AN ORDINANCE

ADOPTING A FUND BALANCE POLICY IN ACCORDANCE WITH THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) STATEMENT 54

WHEREAS, The Governmental Accounting Standards Board (GASB) released Statement 54, "Fund Balance Reporting and Governmental Fund Type Definitions," which is effective for the fiscal year ending September 30, 2011; and

WHEREAS, the new Statement is intended to improve the usefulness of the amount reported in fund balance by providing more structured classifications; and

WHEREAS, this Statement applies to fund balance reported in the General Fund and does not apply to Enterprise Funds, Internal Service Funds, and extremely restricted reserves; and

WHEREAS, currently fund balance is classified as "reserved" or "unreserved." Unreserved fund balance may be further allocated into designated and undesignated; and

WHEREAS, GASB Statement 54 will change how the fund balance is reported. The hierarchy of five possible GASB 54 classifications are as follows:

- **Non-Spendable Fund Balance** - includes amounts not in spendable form, such as inventory, or amounts required to be maintained intact legally or contractually. (e.g. inventory, prepaid items).
- **Restricted Fund Balance** - includes amounts constrained for a specific purpose by external parties (e.g. Debt Service Fund, Capital Projects Fund, State and Federal grant funds).
- **Committed Fund Balance** - includes amounts constrained for a specific purpose by a government using its highest level of decision making authority.
- **Assigned Fund Balance** - includes General Fund amounts constrained for a specific purpose by a governing body or by an official that has been delegated authority to assign amounts.
- **Unassigned Fund Balance** - is the residual classification for the General Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

1. That the Fund Balance Policy created in accordance with GASB Statement 54 and evidenced by the attached is formally adopted.

DULY PASSED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, ON THE 20TH OF SEPTEMBER 2011

ATTEST:

APPROVED:

Janie Willman, City Secretary

Chris Riley, Mayor

Regular Meeting – Item # 7

APPROVED AS TO FORM:

Mick McKamie, City Attorney

CITY OF LEON VALLEY, TEXAS
FUND BALANCE POLICY IN ACCORDANCE WITH GASB STATEMENT 54

Background

In February 2009, the Governmental Accounting Standards Board (GASB) issued GASB Statement 54 “Fund Balance Reporting and Governmental Fund Type Definitions”, which is effective for the fiscal year ending September 30, 2011. The Statement substantially changes how fund balances are categorized. GASB Statement 54 is intended to improve the usefulness of the amount reported in fund balance by providing more structured classifications.

The Statement applies to fund balance reported in the General Fund and does not apply to Enterprise Funds, Internal Service Funds, and extremely restricted reserves. Currently fund balance is classified as “reserved” or “unreserved.” Unreserved fund balance may be further allocated into designated and undesignated.

Purpose

To provide a stable financial environment for the City of Leon Valley’s operations that allows the City to provide quality services to its residents in a fiscally responsible manner designed to keep services and taxes as consistent as possible over time. This fund balance policy is meant to serve as the framework upon which consistent operations may be built and sustained.

Definitions & Policies

Non-Spendable Fund Balance - includes amounts not in spendable form, such as inventory, or amounts required to be maintained intact legally or contractually. (e.g. inventory, prepaid items).

Regular Meeting – Item #7

- At the end of each fiscal year, the City will report the portion of the fund balance that is not in spendable form as Non-spendable Fund Balance on the financial statements.

Restricted Fund Balance - includes amounts constrained for a specific purpose by external parties (e.g. Debt Service Fund, Capital Projects Fund, State and Federal grant funds).

- At the end of each fiscal year, the City will report “restricted” fund balance for amounts that have applicable legal restrictions per GASB Statement 54.

Committed Fund Balance - includes amounts constrained for a specific purpose by a government using its highest level of decision making authority.

- The amount designated for Natural/Man Made Disaster Emergencies shall be classified as a Committed Fund Balance.
- In January of each year the amount that is the Committed Fund Balance for Natural/Man Made Disaster Emergencies will be evaluated and adjusted up or down based on the annual operating budget, available funds and necessity.
- The City will strive to maintain a Committed Fund Balance for Natural/Man Made Disaster Emergencies for the General Fund of not less than three (3) months, based on the current fiscal year operating budget.
- Prior to the end of each fiscal year, the City will report “committed” fund balance for long-term loan receivables such as advances to other funds and similar accounts.

Assigned Fund Balance - includes General Fund amounts constrained for a specific

Regular Meeting – Item #7

purpose by a governing body or by an official that has been delegated authority to assign amounts.

- In accordance with GASB Statement 54, funds that are *intended* to be used for a specific purpose but have not received the formal approval action at the governing body level may be recorded as Assigned Fund Balance. Likewise, redeploying assigned resources to an alternative use does not require formal action by the governing body. GASB Statement 54 states that resources can be assigned by the governing body or by another internal body or person whom the governing body gives the authority to do so.

Therefore, having considered the requirements to assign fund balance, it is the policy of the City that the City Manager will have the authority to assign fund balance of this organization based on intentions for use of fund balance communicated by the City Council.

Unassigned Fund Balance - this is the residual classification for the government's General Fund and includes all spendable amounts not contained in the other classifications, therefore, not subject to any constraints. Unassigned amounts are available for any purpose. These are the current resources available for which there are no government self-imposed limitations or set spending plan. Unassigned fund balance can be used for emergency expenditures not previously considered. In addition, the resources classified as Unassigned can be used to cover expenditures for revenues not yet received.

- At the end of each fiscal year, the City will report as Unassigned Fund Balance for the General Fund the amount in excess of any funds that are otherwise legally restricted and the Committed Fund Balance. This amount is to be used for accumulating funding for capital projects, equipment, and/or for budgetary shortfalls

Regular Meeting – Item #7

and unexpected expenditures. Appropriation from the Unassigned General Fund balance shall require the approval of the City Council.

The seal of the City of Leon Valley is a circular emblem. It features a central figure, possibly a lion or a similar heraldic animal, standing on a globe. The globe is inscribed with the words "IN THE STATE". The outer ring of the seal contains the text "CITY OF LEON VALLEY" at the top and "VALLEY OF THE STATE" at the bottom, separated by two small blue dots.

City of Leon Valley
GASB 54
Fund Balance Policy
September 20, 2011



GASB 54 Overview

- In February 2009 the Governmental Accounting Standards Board (GASB) (which is the organization that establishes accounting standards for governmental entities) issued GASB Statement 54 “Fund Balance Reporting and Governmental Fund Type Definitions”



GASB 54 Overview

- GASB Statement 54 is intended to improve the usefulness of the amount reported in fund balance by providing more structured classifications
- The new policy is effective for the fiscal year ending September 30, 2011



GASB 54 Overview

- Major changes to note that will be reflected in the Comprehensive Annual Financial Report (CAFR) are the amounts that have been designated for
 - Capital Projects
 - \$800,000 designated as the Emergency Reserve for Natural/Man Made Disasters



GASB 54 Overview

- Capital Projects
 - Is currently reported in the CAFR as “Unreserved Designated for Capital Projects.”
Under the New GASB 54 it will be reported as “Unassigned Fund Balance”
 - \$2,106,000 projected balance for FY 2011



GASB 54 Overview

- \$800,000 Natural/Man Made Disaster Emergency Reserve
 - Is currently reported in the CAFR as “Unreserved, Undesignated.” Under the New GASB 54 it will be reported as “Committed Fund Balance”



Committed Fund Balance Policy

- It is recommended in the proposed Committed Fund Balance Policy for Natural/Man Made Disaster Emergencies that no less than three (3) months of the operating budget be “Committed” for this purpose
 - Based on the FY 12 operating budget a three (3) months operating commitment would be
 - \$1,720,290



Funding Proposal for Committed Fund Balance

- Funding to make up the shortage in the Committed Fund Balance for Natural/Man Made Disaster Emergencies could come from the Unassigned Fund Balance
- Currently Capital Projects Reserve
 - \$2,106,000 projected balance for FY 2011



Funding Proposal for Committed Fund Balance

- The Fund Balance Policy Requires an annual review of the Committed Fund Balance for Natural/Man Made Disaster Emergencies
- At this time Council can decide on any additional allocations



City of Leon Valley
GASB 54
Fund Balance Policy
September 20, 2011

MAYOR AND COUNCIL COMMUNICATION

**DATE: September 20, 2011
M&C: #09-11-11**

TO: MAYOR AND CITY COUNCIL

**SUBJECT: TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND ENTER INTO
CONTRACT FOR PROFESSIONAL SERVICES FOR DESIGN AND CONSTRUCTION
OF THE CITY WEBSITE**

PURPOSE

The purpose of this M&C is to authorize the City Manager to negotiate and enter into contract for professional services for design and construction of the City website. Currently, the City pays \$18,000 annually for website services and the contract for website services expires September 2011. The purpose of a city website is to establish communication between the City and the public, provide an alternative method for conducting certain business with the City, and the dissemination of information related to policies, activities, and services.

The selection criteria had four phases (See Attachment A). The first phase determined whether or not the Request for Proposals (RFP) met specific scope of services and submission requirements. The second phase involved the Website Committee. The Committee was composed of HR Director, Caldera, Fire Marshal, Valdez, Purchasing Agent, Hewitt and Stormwater Clerk, Flores. The committee developed a matrix and the top six moved on to phase three (See Attachment B for Matrix). Phase four involved the CIAT-Critical Issues Action Team. The CIAT includes Library Director, Trent, Development Director, Flores, Police Chief, Wallace, Fire Chief, Irwin, Economic Development Director, Ryan, Public Works Director, Vick, Grant Writer, Word, Finance Director, Wallace, City Manager Administrative Assistant, Trejo.

All fourteen proposals submitted met all submission requirements and stated that the web providers can perform listed services. All fourteen RFPs moved on to phase two where the committee ranked the companies based on price over a three year period, number of municipalities and time frame for project completion. Phase three included the Website Committee conducting oral interviews of the top six companies. After the interviews the top three companies Revize, Municipal CMS, and BCT; moved on to phase four. Phase four involved the CIAT, ranking the top three companies based on user friendliness, overall presentation, and personal opinion of the company. The CIAT heard presentations and the HR Director, Caldera conducted reference checks on those three companies.

RECOMMENDATIONS

The Website Committee and CIAT recommend Revize.

FISCAL IMPACT

The FY 2012 budget has \$1,739/month or \$20,868 annually budgeted for website services. The cost to the FY 2012 budget to approve a contract with Revize is \$8,300.

S.E.E

Social Equity – A website that is accessible for all and provides equity for all users.

Economic Development – An up-to-date website provides avenues for businesses in Leon Valley to effectively and efficiently locate information on city codes, permits, hours, meetings and fees. The website can also work as an economic development tool for business recruitment by providing statistical information on retail analysis, available site locations, and demographics.

Regular Meeting – Item # 8

Environmental Stewardship – With the use of e-communication through e-blasts and Enews, citizens, businesses and visitors use paper-less communication to learn about Leon Valley events, news, and make inquiries.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

The Selection Criteria for Website Services

Attachment A

Phase 1 - Scope of Services & Submission Requirements- Maximum 15 points

PROJECT GOALS

To improve communications to our residents and general public and to project a more professional image, as well as provide a user-friendly web site.

REQUESTED SERVICES

The City's Web Site should include the following:

1. A custom design
2. E-Commerce capability. Ability for the public to do on-line payment of water bills, building permits, municipal court fines, etc.
3. Marketing and Advertising Capability
4. Database Management
5. All creative effort and website information contracted with this project become the sole property of the City of Leon Valley.

EVALUATION CRITERIA

Best meets the needs of the City

1. Specified time-frame for completion of work
2. Availability

Qualifications and ability to perform

1. Qualifications and specialized experience with web applications
 2. Experience – the number municipal clients, other website management experience with similar work scope
 3. References from existing and former clients

Cost of Proposal

1. Proposed Fees
 - a. Redevelopment/design of website
 - b. Staff training
 - c. Other- please define
2. Additional value added services offered

REQUIREMENTS

- Overview of the firm summarizing the scope of services to be rendered, firm history, experience, key personnel, equipment and facilities;
- Identification of key staff person to work with the City of Leon Valley;
- Active client list; and
- Cost to perform services

All fourteen companies moved on to phase two

Phase 2 -Committee Matrix - Maximum 30 points

- Price (1-11)
- Number of Municipalities (0-9)
- Time Frame (0-10)

Top six companies moved on to phase three

Phase 3 -Oral Interview 55 points *.64 - Maximum of 35 points

Top three companies moved on to phase four

Phase 4

- C. Critical Action Team presentation - Maximum of 15 Pts
- D. References - Maximum 5 points

Allocation of Points for Selection of a Website Provider											ATTACHMENT B			
Name of Firm	Submission Requirements Max 15 pts.	Price over 3 yr. Period	pts. (1-11)	Municipal Experience (0-9)	Time Frame by Wks	pts. (0-10)	Total Points after Matrix & Sub. Req.	Interviews by Website Committee	Total pts. after inter.	CIAT Max 15 pts.	Ref. Cks Max 5 pts.	Total pts. after CIAT & Ref.		
Revize	15	\$11,900	10	500	14	4	38	28.48	66.48	14	5	85.48		
Emage Craft	15	\$28,800	7	1	0	10	33	20.64	53.64					
Municipal CMS	15	\$14,295	9	16	14	4	33	30.08	63.08	10	5	78.08		
BCT	15	\$10,220	11	1	13	5	32	28.32	60.32	12	5	77.32		
Vision Internet	15	\$26,135	8	150	26	1	32	27.04	59.04					
EZ Task	15	\$13,650 /hidden pricing	1	23	7	9	31	22.24	53.24					
Civic Plus	15	\$29,019	6	92	26	1	29							
KGBTX	15	\$34,853	4	3	10	7	29							
Web Consultants	15	\$30,000	5	0	8	8	28							
Public Alliance	15	\$47,000	3	2	12	6	26							
American Eagle	15	\$51,000	2	15	18	2	23							
Imaginity	15	\$79,561/ unknown Year after	1	2	13	5	23							
Webhead	15	\$14,625/unknown yr after	1	2	16	3	21							
Paddington	15	\$72,375/ unknown yr after	1	2	unknown	0	18							



City of Leon Valley Website Services

September 20, 2011

Regular Meeting – Item # 8



Purpose

- To seek proposals for professional services related to the design and development of the City's Web Site
- To authorize the City Manager to enter into contract for professional services for website design and construction



Background

- The City's Current Provider is Emage Craft
- The City's Current Cost:
 - \$1,500 month or \$18,000 annually
- The City accepted a Request for Proposals for a qualified firm/individual to design and construct the City's website from July 8, 2011 – August 2, 2011



Proposals

- The following proposals were received on August 2, 2011
 - Revize
 - Emage Craft
 - Municipal CMS
 - BCT
 - Vision Internet
 - EZ Task
 - Civic Plus
 - KGBTX
 - Web Consultants
 - Public Alliance
 - American Eagle
 - Imaginuity
 - WebHead
 - Paddington



Selection Process

- Phase one
 - Submission Requirements Max 15 points
- Phase two
 - Committee Matrix Max 30 points
- Phase three
 - Oral Interview with committee Max 35 points
- Phase four
 - Critical Action Team Max 15 points
 - Reference Checks Max 5 points



Committee

- Website Committee
 - Crystal Caldera, HR Director
 - Luiz Valdez, Fire Marshall
 - Marisa Flores, Stormwater Clerk
 - Rhonda Hewitt, Purchasing Agent
- CIAT –Critical Issues Action Team
 - Joyce Trent, Library Director
 - Kristie Flores, Development Director
 - Vickie Wallace, Finance Director
 - Angela Trejo, Admin Asst.
 - Kathryn Word, Grant Writer
 - Randall Wallace, Police Chief
 - Stan Irwin, Fire Chief
 - Byron Vick, Public Works Director
 - Rose Ryan, Economic Development Director



Website Committee Interviewed the Top Six

- Revize
- Emage Craft
- Municipal CMS
- BCT
- Vision Internet
- EZ Task



CIAT Reviewed Top Three

- Revize
- Municipal CMS
- BCT

ATTACHMENT B

Allocation of Points for Selection of a Website Provider

Name of Firm	Submission Requirements Max 15 pts.	Price over 3 yr. Period	pts. (1-11)	Municipal Experience (0-9)	Time Frame by Wks	pts. (0-10)	Total Points after Matrix & Sub. Req.	Interviews by Website Committee	Total pts. after inter.	CIAT Max 15 pts.	Ref. Cks Max 5 pts.	Total pts. after CIAT & Ref.
Revize	15	\$11,900	10	500	14	4	38	28.48	66.48	14	5	85.48
Emage Craft	15	\$28,800	7	1	0	10	33	20.64	53.64			
Municipal CMS	15	\$14,295	9	16	14	4	33	30.08	63.08	10	5	78.08
BCT	15	\$10,220	11	1	13	5	32	28.32	60.32	12	5	77.32
Vision Internet	15	\$26,135	8	150	26	1	32	27.04	59.04			
EZ Task	15	\$13,650 /hidden pricing	1	23	7	9	31	22.24	53.24			
Civic Plus	15	\$29,019	6	92	26	1	29					
KGBTX	15	\$34,853	4	3	10	7	29					
Web Consultants	15	\$30,000	5	0	8	8	28					
Public Alliance	15	\$47,000	3	2	12	6	26					
American Eagle	15	\$51,000	2	15	18	2	23					
Imaginuity	15	\$79,561/ unknown Year after	1	2	13	5	23					
Webhead	15	\$14,625/unknown yr after	1	2	16	3	21					
Paddington	15	\$72,375/ unknown yr after	1	2	unknown	0	18					



Recommendation

- Revise



City of Leon Valley Website Services

September 20, 2011

MAYOR AND COUNCIL COMMUNICATION

DATE: September 20, 2011

M&C: # 09-12-11

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONDUCT A PUBLIC HEARING AND CONSIDER ACTION AMENDING CHAPTER 14, "ZONING," APPENDIX 1, "LAND USE CHART," SECTION 14.02.381, "PERMITTED USE TABLE," TO VERIFY THAT ALL USES LISTED IN THE TABLE ARE PROPERLY CLASSIFIED AND VALIDATED

PURPOSE

The proposed zoning amendments are the result of direction by the Mayor and City Council to the City Manager and staff in executive session to initiate review of amendments to the "Permitted Use Table," to verify and review "assembly" type uses and ensure that they are properly classified and validated.

Staff was given a listing of uses to review and together with the City Attorneys Mick McKamie, Frank Onion and Ryan Henry reviewed each use and made a recommendation for amendment. Once completed, these amendments were presented to the Zoning Commission and are now being brought back before the Mayor and Council.

FISCAL IMPACT

Not applicable.

RECOMMENDATION

The Zoning Commission reviewed the proposed amendments on August 23, 2011 and recommended that "playroom/birthday party room, children only," be moved to the "entertainment-indoor" classification and that all other revisions as noted by the staff be made as directed by legal counsel by a vote of 7-0.

S.E.E IMPACT STATEMENT

Social Equity – it is equitable to ensure that all uses are fairly classified and validated for any users affected by the use table.

Environmental Stewardship – environmental stewardship does not apply to these amendments.

Economic Development – uses which produced sales tax revenue were not adversely affected by the proposed amendments.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

AN ORDINANCE

AMENDING CHAPTER 14, "ZONING," APPENDIX 1, "LAND USE CHART," SECTION 14.02.381, "PERMITTED USE TABLE," AND PROVIDING A PENALTY OF UP TO TWO THOUSAND DOLLARS (\$2000)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS THAT:

1. Chapter 14, "Zoning," Appendix 1, "Land Use Chart," Section 14.02.381, "Permitted Use Table," is amended to read as follows:

“Appendix 1 Land Use Chart

Sec. 14.02.381 Permitted Use Table

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Adult care facility	SUP	SUP	P	P	P	U	U	U	**See section 14.02.317, “Adult care facilities”
Air conditioning repair	X	X	X	P	P	X	U	X	
Air conditioning sales - repair and/or service incidental	X	X	P	P	P	X	U	X	
Alcoholic beverage sales - no on-premise consumption	X	X	P	P	P	U	U	U	Not within 200 ft of SF zone
Alteration and repair of apparel	X	X	P	P	P	U	U	U	
Ambulance service	X	X	X	P	P	U	U	U	
Animal clinic	X	X	P	P	P	U	U	U	SO or GO: P with no overnight kennel CIO: P for Clinic and Kennel
Animal shelter/pound	X	X	X	P	P	X	U	X	
Antique store	X	P	P	P	P	U	U	U	
Appliance, minor - repair	X	X	P	P	P	U	U	U	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Appliance, major - repair	X	X	X	P	P	X	U	X	
Appliance store repair and/or service incidental	X	X	P	P	P	U	U	U	
Art gallery/museum	X	X	X	P	P	U	U	U	
Assembly/packaging	X	X	X	SUP	P	U	U	U	
Attended donation station/facility	X	X	SUP	SUP	P	U	U	U	
Auditorium, convention center, and other similar meeting facilities	X	X	X	SUP	P	U	U	U	
Automobile accessories - retail sales w/installation and/or repair incidental	X	X	SUP	P	P	X	U	X	
Automobile accessories, parts and components to include inspection Retail sales only w/o installation and/or repair incidental	X	X	P	P	P	X*	U	X*	*SO or GO: Allowed in B-3 only with SUP
Automobile and boat storage	X	X	X	SUP	P	X	U	X	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Automobile auction	X	X	X	X	P	X	U	X	**Vehicles to be in operating condition w/current sticker and license
Automobile lubrication service facility - lubrication only	X	X	P	P	P	X	U	X	
Automobile parts and components Retail sales with installation and/or repair incidental	X	X	X	P	P	X	U	X	
Automobile rental with unenclosed on-site storage of not more than twelve (12) private passenger vehicles	X	X	P	P	P	X	U	X	
Automobile rental on-site storage	X	X	X	P	P	X	U	X	
Automobile rental and/or sales	X	X	X	P	P	X	U	X	
Automobile repair and/or service	X	X	X	P	P	X	U	X	
Automobile repair and/or service - brake repair facility	X	X	X	P	P	X	U	X	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Automobile service station - gasoline sales only	X	X	P	P	P	SUP	U	SUP	
Automobile service station - repair incidental	X	X	X	P	P	SUP	U	SUP	
Automobile and truck sales - service incidental	X	X	X	P	P	X	U	X	
Automobile/vehicle inspection station	X	X	P	P	P	SUP	U	SUP	
Automobile/vehicle storage	X	X	X	P	P	X	U	X	**Vehicles to be in operating condition w/current sticker and license
Automobile wrecker service	X	X	X	X	P	U	U	U	
Bait store	X	X	X	P	P	X	U	X	
Bakery	X	X	P	P	P	U	U	U	
Bank, savings & loan	X	X	P	P	P	U	U	U	
Bar	X	X	X	SUP	SUP	U	U	U	
Barber or beauty equipment and supplies	X	X	P	P	P	U	U	U	
Barber or beauty shop	P	P	P	P	P	U	U	U	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Bicycle sales and repair	X	X	P	P	P	U	U	U	
Boat sales and service facility	X	X	X	SUP	SUP	X	U	X	
Bookstore	P	P	P	P	P	U	U	U	
Building specialty store	X	X	P	P	P	U	U	U	
Cabinet or carpenter shop	X	X	X	P	P	X	U	X	
Camera/photographic supply	X	X	P	P	P	P	U	P	
Candy, nut and confectionery store	X	X	P	P	P	P	U	P	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
<p>P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay</p>									
Carwash (automatic)	X	X	P	P	P	X	U	SUP	<p>Vacuum cleaners must be set back a minimum of 50 feet from residential areas</p> <p>GO: All exterior carwash-related activities such as vacuum areas, washing, and drying must be screened from view from any residential districts or uses, streets, rights of way, major access drives or public park areas within 150' of the property</p>
Carwash (self-service)	X	X	SUP	P	P	X	U	X	<p>Vacuum cleaners must be set back a minimum of 50 feet from residential areas</p>
Catering facility	X	X	P	P	P	U	U	U	
Cemetery	X	X	X	SUP	SUP	U	U	U	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Child care facility	SUP	SUP	P	P	X	U	U	U	**See section 14.02.316, "Child care facilities"
Churches	X	X	X	P	X	U	U	U	
Cleaning products	X	X	P	P	P	X	U	X	
Clinic, dental or medical	P	P	P	P	X	U	U	U	
Clothing and accessory store	X	X	P	P	X	U	U	U	
Club or lodge (private)	X	X	X	SUP	SUP	U	U	U	**No sale of alcoholic beverages in B-1
Cold storage plant	X	X	X	SUP	P	X	U	X	
Communications distribution hub	X	X	SUP	SUP	P	U	U	U	
Computer store/similar business machines retail sales with installation and/or repair incidental	X	X	P	P	P	P	U	P	
Contractor facility	X	X	P	P	P	X	U	X	
Convenience store	X	X	P	P	P	U	U	U	**If the use is 24 hours a SUP is required
Cosmetics store	P	P	P	P	X	U	U	U	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Creamery	X	X	X	X	P	U	U	U	
Dairy product sales	X	X	P	P	P	U	U	U	
Dance hall	X	X	X	SUP	SUP	U	U	U	Also see Bar, club or lodge (private)
Department and/or variety store	X	X	P	P	P	U	U	U	
Drugstore	X	P	P	P	P	U	U	U	
Dry cleaning - pickup station only	P	P	P	P	P	U	U	U	
Dry cleaning plant	X	X	X	SUP	SUP	X	U	X	
Electroplating	X	X	X	X	SUP	U	U	U	
Entertainment - indoor Billiard parlor, bowling center, playground, skating center, video/game room, playroom/birthday party room, children only	X	SUP	SUP	SUP	P	U	U	U	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Entertainment - outdoor	X	SUP	SUP	SUP	X	U	P	U	
Baseball/softball/volley ball park, equestrian center, fairground, football field, go-karts, golf - miniature or other, sports complex									
Exterminator	X	X	X	P	P	X	U	X	
Farm equipment sales and service	X	X	X	P	P	X	U	X	
Feed, seed, and/or fertilizer retail sales only	X	X	P	P	P	U	U	U	
Firearms and/or ammunition	X	X	SUP	SUP	SUP	U	U	U	
Fish market (fully enclosed)	X	X	P	P	P	U	U	U	
Fish market, wholesale	X	X	X	X	SUP	U	U	U	
Flea market	X	X	X	P	P	U*	U	U*	*SO and GO: Where permitted, SUP required **See additional regulations section 14.02.382

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Floor cleaning service	X	X	SUP	P	P	U	U	U	
Floor covering sales	X	X	P	P	P	U	U	U	
Floral shop	P	P	P	P	P	U	U	U	
Food processing facility	X	X	X	X	SUP	U	U	U	
Food product sales	X	X	P	P	P	U	U	U	
Freight depot (truck)	X	X	X	X	SUP	U	U	U	
Fruit and produce market	X	X	P	P	P	U	U	U	
Funeral home/mortuary	X	X	SUP	P	P	U	U	U	
Furniture repair and/or upholstery shop	X	X	X	P	P	U	U	U	
Furniture sales	X	X	P	P	P	U	U	U	
Garden specialty store	X	X	P	P	P	U	U	U	
Gift shop	P	P	P	P	X	U	U	U	
Glass, sheet - sales only	X	X	P	P	P	U	U	U	
Grocery store w/food and produce market incidental	X	P	P	P	P	U	U	U	
Gymnasium/physical fitness facility	X	X	X	P	P	U	U	U	
Hardware store	X	X	P	P	P	U	U	U	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Hobby supply store (crafts)	X	P	P	P	P	U	U	U	
Hospital	X	X	X	P	P	U	U	U	
Intradermal permanent cosmetics	X	SUP	SUP	P	P	U	U	U	
Interior decorating studio	P	P	P	P	P	U	U	U	
Jewelry sales and repair	P	P	P	P	P	U	U	U	
Kennel	X	X	X	SUP	SUP	U	U	U	
Laboratory, dental or medical	X	X	SUP	P	P	U	U	U	
Laboratory, research	X	X	X	P	P	U	U	U	
Laboratory, testing	X	X	X	X	P	U	U	U	
Laundromat	X	X	P	P	P	U	U	U	
Laundry supply - to include uniform/linen/diaper service	X	X	X	SUP	P	U	U	U	
Leather goods or luggage store	X	P	P	P	P	U	U	U	
Library	X	X	X	P	P	U	U	U	
Locksmith	X	P	P	P	P	U	U	U	
<i>Lodging:</i>									

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Boarding house	X	SUP	X	X	X	SUP	U	SUP	**Also see section 14.02.314 "Residential use table"
Convalescent ctr.	X	X	SUP	P	P	U	U	U	
Nursing home	X	SUP	SUP	P	P	U	U	U	
Hotel	X	X	X	P	P	U	U	U	
Inn	X	SUP	P	P	X	U	U	U	
Motel	X	X	X	P	P	U	U	U	
Suite hotel	X	X	X	P	P	U	U	U	
Lumberyard	X	X	X	SUP	P	X	U	X	
Machine, tools and construction equipment to include sales, service and repair	X	X	X	P	P	X	U	X	
Manufacturing	X	X	X	SUP	P	U	U	U	
Medical equipment and supplies	X	X	P	P	P	U	U	U	
Motorcycle sales, repair, and service	X	X	X	SUP	P	U*	U	U*	*In SO and GO: Sales only. Where permitted, requires SUP
Moving and transfer company	X	X	X	P	P	X	U	X	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Music store	X	X	P	P	P	U	U	U	
Nonemergency medical transport service	X	X	P	P	P	SUP	U	SUP	
Office equipment and supply	X	X	P	P	P	P	U	P	
Office, professional Also see Clinic, dental or medical	P	P	P	P	P	U	U	U	
Optical store	X	P	P	P	P	U	U	U	
Paint and wallpaper	X	X	P	P	P	U	U	U	
Park and ride	X	X	X	SUP	SUP	U	U	U	
Parking lot or parking garage	X	X	P	P	P	U	U	U	
Pawnshop	X	X	X	X	P	U	U	U	
Pet grooming	X	X	P	P	P	U	U	U	
Pet store	X	X	P	P	P	U	U	U	
Photographic equipment and supplies	X	X	P	P	P	P	U	P	
Picture framing shop	X	X	P	P	P	P	U	P	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
<p>P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay</p>									
Plant nursery I	SUP	SUP	P	P	P	SUP	U	SUP	<p>There shall be no sales or advertising signs and accessory buildings shall not exceed 600 square feet, nor be closer than fifty (50) feet to any property line.</p> <p>Subject to screening requirements as stated in article 3.05.</p>
Plant nursery II	X	X	SUP	SUP	SUP	U	U	U	<p>In a B-2 zone, there shall be no outside storage except live plant material.</p> <p>Subject to screening requirements as stated in article 3.05.</p>

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
<p>P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay</p>									
Plant nursery III	X	X	SUP	P	P	U*	U	U*	*Where permitted, an SUP is required. In a B-2 zone, there shall be no outside storage except live plant material. Subject to screening requirements as stated in article 3.05.
Plant nursery IV	X	X	X	P	P	U*	U	U*	Where permitted, an SUP is required. In a B-2 zone, there shall be no outside storage except live plant material. Subject to screening requirements as stated in article 3.05.
Plant nursery sales, greenhouse	X	X	P	P	P	U*	U	U*	Where permitted, an SUP is required.
Playground equipment sales	X	X	X	P	P	U	U	U	SO or GO: Indoor only, no outdoor display or storage
Plumbing fixture store	X	X	P	P	P	U	U	U	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Pool and spa sales	X	X	P	P	P	U*	U	U*	SO or GO: Indoor only, no outdoor display or storage. *SUP required
Portable building sales - manufactured, modular, mobile, prefabricated	X	X	X	P	P	X	U	X	
Post office	X	X	P	P	P	U	U	U	
Printing and reproduction services	X	X	SUP	P	P	P	U	P	Does not include major offset printing services
Propane facility	X	X	X	SUP	SUP	X	U	X	
Radio or television station - without transmitter tower or disc	X	X	P	P	P	U	U	U	A station with a transmitter requires an SUP in all the allowed districts
Recreational facility, neighborhood	X	X	X	P	P	U	U	U	
Restaurant and/or food establishment Cafeteria, cafe, delicatessen, frozen dessert shop and other similar uses (completely enclosed)	X	X	P	P	P	U	U	U	Drive-thru see section 14.02.441, "Parking regulations," part (8)(D), "Off-street parking [stacking] requirements"

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
<i>Residential:</i> Townhouse, Loft, Live-Work						P	X	P	Allowed only per standards in the SO or GO District
Restaurant and/or food establishment (not completely enclosed)	X	X	SUP	P	P	U	U	U	Drive-thru see section 14.02.441, "Parking regulations," part (8)(D), "Off-street parking [stacking] requirements"
Repair shop	X	X	X	P	P				
Retail outlet store	X	X	P	P	P	U	U	U	
Salon specialty - tanning, reducing, nail, massage	X	P	P	P	P	U	U	U	
School	X	X	X	P	P	U	U	U	
School, vocational	X	X	X	P	P	U	U	U	
Self-storage facility	X	X	P	P	P	X	U	X	SO or GO: Not allowed
Shoe sales and/or repair	X	X	P	P	P	U	U	U	
Sign shop	X	X	SUP	P	P	X	U	X	SO: Allowed as ancillary to small scale retail copy/print service

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Small arms firing range - indoor	X	X	X	SUP	SUP	X	U	X	
Sporting goods store	X	X	P	P	P	U	U	U	
Stamp and/or coin store	P	P	P	P	P	U	U	U	
Stationery sales	X	P	P	P	P	U	U	U	
Studio for fine arts	SUP	SUP	P	P	P	U	U	U	
Tailor shop	X	P	P	P	P	U	U	U	
Taxidermist	X	X	X	SUP	SUP	X	U	X	
Telecommunication antennae/towers	X	X	X	SUP	SUP	U	U	U	**See "additional regulation," section 14.02.382
Telephone sales - to include mobile	X	X	P	P	P	P	U	P	
Temporary use	X	X	X	SUP	SUP	U	U	U	**See "additional regulation," section 14.02.382
Theater, indoor	X	X	X	P	P	U	U	U	
Theater, outdoor	X	X	X	SUP	SUP	X	U	X	
Tobacco store	X	X	P	P	P	U	U	U	
Tool and equipment rental	X	X	P	P	P	U	U	U	SO or GO: No outside storage, small tools and equipment only

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Toy store	X	X	P	P	P	U	U	U	
Trophy sales	X	P	P	P	P	U	U	U	
Truck (heavy) repair/maintenance	X	X	X	X	P	U	U	U	
University	X	X	X	P	X	U	U	U	
Videotape sales and rental	X	X	P	P	P	U	U	U	
Warehouse storage facility	X	X	X	P	P	X	U	X	
Watch and clock repair	P	P	P	P	P	U	U	U	
Welding shop	X	X	X	X	P	U	U	U	
Wholesale facility	X	X	X	P	P	X	U	X	

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2. Each violation of this article shall be punishable by a fine of up to two thousand dollars (\$2000), unless some other fine is specifically prescribed for a particular violation.
3. This ordinance shall become effective on and after its passage, approval and publication as prescribed by law.

PASSED AND APPROVED this 20th day of September, 2011.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

Appendix 1 Land Use Chart

Sec. 14.02.381 Permitted Use Table

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Adult care facility	SUP	SUP	P	P	P	U	U	U	**See section 14.02.317, "Adult care facilities"
Air conditioning repair	X	X	X	P	P	X	U	X	
Air conditioning sales - repair and/or service incidental	X	X	P	P	P	X	U	X	
Alcoholic beverage sales - no on-premise consumption	X	X	P	P	P	U	U	U	Not within 200 ft of SF zone
Alteration and repair of apparel	X	X	P	P	P	U	U	U	
Ambulance service	X	X	X	P	P	U	U	U	
Animal clinic	X	X	P	P	P	U	U	U	SO or GO: P with no overnight kennel CIO: P for Clinic and Kennel
Animal shelter/pound	X	X	X	P	P	X	U	X	
Antique store	X	P	P	P	P	U	U	U	
Appliance, minor - repair	X	X	P	P	P	U	U	U	
Appliance, major - repair	X	X	X	P	P	X	U	X	

<<<PROPOSED CHANGES ARE HIGHLIGHTED IN YELLOW AND MARKED IN RED>>>

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Appliance store repair and/or service incidental	X	X	P	P	P	U	U	U	
Art gallery/museum	X	P X	P X	P	P	U	U	U	
Assembly/packaging	X	X	X	SUP	P	U	U	U	
Attended donation station/facility	X	X	SUP	SUP	P	U	U	U	
Auditorium, convention center, and other similar meeting facilities	X	X	SUP X	SUP	P	U	U	U	
Automobile accessories - retail sales w/installation and/or repair incidental	X	X	SUP	P	P	X	U	X	
Automobile accessories, parts and components to include inspection Retail sales only w/o installation and/or repair incidental	X	X	P	P	P	X*	U	X*	*SO or GO: Allowed in B-3 only with SUP
Automobile and boat storage	X	X	X	SUP	P	X	U	X	
Child care facility	SUP	SUP	P	P	X	U	U	U	**See section 14.02.316, "Child care facilities"

<<<PROPOSED CHANGES ARE HIGHLIGHTED IN YELLOW AND MARKED IN RED>>>

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Churches	X	X	X	P	X	U	U	U	
Cleaning products	X	X	P	P	P	X	U	X	
Clinic, dental or medical	P	P	P	P	X	U	U	U	
Clothing and accessory store	X	X	P	P	X	U	U	U	
Club or lodge (private)	X	SUP X	SUP X	SUP	SUP	U	U	U	**No sale of alcoholic beverages in B-1
Cold storage plant	X	X	X	SUP	P	X	U	X	
Communications distribution hub	X	X	SUP	SUP	P	U	U	U	
Computer store/similar business machines retail sales with installation and/or repair incidental	X	X	P	P	P	P	U	P	
Contractor facility	X	X	P	P	P	X	U	X	
Convenience store	X	X	P	P	P	U	U	U	**If the use is 24 hours a SUP is required
Cosmetics store	P	P	P	P	X	U	U	U	
Creamery	X	X	X	X	P	U	U	U	
Dairy product sales	X	X	P	P	P	U	U	U	
Dance hall	X	X	X	SUP	SUP	U	U	U	Also see Bar, club or lodge (private)

<<<PROPOSED CHANGES ARE HIGHLIGHTED IN YELLOW AND MARKED IN RED>>>

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Department and/or variety store	X	X	P	P	P	U	U	U	
Drugstore	X	P	P	P	P	U	U	U	
Dry cleaning - pickup station only	P	P	P	P	P	U	U	U	
Dry cleaning plant	X	X	X	SUP	SUP	X	U	X	
Electroplating	X	X	X	X	SUP	U	U	U	
Entertainment – indoor Billiard parlor, bowling center, playground, skating center, video/game room, playroom/birthday party room, children only	X	SUP	SUP	SUP	P	U	U	U	
Entertainment - outdoor Baseball/softball/volley ball park, equestrian center, fairground, football field, go-karts, golf - miniature or other, sports complex	X	SUP	SUP	SUP	X	U	P	U	
Exterminator	X	X	X	P	P	X	U	X	
Farm	P	P	P	P	P	U	U	U	OMMITTED

<<<PROPOSED CHANGES ARE HIGHLIGHTED IN YELLOW AND MARKED IN RED>>>

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Farm equipment sales and service	X	X	X	P	P	X	U	X	
Feed, seed, and/or fertilizer retail sales only	X	X	P	P	P	U	U	U	
Firearms and/or ammunition	X	X	SUP	SUP	SUP	U	U	U	
Fish market (fully enclosed)	X	X	P	P	P	U	U	U	
Fish market, wholesale	X	X	X	X	SUP	U	U	U	
Flea market	X	X	X	P	P	U*	U	U*	*SO and GO: Where permitted, SUP required **See additional regulations section 14.02.382
Floor cleaning service	X	X	SUP	P	P	U	U	U	
Floor covering sales	X	X	P	P	P	U	U	U	
Floral shop	P	P	P	P	P	U	U	U	
Food processing facility	X	X	X	X	SUP	U	U	U	
Food product sales	X	X	P	P	P	U	U	U	
Freight depot (truck)	X	X	X	X	SUP	U	U	U	
Fruit and produce market	X	X	P	P	P	U	U	U	

<<<PROPOSED CHANGES ARE HIGHLIGHTED IN YELLOW AND MARKED IN RED>>>

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Funeral home/mortuary	X	X	SUP	P	P	U	U	U	
Furniture repair and/or upholstery shop	X	X	X	P	P	U	U	U	
Furniture sales	X	X	P	P	P	U	U	U	
Garden specialty store	X	X	P	P	P	U	U	U	
Gift shop	P	P	P	P	X	U	U	U	
Glass, sheet - sales only	X	X	P	P	P	U	U	U	
Grocery store w/food and produce market incidental	X	P	P	P	P	U	U	U	
Gymnasium/physical fitness facility	X	X	P X	P	P	U	U	U	
Hardware store	X	X	P	P	P	U	U	U	
Hobby supply store (crafts)	X	P	P	P	P	U	U	U	
Hospital	X	X	SUP X	P	P	U	U	U	
Intradermal permanent cosmetics	X	SUP	SUP	P	P	U	U	U	
Interior decorating studio	P	P	P	P	P	U	U	U	
Jewelry sales and repair	P	P	P	P	P	U	U	U	

<<<PROPOSED CHANGES ARE HIGHLIGHTED IN YELLOW AND MARKED IN RED>>>

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Kennel	X	X	X	SUP	SUP	U	U	U	
Laboratory, dental or medical	X	X	SUP	P	P	U	U	U	
Laboratory, research	X	X	X	P	P	U	U	U	
Laboratory, testing	X	X	X	X	P	U	U	U	
Laundromat	X	X	P	P	P	U	U	U	
Laundry supply - to include uniform/linen/diaper service	X	X	X	SUP	P	U	U	U	
Leather goods or luggage store	X	P	P	P	P	U	U	U	
Library	X	P	P	P	P	U	U	U	
		X	X						
Locksmith	X	P	P	P	P	U	U	U	
Lodging:									
Boarding house	X	SUP	X	X	X	SUP	U	SUP	**Also see section 14.02.314 "Residential use table"
Playroom/birthday party room, children only	X	SUP	P	P	X	U	U	U	Moved to Entertainment-indoor
Plumbing fixture store	X	X	P	P	P	U	U	U	

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Pool and spa sales	X	X	P	P	P	U*	U	U*	SO or GO: Indoor only, no outdoor display or storage. *SUP required
Portable building sales - manufactured, modular, mobile, prefabricated	X	X	X	P	P	X	U	X	
Post office	X	X	P	P	P	U	U	U	
Printing and reproduction services	X	X	SUP	P	P	P	U	P	Does not include major offset printing services
Propane facility	X	X	X	SUP	SUP	X	U	X	
Radio or television station - without transmitter tower or disc	X	X	P	P	P	U	U	U	A station with a transmitter requires an SUP in all the allowed districts
Recreational facility, neighborhood	X	P X	P X	P	P	U	U	U	
Restaurant and/or food establishment Cafeteria, cafe, delicatessen, frozen dessert shop and other similar uses (completely enclosed)	X	X	P	P	P	U	U	U	Drive-thru see section 14.02.441, "Parking regulations," part (8)(D), "Off-street parking [stacking] requirements"

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
<i>Residential:</i> Townhouse, Loft, Live-Work						P	X	P	Allowed only per standards in the SO or GO District
Restaurant and/or food establishment (not completely enclosed)	X	X	SUP	P	P	U	U	U	Drive-thru see section 14.02.441, "Parking regulations," part (8)(D), "Off-street parking [stacking] requirements"
Repair shop	X	X	X	P	P				
Retail outlet store	X	X	P	P	P	U	U	U	
Salon specialty - tanning, reducing, nail, massage	X	P	P	P	P	U	U	U	
School	P X	P X	P X	P	P	U	U	U	
School, vocational	X	X	X	P	P	U	U	U	
Self-storage facility	X	X	P	P	P	X	U	X	SO or GO: Not allowed
Shoe sales and/or repair	X	X	P	P	P	U	U	U	
Sign shop	X	X	SUP	P	P	X	U	X	SO: Allowed as ancillary to small scale retail copy/print service

<<<PROPOSED CHANGES ARE HIGHLIGHTED IN YELLOW AND MARKED IN RED>>>

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO	Notes
P - Allowed by right X - Not allowed U - Per Underlying Zoning SUP - Specific use permit SO - Sustainability Overlay CIO - Commercial and Industrial Overlay GO - Gateway Overlay									
Small arms firing range - indoor	X	X	X	SUP	SUP	X	U	X	
Sporting goods store	X	X	P	P	P	U	U	U	
Stamp and/or coin store	P	P	P	P	P	U	U	U	
Stationery sales	X	P	P	P	P	U	U	U	
Studio for fine arts	SUP	SUP	P	P	P	U	U	U	
Tailor shop	X	P	P	P	P	U	U	U	
Taxidermist	X	X	X	SUP	SUP	X	U	X	
Telecommunication antennae/towers	X	X	X	SUP	SUP	U	U	U	**See "additional regulation," section 14.02.382
Telephone sales - to include mobile	X	X	P	P	P	P	U	P	
Temporary use	X	X	X	SUP	SUP	U	U	U	**See "additional regulation," section 14.02.382
Theater, indoor	X	X	P X	P	P	U	U	U	



City of Leon Valley City Council

Conduct Public Hearing and Consider
Zoning Amendments Pertaining to the
“Permitted Use Table”

September 20, 2011

Regular Meeting – Item # 9



Purpose

- Ensure that all uses in the use table were properly classified and valid in respect to “assembly” type uses
- Eliminate obsolete uses (i.e. farm)



Purpose

Evaluated Uses:

- Art Gallery/Museum
- Auditorium, Convention Center, Other Similar Meeting Facilities
- Club/Lodge (private)
- Entertainment-Indoor
- Farm
- Gymnasium/physical fitness center



Purpose

Evaluated Uses:

- Hospital
- Library
- Playroom/birthday party room – children only
- Recreational Facility, Neighborhood
- School
- Theater-Indoor



Recommendation

- On August 23, 2011 The Zoning Commission reviewed and conducted a Public Hearing of each of the proposed amendments.
- The Commission recommended approval of all of the noted changes suggested by legal counsel and staff; AND



Recommendation

- Offered one additional revision to remove the use “playroom/ birthday party room, children only,” from its own category and add it to “Entertainment-Indoor” which is allowed with a Specific Use Permit



Fiscal Impact

- None



City of Leon Valley City Council

Conduct Public Hearing and Consider
Zoning Amendments Pertaining to the
“Permitted Use Table”

September 20, 2011

MAYOR AND COUNCIL COMMUNICATION

**DATE: September 20, 2011
M&C: # 09-13-11**

TO: MAYOR AND CITY COUNCIL

SUBJECT: REPORT AND DISCUSS ACTIVITIES TO COMMEMORATE THE 60TH ANNIVERSARY OF THE CITY OF LEON VALLEY AND TO COMMEMORATE THE SESQUICENTENNIAL (150TH) ANNIVERSARY OF THE HUEBNER-ONION HOUSE

PURPOSE

The purpose of this agenda item is to discuss with and apprise the City Council about needed activities to commemorate the City of Leon Valley’s 60th Anniversary and to commemorate the Sesquicentennial (150th) Anniversary of the Huebner-Onion House.

FISCAL IMPACT

None at this time.

RECOMMENDATION

Not applicable.

S.E.E. IMPACT STATEMENT

Social Equity: The City of Leon Valley will promote a superior quality of life by responding to its citizens in a fair and prompt manner by providing outstanding historical and cultural amenities and encouraging collaborative participation by its residents, businesses, and stakeholders. The celebration of the City’s 60th Anniversary and the Sesquicentennial Anniversary of the Huebner-Onion House will demonstrate the City’s commitment to providing outstanding historical and cultural amenities.

Economic Development: The City of Leon Valley will encourage economic development through the attraction of visitors to the community to participate in activities to commemorate the City of Leon Valley’s 60th Anniversary and the Sesquicentennial (150th) Anniversary of the Huebner-Onion House.

Environmental Stewardship: Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: September 20, 2011
M&C: # 09-14-11

TO: MAYOR AND CITY COUNCIL

SUBJECT: UPDATE ON PROGRESS OF TOWN CENTER PROJECT

PURPOSE

The purpose of this agenda item is to update the City Council on the ongoing progress of the Town Center Project as many of the processes related to establishing the Town Center Project transpire on a continuum. This agenda item will be placed on the City Council’s Discussion Agendas until the Project is completed.

FISCAL IMPACT

None at this time.

RECOMMENDATION

Not applicable.

S.E.E. IMPACT STATEMENT

Social Equity: The City of Leon Valley City Administration affirms its commitment to a superior quality of life by responding to the governing body, citizens, and businesses in fair, prompt, and consistent manner. Maintaining open communication regarding the progress of ongoing community projects is a further demonstration of the City Council’s commitment to social equity.

Economic Development: The City of Leon Valley through its ongoing commitment to the Town Center Project is establishing a physical identity and promotes economic development opportunities through a mixed-use development in a town-centered design including pedestrian friendly connections.

Environmental Stewardship: The City of Leon Valley demonstrates its commitment to becoming carbon-neutral by conserving and preserving natural resources and enhancing the environment through its defined town-centered design for community and business gatherings and therein reducing the need to drive from location to location for a variety of retail and social opportunities.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING COMMENTS: _____

ATTEST:

Janie Willman, City Secretary



ECONOMIC DEVELOPEMENT DEPARTMENT Monthly Report – August 2011

ED Department Highlights:

- Held Business Owners and Manager's Meeting (BOMA)
- Held LVEDC meetings to further develop the Town Center Project and other project application submittals
- Organized & coordinated with vendors & City on Special Events: Grandparent's Day & Patriot's Day
- Discussed new developments with Jim Carrillo of Halff & Associates
- Worked with EPA/Kathryn Word on Planning Workshop for Fiesta Dodge
- Organized Leon Valley Area Chamber luncheon
- Followed-up with State's Texas Leverage Fund
- Met with Roy Horn on Town Center tenants and land purchases
- Worked with LVEDC to develop an agreement with Drenner & Golden attorneys and the City of Leon Valley to expedite the Chapter 380 & Developer's Performance Agreement
- Assisted Rockwell Grill with LVEDC grant modifications
- Worked on Budget Council presentations for the ED Department
- Assembled Budget presentations for LVEDC
- Met with El Sol Bakery on LVEDC grant application & expansion plans
- Followed up with Kim Wah Chinese BBQ on LVEDC grant application
- Met with The Governor's ED Office rep for regional updates
- Attended Regional AAGOG ED Meeting
- Participated in CPS Energy's ED Webinar
- Attended SBA Meeting for assistance to small businesses
- Met with City Manager to establish annual ED Goals
- Recruited Golden Corral to relocate in Leon Valley

Community & Conference Center Event Rental Recap:

Community Center:

Private: 2

Commercial:

Civic: 1

Official:

Conference Center:

Private: 2

Commercial:

Civic: 1

Official: 1

Total Events = 7

Calls/Inquiries/Walk-ins: 882

Page 2

Ongoing projects:

- Buxton “Retail Match” to attract anchor restaurants/retail/office tenants for Shopping Centers (i.e. Grissom/Poss (Mixed Use), Seneca Plaza and Crossway, etc.)
- Follow-up with ICSC prospects
- Market Leon Valley to Medical Center
- Follow-up on the Leon Valley Town Center Project (Larry Little, Grissom/Poss)
- LVEDC Project Applications & Reviews
- LVEDC Director Applications – Reviewed & voted on a recommendation on April 27th
- Redevelopment of Crossway Center (Grubb Ellis)
- Work with State ED Office on business prospect leads
- Continue business expansion opportunities with various funding and tax abatement entities (LVEDC, Texas Bank for ED, Bexar County ED, ACCION, SBA, UTSA/SBDC, Texas Capital, etc.)
- Attend AACOG quarterly ED meetings
- Participate in ED Training opportunities/Certifications
- Work with Bexar County on EECBG active grant contracts
- CPS Energy – ED Workshops
- Build sales for the Conference and Community Centers
- Attract vendors, sponsorships, obtain free & paid ads, distribute flyers for increased foot traffic for upcoming Taste of Leon Valley
- Handle Committee meetings and events
- Manage the day to day operations of the ED Department
- Prepare and present ED Department information to City Council
- Prepare any Newsletter ED articles, ED press releases, & ED Media Relations information

LVEDC Summary of Project Funding:

Buxton Report - \$30,000.

Historical Society - \$9,500.

Porky J’s BBQ – Business Retention & Relocation - \$9975.

Water Works Landscaping - \$4680.

Bush’s Chicken - Masonry Fence - \$15,000.

“El Paseo” Town Center Feasibility Study - \$4474.

Poss Rd, 3 parcels - Land Purchase Earnest Money - \$3000.

Larry Little - Interest/land option payments 4 mos. - \$8668.

Taste of Leon Valley – “Up to” \$7346., contingent on booth sales and sponsorships

Regular Meeting –
Item # 12 A2

LVEDC Revenue: 4B Sales Tax Receipts = \$ 23,959.66
Bank Balances: Money Market Balance (8/31/11) = \$272,883.72
Checking Balance (8/31/11) = \$ 15,938.97

Monthly Report

Finance

August 2011

Sales Tax Revenue

- ❖ Sales Tax revenue of \$191,703.64 was received from the State Comptroller's office in August. After consideration of the August sales tax payment, year-to-date sales tax revenues are 3.35% higher than this time last year.

Street Maintenance Sales Tax Revenue

- ❖ Street Maintenance Sales tax revenue of \$47,919.32 was received from the State Comptroller's office in August.

Ad Valorem Taxes

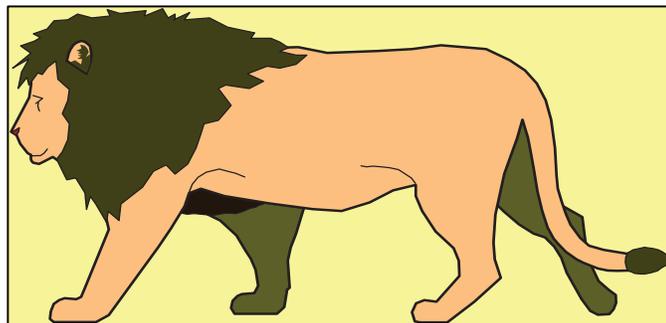
- ❖ Ad valorem tax collections of \$14,744.45 were received from the Tax Assessor/Collector's office in August. Collections for August 2010 were \$96,630.

2012 Budget

- ❖ The public hearing on the Fiscal Year 2012 Budget was held at the August 16 Council meeting.

LEON VALLEY PUBLIC LIBRARY STATISTICS AUGUST 2011

	AUGUST 2011	Compared to	JULY 2011
Items Loaned	3734		4058
Netlibrary Accesses	39		?
Days Open/Average Per Day	22/170		21/193
Door Count	9403		10425
Volunteer Hours	247		247
Items Added New/Redo	210/158		149/112
Netlibrary Titles Added	0		0
Value of Gift Items	\$1957		\$1605
Reference Questions	509		540
Items Withdrawn	47		49
Library Cards Issued	61		69
Internal Internet Sessions	587		560
External Wi-Fi Accesses	?		124
Faxes Sent	85		60
Lit. Students/Items Used	<i>3stu/6bks</i>		<i>3stu/6bks</i>
ILL Received	25pkg/28bks		20pkg/29bks
ILL Returned	31pkg/35bks		23pkg/27bks
Library Fines	\$67.00		\$22.00
Library Copy	\$102.00		\$51.50
Tax Equivalent	\$140.00		\$136.25
Gifts and Memorials	\$25.00		\$25.00





Leon Valley Police Department Monthly Report August 2011

Calls for Service

	August 2011	YTD 2011	August 2010	YTD 2010
Calls for Service	833	6,301	815	7,060
Index Crimes	95	627	96	636
Non-Index Crimes	738	5,848	719	6,424

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

Non-Index Crimes

	August 2011	YTD 2011	August 2010	YTD 2010
Suspicious Vehicle	66	479	63	459
Assist the Public/Other Agency	73	568	79	922
Disturbance	73	532	53	485
Violation of City Ordinance	15	102	5	78
Traffic Offenses	22	268	39	330
Burglar Alarm	88	802	122	928
Accidents	74	381	39	498
Criminal Mischief	20	180	12	168
Other	160	1,427	151	1,388
N-Code 10*	15	98	12	62
N-Code 14**	38	224	3	92
N-Codes	94	699	121	1,047

* N-Code 10 – Private property accident where blue forms issued

** N-Code 14 – Accident which occurred on the roadway where a blue form was issued

***Became separate categories in August 2010



Leon Valley Police Department Monthly Report

Index Crimes

	August 2011	YTD 2011	August 2010	YTD 2010
Burglary	13	109	16	91
Burglary – Motor Vehicle	27	163	23	175
Assault	13	64	6	83
Homicide	0	0		0
Rape	0	3	1	2
Theft	37	246	39	243
Theft of Service	0	15	4	13
Vehicle Theft	4	20	5	16
Robbery	1	7	2	13

Citations

	August 2011	YTD 2011	August 2010	YTD 2010
Citations Issued	498	6,814	830	8,662

Citations by Selected Categories	August 2011	YTD 2011	August 2010	YTD 2010
Expired License Plates	65	882	81	1,275
Expired Inspection Certificate	84	1,339	100	1,827
No/Expired/Invalid DL	47	525	34	609
No Insurance	91	1,248	85	1,511
Ran Red Light	13	115	3	112
Ran Stop Sign	18	291	23	394
Speeding	41	625	37	779

Hazardous vs. Non-Hazardous	August 2011	YTD 2011	August 2010	YTD 2010
Hazardous	72	1,031	63	1,285
Non-Hazardous	426	5,763	767	7,377

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.



Leon Valley Police Department Monthly Report

Arrest

Arrests	August 2011	YTD 2011	August 2010	YTD 2010
Felony Offense	6	58	2	53
Misdemeanor Offense	43	544	64	515
Warrants	5	73	29	237
LV Municipal Court Warrant	0	5	19	98

Investigations

	August 2011	YTD 2011	August 2010	YTD 2010
Assigned	142	1,034	142	1,029
Arrest/Charges Filed at Large	31	206	16	186
Suspended	86	720	106	771
Closed by Exception	18	138	17	172

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

Communications

Total 911 Calls/ by Source	August 2011	YTD 2011	August 2010	YTD 2010
Total	1,080		1,125	8,739
Business	38		113	861
Residential	40		102	846
Coin	7		3	44
Cellular	792		894	6,903
Voice over Internet Protocol	37		13	72
Unknown	32		0	13
Abandoned*	134	134	-	-

*Category started August 2011



Leon Valley Police Department Monthly Report

Community Resource Officer

	August 2011	YTD 2011	August 2010	YTD 2010
Violations of City Ordinance	79	436	58	323

Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have three of the Reserve Officers provide for security as well as clerical support for our Thursday Municipal Court sessions.

	August 2011	YTD 2011	August 2010	YTD 2010
Hours	383	2,7810	406	4,098
Calls for Service Handled	92	609	81	748
Citations	18	329	42	487

Public Works Monthly Report

August 2011



Director's Report

- Attended all normal Staff meetings, Park Commission and CAG
- Met with GDA, Eddie Dela Garza for bid opening: Poss Road Street Project
- Met with GDA, Eddie Dela Garza, SAC for pre-construction, Slurry Project
- Met with Zumwalt on Street Project
- Met with SIA Engineering, Brian Hannon for The Ridge drainage project
- Met with Mr. Green for Forest Oak Monument repair
- Met with AECOM for Huebner Creek Project
- Met with CMM for Poss Road project
- Met with City Manager, Budget Hearing
- Met with City Manager and Community Development to install street light in Monte Robles
- Handled various calls for Public Works service requests



Assistant Director's Report

- Storm Water committee support.
- Met with Eddie De La Garza and San Antonio Constructors - Poss Road preconstruction.
- 2011 sewer and water improvements - Progress inspections Zumwalt Construction.
- Met with Bexar County/AECOM/Vickery on Huebner Creek LC17
- Attended briefing by EAA on proposed increase in management fees.
- Met with Brian Hanan to discuss erosion remediation in the Ridge Unit One.
- GIS handheld training session by Robbie Tricka.



Construction Crew

- 08-01 7231 Trace Buckle: Mixed and poured flowable into large cavity caused by water main break. Began tying re-bar for sidewalk at 6519 Sun Creek.
- 08-02 6519 Sun Creek: Poured and finished 5 cu. yd. of concrete for sidewalk. (55 ft.)
- 08-03 6519 Sun Creek: Removed and replaced damaged French drain pipe from beneath foot bridge.
- 08-04 6519 Sun Creek: Removed forms and restored area with fresh top soil.
- 08-05 6756 Poss Rd.: Saw cut and removed damaged sidewalk and curb.
- 08-08 6756 Poss Rd.: Set forms for curb.
- 08-09 PSC: Hauled #2 base and top soil materials to yard.
- 08-10 6756 Poss Rd.: Poured and finished curb. (42 ft.)
- 08-11 6756 Poss Rd.: Removed curb forms and installed forms and steel for sidewalk.
- 08-12 6756 Poss Rd.: Poured and finished 5cu.yd. of concrete for sidewalk. (45ft.)
- 08-15 6756 Poss Rd.: Removed forms and prepared street for asphalt.
- 08-16 6756 Poss Rd.: Laid and compacted 8 tons of asphalt to street and gutter.
- 08-17 6812 Poss Rd.: Filled in large sink hole with hot mix asphalt.
- 08-18&19 Seneca Dr.: Milled and replaced asphalt that covered concrete areas.
- 08-22-25 Seneca Dr.: Saw cut areas of asphalt to be removed and replaced.
- 08-26 PSC: Prepared equipment for crack sealing.
- 08-29 PSC: Tried using Crack Seal product from last year but couldn't get it to flow. Ordered fresh material.
- 08-30 Seneca Dr.: Blew out street cracks.
- 08-31 PSC: Cut re-bar for side walk cross pieces.



Water Crew Activities

Water Samples for S.A. Health District	11 Water samples for analysis
Disconnect Notices	117
Disconnect Water Service	24
Flush dead-end water mains	25 Flushed

Regular Meeting – Item # 12 A2

Meter Reading	3 Days
Meter Re-reads	17 Re-reads
Meter Changed Out Program	50 Meters changed out
Temporary Meters Installed	2 Installed
Move Outs	5 Closed
Move Ins	15 Activated
Locates	3 Completed
Wells\Tower Sites	Cut grass and trim
City Wide	Fire hydrant list

<u>Location</u>	<u>Work done.</u>
7422 Canter field	ran sewer camera, found out city had broken line
7014 Mill Wheel	worked at this address for 3 days, replacing 26 feet of 6" pipe
7331 Crown Piece	cleaned up mess after water main break
6202 Desert Sun	worked here for 3 days, replaced 6" water valve
6214 Stirrup	replaced 3\4 broken curb stop
Poss Cemetery	taped 6" water main for new service line which was originally a 1" main
6710 Sun Light	spliced meter wires
7606 Link View	spiced meter wires
P S Center	cleaned out storage room
6501 Rue Francois	ran sewer camera
7422 Canter Field	repaired 4"sewer lateral
6519 Hoofs	replaced 4"sewer lateral
City wide	delivered water quality reports
Forest Meadow area	began to change out meters and meter boxes
7203 Trace Buckle	6" water main break and repaired broken sprinkler lines
7231 Sulky	6" water main break
6438 Pacer Trail	6" water main break
6614 Peach Tree	6" water main break
BOTH WELLS	changed out motor oil



Maintenance Crew

Park:	Cut grass and trim
Park:	Delivered BBQ pit key and instructions on use for large pavilion
Park:	Cleaned Park and opened restrooms Monday thru Sunday @7:00am
Park:	Repaired toilets leaking faucets
Park:	Removed fallen trees and branches

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Park:	Picked up trash
Park:	Cut and trimmed at playground, added fluff fall zone material
Park:	Maintain restrooms
Park:	Remove graffiti
Park:	Maintain picnic tables and pavilions
Public Works:	Cleaned Trucks, checked equipment
Public Works:	Cleaned and removed brush from Walking Trail behind PW
Public Works:	Cleaned shop, water cage, welding area, repairs as needed
Conference Center:	Set ups and clean ups for events held there
Conference Center:	Mowed complex, repairs as needed
Community Center:	Grounds cut and trimmed, repairs as needed
Community Center:	Wednesday set up for bingo & Thursday cleaned up for seniors
Community Center:	Set up for events
Library:	Grounds cut and trimmed, pick up recyclables
Library:	Repairs as needed
Library Annex:	Clean, mow and trim, repairs as needed
City Hall:	Grounds cut and trimmed, Mondays only, repairs as needed
City Hall:	Pick up recyclables
City Hall:	Completed remodel of restroom
LVPD:	Repairs as needed
LVFD:	Repairs as needed
Citywide:	Removed graffiti throughout the city
Citywide:	Reinstall fallen stop/street signs
Citywide:	Check surveillance camera and maintain
Citywide:	Removed fallen trees
Marquee	Marquee update as they come in
Service requests:	Various requests completed as they come in