NOTICE OF PUBLIC MEETINGS
AGENDA

LEON VALLEY CITY COUNCIL MEETINGS

TUESDAY, JUNE 19, 2012, 5:30 P.M.
LEON VALLEY CITY HALL, CITY COUNCIL CHAMBERS
6400 EL VERDE ROAD, LEON VALLEY, TEXAS 78238

SPECIAL JOINT MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL AND THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION BOARD, 5:30 P.M.

1. Call the City of Leon Valley City Council Special Joint Meeting to Order, and Determine a Quorum is Present. (Mayor Riley)

2. Call the City of Leon Valley Economic Development Corporation (LVEDC) Board of Directors Special Joint Meeting to Order, and Determine a Quorum is Present. (LVEDC Board President Abraham Diaz)

   A. The City Council of the City of Leon Valley and the City of Leon Valley Economic Development Corporation Board Will Convene in Joint Executive Session Pursuant to Section 551.071(1)(A), Consultation with Attorneys, on Pending Litigation. (Mayor Riley; LVEDC President Abraham Diaz).

4. Joint Executive Session in Accordance with the Texas Government Code Regarding the Town Center Project, M&C # 06-12-12.
   A. The City Council of the City of Leon Valley and the City of Leon Valley Economic Development Corporation Board Will Convene in Joint Executive Session Pursuant to Section 551.071, Consultation with Attorneys, Other Pending Litigation-Demand Letter from Larry Little Counsel. (Mayor Riley; LVEDC President Abraham Diaz).

5. The City of Leon Valley Economic Development Corporation Board of Directors Will Reconvene into Open Session. (LVEDC President Abraham Diaz).

6. The City of Leon Valley Economic Development Corporation Board of Directors Will Take Any Possible Actions Arising Out of Executive Session 3.A. or 4.A.

7. The City Council of the City of Leon Valley Will Reconvene into Open Session. (Mayor Riley).

8. The City Council of the City of Leon Valley Will Take Any Possible Actions Arising Out of Executive Session 3.A. or 4.A.


10. Quarterly Update and Dialogue Between the City of Leon Valley City Council and the City of Leon Valley Economic Development Corporation Board of Directors, M&C # 06-14-12.
11. Adjourn.
   A. The City of Leon Valley Economic Development Corporation Board of Directors will adjourn its meeting.
   B. The City of Leon Valley City Council will adjourn its meeting.

REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 7 P.M.

1. Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance. (Mayor Riley)

2. Special Presentation by Justin Bustos, Boy Scout, of a Proposed Eagle Scout Project in Raymond Rinkus Park, M&C # 06-15-12. The City Council will view a PowerPoint Presentation by Justin Bustos, Boy Scout, of a proposed Eagle Scout Project in Raymond Rinkus Park. (Vick, Justin Bustos, Boy Scout)

3. Citizens to be Heard and Time for Objections to the Consent Agenda.
   "Citizens to be Heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but cannot act upon it at that meeting. They may direct staff to contact the requestor or request that the issue be placed on a future agenda for discussion by the Council.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

   Consent Agenda

   All of the following items on the Consent Agenda are considered to be self-explanatory by the Council or have been previously discussed in Open Session and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member so requests.

4. Consider Approval of the Meeting Minutes of the June 5, 2012 Leon Valley Regular City Council Meeting. This agenda item will allow the City Council to consider approval of the draft minutes of the Leon Valley Regular City Council Meeting of June 5, 2012. (Willman)

5. Consider Action on an Ordinance Establishing the Authority and Rights, Structure and Membership, Duties and Responsibilities, and Sunset Provision for a Committee to Oversee the 2012 Bond Project, M&C # 06-16-12. The City Council will discuss establishing a Bond Capital Facility Oversight Committee, by Ordinance, to carry on with the next phase of the work started by the Capital Facilities Committee following the Bond Election Approval. The City Council was briefed and discussed the formation on said committee at their June 5, 2012 Regular City Council Meeting. (Longoria)

6. Consider Action on Ordinance Appointing a City Prosecutor and Judges for the Leon Valley Municipal Court, M&C # 06-17-12. The City Council will consider
appointing a City Prosecutor and two Leon Valley Municipal Court Judges, by ordinance, with terms co-terminus with the election of the Mayor.  (V. Wallace)

7. Consider Adoption of Resolution for Regional Hazardous Mitigation Program, M&C # 06-18-12. The City Council will consider a Resolution Adopting the Alamo Area Council of Governments Regional Multi-Hazard Plan Update to allow the City of Leon Valley to be eligible for FEMA mitigation grant funding.  (Chief Stan Irwin)

8. Consider Action on Ordinance Approving Fiscal Year 2012 Budget Adjustment to the Enterprise Fund to Increase the Amount to be Paid for the Edwards Aquifer Authority Management Fee, M&C # 06-19-12. The City Council will consider amending the Fiscal Year 2012 Budget to Increase the Amount to be Paid to the Edwards Aquifer Authority (EAA) for the EAA Mandated Management Fee as Authorized by the City Council on March 20, 2012 with the adoption of Ordinance 12-003.  (Stolz)

9. Consider Plat Case #2011-121, With Attached Ordinance, a Request By Rosin Group, Inc., Agent For The Estate of Virgina L. Murchison, Applicant, to Plat Approximately 5.341 Acres Of Land, Being Parcel 114 And Parcel 114B, Abstract 741, CB 4445, Ginger Subdivision Unit #1, To Lots 3 And 4, Block 1, CD 4445, DPS Subdivision, M&C # 06-20-12. This agenda item will allow the City Council to consider taking two parcels of land and creating two separate lots by ordinance.  (Flores)

10. Consider Action on Specific Use Permit Case #2012-270, with Attached Ordinance, a Request by Barry Williamson, Applicant and Property Owner, for a Specific Use Permit to Construct and Operate an “Office” Specifically a Department of Public Safety Driver’s License Center Adjacent to an R-1 (Single-Family Dwelling) Zoning District, on a B-2 (Retail) Zoned Property, in the 7400 Block of Huebner Road, Being 3.4 Acres of a 5.3 Acre Tract in the Sustainability Overlay, M&C # 06-21-12. This agenda item will allow the City Council to consider action approving a Specific Use Permit, in order to remain in conformance with the Zoning Code requirement to obtain a Specific Use Permit prior to issuance of a building permit.  The City Council approval is being sought with the adoption of an ordinance.  (Flores)

Regular Agenda

11. Consider Action on an Ordinance Appointing Members and a Chairperson to the 2012 Bond Program Oversight Committee, M&C # 06-22-12. The City Council will discuss establishing a Bond Capital Facility Oversight Committee, by Ordinance, to carry on with the next phase of the work started by the Capital Facilities Committee following the Bond Election Approval. The City Council was briefed and discussed the formation of said committee, including membership appointments, at their May 21, 2012 Regular City Council Meeting. This item will allow the City Council to make appointments and name a chairperson for the Committee.  (Longoria)

12. Discuss and Consider Action Concerning the City of Leon Valley’s 60th Anniversary Celebration and Provide Direction to City Staff to Identify Funding in an Amount of $10,000 in the Fiscal Year 2012-2013 Budget to Fund Activities Related to the Event, M&C # 06-23-12. The City Council will consider a request for $10,000 with the source of funding to be identified in the Fiscal Year 2012-2013 Budget to pay for and support the October 20, 2012 community festival in recognition and celebration of the City of Leon Valley’s 60th Anniversary of Incorporation and to provide direction to City Staff in accordance with the City Council’s determination.  (Council Member Hill)
Discussion Agenda

13. City Manager’s Report. (Longoria)
   A. Informational updates, as may be required.
   B. Monthly Departmental Reports.
   C. Financial Statement for the Month of May 2012. (V. Wallace)
   D. Approved Minutes of City-Affiliated Boards, Committees, and Commissions. This agenda item will allow the City Council to review the work of City-affiliated boards, committees, and commissions through the publication of approved meeting minutes on an ongoing basis.
      (1) BOMA Meeting Minutes of April 10, 2012.
      (2) Community Event Committee Meeting Minutes of March 21, 2012
      (3) Community Event Committee Meeting Minutes of April 16, 2012

E. Future Agenda Items.
   (1) June 26, 2012, 12 Noon, Special Meeting of the Leon Valley City Council to Consider Action on Ordinance Accepting or Rejecting the Bids Received for Bond Series 2012.
   (2) Reminder that July 3, 2012 City Council Meeting is cancelled.
   (3) July 4th Parade on Wednesday, 9 a.m. City Council Parade participants should be at the Leon Valley Conference Center to line up in the parade between 9 a.m. and 9:30 a.m.
   (4) Presentation of the City Manager’s Fiscal Year (FY) 2013 Budget Recommendations, August 7.
   (5) Fiscal Year 2013 Budget Workshops in August, 2012; specific dates to be announced.
   (6) Fiscal Year 2013 Budget Public Hearing, Adoption, and FY2013 Tax Rate set on September 18, 2012.
   (10) Leon Valley Historical Society Requests & Executive Session, July 17, 2012.

14. Citizens to be heard.

15. Announcements by the Mayor and Council Members.
   At this time, reports about items of community interest regarding which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley Council or a City official.

   (1) Ribbon Cutting Ceremony on Saturday, June 16 at Terra Bella Fashion, 6814 Huebner, at 9:45 a.m.
   (2) Reminder - July 3, 2012 City Council Meeting is cancelled.
   (3) July 4th Parade on Wednesday, 10 a.m. Parade route is from the Car-Vel
Skate Center headed East on Poss Road, parallel to Raymond Rimkus Park, right onto Evers Road to the entry point between the Leon Valley Public Library and the Kinman House.

Executive Session

16. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

17. Adjourn.

I hereby certify that the above NOTICE OF PUBLIC MEETINGS AND AGENDA OF THE LEON VALLEY CITY COUNCIL were posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on Friday, June 15, 2012 by 5:30 p.m., and remained posted until after the meetings hereby posted concluded. This notice was likewise posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours ahead of the meeting. To make arrangements call (210) 684-1391, Ext. 216.

Janie Willman, City Secretary
TO: MAYOR AND CITY COUNCIL

SUBJECT:

The City Council of the City of Leon Valley and the City of Leon Valley Economic Development Corporation Board (LVEDC) will Convene in Joint Executive Session Pursuant to Section 551.071,(1)(A), Consultation with Attorneys, on Pending Litigation Regarding the Town Center Project and Larry Little v. City of Leon Valley Economic Development Corporation, Civil Cause No. 2011-CI-17823.

PURPOSE

The City Council and the LVEDC Board will be briefed in Joint Executive Session regarding the Town Center Project and the status of the Pending Litigation.

S.E.E IMPACT

Social Equity – The attorney consultation contract is an integral part of how citizens are equally represented in the municipal government process.

Economic Development – Responsible city governments that uphold the tradition of good governance will and do attract community and economic development.

Environmental Stewardship – Not applicable

FISCAL IMPACT

None at this time.

APPROVED: ____________________ DISAPPROVED: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

______________________________
Janie Willman, City Secretary
TO: MAYOR AND CITY COUNCIL

SUBJECT:

The City Council of the City of Leon Valley and the City of Leon Valley Economic Development Corporation Board (LVEDC) will Convene in Joint Executive Session Pursuant to Section 551.071, Consultation with Attorneys, regarding other Pending Litigation-Demand Letter from Larry Little Counsel.

Regarding the Town Center Project and Larry Little v. City of Leon Valley Economic Development Corporation.

PURPOSE

The City Council and the LVEDC Board will be briefed in Joint Executive Session regarding the Town Center Project and Larry Little v. City of Leon Valley Economic Development Corporation and other pending litigation-Demand Letter from Larry Little Counsel.

S.E.E IMPACT

Social Equity – The attorney consultation contract is an integral part of how citizens are equally represented in the municipal government process.

Economic Development – Responsible city governments that uphold the tradition of good governance will and do attract community and economic development.

Environmental Stewardship – Not applicable

FISCAL IMPACT

None at this time.

APPROVED: ____________________    DISAPPROVED: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

________________________________________

ATTEST:

Janie Willman, City Secretary
MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C # 06-13-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: PRESENTATION ON INTERNATIONAL COUNCIL OF SHOPPING CENTERS (ICSC) RECon 2012 BUSINESS TRIP

PURPOSE

The purpose of this agenda item is to provide the results of the trip to the ICSC RECon 2012 and follow-up action plan. The trip was authorized by the City Council and the Leon Valley Economic Development Corporation (LVEDC) Board. The Mayor, LVEDC Board President and Economic Development Director are authorized to represent the City of Leon Valley and LVEDC at the annual ICSC RECon (Real Estate Convention). The Leon Valley representatives set out to meet several retail businesses and developers to attract new interest and business by providing information on Leon Valley.

FISCAL IMPACT

N/A

S.E.E. IMPACT

Social – N/A
Economic – To provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses.
Environmental – N/A

APPROVED: ________________________

DISAPPROVED: ________________________

APPROVED WITH THE FOLLOWING COMMENTS: ________________________

________________________________________________________________________

ATTEST:

______________________________
Janie Willman, City Secretary
MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C # 06-14-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: QUARTERLY UPDATE AND DIALOGUE BETWEEN LEON VALLEY CITY COUNCIL AND THE LVEDC

PURPOSE

The purpose of this agenda item is to receive a staff report and informational items regarding Economic Development in and for Leon Valley.

In an effort to continue the development and maintenance of a working relationship with one another, the City Council and the Leon Valley Economic Development Corporation (LVEDC) Board will hold quarterly joint meetings to receive staff reports and informational items.

This quarterly joint meeting represents the second meeting.

FISCAL IMPACT

N/A

S.E.E. IMPACT

Social – N/A
Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.
Environmental – N/A

APPROVED:________________________  DISAPPROVED:________________________

APPROVED WITH THE FOLLOWING COMMENTS:________________________

________________________________________________________________________

ATTEST:

__________________________________________

Janie Willman, City Secretary
Agenda Item 2

MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C: # 06-15-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: SPECIAL PRESENTATION BY JUSTIN BUSTOS, BOY SCOUT, OF A PROPOSED EAGLE SCOUT PROJECT IN RAYMOND RIMKUS PARK

PURPOSE
To inform the City Council of the Proposed Eagle Scout Project proposed by Justin Bustos, Boy Scout, for improvements at Raymond Rimkus Park. Mr. Bustos presented the proposed Project at the Park Commission’s Meeting on June 11, 2012.

Bert Thomas, Park Commission Chair, informed the Mayor that the Proposed Eagle Scout Project received the unanimous approval of the Park Commission on June 11. Mr. Bustos would like to start the project before the 4th of July Holiday.

Staff is seeking direction or approval regarding the Project.

FISCAL IMPACT

RECOMMENDATION
Not applicable.

S.E.E IMPACT STATEMENT
Social Equity – Local governments that offer cultural amenities demonstrate Social Equity and services for their residents, business owners, and community stakeholders. Raymond Rimkus Park is considered the heart of the City of Leon Valley and as such is considered among Leon Valley’s cultural and historical amenities provided to the City’s citizens, businesses, and community stakeholders. Therefore, care and maintenance for its facilities enhances the City’s Social Equity.

Economic Development – Local governments that provide cultural and historical amenities attract and retain quality Economic Development.

Environmental Stewardship – Not applicable.

APPROVED: ___________________    DISAPPROVED: _______________

APPROVED WITH THE FOLLOWING COMMENTS: _____________________________

______________________________________________________________________

ATTEST:

________________________  ______________________

Janie Willman, City Secretary
Raymond Rimkus
Eagle Restoration
Project
By: Justin Bustos
• Marshall High School Class of 2015
• Avid interest in music (Drums)
• GPA of 4.0
• Boy Scouts for 9 years
• Dream career is to be a computer science engineer
Project Description

• R&R (Remove and Replace) 44 Picnic Table Boards
• Paint all of the new boards and install new hardware
• Relocate existing horseshoe pit and rebuild in a safer location
• Soil filling and tampering around table foundations
Picnic Tables (Days 1 and 2)

Remove and Replace
- Uninstalling current hardware
- Sand Boards
- Paint Boards
- Replace board with new hardware

Required Labor
- 6 (Half of whole job) Tables per day
- 1 leader per table (Life Scouts, Adults)
- 1-2 Helpers per table

TOTAL: 12-18 people working on benches (2 workdays 6-8 hours)
Paint is worn from tables.

Indentions, graffiti, and big scratches ruin table surfaces.

Mold growing under tables creates a health hazard to park guests.

Cracks in seating cause a safety hazard as well as make the benches hard to sit on.
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<th>Table</th>
<th>Table Board 1</th>
<th>Table Board 2</th>
<th>Table Board 3</th>
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Total Boards Being Recycled: 11

Total Boards Needed to Be Replaced: 44
Horseshoe Pit (Days 1, 2, and 3)

Extraction and Build

• Extraction of current pegs and boards
• Take down the current chain link fence
• Dig out area for new pit (regulation size)
• Enclose area with boards
• Install new pegs
• Install fencing

Required Labor

• LV Maintenance w/help of Scouts (Days 1 and 2) Extracting
• 3 scouts, 3 Adults (Day 3) Install boards or boundaries for new pit along with pegs and fencing

TOTAL: 4-10 people working on pit (3 workdays 6-8 hours)
Fill Around Concrete Blocks (Days 1, 2, and 3)

Soil Filling and Tampering
- Move soil from main pile to new location
- Spread evenly
- Tamper

Required Labor
- 2 Scouts per 3 tables
- 4 Scouts per day
- 1 Adult working tampering machine
- LVMD as required

TOTAL: 4 scouts, 1 adult per day
<table>
<thead>
<tr>
<th>Day 1</th>
<th>Day 2</th>
<th>Day 3</th>
</tr>
</thead>
</table>
| • R & R and Paint tables: 1, 2, 3, Recycle 4, 6, 8  
• Fill around completed tables with soil  
• Start on Horseshoe Pit extraction | • R & R and Paint tables: 9, 10, 11, 12, Recycle 13  
• Fill around remaining tables with soil  
• Continue with Horseshoe Pit Extraction | • Start New location of horseshoe pit  
• Finish horseshoe pit with fencing |

* -Subject to change
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<td>Chain Link Fencing</td>
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<td>Tools</td>
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<td>Price Per Day</td>
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<td>Vibra-Tamp Machine Rental</td>
<td>3 Days</td>
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<td>4 Yard Dump Trailer</td>
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Project Benefit to Leon Valley

- Enhance benches of the Raymond Rimkus Park
- Eliminates a safety hazard of horseshoes being tossed in bench surrounding areas
- Saves Leon Valley a large amount of money that would be needed for labor
Project Progress

- Meetings with Leon valley
- Bench and Pit Evaluations
- Hardware store visits for pricing
- Regulation Horseshoe pit research
- Presenting to Leon Valley Parks and Commission on June 11th and City Council tentatively on June 19th
- Signature captured from LV to continue
- Eagle board June 7th and 14th
Project Progress

Byron Vick - Director of Public Works
Fred Stolz - Asst. Director of Public Works
Rudy Martinez – Crew Leader of LV Maintenance
Q & A
REGULAR MEETING OF THE CITY OF LEON VALLEY CITY COUNCIL, 6:30 P.M.

1. Call the City of Leon Valley Regular City Council Meeting to Order, Determine a Quorum is Present, and Pledge of Allegiance.

Mayor Riley called the Regular City Council Meeting to order at 6:33 p.m. with all of the City Council Members in attendance: Hill, Reyna, Balridge, Dean, and Biever.

City Staff in attendance: City Manager Longoria, City Attorney McKamie, City Secretary Willman, Community Development Director Flores, Economic Development Director Mora, Finance Director Wallace, Fire Chief Irwin, Human Resources Director Caldera, Police Chief Wallace, and Public Works Director Vick.

Mayor Riley led the assembly in the Pledge of Allegiance.

2. Issue Certificates of Election to Mayor Riley and Council Members Reyna and Dean following the May 12, 2012 General Election, M&C # 06-01-12.

Mayor Pro Tem Dean issued a Certificate of Election to Mayor-Elect Riley. Then Mayor Riley issued Certificates of Election to Council Members-Elect Reyna and Dean.

3. Installation of Officers; Mayor Riley, Council Member Reyna, and Council Member Dean, M&C # 06-02-12.

The Honorable Judge Larry Noll administered the Oath of Office to Mayor Riley and Council Members Reyna and Dean. [Mayor Riley and Council Members Reyna and Dean had taken the Statement of Appointed Officer before the start of the City Council Meeting.] Mayor Riley and Council Members Reyna and Dean officially took their seats at the dais and began conducting business in their respective new terms of office.

Mayor Riley announced the City Council would take a short recess at 6:43 p.m. and invited the assembly to a short reception honoring the Mayor and City Council Members recently elected. The City Council reconvened at 7:15 p.m. with all members of the City Council present.

4. Citizens to be Heard and Time for Objections to the Consent Agenda. There were no citizens to come forward to address the City Council.

**Consent Agenda**

Motion by Councilman Dean and second by Councilman Reyna to approve the Consent Agenda Items 5 through 10, as presented. The City Council voted unanimously in favor of motion. Mayor Riley announced the motion carried.

5. Consider Approval of the Meeting Minutes of the May 15, 2012 Leon Valley Special and Regular City Council Meetings. The City Council approved the minutes of the Leon Valley Special and Regular City Council Meetings of May 15, 2012.
6. Consider Approval of the Meeting Minutes of the May 18, 2012 Leon Valley Special City Council Meeting to Canvass the Returns and Declare the Results of the May 12, 2012 Bond Election. The City Council approved the minutes of the Leon Valley Special City Council Meeting of May 18, 2012 to conduct the canvass of the May 12, 2012 Bond Election.

7. Consider Approval of the Meeting Minutes of the May 18, 2012 Leon Valley Special City Council Planning Work Session. The City Council approved the minutes of the Leon Valley Special City Council Planning Work Session of May 18, 2012.

8. Consider Approval of the Meeting Minutes of the May 22, 2012 Leon Valley Special City Council Meeting to Canvass the Returns and Declare the Results of the May 12, 2012 General Election. The City Council approved the minutes of the Leon Valley Special City Council Meeting of May 22, 2012 to conduct the canvass of the May 12, 2012 General Election for the purpose of electing a Mayor and Council Members in Places 2 and 4.

9. Consideration and Approval of a Resolution Granting Authorization to Participate with Bexar County and Have Its Population Included As Part of the County's Population for Its Designation as an Urban County for the Community Development Block Grant Program and Authorizing the Mayor to Execute the Community Development Block Grant Program Cooperative Agreement, M & C # 06-03-12. The City Council approved Resolution No. 12-005 granting authorization to participate with Bexar County and for the City of Leon Valley to have its population included as part of Bexar County’s population for Bexar County’s Designation as an Urban County for the Community Development Block Grant Program and to authorize the Mayor to execute the Community Development Block Grant Program Cooperative Agreement.

Resolution No. 12-005 – Authorizing a Continuation of a Partnership with Bexar County in Having Access to CDBG and HOME Funds for the Next Three Years.

Per the CDBG Cooperative Agreement, Mayor Riley was authorized to sign the Agreement for Fiscal Years 2013, 2014, and 2015.


Ordinance No. 12-006 – Approving Amendments to the Original Budget of the City of Leon Valley, Texas, for the Fiscal Year of 2012.
Regular Agenda

11. Consideration and Approval of a Resolution by the City Council of the City of Leon Valley, Texas Approving the City’s Preliminary Official Statement Pertaining to the Sale of Obligations Designated as “City of Leon Valley, Texas General Obligation Bonds, Series 2012” by Competitive Bid; Complying with the Requirements Contained in the United States Securities and Exchange Commission’s Rule 15c2-12; and other Matters in Connection Therewith, M&C # 06-05-12. The City Council approved Resolution No. 12-006 approving the City’s Preliminary Official Statement pertaining to the Sale of General Obligation Bonds by competitive bid and to meet all requirements as stipulated by the U.S. Securities and Exchange Commission’s Rule 15c2-12 and other matters in connection therewith.

Finance Director Wallace introduced Anne Burger Entrekin, First Southwest, who addressed the City Council regarding this agenda matter. Ms. Burger Entrekin gave a brief synopsis of the process of the series of actions required to allow the City Council to meet the United States Securities and Exchange Commission’s Rule 15c2-12 and comply with other matters in connection therewith following the City’s successful $7 Million Bond Election of May 12, 2012.

Motion by Councilman Dean and second by Councilman Reyna to approve the Resolution of the City Council of the City of Leon Valley, Texas Approving the City’s Preliminary Official Statement Pertaining to the Sale of Obligations Designated as “City of Leon Valley, Texas General Obligation Bonds, Series 2012” by Competitive Bid; Complying with the Requirements Contained in the United States Securities and Exchange Commission’s Rule 15c2-12; and Other Matters in Connection Therewith. The City Council voted unanimously in favor of motion. Mayor Riley announced the motion carried.

Resolution No. 12-006 – Approving the City’s Preliminary Official Statement Pertaining to the Sale of Obligations Designated as “City of Leon Valley, Texas General Obligation Bonds, Series 2012” by Competitive Bid; Complying with Requirements Contained in the United States Securities and Exchange Commission’s Rule 15c2-12; and Other Matters in Connection Therewith.


Community Development Director Flores briefed the City Council on this agenda matter. Ms. Flores cited that in the usability and implementation of the sustainability overlay, an area was found that is not fitting into the overlay. Ms. Flores indicated Planner Jim Carrillo cited three key factors in supporting the boundary change; first, the tracts do not front on Bandera Road or any other major roads in Leon Valley, such as Grissom, Evers,
Eckert, Poss or Huebner, second, the tracts are surrounded by other office warehouse and storage uses; and third, the properties already incorporate good design principles such as side loading areas, landscaping, green area setbacks and masonry construction. Mr. Claude Guerra, Zoning Commission Chair, addressed the City Council. Mr. Guerra indicated the Zoning Commission asked if there were any administrative processes that could be used in order to keep from having to amend the sustainability overlay. The Zoning Commission was informed there were no administrative processes available to remedy the situation. Mr. Guerra informed the City Council that the Zoning Commission voted for the change by a vote of 7 to 0.

Motion by Councilman Reyna and second by Council Member Baldridge to approve the Ordinance amending Chapter 14, “Zoning,” Appendix 2, “Overlay Boundaries,” and Appendix 2A, “Sustainability Overlay,” Map Revisions and removing 7325 Reindeer Trail, Being Lot 6, Block 2, CB 4446EE, North Valley Subdivision Unit # 3, and 7302 through 7372 Reindeer Trail, Being Lot 7, Block 1, CB 4446EE, North Valley Subdivision Unit # 3, B-3 (Commercial) Zoned Properties from the Sustainability Overlay. The City Council voted unanimously in favor of motion. Mayor Riley announced the motion carried.


13. **Election of Mayor Pro Tem, M&C # 06-07-12.** The City Council elected a Mayor Pro Tem to serve for a one year period beginning June 6, 2012 from amongst the City Council.

Motion by Council Member Baldridge and second by Councilman Dean to elect Council Member Kathy Hill as Mayor Pro Tem. The City Council voted unanimously in favor of motion. Mayor Riley announced the motion carried.

14. **Consider Approval of a Resolution to Cancel the July 3, 2012 Regular City Council Meeting, M&C # 06-08-12.** The City Council approved Resolution No. 12-007 cancelling the first regularly scheduled City Council Meeting scheduled for July 3, 2012 as it is immediately prior to the July 4, 2012 Independence Day Holiday.

City Manager Longoria briefed the City Council on this agenda matter, indicating that because most of the City Staff will be involved in working the City’s July 4 Independence Day Holiday, canceling the meeting would allow Staff time to focus on the Independence Day Parade without the additional preparation work required for a City Council meeting.

Motion by Councilman Reyna and second by Councilman Biever to approve the Resolution canceling the July 3, 2012 Regular City Council Meeting. The City Council voted unanimously in favor of motion. Mayor Riley announced the motion carried.

**Resolution No. 12-007 – Cancelling the First Regular Council Meeting of July 2012; July 3, 2012.**
Discussion Agenda

15. Discuss the Authority and Rights, Structure and Membership, Duties and Responsibilities, and Sunset Provision for a Committee to Oversee the 2012 Bond Project. The City Council discussed establishing, by ordinance, a Bond Capital Facility Oversight Committee to carry on with the next phase of the work started by the Capital Facilities Committee following the Bond Election Approval, including the appointment of members, detailing its charge from the City Council, and setting a sunset provision for the Committee upon the completion of its work and final report to the City Council. M&C # 06-09-12.

City Manager Longoria briefed the City Council on this agenda matter. He indicated that with the successful passage of the $7,000,000 Bond Issue, for specific public improvements earmarked for a new Public Safety and Support Services Complex to house police, fire, municipal court, and City administration service departments, that there would be significant work project work required. With the Leon Valley City Council desiring citizen input and oversight on the effective, efficient, and lawful use of the 2012 Bond proceeds, there would be need for the creation of the 2012 Bond Program Oversight Committee to establish a mechanism for greater accountability. The Committee’s charge will be to monitor the construction projects funded by the 2012 Bond proceeds and help interested resident of Leon Valley stay informed about construction and renovation projects funded by the 2012 Bonds.

The Committee will be an independent citizens Committee that is responsible to the Mayor and City Council of Leon Valley and to the general public. Its purpose will be to monitor performance in order to confirm that the City of Leon Valley implements the 2012 Bond Program work in conformance with the program approved by the voters. The Committee will counsel and provide input to the Mayor and City Council, but will not have management or policy-setting responsibilities.

The authority and rights of the Committee will be set forth in the “2012 Bond Program Oversight Committee Charter”.

In order to ensure continuity of the work and project as envisioned by the Capital Facilities Committee, the following persons were recommended for membership of the new proposed 2012 Bond Oversight Committee: Mr. Olen Yarnell, Mr. Al Uvietta, Mr. Pedro Esquivel, Mr. Mike Davis, Jr., Mr. Abraham Diaz, and Mr. Bob Tome. The City Council still has to determine one more member to complete the complement of 7 members as proposed in the draft Ordinance language. It was noted that the Fire Chief, Police Chief, and City Manager would be part of the membership make-up. Council Member / Mayor Pro Tem-elect Hill and Council Member Dean would be the Council Liaisons to the Committee. This agenda matter will be taken up by the City Council at its June 19 meeting.

16. Presentation of the Bandera Road Beautification Project, M&C # 06-10-12. The City Council received a staff presentation on the Bandera Road Beautification Project, including establishing periodic mowing and maintenance, the preview of City boundary monument signs, and a timeline in which the project work will be done.
Planner Jim Carrillo of Halff Associates updated the City Council on the progress of the proposed Bandera Road Beautification project. This project includes regular maintenance of the median on Bandera Road by the City and installation of monuments and landscaping in the median on Bandera Road from Grass Hill to Eckhardt Road. The preliminary cost estimate is $520,000. Mr. Carrillo identified safety considerations as primary considerations to TXDoT.

Mr. Longoria indicated that TXDoT shared a complicating factor and issue to be resolved through this year’s budgetary process is to maintain the monument areas and the entire Bandera corridor in the City of Leon Valley. Former CIED fund money could be used for funding the one time capital enhancements. The corridor maintenance would be funded out of the City’s operating budget.

17. City Manager’s Report.
   A. Informational updates, as may be required. City Manager Longoria informed the City Council about a completed high priority stormwater project at the intersection of Timberhill and Huebner for 2012. The site was chosen to mitigate flooding issues at three homes as well as catch floatables and pollutants being transferred by high velocity runoff into a catch basin that drains into Leon Creek. The immediate drainage plan required the installation of six grate inlets and four 20 foot sections of storm pipe. Total construction, including materials and labor was $36,500. Construction was completed May 24, 2012. Mr. Longoria summarized the success of the project reporting that during the last rain, the three homes in the indicated area no longer flooded into the interior living space.

Mr. Longoria reported during the Council/Manager Retreat, a strategy was identified for Evers Road which will be requiring significant street maintenance. The City Manager indicated he met with Councilman Dean and Councilman Reyna to discuss a strategy for seeking legislative relief in the 2013 Texas Legislative Session for a localized bill to allow the City to have a referendum for funding to make Evers Road a second main street through the City. He reported that the period of filing bills for the 2013 Texas Legislative Session is coming up very quickly. The legislation would allow the City to leverage the funding necessary for the reconstruction and maintenance of Evers Road.

Mr. Reyna discussed part of the TML Legislative Committee meeting he attended at which bills such as the one being discussed were being prepared. He indicated that TML will no longer be considering the extension of the Street Maintenance Sales and Use Tax.

Economic Development Director Mora briefed the City Council on the recent trip to the Las Vegas ReCon by Mayor Riley, Leon Valley Economic Development Corporation Board President Diaz, and herself during which contacts were made during the Annual International Counsel of Shopping Centers Real Estate Convention known as ReCon. Ms. Mora indicated she would provide a more in-depth presentation at the June 19 Special Joint City Council and LVEDC Meeting.
B. **Approved Minutes of City-Affiliated Boards, Committees, and Commissions.**
This agenda item will allow the City Council to review the work of City-affiliated boards, committees, and commissions through the publication of approved meeting minutes on an ongoing basis. There were no board minutes presented on the agenda.

C. **Future Agenda Items.**
   2. Re-appointment of Board, Committee, and Commission Members Following City Council Elections, June 19.
   3. DPS Facility Plat, June 19.
   4. DPS SUP, June 19.
   5. Special Joint Meeting, Including Executive Session, with LVEDC Board of Directors, June 19, 5:30 p.m.
   6. Consider the Leon Valley Historical Society request, June 19.

18. **Citizens to be heard.** There were no citizens to come forward to address the City Council.

19. **Announcements by the Mayor and Council Members.**

The City Manager shared he had a successful triathlon endeavor.

Councilman Reyna indicated the legislative process is affected by persons coming to support legislative actions.

Mr. McKamie indicated McKamie-Krueger is receiving a Municipal Certificate of Merit from the Texas City Attorneys at the Texas City Attorneys’ Conference.

Patty Manea was recognized for outstanding service to her patients at the Cancer Care Centers of South Texas, in the San Antonio Business Journal, the week of June 1 – 8. Ms. Manea was recognized as a Health Care Hero honoree.

**Executive Session**

20. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

There was no Executive Session held under this agenda item.
21. **Adjourn.** Mayor Riley adjourned the meeting without objection at 9:30 p.m.

_______________________________
Mayor Chris Riley

ATTEST:

_______________________________
Janie Willman, City Secretary
MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C # 06-16-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION ON AN ORDINANCE ESTABLISHING THE AUTHORITY AND RIGHTS, STRUCTURE AND MEMBERSHIP, DUTIES AND RESPONSIBILITIES, AND SUNSET PROVISION FOR A COMMITTEE TO OVERSEE THE 2012 BOND PROJECT

PURPOSE
On May 12, 2012, the citizens of the City of Leon Valley approved a $7,000,000 Bond Issue. The Issuance was specifically earmarked for designing, acquiring, constructing, improving, renovating, demolishing, expanding, and equipping a Public Safety and Support Services Complex to house police, fire, municipal court, and City administration service departments, and expenses incidental and necessary to the foregoing (including necessary utility relocation, acquisition of easements, rights-of-way, and other real property interests, landscaping, and streetscape modification and improvements).

The Leon Valley City Council desires to have citizen input and oversight on the effective, efficient, and lawful use of the 2012 Bond proceeds. Therefore, the creation of the 2012 Bond Program Oversight Committee will establish a mechanism to encourage greater accountability. The Committee’s charge will be to monitor the construction projects funded by the 2012 Bond proceeds and help interested resident of Leon Valley stay informed about construction and renovation projects funded by the 2012 Bonds.

The Committee will be an independent citizen’s Committee that is responsible to the Mayor and City Council of Leon Valley and to the general public. Its purpose will be to monitor performance in order to confirm that the City of Leon Valley implements the 2012 Bond Program work in conformance with the program approved by the voters. The Committee will counsel and provide input to the Mayor and City Council, but will not have management or policy-setting responsibilities.

The authority and rights of the Committee will be set forth in the “2012 Bond Program Oversight Committee Charter”.

On July 5, 2012, the City Council was briefed on this Committee along with the makeup, duties, authority, and sunset provision. City Council directed staff to proceed with the items as presented.

FISCAL IMPACT
N/A

S.E.E. IMPACT
Social – To insure good stewardship of taxpayers monies by having a Committee, which reports directly to the Mayor and Council, oversee the 2012 Bond Program
Economic – N/A
Environmental – N/A

APPROVED: ____________________________  DISAPPROVED: ____________________________
APPROVED WITH THE FOLLOWING COMMENTS: ____________________________
Agenda Item 5

ATTEST:

Janie Willman, City Secretary
AN ORDINANCE

AMENDING CHAPTER 1 “GENERAL PROVISIONS, ARTICLE 1.06 “BOARDS, COMMISSIONS AND COMMITTEES” OF THE LEON VALLEY CITY CODE OF ORDINANCES TO ADD SECTION 1.06.03, “2012 BOND PROGRAM OVERSIGHT COMMITTEE” AND PROVIDING FOR THE COMMITTEE CREATION AND GRANTING THE AUTHORITY AND RIGHTS AS SET FORTH WITHIN THE COMMITTEE’S CHARTER

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The Leon Valley City Code, Chapter 1, “General Provisions”, Article 1.06 “Boards, Commissions, and Committees” is hereby amended to add and hereafter read as follows;

   1.06.03 2012 Bond Program Oversight Committee

Committee’s Charge

On May 12, 2012, the citizens of the City of Leon Valley approved a $7,000,000 Bond Issue. The Issuance was specifically earmarked for designing, acquiring, constructing, improving, renovating, demolishing, expanding, and equipping a Public Safety and Support Services Complex to house police, fire, municipal court, and City administration service departments, and expenses incidental and necessary to the foregoing (including necessary utility relocation, acquisition of easements, rights-of-way, and other real property interests, landscaping, and streetscape modification and improvements).

The Leon Valley City Council desires to have citizen input and oversight on the effective, efficient, and lawful use of the 2012 Bond proceeds. Therefore, the creation of the 2012 Bond Program Oversight Committee will establish a mechanism to encourage greater accountability. The Committee’s charge is to monitor the construction projects funded by the 2012 Bond proceeds and help interested resident of Leon Valley stay informed about construction and renovation projects funded by the 2012 Bonds.

The Committee is an independent citizens Committee that is responsible to the Mayor and City Council of Leon Valley and to the general public. Its purpose is to monitor performance in order to confirm that the City of Leon Valley implements the 2012 Bond Program work in conformance with the program approved by the voters. The Committee counsels and provides input to the Mayor and City Council, but it does not have management or policy-setting responsibilities.

Committee Structure and Membership

a) The Committee has seven (7) voting members appointed by the Mayor and City Council. Appointments to the Committee will be for the duration of the project outlined in the Committee’s Charge. The Committee will consist of a Chairperson, Vice Chairperson, Secretary, and four members.
b) Councilman Jack Dean and Councilwoman Kathy Hill will serve as the Committee’s Liaisons with the Mayor and City Council.

c) The Chairperson will be appointed by the Mayor and City Council.

d) The Vice Chairperson and Secretary will be elected by the Committee members and will take place within 30 days of the initial appointment of the Committee by the Mayor and City Council.

e) All members of the Committee shall be considered to be volunteers of the City of Leon Valley. The Committee shall function in an advisory capacity only and shall have no authority over City of Leon Valley employees.

f) The Committee members receive no direct or indirect compensation from the City of Leon Valley for their services as members of the Committee.

g) The Committee members may not have an active or pending contract with the City of Leon Valley.

h) The Committee may not include any employee or official of the City of Leon Valley, or any vendor or contractor of the City of Leon Valley. The Fire and Police Chiefs will be non-voting participant of the Committee.

i) A Committee member serves at the pleasure of the Mayor and City Council of Leon Valley. If a Committee member resigns, violates the Ethics Policy contained herein, fails to attend two consecutive Committee meetings without reasonable excuse, or otherwise becomes unable to serve on the Committee, the Chairperson may declare the position on the Committee to be vacant and request that the Mayor and City Council appoint another qualified person to the Committee. Future appointments will follow the process as outlined in this Charter.

**Duties and Responsibilities**

a) The Committee shall be available to inform the public concerning the City of Leon Valley’s expenditure of bond proceeds.

b) The Committee will review all phases of the project to verify compliance with the purposes set forth in the 2012 Bond Program as approved by the voters.

c) The Committee may coordinate with the Mayor and City Council to visit City facilities and grounds for which bond proceeds have been or will be expended, in accordance with any necessary access procedures.
d) The Committee may review copies of other bond reports published by the City of Leon Valley.

e) The Committee may recommend improvements or make other suggestions regarding the effective and efficient use of bond proceeds to the City Manager.

f) The Committee will periodically give status reports to the Leon Valley City Council, when deemed to be appropriate by the Mayor or when recommended by the Chairman of the Committee and approved by the Mayor.

g) The Committee is not responsible for:

(1) approval of construction contracts;
(2) approval of construction change orders;
(3) appropriation of construction funds;
(4) handling of legal matters;
(5) approval of construction plans and schedules;
(6) approval of the City of Leon Valley's maintenance plan;
(7) approval of the sale of bonds;
(8) the establishment of priorities and order of construction for the bond projects;
(9) the selection of architects, engineers, construction managers, project managers, and such other professional service firms;
(10) the approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction means or methods;
(11) the selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the performance of the Bond Program;
(12) Setting or approving schedules of design and construction activities;
(13) Directing the activities of staff or consultants; or
Activities, roles or responsibilities that have been designated to staff or consultants, or any policy-making responsibilities.

Committee Meetings

a) The Committee shall meet, at the discretion of the Chairperson, to review the City of Leon Valley’s Bond Program status and related information, and to perform other duties as provided herein.

b) All Committee meetings shall be held within the City of Leon Valley geographic boundaries.

c) All information received the Committee will be available to the public under the terms of the Texas Open Records Act and will be retained pursuant to the rules of the Texas State Archives and Library Commission and the City of Leon Valley.

d) A quorum of the Committee shall consist of fifty percent (50%) of the currently appointed members plus one (1). A quorum must be present to decide on any action items presented to the Committee.

e) Minutes of the previous meeting and agenda of the upcoming meeting should be sent to the Committee members no later than three business days before the upcoming meeting. Whenever possible, an explanation of agenda items shall accompany the notification. Members who are absent shall receive all materials distributed at missed meetings.

f) A copy of the agenda must be presented to the City Secretary (3) three business days prior to the 72 hours posting requirements pursuant with Texas Local Government Code Section 551.043.

g) A copy of the minutes of the previous meeting must be given to the City Secretary within (10) days of the approval of the minutes by the Committee.

h) If the Chairperson or their designee determines with reasonable knowledge that a quorum of the City of Leon City Council will present at the Committee’s meeting, the City Secretary shall be notified within (3) business days prior to the 72 hours posting requirement so that the Committee’s agenda, posted in conformance of Texas Local Government Code 551.043, may reflect this.

i) The current Rules of Conduct for the Leon Valley City Council shall govern the parliamentary procedures, disciplinary proceedings, and rules for the conduct of meetings, so long as not inconsistent with these Bylaws. No action of the Committee shall be invalidated, or the legality thereof affected, by the failure or omission to observe or follow the Rules of Conduct.
City of Leon Valley Support

a) The City of Leon Valley shall provide to the Committee necessary technical and administrative assistance as follows:

(1) provision of a meeting room, including any necessary audio/visual equipment;

(2) preparation and copies of any documentary meeting materials, such as agendas and reports; and distribution of those materials to the committee in a timely manner.

(3) retention of Committee meeting records, and providing public access to such records on an Internet website maintained by the City of Leon Valley.

b) City of Leon Valley staff and/or City of Leon Valley consultants shall attend Committee proceedings in order to report on the status of bond projects. (Neither the Committee nor any individual Committee member has the authority to direct the work of City staff or consultants.)

Ethics Policy

This Ethics Policy provides general guidelines for Committee members to follow in carrying out their roles. Not all ethical issues that Committee members face are covered in this Policy. However, this Policy captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Policy were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

CONFLICT OF INTEREST. A Committee member shall not make or influence a City of Leon Valley decision related to: (1) any contract funded by bond proceeds; or (2) any construction project which will benefit the Committee member’s outside employment, business, or provide a financial benefit to a family member, such as a spouse, child, parent or sibling.

OUTSIDE EMPLOYMENT. A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds; or (2) any construction project. A Committee member shall not make or influence a City of Leon Valley decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of one (1) year after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the City of Leon Valley that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of one (1) year after leaving the Committee, a former Committee member and the companies and businesses
for which the member works shall be prohibited from contracting with the City of Leon Valley with respect to: (1) bidding or proposing to provide services on projects funded by the bond proceeds; and/or (2) any construction project funded by the City of Leon Valley.

**COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and Texas Constitutions, the laws and regulations of the United States and the State of Texas, and the policies, procedures, rules and regulations of the City of Leon Valley.

**COMMITMENT TO THE CITY OF LEON VALLEY.** A Committee member shall place the interests of the City of Leon Valley above any personal or business interest of the member.

**Committee Termination**

The City of Leon Valley 2012 Bond Oversight Committee will sunset following completion of the 2012 Bond Project.

Section 1.06.03 of the Leon Valley City Code of Ordinances shall grant the authority and rights to the 2012 Bond Program Oversight Committee and this document will be known as the “2012 Bond Program Oversight Committee Charter”.

This ordinance shall take effect immediately upon its approval, passage, and the meeting of all publication requirements under law.

**PASSED and APPROVED** this the 19th day of June, 2012

__________________________________________
Mayor  Chris Riley

ATTEST:

__________________________________________
Janie Willman, City Secretary

APPROVED AS TO FORM:

__________________________________________
City Attorney
CITY OF LEON VALLEY
2012 BOND PROGRAM OVERSIGHT COMMITTEE CHARTER

Committee’s Charge

On May 12, 2012, the citizens of the City of Leon Valley approved a $7,000,000 Bond Issue. The Issuance was specifically earmarked for designing, acquiring, constructing, improving, renovating, demolishing, expanding, and equipping a Public Safety and Support Services Complex to house police, fire, municipal court, and City administration service departments, and expenses incidental and necessary to the foregoing (including necessary utility relocation, acquisition of easements, rights-of-way, and other real property interests, landscaping, and streetscape modification and improvements).

The Leon Valley City Council desires to have citizen input and oversight on the effective, efficient, and lawful use of the 2012 Bond proceeds. Therefore, the creation of the 2012 Bond Program Oversight Committee will establish a mechanism to encourage greater accountability. The Committee’s charge is to monitor the construction projects funded by the 2012 Bond proceeds and help interested resident of Leon Valley stay informed about construction and renovation projects funded by the 2012 Bonds.

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a) The Committee has seven (7) voting members appointed by the Mayor and City Council. Appointments to the Committee will be for the duration of the project outlined in the Committee’s Charge. The Committee will consist of a Chairperson, Vice Chairperson, Secretary, and four members.

b) Councilman Jack Dean and Councilwoman Kathy Hill will serve as the Committee’s Liaisons with the Mayor and City Council.

c) The Chairperson will be appointed by the Mayor and City Council

d) The Vice Chairperson and Secretary will be elected by the Committee members and will take place within 30 days of the initial appointment of the Committee by the Mayor and City Council.
e) All members of the Committee shall be considered to be volunteers of the City of Leon Valley. The Committee shall function in an advisory capacity only and shall have no authority over City of Leon Valley employees.

f) The Committee members receive no direct or indirect compensation from the City of Leon Valley for their services as members of the Committee.

g) The Committee members may not have an active or pending contract with the City of Leon Valley.

h) The Committee may not include any employee or official of the City of Leon Valley, or any vendor or contractor of the City of Leon Valley. The Fire and Police Chiefs will be non-voting participants of the Committee.

i) A Committee member serves at the pleasure of the Mayor and City Council of Leon Valley. If a Committee member resigns, violates the Ethics Policy contained herein, fails to attend two consecutive Committee meetings without reasonable excuse, or otherwise becomes unable to serve on the Committee, the Chairperson may declare the position on the Committee to be vacant and request that the Mayor and City Council appoint another qualified person to the Committee. Future appointments will follow the process as outlined in this Charter.

**Duties and Responsibilities**

a) The Committee shall be available to inform the public concerning the City of Leon Valley’s expenditure of bond proceeds.

b) The Committee will review all phases of the project to verify compliance with the purposes set forth in the 2012 Bond Program as approved by the voters.

c) The Committee may coordinate with the Mayor and City Council to visit City facilities and grounds for which bond proceeds have been or will be expended, in accordance with any necessary access procedures.

d) The Committee may review copies of other bond reports published by the City of Leon Valley.

e) The Committee may recommend improvements or make other suggestions regarding the effective and efficient use of bond proceeds to the City Manager.

f) The Committee will periodically give status reports to the Leon Valley City Council, when deemed to be appropriate by the Mayor or when recommended by the Chairman of the Committee and approved by the Mayor.
g) The Committee is not responsible for:

(1) approval of construction contracts;

(2) approval of construction change orders;

(3) appropriation of construction funds;

(4) handling of legal matters;

(5) approval of construction plans and schedules;

(6) approval of the City of Leon Valley’s maintenance plan;

(7) approval of the sale of bonds;

(8) the establishment of priorities and order of construction for the bond projects;

(9) the selection of architects, engineers, construction managers, project managers, and such other professional service firms;

(10) the approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction means or methods;

(11) the selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the performance of the Bond Program;

(12) Setting or approving schedules of design and construction activities;

(13) Directing the activities of staff or consultants; or

(14) Activities, roles or responsibilities that have been designated to staff or consultants, or any policy-making responsibilities.
Committee Meetings

a) The Committee shall meet, at the discretion of the Chairperson, to review the City of Leon Valley’s Bond Program status and related information, and to perform other duties as provided herein.

b) All Committee meetings shall be held within the City of Leon Valley geographic boundaries.

c) All information received the Committee will be available to the public under the terms of the Texas Open Records Act and will be retained pursuant to the rules of the Texas State Archives and Library Commission and the City of Leon Valley.

d) A quorum of the Committee shall consist of fifty percent (50%) of the currently appointed members plus one (1). A quorum must be present to decide on any action items presented to the Committee.

e) Minutes of the previous meeting and agenda of the upcoming meeting should be sent to the Committee members no later than three business days before the upcoming meeting. Whenever possible, an explanation of agenda items shall accompany the notification. Members who are absent shall receive all materials distributed at missed meetings.

f) A copy of the agenda must be presented to the City Secretary (3) three business days prior to the 72 hours posting requirements pursuant with Texas Local Government Code Section 551.043.

g) A copy of the minutes of the previous meeting must be given to the City Secretary within (10) days of the approval of the minutes by the Committee.

h) If the Chairperson or their designee determines with reasonable knowledge that a quorum of the City of Leon City Council will present at the Committee’s meeting, the City Secretary shall be notified within (3) business days prior to the 72 hours posting requirement so that the Committee’s agenda, posted in conformance of Texas Local Government Code 551.043, may reflect this.

i) The current Rules of Conduct for the Leon Valley City Council shall govern the parliamentary procedures, disciplinary proceedings, and rules for the conduct of meetings, so long as not inconsistent with these Bylaws. No action of the Committee shall be invalidated, or the legality thereof affected, by the failure or omission to observe or follow the Rules of Conduct.
City of Leon Valley Support

a) The City of Leon Valley shall provide to the Committee necessary technical and administrative assistance as follows:

(1) provision of a meeting room, including any necessary audio/visual equipment;

(2) preparation and copies of any documentary meeting materials, such as agendas and reports; and distribution of those materials to the committee in a timely manner.

(3) retention of Committee meeting records, and providing public access to such records on an Internet website maintained by the City of Leon Valley.

b) City of Leon Valley staff and/or City of Leon Valley consultants shall attend Committee proceedings in order to report on the status of bond projects. (Neither the Committee nor any individual Committee member has the authority to direct the work of City staff or consultants.)

Ethics Policy

This Ethics Policy provides general guidelines for Committee members to follow in carrying out their roles. Not all ethical issues that Committee members face are covered in this Policy. However, this Policy captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Policy were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

CONFLICT OF INTEREST. A Committee member shall not make or influence a City of Leon Valley decision related to: (1) any contract funded by bond proceeds; or (2) any construction project which will benefit the Committee member’s outside employment, business, or provide a financial benefit to a family member, such as a spouse, child, parent or sibling.

OUTSIDE EMPLOYMENT. A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds; or (2) any construction project. A Committee member shall not make or influence a City of Leon Valley decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of one (1) year after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the City of Leon Valley that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of one (1) year after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the City of Leon Valley with respect to: (1) bidding or proposing to provide services on projects
funded by the bond proceeds; and/or (2) any construction project funded by the City of Leon Valley.

COMMITMENT TO UPHOLD LAW. A Committee member shall uphold the federal and Texas Constitutions, the laws and regulations of the United States and the State of Texas, and the policies, procedures, rules and regulations of the City of Leon Valley.

COMMITMENT TO THE CITY OF LEON VALLEY. A Committee member shall place the interests of the City of Leon Valley above any personal or business interest of the member.

Committee Termination

The City of Leon Valley 2012 Bond Oversight Committee will sunset following completion of the 2012 Bond Project.
History

• May 12, 2012 Leon Valley Voters approved the issuance of $7,000,000 in Bonds
  – specifically earmarked for designing, acquiring, constructing, improving, renovating, demolishing, expanding, and equipping a Public Safety and Support Services
History

- On June 5, 2012, the City Council was briefed with the following information and advised to proceed without changes.
Committee Creation

- The Leon Valley City Council desires to have citizen input and oversight on the effective, efficient, and lawful use of the 2012 Bond proceeds
Committee Duties

- The Committee’s charge will be to monitor the construction projects funded by the 2012 Bond proceeds and help interested resident of Leon Valley stay informed about construction and renovation projects funded by the 2012 Bonds
  - Reports to Mayor, City Council and Citizens of Leon Valley
Committee Members

• The Committee will have seven (7) members
  – One (1) Chairperson – appointed by Mayor and City Council
  – One (1) Vice Chairperson and one (1) Secretary – elected by members within 30 days of Committee creation
  – Three (3) members
City Council Liaisons

• Councilman Dean and Councilwoman Hill will serve as the liaisons between the Bond Program Oversight Committee and the Mayor and City Council
Governance of Committee

• Committee will have a Charter which establishes the following;
  – Charge
  – Structure and Membership
  – Duties and Responsibilities
  – City support
  – Ethics Policy
  – Termination of Committee
Questions

- Questions
- Comments
TO: MAYOR AND CITY COUNCIL

SUBJECT: APPOINTING A CITY PROSECUTOR AND JUDGES FOR THE LEON VALLEY MUNICIPAL COURT

PURPOSE
Every two years coterminous with the election of the Mayor, the City Prosecutor and the Leon Valley Municipal Court Judges must be appointed by ordinance.

FISCAL IMPACT
Fees for the Judges and Prosecutor are included in the General Fund budget.

RECOMMENDATION
Staff recommends the re-appointment of City Prosecutor Michelle Lanfear and Leon Valley Municipal Court Judges Lawrence Morales and Edmund Phillips.

S.E.E. IMPACT
Social Equity - Municipal Court Judges are appointed officials who conduct court proceedings. Judges must be impartial and strive to properly interpret the law.

The City Prosecutor is an appointed official who represents the City and works on misdemeanor legal proceedings against people who do not follow the laws of the City.

Economic Development - N/A

Environmental Stewardship - N/A

APPROVED: _____________________  DISAPPROVED: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS: ____________________________

_______________________________________________________________________

ATTEST:

__________________________________________
Janie Willman, City Secretary
ORD. NO.

AN ORDINANCE

APPOINTING A CITY PROSECUTOR, AND JUDGES FOR THE LEON VALLEY MUNICIPAL COURT

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The following individual is hereby appointed as the City Prosecutor:
   Michelle Lanfear

2. The following individuals are hereby appointed as Judges of the Leon Valley Municipal Court:
   Lawrence Morales
   Edmund Phillips

PASSED and APPROVED this the 19th day of June 2012.

____________________________
Mayor Chris Riley

ATTEST:

____________________________
Janie Willman, City Secretary

APPROVED AS TO FORM:

____________________________
City Attorney
TO: MAYOR AND CITY COUNCIL

SUBJECT: APPROVAL OF A RESOLUTION ADOPTING THE HAZARD MITIGATION PLAN FOR THE ALAMO AREA COUNCIL OF GOVERNMENTS (AACOG) REGION.

PURPOSE

In order to prepare for disasters and lessen their effects, hazard mitigation plans must be implemented. Grant funding for mitigation projects, such as flood control, are available through the Federal government. To be eligible, the City must have a mitigation plan that is approved by the Federal Emergency Management Agency (FEMA).

A regional approach to the mitigation planning process was initiated by AACOG, and City Staff has participated in the development of the Regional Mitigation Plan.

The plan is a large document, over 1,000 pages, and is available for inspection upon request or on the AACOG website. Leon Valley’s portion of the plan, consisting of four pages, is attached.

This resolution is necessary to approve the AACOG Regional Hazard Mitigation Plan, which covers Leon Valley, and will provide the City with an approved Hazard Mitigation Plan.

FISCAL IMPACT

No cost to City; potential for assistance and grant funding exists if approved.

APPROVE: ____________________  DISAPPROVE: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS: ____________________

____________________________________________________________________

ATTEST:

___________________________________

Janie Willman, City Secretary
## Mitigation Strategy

**City of Leon Valley**

<table>
<thead>
<tr>
<th>Mitigation Action or Measure</th>
<th>Hazard(s) Addressed</th>
<th>Status of Project</th>
<th>Responsible Party / Agency / Department</th>
<th>Target Completion Date</th>
<th>Estimated Cost</th>
<th>Potential Funding Source(s)</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Leon Valley 1</strong></td>
<td>Flooding</td>
<td>Existing</td>
<td>Deferred pending funding</td>
<td>Public Works</td>
<td>2011 – 2016, with targeted completion of 2015</td>
<td>$500,000</td>
<td>Bonds and grants (Future FEMA – HMGP and/or Public Assistance funds)</td>
</tr>
<tr>
<td>Install culvert and downstream channel from Aids Drive to Huebner Creek, to prevent flooding, and to improve traffic safety during a flood event.</td>
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<tr>
<td><em>Continued NPIP Compliance</em></td>
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<tr>
<td><strong>Leon Valley 2</strong></td>
<td>Flooding</td>
<td>Existing</td>
<td>Deferred pending funding</td>
<td>Public Works</td>
<td>2011 – 2016, with targeted completion of 2015</td>
<td>$500,000</td>
<td>Bonds and grants (Future FEMA – HMGP and/or Public Assistance funds)</td>
</tr>
<tr>
<td>Install culvert and downstream channel from Grasshill Road to Aids Drive to prevent flooding and to improve traffic safety during a flood event.</td>
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<tr>
<td><em>Continued NPIP Compliance</em></td>
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</tbody>
</table>
## Mitigation Strategy

### Alamo Area Council of Governments
Regional Mitigation Action Plan Update

<table>
<thead>
<tr>
<th>Mitigation Action or Measure</th>
<th>Hazard(s) Addressed</th>
<th>Bexar County and Municipalities Mitigation Action Plan</th>
<th>Status of Project</th>
<th>Responsible Party / Agency / Department</th>
<th>Target Completion Date</th>
<th>Estimated Cost</th>
<th>Potential Funding Source(s)</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leon Valley 3: Improve Huoton Creek between Evers Rd. and Bandera Rd. to minimize flooding at Evers Rd. and along Poss Rd. (revision to Action 1)</td>
<td>Flooding</td>
<td>New Existing</td>
<td>Deferred pending funding</td>
<td>Public Works</td>
<td>2011 – 2018, with targeted completion of 2016</td>
<td>$2,500,000</td>
<td>Bonds and grants (Future FEMA – HMGP and/or Public Assistance funds)</td>
<td>High</td>
</tr>
<tr>
<td>Continued NFIP Compliance</td>
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</tr>
<tr>
<td>Leon Valley 4: Re-locate the EOC, Fire and Police Departments out of the Flood Plain and other hazard areas.</td>
<td>Flooding, dam / levee failure, tornado, TS / hurricane, thunderstorm, drought, hail, wildfire, winter storms, earthquakes, sinkholes, energy pipeline failures, hazardous materials incident, pandemic / communicable disease, terrorism</td>
<td>New Existing</td>
<td>Deferred pending funding</td>
<td>Police / Fire Departments</td>
<td>2011 – 2016, with targeted completion of 2016</td>
<td>$10,000,000</td>
<td>Bonds and grants (Future FEMA – HMGP and/or Public Assistance funds)</td>
<td>High</td>
</tr>
<tr>
<td>Leon Valley 6: Install Community Warning Devices and update automated floodwater detection equipment.</td>
<td>Flooding</td>
<td>Existing Existing</td>
<td>Deferred pending funding</td>
<td>Police / Fire Departments</td>
<td>2011 – 2016, with targeted completion of 2016</td>
<td>$1,000,000</td>
<td>Bonds and grants (Future FEMA – HMGP and/or Public Assistance funds)</td>
<td>High</td>
</tr>
</tbody>
</table>

A Safe, Secure, and Sustainable Future

Section 8: Page 41
APA Draft – April 23, 2012
## Mitigation Strategy

### Alamo Area Council of Governments
**Regional Mitigation Action Plan Update**

<table>
<thead>
<tr>
<th>Mitigation Action or Measure</th>
<th>Hazard(s) Addressed</th>
<th>Existing or New Action</th>
<th>Applies to New or Existing Structure</th>
<th>Status of Project</th>
<th>Responsible Party/Agency/Department</th>
<th>Target Completion Date</th>
<th>Estimated Cost</th>
<th>Potential Funding Source(s)</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leon Valley 6</td>
<td>Flooding</td>
<td>Existing</td>
<td>Existing</td>
<td>Deferred pending funding</td>
<td>Public Works</td>
<td>2011 – 2016, with targeted completion of 2015</td>
<td>$1,000,000</td>
<td>Bonds and grants (Future FEMA – HMGP and/or Public Assistance funds)</td>
<td>Medium</td>
</tr>
<tr>
<td>Improve Zarzamora Creek down stream from area southwest of Wurzbach through end of city limits.</td>
<td>Continued NFIP Compliance</td>
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<tr>
<td>Leon Valley 7</td>
<td>Wildland Fire</td>
<td>New</td>
<td>Existing</td>
<td>Deferred pending funding</td>
<td>Fire / Public Works</td>
<td>2011 – 2016, with targeted completion of 2015</td>
<td>$1,200,000</td>
<td>Bonds and grants (Future FEMA – HMGP and/or Public Assistance funds)</td>
<td>Medium</td>
</tr>
<tr>
<td>Install fire resistant fence to protect residences located on property that borders the designated natural area near Rimkus Park.</td>
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<tr>
<td>Leon Valley 8</td>
<td>Flooding, dam / levee failure, tornado, TSB / hurricane, thunderstorm, winter storms</td>
<td>New</td>
<td>Existing</td>
<td>Public Works</td>
<td>2011 – 2016, with targeted completion of 2015</td>
<td>$1,500,000</td>
<td>Bonds and grants (Future FEMA – HMGP and/or Public Assistance funds)</td>
<td>Medium</td>
<td></td>
</tr>
<tr>
<td>Dry Flood proof City Hall and other Government Buildings</td>
<td>Continued NFIP Compliance</td>
<td></td>
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</tr>
<tr>
<td>Leon Valley 9</td>
<td>Flooding, dam / levee failure, tornado, TSB / hurricane, thunderstorm, winter storms</td>
<td>Existing</td>
<td>Existing</td>
<td>Deferred pending funding</td>
<td>Public Works</td>
<td>2011 – 2016, with targeted completion of 2015</td>
<td>$2,000,000</td>
<td>Bonds and grants (USACE, FEMA – HMGP and/or Public Assistance funds, TWSI)</td>
<td>Medium</td>
</tr>
<tr>
<td>Improve the Hubbard Creek channel above Evers Road to reduce flooding in the Canterfield area</td>
<td>Continued NFIP Compliance</td>
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</tbody>
</table>

*Safe, Secure, and Sustainable Future*

*APA Draft – April 23, 2012*
## MITIGATION STRATEGY

### ALAMO AREA COUNCIL OF GOVERNMENTS
### REGIONAL MITIGATION ACTION PLAN UPDATE

<table>
<thead>
<tr>
<th>Mitigation Action or Measure</th>
<th>Hazard(s) Addressed</th>
<th>Bexar County and Municipalities Mitigation Action Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leon Valley 10</td>
<td>Flooding, dam / levee failure, tornado, TS / hurricane, thunderstorm, drought, hail, wildfire, winter storms, earthquakes, sinkholes, energy pipeline failures, hazardous materials incident, pandemic / communicable disease, terrorism</td>
<td>Pending funding Public Works 2011 – 2016, with targeted completion of 2015 $1,500,000 Bonds and grants (USACE, FEMA – HMGP and/or Public Assistance funds, TWDB) Low</td>
</tr>
<tr>
<td>Leon Valley 11</td>
<td>Terrorism</td>
<td>Deferred pending funding Public Works / Police Department 2011 – 2018, with targeted completion of 2018 $2,000,000 Bonds and grants (USACE, FEMA – HMGP and/or Public Assistance funds, TWDB) Low</td>
</tr>
</tbody>
</table>

### 2008 Projects that will not be included in the Plan Update:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Hazard</th>
<th>Existing Status</th>
<th>Responsible Party / Agency / Department</th>
<th>Target Completion Date</th>
<th>Estimated Cost</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reconstruct bridge at 6400 Evere Road</td>
<td>Flooding</td>
<td>Existing</td>
<td>Public Works</td>
<td>2010</td>
<td>$1,000,000</td>
<td>Low</td>
</tr>
</tbody>
</table>

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A SAFE, SECURE, AND SUSTAINABLE FUTURE

SECTION II: PAGE 43

APA DRAFT – APRIL 23, 2012
RESOLUTION
FOR ADOPTION OF THE HAZARD MITIGATION PLAN
FOR THE AACOG REGION

WHEREAS, the City of Leon Valley is vulnerable to multiple natural hazards, and in order to reduce the effects of these hazards, counties and municipalities are strongly encouraged to develop or participate in a local hazard mitigation plan; AND

WHEREAS, the City of Leon Valley desires to prepare for and mitigate such hazards and seeks to promote the public health, and general welfare of the jurisdiction, as well as the safe, orderly, and healthful development of the jurisdiction. To that end, the City of Leon Valley has worked with the Alamo Area Council of Governments (AACOG) and other participating jurisdictions to develop a hazard mitigation plan; AND

WHEREAS, the Disaster Mitigation Act of 2000 (DMA2K) requires that applicants for Federal Emergency Management Agency (FEMA) mitigation grant funding have a FEMA-approved mitigation plan. The plan requires a description of the hazards that can affect the community, an assessment of the community’s risks from and vulnerability to those hazards, and a description of actions or projects that the community desires to undertake to mitigate their vulnerability. Mitigation plans must conform to 22 Code Of Federal Regulations (CFR), Part 201, and all applicable mitigation planning guidance issued by FEMA. A community must be a participant in a current, FEMA-approved mitigation plan to be eligible for FEMA mitigation grant funding; AND

WHEREAS, in 2010, grant funding for updating the Alamo Area Council of Governments Regional Multi-Hazard Mitigation Plan became available. Development of an update to the FEMA-approved plan began in June 2010, and concluded in April, 2011; AND

WHEREAS, Texas Department of Emergency Management (TDEM) and FEMA required modifications to the plan. Accordingly, the modified plan has been published for additional public comments and responses from the required governmental entities; AND

WHEREAS, staff recommends that the City of Leon Valley adopt the Alamo Area Council of Governments Regional Multi-Hazard Mitigation Plan Update; AND

WHEREAS, the City of Leon Valley deems it in the public interest to adopt this plan.

NOW, THEREFORE, be it resolved, by City Council of the City of Leon Valley that this plan be adopted.

PASSED AND APPROVED this 19th Day of April 2012.
Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

APPROVED AS TO FORM:

City Attorney
AACOG Regional Hazard Mitigation Plan Update

City Council Meeting
June 19, 2012
Purpose

- FEMA requires local governments to develop and adopt hazard mitigation plans in order to remain eligible for federal disaster assistance and grant funds

(Disaster Mitigation Act of 2000)
Purpose

- The current Regional Hazard Mitigation Plan (RHMP) expires in 2012

- The Hazard Mitigation Plan update will remain effective through 2017
Background

• The Leon Valley Hazard Mitigation Team met on December 29, 2010 to consider mitigation projects
• The meeting was attended by City staff and Leon Valley residents
• A public comment period was open in March of 2011 to receive input from citizens
Discussion

• An update to the Hazard Mitigation Plan is now complete
  – The plan is available to the public during the final public comment period
• Process for adoption and inclusion in the Regional Hazard Mitigation Plan includes:

1. Adoption of resolution by the governing body
2. Submission of adoption documentation
3. Final approval by TDEM / FEMA
Fiscal Impact

- Adoption of the Hazard Mitigation Plan Update does not incur any expense to the City, yet it enables the City to remain eligible for disaster funding and assistance.
AACOG Regional Hazard Mitigation Plan Update

City Council Meeting
June 19, 2012
Agenda Item 8

MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C: # 06-19-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER ACTION ON AN ORDINANCE APPROVING FISCAL YEAR 2012 BUDGET ADJUSTMENT TO THE ENTERPRISE FUND TO INCREASE THE AMOUNT TO BE PAID FOR THE EAA MANAGEMENT FEE.

PURPOSE

Amend the current fiscal year budget to provide funding for the newly imposed EAA Management Fee. On March 20, 2012 the City Council amended the EAA pass through rate per 1,000 gallons. However, the budget needs to be amended to include the additional payment to the Edwards Aquifer Authority. On April 9, 2012 the City received a bill from the EAA to pay an additional $37 per acre foot or $83,673.00

EAA has completed a four year scientific study that was required by the U.S. Fish and Wildlife Department to prove that measures are implemented to protect the San Marcos and New Braunfels springs and the Edwards Aquifer. This study developed a habitat conservation program to protect various endangered species. The EAA Board of Directors adopted a Habitat Conservation program that includes a very complicated Edwards Aquifer recovery and improvement plan that will cost around $20 million dollars per year to implement. The following link http://edwardsaquifer.org/ provides a complete description of this program. The first phase of the program will add an additional $37 per acre foot to the fee we will be assessed. The total of the EAA fees will be $84 per acre foot compared to $39 per acre foot we paid last year.

Enterprise Fund

FISCAL IMPACT

Funding for the EAA fee will come from pass through user fees.

S.E.E. IMPACT

Social Equity – No Impact
Economic Development – The water system supports new development as well as existing development in City.
Environmental Stewardship – Support of the EAA programs and compliance with the regulations help protect the Edwards Aquifer and protect endangered species.
Agenda Item 8

APPROVED: ________________    DISAPPROVED: ________________

APPROVED WITH THE FOLLOWING AMENDMENTS: ________________

ATTEST:

______________________________
Janie Willman, City Secretary
AN ORDINANCE

APPROVING AMENDMENT TO THE ORIGINAL BUDGET OF THE CITY OF LEON VALLEY, TEXAS, FOR THE FISCAL YEAR OF 2012

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The attached Mayor and Council Communication # 06-19-12 contains an amendment to the original Budgets for the City of Leon Valley, Texas, for the Fiscal Year 2012 a true copy of which is file in the office of the City Secretary and made a part hereof by reference, are hereby amended and approved and ordered filed in the office of the City Secretary. This amendment will allow payment of the newly imposed EAA management fee.

Enterprise Fund +$83,673.00

2. This ordinance shall become effective on and after it’s passage, approval and publication, as provided by law.

PASSED and APPROVED this 19th day of June 2012

___________________________
Mayor Chris Riley

ATTEST:

___________________________
Janie Willman, City Secretary

APPROVED AS TO FORM:

___________________________
City Attorney
Enterprise Fund Budget Adjustment

City of Leon Valley

June 19, 2012
Enterprise Fund Budget Adjustment

• The Edwards Aquifer Authority (EAA) is mandating an increase in the fee they currently assess to all cities.
  – This is a pass through fee that will be billed monthly on City of Leon Valley water and sewer customer bills.
Enterprise Fund
Budget Adjustment

• EAA has completed a four year scientific study that was required by the U.S. Fish and Wildlife Department to ensure that measures are implemented to protect the San Marcos and New Braunfels springs and the Edwards Aquifer.

• As a result of the study
  – The EAA developed a habitat conservation program to protect various endangered species that will cost $20 million per year to implement.

• The following link provides a complete description of the program. [http://edwardsaquifer.org/](http://edwardsaquifer.org/)
Enterprise Fund
Budget Adjustment

• Currently the pass through fee is $47 dollars per acre foot of water.

• The increase in the fee will be phased in
  – Phase one – April 2012
    • Additional $37 dollars per acre foot of water for a total fee of $84 dollars per acre foot of water.
  – Phase two – October 2012
    • Additional $17 dollars per acre foot of water for a total fee of $101 dollars per acre foot of water.
Enterprise Fund
Budget Adjustment

• Amend the current fiscal year budget to provide funding for the newly imposed EAA Management Fee. On March 20, 2012 the City Council amended the EAA pass through rate per 1,000 gallons. However, the budget needs to be amended to include the additional payment to the Edwards Aquifer Authority. On April 9, 2012 the City received a bill from the EAA to pay an additional $37 per acre foot or $83,673.00

• **FISCAL IMPACT**

• Funding for the EAA fee will come from pass through user fees.
Enterprise Fund Budget Adjustment

City of Leon Valley

June 19, 2012
MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C: #06-20-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: CONSIDER PLAT CASE #2011-121, A REQUEST BY ROSIN GROUP, INC., AGENT FOR THE ESTATE OF VIRGINIA I. MURCHISON, APPLICANT, TO PLAT APPROXIMATELY 5.341 ACRES OF LAND, BEING PARCEL 114 AND PARCEL 114B, ABSTRACT 741, CB 4445, GINGER SUBDIVISION UNIT #1, TO LOTS 3 AND 4, BLOCK 1, CD 4445, DPS SUBDIVISION

PURPOSE
The purpose of this plat is to properly subdivide two (2) parcels of land into two (2) usable lots, so that they may be properly recorded by Bexar County Deeds and Records, and be used for future retail or service-oriented development. Platting also insures proper infrastructure and utility development.

Please note this property was originally owned by the Murchison Family Trust and has recently been sold to WO Commercial Real Estate LLC, and Alamo Park Properties.

The Rosin Group has asked to defer construction of all public improvements, including sidewalks to the building permit phase of the project.

FISCAL IMPACT
The applicant paid a fee of $2,297 for consideration of this plat.

RECOMMENDATION
The City’s contracted engineer Sia Sayyadi, reviewed the plat and supporting documents and found the plat to be in substantial conformance; approval is recommended.

S.E.E IMPACT STATEMENT
Social Equity – platting encourages collaborative participation by stakeholders and potential businesses.
Environmental Stewardship – platting insures that the property is properly delineated and that all water and sewer, drainage and other infrastructure is properly installed.
Economic Development – platting the property makes them usable for future retail and service-oriented development.

APPROVED:___________________ DISAPPROVED:______________

APPROVED WITH THE FOLLOWING COMMENTS:____________________________
______________________________________________________________________

ATTEST: __________________________

Janie Willman, City Secretary
PLAT ESTABLISHING

D.P.S. SUBDIVISION

BEING 5.341 ACRES OF LAND OUT OF A 167.5 ACRE TRACT OUT OF THE MANUEL TEJEDA SURVEY NO. 89, ABSTRACT NO. 74, SECTION 5, IN THE CITY OF LEON VALLEY, BEXAR COUNTY, TEXAS AS DESCRIBED IN DEED RECORDED IN VOLUME 2711, PAGE 1427, REAL PROPERTY RECORDS OF BEXAR COUNTY, TEXAS.

2 LOTS - 5.341 ACRES
AN ORDINANCE

APPROVING A SUBDIVISION PLAT BEING APPROXIMATELY 5.341 ACRES OF LAND ACRES OF LAND, BEING PARCEL 114 AND PARCEL 114B, ABSTRACT 741, CB 4445, GINGER SUBDIVISION UNIT #1, TO LOTS 3 AND 4, BLOCK 1, CB 4445, DPS SUBDIVISION IN THE CITY OF LEON VALLEY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. A subdivision plat has been found to be in substantial conformance and is approved as approximately 5.341 acres of land, now being new Lots 3 and 4, Block 1, CB 4445, DPS Subdivision, as particularly described in Plat File No. 2011-121.

2. The City staff is hereby authorized to file said Plat when all conditions imposed by the City Council as reflected in Plat File No. 2011-121 have been complied with in full.

PASSED and APPROVED this the 19th day of June 2012.

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

APPROVED AS TO FORM:

City Attorney
City of Leon Valley
City Council

Consider Plat Case No. 2011-121

June 19, 2012
Purpose

- Agent for the Applicant: Rosin Group, Inc.
- Approximately 5.341 acres
- Proper subdivision of two (2) Parcels to two (2) Lots
  -Parcel 114 & 114B, ABS 741 to Lots 3 & 4, Block 1
Purpose

• Proper infrastructure & utility development - streets, drainage, sidewalks, etc..

• Variance
  - Defer infrastructure construction to the building permit phase
Fiscal Impact

• Plat Consideration - $2,297 pd
Recommendation

• Reviewing Engineer – Sia Sayyadi
- Plat in Substantial Conformance
- Approval Recommended
City of Leon Valley
City Council

Consider Plat Case No. 2011-121

June 19, 2012
MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C:  # 06-21-12

TO:  MAYOR AND CITY COUNCIL

SUBJECT:  CONSIDER ACTION ON SPECIFIC USE PERMIT CASE #2012-270,
WITH ATTACHED ORDINANCE, A REQUEST BY BARRY WILLIAMSON, APPLICANT AND PROPERTY OWNER, FOR A
SPECIFIC USE PERMIT TO CONSTRUCT AND OPERATE AN
“OFFICE,” SPECIFICALLY A DEPARTMENT OF PUBLIC SAFETY
DRIVER’S LICENSE CENTER ADJACENT TO AN R-1 (SINGLE-FAMILY
DWELLING) ZONING DISTRICT, ON A B-2 (RETAIL) ZONED
PROPERTY, IN THE 7400 BLOCK OF HUEBNER ROAD, BEING 3.4
ACRES OF A 5.3 ACRE TRACT IN THE SUSTAINABILITY OVERLAY

PURPOSE
The purpose of this consideration and action are to keep in conformance with the Zoning
Code requirement to obtain a Specific Use Permit prior to the issuance of a building
permit; a formality of the process.

The Specific Use Permit may be approved on face value without considerations
recommended by the Zoning Commission and other land development/zoning tools may
be utilized to conform the proposed use to City Codes.

FISCAL IMPACT
The applicant paid $500 for the consideration of the Specific Use Permit Application.

RECOMMENDATION
On March 27, 2012 the Zoning Commission recommended approval of SUP #2011-270,
with the following considerations: 1) the use of Route #3 only for driving tests (Huebner to
Apple Green), 2) no extended hours of operation (8am-5pm only), and 3) the traffic study
is sufficiently clarified and addressed as Council sees fit, noting that the request was
consistent and compatible with the Master Plan, protected the health, safety and welfare of
the general public and protected and preserved the rights of property owners affected by
the request, by a vote of 4-3.

S.E.E IMPACT STATEMENT
Social Equity – The Specific Use Permit encourages collaborative participation by
stakeholders.
Environmental Stewardship – The applicant is streetscaping and landscaping by adding
trees, shrubbery and plants to the area enhancing the environment and promoting carbon
neutrality.
Economic Development – Construction in the area will support interest in development in
the City.

APPROVED:___________________  DISAPPROVED:___________________

APPROVED WITH THE FOLLOWING COMMENTS:____________________________
____________________________________________________________
Agenda Item 10

ATTEST:

Janie Willman, City Secretary
AN ORDINANCE

GRANTING A SPECIFIC USE PERMIT TO ALLOW THE CONSTRUCTION AND OPERATION OF AN “OFFICE” SPECIFICALLY A DEPARTMENT OF PUBLIC SAFETY (DPS) DRIVER’S LICENSE CENTER, ADJACENT TO AN R-1 (SINGLE-FAMILY DWELLING), BEING 3.4 ACRES OUT OF A 5.3 ACRE TRACT OF LAND IN THE 7400 BLOCK OF HUEBNER ROAD

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. A Specific Use Permit is granted allowing the construction and operation of an “Office,” specifically a Department of Public Safety (DPS) Mega-Center adjacent to an R-1 (Single-Family Dwelling) zoning district,” on a B-2 (Retail) zoned property in the Sustainability Overlay, being 3.4 acres out of a 5.3 acre tract of land in the 7400 block of Huebner Road, and particularly described in case file Specific Use Permit Case No. 2012-270 and M&C 06-20-12.

2. The City staff is hereby authorized to issue said Specific Use Permit when all conditions imposed by the City Council and as reflected in the Specific Use Permit Case No. 2012-270 have been complied with in full.

PASSED and APPROVED this the 19th day of June, 2012.

________________________________________
Mayor Chris Riley

ATTEST:

________________________________________
Janie Willman, City Secretary

APPROVED AS TO FORM:

________________________________________
City Attorney
City of Leon Valley
City Council

Consider Specific Use Permit Case
No. 2012-270

June 19, 2012
Purpose

• Applicant & Owner: Barry Williamson
• Construct & Operate an “Office” adjacent to R-1, a B-2 (Retail) zoned property
• Conform to Zoning Code requirement to obtain a Specific Use Permit prior to the issuance of a building permit
Purpose

• The Specific Use Permit may be approved on face value without considerations recommended by the Zoning Commission and other land development/zoning tools may be utilized to conform the proposed use to City Codes.
Fiscal Impact

• SUP Consideration - $500 pd
Recommendation

• Zoning Commission recommended approval by a vote of 4-3, on March 27, 2012.
City of Leon Valley
City Council

Consider Specific Use Permit Case
No. 2012-270

June 19, 2012
Agenda Item 11

MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C   # 06-22-12

TO:      MAYOR AND CITY COUNCIL

SUBJECT:  APPOINTING MEMBERS TO THE 2012 BOND PROGRAM
OVERSIGHT COMMITTEE ALONG WITH APPOINTING A
CHAIRPERSON FROM THIS MEMBERSHIP

PURPOSE
The 2012 Bond Program Oversight Committee is authorized a membership total of
seven persons.

The following persons are hereby appointed as members to the 2012 Bond Program
Oversight Committee;

    Mike Davis, Jr.
    Abraham Diaz
    Pedro Esquivel
    Robert “Bob” Tome
    Al Uvietta
    Olen Yarnell

The Charter of the Committee states that the appointment of the Chairperson shall be
by the Mayor and City Council of Leon Valley.

FISCAL IMPACT
N/A

S.E.E. IMPACT
Social – To insure good stewardship of taxpayers monies by having a Committee, which reports
directly to the Mayor and Council, oversee the 2012 Bond Program
Economic – N/A
Environmental – N/A

APPROVED:_________________________   DISAPPROVED:_________________________

APPROVED WITH THE FOLLOWING COMMENTS:________________________

__________________________

ATTEST:

__________________________

Janie Willman, City Secretary
AN ORDINANCE

APPOINTING MEMBERS TO THE 2012 BOND PROGRAM OVERSIGHT COMMITTEE AND NAMING A CHAIRPERSON FOR THIS COMMITTEE

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The following individuals are hereby appointed to the 2012 Bond Program Oversight Committee

   Mike Davis Jr.
   Abraham Diaz
   Pedro Esquivel
   Bob Thome
   Al Uvietta
   Olen Yarnell

_____________________________________

Of these individuals, the following is appointed as Chairperson of this Committee

_____________________________________

This ordinance shall take effect immediately upon its approval, passage, and the meeting of all publication requirements under law.

PASSED and APPROVED this the 19th day of June, 2012

Mayor Chris Riley

ATTEST:

Janie Willman, City Secretary

APPROVED AS TO FORM:

City Attorney
City of Leon Valley

2012 Bond Program Oversight Committee Membership Appointments

Tuesday, June 19, 2012
History

• The Ordinance which created the 2012 Bond Program Oversight Committee authorizes seven (7) members for this committee
Committee Membership Appointments

- The Leon Valley City Council appoints the following as members;
  - Mike Davis Jr.
  - Abraham Diaz
  - Pedro Esquivel
  - Robert “Bob” Tome
  - Al Uvietta
  - Olen Yarnell
  - XXXXXX
Chairperson

• The Mayor and City Council shall appoint the Chairperson for the 2012 Bond Program Oversight Committee
MAYOR AND COUNCIL COMMUNICATION

DATE: June 19, 2012
M&C: # 06-23-12

TO: MAYOR AND CITY COUNCIL

SUBJECT: DISCUSS, AND CONSIDER ACTION, CONCERNING THE CITY OF LEON VALLEY’S 60TH ANNIVERSARY CELEBRATION AND PROVIDE DIRECTION TO CITY STAFF TO IDENTIFY FUNDING IN AN AMOUNT OF $10,000 IN THE FY 2012-2013 BUDGET TO FUND ACTIVITIES RELATED TO THE EVENT

BACKGROUND / PURPOSE

The City of Leon Valley celebrates its 60th Anniversary as a City in 2012. The Historic Huebner-Onion Homestead and Stagecoach Stop, a Texas Landmark, listed in the National Register of Historic Places, celebrates its 150th Anniversary in 2012.

In recognition of these two important anniversaries, the City of Leon Valley and the Leon Valley Historical Society have partnered to plan for a communitywide celebration event.

City Council Member Hill has been appointed to the Commemoration Committee representing the City of Leon Valley, and serves along with City Council Member Baldridge, as the liaison from the Leon Valley Historical Society. The Commemoration Committee has worked for several months planning for the Joint Celebration of Leon Valley Days, New History in the Making, October 19 through October 20, 2012.

The Leon Valley Historical Society will host its Annual Fundraiser on Friday, October 19. The City of Leon Valley’s community festival to be conducted at Raymond Rimkus Park on Saturday, October 20, will be a free afternoon event with games and activities for kids and families with food and beverage vendors and live entertainment. The culminating event for both anniversary days would be a dance. It is estimated that the commemoration activities on Saturday, October 20 could cost as much as $13,000.

The Commemoration Committee is in the process of settling a proposed budget for the Saturday event. In addition to working to obtain sponsorships to cover the cost of the entertainment, vendors will be charged to sell food and beverages, providing additional funding.

The Leon Valley Historical Society is ready to start soliciting sponsorships for both the Huebner-Onion fundraiser on October 19 and the Saturday entertainment.

In order to support the City’s community festival activities on Saturday, October 20, the Commemoration Committee is requesting $10,000. An estimated budget and proposed schedule of events will be provided at the June 19 City Council Meeting.

If the City Council once having discussed the matter, reviewed the estimated budget and proposed schedule of events, and determines it is in the public interest to co-host this communitywide festival to recognize and celebrate the City’s rich cultural history, then direction to City Staff to identify funding in an amount of $10,000 in the 2012-2013 fiscal year budget to fund activities related to the event.
FISCAL IMPACT
As may be authorized by the City Council.

RECOMMENDATION
Not applicable.

S.E.E IMPACT STATEMENT
Social Equity – Local governments that practice transparency and due diligence as a part of their administrative and governance practices ensure optimal Social Equity and services for their residents, business owners, and community stakeholders. In keeping with the City’s tradition of honoring its rich heritage and anniversaries, the City Council established a Commemoration Committee to plan, stage, and host a communitywide festival and events in recognition of the City of Leon Valley’s 60th Anniversary and in recognition and partnership with the Leon Valley Historical Society as stewards of the Historic Huebner-Onion Homestead which is celebrating its Sesquicentennial Anniversary in 2012. Providing recreational, historical and cultural amenities through communitywide celebration of events of this importance are a demonstration of the City of Leon Valley’s commitment to Social Equity as stated in the City’s adopted Vision Statement.

Economic Development – Local governments that provide cultural and historical amenities attract and retain quality Economic Development.

Environmental Stewardship – The City of Leon Valley has, in its mission and vision statements, a commitment to Environmental Stewardship. Communitywide festivals and events provide containers for collection of recyclable waste from the event.

APPROVED: ____________________  DISAPPROVED: ________________

APPROVED WITH THE FOLLOWING COMMENTS: ________________________________

________________________________________________________________________

ATTEST:

______________________________
Janie Willman, City Secretary
Sales Tax Revenue

Sales tax revenue of $184,718 was received from the State Comptroller's office in May. After consideration of the May sales tax payment, year-to-date sales tax revenues are 1.61% higher than this time last year.

Street Maintenance Sales Tax Revenue

Street Maintenance Sales tax revenue of $46,173 was received from the State Comptroller's office in May.

Ad Valorem Taxes

Ad valorem tax collections of $77,134 were received from the Tax Assessor/Collector's office in May. Collections for May 2011 were $39,247.

2013 Budget

Departmental draft budgets for the fiscal year 2013 budget were distributed to City department heads. Finance department staff, working through the City Manager, are currently working on the first draft of the new budget.

CPS Energy

CPS Energy franchise fees of $83,567 were received in May. This payment represents franchise fees earned for the period ended April 30, 2012, and is 8.8% lower than last year's payment of $91,616.
<table>
<thead>
<tr>
<th></th>
<th>MAY 2012</th>
<th>Compared to</th>
<th>APRIL 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items Loaned</td>
<td>3170</td>
<td></td>
<td>2753</td>
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<tr>
<td>EBSCOHost Sessions</td>
<td>11</td>
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<td>6</td>
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<tr>
<td>OneClickAudio Sessions</td>
<td>0</td>
<td></td>
<td>1</td>
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<tr>
<td>Days Open/Average Per Day</td>
<td>22/144</td>
<td></td>
<td>20/138</td>
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<tr>
<td>Door Count</td>
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<td>7938</td>
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<tr>
<td>Volunteer Hours</td>
<td>323</td>
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<td>262</td>
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<tr>
<td>Items Added New/Redo</td>
<td>183/137</td>
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<td>139/104</td>
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<tr>
<td>Value of Gift Items</td>
<td>$1451</td>
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<td>Reference Questions</td>
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<td>Items Withdrawn</td>
<td>55</td>
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<td>129</td>
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<td>Library Cards Issued</td>
<td>31</td>
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<tr>
<td>Internal Internet Sessions</td>
<td>546</td>
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<tr>
<td>External Wi-Fi LVP Accesses</td>
<td>1017</td>
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<td>916</td>
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<td>Faxes Sent</td>
<td>92</td>
<td></td>
<td>63</td>
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<td>Lit. Students/Items Used</td>
<td>3stu/6bks</td>
<td></td>
<td>3stu/6bks</td>
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<tr>
<td>ILL Received TexPress</td>
<td>22pkg/24bks</td>
<td></td>
<td>23pkg/24bks</td>
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<tr>
<td>ILL Returned TexPress</td>
<td>30pkg/30bks</td>
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<td>20pkg/20bks</td>
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<td>ILL Mailed</td>
<td>2 in/ 4 out</td>
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<td>5 in/ 3 out</td>
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<td>Tax Equivalent</td>
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<td>$80.00</td>
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<td>Gifts and Memorials</td>
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<td>$50.00</td>
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Leon Valley Police Department
Monthly Report
May 2012

Calls for Service

<table>
<thead>
<tr>
<th></th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
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<tr>
<td>Calls for Service</td>
<td>787</td>
<td>3,751</td>
<td>767</td>
<td>3,966</td>
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<tr>
<td>Index Crimes</td>
<td>67</td>
<td>352</td>
<td>76</td>
<td>364</td>
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<tr>
<td>Non-Index Crimes</td>
<td>720</td>
<td>3,399</td>
<td>691</td>
<td>3,602</td>
</tr>
</tbody>
</table>

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

Non-Index Crimes

<table>
<thead>
<tr>
<th></th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suspicious Vehicle</td>
<td>62</td>
<td>292</td>
<td>55</td>
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<tr>
<td>Assist the Public/Other Agency</td>
<td>72</td>
<td>360</td>
<td>67</td>
<td>383</td>
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<tr>
<td>Disturbance</td>
<td>61</td>
<td>326</td>
<td>70</td>
<td>322</td>
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<tr>
<td>Violation of City Ordinance</td>
<td>9</td>
<td>59</td>
<td>18</td>
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<tr>
<td>Traffic Offenses</td>
<td>27</td>
<td>147</td>
<td>33</td>
<td>173</td>
</tr>
<tr>
<td>Burglar Alarm</td>
<td>99</td>
<td>485</td>
<td>101</td>
<td>495</td>
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<tr>
<td>Accidents</td>
<td>61</td>
<td>225</td>
<td>43</td>
<td>211</td>
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<tr>
<td>Criminal Mischief</td>
<td>9</td>
<td>78</td>
<td>24</td>
<td>121</td>
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<tr>
<td>Other</td>
<td>178</td>
<td>874</td>
<td>172</td>
<td>951</td>
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<tr>
<td>N-Code 10*</td>
<td>14</td>
<td>40</td>
<td>10</td>
<td>47</td>
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<tr>
<td>N-Code 14**</td>
<td>30</td>
<td>118</td>
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<td>N-Codes</td>
<td>98</td>
<td>395</td>
<td>75</td>
<td>423</td>
</tr>
</tbody>
</table>

* N-Code 10 – Private property accident where blue forms issued
** N-Code 14 – Accident which occurred on the roadway where a blue form was issued
***Became separate categories in May 2011
Leon Valley Police Department
Monthly Report

## Index Crimes

<table>
<thead>
<tr>
<th>Index Crime</th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
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<tbody>
<tr>
<td>Burglary</td>
<td>12</td>
<td>64</td>
<td>16</td>
<td>69</td>
</tr>
<tr>
<td>Burglary – Motor Vehicle</td>
<td>9</td>
<td>76</td>
<td>14</td>
<td>90</td>
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<td>Assault</td>
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<td>40</td>
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<td>Homicide</td>
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<td>0</td>
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<tr>
<td>Rape</td>
<td>1</td>
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<tr>
<td>Theft</td>
<td>36</td>
<td>153</td>
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<tr>
<td>Theft of Service</td>
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<td>6</td>
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<tr>
<td>Vehicle Theft</td>
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<td>12</td>
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<td>Robbery</td>
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## Citations

<table>
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<tr>
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<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
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<td>3,931</td>
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**Citations by Selected Categories**

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<th>Citation Category</th>
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<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
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<tbody>
<tr>
<td>Expired License Plates</td>
<td>74</td>
<td>447</td>
<td>98</td>
<td>641</td>
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<tr>
<td>Expired Inspection Certificate</td>
<td>113</td>
<td>727</td>
<td>139</td>
<td>985</td>
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<tr>
<td>No/Expired/Invalid DL</td>
<td>57</td>
<td>328</td>
<td>58</td>
<td>357</td>
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<tr>
<td>No Insurance</td>
<td>142</td>
<td>755</td>
<td>146</td>
<td>905</td>
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<tr>
<td>Ran Red Light</td>
<td>12</td>
<td>60</td>
<td>14</td>
<td>86</td>
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<tr>
<td>Ran Stop Sign</td>
<td>69</td>
<td>314</td>
<td>23</td>
<td>220</td>
</tr>
<tr>
<td>Speeding</td>
<td>31</td>
<td>263</td>
<td>72</td>
<td>451</td>
</tr>
</tbody>
</table>

**Hazardous vs. Non-Hazardous**

<table>
<thead>
<tr>
<th>Category</th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hazardous</td>
<td>112</td>
<td>637</td>
<td>109</td>
<td>757</td>
</tr>
<tr>
<td>Non-Hazardous</td>
<td>580</td>
<td>3,294</td>
<td>677</td>
<td>4,197</td>
</tr>
</tbody>
</table>

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.
Leon Valley Police Department
Monthly Report

Arrest

<table>
<thead>
<tr>
<th></th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Felony Offense</td>
<td>6</td>
<td>17</td>
<td>10</td>
<td>39</td>
</tr>
<tr>
<td>Misdemeanor Offense</td>
<td>54</td>
<td>286</td>
<td>63</td>
<td>386</td>
</tr>
<tr>
<td>Warrants</td>
<td>7</td>
<td>64</td>
<td>13</td>
<td>58</td>
</tr>
</tbody>
</table>

Investigations

<table>
<thead>
<tr>
<th></th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assigned</td>
<td>111</td>
<td>529</td>
<td>136</td>
<td>659</td>
</tr>
<tr>
<td>Arrest/Charges Filed at Large</td>
<td>32</td>
<td>137</td>
<td>31</td>
<td>125</td>
</tr>
<tr>
<td>Suspended</td>
<td>80</td>
<td>411</td>
<td>114</td>
<td>457</td>
</tr>
<tr>
<td>Closed by Exception</td>
<td>15</td>
<td>64</td>
<td>23</td>
<td>91</td>
</tr>
</tbody>
</table>

A suspended case is one where no leads are available or what leads were available did not lead to an arrest

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.

Communications

<table>
<thead>
<tr>
<th>Total 911 Calls/ by Source</th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>1,051</td>
<td>5,045</td>
<td>861</td>
<td>4,896</td>
</tr>
<tr>
<td>Business</td>
<td>40</td>
<td>214</td>
<td>59</td>
<td>511</td>
</tr>
<tr>
<td>Residential</td>
<td>34</td>
<td>179</td>
<td>40</td>
<td>240</td>
</tr>
<tr>
<td>Coin</td>
<td>2</td>
<td>18</td>
<td>4</td>
<td>53</td>
</tr>
<tr>
<td>Cellular</td>
<td>770</td>
<td>3,566</td>
<td>714</td>
<td>3,873</td>
</tr>
<tr>
<td>Voice over Internet Protocol</td>
<td>29</td>
<td>132</td>
<td>44</td>
<td>215</td>
</tr>
<tr>
<td>Unknown</td>
<td>176</td>
<td>936</td>
<td>0</td>
<td>4</td>
</tr>
</tbody>
</table>

May 2012 call data not available from Bexar Metro 9-1-1
Community Resource Officer

<table>
<thead>
<tr>
<th></th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Violations of City Ordinance</td>
<td>30</td>
<td>164</td>
<td>43</td>
<td>267</td>
</tr>
</tbody>
</table>

Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events. We have three of the Reserve Officers provide for security as well as clerical support for our Thursday Municipal Court sessions.

<table>
<thead>
<tr>
<th></th>
<th>May 2012</th>
<th>YTD 2012</th>
<th>May 2011</th>
<th>YTD 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours</td>
<td>288</td>
<td>1,653</td>
<td>316</td>
<td>1,802</td>
</tr>
<tr>
<td>Calls for Service Handled</td>
<td>84</td>
<td>378</td>
<td>53</td>
<td>317</td>
</tr>
<tr>
<td>Citations</td>
<td>40</td>
<td>198</td>
<td>37</td>
<td>263</td>
</tr>
</tbody>
</table>
Public Works Monthly Report
May 2012

Director’s Report

- Attended all normal Staff meetings, Park Commission and CAG
- Met with City Engineer for various projects in progress
- Attended City Hall meeting; 2012 Water and Sewer project
- Met with Chandra Wickham; Leon Valley Pool contract
- Met with Kristie Flores; Taste of Leon Valley
- Met with Al Uvietta; Raymond Rimkus Park
- Met with M&C Fonseca; Hydrant Repair
- Met with Justin Bustos; Eagle Scout Project

Assistant Director’s Report

- Storm Water committee support.
- Budget development
- Met with Eagle Scout candidate Justin Bustos regarding proposed park projects.
- 2012 Water and Sewer project preconstruction meeting with M&C Fonseca.
**Construction Crew Activities**

05/01-22 Timberhill Drainage: Completed Stormwater drainage project; Installed last storm drain boxes, poured concrete for boxes and curbs, laid and compacted 22 tons of Hot Mix asphalt over street cut, restored areas behind curbs with top soil and fresh sod.

05-16 PSC: Washed and serviced equipment.

05-23 William Rancher @ Kinman Dr.: Cut and patched asphalt from water main break.

05-24 Patched chug holes throughout the city with cold mix asphalt.

05/25 7110 Forest Meadow: Prepped 50’ of side walk to be replaced due to water main break.

05/29 7334 Sulky: Filled in sink hole in alley. Also loaded Salas Trucking with 14 loads of spoils to be hauled off. Unloaded concrete storm drain box.

05/30-31 7110 Forest Meadow: Poured and finished 5 yd$^3$ of concrete (50 ft). Removed forms and restored area with fresh top soil. Also laid out silt barrier logs around spoils pile at PSC.

---

**Water/Sewer Department**

- Water Samples for S.A. Health District: 11 water samples for analysis
- Disconnect Notices: 99
- Disconnect Water Service: 20
- Flush Dead-End Water Mains: 26 Flushed
- Meter Reading: 3 Days
- Meter Re-reads: 8 Re-reads
- Meter Changed Out Program: 15 Meters changed out
- Temporary Meters Installed: 1 Installed
- Move Outs: 4 Closed
- Move Ins: 13 Activated
- Locates: 2 Completed
- Wells/Tower Sites: Cut grass and trim
### Fire hydrant list

<table>
<thead>
<tr>
<th>Location</th>
<th>Work done</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creek</td>
<td>poured concrete</td>
</tr>
<tr>
<td>Aqua Metric</td>
<td>pick up meters</td>
</tr>
<tr>
<td>Stirrup</td>
<td>sewer backup</td>
</tr>
<tr>
<td>Grass hill</td>
<td>removed tree branch</td>
</tr>
<tr>
<td>Wells</td>
<td>change out meters</td>
</tr>
<tr>
<td>7347 Canterfield</td>
<td>dug service line</td>
</tr>
<tr>
<td>William Rancher/Kinman</td>
<td>main break</td>
</tr>
<tr>
<td>7343 Canterfield</td>
<td>repaired service line</td>
</tr>
<tr>
<td>7403 Highstepper</td>
<td>replaced curd stop</td>
</tr>
<tr>
<td>Shop</td>
<td>rebuilt meters</td>
</tr>
<tr>
<td>Stirrup</td>
<td>cleaned up sewer spill</td>
</tr>
<tr>
<td>7010 Pepper Wood</td>
<td>replaced gaskets</td>
</tr>
<tr>
<td>5113 El Verde</td>
<td>fixed wire for TR meters</td>
</tr>
</tbody>
</table>

### Maintenance Crew

**Park:**
- Cut grass and trim
- Delivered BBQ pit key and instructions on use for large pavilion
- Cleaned Park and opened restrooms Monday thru Sunday @7:00am
- Repaired toilets leaking faucets
- Removed fallen trees and branches
- Picked up trash
- Cut and trimmed at playground, added fluff fall zone material
- Maintain restrooms
- Remove graffiti
- Maintain picnic tables and pavilions

**Public Works:**
- Cleaned Trucks, checked equipment
- Cleaned and removed brush from Walking Trail behind PW
- Cleaned shop, water cage, welding area, repairs as needed

**Conference Center:**
- Set ups and clean ups for events held there
- Mowed complex, repairs as needed

**Community Center:**
- Grounds cut and trimmed, repairs as needed
- Wednesday set up for bingo & Thursday cleaned up for seniors
- Set up for events

**Library:**
- Grounds cut and trimmed, pick up recyclables
- Repairs as needed

**Library Annex:**
- Clean, mow and trim, repairs as needed

**City Hall:**
- Grounds cut and trimmed, Mondays only, repairs as needed
- Pick up recyclables
LVPD: Repairs as needed  
LVFD: Repairs as needed  
Citywide: Removed graffiti throughout the city  
Citywide: Reinstall fallen stop/street signs  
Citywide: Check surveillance camera and maintain  
Citywide: Removed fallen trees  
Marquee Marquee update as they come in  
Service requests: Various requests completed as they come in
CITY OF LEON VALLEY
FINANCIAL STATEMENT
MAY 2012
## General Fund

<table>
<thead>
<tr>
<th>REVENUE</th>
<th>FY 2011-2012</th>
<th>FY 2011-2012</th>
<th>FY 2010-2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BUDGET</td>
<td>Y-T-D ACTUAL</td>
<td>Y-T-D</td>
</tr>
<tr>
<td>Ad Valorem</td>
<td>$3,057,097</td>
<td>$2,785,696</td>
<td>$2,730,525</td>
</tr>
<tr>
<td>Sales Taxes</td>
<td>1,795,645</td>
<td>889,887</td>
<td>878,299</td>
</tr>
<tr>
<td>Franchise Taxes</td>
<td>706,236</td>
<td>514,408</td>
<td>522,301</td>
</tr>
<tr>
<td>Licenses, Permits, Fees, Fines</td>
<td>1,190,346</td>
<td>714,223</td>
<td>844,707</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>156,084</td>
<td>66,295</td>
<td>113,533</td>
</tr>
<tr>
<td>TOTAL REVENUE</td>
<td>$6,905,408</td>
<td>$4,970,509</td>
<td>$5,089,364</td>
</tr>
</tbody>
</table>

## EXPENDITURES

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>FY 2011-2012</th>
<th>FY 2011-2012</th>
<th>FY 2010-2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BUDGET</td>
<td>Y-T-D ACTUAL</td>
<td>Y-T-D</td>
</tr>
<tr>
<td>Business Office</td>
<td>$189,985</td>
<td>$105,769</td>
<td>$112,007</td>
</tr>
<tr>
<td>Finance</td>
<td>227,277</td>
<td>143,004</td>
<td>141,511</td>
</tr>
<tr>
<td>Council &amp; Manager</td>
<td>366,125</td>
<td>242,742</td>
<td>251,076</td>
</tr>
<tr>
<td>Police</td>
<td>2,146,262</td>
<td>1,402,514</td>
<td>1,393,144</td>
</tr>
<tr>
<td>Fire</td>
<td>2,138,627</td>
<td>1,342,378</td>
<td>1,321,659</td>
</tr>
<tr>
<td>Public Works</td>
<td>1,120,835</td>
<td>687,269</td>
<td>662,065</td>
</tr>
<tr>
<td>Community Development</td>
<td>380,160</td>
<td>263,837</td>
<td>227,177</td>
</tr>
<tr>
<td>Economic Development</td>
<td>129,282</td>
<td>52,640</td>
<td>77,560</td>
</tr>
<tr>
<td>Special Events</td>
<td>13,750</td>
<td>7,642</td>
<td>7,766</td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>116,559</td>
<td>64,151</td>
<td>70,814</td>
</tr>
<tr>
<td>Library</td>
<td>427,827</td>
<td>195,572</td>
<td>168,962</td>
</tr>
<tr>
<td>Other Sources/Uses</td>
<td>18,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$7,274,689</td>
<td>$4,507,517</td>
<td>$4,433,741</td>
</tr>
</tbody>
</table>


# Water and Sewer Fund

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Sales</td>
<td>$ 1,475,894</td>
<td>$ 806,578</td>
<td>$ 839,433</td>
</tr>
<tr>
<td>Sewer Sales</td>
<td>1,541,447</td>
<td>972,723</td>
<td>940,347</td>
</tr>
<tr>
<td>Connection &amp; Platting</td>
<td>2,500</td>
<td>525</td>
<td>2,400</td>
</tr>
<tr>
<td>Customer Fees</td>
<td>43,300</td>
<td>30,823</td>
<td>28,853</td>
</tr>
<tr>
<td>Tapping Fees</td>
<td>21,000</td>
<td>3,015</td>
<td>11,280</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>16,000</td>
<td>37,586</td>
<td>54,592</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$ 3,100,141</td>
<td>$ 1,851,250</td>
<td>$ 1,876,905</td>
</tr>
</tbody>
</table>

| **EXPENDITURES**     |                     |                           |                   |
| Business Office      | 592,998             | 334,563                   | 337,542           |
| Water System         | 942,368             | 553,556                   | 538,445           |
| Sewer System         | 1,424,716           | 771,138                   | 652,038           |
| Storm Water          | 343,073             | 192,846                   | 113,412           |
| **TOTAL EXPENDITURES** | $ 3,303,155       | $ 1,852,102               | $ 1,641,436       |
# Community Center Fund

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel/Motel Taxes</td>
<td>66,701 66.6%</td>
<td>37,873 56.8%</td>
<td>30,054 60.1%</td>
</tr>
<tr>
<td><strong>RENTAL FEES:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Center</td>
<td>48,000 66.6%</td>
<td>29,300 61.0%</td>
<td>23,935 52.0%</td>
</tr>
<tr>
<td>Conference Center</td>
<td>26,000 66.6%</td>
<td>20,140 77.5%</td>
<td>16,304 38.8%</td>
</tr>
<tr>
<td><strong>Miscellaneous:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CDBG Grant</td>
<td>-</td>
<td>-</td>
<td>43,519 174.1%</td>
</tr>
<tr>
<td>CPS Energy Rebate</td>
<td>-</td>
<td>-</td>
<td>46,415 0.0%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td><strong>$ 140,701 66.6%</strong></td>
<td><strong>$ 87,313 62.1%</strong></td>
<td><strong>$160,226 98.3%</strong></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>$ 134,881 66.6%</strong></td>
<td><strong>$ 73,685 54.7%</strong></td>
<td><strong>$219,860 71.5%</strong></td>
</tr>
</tbody>
</table>
# Street Maintenance Sales Tax

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2010</th>
<th>Actual FY 2011</th>
<th>Budget FY 2012</th>
<th>Actual FY 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenues</td>
<td>422,653</td>
<td>429,403</td>
<td>439,560</td>
<td>219,085</td>
</tr>
<tr>
<td>Transfers In</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td><strong>422,653</strong></td>
<td><strong>429,403</strong></td>
<td><strong>439,560</strong></td>
<td><strong>219,085</strong></td>
</tr>
<tr>
<td>Expenditures</td>
<td>402,824</td>
<td>500,431</td>
<td>546,311</td>
<td>548,233</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>402,824</strong></td>
<td><strong>500,431</strong></td>
<td><strong>546,311</strong></td>
<td><strong>548,233</strong></td>
</tr>
<tr>
<td><strong>FUND BALANCE</strong></td>
<td>575,300</td>
<td>504,272</td>
<td>397,521</td>
<td>175,124</td>
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</tbody>
</table>
### Revenue Summary

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D Encumbrance</th>
<th>Budget Balance</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>AD VALOREM TAXES</td>
<td>3,057,097.00</td>
<td>38,444.89</td>
<td>0.00</td>
<td>2,785,696.20</td>
<td>0.00</td>
<td>271,400.80</td>
<td>91.12</td>
</tr>
<tr>
<td>SALES TAXES</td>
<td>1,795,645.00</td>
<td>184,717.52</td>
<td>0.00</td>
<td>889,087.27</td>
<td>0.00</td>
<td>905,757.73</td>
<td>49.56</td>
</tr>
<tr>
<td>FRANCHISE FEES</td>
<td>706,236.00</td>
<td>146,463.26</td>
<td>0.00</td>
<td>514,407.67</td>
<td>0.00</td>
<td>191,828.33</td>
<td>72.84</td>
</tr>
<tr>
<td>LICENSE, PERMITS, FEES, FINE</td>
<td>1,190,346.00</td>
<td>75,845.09</td>
<td>0.00</td>
<td>714,222.73</td>
<td>0.00</td>
<td>476,123.27</td>
<td>60.00</td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>156,084.00</td>
<td>12,127.46</td>
<td>0.00</td>
<td>66,295.28</td>
<td>0.00</td>
<td>89,788.72</td>
<td>42.47</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>6,905,408.00</td>
<td>459,598.22</td>
<td>0.00</td>
<td>4,970,509.15</td>
<td>0.00</td>
<td>1,934,898.85</td>
<td>71.98</td>
</tr>
</tbody>
</table>

### Expenditure Summary

**Business Office**

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D Encumbrance</th>
<th>Budget Balance</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>79,221.00</td>
<td>5,438.78</td>
<td>0.00</td>
<td>38,514.52</td>
<td>0.00</td>
<td>40,706.48</td>
<td>48.62</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>9,600.00</td>
<td>236.76</td>
<td>0.00</td>
<td>6,319.35</td>
<td>0.00</td>
<td>3,081.87</td>
<td>67.90</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>101,164.00</td>
<td>10,843.69</td>
<td>0.00</td>
<td>60,735.68</td>
<td>0.00</td>
<td>40,427.92</td>
<td>60.04</td>
</tr>
<tr>
<td><strong>TOTAL Business Office</strong></td>
<td>189,985.00</td>
<td>16,519.33</td>
<td>0.00</td>
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## Financial Statement - Unaudited

### As of May 31st, 2012

#### 100-General Fund

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*** Total Expenditures ***

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<td>38,614.42</td>
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** Revenue Over (Under) Expenditures *( | 351,281.00    | 96,758.43      | 0.00             | 501,606.22   | 38,614.42   | 814,272.60, 231.80 |
### CITY OF LEON VALLEY
### FINANCIAL STATEMENT - UNAUDITED
### AS OF: MAY 31ST, 2012

#### 100-General Fund

#### FINANCIAL SUMMARY

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<tr>
<th>OTHER FINANCING SOURCES (USES)</th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
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<td>18,000.00</td>
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</table>

| NET GAIN OR LOSS              | (369,281.00)   | (96,758.43)    | 0.00                | 501,606.22   | 38,614.42         | 832,272.80    |             |

*** END OF REPORT ***
# City of Leon Valley
## Financial Statement - Unaudited
### As of May 31st, 2012

### 200-Water & Sewer

#### Financial Summary

<table>
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<tr>
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<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year Adjust.</th>
<th>Y-T-D</th>
<th>Y-T-D Encumbrance</th>
<th>Balance Budget</th>
<th>% Of Budget</th>
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#### EXPENDITURE SUMMARY

|                      |                |                |                    |       |                  |                |             |
| **Business Office**  |                |                |                    |       |                  |                |             |
| PERSONNEL SERVICES   | 448,365.00     | 32,991.89      | 0.00               | 279,440.09 | 0.00             | 168,924.91/62.32 |             |
| SUPPLIES             | 33,000.00      | 1,303.34       | 0.00               | 9,803.71  | 0.00             | 23,196.29/29.71   |             |
| CONTRACTUAL SERVICES | 91,633.00      | 16,391.95      | 0.00               | 45,319.16  | 0.00             | 46,313.84/49.46   |             |
| CAPITAL OUTLAY       | 20,000.00      | 0.00           | 0.00               | 0.00     | 0.00             | 20,000.00       | 0.00        |
| **TOTAL Business Office** | 592,998.00 | 50,687.17      | 0.00               | 334,562.96 | 0.00             | 258,435.04/56.42 |             |

| **Water System**     |                |                |                    |       |                  |                |             |
| PERSONNEL SERVICES   | 283,893.00     | 20,847.81      | 0.00               | 192,118.76 | 0.00             | 91,773.24/67.67   |             |
| SUPPLIES             | 82,000.00      | 3,581.29       | 0.00               | 38,880.40  | 0.00             | 43,119.60/47.42  |             |
| CONTRACTUAL SERVICES | 378,475.00     | 28,147.85      | 0.00               | 307,169.73 | 0.00             | 71,305.27/81.16  |             |
| CAPITAL OUTLAY       | 198,000.00     | 0.00           | 0.00               | 0.00     | 0.00             | 15,385.85/7.77     |             |
| **TOTAL Water System** | 942,360.00 | 52,576.75       | 0.00               | 538,169.89 | 15,385.85/58.74 | 388,812.26/58.74 |             |

| **Sewer System**     |                |                |                    |       |                  |                |             |
| PERSONNEL SERVICES   | 91,566.00      | 4,996.60       | 0.00               | 58,022.96 | 0.00             | 33,543.04/63.37   |             |
| SUPPLIES             | 15,000.00      | 0.00           | 0.00               | 0.00     | 0.00             | 15,000.00       | 0.00        |
| CONTRACTUAL SERVICES | 1,338,150.00   | 184,234.78     | 0.00               | 713,115.00 | 0.00             | 605,035.00/54.10  |             |
| **TOTAL Sewer System** | 1,424,716.00 | 199,231.38       | 0.00               | 771,137.96 | 0.00             | 653,578.04/54.13  |             |
## 200-Water & Sewer
### Financial Summary

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<tr>
<th></th>
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<th>Current Period</th>
<th>Prior Year PO Adjust.</th>
<th>Y-T-D Actual</th>
<th>Y-T-D Encumbrance</th>
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<th>% of Budget</th>
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<td>15,387.85</td>
<td>202,162.03</td>
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*** END OF REPORT ***
### CITY OF LEON VALLEY
FINANCIAL STATEMENT - UNAUDITED
AS OF: MAY 31ST, 2012

710-Community Center
FINANCIAL SUMMARY

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<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
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<th>% OF BUDGET</th>
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### EXPENDITURE SUMMARY

Community Center Operations

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<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
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Visitor Services

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<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
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*** TOTAL EXPENDITURES ***

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<tr>
<td>134,881.00</td>
<td>9,020.40</td>
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** REVENUE OVER (UNDER) EXPENDITURES **

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<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
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<tr>
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OTHER FINANCING SOURCES (USES)

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
</tr>
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<tbody>
<tr>
<td>TOTAL OTHER SOURCES/USES</td>
<td>0.00</td>
<td>0.00</td>
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<td>0.00</td>
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NET GAIN OR (LOSS)

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<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
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<tbody>
<tr>
<td>5,820.00</td>
<td>16,732.98</td>
<td>0.00</td>
<td>13,627.73</td>
<td>0.00</td>
<td>(7,807.73)</td>
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*** END OF REPORT ***
# CITY OF LEON VALLEY
## FINANCIAL STATEMENT - UNAUDITED
### AS OF: MAY 31ST, 2012

### 720-Street Maintenance Tax
#### FINANCIAL SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>CURRENT</th>
<th>CURRENT</th>
<th>PRIOR YEAR</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>BUDGET</th>
<th>% OF</th>
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</thead>
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<tr>
<td></td>
<td>BUDGET</td>
<td>PERIOD</td>
<td>ADJUST.</td>
<td>ACTUAL</td>
<td>ENCUMBRANCE</td>
<td>BALANCE</td>
<td>BUDGET</td>
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<tr>
<td>Revenues</td>
<td>439,560.00</td>
<td>46,195.11</td>
<td>0.00</td>
<td>219,084.51</td>
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<td>220,475.49</td>
<td>49.84</td>
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<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>439,560.00</td>
<td>46,195.11</td>
<td>0.00</td>
<td>219,084.51</td>
<td>0.00</td>
<td>220,475.49</td>
<td>49.84</td>
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### EXPENDITURE SUMMARY

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<td>Street Maintenance Tax</td>
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<td></td>
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<tr>
<td><strong>CONTRACTUAL SERVICES</strong></td>
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<td>337,032.47</td>
<td>0.00</td>
<td>548,232.27</td>
<td>0.00</td>
<td>1,921.27</td>
<td>100.35</td>
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<tr>
<td><strong>TOTAL Street Maintenance Tax</strong></td>
<td>546,311.00</td>
<td>337,032.47</td>
<td>0.00</td>
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<td>0.00</td>
<td>1,921.27</td>
<td>100.35</td>
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### *** TOTAL EXPENDITURES ***

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<tbody>
<tr>
<td><strong>REVENUE OVER(UNDER) EXPENDITURES</strong></td>
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<td>222,396.76</td>
<td>208.33</td>
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### OTHER FINANCING SOURCES (USES)

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### NET GAIN OR (LOSS)

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<td>222,396.76</td>
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### *** END OF REPORT ***
LEON VALLEY BUSINESS OWNERS' AND MANAGERS' ASSOCIATION
MEETING MINUTES
Tuesday, April 10, 2012

I. CALL TO ORDER & ROLL CALL: The meeting was called to order at 1:03 p.m. by Chairman Al Balridge. In attendance were Chairman Al Balridge; BOMA Members: Walter Geraghty, Mike McCarley, Steven Price, Sr., Carmen Sanchez, and Adam Valenzuela. Also present were City Staff Liaison Claudia Mora and Deputy Fire Marshal Luis Valdez.

II. APPROVAL OF MINUTES: Walter Geraghty moved to approve the minutes of the March 13, 2012 meeting as written, and was seconded by Michael McCarley. The motion to approve the minutes carried by a unanimous vote.

III. SHOP LOCAL PROGRAM – RESULTS OF LVEDC MEETING PRESENTATION: Staff liaison Claudia Mora reported the LVEDC saw the WebQA presentation at their last meeting held March 28th. The LVEDC board approved a resolution to enter into a contract for one year at a cost of $3,800 – a one-time $800 set up and $3,000 for the year. In addition Miss Mora reported that a contract had not been signed because there were issues with the contract that had not been worked out between the parties. Discussion ensued regarding the program’s cost, return on investment, and whether the program is the sole element of an overall shop local program. Mrs. Sanchez commented that the program cost was inexpensive. Mr. Balridge expressed concern that the program was the sole element of a shop local program and commented that there needed to be more to the program. Mr. Price stated that the committee needed to do outreach to the Leon Valley Area Chamber of Commerce and the Leon Valley businesses to use the site. Miss Mora stated that the WebQA program was just one element of a shop local program for Leon Valley, and that she would look into other communities’ programs for ideas to incorporate into a program for Leon Valley. Mrs. Sanchez mentioned that the coupon book program from a few years ago was successful and that was an element we could consider doing again.

Mr. Balridge and Mr. Price engaged in a conversation citing differences of opinion on the WebQA program. Mr. Price asked that the meeting minutes reflect his belief that the committee chairman should be removed due to a conflict of interest.

IV. PRESENTATION – LUIS VALDEZ, DEPUTY FIRE MARSHAL: Miss Mora introduced Luis Valdez, Deputy Fire Marshal (DFM) as the guest speaker. DFM Valdez provided personal background information including his professional credentials. His presentation included information on the development and evolution of the local fire code, which is up for renewal in 2012. DFM Valdez emphasized that Leon Valley Fire Department strives to work with business owners to solve problems affecting business properties. He cited the Vista del Rey Apartments as a property that was run down and recently renovated with cooperation between the new property owner and the City. DFM Valdez stated that as the Deputy Fire Marshal, he is the last person to see a facility. He makes sure that the minimum code standards are met before the Certificate of Occupancy can be issued. Leon Valley has an advantage that other communities do not have – the same person goes out to each business to ensure compliance with fire codes.

Mrs. Sanchez shared her personal experience with having the Deputy Fire Marshal assist her with her home smoke detectors. Mr. Valenzuela expressed his appreciation for the Deputy Fire Marshal’s service to the community. Mr. Price asked about DFM Valdez’s thoughts on the proposed new fire department facility. DFM Valdez commented that the men and women who serve in the Leon Valley Fire Department are dedicated professionals who enjoy serving
the City of Leon Valley. Miss Mora reminded the committee of the Town Hall meeting on Saturday at 9 a.m. and the opportunity to take a tour of both the Police and Fire Departments.

V. OTHER BUSINESS – DIRECTION TO NEW DIRECTOR AS TO FUTURE BUSINESS OF THE ASSOCIATION: At Mr. Baldridge’s request, Miss Mora clarified this agenda item. She stated that she knew the committee has concerns about development and implementation of a shop local program, but, wanted to know if there were other subjects or interests that the committee wanted her staff to research and present for discussion.

Mr. Geraghty asked about the status of the 10,000 Trees in 10 Years project. Is this project on track? He explained the program to Miss Mora and she said she would provide an update at the next meeting. Mr. Geraghty expressed concern about the weeds growing along Bandera Road and the unattractive or rundown appearance it gave to the area, especially the businesses. What is going to be done to have the area cleaned up more than twice a year? Miss Mora said that she would also have a beautification report for the next meeting.

Mr. Price stated that BOMA needed to be strengthened. Both he and Mr. Geraghty agreed that the committee was not representative of the Leon Valley businesses. Mr. Geraghty suggested visiting certain business properties and recruiting business owners and managers to apply for appointment to BOMA. Mr. Price stated that now was a good time to start looking at diversifying the committee since the appointments would take place in the next few months. Miss Mora indicated she would put together a list of potential contacts for the committee to recruit.

VI. ADJOURN: Mr. McCarley moved to adjourn the meeting. Mr. Price seconded the motion. The meeting was adjourned at 2:09 p.m.

Signed:  

Al Baldridge, BOMA Chair  
Claudia Mora, Staff Liaison
City of Leon Valley Minutes of the Meeting of the Community Events Committee

March 21, 2012

The meeting of the Community Events Committee convened at 6:37p.m. on Wednesday at Leon Valley City Hall, 6400 El Verde, Leon Valley, Texas 78238.

I. ROLL CALL

Present were Chairman, Carlos Vera and members, Darcy Vera, Evelyn Scarborough, Larry Schaeff, Bobbie Schaeff, Margie Bullock and Ruben Robledo. Also present was Sylvia T. Gomez, Administrative and Staff Liaison.

II. APPROVAL OF MINUTES

Member Carlos Vera made a motion to approve the minutes of February 16, 2012 and Committee member Bobbie Schaeff seconded the motion. The Committee then moved to accept the meeting minutes of February 16, 2012 as read. The motion was passed.

III. NEW BUSINESS

The committee began to discuss the 16th Annual Los Leones Student Arts Festival Saturday, March 31, 2012. The volunteer signup sheet was passed around for the various, volunteer areas, that would be needed for the event. Volunteer duties were explained to the new members.

Committee member Evelyn Scarborough informed the committee that she had invited NISD Superintendent, Dr. John Folks, and he had accepted Committee member Evelyn Scarborough’s invitation to be the Grand Marshal in the Leon Valley 18th Annual 4th of July Parade and Celebration.

Chairman Carlos Vera reminded the committee about the Volunteer Appreciation dinner on Tuesday, April 10th, 2012.

IV. OTHER BUSINESS

Committee member Evelyn Scarborough will bring food to the next Community Events Committee meeting.

The next meeting will be on Wednesday, April 18, 2012.
V. ADJOURN

A motion to adjourn was made by Chairman Carlos Vera and seconded by Ruben Robledo. The meeting adjourned at 7:09 p.m.

CHAIR

Staff
The meeting of the Community Events Committee convened at 6:47 p.m. on Wednesday at Leon Valley City Hall, 6400 El Verde, Leon Valley, Texas 78238.

I. ROLL CALL

Present were Chairman, Carlos Vera and members, Darcy Vera, Evelyn Scarborough, Jean Robledo and Bobbie Schaeff. Also present was Sylvia T. Gomez, Administrative and Staff Liaison.

II. APPROVAL OF MINUTES

Member Carlos Vera made a motion to approve the minutes of March 21, 2012 and Committee member Bobbie Schaeff seconded the motion. The Committee then moved to accept the meeting minutes of March 21, 2012 as read. The motion was passed.

III. NEW BUSINESS

Council member Kathy Hill approached the committee about helping out with a New city endeavor to commemorate the 60th anniversary of the incorporation of Leon Valley, and the 150th anniversary of the Huebner Onion Homestead. The Historical Society is partnering with the City of Leon Valley to sponsor the Huebner Onion Homestead Sesquicentennial Celebration.

This event will include food, music, kids activities and programs that recall the city’s history. The commemoration event will be held on October 20, 2012 at Raymond Rinkus Park. The event is still in the planning stages and the Community Events Committee was asked to provide planning resources and volunteers for the event. Chairman Carlos Vera agreed to attend the planning meeting as a Committee Liaison and report back to the committee regarding what extent committee members could participate.

Committee member Jean Robledo suggested selling t-shirts as a fundraiser for the commemoration event.

IV. OTHER BUSINESS

Committee members present, agreed that the Los Leones Student Art Festival was a success and the Community Events Committee was a vital part of the success of
the festival. NISD was having a follow-up meeting to review the event on April 30, 2012.

The committee also discussed issues handled by Leon Valley Health Inspector Stephen Barscewski on hair restraints and hand washing stations which were resolved on site.

Committee member Jean Robledo further suggested that the Community Events Committee should be totally responsible for the sales and handling of the Los Leones t-shirts. Staff Liaison Sylvia Gomez advised this was not an option as this is a NISD event, and Leon Valley is simply assisting as host.

Chairman Carlos Vera, committee members, Darcy Vera, Jean Robledo, Bobbie Schaeff and Evelyn Scarborough who attended the Volunteer Appreciation Dinner, and present in this meeting, stated they enjoyed the event.

Committee member Celia Ramirez has taken a temporary leave from the Community Events Committee and a new secretary will be discussed in the May meeting of the Community Events Committee.

Each Community Events Committee member was assigned a list of previous 4th of July parade participants to call and ask them to participate in this year’s parade. It was noted that Northside Education Fund will donate an old-fashioned Fire Engine to be driven in the parade.

The next meeting will be on Wednesday, May 16, 2012.

V. ADJOURN

A motion to adjourn was made by Chairman Carlos Vera and seconded by Bobbie Schaeff. The meeting adjourned at 7:51 p.m.

Chair

[Signature]

Staff

[Signature]
MINUTES OF MARCH 12, 2012
CITY OF LEON VALLEY PARK COMMISSION

1. Call to Order and Determination via Roll Call if Quorum is Present: The March 12, 2012 meeting was called to order at approximately 7:00 PM by Chairman Bert Thomas in the Leon Valley City Council Chambers at City Hall.

Present: Bert Thomas, Bill Cooper, Benay Cacciatore, Linda Tarin, Susan Fraser, and Tom Fraser.

Absent/Excused: Rachel Felker

City Staff Present: Byron Vick

City Council Liaison:

Citizens to be Heard: None

1. Review and Approval of Minutes: The January 9, 2012 minutes were submitted for approval. A motion to approve the minutes was made by Benay Cacciatore, and seconded by Linda Tarin. All members approved the minutes as read. There was a problem posting the February 13, 2012 meeting agenda requiring the meeting to be cancelled

2. Reports: Activities that Impact the Park or Access to the Park.

   A. Park Rental Applications were reviewed.

   B. Status of Park Bucks Program: Program is doing poorly.

   C. Status of Leon Valley Park Survey: Surveys were still unavailable to the Park Commissioners to review. Byron Vick said he will have them at our next meeting for our review.

   D. Status of Tarmac Repair (near main pavilion). Byron Vick reported the tarmac is repaired.

   E. Status of basketball net replacements: Byron Vick stated the nets are now installed on the second basketball court.

   F. Volleyball nets have been repaired.
G. January 14, 2012 Work Session: Benay Cacciatore, Bill Cooper, Linda Tarin and Bert Thomas finished seeding the wildflower garden with two more pounds of wildflower seeds and planted 18 plants and trees near the community garden and along the trail heading towards the tennis courts. Bill Cooper along with Roger Christianson planted an additional twelve trees along the trail behind the community garden. Seeds, trees and plants were furnished by Public Works. A big thanks to Public Works, Roger, Bill, Benay, Linda and Bert for helping make our park look a little nicer.

3. Discuss: We were unable to review the Park Surveys for inclusion in the Master Plan, because they have not been available to us. This will hopefully be done at our next meeting.

4. Commissioners and Staff Comments:

5. Announcements:

   A. Our Next Park Commission Meeting will be on April 9, 2012, 7:00 PM, at the Leon Valley City Council Chambers.

6. Adjournment:

   A. The meeting adjourned at approximately, 7:30 PM.

Approved by Bert Thomas, Chairman, Leon Valley Park Commission.

[Signature]