

**THE CITY OF LEON VALLEY  
NOTICE OF PUBLIC MEETING**

**TREE ADVISORY BOARD (TAB) AGENDA**

**Monday, June 22, 2020 at 6:00 pm**  
Public Works Department  
6429 Evers Road, Leon Valley, Texas

- I. Poll for Attendance and Determination of a Quorum
- II. Approval of Minutes – February 24, 2020
- III. Discussion and Possible Action on a Recommendation on a Variance to Section 13.02.074(3) of the City of Leon Valley Code of Ordinances, Regarding Heritage Tree Removal; to Allow for the Removal of Two (2) Heritage Ash Tree's, at 7125 and 7129 Bandera Road, Generally Located on the East Side of Bandera Road Approximately 450 Feet South of Linkwood Drive.
- IV. Discussion on Status of Oak Wilt, Fungicide and Trenching Efforts
- V. Future Agenda Items
  - A. Create more Opportunities for Tree Education
  - B. Create more Opportunities for Tree Planting
- VI. Adjourn

***Attendance by Other Elected or Appointed Officials:***

*It is anticipated that members of City Council or any other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of City Council and any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These City Council members and members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].*

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE TREE ADVISORY BOARD was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, June 18, 2020 at 4:00 p.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391.

*Marilyn Mendoza on behalf of:*

**Saundra Passailaigue, TRMC**

Title: City Secretary



2025 Goal: Adopt-Out/Plant  
10,000 Trees  
Current Count To-Date:  
5,241 Trees

## MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Monday, June 22, 2020 at Leon Valley Public Works (Employee Breakroom), 6429 Evers Road, Leon Valley, Texas.

### I. Poll for Attendance and Determination of a Quorum.

- Staff Liaison: David Dimaline (Present)
- Planning & Zoning Director: Brandon Melland (Present)
- Members Present: Denise Berger, Melinda Dawson, Diana Sarfin, Rich Sarfin
- Members Absent: Thomas Benavides, Mary Key, Amber Mouser

### II. Approval of Minutes – February 24, 2020.

- Mrs. Sarfin made a motion to approve the minutes from February 24, 2020, with no changes. Mr. Sarfin seconded, and the motion was unanimously carried.

### III. Discussion and Possible Action on a Recommendation on a Variance to Section 13.02.074(3) of the City of Leon Valley Code of Ordinances, Regarding Heritage Tree Removal; to Allow for the Removal of Two (2) Heritage Ash Trees, at 7125 and 7129 Bandera Road, Generally Located on the East Side of Bandera Road Approximately 450 Feet South of Linkwood Drive.

- Brandon Melland, Leon Valley Planning & Zoning Director, provided a presentation on the need to amend Section 13.02.074 (3). Major points of the presentation are as follows:
  - The applicant owns the 15,000 SF undeveloped retail tract on the east side of Bandera just south of Bushes Chicken.
  - He is planning to develop the property for a multi-tenant retail development.
  - The property however contains Ash trees that measure 24 inches and 28 inches in diameter. Due to the limited size and depth of the parcel, the developer is proposing that the trees be removed in order to allow for the placement of the building and parking areas.
  - Chapter 13 of the City's Code of Ordinances, classifies any tree with a diameter of 24" or larger as a Heritage Tree and does not permit Heritage Trees to be removed without a variance from the City Council.
  - Mr. Castaneda is requesting a variance.
  - Mr. Castaneda will plant approximately eight new canopy trees of at least 3" in caliper as part of his landscape plan.
  - Ms. Denise Berger, Chair of the TAB asked if the applicant has indicated what type of trees will be planted and the locations. Mr. Melland said that he believed that Crepe Myrtle trees would be planted along the back side of the property, and that four live oaks would be planted in other areas to match the new building footprint.
  - Mr. Sarfin made a motion to approve the staff recommendation on a Variance to Section 13.02.074(3). The motion was seconded by Ms. Sarfin. The motion passed unanimously.

### IV. Discussion on Status of Oak Wilt, Fungicide and Trenching Efforts

- David Dimaline provided a briefing on the status of Oak Wilt.
  - He recently drove the City with Mr. Warren Thigpen, a retired Texas Forest Service agent to look at the current areas of Oak Wilt to determine if any spread occurred this spring.
  - It appears that some spread has occurred to the south of the City going into the City of San Antonio City limits, however, it doesn't appear that any new cases have spread into the Forest Oaks subdivision.
  - Ms. Dawson reported that possibly two addresses on Forest Way, 7015 and 7019 appear to have trees that could have Oak Wilt. David Dimaline said he would look into this and report back to the TAB.

--David Dimaline also reminded everyone that the City has two tree fungicide injectors that are available for any residents to use. They only have to provide the fungicide. One resident on Forest Grove has borrowed the kit so far.

**V. Future Agenda Items.**

**A. Create more Opportunities for Tree Education.**

- Mr. and Mrs. Sarfin asked if the City will be having the tree adoption for Arbor Day. David Dimaline reported that it is too early to determine, but that he will keep the TAB informed as to the plans for the October event.

**B. Create more Opportunities for Tree Planting.**

- Ms. Denise Berger mentioned that it would be good if the City could coordinate a tree planting in Rimkus Park with Tiger Sanitation for October or November 2020.

-David Dimaline said he would work with Tiger Sanitation on setting up the event and report back to the TAB.

**VI. Adjourn.**

- Mrs. Sarfin made a motion to adjourn the meeting at 7:07 PM. Ms. Dawson seconded, and the motion was unanimously carried.

- The next meeting of the TAB is scheduled for Monday, July 27, 2020, at 6:00 PM, at Leon Valley Public Works (Employee Breakroom), 6429 Evers Road, Leon Valley, Texas.



Chairperson