

Leon Valley Public Library Board of Trustees
Minutes from April 10, 2018 Meeting

The meeting was called to order by Chairperson Jill Crane at 5:30. Those in attendance were Library Director, Sandy Underwood, and board members Jill Crane, Catherine Rodriguez, Barbara Owens, Carol Poss, Heather Haskin, and Janet Stone.

There were no citizens to be heard.

The minutes from the March meeting were approved.

Food assignments for the 4/18/18 Library volunteer event were finalized. Sandy shared plans to have the traditional book plates available for volunteers to fill out, and she also displayed the clear totes that would serve as gifts.

The duty of trustee alternates was reviewed, with clarification that alternates will vote only when a quorum is not present. Training for new trustee alternates has been completed by Janet Stone and is nearly completion for Sandra Keller.

Board members Jill Crane, Heather Haskin, and Barbara Owens were reminded to submit reapplication papers to continue serving on the board in a new term. Sandra Keller's recent application will be resubmitted. The timetable of new officers was discussed the election of new officers will take place in June rather than in the fall as previously conducted.

Catherine made a motion to cancel the July meeting. Heather seconded the motion and all trustees voted in favor.

Sandy discussed the library infrastructure update. The library needs its own server, backup capability for library computers, internet in the children's wing, updated wiring, and a better firewall. BarComm made a bid for less than \$18,000. It was noted that they were the only company to provide an itemized bid. Sandy will take the bid to the May 15th City Council meeting to ask for a budget adjustment. A motion was made by Catherine Rodriguez that the board of trustees support and authorize the library director to move forward with infrastructure updates. Carol Poss seconded and all voted in favor of the motion.

Heather Haskin will present on behalf of the board of trustees at the City Council meeting on May 15th to give the City Council an update on the the board.

In her library director's report, Sandy discussed March statistics mentioning they were high, considering the Evers Road closure. She received several signed books and advanced reader copies at convention and wants to implement the ideas she gained about customer service. Finally, the Leon Valley Library has received awards for their partnerships with the School of

Science and Technology and Northside School District and will be accepting the awards in the coming weeks.

Carol Poss gave a report from the Friends of the Library. The first Saturday sale for April brought in \$80 and the Spring Sale will take place April 26-27 from 10am-6pm on both days. It was also noted that the library is selling audiobook discs for \$2.

Carol Poss shared details about the Historical Society's May 26th Ice Cream Social.

Catherine Rodriguez moved to adjourn the meeting. Heather seconded, and all voted in favor. The meeting was adjourned at 6:25.

Respectfully submitted,

Heather Haskin

A handwritten signature in blue ink that reads "Heather Haskin". The signature is written in a cursive style with a large, looping initial "H".