

Leon Valley Public Library Board of Trustees

February 13, 2018 Minutes

The meeting was called to order by Chairperson Jill Crane at 5:30 pm. Those in attendance were Library Director Sandy Underwood and board members Catherine Rodriguez, Carol Poss, Barbara Owen and Peggy Proffitt.

There were no citizens to be heard.

Catherine moved to approve the minutes after corrections were made (spelling errors of Catherine's name and spelling error of STARR test.) Carol seconded the motion, which was approved.

A discussion was held regarding the Library's Volunteer Appreciation event which will be held on April 18, 2018. Board members will sign up to bring refreshments at the March meeting. Sandy gave the group some ideas on thank-you gifts including clear plastic tote bags or USB drives with the city logo. She will do additional research before ordering the gifts.

Sandy reported that we have been having some problems with the gate counter and is working to resolve the problem. She noted that we had several days with weather related closures and also some with no electricity. In December 2017 twelve days were not recorded due to aforementioned problems. Our Overdrive (e-books) usage is about the same. "Ancestry" usage is up. The Library is developing more adult programming now that we are open seven days a week.

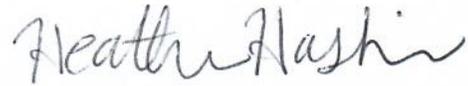
The library will host an event honoring Leon Valley Heroes on Saturday, February 17, 2018 at 10:30 am. Phyliss Schoener has given the library a \$5,000.00 grant for the meditation group. As a result, we will offer classes from 3:00 pm – 4:30 pm on Sundays. We will be hosting another MAKER SPACE event during Spring Break on March 12 and March 13. We will also host "Hiding in the Spotlight" on March 10th. The Friends of the Library will donate the fee for that event. On March 1, 2018, we will celebrate Dr. Suess's birthday. On April 28, 2018 we will host a play written by Brigid Cooley. We have received thank you cards from former Library Director Joyce Trent, thanking us for our support when her husband Robert died. A tree has been planted in his honor.

Sandy also reported that she has received resignation letters from Katie Gwaltney and Shirley Loban. She has written letters to each, thanking them for their service. We are still waiting on bids for our CAT 6 networking updates. A patron who was unhappy with our new copy limits filed a complaint. After reviewing the incident, City Manager Kelly Kuentler agreed with Sandy's handling of the matter. As a result, the patron will no longer be allowed to use the library. Sandy is working on writing an updated policy for handling similar situations. The city has decided to keep Evers Road closed until the bridge has been completed. Hopefully the construction will be completed before the annual July 4th celebration. Sandy feels the road closure has had some impact on library attendance and usage.

Carol reported that the First Saturday sale brought in \$100.00. The Friends will probably host their spring sale in April. There are no updated plans on moving the annex.

As there was no further business to discuss, Catherine moved to adjourn the meeting at 6:20 pm. The motion was seconded by Carol and was approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Hashin".

Peggy Proffitt