

## Leon Valley Library Board Minutes from 1-9-2018

The meeting was called to order at 5:43 pm by Library Board President Jill Crane. Also in attendance were Library Director Sandy Underwood and Board members Brigid Cooley, Carol Poss, Heather Haskin, Shirley Loban, Barbara Owens, Peggy Proffitt and Katherine Rodriguez.

There were no citizens to be heard.

Peggy presented the minutes from the previous meeting. Carol made a motion to accept the minutes. The motion was seconded by Heather and the motion was approved.

Sandy announced that the city wide Volunteer Appreciation event would be on April 5, 2018. The library will host its own event on April 18, 2018 from 5-7 pm. As in years past, the board members will bring snacks and beverages. Sandy will also order gifts to be given to library volunteers.

Ordinance number 2017-75 was adopted by the City Council on December 19, 2017. It provides for staggered terms for Library Board Members, which will allow for more continuity when new board members are appointed. As a result of the implementation of the ordinance, the terms for Jill, Heather, Shirley and Barbara will be up in May 2018. They will need to reapply for their Board positions. The terms for Peggy, Brigid, Katie and Katherine will be up in 2019. The ordinance also delineates the number of copies library patrons can make in one day to a maximum of twenty (20). The cost for black and white copies is \$0.10 a sheet and \$0.50 for color copies. San Antonio libraries charge \$0.25 per copy. Because of our low cost, some patrons were wanting to make up to 500 copies at a time. As a result, library staff were kept busy with copy requests, limiting their ability to help other patrons. One patron who habitually violated the copy maximum had their library card revoked. It was noted that a correction needs to be made to the ordinance in Section 1, paragraph C, line 6. The word 'of' needs to be 'or.'

Sandy gave her Director's report. There has been positive feedback on the new schedule. The attendance on Sundays is approximately the equivalent to Saturday on the old schedule and Mondays are similar to our old Tuesday schedule. She is now planning for additional programming for Sundays and Mondays. Spring Break programming will include the Symphony and Dental information and education. Summer reading programs will highlight music. A possible theme is "Libraries Rock." The Evers Road closure will begin on 1-10-18. We will be able to see how the closure impacts attendance by next month. She noted that the wiring in the building is now twenty-five (25) years old. She will be requesting a budget adjustment of \$26,000 to allow for new computer wiring for the entire building. Currently there is no computer access in the children's wing and our current infrastructure allows for too many "bottlenecks" for the system to run efficiently.

Carol reported that Breakfast with Santa went very well. We had a record attendance, selling 400 tacos, eight dozen donuts and countless cups of coffee, hot chocolate and orange juice. Norma Shiatori donated all the donuts for the event. Kids of all ages took photos with Santa and the silent auction was a big success. We had over 100 auction items donated. We made approximately \$2,000, which will go towards new books for the library. Several vendors also had items for sale.

The library will be presenting another play some time in the spring. It will be all age inclusive. Brigid is also writing a play geared towards our teen patrons. This play will be limited to teens 15 and up due to the subject matter of the play. <sup>C</sup>Catherine is offering tutoring Thursday afternoons from 4:30 – 5:30. She is also offering tutoring on <sup>A</sup>Saturday mornings from 10:00-11:00. The focus of this session will be preparing 5<sup>th</sup> graders for the STAR test. Our next board meeting is scheduled for 2-13-2018.

<sup>C</sup>Catherine made a motion to adjourn the meeting at 6:45 pm. Barbara seconded the motion, which was passed.

Respectfully submitted,



Peggy Proffitt

