



**CITY OF LEON VALLEY  
ECONOMIC DEVELOPMENT CORPORATION (LVEDC)  
BOARD OF DIRECTORS REGULAR MEETING  
Leon Valley City Hall-Council Chamber  
6400 El Verde Road, Leon Valley, Texas 78238  
Wednesday, November 16, 2016 at 6:00 p.m.**

**AGENDA**

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1. **6:00 P.M.** - Call to Order and Determine if Quorum is Present.
  
2. **Citizens to be Heard** "Citizens to be heard" is for the LVEDC to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the LVEDC. Should a member of the public bring an item to the LVEDC, for which the subject was not posted on the agenda of that meeting, the LVEDC may receive the information but cannot act upon it during the meeting. LVEDC may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the LVEDC.  
  
Note: The LVEDC may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however the LVEDC may present any factual response to items brought up by citizens. [Attorney General Opinion- JC 01691].
  
3. Consider, discuss and take possible action on Personnel Matters involving newly hired LVEDC Director, Amber Anthony. **(K. Kuenstler)**
  
4. Presentation, discussion and take possible action on classification commercial properties. **(J. Nazaroff and Rebecca Kary, Linary Commercial Group)**
  
5. Consider, discuss and take possible action on the function of the LVEDC under the new structure pending the November election. **(L. Proffitt and J. Nazaroff)**
  
6. The Leon Valley Economic Development Corporation shall meet in Executive Session under Texas Government Code to discuss the following: Texas Local Government Code...  
  
§551.071 *Consultation with Attorney* in order to meet with its City Attorney regarding the Leon Valley Area Chamber of Commerce, which the duty of the Attorney to the board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act. **(City/Board Attorney D. Frederick)**
  
7. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary. **(J. Nazaroff)**
  
8. Consider, discuss and take possible action to begin using 'Consent Agenda' on future LVEDC Regular Meeting agendas. **(A. Federico)**
  
9. Consider, discuss and take action to approve LVEDC Minutes. **(L. Proffitt)**
  - a) October 26, 2016 Regular LVEDC Meeting

10. Consider, discuss and take possible action to elect new board Vice President. **(J. Nazaroff)**
11. Presentation, discussion and possible action to approve reimbursement under the Façade and Signage Program for Sydney Onuagu, Owner of *The Precinct Academy and Daycare*. **(A. Federico)**
12. Presentation, discussion and possible action to approve expenditures for Facebook Boosting to reach more people on social media. **(A. Federico)**
13. Presentation, discussion and possible action to approve expenditures for EDsuite. **(A. Federico)**
  - Proposal Suite: Account activation AND License for leonvalleyedc.com
  - Additional tools for leonvalleyedc.com website: "Job Postings" AND "Business Directory"
14. Consider, discuss and take possible action to approve and assign board member to transfer money to cover for November 2016 expenditures and review update on LVEDC Financial Report (as of October 31, 2016). **(Finance Work Group)**
15. Announcements
  - a) Upcoming conferences/workshops:
    - TEDC Sales Tax Training-Austin, TX 12/09/2016: Attendee, Board Director Gayle Monnig
    - Public Funds Investment Act Workshop-San Antonio, TX 12/08/2016 through 12/09/2016: Attendee, Board President Joseph Nazaroff
  - b) There was no LVEDC Finance Work Group Meeting this month. The November 2016 accounts payable was presented today 11-16-2016 for the board to review and approve expenses.
  - c) Next Finance Work Group Meeting Wednesday, December 21, 2016 at 10:00 a.m.
  - d) Due to all December 2016 Holidays, the LVEDC board next regular meeting will be Wednesday, December 21, 2016 at 6:00 p.m.
  - e) Other announcements by LVEDC Board members.

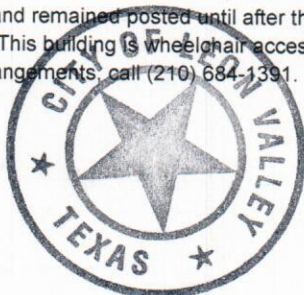
#### 16. Adjournment.

The public is hereby notified that notices for all regular and special meetings of the City of Leon Valley Economic Development Corporation ("LVEDC") will no longer distinguish between matters to be discussed in open or closed session of the meeting. The practice in accordance with rulings of the Texas Attorney General allows the LVEDC to convene in closed session to discuss any matter listed on the agenda so authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding prospective gift), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), 551.087 (economic development), and 551.088 (deliberation regarding test item). **THE LVEDC MAY TAKE APPROPRIATE OFFICIAL ACTION ON ANY AGENDA ITEM.**

#### **Attendance by Other Elected or Appointed Officials:**

*It is anticipated that members of City Council or any other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of City Council and any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These City Council members and members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].*

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION was posted on the Bulletin Board, at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, on the 9<sup>th</sup> of November 2016 at 5:30 and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391.



  
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**CRYSTAL CALDERA**  
Human Resources/Assistant City Manager