



**CITY OF LEON VALLEY  
CITY COUNCIL SPECIAL AND REGULAR MEETING**  
Leon Valley Conference Center  
6421 Evers Road, Leon Valley, Texas 78238  
Tuesday, December 01, 2015

**AGENDA**

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**SPECIAL CITY COUNCIL MEETING**

1. **6:00 P.M.** Call to order, Determine a Quorum is Present.
2. The City Council shall meet in Executive Session under Texas Local Government Code §551.074 *Personnel Matters* to conduct and discuss the following interviews:
  - City of Leon Valley Economic Development Corporation Board:
    - 6:00 p.m. – Joseph Nazaroff
3. Reconvene into Open Session and take action on issues discussed in Executive Session if necessary.
4. Adjournment

**REGULAR CITY COUNCIL MEETING**

5. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
6. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** “Citizens to be heard” is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council, for which the subject was not posted on the agenda of that meeting, the Council may receive the information but cannot act upon it during the meeting. Council may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the Council.

**Note:** City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

**CONSENT AGENDA**

7. Approval of City Council Minutes. **(S. Passailaigue)**
  - a) October 05, 2015 Special City Council Meeting
  - b) October 26, 2015 Special City Council Meeting
  - c) November 07, 2015 Special City Council Work Session
  - d) November 16, Special City Council Meeting
  - e) November 17, 2015 Special and Regular City Council Meeting
8. Discussion and possible action on the approval of a waiver for the deposit and rental fees related to the use of the Leon Valley Community Center as requested by Representative Justin Rodriguez for a Holiday Party for House District 125. **M&C #2015-12-01-01 (E. Carol)**

**REGULAR AGENDA**

9. Discussion and presentation from MDLG & Company's update on the Leon Valley Holiday Fest. **M&C #2015-12-01-02 (E. Carol)**
10. Discussion and possible action on Resolution No. 15-038R appointing members to the City of Leon Valley Economic Development Corporation in accordance with Ordinance No. 2014-01-13-02. **M&C 2015-12-01-03 (S. Passailaigue)**
11. Discussion and possible action to name rooms at the Leon Valley Public Library. **M&C #2015-12-01-04 (S. Underwood)**
12. Discussion and possible action authorizing the City Manager to enter into an agreement with the American Textile Recycle Service (ATRS) to allow three (3) recycling donation boxes for five years and for ARTS to provide the City of Leon Valley .02 cents per pound. **M&C #2015-12-01-05 (E. Carol)**
13. Discussion and possible action on Evers Road sidewalk funding. **M&C #2015-12-01-06 (M. Moritz)**
14. Discussion and possible action on Ordinance No. 15-028, an ordinance amending Article 1 Park Ordinance, Revising Section 1.09.011 "Penalties" to be Section 1.09.012 "Penalties", and Adding a New Section 1.09.011 "Variances". **M&C #2015-12-01-07 (M. Moritz)**
15. Discussion and possible action of approval of contract extension for San Antonio Pool Management, Inc. to provide management and maintenance services at The Leon Valley Community Swimming Pool for the 2016 pool regular and winter seasons. **M&C #2015-12-01-08 (M. Moritz)**
16. Discussion and possible action of the Roles and Responsibilities of the Mayor, City Council and City Manager. **M&C #2015-12-01-09 (K. Kuenstler)**

17. Presentation, discussion and possible action on a Proposed Body Armor Policy for the Leon Valley Police Department. **M&C #2015-12-01-10 (R. Wallace)**
18. Presentation, discussion and possible action of the Body Worn Digital Recording Systems Policy from the Police Department; and approval of Ordinance No. 15-029, a Budget Adjustment related to purchase Body Worn Digital Recorders for each Police Officer assigned to patrol. **M&C #2015-12-01-11 (R. Wallace)**
19. Discussion and possible action authorizing the City Manager to enter into an agreement with the City of Helotes for dispatch services. **M&C #2015-12-01-12 (K. Kuenstler)**
20. Discussion and possible action on Resolution No. 15-039R casting a vote by the City of Leon Valley City Council for the Bexar Appraisal District Board of Directors for 2016-2017. **M&C #2015-12-01-13 (S. Passailaigue)**
21. Discussion and possible action on submission of an application to Solar Host SA to provide solar energy to the municipal buildings within the City of Leon Valley. **M&C #2015-12-01-14 (K. Kuenstler)**
22. Discussion and possible action on a Preliminary Draft Town Hall Meeting agenda with a Final Draft Town Hall Meeting agenda set to come back to City Council on December 15th. **M&C #2015-12-01-15 (K. Kuenstler)**
23. City Manager's Report:
  - a) Department Reports
  - b) Approved Minutes from Boards, Commissions and Committees
  - c) Future Agenda Items:
    - Communication/Media Policy
    - Physical Fitness Policy
    - Call of the May 2016 General Election
    - Linkwood Sidewalk Discussion
    - Water and Sewer Rate Study
    - Brainstorming Work Session on Huebner Creek
  - d) Upcoming Important Events:
    - 27<sup>th</sup> Annual Breakfast with Santa, Community Center, December 5<sup>th</sup> from 8:00 a.m. until 10:30 a.m.
    - Holiday Tree Lighting Event, Community Center Grounds, December 7<sup>th</sup> from 6:30 p.m. until 8:30 p.m.
    - Staff Christmas Potluck Luncheon, Conference Center, December 8<sup>th</sup> at 11:30 a.m.
    - Beethoven Christmas Concert, Community Center, December 13<sup>th</sup> at 2:30 p.m.
    - Holiday Festival, Library and Community Center, December 13<sup>th</sup>
    - Town Hall Meeting, Conference Center, January 23, 2016 from 8:30 a.m. until 12:30 p.m.
    - City Closure, December 24<sup>th</sup> through January 1<sup>st</sup> in observation of the holidays (except for emergency personnel).
    - Holiday Library hours of operation:
      - December 24<sup>th</sup> -25<sup>th</sup> – Closed

- December 26<sup>th</sup> – Open 10am-2pm
- December 27<sup>th</sup>-28<sup>th</sup> – Closed
- December 29<sup>th</sup> – Open 10am-8pm
- December 30<sup>th</sup> – Open 10am-6pm
- December 31<sup>st</sup> – Open 10am-5pm
- January 1<sup>st</sup> - Closed
- January 2<sup>nd</sup> – Open 10am-2pm

24. Citizens to be heard.

25. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

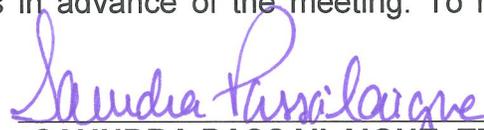
26. Adjournment.

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley Public Library, 6425 Evers Road, Leon Valley, Texas, on November 25, 2015 at 10:00 a.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



  
SAUNDRA PASSAILAIGUE, TRMC  
City Secretary