



**CITY OF LEON VALLEY
HOME RULE CHARTER COMMISSION MEETING**

City Hall - Large Conference Room
6400 El Verde Road, Leon Valley, Texas 78238
Monday, June 12, 2017

MINUTES

The Home Rule Charter Commission met on the 12th day of June, 2017 at the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

5:00 p.m. Call to Order and Announcement of a Quorum

Kelly Kuenstler called the Home Rule Charter Commission Meeting to order at 5:30 p.m.

Kelly Kuenstler asked that the minutes reflect that the following members of the Home Rule Charter Commission were present:

Mike K. Davis, Jr.
Philip A. Riddle
David T. Smith
Irene Baldrige
Phyllis McMillan
Carol Poss
Belinda Benavidez

Also in attendance were:

Marcia Dreiss (scheduled to be appointed at the 6-20-17 City Council Meeting)
Mark Hernandez (scheduled to be appointed at the 6-20-17 City Council Meeting)

City Manager Kelly Kuenstler
ACM/HR Director Crystal Caldera
City Attorney Denise Frederick

Elect Chair/Vice-Chair

Mike K. Davis, Jr. nominated Phyllis McMillan as Chair of the Commission. Irene Baldrige seconded the nomination and the Commission voted unanimously to accept the nomination of Phyllis McMillan as Chair of the Commission.

Philip Riddle nominated David T. Smith as the Vice Chair of the Commission. Phyllis McMillan seconded the nomination and the Commission voted unanimously to accept the nomination of David T. Smith as Vice Chair of the Commission.

Discussion on Meeting Schedule and Other Organizational Matters.

David T. Smith suggested a regular 5:30 p.m. meeting time. Belinda Benavidez suggested a 6:00 p.m. meeting time. Motion was made by Mike K. Davis, Jr. for regular meeting times to begin at 6:00 p.m. Motion was seconded by Phillip Riddle. The motion carried unanimously.

A motion was made by David T. Smith to have the next meeting on June 19th. Mike K. Davis, Jr. seconded the motion. The motion carried unanimously.

Discussion on Open Meeting Schedule and Other Organizational Matters.

City Attorney Denise Frederick counselled the Commission members on rules that govern the Open Meetings Act for the State of Texas.

Regarding other organizational matters, Carol Poss moved to have a "Citizens to be Heard" section on the Commission's agendas. Citizens comments will be limited to 3 minutes. Mike K. Davis, Jr. seconded the motion. The motion carried unanimously.

Presentation on Charter Process and Discussion on Charter.

City Attorney Denise Frederick went over the process of creating a charter with the Commission.

Adjournment.

Irene Baldrige moved to adjourn. David T. Smith seconded the motion. The motion carried unanimously.

Phyllis McMillan announced the meeting adjourned at 6:41 p.m.

These minutes approved by the Leon Valley Home Rule Charter Commission on the 19 of June, 2017.

APPROVED



PHYLLIS MCMILLAN
CHAIR