

CITY OF LEON VALLEY



Citizens Police Advisory Committee Meeting Leon Valley City Council Chambers 6400 El Verde Road, Leon Valley, Texas 78238 Thursday, May 18, 2017

MINUTES

The Citizens Police Advisory Committee of the City of Leon Valley, Texas met on the 13rd day of April 2017 at 8:02 p.m. in the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

Call to Order

The Citizens Police Advisory Committee Meeting was called to order at 6:14 pm by board chairperson Marianna Sanchez with the following in attendance: Charles Hawsey, Richard Blackmore, Kim Crawford, Susan Hillje, Heather Riddle, Dorothy Humphrey, Hilda Gomez, Mark Hernandez, and Captain Ruben Saucedo.

Marianna Sanchez requested a review of the May 18, 2017 meeting minutes. A motion to approve the prior meeting was proposed by Heather Riddle. A second was initiated by Richard Blackmore for approval with the sole amendment of meeting start to reflect 6:03pm instead of 5:03pm. The motion was accepted by all present members of the committee.

The board discussed the following programs as listed on the agenda:

- A. **Police Week:** The committee expressed their appreciation to officer of the Police Department for Police Week and provided quite a selection of snacks presented in a capacity as private citizens. The meeting recessed for approximately 10 minutes to allow for pictures and snacks to be moved from the small conference room to the assembly room of the Police Department. **Action:** None
- B. **Neighborhood Watch Program:** Linkwood resident Susan Hillje asked to whom she would contact at the FD in order to hold a meeting in an attempt to begin steps to begin their own Neighborhood Watch program. **Action:** Ms. Hillje was advised to call Lisa at the Fire Department for information to reserve the training room.
- C. **Red Light Camera:** Another member commented on the status of the Red Light Camera, to include concerns over the specifics of the contract details, number of studies, different resource studies. **Action:** Committee members were advised the details of the contract were still pending.
- D. **Burglary of Vehicle "Lock Your Car Take Your Keys" campaign:** A composite of the sign was presented to the members and advised delivery of the signs were pending approval of the estimate **Action:** Order signs
- E. **Child Swap & Internet Sale Campaign:** A printed page of the sign shown to the board. The committee was concerned if the call from the outside call box phone would record the call and where would the message data be stored, also concerns if a record of missed calls would be maintained. **Action:** Question directed to ArtCom Communications and ordering of signage.

- F. Impound Lot: Board was advised some vehicles have been stored and a fee schedule was established by City Ordinance however none was immediately available for presentation. Question on timeline for start and fee schedule. **Action:** Implement program
- G. Next of Kin Notification: proposal for implementation was presented by Florencia Shoquist. An explanation of how the database is maintained and a copy of the registration was provided. **Action:** Continue to develop the program.
- H. Leon Valley Police Law Enforcement Competition: The committee was given specifics of the agencies represented, schedule, and awards ceremony. The committee was also informed volunteers for the scenarios were still needed if anyone was available to participate for the day. **Action:** Hold the competition
- I. Pet Parade: A flyer provided and the committee was advised on the program. A request for additional information on the Pet Parade was initiated. **Action:** Hold Event
- J. **Lance Corporal Perez Memorial Bridge:** Discussed status of the bridge. Board member Susan Hillje expressed a concern that the Evers family should be notified of plans for the named bridge. **Action:** Forward concern to City administration as plans progress
- K. **Alarm Notices for Nuisance Alarms:** Board members were told a record of businesses with frequent false alarms was previously maintained by the former records clerk in the Police Department however the practice was stopped several years ago for reasons unknown. A new list of nuisance alarms has been initiated by Mrs. Shoquist and will be monitored as necessary. **Action:** Continue to implement program
- L. Past Citizen Concerns
1. Mosquitos in high grass - to forward notification of property owner to cut grass.
 2. Vehicle painting on Grissom Road – continue monitoring.
 3. Garage sales on Handsome Lake Garage Sale permits - complaint of numerous sales without posted permits, enforcement action to be taken as necessary
 4. Monitoring reminder on social media about paddlers license - monitor and encourage those on applicable social media sites to post information of solicitors in the neighborhood and to comment on permit status
 5. Discussion on exemption Sidewalk on 7477 Linkwood – case still under review by City Attorney and Building Inspector
 6. Follow up with update Bandera Road TxDOT plan - request CoSA Council 7 Anna Sandoval to be advised and involved in any aspect of the site plan
 7. Police Week Thank You - done as private citizens
 8. Wrong way drivers on Hodges's and Althea - continue to monitor by police patrols and take enforcement action as necessary
- M. New Citizens Concerns
1. Alarm Registration Fee
 2. Police Volunteer
 3. Brief discussion about chickens
 4. Decoy Car reimplementation
 5. Increase in deer herd, request to notify TPWD
 6. Call box behind Police Department status
 7. TxDOT follow up requested Communication for next meeting
 8. Committee goals asked by Marianna Sanchez
 9. Develop a project to increase communication from police about community from new Forest Oaks resident Hilda Gomez
 10. Information requested on significant crime trends, needs of police, and crime stats of all neighborhoods

11. Pastoral Council update – already in planning stage
12. Police / community event in park, June 11, Sunday
13. Boots & Badges event tentatively scheduled for September
14. Bandera Bowl night event possibility sponsored by committee

Adjournment

The next meeting was set for Thursday, June 15, 2017 at 6 pm. Chairperson Marianna Sanchez announced the meeting adjourned at 7:56 pm. Committee member Heather Riddle made the motion which was seconded by Kim Crawford.

APPROVED:


Marianna Sanchez
Chairperson