

**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS
APRIL 13, 2017 MEETING MINUTES**

The Park Commission of the City of Leon Valley, Texas met on the 13th day of April, 2017, at 6:30 p.m., at the Old Mill Park in the 6400 block of Huebner Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

LEON VALLEY PARK COMMISSION MEETING, 6:30 P.M.

1. Call the Meeting to Order and Determine a Quorum is Present.

Chairman Roger Christensen called the Park Commission meeting to order at 6:30 p.m., with the following Park Commissioners in attendance: Vice-Chairwoman Jackie Walton, and Commissioners Stephen Parker, Danielle Bolton, and Linda Tarin. Absent and excused were Commissioners Benay Cacciatore, Belinda Ealy, Carolyn Gabriel, and Kathy Hill. Also present were City Council Liaison Monica Alcocer, City Staff member Melinda Moritz, and residents Robert Jarzombek and David Smith.

2. Pledge of Allegiance

The Commissioners recited the Pledge of Allegiance to the United States.

3. Review and Approval of the March 9, 2017 Regular Park Commission Meeting Minutes.

Commissioner Walton made a motion to approve the minutes from the March 9, 2017 Regular Park Commission meeting. Commissioner Bolton seconded the motion and the motion carried unanimously.

4. Citizens to be Heard

Mr. David Smith of 7034 Millstream stated that he was glad to be in attendance and very excited about the development of the Old Mill Park. He then stated that had submitted an application to be on the Park Commission and was hoping to be chosen soon. The Commissioners welcomed him to the group.

5. Report on Activities that Impact the Park or Access to the Park

A. Consider, Discuss, and Possible Action – Preliminary Approval of the Tree Advisory Board (TAB) Concepts at the Steurenthaler – Silo Park and at the Old Mill Park, with the Understanding that the TAB Will Provide Plans and Details at a Later Date (R. Christensen / Commissioners)

Chairman Christensen stated that he had met with Community Development Director Kristie Flores and had come to the understanding that the Tab would be presenting their ideas at a later date, as each project was planned. He explained that the TAB would be tapping resources such as Boy Scout Troops and the like, so that Public Works

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employees weren't continually tasked with the planting of trees for each TAB project. Commissioner Parker asked if the trees were scheduled to be planted in the summer or was the activity to be postponed to the fall. Chairman Christensen stated that while the spring and fall were optimal times to plant, trees could be planted in the summer as long as they were well watered. A brief discussion was held regarding the types of trees and projects, and then Chairman Christensen asked for a motion to tentatively approve the TAB tree planting plan, with the understanding that the TAB would be bringing each project back to the Commission for final approval. The motion was made by Commissioner Parker and seconded by Commissioner Tarin. The motion passed unanimously.

B. Consider, Discuss, and Possible Action – General Discussion of the Old Mill Park Amenities (R. Christensen / Commissioners)

Chairman Christensen explained the site plan to the Commissioners and Ms. Moritz explained that the distance shown on the plan from the fences to the walking path had been extended from 15 feet to 25 feet, as she had walked the park and noticed that 15 feet was too close and could possibly disrupt the privacy of the surrounding neighbors. Commissioner Parker said his only concern was to assure the planned pavilion was constructed away from the fences as was promised to the neighbors. A general discussion was held on the types of benches, how to fund the improvements, and the type of trail surface. Chairman Christensen asked if the plan had final approval from the City Council and was assured that did.

C. Discussion - San Antonio Water System LC-17 Phase III and W-2 Huebner Creek Water and Sewer Main Relocation Project Update (M. Moritz)

Chairman Christensen stated that since was beginning to sprinkle; they should postpone this item and walk the park area. The Commissioners toured the park and then it began to rain in earnest, so it was decided to wrap up the meeting.

6. Commissioner and Staff Comments

Commissioner Walton stated that she really liked being at the park for the meeting. The other Commissioners echoed the sentiment.

7. Adjourn.

The meeting adjourned at 7:35 pm.



Roger Christensen - Chairman



Date