



**CITY OF LEON VALLEY  
ECONOMIC DEVELOPMENT CORPORATION (LVEDC)  
BOARD OF DIRECTORS REGULAR MEETING  
Leon Valley City Hall-Council Chamber  
6400 El Verde Road, Leon Valley, Texas 78238  
Wednesday, February 22, 2017 at 6:00 p.m.**

**AGENDA**

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1. **6:00 P.M.** - Call to Order and Determine if Quorum is Present.
  
2. **Citizens to be Heard** "Citizens to be heard" is for the LVEDC to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the LVEDC. Should a member of the public bring an item to the LVEDC, for which the subject was not posted on the agenda of that meeting, the LVEDC may receive the information but cannot act upon it during the meeting. LVEDC may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the LVEDC.

**Note:** The LVEDC may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however the LVEDC may present any factual response to items brought up by citizens. [Attorney General Opinion- JC 01691].

**CONSENT AGENDA**

3. Approval of LVEDC Minutes (**L. Proffitt, LVEDC Board Secretary**)
  - a) January 25, 2017 Regular LVEDC Meeting
  
4. Consider, discuss and possible action revising LVEDC Financial Report (as of January 31, 2017). (**Finance Work Group**)

**REGULAR AGENDA**

5. Consider, discuss and take possible action to elect new Board Vice President. (**J. Nazaroff, LVEDC President**)
  
6. Presentation, consideration and discussion to take possible action and approve a resolution for the expenditure of LVEDC funds in an amount not to exceed \$13,030 to fund the Movies in the Park project for the City of Leon Valley. (**Darrell Landers, President and CEO-FunFlicks**)
  
7. Presentation and discussion on report from Basic Economic Development Course. (**Amber Anthony, Economic Development Director**)
  
8. Consider, discuss and take possible action to approve February 2017 expenditures. (**Ana Federico, Economic Assistant Administrative Assistant**)
  
9. Announcements
  - a) Upcoming conferences/workshops
    - Legislative Conference in Austin, TX- February 23-24, 2017  
Attendee: Economic Development Director, Amber D, Anthony
  - b) Finance Work Group notes from January and February's meeting attached for review.
  - c) Next Finance Work Group Meeting Wednesday, March 15, 2017 at 10:00 a.m.



- d) The next LVEDC board next regular meeting will be Wednesday, March 22, 2017 at 6:00 p.m.
- e) Other announcements by LVEDC Board members.

## 10. Adjournment.

The public is hereby notified that notices for all regular and special meetings of the City of Leon Valley Economic Development Corporation ("LVEDC") will no longer distinguish between matters to be discussed in open or closed session of the meeting. The practice in accordance with rulings of the Texas Attorney General allows the LVEDC to convene in closed session to discuss any matter listed on the agenda so authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding prospective gift), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), 551.087 (economic development), and 551.088 (deliberation regarding test item). **THE LVEDC MAY TAKE APPROPRIATE OFFICIAL ACTION ON ANY AGENDA ITEM.**

**Attendance by Other Elected or Appointed Officials:**

*It is anticipated that members of City Council or any other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of City Council and any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These City Council members and members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].*

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION was posted on the Bulletin Board, at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, on the \_\_\_\_\_ of February 2017 at \_\_\_\_\_. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391.

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

**COMBINED SALES TAX REPORT  
FY 2017**

	<b>City Sales</b>	<b>Street</b>	<b>Economic Development</b>	<b>TOTALS</b>
Dec-16	172,168.51	43,036.21	21,518.11	236,722.83
Jan-17	175,985.04	43,990.21	21,995.11	241,970.36
Feb-17	240,142.40	60,027.35	30,013.67	330,183.42
Mar-17				-
Apr-17				-
May-17				-
Jun-17				-
Jul-17				-
Aug-17				-
Sep-17				-
Oct-17				-
Nov-17				-
<b>TOTALS</b>	<b>588,295.95</b>	<b>147,053.77</b>	<b>73,526.89</b>	<b>808,876.61</b>



C I T Y O F L E O N V A L L E Y  
 FINANCIAL STATEMENT - UNAUDITED  
 AS OF: JANUARY 31ST, 2017

500-LVEDC  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Sales Tax							
41010 Sales Tax	0.00	22,104.19	0.00	73,585.66	0.00 (	73,585.66)	0.00
41011 Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Sales Tax</b>	<b>0.00</b>	<b>22,104.19</b>	<b>0.00</b>	<b>73,585.66</b>	<b>0.00 (</b>	<b>73,585.66)</b>	<b>0.00</b>
Miscellaneous							
44010 Interest Income	0.00	0.00	0.00	55.26	0.00 (	55.26)	0.00
44015 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55.26</b>	<b>0.00 (</b>	<b>55.26)</b>	<b>0.00</b>
<b>TOTAL ????</b>	<b>0.00</b>	<b>22,104.19</b>	<b>0.00</b>	<b>73,640.92</b>	<b>0.00 (</b>	<b>73,640.92)</b>	<b>0.00</b>

500-LVEDC  
 LVEDC  
 DEPARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<b>SUPPLIES</b>							
5100-520.01 Office Supplies	700.00	0.00	0.00	0.00	0.00	700.00	0.00
5100-520.02 Operating Supplies	300.00	0.00	0.00	0.00	0.00	300.00	0.00
5100-520.04 Miscellaneous Supplies	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
<b>TOTAL SUPPLIES</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>
<b>CONTRACTUAL SERVICES</b>							
5100-530.01 Professional Services	16,000.00	0.00	0.00	150.71	0.00	15,849.29	0.94
5100-530.02 Contractual Services	113,280.00	0.00	0.00	10,000.00	0.00	103,280.00	8.83
5100-530.03 Telephone	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5100-530.04 Utilities-Gas, Water, Elec	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5100-530.05 Printing	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
5100-530.06 Advertising	9,109.00	0.00	0.00	0.00	0.00	9,109.00	0.00
5100-530.08 Equipment Rental	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
5100-530.09 Travel	12,124.00	0.00	0.00	2,781.85	0.00	9,342.15	22.94
5100-530.10 Membership	2,760.00	0.00	0.00	0.00	0.00	2,760.00	0.00
5100-530.15 EDC Project Funding	190,000.00	0.00	0.00	4,200.00	0.00	185,800.00	2.21
5100-530.16 Miscellaneous	57,727.00	0.00	0.00	0.00	0.00	57,727.00	0.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>411,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,132.56</b>	<b>0.00</b>	<b>394,367.44</b>	<b>4.16</b>
<b>TOTAL LVEDC</b>	<b>414,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,132.56</b>	<b>0.00</b>	<b>396,867.44</b>	<b>4.14</b>
<b>*** TOTAL EXPENDITURES ***</b>	<b>414,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,132.56</b>	<b>0.00</b>	<b>396,867.44</b>	<b>4.14</b>
<b>** REVENUE OVER (UNDER) EXPENDITURES *</b>	<b>( 414,000.00)</b>	<b>22,104.19</b>	<b>0.00</b>	<b>56,508.36</b>	<b>0.00</b>	<b>( 470,508.36)</b>	<b>113.65</b>
<b>NET GAIN OR (LOSS)</b>	<b>( 414,000.00)</b>	<b>22,104.19</b>	<b>0.00</b>	<b>56,508.36</b>	<b>0.00</b>	<b>( 470,508.36)</b>	<b>13.65-</b>

**FEBRUARY 2017 EXPENSES**

<b>VENDOR</b>	<b>FEE</b>	<b>SERVICE</b>
City of Leon Valley	\$ 17,083.95	City Staff Services for February 2017 (ED Director, City Attorney and Administrative)
TEDC	\$ 400.00	Legislative Conference for Amber Anthony
Amber D. Anthony	\$ 246.60	Hotel rate for legislative conference Amber Anthony
EDSuite	\$ 600.00	Website Hosting March 1, 2017-March 1, 2018 (LVEDC Website Renewal)
Victor O. Chinnerer & Company, Inc.	\$ 280.00	Bonding (Policy Period: 03-05-2017 to 03-05-2018)
Amber D. Anthony	\$ 102.00	Taxi Fee Travel Reimbursement for Amber D. Anthony
<b>TOTAL</b>	<b>\$ 18,712.55</b>	

**Notes:**