



**MINUTES OF THE LEON VALLEY  
BOARD OF ADJUSTMENT  
February 16, 2017**

**I. POLL FOR ATTENDANCE, DETERMINATION OF QUORUM, CALL MEETING TO ORDER – 4:00PM**

A quorum was met. Members Liz Maloy, Vivian Pankey, Lupe Carpio, and Pat Martinez were in attendance. Member Barbara Dean was absent and unexcused.

**II. Board of Adjustment Workshop & Training – with question and answer discussion**

Staff passed out a Board of Adjustment Quick Reference Guide. Staff presented a Powerpoint presentation regarding: Board Roles/Responsibilities/Authority, Board Meeting Format & Findings, and Training Exercises & Discussion. The Board completed exercises regarding mock Board cases and asked questions.

The Board requested that another workshop with Board cases be presented in May 2017, to keep the Board informed of process and case types they may encounter in their time on the Board.

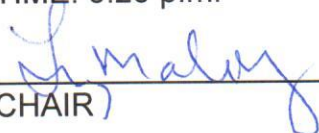
**III. ANNOUNCEMENTS**

None.

**IV. ADJOURN**

There being no further request for discussion, Board Member Lupita Carpio moved to adjourn the meeting. Board Member Vivian Pankey seconded the motion and the motion carried unanimously by voice vote.

TIME: 5:25 p.m.

  
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CHAIR

  
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STAFF