



**ECONOMIC DEVELOPMENT CORPORATION (LVEDC)
BOARD OF DIRECTORS REGULAR MEETING**
Leon Valley City Hall - Council Chamber
6400 El Verde Road, Leon Valley, Texas 78238
Wednesday, October 26, 2016 at 6:00 p.m.

MINUTES

The Leon Valley Economic Development Corporation met on the 26th day of October, 2016 at the Leon Valley City Hall Council Chamber located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

1. Call to Order and Determine if Quorum is Present.

The meeting was called to order by President Joseph Nazaroff at 6:01 p.m. on October 26, 2016. A quorum was declared to be in attendance. Those Directors in attendance were: Secretary Larry Proffitt, Director David Jordan, Director Monica Alcocer, Director Gayle Monnig and Director Patricia Manea. Treasurer Michael McCarley was absent.

Also in attendance were:

City Manager Kelly Kuentler and Economic Development Administrative Assistant Ana Federico.

2. Citizens to be Heard.

None

3. The Leon Valley Economic Development Corporation shall meet in Executive Session under Texas Government Code §551.074 *Personnel Matters* to deliberate the appointment of the Leon Valley Economic Development Director. (J. Nazaroff)

The LVEDC Board of Directors went into closed executive session at 6:03 p.m.

4. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.

The LVEDC Board reconvened into regular session at 6:32 p.m.

A motion was made by Director Monica Alcocer and seconded by Director Patricia Manea to instruct City Manager Kuentler to hire the Economic Development Director on a 2-week contract from 10-31-2016 until 11-11-2016. Upon a unanimous vote, President Joseph Nazaroff announced the motioned carried.

5. Update presentation on proposed repayment plan dated 10-18-2016 for the Leon Valley Area Chamber of Commerce. (L. Proffitt)

No action was taken.

6. Consider, discuss and take possible action to elect new Board Vice President. (J. Nazaroff)

There was a consensus amongst the board to table this item and add it again to the 11-16-2016 Regular LVEDC meeting agenda.

7. Consider, discuss the function of the LVEDC under the new structure pending the November election (L. Proffitt and J. Nazaroff)

There was a consensus amongst the board to table this item and add it again to the 11-16-2016 Regular LVEDC meeting agenda.

8. Presentation, discussion and possible action on report from the ICSC Texas Conference. (P. Manea)

There was a consensus amongst the board to table this item and add it again to the 11-16-2016 Regular LVEDC meeting agenda.

9. Consider and discuss report on TEDC Annual Conference in San Antonio, TX. (J. Nazaroff and P. Manea)

No action was taken.

10. Presentation, discussion and possible action on website and website content (A. Federico)

No action was taken.

11. Consider, discuss and take action to approve LVEDC Minutes. (L. Proffitt)

a) September 28, 2016 Regular LVEDC Meeting

A motion was made by Director Gayle Monnig and seconded by Director Monica Alcocer to approve LVEDC Regular Minutes for September 28, 2016. Upon a unanimous vote, President Joseph Nazaroff announced the motioned carried.

12. Consider, discuss and take possible action to approve and assign Board member to transfer money to cover October 2016 expenditures and review update on LVEDC Financial Report (as of September 30, 2016). (Finance Work Group)

Economic Development Administrative Assistant Ana Federico informed the board about its October 2016 expenses.

A motion was made by Secretary Larry Proffitt and seconded by Director Patricia Manea to approve October 2016 expenditures. Following a unanimous vote, President Joseph Nazaroff announced the motioned carried.

13. Announcements

a) Upcoming conferences/workshops:

- **TEDC Sales Tax Training-Austin, TX 12/09/2016: Attendee, Board Director Gayle Monnig**
- **Public Funds Investment Act Workshop-San Antonio, TX 12/08/2016 through 12/09/2016: Attendee, Board President Joseph Nazaroff**

b) There was no LVEDC Finance Work Group Meeting in October. The October 2016 accounts payable was presented today 10-26-2016 for the board to review and approve expenses.

- c) **Next Finance Work Group Meeting Wednesday, November 16, 2016 at 10:00 a.m.**
- d) **For Thanksgiving Day purposes and consideration to the board, the next regular LVEDC Meeting will be Wednesday, November 16, 2016 at 6:00 p.m.**
- e) **Other announcements by LVEDC Board members.**

Economic Development Administrative Assistant Ana Federico informed the board that letters were sent to those candidates who interviewed for the Economic Development Director position, but were not selected. Ms. Federico also informed the Board that Mr. Onuagu, co-owner of *The Precinct Academy and Daycare*, has submitted all the paperwork required of him by the signed Performance Agreement for the Façade and Signage program. Ms. Federico included on her report that she will provide the submitted information to the LVEDC's Finance Work Group at their next meeting. The Group will review and recommend, or not recommend, approval for reimbursement. No reimbursements will be made without final approval by the Board.

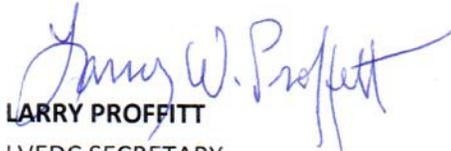
7. Adjournment

President Joseph Nazaroff announced the meeting adjourned at 8:09 p.m.

These minutes approved by the Leon Valley Economic Development Corporation on the 16th of November, 2016.

APPROVED

ATTEST:


LARRY PROFFITT
LVEDC SECRETARY


JOSEPH NAZAROFF
LVEDC PRESIDENT