



6400 El Verde Road, Leon Valley, TX 78238

**MINUTES OF THE MEETING OF THE
LEON VALLEY TREE ADVISORY BOARD**

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Monday, September 12, 2016, in the Leon Valley City Hall Conference Room, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance and Determination of a Quorum.

- Staff Liaison: Kriste Flores (Present)
- TAB Forester: Mark Kroeze, Alamo Region Urban Forester (Absent)
- Members Present: Irene Baldrige, Thomas Benavides, Denise Berger, Melinda Dawson, Amber Mouser, and Rich Sarfin
- Members Absent: Mary Key and Diana Sarfin
- Guests: Monica Alcocer (LV Councilwoman) and Roger Christensen (LV Park Commission Chairman)

II. Approval of Minutes – August 1, 2016.

- Minutes were approved as written.

III. Discussion on Oak Wilt Education Outreach Program.

- The outreach draft letter outlining the disease as well as prevention measures has not been finalized.
- There are 3 opportunities in the near future for demonstrating (actual or simulated) how the oak wilt fungicide is applied via the macro injector system, they are as follows:
 - On a homeowner's tree within the affected area (Homeowner & date to be determined).
 - During Arbor Day (October 29, 2016).
 - During Earthwise Living Day (March 4, 2016).
- It should be noted that application of the fungicide during the Spring is optimum because trees are drawing fluids at their highest rate during this time.

IV. Upcoming Event: Arbor Day – October 29, 2016 - 9:00 AM to 2:00 PM.

- Ms. Flores will begin advertising the poster contest. Art supplies will be provided by the TAB to students as required.
- In addition to the 250 trees being donated by CPS Energy, Ms. Flores will look into ordering an additional 250 trees for the "tree adoption".
- Mr. Kroeze will be asked if he will be available to serve as the "Guest Speaker" as well as provide a demonstration of the macro injector system used to apply the fungicide treatment for oak wilt.
- TAB will need the usual supplies which includes the following:
 - Handouts (tree planting instructions & pictures/specifications of the trees to be adopted out).
 - "Tree adoption" forms.
 - Tables, chairs, and office supplies.
 - Drinking water.
- It was recommended that the "tree adoption" booth be setup between the parking lot and main sidewalk leading up to the community center (next to the cypress trees). This location was previously used by the TAB during the 2016 Earthwise Living Day and accommodates the trailer that stores the trees. Safety cones connected with rope will also be needed to secure the area just behind the booth and trailer.
- Ms. Flores developed and submitted a tree grant application to the Apache Tree Foundation earlier this year. As a result, the foundation recently awarded the city of Leon Valley with a grant of 150 5-gal trees for 2017.

V. Tree Planting Plan – the next step in planting areas.

- The plan wording, timeline, and diagram A will be updated by Ms. Flores and presented to the LV Park Commission for approval on Tuesday, September 13, 2016 (7:00 PM) at the LV Conference Center.
- Other areas that will require tree plantings are as follows:
 - Park area donated by the Budest Temple on Sawyer Road (approximately 2 acres).

-- LV swimming pool property (may require privacy type plantings as well).

VI. Future Agenda Items.

- Tree City USA and Growth Award Application.

-- Ms. Flores will look into the records and check on the next submission date(s).

- How to improve tree focus.

-- Add the TAB planting goals into the Masterplan.

- Website updates.

-- Information on oak wilt will be added.

- Neighborwood program.

-- Not discussed.

- Strategic Tree planting goals.

-- Discussion to add the TAB planting goals into the Masterplan was held.

VII. Adjourn.

- Meeting adjourned at 7:10 PM.

- The next meeting of the TAB is scheduled for Monday, October 17, 2016, at 6:00 PM, at the Leon Valley City Hall Conference Room.



Chairperson