

Leon Valley Public Library Board of Trustees

Minutes from September 12, 2016

The meeting was called to order by Vice Chairman Jill Crane at 5:35 pm. Those in attendance were Peggy Proffitt, Brigid Cooley, Heather Haskin, Carol Poss and Librarian Sandy Underwood. A quorum was present.

There were no citizens to be heard.

The minutes from June 14, 2016 were approved. The minutes from the August 9, 2016 should be corrected for the following: "Sandy announced that Carol has made a wonderful display about all the Mayors of Leon Valley." It should read "Carol announced that she has made a wonderful display about all of the Mayors of Leon Valley." Carol made a motion that minutes be approved with the above correction and Brigid seconded the motion. The motion was carried.

Brigid gave a report from the Teen Advisory group. San Antonio author Camille DiMao will be giving a presentation on her upcoming novel on September 17, 2016.

After the city wide volunteer meeting on August 27, 2016, two changes must be incorporated into our meetings. Emails sent need to be blind copied in order not to have a quorum. The Director's report must also list items to be covered in meetings on our official agenda.

Our bylaws will be discussed in our October meeting, with a complete review done by our November meeting.

The Library Board of Trustees election of officers will be on the agenda for October.

Sandy gave her Director's report. The statistics of programs and attendance is attached. Security cameras are now in place. They are very useful. An alarm will now sound if the door in the children's wing is opened during regular operating hours. Also, Sandy will get a phone alert if the alarms go off after hours. She can view the cameras to determine if the police need to be dispatched.

Fall programming will include having a person familiar with health care plans available for consultation every Tuesday from 10:00 am to 2:00 pm from November to January 2017. This individual will not be selling insurance plans.

New programming will also include making "House Calls" to homebound individuals. Sandy will be looking into possible grant money in order to establish a "mini-bookmobile."

Sandy has built a new website for the library and is waiting for approval from the City Manager to proceed. We will pay for "WIX", which will ensure that our domain name will remain the same. We will also retain control of what is on our website.

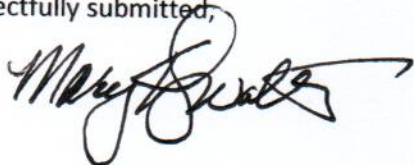
Carol gave a report on the Friends of the Library. The First Saturday sale was for \$70.00. This was Labor Day weekend, and it was speculated the holiday was the cause for the lower sales amount. The Friend's general meeting will be held in the library on October 15, 2016 at 1:00 pm. The Fall Book Sale

will be Thursday, September 29th from 10:00 am to 6:00 pm, Friday, September 30th from 10:00 am to 6:00 pm, and Saturday, October 1st from 9:30 to noon. A preview for Friends will be held Wednesday, September 28th.

Sandy announced she will be gone in October for her vacation. Theresa will conduct the October meeting. A speaker will be here this upcoming Thursday to make a presentation about preservation of historic buildings. He helped the City of Castroville with the preservation of their Landmark Inn.

A motion to adjourn was made by Heather and seconded by Brigid. The motion was carried and the meeting adjourned at 6:05 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mary Swartz", with a long horizontal flourish extending to the right.