



CITY OF LEON VALLEY
CRIME CONTROL & PREVENTION BOARD OF DIRECTORS MEETING
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Tuesday, August 16, 2016

AGENDA

1. **6:30 P.M.** Call to order, Determine a Quorum is Present.

CONSENT AGENDA

2. Approval of Crime Control & Prevention Board of Directors Minutes from: **(S. Passailaigue)**
 - a) September 15, 2015
 - b) September 29, 2016

DISCUSSION AGENDA

3. Conduct a Public Hearing and consider action on the attached Resolution approving and adopting the Fiscal Year 2017 Budget for the Leon Valley Crime Control and Prevention District. **M&C # 2016-08-16-01 (K. Kuenstler)**
4. Citizens to be heard.
5. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, on August, 08, 2016 at 5:40 p.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.


SAUNDRA PASSAILAIGUE, TRMC
City Secretary





**CITY OF LEON VALLEY
CRIME CONTROL & PREVENTION BOARD OF DIRECTORS MEETING**

Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, September 15, 2015

MINUTES

The Leon Valley Crime Control & Prevention Board of Directors met on the 29th day of September, 2015 immediately following a Special City Council meeting at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

Call to order.

Board President Chris Riley called the Crime Control & Prevention Board of Directors Meeting to order at 10:06 p.m.

Board President Chris Riley asked that the minutes reflect that the following Board Vice-President Carmen Sanchez, Board Members present were: Monica Alcocer, Benny Martinez; David Jordan; David Edwards, Board Treasurer, Vickie Wallace and Board Secretary Sandra Passailaigue.

Interim City Manager Hank Brummett, ACM/HR Director Crystal Caldera, and Police Chief Randall Wallace were also present.

CONSENT AGENDA

**Approval of Crime Control & Prevention Board of Directors Minutes from:
(S. Passailaigue)**

a) September 22, 2014

A motion was made by Board Vice-President Carmen Sanchez and seconded by Board Member David Jordan, to approve the September 22, 2014 Crime Control & Prevention Board of Directors Minutes as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

DISCUSSION AGENDA

Conduct a Public Hearing and consideration of Resolution No. 15-033R approving the Crime Control and Prevention Budget of the City of Leon Valley Crime Control and Prevention District for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016. M&C # 2015-09-15-13 (R. Wallace)

Police Chief Randall Wallace presented the proposed Fiscal Year 2016 Budget for the Leon Valley Crime Control and Prevention District. Interim City Manager Hank Brummett agreed with Chief Wallace that the budgeted extra patrol officers would be a move in the right direction to improve the City's crime control and prevention.

A motion was made by Member Monica Alcocer and seconded by Board Member David Jordan, to postpone approval of this item to the September 29th Crime Control & Prevention Board of Directors Meeting. Board Member Alcocer felt strongly that this should have been presented prior to the General Fund Budget and not after.

Mayor Riley opened the public hearing at 10:25 p.m.

Assistant Police Chief Ray Lacy wanted the City Council to know that he is a Crime Control Specialist and is bringing some new ideas to Leon Valley to improve the CoLV Crime Control & Prevention District.

There being no public comment, Board President Riley closed the public hearing at 10:28 p.m.

A motion was made by Board Member Monica Alcocer and seconded by Board Vice-President Carmen Sanchez, to postpone approval of this item to the September 29th Crime Control & Prevention Board of Directors Meeting. Upon a unanimous vote, Mayor Riley announced the motion carried.

Citizens to be heard.

None

Adjournment

Board President Chris Riley announced the meeting adjourned at 10:30 p.m.

These minutes approved on the 16th day of August, 2016.

APPROVED

CHRIS RILEY
BOARD PRESIDENT

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
BOARD SECRETARY



**CITY OF LEON VALLEY
CRIME CONTROL & PREVENTION BOARD OF DIRECTORS MEETING**

Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, September 29, 2015

MINUTES

The Leon Valley Crime Control & Prevention Board of Directors met on the 29th day of September, 2015 immediately following a Special City Council meeting at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

Call to order.

Board President Chris Riley called the Crime Control & Prevention Board of Directors Meeting to order at 6:08 p.m.

Board President Chris Riley asked that the minutes reflect that the following Board Vice-President Carmen Sanchez, Board Members present were: Monica Alcocer, Benny Martinez; David Jordan; David Edwards, Board Treasurer, Vickie Wallace and Board Secretary Sandra Passailaigue.

City Manager Kelly Kuentler, ACM/HR Director Crystal Caldera, and Police Chief Randall Wallace were also present.

Conduct a Public Hearing and consideration of Resolution No. 15-033R approving the Crime Control and Prevention Budget of the City of Leon Valley Crime Control and Prevention District for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016. M&C # 2015-09-29-01 (K. Kuentler)

City Manager Kelly Kuentler presented the proposed Fiscal Year 2016 Budget for the Leon Valley Crime Control and Prevention District. It is recommended that a public hearing be conducted and that the Board of Directors then vote to adopt the attached FY 2016 Budget for the Leon Valley Crime Control and Prevention District.

Mayor Riley opened the public hearing at 6:20 p.m. There being no public comment, Board President Riley closed the public hearing at 6:20 p.m.

A motion was made by Board Member Monica Alcocer and seconded by Board Member David Jordan, that the Crime Control & Prevention Board of Directors approve the budget for the Leon Valley Crime Control & Prevention District for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016. Upon a unanimous vote, Mayor Riley announced the motion carried.

Citizens to be heard.

Mike Lackey Director for Precinct 3 introduced himself as the City of Leon Valley's representative to the Edwards Aquifer Authority. Mr. Lackey asked citizens and City Council to send any comments or concerns to him and reminded everyone of an upcoming election.

Adjournment

Mayor Riley announced the meeting adjourned at 6:25 p.m.

These minutes approved on the 16th day of August, 2016.

APPROVED

CHRIS RILEY
BOARD PRESIDENT

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
BOARD SECRETARY

Proposed

MAYOR AND COUNCIL COMMUNICATION

DATE: August 16, 2016 **M&C #2016-08-16-01**

TO: Leon Valley Crime Control and Prevention Board of Directors

FROM: Kelly Kuenstler, City Manager

SUBJECT: Conduct a Public Hearing and consider action on the attached Resolution approving and adopting the Fiscal Year 2017 Budget for the Leon Valley Crime Control and Prevention District

PURPOSE

Each year before adopting the budget the Board of Directors of the Leon Valley Crime Control and Prevention District must conduct a public hearing on the budget and formally adopt the budget by approving the attached Resolution for the Fiscal Year 2017 Budget.

SEE LEON VALLEY

Social - The budget serves as the foundation of the Boards financial planning and control. It addresses the goals of the Board, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide.

Economic - Utilizing local sales and use tax monies to maximize public safety.

Environmental –N/A

FISCAL IMPACT

The attached document provides the funding mechanism for Police operations in the Crime Control and Prevention District.

RECOMMENDATION

It is recommended that a public hearing be conducted and that the Board of Directors then vote to adopt the attached FY 2017 Budget for the Leon Valley Crime Control and Prevention District.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
Board Secretary

RESOLUTION No. 16-__R

A RESOLUTION APPROVING THE CRIME CONTROL & PREVENTION BUDGET OF THE LEON VALLEY CRIME CONTROL & PREVENTION DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017.

WHEREAS, the budget for the fiscal year beginning October 01, 2016 and ending September 30, 2017 was duly presented to the Crime Control & Prevention District Board of Directors; and

BE IT RESOLVED BY THE CRIME CONTROL & PREVENTION BUDGET OF THE LEON VALLEY PARK CRIME CONTROL & PREVENTION DISTRICT OF THE CITY OF LEON VALLEY, TEXAS, THAT:

The Crime Control & Prevention Budget for the City of Leon Valley for the Fiscal Year beginning October 1, 2016, attached hereto and incorporated herein as Exhibit A, is hereby approved to include the Crime Control & Prevention Fund, with total budgeted revenues of \$272,690; total available funds of \$546,163 and total appropriations of \$267,930.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 16th day of August 16, 2016.

APPROVED

MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE
City Secretary

Approved as to Form: _____
DENISE FREDERICK
City Attorney

City of Leon Valley
Crime Control and Prevention
District
Proposed Budget
Fiscal Year 2017
August 19, 2016

Overview

- The Crime Control and Prevention District is a special purpose district created for the purpose of improving crime prevention and reducing crime
- In 1989, the Texas Legislature recognized that smaller cities within large metropolitan areas are greatly impacted by big city crime without the big city resources to fight crime problems they face

Overview

- The Legislature passed the Crime Control and Prevention District Act to enable cities to create a special district that can collect a sales tax specifically dedicate to crime Control and reduction
- On November 5, 2013 the citizens of Leon Valley voted to create a Crime Control and Prevention District that will be supported through a 1/8 percent local sales and use tax

Overview

- Budget is balanced
 - Operating expenditures total \$271,571
- This funds the salary and benefits for
 - Assistant Police Chief
 - Two patrol officers
 - Overtime
 - Certification pay

Proposed FY 2017 Budget

SOURCE	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 15-16 ESTIMATE	FY 16-17 BUDGET
BEGINNING FUND BALANCE	\$ 114,512	\$ 249,283	\$ 249,283	\$ 273,473
REVENUES				
Sales Tax	\$ 258,121	\$ 230,000	\$ 272,690	\$ 272,690
TOTAL REVENUES	258,121	230,000	272,690	272,690
OTHER FINANCING SOURCES (USES)				
Transfer In	-	-	-	-
Fund Balance	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
TOTAL RESOURCES AVAILABLE	372,633	479,283	521,973	546,163
EXPENDITURES				
Operations	123,350	248,500	248,500	271,571
Capital				-
TOTAL EXPENDITURES	123,350	248,500	248,500	271,571
Ending Fund Balance	\$ 249,283	\$ 230,783	\$ 273,473	\$ 274,592

Proposed FY 2017 Budget

SOURCE	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 BUDGET	Increase (Decrease)
Personnel Services				
Salaries	47,140	136,878	153,219	16,341
Retirement (TMRS)	15,586	27,445	27,291	(154)
Health Insurance	4,614	20,104	25,660	5,556
Workers' Compensation	1,274	1,424	1,424	-
Overtime	21,644	20,000	20,000	-
Social Security (FICA)	7,228	14,179	15,435	1,256
Clothing Allowance	373	-	-	-
Certification Pay	23,827	28,470	28,470	-
Longevity	1,664	-	72	72
TOTAL	\$ 123,350	\$ 248,500	\$ 271,571	\$ 23,071

City of Leon Valley
August 19, 2016