



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Tuesday, August 02, 2016

MINUTES

The City Council of the City of Leon Valley, Texas met on the 2nd day of August, 2016 at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

SPECIAL CITY COUNCIL MEETING

Call to order.

Mayor Pro-Tem David Jordan called the Regular City Council Meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Mayor Pro-Tem Jordan asked that the minutes reflect that the following members of City Council were present: Council Members Belinda Ealy, Monica Alcocer, Benny Martinez and David Jordan. Mayor Chris Riley and Council Members David Edwards were excused.

Also in attendance were:

City Manager Kelly Kuenstler, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Denise Frederick, Public Works Director Melinda Moritz, Assistant Public Works Director David Dimaline, Community Development Director Elizabeth Carol, Communication Director Kristie Flores, Fire Chief Luis Valdez, Assistant Police Chief Ray Lacy and LVFD Captain Oscar Valdez.

Citizens to Be Heard and Time for Objections to the Consent Agenda.

There were no citizens to speak.

Presentation of Certificates of Appreciation for the June 11th Neighborhood Renewal Program participants. M&C #2016-08-02-01 (D. Dimaline)

Assistant Public Works Director David Dimaline presented the item to recognize volunteers for their service during the City of Leon Valley's Neighborhood Renewal Program (NRP) which was held on June 11, 2016. Assistant Public Works Director

Dimaline announced that the City of Leon Valley held its first Neighborhood Renewal Program (NRP) that included an area within a portion of the Old Mill Subdivision. The area was bounded by Timberhill, Blacksmith, and Autumn Chase. In the month leading up to June 11th, Public Works crews repaired sidewalks, mowed and trimmed drainage areas, replaced stop signs, cleaned stormwater drainage inlets, painted hand railings and fire hydrants. An additional mid-block fire hydrant and valve was installed for improved coverage for the neighborhood. In addition, Code Compliance staff painted over graffiti in the area. A total of 24 volunteers assisted with the NRP, and met on June 11, 2016 to paint a house located on Blacksmith. The house received new paint on the trim and exterior areas, minor repairs, and trimming of trees. The Fire Department helped with the house painting, and also had staff going to each house in the area to test and replace smoke detectors. The Home Depot participated on June 11th by sending employees, building materials and providing skills to replace some necessary woodwork. Ms. Libby Wechtenhiser was instrumental in providing her leadership and assistance during the entire event. Mr. Richard Burge is the Store Manager at the local PPG Paints. Mr. Burge with PPG Paints provided the City with five gallons of free paint, as well as a discount on materials.

The volunteers who participated in City's 1st NRP are: Sergio Cardenas, Councilwoman Monica Alcocer, Councilwoman Belinda Ealy, Councilman David Jordan, Donna Charles, Dulce De La Cerda, Guisha Gonzalez, Richard W. Burge (PPG Paints, Store Manager), Elizabeth R. Wechtenhiser (The Home Depot, Store Manager), Magdalena R. Cisneros, Lloyd K. Perrin, Jesus Rodriguez, Saundra Passailaigue (CoLV), Sal Martinez (CoLV), Don Burgess (CoLV), Lacie Clements, Joseph Martinez, Luis Valdez (CoLV FD), John Suhr (CoLV FD), Eric Burnside (CoLV FD), Jaaron Thomas (CoLV FD), Steven Keith (CoLV FD), Jason Prado (CoLV FD) and Mike Dizzine (CoLV FD).

Assistant Public Works Director Dimaline concluded the presentation saying the City's goal is to schedule two NRP cleanups each year to coincide with brush and bulky item pickup. The City's next scheduled NRP is for September 17, 2016, and will also occur in the Old Mill Subdivision. We are looking forward to our second NRP, and a call for volunteers will be coming soon.

Mayor Pro-Tem Jordan presented certificates to participants that were present.

Presentation of Good Neighbor Award to the Leon Valley Church of Latter Day Saints.

Mayor Pro-Tem Jordan presented the Good Neighbor Award to Kathy Christiansen on behalf of the Leon Valley Church of Latter Day Saints for their hospitality and support given to the City during the July 4th event.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

- a) July 11, 2016 Special City Council Meeting**
- b) July 18, 2016 Special City Council Meeting**
- c) July 19, 2016 Special City Council Meeting**
- d) July 19, 2016 Regular City Council Meeting**
- e) July 23, 2016 Coffee with the Mayor and City Council**
- f) July 27, 2016 City Council & LVEDC Special Meeting**

Consider, discuss and possible action on a final Replat #2016-460, to replat approximately 0.5372 acre tract of land, being Lot 37, Block J CB 4446A to Lots 49 and 50, Block J, CB 4446A out of the Linkwood Additions Subdivision generally located at 7705 Linkview Drive. M&C #2016-08-02-02 (E. Carol)

Consider, discuss and possible action to reschedule the October 4, 2016 Regular City Council meeting to October 3, 2016 in an effort to accommodate City Council and staff who will be attending the TML Annual Conference in Austin, Texas October 4th-7th.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Benny Martinez, to approve Consent Agenda Item #5 (July 11, 2016 Special City Council Meeting, July 18, 2016 Special City Council Meeting, July 19, 2016 Special City Council Meeting, July 19, 2016 Regular City Council Meeting, July 23, 2016 Coffee with the Mayor and City Council and July 27, 2016 City Council & LVEDC Special Meeting), Item #6 (Replat #2016-460 Ordinance No. 16-027), and Item #7 (October 2016 City Council meeting date) as presented. Upon a unanimous vote, Mayor Pro-Tem announced the motion carried.

REGULAR AGENDA

Consider, Discuss and Possible Action to Authorize the City Manager to Enter into a Contract With IDS Engineering Group for the Design, Engineering, and Construction Management for the Reconstruction of the Evers Road Huebner Creek Bridge, and Approve Reallocation of Existing Funds from Stormwater Capital Projects. M&C #2016-08-02-03 (M. Moritz)

Public Works Director Melinda Moritz presented the item to ask City Council to authorize the City Manager to enter into a contract with IDS Engineering for the design, engineering, and construction management of the Evers Road Huebner Creek bridge, and approve a reallocation of existing funds in the Stormwater Capital Projects line item in the amount of \$80,000. The City Manager has negotiated a contract with this firm for the engineering portion of this project and is now ready to move forward. The estimated timeline for this project is as follows: August – September 2016 engineering and design; October – February 2017 TxDOT & utility review; March final design, TxDOT approval ; April bid advertisement; May – June Council approval of bidder, start construction; and

construction completed in the December January 2018 timeframe, weather permitting.

Public Works Director Moritz continued by presenting the fiscal impact the project would have which was: engineering design \$298,481; construction management \$178,440; and total engineering \$476,921. The amount needed this fiscal year is \$80,000 and the amount needed next fiscal year would be \$396,921. The total construction cost is \$1,716,000 of that the City's portion would be \$343,200 and the MPO portion \$1,372,800.

Public Works Director Moritz added that in May of this year, the City Council approved a Community Development Block Grant (CDBG) budget adjustment in the amount of \$282,000 for the construction of drainage facilities at Huebner and Timberhill, but because the County Commissioner's Court just gave final approval of the project last week, staff has been unable to advertise bids for this project until now. The anticipated bid award won't be until mid-September, so these funds are available to be used for this project and will be reimbursed in the next fiscal year. Staff is recommending that City Council authorize the City Manager to enter into a contract with IDS Engineering Group for the purpose of designing, engineering, and construction management of the Evers Road Huebner Creek Bridge; and approve the reallocation of funds in the amount of \$80,000 from the existing Stormwater Capital Improvements line item.

Timothy E. Buscha, P.E. CFM, President of IDS was present for questions.

- Olen Yarnell asked about the funding of the project.
- Lynn Joseph asked about the bidding process.

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to Authorize the City Manager to Enter into a Contract With IDS Engineering Group for the Design, Engineering, and Construction Management for the Reconstruction of the Evers Road Huebner Creek Bridge, and Approve Reallocation of Existing Funds from Stormwater Capital Projects Upon a unanimous vote, Mayor Pro-Tem announced the motion carried.

City Manager's Report:

a) Approved Minutes from Boards, Commissions and Committees

b) Future Agenda Items:

- **Sign Ordinance LED**
- **Hand Gun Policy**
- **Citizens Police Advisory Committee**

c) Upcoming Important Events:

- **Budget Workshops**

- **August 27th from 9:00 a.m. – 12:00 p.m. at the Leon Valley Conference Center – Parliamentary Procedure & Open Meetings Training for all directors, board liaisons, City Council Members, Boards, Commissions and Committee Members.**
- **August 31st at 5:30 p.m. – First Tax Public Hearing**

- September 6th at 7:00 p.m. – Second Tax Public Hearing
- August 30th from 5:00 p.m. – 7:00 p.m. at the Leon Valley Conference Center – VIA Public Meeting regarding January service changes and to inform citizens of the Primo route and the modification of this route in Leon Valley.

Assistant City Manager/HR Director Crystal Caldera announced on behalf of City Manager Kuenstler that 46 applications were received for the Assistant Finance Director and interviews will begin this week. There were 47 applications received for the position of Chief of Police. Council Member Martinez said that he would like to see a physical agility test be conducted on the Chief of Police since it is required of all others. City Manager Kuenstler stated that the supplement report as presented by Ms. Caldera was accurate.

Mayor Pro-Tem Jordan announced the Upcoming Events.

Citizens to be heard.

There were no citizens to speak.

Announcements by the Mayor and Council Members.

Council Member Monica Alcocer expressed her desire to have more meetings like this.

Adjournment.

Mayor Riley announced the meeting adjourned at 7:26 p.m.

These minutes approved by the Leon Valley City Council on the 16th day of August, 2016.

ATTEST:


SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

APPROVED


CHRIS RILEY
MAYOR

