



**CITY OF LEON VALLEY
CITY COUNCIL EMERGENCY MEETING**
Leon Valley City Hall
6400 El Verde Road, Leon Valley, Texas 78238
Thursday, June 23, 2016

MINUTES

Pursuant to Section 551.045 of the Texas Local Government, Exception to General Rule: Notice of Emergency Meeting or Emergency Addition to Agenda.

(a) In an emergency or when there is an urgent public necessity, the notice of a meeting or the supplemental notice of a subject added as an item to the agenda for a meeting for which notice has been posted in accordance with this subchapter is sufficient if it is posted for at least two hours before the meeting is convened.

(b) An emergency or an urgent public necessity exists only if immediate action is required of a governmental body because of:

- (1) An imminent threat to public health and safety; or***
- (2) A reasonably unforeseeable situation.***

7:30 A.M. Call to order, Determine a Quorum is Present, Pledge of Allegiance.

Mayor Riley called the Emergency City Council Meeting to order at 7:33 a.m. Mayor Riley welcomed everyone and lead the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members David Edwards, Belinda Ealy, Benny Martinez and David Jordan. Council Member Monica Alcocer was excused.

Due to the resignation of the City of Leon Valley City Attorney and City Prosecutor, Roxann Cotroneo, an emergency meeting was called. The meeting was called for discussion and possible action on Resolution No. 16-016R, a resolution of the City of Leon Valley, Texas to appoint Vitra Denise Frederick as the City Attorney and City Prosecutor for the City of Leon Valley, Texas, effective immediately followed by the administration of the Oath of Office by Mayor Riley.

City Manager Kelly Kuenstler explained that Ms. Cotroneo resignation was an unforeseeable event and the City had Municipal Court scheduled that afternoon. City

Manager Kuenstler explained that in order for Ms. Frederick to prosecute this afternoon she needed to be appointed that morning.

Council Member Martinez asked about Ms. Frederick's qualifications. City Manager Kuenstler explained that Ms. Frederick was ranked number two when the City was in the process of city attorney selections six month ago. The reason Ms. Frederick was not selected at that time, was the interview committee felt that Ms. Cotroneo had a more diverse portfolio. She continued by stating that Ms. Frederick had spent the last 20 years with the City of San Antonio, in which the majority of her career was spent in the Community Development Block Grant (CDBG) division.

Ms. Frederick reviewed more in detail her professional career, explaining she initially started her career out on her own and then with the City of San Antonio Municipal Court, and was promoted from Assistant City Attorney II then III before retiring six month ago.

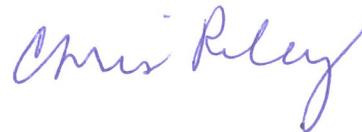
Council Member Benny Martinez made a motion to accept Resolution No. 16-016R and appoint Vitra Denise Frederick as the City Attorney and City Prosecutor for the City of Leon Valley, Texas effective immediately followed by the administration of the Oath of Office by Mayor Riley. Council Member David Jordan seconded the motion. Upon a unanimous vote, Mayor Riley announced the motion carried.

Adjournment.

Mayor Riley announced the meeting adjourned at 7:47 a.m.

These minutes approved by the Leon Valley City Council on the 19th day of July, 2016.

APPROVED



**CHRIS RILEY
MAYOR**

ATTEST: 
**SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY**

