



**CITY OF LEON VALLEY  
ECONOMIC DEVELOPMENT CORPORATION (LVEDC)  
BOARD OF DIRECTORS MEETING  
Leon Valley City Hall-Council Chamber  
6400 El Verde Road, Leon Valley, Texas 78238  
Wednesday, June 22, 2016 at 6:00 p.m.**

**AGENDA**

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1. 6:00 p.m. - Call to Order and Determine if Quorum is Present.
2. **Citizens to be Heard** "Citizens to be heard" is for the LVEDC to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the LVEDC. Should a member of the public bring an item to the LVEDC, for which the subject was not posted on the agenda of that meeting, the LVEDC may receive the information but cannot act upon it during the meeting. LVEDC may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the LVEDC.

Note: The LVEDC may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however the LVEDC may present any factual response to items brought up by citizens. [Attorney General Opinion- JC 01691].

3. Consider, discuss and take possible action to budget for an Economic Development Director FY 2016-2017. **(P. Manea)**
4. CLOSED/EXECUTIVE SESSION; Meet in executive session;

**A. Executive Session in Accordance with the Texas Government Code: The Leon Valley City Council will convene in Executive Session Pursuant to Section 551.074, Personnel Matters, to Deliberate, Discuss the unforeseeable resignation of City Attorney Roxann Cotroneo and possible appointment of a new City Attorney. (K. Kuentler)**

*Pursuant to section 551.045 EXCEPTION TO GENERAL RULE: NOTICE OF EMERGENCY MEETING OR EMERGENCY ADDITION TO AGENDA. (a) In an emergency or when there is an urgent public necessity, the notice of a meeting or the supplemental notice of a subject added as an item to the agenda for a meeting for which notice has been posted in accordance with this subchapter is sufficient if it is posted for at least two hours before the meeting is convened.*

*(b) An emergency or an urgent public necessity exists only if immediate action is required of a governmental body because of:*

*(2) a reasonably unforeseeable situation.*

- B. Pursuant to Section 551.071 of the Texas Public Information Act to meet with its attorney on a matter in which the duty of the attorney to the LVEDC under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Public Information Act, to seek legal advice regarding approving and amending meeting minutes. **(R. Cotroneo)**
- C. Pursuant to Section 551.071 of the Texas Public Information Act to meet with its attorney on a matter in which the duty of the attorney to the LVEDC under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Public Information Act, to seek legal advice regarding the June 10, 2015 performance agreement signed between the LVEDC and the Leon Valley Area Chamber of Commerce and its performance status. **(R. Cotroneo)**
- D. Pursuant to Section 551.071 of the Texas Public Information Act to meet with its attorney on a matter in which the duty of the attorney to the LVEDC under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Public Information Act, to seek legal advice regarding



the *City of Leon Valley Economic Development Corporation vs. Larry Little* in the Fourth Court of Appeals, District of Texas, San Antonio Division, Case No. 04-15-00488-CV. **(R. Cotroneo)**

5. *OPEN SESSION*: Consider, discuss and take action, if any, on any item discussed in Executive Session. **(P. Manea)**
6. Consider, discuss and take action to rescind the 9/23/15 LVEDC Amended Minutes approved on 04/27/16. **(R. Cotroneo, P. Manea)**
7. Consider, discuss and take action regarding Item I of the 9/23/2015 LVEDC Minutes, "Call to Order." **(R. Cotroneo)**
8. Consider, discuss and take action to approve LVEDC Board Meeting Minutes for February 24, 2016, March 23, 2016, April 27, 2016 and May 25, 2016 and *Special LVEDC Board Meeting* June 8, 2016. **(L. Proffitt, A. Federico)**
9. Consider and discuss update on LVEDC Financial Report and take action on expenditures for June 2016. **(Finance Work Group)**
10. Consider and discuss update on letter to outstanding signage candidates. Ideas Unlimited and Applewhite Automotive have sent in or will be meeting with City Staff to complete projects. **(P. Manea)**
11. Consider, discuss and take action to approve a paperless system and begin posting meeting packets online instead of printing them out. **(A. Federico)**
12. Announcements
  - a) LVEDC 04-20-16 and 06-15-16 Finance Work Group Meeting Notes have been attached to meeting packet for LVEDC Board to review (*May 2016 Finance Work Group Meeting got cancelled*).
  - b) Next Finance Work Group Meeting Wednesday, July 20, 2016 at 10:00 a.m.
  - c) Next LVEDC Board Meeting Wednesday, July 27, 2016 at 6:00 p.m.
  - d) Other announcements by LVEDC Board members.
13. Adjourn

The public is hereby notified that notices for all regular and special meetings of the City of Leon Valley Economic Development Corporation ("LVEDC") will no longer distinguish between matters to be discussed in open or closed session of the meeting. The practice in accordance with rulings of the Texas Attorney General allows the LVEDC to convene in closed session to discuss any matter listed on the agenda so authorized by the Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding prospective gift), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), 551.087 (economic development), and 551.088 (deliberation regarding test item). **THE LVEDC MAY TAKE APPROPRIATE OFFICIAL ACTION ON ANY AGENDA ITEM.**

**Attendance by Other Elected or Appointed Officials:**

*It is anticipated that members of City Council or any other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of City Council and any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These City Council members and members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].*

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION was posted on the Bulletin Board, at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, on the 22<sup>nd</sup> of June 2016 at 3:50 p.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391.



A handwritten signature in blue ink, appearing to read "Crystal Caldera", is written over a horizontal line.

Crystal Caldera  
ACM/HR Director  
City of Leon Valley