

BEAUTIFICATION COMMITTEE MEETING
City of Leon Valley

15 June 2016

SUBJECT: Minutes of Meeting

1. **OPENING OF MEETING:** The Chair, Mayor Riley, opened the meeting at 5:07 p.m. on 15 June 2016 at the Leon Valley Fire Department. She introduced new member, Vickie Wallace, who is also the Staff Liaison for the Committee. She holds the position of Finance Director for the City of Leon Valley. Since her hobby is interior design, she has provided much assistance to employees who wanted her help to set up their new offices at City Hall. After providing some personal information, the members gladly welcomed her to the Committee.

2. **ATTENDANCE:**
Members Present: Donna Charles, Lupe Carpio, Carolyn Diaz, Belinda Ealy, Jean Johnson, Shirley Jonas, Lyn Joseph, Carrie Macias, Chris Riley, Vickie Wallace
Members Absent: None
Guests: None

3. **APPROVAL OF MINUTES:** The minutes of the last meeting, 18 May 2016, were approved as distributed by email.

4. **UPDATE ON AGENDA ITEMS:**
 - **Beautification Awards**-The recipients have been invited to the City Council Meeting scheduled for 21 June 2016 at 7 p.m. to be recognized and receive their yard signs. It was agreed to take photos and design a power point presentation listing the recipients and showing photos of properties. These will also be posted on the City's Website. As a result of feedback from the judges, Ms. Charles revised the criteria form for next year, reducing it from seven to five criteria with a maximum total of 50 points and a score of 37.5 as the lowest score to be considered for the award. The process of prejudging the areas by the Committee members was felt to be beneficial to the judges. When properties received tie scores, a second set of judges were asked to review the properties and break the ties. It was suggested that the prejudging for next year be done from mid to late April due to the fact that many plants are not in bloom earlier and property owners have not begun their spring cleaning and pruning. Judging will remain in the month of May. Most of the members of the Forest Oaks Garden Club and the Master Gardeners expressed that they would be willing to serve as judges again next year.
 - **Leon Valley's Neighborhood Renewal Program**-Ms. Ealy reported on the Neighborhood Renewal Program which had been rescheduled from May to June due to the rain. There was much support from Pittsburgh Paints and Home Depot in

providing paint, brushes, stirrers, and employees. City employees from Public Works, the Fire Department, Administration, and City Council as well as volunteers helped with this event. The next event is tentatively set for September, date to be announced. The Chair for this Program is David Dimaline, Public Works Department, who may be reached by either phone contact, 210-681-1232, ext. 201, or by email at d.dimaline@leonvalleytexas.gov. Members questioned how the residence, 6711 Blacksmith, was selected for painting. The response will be provided at the next meeting.

- **Potted Plant Project**-Pots have been selected and purchasing is required prior to the end of August. Ms. Wallace and Ms. Charles will make these arrangements. The businesses to receive them have not been selected as yet.
- **4th of July Events**-The members of the Beautification Committee who have agreed to be involved are Ms. Johnson and Ms. Jonas who will staff a recycling booth and Ms. Carpio and Ms. Charles who will carry the Beautification Banner in the parade.
- **Adopt a Monument**-Ms. Ealy contacted the Commander of the American Legion, Walter Garraghty, who expressed an interest in his members being involved but had concerns about safety, heat, and age of the members. At present, the areas are being mowed and cleaned by Community Service clients under the supervision of Public Works.

5. GENERAL DISCUSSION:


- **Decorative Bunting for the Monuments**-Ms. Wallace presented the idea of purchasing red, white and blue bunting for the monuments to be up prior to the 4th of July. It can be used for other patriotic holidays such as Memorial Day and Veterans Day. The members agreed to the purchase. Ms. Wallace will seek Public Work's help in determining the exact measurements and order the bunting accordingly. The members agreed that the bunting should be placed on all sides of each monument.
- **Beautification Committee Meeting**-The members agreed to a time change for the Committee Meeting, from 5 p.m. to 4:15 p.m. Ms. Jonas will notify the Fire Department of this change. Also, the members agreed to not scheduling a meeting for the month of August and resume in September.
- **Rain Garden in Park**-Ms. Ealy presented the Tree Advisory's idea of designing a Rain Garden and planting Mt. Laurels in Raymond Rimkus Park. There are some concerns that have not been fully addressed.
- **Paperwork Reduction**-Since the City Manager is advocating paperwork reduction, the Committee agreed to continue sending the minutes for approval by email and asking that the members carefully review and send corrections to Ms. Charles. There will be no copies provided at the meeting however verbal approval will be asked for at the meeting. Ms. Charles will copy the Agenda only for the members.

- **Oak Wilt Problem**-Residents are asked to take special precautions when trimming Oak trees as there is an Oak Wilt problem in Leon Valley. Shadow Mist HOA has asked their management company to refrain from sending notices to residents about trimming trees until this problem is no longer a threat.

6. MEMBERS' EMAILS:

Lupe Carpio	dcarpio65@att.net
Donna Charles	donna.charles@sbcglobal.net
Carolyn Diaz	CJD44@hotmail.com
Belinda Ealy	msg8111@msn.com
Jean Johnson	satjean1@earthlink.net
Shirley Jonas	shirleyjonas1961@yahoo.com
Lyn Joseph	lynjille@aol.com
Carolina Macias	macias.carrie@icloud.com
Chris Riley	mayorriley@leonvalleytexas.gov
Vickie Wallace	v.wallace@leonvalleytexas.gov

7. ADJOURNMENT: The meeting adjourned at 6:15 p.m. The next meeting is scheduled for 20 July 2016 at 4:15 p.m. (note change in time) at the Leon Valley Fire Department.


DONNA J. CHARLES
Secretary