



6400 El Verde Road, Leon Valley, TX 78238

## MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:05 PM, on Monday, June 6, 2016, in the Leon Valley City Hall Conference Room, at 6400 El Verde Road, Leon Valley, Texas.

### I. Poll for Attendance and Determination of a Quorum.

- Staff Liaison: Elizabeth Carol (Present)
- TAB Forester: Mark Kroeze, Alamo Region Urban Forester (Present)
- Members Present: Irene Baldrige, Thomas Benavides, Denise Berger, Melinda Dawson, Mary Key, Diana Sarfin, and Rich Sarfin
- Guests: Belinda Ealy (Leon Valley Councilwoman), Roger Christensen (Chairman, Leon Valley Park Commission), and Barbara Black (Leon Valley Citizen)

### II. Approval of Minutes - May 2, 2016.

- Minutes were approved as written.

### III. Review Draft Leon Valley Tree Planting Action Plan and Develop Proposed Signage.

- The plan was approved with the following exceptions:
  - No trees near the batter's area or large trees near the garden section.
- Other discussions are as follows:
  - If fruit trees are planted in the park, the TAB will have to check into liability issues.
  - There is approximately \$25,000.00 for the project with money coming from mitigation fees collected by the city.
  - Fencing to protect the trees will have to be installed first before planting.
  - A few ideas for the proposed signage for the fencing are as follows:
    - Fence in place to protect future tree plantings.
    - Describe plantings (e.g., A mini-forest, types of trees, etc.).
    - Reference TAB and contact information.
    - State that the fence will be reused.

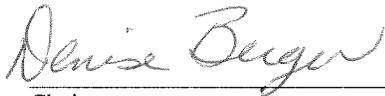
### IV. Discussion and Possible Action of Tree Planting Opportunity along Shadow Mist Row.

- TAB members agreed to plant trees in the Shadow Mist area to help screen the soccer field lights.

### V. Discussion on Oak Wilt Education Outreach Program.

- Outreach will be in two phases.
  - Phase 1 -> A brochure on Oak Wilt will be distributed via the Lion's Roar and the Leon Valley webpage.
  - Phase 2 -> Identify citizens in the Seneca Estates neighborhood willing to allow the TAB Forester/members to use their property/oak trees as an educational site (workshop) for the community. The workshop will consist of a briefing to help prevent oak wilt as well as a demonstration of the "fungicide treatment" which requires the installation of the tree injector(s) and injecting the prescribed fungicide.
    - Ms. Carol will check into the need for a "Liability Waiver" for Phase 2.
- Other discussions are as follows:
  - There are currently 76 homes in Leon Valley impacted by oak wilt.
  - The TAB will hold a demonstration of the "fungicide treatment" during Arbor Day 2016.

- VI. Volunteer Opportunities to perform outreach on "Recycling, Oak Wilt, and Tree Stewardship Education" at the 4th of July festival.**
- Councilwoman Ealy invited the TAB to take part in the Leon Valley 4th of July parade. She also invited the TAB to team up with the Earthwise Living and Beatification committees who will be giving out handouts on recycling, oak wilt, and tree stewardship at the festival after the parade from 12:00 PM to 8:00 PM.
- VII. Upcoming Event: Parliamentary Procedures and Open Meetings Training on August 27 at the Conference Center.**
- The training is mandatory for all committee and board volunteers.
- VIII. Future Agenda Items.**
- **How to improve tree focus.**
    - This topic will be revisited in 2016.
  - **Website updates.**
    - Oak Wilt brochure will be included as part of Phase 1 of the Oak Wilt Education Outreach Program.
  - **Neighborwood program.**
    - This topic will be revisited in 2016.
  - **Strategic Tree planting goals.**
    - This topic will be revisited in 2016
  - **Other Topics.**
    - None.
- IX. Adjourn.**
- Meeting adjourned at 7:10 PM.
  - The next meeting of the TAB is scheduled for Monday, July 11, 2016, at 6:00 PM, at the Leon Valley City Hall Conference Room.



Chairperson