

The Earthwise Living Committee of the City of Leon Valley, Texas met on the 2nd day of March, 2016 at 5:30 p.m. at the Leon Valley Public Service Center, at 6427 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR MEETING OF THE CITY OF LEON VALLEY

EARTHWISE LIVING COMMITTEE, 5:30 P.M.

1. Call the City of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present.

The meeting was called to order at 5:40pm. Present were Committee members Burnside, Ealy, Gomez, Hendricks, Key and Mayor Riley. Also present was Staff member Acuna.

2. Review and Consider Approval of the February 24, 2016 Regular Meeting Minutes.

Member Burnside made a motion to approve the minutes. The motion was seconded by member Ealy, and the motion passed unanimously.

3. Discussion Regarding the March 5, 2016 Earthwise Living Day Event

Reports:

Staff member Acuna: Taco's from Lisa's Taco Hut will be ready for pick up at 7:15AM. Member Hendricks will pick them up. Public Works will be on site at 6AM. VIP parking spaces will be coned off. Handicap parking is available at the Library. EWL Committee members will park behind the Community Center. The list of items (coffee, cream etc) to be purchased was reviewed. The taxi service will need to provide an invoice to enable the City to pay them. It will be provided after the event. The VIA bus location will be moved to the parking lot with the Blood Bank. Bandera Bowl will be located on the lawn and will operate from 9-11:30AM. Roger Taylor from SW Research has offered to bring a 2004 car and the committee agreed to his participation. PW staff has placed door prizes in envelopes. Organic Chix will not need a table and was moved to a corner. Also on event map, City of SA and Green Energy have been moved. Ad was placed in the Express News for \$275. It will appear in the weekender. Vendors will need to charge sales tax. An event site map has been emailed to vendors located in the Conference Center.

Member Ealy stated that LV Café had not paid yet and Vegeria may not attend. Great NW recycling will be at the event all day. Volunteers will need to help with recycling. Some members will bring recycling bins from home for cork and clothing recycling.

Member Chris Riley reported that Intertek had provided 2 \$50 gift cards. We need to continue to look for the Recycle/Reuse banner. It was discussed to pay Sherrie from the Library out of the budget for making our posters. The Echo ran our flyer in the paper. She will bring \$40 petty cash for the t shirt booth. She will bring a coffee pot.

Member Burnside will give Goodwill a bill for reimbursement for the models. She suggested that an email be sent to all vendors, sponsors etc to remind them of the event. It was decided that committee members could contact vendors .

Member Hendricks will bring items needed for the kitchen and a coffee pot. Volunteers from the Girl Scouts will help with taco and fruit distribution. It was agreed to purchase 50 bacon and egg tacos on flour tortilla. She will also pick up donation of coffee from Shipley's on Saturday morning. She will make 9 more "Do not remove " plant signs.

Further discussion: Gift for teachers will be a plant from the Garden Center. 16-18 plants from Rainbow Gardens will be ready to pick up on Friday after 1PM. Public Works will begin set up on Thursday and complete set up on Friday. Members Burnside and Hendricks will help starting at 12 noon on Friday. Member Ealy will be on site 3-7PM. Member Mayor Riley will arrive 3PM for set up. General discussion focused on which member would announce the speakers and how the door prizes would be announced by Member Key. The duties for the volunteers were reviewed and included acting as a runner between the door prizes table and the Conference Center, along with helping with VIP parking, recycling, tacos, trash stations and assisting vendors locate their table on Saturday morning. Signs were discussed and the map for street signs was provided. Member Burnside suggested that the City sign by the Library focus on the EWL event. Tarps have been purchased for food booths. Podium locations were discussed.

4. Adjourn

Member Key moved to adjourn the meeting and the motion was seconded by member mayor Riley. The meeting was adjourned without objection at 8:04 p.m. The date of the next meeting was not discussed.

Belinda Ealy
Co-Chair

March 23, 2016
Date