



6400 El Verde Road, Leon Valley, TX 78238

**MINUTES OF THE MEETING OF THE  
LEON VALLEY TREE ADVISORY BOARD**

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Monday, January 25, 2016, in the Leon Valley Conference Center, at 6421 Evers Road, Leon Valley, Texas.

- I. Poll for Attendance and Determination of a Quorum.**
  - Staff Liaison: Elizabeth Carol (Present)
  - TAB Forester: Mark Kroeze, Alamo Region Urban Forester (Present)
  - Members Present: Irene Baldrige, Thomas Benavides, Denise Berger, Mary Key, Diana Sarfin
  - Members Absent: Melinda Dawson and Rich Sarfin
  - Guests: Monica Alcocer (Leon Valley City Councilmember) and Luis Valdez (Fire Chief, Leon Valley Fire Department)
  
- II. Approval of Minutes - December 17, 2015.**
  - Minutes were approved as written.
  
- III. Leon Valley Wildfire Protection Plan.**
  - Ms. Carol provided TAB members with a hard copy of the City of Leon Valley Community Wildfire Protection Plan.
  - Chief Valdez reviewed the plan which lists 10 of the most vulnerable sites to fire in the city. Annotated for each site includes its description, defensible space, and applicable mitigation and maintenance plans.
    - The plan is scheduled to be updated in September 2016.
    - TAB members will review the plan and provide updates via e-mail to Ms. Carol who will then forward them to the Fire Department for evaluation.
  
- IV. Discussion on Tree City USA and Tree City Growth Award Application.**
  - Ms. Carol reported that the City of Leon Valley earned both the "Tree City USA" and "Tree City Growth" awards for 2015.
  
- V. Develop plans to plant trees in Leon Valley Park system.**
  - TAB members reviewed notes for a "Tree Planting Plan Outline".
    - Plan will continue to be developed.
  - Initial areas looked at to plant trees at Raymond Rimkus Park include around the fence of the ball park and along the walking path.
  - Some of the areas adjacent to the walking path will support a 30' X 100' area for a "dense group planting" of trees with diverse species such as found along Loop 410.
  
- VI. Discuss on opportunities to work with Leon Valley Elementary school on Project A.C.O.R.N.**
  - This topic will be discussed at the next meeting.
  
- VII. Discussion and Planning Earth Wise Living.**
  - Earth Wise Living Day will be held on Saturday, March 5, 2016 from 9:00AM to 2:00PM.
  - CPS Energy will provide 250 trees for the tree adoption.
  - Ms. Carol will e-mail tree adoption details to TAB members as required.
  
- VIII. Future Agenda Items.**
  - **How to improve tree focus.**
    - To be discussed at the next TAB meeting.
  - **Website updates.**
    - To be discussed at the next TAB meeting.

- **Neighborwood program.**
  - This topic will be revisited in 2016.
- **Strategic Tree planting goals.**
  - To be discussed at the next TAB meeting.
- **Other Topics.**
  - N/A

**IX. Adjourn.**

- Meeting adjourned at 7:15 PM.
- The next meeting of the TAB is tentatively scheduled for Monday, March 7, 2016, at 6:00 PM, at the Leon Valley City Hall.

*Denise A Berger*

Chairperson