

BEAUTIFICATION COMMITTEE MEETING
City of Leon Valley

18 November 2015

SUBJECT: Minutes of Meeting

1. **OPENING OF MEETING:** The Chair, Mayor Riley, opened the meeting at 5:42 p.m. on 18 November 2015 at the Leon Valley Fire Department. She announced the passing of Lyn Joseph's mother and her father several months earlier.
2. **ATTENDANCE:**
Members Present: Donna Charles, Carolyn Diaz, Belinda Ealy, Jean Johnson, Shirley Jonas, Jerry Perales, Chris Riley
Members Absent: Lupe Carpio, Lyn Joseph, Carrie Macias
Guests Present: None
3. **APPROVAL OF MINUTES:** The minutes of last meeting, 21 October 2015, were approved as written.
4. **FOLLOWUP ON PREVIOUS AGENDA TOPICS:**
 - **Purchase of holiday wreaths for monuments** - The Mayor reported that Travis Wholesale has beautiful natural cactus wreaths. Although the members agreed that this type of wreath would fit nicely with Leon Valley's heritage, they were concerned about price and longevity. If the price is within reason, the cactus wreaths will be considered along with other types. The Mayor will continue to work on this issue and assure that wreaths are purchased soon.
 - **Beautification Award Criteria and Selection Timeframe** – Ms. Charles emailed a draft criteria form to be reviewed by all members. There were suggestions for clarification and, once made, the form will be used. Discussion took place as to how the program will be managed. It was agreed that each neighborhood, 19 in number, and businesses surrounding the neighborhoods will be reviewed once annually in May. An article announcing the Beautification Award Program will be submitted for publication in the Lion's Roar in February. The signs will be posted in the yards and on business properties for the year. Ms. Johnson offered to ask the Gardening Volunteers of South Texas or members of the Master Gardeners to be the un-biased judges.
 - **Clean Up-Fix Up Day** – The proposal for Leon Valley to participate in a Clean Up-Fix Up Day will be presented at the Town Hall Meeting on 23 January 2016. It is imperative to gain the support of the City Council, City Committees, residents and businesses in order to be successful. The Mayor stated that she would ask Ms. Jordan Matney, Assistant City Manager, City of Live Oak, to provide a brief overview of the program.
5. **GENERAL DISCUSSION:**
 - Ms. Casias presented materials pertaining the City of San Antonio's Adopt-A-Spot Program, Specifically, groups or individual volunteers adopt a City public area to clean approximately three times per year and more, if necessary. The volunteers

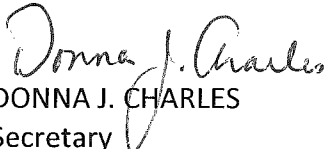
pick up litter and perform some beautification tasks such as flower or tree planting, graffiti removal, watering, and trimming. They receive recognition through installed street signs with their names printed at the right-of-way they maintain but, more importantly, they help create neighborhoods and communities that are vibrant, clean, green, and beautiful. She also shared a sample small plastic bag printed with *Reuse, Recycle, Reduce, and Rethink* and a logo which may be used to hand out materials at various functions and inspire environmental stewardship.

- Mr. Perales, City Liaison, shared a letter from City Manager, Kelly Kuenstler, pertaining to the process to be followed when purchasing anything from City funds.
- The Mayor and Mrs. Ealy reported that Texas Recycles Day held at Public Works was a success.
- Ms. Johnson announced that the Forest Oaks Garden Club has offered to plant the planter in front on the Chamber of Commerce on Evers after repairs are done. She will contact Public Works or the owner of the strip where the Chamber is located about repairing the box.
- The Mayor announced that a Stakeholders Meeting pertaining to Bandera Road is scheduled with TXDOT for Thursday, 28 January 2016 at 6 p.m. at the Community Center.

6. MEMBERS' EMAILS:

Lupe Carpio	dcarpio65@att.net
Donna Charles	donna.charles@sbcglobal.net
Carolyn Diaz	CJD44@hotmail.com
Belinda Ealy	msg8111@msn.com
Jean Johnson	satjean@earthlink.net
Shirley Jonas	shirleyjonas1961@yahoo.com
Lyn Joseph	lynjille@aol.com
Carolina Macias	macias.robert@yahoo.com
Jerry Perales	j.perales@leonvalleytexas.gov
Chris Riley	mayorriley@leonvalleytexas.gov

7. ADJOURNMENT: The meeting adjourned at 6:24 p.m. The next meeting is scheduled for 16 December 2015 at 5:30 p.m. at the Leon Valley Fire Department.


DONNA J. CHARLES
Secretary