

Minutes  
Library Board of Trustees Meeting of  
Tuesday, October 13, 2015 at 5:30pm at the Library

The Meeting was called to order by Chairperson, Katie Gwaltney at 5:37pm. Those present were Barbara Owens, Carol Poss, Jill Crane, Katie Gwaltney, Dr. Horace Staph, Brigid Cooley, Teen Representative and Library Director Sandy Underwood. A quorum is present.

A motion was made by Dr. Staph and seconded by Jill Crane, that the minutes for the September 8<sup>th</sup> 2015 Board of Trustees Meeting be accepted as corrected. Unanimous approval.

New City Manager: Sandy reported on our new City Manager, Kelly Kuenstler, who started on September 21. The board asked she be invited to a Trustee Meeting.

Policy Update: Unattended Child Policy will be presented to council for approval on October 20. Sandy presented policies on: donations, Interlibrary Loans, Circulation, Internet Use and a Fee Schedule. The Board will take this home for review and come prepared next meeting to make recommendations and/or vote.

Naming of Meeting Rooms – Peggy Bissett's family has approved naming the meeting room after Peggy and Joyce Trent is in agreement with the naming of the Joyce Miller Trent Children's Wing. The Friends and Trustees will work in conjunction with the library to plan an event. Council will need to be approached with an M&C for approval in naming the rooms.

Strategic Plan Sessions: Friday November 6<sup>th</sup> at 5:30 pm was set for the Board's initial meeting to form a strategic plan for the library. Dinner will be ordered in. Sandy will have an initial outline/draft ready for input. We will need to hold two future sessions for the public, one possibly in conjunction with a town hall meeting. Goal is to have plan done and approved by council before end of April.

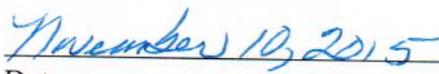
Library Director's Report: Halloween Party coming with presentation of Unattended Child Policy as well as Ident-a-Kid kits to give away. Arbor Day celebration in our parking lot at same time as well as the Trash to Treasures Sale at the Community Center.

Carol Poss reported on Friends of the Library activities. The First Saturday Book Sale Made \$75.00. The Fall Booksale made \$1200. The Salvation Army will be picking up unsold booksale books.

Announcements: Next meeting is November 10 and we will do officer election/appointments. Our Teen Advisory Group member was encouraged to participate in the Trustee Meetings.

There being no further business or announcements, Dr. Staph moved to adjourn the meeting, Jill Crane seconded the motion, motion approved and the meeting adjourned at 6:50 pm.

  
Approved

  
Date