



**CITY OF LEON VALLEY  
SPECIAL CITY COUNCIL MEETING**  
Leon Valley Conference Center  
6421 Evers Road, Leon Valley, Texas 78238  
Tuesday, September 29, 2015

**MINUTES**

The City Council of the City of Leon Valley, Texas met on the 29<sup>th</sup> day of September, 2015 at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas for the purpose of the following business:

**SPECIAL CITY COUNCIL MEETING**

Mayor Riley called the Special City Council Meeting to order at 6:32 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members Carmen Sanchez, Monica Alcocer, Benny Martinez; David Jordan; and David Edwards.

Also in attendance were:

City Manager Kelly Kuentler, ACM/Human Resources Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Patrick Bernal, Assistant Police Chief Ray Lacy, Economic Development Director Claudia Mora, and Fire Chief Luis Valdez.

**The City Council shall meet in Executive Session under Texas Government Code §551.071 *Consultation with Attorney* to discuss the following:**

- a) Consultation with Attorney regarding the Town Center Project, and Pending Litigation, Larry Little v. City of Leon Valley Economic Development Corporation Civil Cause No. 2011-C1-17823.**

The City Council went into Executive Session at 6:34 p.m.

**Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.**

The City Council reconvened into Open Session at 7:33 p.m. No action was taken.

**Presentation, Discussion and Approval of a 60-Day FY 2015-2016 Budget for the City of Leon Valley Economic Development Corporation (LVEDC). M&C #2015-09-29-02 (Stephen Ynostrosa, LVEDC Board President)**

Stephen Ynostrosa, LVEDC Board President presented this item for the purpose of discussion and approval of a 60-day Fiscal Year 2015-2016 budget for the LVEDC. As directed by City Council, staff is working with the LVEDC Board of Directors to develop metrics or performance measures for the coming fiscal year as part of the adoption and implementation of the Fiscal Year 2015-2016 budget for the LVEDC. The LVEDC requests the approval of a 60-day budget to allow time for the LVEDC Board to review the metrics recommended by staff, and have an opportunity to add or modify the metrics proposed. The proposed 60-day LVEDC Fiscal Year 2015-2016 Budget was developed by estimating the expenses for two months. Included in the 60-day budget is the \$100,000 installment payment for LOQ Bandera Road Holdings, LLC due October 1, 2015; this is the final installment of the \$200,000 grant. The total amount of the 60-day budget is \$186,107.00.

Economic Development Director Claudia Mora added that she is working with Retail Coach to develop a brochure to aid in attracting new businesses.

A motion was made by Council Member Benny Martinez seconded by Council Member David Jordan, to approve the 60-day Fiscal Year 2015-2016 budget for the City of Leon Valley Economic Development Corporation as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

**Discussion and possible action on the current City of Leon Valley Economic Development Corporation (LVEDC) Board Members and their terms and considering the appointment of a non-resident and how that appointment would be made. M&C #2015-09-29-03 (Mayor Chris Riley)**

A motion was made by Council Member David Edwards to add a second Council member to the LVEDC Board. Mayor Riley reminded Council Member Edwards that that is the next agenda item. No second, motion died.

Council Member Benny Martinez said he would like to see the volunteer application be placed on the website as an "E-version". ACM/HR Director Crystal Caldera said that is one of the items budgeted for the next fiscal year. The new website will display all forms as writable forms with a function to submit on line via the City's website.

- Olen Yarnell, 7230 Sulky, told the Council that whatever they require of the applicants they should require of themselves.

There was a consensus that a shorter application form be used to include a background check (with authorization), and to strongly encourage a resume be provided to the public for a thirty day period (October 1st – 31st) to fill the vacancies of the LVEDC Board.

A motion was made by Council Member Benny Martinez seconded by Council Member Monica Alcocer, to extend the term of Patty Manea, Place 3 to September 30, 2017 to the City of Leon Valley Economic Development Corporation. Upon a unanimous vote, Mayor Riley announced the motion carried.

A motion was made by Council Member Monica Alcocer seconded by Council Member David Edwards, to use the shorter application form to include a background check (with

authorization), and to strongly encourage a resume for a thirty day period (October 1st – 31st) to fill the vacancies of the LVEDC Board. Upon a unanimous vote, Mayor Riley announced the motion carried.

**Discussion and possible action on Resolution No. 15-034R appointing an additional Council Member to the City of Leon Valley Economic Development Corporation (LVEDC). M&C #2015-09-29-04 (Council Member David Jordan and Council Member Monica Alcocer)**

Council Member David Jordan led the discussion in an effort to appoint an additional Council member to the LVEDC Board.

A motion was made by Council Member David Jordan seconded by Council Member Carmen Sanchez, to appoint a second member of City Council to the LVEDC Board. Upon a unanimous vote, Mayor Riley announced the motion carried.

A motion was made by Council Member David Edwards seconded by Council Member Benny Martinez, to appoint Council Member David Jordan as the second member of City Council to the LVEDC Board to fill the Place 2 for a 1 year term ending September 30, 2016. Upon a unanimous vote, Mayor Riley announced the motion carried.

Before adjourning the meeting, Mayor Riley asked that everyone join in signing and wishing Council Member Carmen Sanchez a happy birthday.

**Adjournment.**

Mayor Riley announced the meeting adjourned at 9:00 p.m.

**These minutes approved by the Leon Valley City Council on the 3<sup>rd</sup> of November, 2015.**

APPROVED

**CHRIS RILEY  
MAYOR**

ATTEST:   
**SAUNDRA PASSAILAIGUE, TRMC  
CITY SECRETARY**

