



**CITY OF LEON VALLEY
CRIME CONTROL & PREVENTION BOARD OF DIRECTORS MEETING**

Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, September 29, 2015

AGENDA

1. **6:00 P.M.** Call to order, Determine a Quorum is Present.
2. Conduct a Public Hearing and consideration of Resolution No. 15-033R approving the Crime Control and Prevention Budget of the City of Leon Valley Crime Control and Prevention District for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016. **M&C # 2015-09-29-01 (K. Kuenstler)**
3. Citizens to be heard.
4. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley Public Library, 6425 Evers Road, Leon Valley, Texas, on September 25, 2015 at 9:15 a.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.


SAUNDRA PASSAILAIGUE, TRMC
City Secretary



MAYOR AND COUNCIL COMMUNICATION

DATE: September 29, 2015 **M&C #2015-09-29-01**
TO: Leon Valley Crime Control and Prevention Board of Directors
FROM: Randall Wallace, Chief of Police
THROUGH: Hank Brummett, City Manager
SUBJECT: Conduct a Public Hearing and consider action on the attached Resolution approving and adopting the Fiscal Year 2016 Budget for the Leon Valley Crime Control and Prevention District

PURPOSE

Each year before adopting the budget the Board of Directors of the Leon Valley Crime Control and Prevention District must conduct a public hearing on the budget and formally adopt the budget by approving the attached Resolution for the Fiscal Year 2016 Budget.

SEE LEON VALLEY

Social - The budget serves as the foundation of the Boards financial planning and control. It addresses the goals of the Board, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide.

Economic - Utilizing local sales and use tax monies to maximize public safety.

Environmental –N/A

FISCAL IMPACT

The attached document provides the funding mechanism for Police operations in the Crime Control and Prevention District.

RECOMMENDATION

It is recommended that a public hearing be conducted and that the Board of Directors then vote to adopt the attached FY 2016 Budget for the Leon Valley Crime Control and Prevention District.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
Board Secretary

A RESOLUTION OF THE LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS APPROVING THE BUDGET FOR THE LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2015 AND ENDING SEPTEMBER 30, 2016.

WHEREAS, the budget for the Leon Valley Crime Control and Prevention District for the fiscal year beginning October 01, 2015 and ending September 30, 2016 was duly presented to the Leon Valley Crime Control & Prevention District Board of Directors; and

WHEREAS, a public hearing was conducted:

NOW, THEREFORE, BE IT RESOLVED BY THE LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS:

That the Leon Valley Crime Control and Prevention District Budget for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016, as attached hereto as Exhibit A, be approved, with total budgeted revenues of \$230,000; total available funds of \$459,565.00 and total appropriations of \$248,500.

PASSED, ADOPTED AND APPROVED by the Leon Valley Crime Control and Prevention District Board of Directors this the 29th day of September, 2015.

A P P R O V E D

CHRIS RILEY
Board President

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
Board Secretary

Approved as to Form: _____
PATRICK BERNAL
City Attorney

**Leon Valley
Crime Control and Prevention
District
Proposed Budget
Fiscal Year 2016
September 29, 2015**

Proposed FY 2016 Budget

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 ESTIMATE	FY 15-16 BUDGET
BEGINNING FUND BALANCE	\$ -	\$ 114,512	\$ 114,512	\$ 229,565
REVENUES				
Sales Tax	\$ 114,512	\$ 261,866	\$ 230,000	\$ 230,000
TOTAL REVENUES	114,512	261,866	230,000	230,000
OTHER FINANCING SOURCES (USES)				
Transfer In	-	-	-	-
Fund Balance	-	-	-	18,500
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	18,500
TOTAL RESOURCES AVAILABLE	114,512	376,378	344,512	459,565
EXPENDITURES				
Operations		180,653	114,947	248,500
Capital				
TOTAL EXPENDITURES	-	180,653	114,947	248,500
Ending Fund Balance	\$ 114,512	\$ 195,725	\$ 229,565	\$ 211,065

Proposed FY 2016 Budget

Continued

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services				
Salaries	-	92,402	136,878	44,476
Retirement (TMRS)	-	21,839	27,445	5,606
Health Insurance	-	11,503	20,104	8,601
Workers' Compensation	-	1,274	1,424	150
Overtime	-	14,000	20,000	6,000
Social Security (FICA)	-	10,342	14,179	3,837
Clothing Allowance	-	500	-	(500)
Certification Pay	-	27,125	28,470	1,345
Longevity	-	1,668	-	(1,668)
TOTAL	\$ -	\$ 180,653	\$ 248,500	\$ 67,847

Proposed FY 2016 Budget

- Salaries funds - \$136,878
 - One police officer for 12 months
 - One police officer for 9 months (will be for 12 months in FY 2017)
 - Assistant Police Chief for 12 months
 - He also serves as the Crime Prevention Officer
- Retirement funds - \$27,445
 - Retirement for budgeted positions, overtime and certification pay for 14 police officers
 - Funding for retirement for the police officer hired in January 2016 is for only 9 months. Other two positions are funded for 12 months

Proposed FY 2016 Budget

Continued

- Health Insurance funds - \$20,104
 - Coverage for one police officer for 12 months
 - One officer for 9 months
 - Assistant Police Chief for 12 months
- Workers' Compensation Insurance - \$1,424
 - Coverage for two police officers and Assistant Police Chief
 - Funding for workers' compensation coverage for the police officer hired in January 2016 is for only 9 months. Other two positions are funded for 12 months

Proposed FY 2016 Budget

Continued

- Overtime - \$20,000
 - Funds Selective Traffic Enforcement overtime
 - For FY 2015, regular overtime was budgeted at \$14,000, but was moved back to the General Fund for FY 2016
- Social Security - \$14,179
 - Funds Social Security for budgeted position, overtime and certification pay
 - Funding for Social Security for the police officer hired in January 2016 is for only 9 months. Other two positions are funded for 12 months

Proposed FY 2016 Budget

Continued

- **Certification Pay - \$28,470**
 - Funds the certification pay for 14 Police Officers
 - Certification pay for 14 officers was shifted over to Crime Control in FY 2015. At this time this is all the officers that should be funded for certification pay in the Crime Control budget in order not to exceed current year total revenues
 - At some point may have to come back to General Fund

Proposed FY 2016 Budget

Continued

- Longevity
 - No funding in FY 2016 due to the hiring times of the budgeted positions. Longevity pay starts after the first full month of employment, however it is paid out in November of each year in a lump sum. An employee who has not been employed a full year in November of each year will not receive this pay until the next year at which time they will receive longevity pay based on years and months of service employed as of November of each year, and in FY 2016 no one matches that requirement
 - Longevity pay is \$4 per month for each year of service to the City

Proposed FY 2016 Budget

Continued

- Estimated fund balance as of September 2016
 - \$211,065
- Would like this to remain and use in FY 2017 and subsequent fiscal years for selective traffic enforcement overtime. This is a cost that is not directly related to a new hire and the long term costs associated with an employee, but provides for added police officers on the streets from the current force
- Could also be used for any identified over time or capital purchases

**City of Leon Valley
September 29, 2015**