

BEAUTIFICATION COMMITTEE MEETING
City of Leon Valley

16 September 2015

SUBJECT: Minutes of Meeting

1. **OPENING OF MEETING:** The Chair, Mayor Riley, opened the meeting at 5:35 p.m. on 16 September 2015 at the Leon Valley Fire Department. She introduced guest speaker, Jordan Matney, Assistant City Manager, City of Live Oak.

2. **ATTENDANCE:**
Members Present: Donna Charles, Lupe Carpio, Carolyn Diaz, Belinda Ealy, Shirley Jonas, Carrie Macias, Jerry Perales, Chris Riley
Members Absent: Lyn Joseph
The Mayor announced that a new resident, Jean Johnson, has recently joined the Committee.
Guests Present: Jordan Matney, Assistant City Manager, City of Live Oak, and Barbara Black, City of Leon Valley

3. **APPROVAL OF MINUTES:** The minutes of the last meeting, 25 August 2015, were approved with corrections.

4. **GUEST SPEAKER INFORMATION:**
 - A presentation and packet distribution regarding the City of Live Oak's Clean Up-Fix Up Project was provided.
 - The City is divided into zones for this activity only and work is scheduled in one zone every six months.
 - Code Enforcement obtains addresses of the residents in violation and determines if assistance is needed to correct the problem. Homeowners must agree to participate in this project but may opt to correct the problems themselves.
 - The Project is a collaborative effort among the City departments, local businesses, and volunteers.
 - The project is intended to be a one-time assistance to homeowners who violate the property code but are unable to correct violations for various reasons.
 - The City receives donations of food, money, material goods and volunteer help.
 - City employees, whether on or off duty, are encouraged to assist with this project and are compensated, as needed.
 - There are approximately 140 volunteers for each activity.
 - Detailed information is provided in the packet. Ms. Matney encouraged the use of any of the materials and offered that the forms may be used by the City of Leon Valley only by changing the City's name. They have been reviewed and approved by attorneys.

- The Mayor sought the members' input on presenting such a program at the next Town Hall Meeting scheduled for 23 January 2016. All agreed that this venue would be ideal for such a presentation.

5. BUSINESS ACCEPTING PLANTED FLOWER POTS:

- The 13 flower pots were planted with asparagus ferns.
- Five, charcoal in color, were placed at Sunset Plaza. Jake Valenzuela, Manager of Bottlecaps Liquor and son of the strip owner, signed the agreement form and accepted responsibility for the care and maintenance of the plants.
- Two, terra cotta in color, were distributed to Leon Valley Café and World Finance Corporation, located in the same small strip mall. Ruth Spiroso, owner of the Leon Valley Café, and Natalie Garcia, Manager of World Finance Corporation, signed the agreement forms and accepted responsibility for the care and maintenance of the plants.
- The members voted to place the remaining six planters at the Leon Valley Public Library.

6. BULK PICK UP REPORT: Mr. Perales stated that, at this point, he had not received any negative feedback regarding bulk pickup.

7. PROPERTY MANAGEMENT CODE: The members agreed to remove this item from the agenda since the revision process has begun but the finished product will take some time. A report is expected once the process is completed.

8. UPDATE ON SAN ANTONIO LIVING SECTION OF SAN ANTONIO EXPRESS NEWS:

Ms. Charles spoke with the marketing director to determine what is needed to include Leon Valley in future articles highlighting the chosen city's Shop, Eat, and Play venues. She was assured that an effort would be made to include Leon Valley in the future.

9. SUGGESTIONS FOR ADOPT A MONUMENT: There was some discussion about this topic but a decision was not made. It was reported that the monument areas appear to be cleaner.

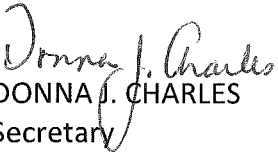
10. BUDGET EXPENDITURE AGREEMENT: The members agreed to target the remainder of this annual budget to ordering Beautification Award signs and purchasing two large holiday wreaths for the monuments.

11. MEMBERS' EMAILS:

Lupe Carpio	dcarpio65@att.net
Donna Charles	donna.charles@sbcglobal.net
Carolyn Diaz	CJD44@hotmail.com
Belinda Ealy	msg8111@msn.com

Jean Johnson	<u>satjean@earthlink.net</u>
Shirley Jonas	<u>shirleyjonas1961@yahoo.com</u>
Lyn Joseph	<u>lynjille@aol.com</u>
Carolina Macias	<u>macias.robert@yahoo.com</u>
Jerry Perales	<u>j.perales@leonvalleytexas.gov</u>
Chris Riley	<u>mayorriley@leonvalleytexas.gov</u>

12. ADJOURNMENT: The meeting adjourned at 6:59 p.m. The next meeting is scheduled for 21 October 2015 at 5:30 p.m. at the Leon Valley Fire Department.


DONNA J. CHARLES
Secretary