



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING
Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, July 21, 2015**

AGENDA

REGULAR CITY COUNCIL MEETING AGENDA

1. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
2. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** "Citizens to be heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council, for which the subject was not posted on the agenda of that meeting, the Council may receive the information but cannot act upon it during the meeting. Council may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the Council.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

CONSENT AGENDA

3. Approval of City Council Minutes. **(S. Passailaigue)**
 - a) June 20, 2015 Special City Council Meeting/Retreat
 - b) July 07, 2015 Regular City Council Meeting
4. Approval of the Quarterly Investment Report for the quarter ended June 30, 2015. **M&C #2015-07-21-01 (V. Wallace)**
5. Discussion and possible action on the appointment of Belinda Ealy to the Beautification Committee, Park Commission and Community Events Committee. **M&C #2015-07-21-02 (S. Passailaigue)**
6. City Manager's Report:
 - a) Community Development Block Grant Program (CDBG)
 - b) Department Reports

- c) Approved Minutes from Boards, Commissions and Committees
- d) Future Agenda Items:
 - o Funding Request by the Tree Advisory Committee for repurposing the wood from LC17 Project
 - o Huebner Well Project Request for Proposals (RFP)

REGULAR AGENDA

- 7. Beautification Committee Report.
- 8. Presentation by James Lee on the revised distribution policy of the Echo.

DISCUSSION AGENDA

- 9. San Antonio Water System (SAWS) Recycled Water and Sewer Easements and Property Requests. **M&C #2015-07-21-03 (M. Moritz)**
- 10. Discussion and possible action on the approval to waive penalty and interest on property taxes for Tax Account 04429-100-0040 located at 6401 Bandera Road, Leon Valley, Texas owned by CJC Global Ministries. **M&C #2015-07-21-04 (V. Wallace)**
- 11. Discussion and possible action on an amendment to the Leon Valley Economic Development Corporation (LVEDC) Articles of Incorporation to allow members of City Council to serve on the LVEDC Board. **M&C #2015-07-21-05 (C. Mora)**
- 12. Discussion and possible action on LVEDC FY 2015 Budget Adjustment to add \$160,000 of Previously Unbudgeted LVEDC Funds from the LVEDC's Fund Balance to the Contractual Services Budget of the Current Fiscal Year Budget. **M&C #2015-07-21-06 (C. Mora)**
- 13. Upcoming Important Events:
 - a) Coffee with the Mayor and City Council, July 25, 2015 from 9:00 a.m. – 11:00 a.m. at the Leon Valley Conference Center. Topic: CPS Energy Discussion of a Community Solar Program.
 - b) Texas Municipal League's Newly Elected City Officials Orientation – Round Rock, August 13th-14th
- 14. Citizens to be Heard.
- 15. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
- 16. Adjournment.

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley Public Library, 6425 Evers Road, Leon Valley, Texas, on July 17, 2015 at 9:45 a.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.


SAUNDRA PASSAILAIGUE, TRMC
City Secretary



CITY OF LEON VALLEY



ANNUAL CITY COUNCIL/CITY MANAGER RETREAT

The Leon Valley Fire Department Training Room
6300 El Verde Road, Leon Valley, Texas 78238

Saturday, June 20, 2015

MINUTES

The Leon Valley City Council conducted their annual City Council/City Manager retreat at the Leon Valley Fire Department Training Room on Saturday, June 6, 2015.

Mayor Riley called the meeting to order at approximately 8:53 a.m.

All members of Council were present, as was Interim City Manager Hank Brummett. One citizen by the name of Al Uvietta was also present.

Summary documents are attached that provide a description of the retreat.

Mayor Riley adjourned the meeting at approximately 1:20 p.m.

APPROVED

CHRIS RILEY
Mayor

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

City of Leon Valley
Leadership Team Agenda
June 20, 2015

The members of City Council prioritized the top five (5) topics for discussion.

Item 1 – Fiscal Year 2016 Budget

Interim City Manager Hank Brummett gave a presentation on how the budget currently stands. Included in the presentation was a briefing on the General Fund, which is out of balance by \$148,835. Also included were several methods of balancing it which included: placing the annual 0.5% CPS allocation, which has gone into the CIED Fund, into the General Fund revenue and transfer all CIED money to General Fund Reserve, all of which is dedicated to Capital purchases; increase the CPS Franchise Fee by 1%; and delete the Project Manager position. These options were presented as choices if the final draft needs funds to balance it. It was mentioned that the Ad Valorem Tax amount will increase substantially. Some major capital items were mentioned including an agenda paperless system, City Hall furnishings, access control, and items for fire department, including access control.

Water and Sewer Fund Budget is balanced. Major capital includes a truck, meters for wells, meter readers, sewer jet machine, replacement of some sewer mains, mowers, and land purchase.

Community Center Budget is balanced. Major capital items include a portable stage, ice maker, and oven.

Item 2 – Police Coverage and Visibility

We need more patrol presence in the neighborhoods and more aggressive traffic policing. It was mentioned that the Police Chief is looking at better testing for physical fitness of new officers and annual testing of the current force.

Item 3 – Assistant City Managers

Interim City Manager Brummett said that he would be changing the Assistant City Managers by having the Police Chief to not be an assistant, and that the human resources director would continue with the Assistant City Manager title but she will function like a Chief of Staff. The Project Manager position will not be in the draft budget.

Item 4 – Code Compliance and Animal Control

We need to continue to explore better ways to handle stray animals. We also need to have all staff, police, fire, public works, and administration be trained for the more numerous code violations and when seen, pass them on to code compliance.

Item 5 – Department of Public Safety (DPS) Agreement

Interim City Manager Brummett said he has attempted to contact Mr. Williamson to get the items in the agreement completed. Contact will be attempted again next week.

Item 6 – Leon Valley Economic Development Corporation (LVEDC) Board

There was discussion of appointing one (1) or two (2) Council Members to the LVEDC Board. Mayor Riley will pursue this issue.

Item 7 – Public-Private Partnership with the Leon Valley Historical Society (LVHS)

Mayor Riley will pursue this item and the Interim City Manager will get the rules such an agreement must follow.

Item 8 – Public Works

Interim City Manager Brummett gave a presentation on the Public Works projects for Fiscal Year 2016 which included the proposal for purchase of land along Poss Road by the Park and a SAWS request that we purchase a plot at the northwest corner of the Bandera Road bridges to facilitate their sewer line replacement project. The City's cost would be \$46,166 but appraised for \$49,800 (asking price is \$216,000). Interim City Manager Brummett will explore it further to determine if the City needs it. If the City does not purchase the plot SAWS has offered \$113,614 for easements in Huebner Creek along our park and adjacent to Canterfield.

Item 9 – Designation of Council Member to Sections of City

There was a discussion of a system for having Council Members assigned a section of the City to be responsible for and communicate with. Interim City Manager will ensure the legality.

Item 10 – Beautification and Cleanup of City

Public Works have the mowers of right-of-ways to pick up the trash they uncover through mowing. Maybe implement an "adopt a street/highway" program.

Item 11 – Address Numbers

Code Compliance will be tasked to monitor this more closely.

Item 12 – Evers-Poss Road Bridge

Interim City Manager Brummett pointed out that there was money in the next fiscal year budget for an engineer study to include cost estimates.

Item 13 – Sign Ordinance

Council Member Carmen Sanchez said she felt strongly that the City should enforce the code and not grant variances except for very compelling reasons.

Item 14 – Home Rule Commission

There was a brief discussion on a Home Rule Commission but no action was recommended.

Item 15 – Green Media

There was a brief discussion on Green Media. We will consider the erection of large billboards in the vicinity of Loop 410 and Bandera Road.

Item 16 – Forest Oaks Community Association

There was a discussion about the financial problems that the Forest Oaks Community Association is having with their swimming pool. They will be asking the EDC for possible help.

Item 17 – Council Member Monica Alcocer

There was an announcement that Council Member Monica Alcocer would be visiting Washington D.C. on vacation and will be attempting to visit Representative Joaquin Castro.

Item 18 – Hike & Bike Trail

The final discussion item was on the status of the Hike & Bike Trail. The City will have to ask the MPO to allow us to keep our allocation from them until Fiscal Year 2017.



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING
Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78240
Tuesday, July 07, 2015**

MINUTES

The City Council of the City of Leon Valley, Texas met on the 7th day of July, 2015 at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas for the purpose of the following business:

REGULAR CITY COUNCIL MEETING

Mayor Riley called the Regular City Council Meeting to order at 7:01p.m. and asked that Boy Scout Garret Sinor led the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members Carmen Sanchez, Monica Alcocer, Benny Martinez; David Jordan; and David Edwards.

Also in attendance were:

Interim City Manager Hank Brummett, ACM/Human Resources Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Patrick Bernal, Fire Chief Luis Valdez, Public Works Director Melinda Moritz, Community Development Director Elizabeth Carol, Special Projects Manager John Krause, Police Chief Randall Wallace, Assistant Police Chief Ray Lacy, Economic Development Director Claudia Mora and Communications Director Darrick Green.

Mayor Riley introduced City Attorney Patrick Bernal of Denton, Navarro, Rocha, Bernal, Hyde & Zech, P.C.

Mayor Riley asked if any of the Councilmembers wished to pull Items 3, 4, or 5 from the Consent Agenda for discussion. There being no comment from the Council, Mayor Riley moved to Citizens to be Heard.

Citizens to be Heard

- Paul Biever, 6427 Long House Court, spoke on behalf of a group of citizens with concerns about the relationship between the City of Leon Valley City Council and the Leon Valley Historical Society.

- Vicky Jamvold, 7203 Poss Road, spoke on the recently proposed and failed ordinance regarding the regulation of the use of drones within the city limits; on the failure of the LVPD to respond to a call she made to dispatch; and graffiti.
- Carol Poss, 7201 Huebner Road, spoke about the importance of archives of the history of Leon Valley and the connection with the Leon Valley Historical Society and its partnership with the City.
- Marcus Semmelmann, 5919 Rimkus Drive, thanked the LVPD and LVFD for all of their hard work.

There being no further comments from citizens, Mayor Riley asked for a motion to accept the consent agenda.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

- a) June 02, 2015 Regular City Council Meeting**
- b) June 10, 2015 Special City Council Meeting**
- c) June 16, 2015 Special City Council Meeting**
- d) June 16, 2015 Regular City Council Meeting**

Discussion and possible action on Ordinance No. 15-009 amending the City of Leon Valley's Code of Ordinances, Chapter 1 "General Provisions", Article 1.10 "Public Gatherings", Division 2, "Parades". M&C #2015-07-07-01 (S. Passailaigue)

Discussion and possible action on Resolution No. 15-019R appointing and removing individuals to and from the Leon Valley Economic Development Corporation; the 2012 Bond Oversight Committee; the Park Commission; the Library Board; and the Tree Advisory Committee. M&C #2015-07-07-02 (S. Passailaigue)

City Attorney Patrick Bernal informed the City Council that Item 5 would need to exclude the appointments to the Leon Valley Economic Development Corporation (LVEDC) until the LVEDC Bylaws and/or Articles of Incorporation are amended by either the LVEDC Board or the City Council. The LVEDC Bylaws and Articles of Incorporation do not currently allow members of City Council to serve on the board.

A motion was made by Council Member Monica Alcocer seconded by Council Member Carmen Sanchez, to approve Consent Agenda Items #3 (June 2nd, 10th, and 16th City Council Minutes) as amended, #4 (Ordinance No. 15-009), and #5 (Resolution No. 15-019R) withdrawing the appointments to the LVEDC. Upon a unanimous vote, Mayor Riley announced the motion carried.

City Manager's Report:

- a) Leon Valley – Firewise Community**
- b) Approved Minutes from Boards, Commissions and Committees**
- c) Future Agenda Items:**
 - **Funding Request by the Tree Advisory Committee for repurposing the wood from LC17 Project**

- **Beautification Committee Report, July 21, 2015**

Interim City Manager Hank Brummett asked Fire Chief Luis Valdez to step forward for Item 6a. Chief Valdez proudly announced that the City of Leon Valley has been named a Firewise Community. Chief Valdez said that this was a huge award that only fifty-five (55) cities in the State of Texas have obtained and that Leon Valley is the first in Bexar County to obtain it. This award allows those with USAA homeowners insurance to get a discount on their rates. Chief Valdez said other insurance providers are being encouraged to offer this same discount.

Interim City Manager Brummett told the City Council that he is very impressed with the quality of the work by all of our department heads, and that they should also be very proud of how hard they work. Mr. Brummett also reminded everyone that dispatch is still housed in Helotes and that operations are running smoothly.

Mayor Riley expressed her gratitude to Helotes for allowing the Leon Valley dispatch to work from their facility.

REGULAR AGENDA

Discussion and possible action accepting or rejecting bids submitted for the Leon Valley Huebner Creek Greenway Hike & Bike Trail. M&C #2015-07-07-03 (M. Moritz)

Public Works Director Melinda Moritz presented the item saying that at the June 6, 2015 City Council meeting, the City Council resolved to delay construction of the proposed Hike & Bike Trail until after the Bexar County Flood Control LC-17 project has been completed. Bids for this project had been solicited and received, but no bid has been awarded to date. Due to the action of the City Council it is necessary to formally reject all bids received for this project. The resolution indicates that the trail plan will be revisited at the January 2016 Town Hall meeting. After the project plan revisions receive City Council and Texas Department of Transportation (TxDOT) approval, new bids will be sought and submitted for approval. A request has been forwarded to the Alamo Area Metropolitan Planning Organization (MPO) to move the project to the MPO's FY 2017 Transportation Improvement Program. The project was funded in the amount of \$975,972. Engineering, design, and review fees in the amount of \$185,837.67 have been paid to date, with some additional review fees still due to TxDOT.

A motion was made by Council Member Benny Martinez seconded by Council Member Monica Alcocer, to formally reject all bids submitted for the hike and bike trail. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action on Resolution No. 15-020R authorizing the filing of an application with the San Antonio-Bexar County Metropolitan Planning Organization FY 2017-2020 Transportation Improvement Program and authorizing the City Manager to act on behalf of the City Council in all matters related to the application; and pledging that if a grant is received, the City of Leon Valley will comply with grant requirements. M&C #2015-07-07-04 (M. Moritz)

A motion was made by Council Member Monica Alcocer seconded by Council Member David Jordan, to postpone this item until August 4th when more information would be available. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action on the Interlocal Agreement between the City of Leon Valley and VIA Metropolitan Transit granting the City of Leon Valley \$205,208.94 for curb ramps and bus pads at thirteen (13) locations within the city limits. M&C #2015-07-07-05 (C. Caldera)

Public Works Director Melinda Moritz presented the item saying that the City of Leon Valley has resurfaced Evers Road; with plans for the construction of bus pads and ADA compliant curb ramps. VIA has agreed to pay for the construction of bus pads and ADA compliant curb ramps along the roadway, from funds they have allocated to the City of Leon Valley. In August of 2014, VIA received a \$2,000,000 Surface Transportation Program – Metropolitan Mobility (STP-MM) grant from the Alamo Area Metropolitan Planning Organization (MPO). The VIA Board approved allocating this funding to suburban cities within the VIA service area. The funds must be spent on improvements that will benefit riders of the VIA transit system. In order for VIA to transmit the funds to Leon Valley, the agreement must be completed and submitted to VIA. Via will reimburse the City of Leon Valley a total of \$205,208.94 for bus pads (\$150,139.44) and curb ramps (\$55,069.50). The project will provide bus pads and ADA compliant curb ramps along Evers Road to enhance pedestrian mobility and improve overall safety. Plans to provide ADA compliant sidewalks along Evers Road are to be presented to the City Council during the next fiscal year budget. Public Works Director Moritz concluded by saying that the staff recommends that City Council authorize the City Manager to enter into an agreement with VIA Metropolitan Transit (VIA) for the purpose of reimbursing funds for bus pads and curb ramps along Evers Road.

Interim City Manager Brummett informed the City Council that the grant is for \$263,000 leaving about \$57,000 to spend on other things as long as it has to do with VIA. A location being looked at is Huebner at Timberhill.

A motion was made by Council Member David Jordan seconded by Council Member Benny Martinez, to authorize the City Manager to enter into the Interlocal Agreement between the City of Leon Valley and VIA Metropolitan Transit granting the City of Leon Valley \$205,208.94 for curb ramps and bus pads at thirteen (13) locations within the city limits. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action on a variance request by Alpaben Gajena, owner of New Friends Learning Center, to Chapter 3.05.02 Permit: to install a fence that is located at 7500 Eckhert Road, Suite 140. M&C #2015-07-07-06 (E. Carol)

Community Development Director Elizabeth Carol asked that the City Council consider a postponement of this item because of an advertising issue and the inability of the owner to be present this evening.

A motion was made by Council Member Monica Alcocer seconded by Council Member Carmen Sanchez, to postpone this item until August 4th City Council meeting. Upon a unanimous vote, Mayor Riley announced the motion carried.

Discussion and possible action to authorize Suspension of Execution on the judgment in Cause No. 2011-CI-17823 on the docket of the 37th District Court of Bexar County, Texas styled *Larry Little v. City of Leon Valley Economic Development Corporation*. M&C #2015-07-07-07 (C. Mora)

Economic Development Director Claudia Mora presented the item and EDC Attorney Dan Pozza and City Attorney Patrick Bernal were present to answer questions.

Economic Development Director Mora began the presentation by saying that the purpose of this item is for the City Council to consider and approve a resolution that will authorize the Leon Valley Economic Development Corporation (LVEDC) and its attorneys to suspend the execution on the judgment against the LVEDC in the lawsuit *Larry Little v. City of Leon Valley Economic Development Corporation*. The manner in which the suspension will be done will be in the posting of a supersedeas bond or making a deposit in lieu of bond. The LVEDC and its attorneys plan to appeal the judgment from the 37th District Court of Bexar County. In April 2015, the lawsuit *Larry Little v. City of Leon Valley Economic Development Corporation* went to trial. Economic Development Director Mora continued by giving a background on this item saying that in the lawsuit, the judgment was in favor of the plaintiff, Mr. Little. The LVEDC decided it would appeal the judgment. As part of the appellate process, the LVEDC wants to delay the payment of the judgment from the trial. In order to do that, the LVEDC must post a supersedeas bond or make a deposit in lieu of bond. The bond's value is for half of the LVEDC's net worth. The CPA firm of Rodriguez Holland & Co., P.C. Certified Public Accountants and Consultants calculated the current net worth to be \$158,250. The bond or deposit in lieu of bond will be paid to the 37th District Court of Bexar County, Texas to demonstrate the LVEDC's good faith, intention and commitment to meeting the ruling if it loses the appeal. At a special meeting of the LVEDC on Thursday, July 2nd, the Board approved authorization to suspend the execution on the judgment in Cause No. 2011-CI-17823 on the Docket of the 37th District Court of Bexar County, Texas styled *Larry Little v. City of Leon Valley Economic Development Corporation* and the use of the current net worth figure as calculated by Rodriguez Holland & Co., P.C.

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to accept Resolution No. 15-021R as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

DISCUSSION AGENDA

Upcoming Important Events:

- a) **LC17 Presentation by Bobby Mengden, PE, CFM, Leon Valley Conference Center, July 8, 2015 from 6:30 p.m. - 8:30 p.m.**
- b) **Coffee with the Mayor and City Council, July 25, 2015 from 9:00 a.m. – 11:00 a.m. at the Leon Valley Conference Center. Topic: CPS Energy Discussion of a Community Solar Program.**

- c) **Texas Municipal League (TML) Newly Elected City Officials Orientation – Round Rock, August 13th-14th**
- d) **Texas Municipal League 103rd Annual Conference and Exhibition – San Antonio, September 22-25, 2015.**

Mayor Riley asked that everyone read about the upcoming events and reminded everyone that on the second Tuesday of each month is a Crime Prevention Meeting. This meeting is held monthly at the Public Library from 7:00 p.m. – 8:00 p.m. sponsored by the LVPD.

Citizens to be Heard.

None

Announcements by the Mayor and Council Members.

Council Members thanked the staff for all of their hard work and in making the July 4th Spectacular a successful event.

Mayor Riley led everyone in singing Happy Birthday to Council Member Monica Alcocer who celebrated her birthday on July 6th. Mayor Riley also read aloud a letter she received from Mike De La Garza, (event coordinator) congratulating the City on a very successful July 4th Spectacular where an estimated 15,000 were in attendance.

Adjournment

Mayor Riley announced the meeting adjourned at 8:24 p.m.

These minutes approved by the Leon Valley City Council on the 21st of July, 2015.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

MAYOR AND COUNCIL COMMUNICATION

DATE: July 21, 2015 **M&C #2015-07-21-01**

TO: Mayor and Council

FROM: Vickie Wallace, Finance Director

THROUGH: Hank Brummett, City Manager

SUBJECT: Approval of Quarterly Investment Report for the quarter ended June 30, 2015.

PURPOSE

Approval of the Quarterly Investment Report for the quarter ended June 30, 2015.

SEE LEON VALLEY

Social - To ensure compliance with the Public Funds Investment Act of 1987.

The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order.

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic - N/A

Environmental - N/A

FISCAL IMPACT

None.

STRATEGIC GOALS

N/A

RECOMMENDATION

Approve Quarterly Investment Report for the quarter ended March 31, 2015.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

City of Leon Valley, Texas
Quarterly Investment Report
April 1, 2015 - June 30, 2015

July 21, 2015

Honorable Mayor Riley and City Council Members:

The Quarterly Investment Report for the City of Leon Valley, Texas for the quarter ended June 30, 2015 is hereby submitted.

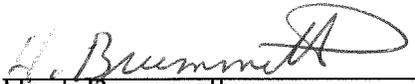
The current depository bank for the City is Frost National Bank. Only enough funds to meet current obligations are being maintained at this bank. All excess funds are invested as allowed by the City's Investment Policy.

For the quarter, TexPool's average monthly rate ranged between .575% and .524%, compared to the quarter ended March 31, 2015 yield of between .0487% and .0418%. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .006319% and .002528% for the quarter.

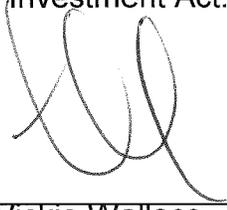
A cash flow analysis is made to determine the cash liquidity needs of the City. The City must have ready access to liquid cash to provide for day-to-day business needs, accounts payable, payroll, and capital projects. Short-term dollars are maintained in checking accounts, investment pools, or certificate of deposits. As of June 30, 2015 the City had \$10,944,289.41 in its investment portfolio.

Bank accounts are insured by a combination of FDIC insurance and pledged securities maintained at the Federal Reserve Bank. U.S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America. TexPool's Liquid Asset Portfolio seeks to maintain a net asset value of \$1.00 per unit invested to preserve the principal of all pool participants.

This report is in full compliance with the investment strategies as established by the City of Leon Valley Investment Policy and the Public Funds Investment Act.



Hank Brummett
City Manager



Vickie Wallace
Finance Director

**CITY OF LEON VALLEY, TEXAS
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED JUNE 30, 2015**

<i>FUND</i>	<i>VALUE BY TYPE OF INVESTMENT</i>		<i>INTEREST EARNED FOR QUARTER</i>	<i>TOTAL</i>
	<i>INVESTMENT POOL</i>	<i>CERTIFICATE OF DEPOSITS</i>		
GENERAL FUND	\$ 5,346,107.43	\$ -	\$ 721.73	\$ 5,346,107.43
ENTERPRISE FUND	\$ 2,457,016.61	\$ -	\$ 337.24	\$ 2,457,016.61
COMMUNITY CENTER	\$ 71.28	\$ -	\$ -	\$ 71.28
POLICE FORFEITURE TRUST	\$ 236,484.69	\$ -	\$ 32.46	\$ 236,484.69
STREET SALES TAX	\$ 442,717.53	\$ -	\$ 112.99	\$ 442,717.53
CAPITAL PROJECT FUND	\$ 1,661,595.13	\$ -	\$ 318.99	\$ 1,661,595.13
CIED FUND	\$ 800,296.74	\$ -	\$ 109.80	\$ 800,296.74
TOTAL INVESTMENT PORTFOLIO AS OF 6/30/15			\$ 1,633.21	\$ 10,944,289.41

**GENERAL FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 3/31/15	151400005			1.000	\$ 5,045,385.70	\$ 5,045,385.70
04/30/2015	151400005	\$ 300,218.13	\$ -	1.000	\$ 5,345,603.83	\$ 5,345,603.83
05/31/2015	151400005	\$ 250.97	\$ -	1.000	\$ 5,345,854.80	\$ 5,345,854.80
06/30/2015	151400005	\$ 252.63	\$ -	1.000	\$ 5,346,107.43	\$ 5,346,107.43
TOTAL TEXPOOL AS OF 6/30/15						\$ 5,346,107.43

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>YIELD AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 6/30/15						\$ -

TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF 6/30/15	\$ 5,346,107.43
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**ENTERPRISE FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 3/31/15	151400003			1.000	\$ 2,456,679.37	\$ 2,456,679.37
04/30/2015	151400003	\$ 105.80	\$ -	1.000	\$ 2,456,785.17	\$ 2,456,785.17
05/31/2015	151400003	\$ 115.34	\$ -	1.000	\$ 2,456,900.51	\$ 2,456,900.51
06/30/2015	151400003	\$ 116.10	\$ -	1.000	\$ 2,457,016.61	\$ 2,457,016.61
TOTAL TEXPOOL AS OF 6/30/15						\$ 2,457,016.61

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>VALUE AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 6/30/15						\$ -

TOTAL ENTERPRISE FUND INVESTMENT PORTFOLIO AS OF 6/30/15						\$ 2,457,016.61
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**COMMUNITY CENTER
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 3/31/15	151400001				\$ 71.28	\$ 71.28
04/30/2015	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
05/31/2015	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
06/30/2015	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
TOTAL TEXPOOL AS OF 6/30/15						\$ 71.28

TOTAL COMMUNITY CENTER INVESTMENT PORTFOLIO AS OF 06/30/15	\$ 71.28
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**POLICE FORFEITURE TRUST ACCOUNT
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 3/31/15	151400008			1.000	\$ 236,452.23	\$ 236,452.23
04/30/2015	151400008	\$ 10.19	\$ -	1.000	\$ 236,462.42	\$ 236,462.42
05/31/2015	151400008	\$ 11.10	\$ -	1.000	\$ 236,473.52	\$ 236,473.52
06/30/2015	151400008	\$ 11.17	\$ -	1.000	\$ 236,484.69	\$ 236,484.69
TOTAL TEXPOOL AS OF 6/30/15						\$ 236,484.69

TOTAL POLICE FORFEITURE INVESTMENT PORTFOLIO AS OF 06/30/15	\$ 236,484.69
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**STREET TAX
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER ACCOUNT</i>	<i>SHARES PURCHASED SHARES</i>	<i>SHARES REDEEMED SHARES</i>	<i>PRICE PER SHARE PRICE PER</i>	<i>SHARES OWNED SHARES</i>	<i>MARKET VALUE MARKET</i>
AS OF 3/31/15	151400005			1.000	\$ 842,604.54	\$ 842,604.54
04/30/2015	151400005	\$ 400,037.44	\$ -	1.000	\$ 1,242,641.98	\$ 1,242,641.98
05/31/2015	151400005	\$ 54.64	\$ 800,000.00	1.000	\$ 442,696.62	\$ 442,696.62
06/30/2015	151400005	\$ 20.91	\$ -	1.000	\$ 442,717.53	\$ 442,717.53
TOTAL TEXPOOL AS OF 6/30/15						\$ 442,717.53

TOTAL STREET TAX INVESTMENT PORTFOLIO AS OF 6/30/15	\$442,717.53
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**CAPITAL PROJECT FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED JUNE 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 3/31/15	151400013			1.000	\$ 3,361,276.14	\$ 3,361,276.14
04/30/2015	151400013	\$ 141.29	\$ 1,200,000.00	1.000	\$ 2,161,417.43	\$ 2,161,417.43
05/31/2015	151400013	\$ 99.18	\$ 500,000.00	1.000	1,661,516.61	1,661,516.61
06/30/2015	151400013	\$ 78.52	\$ -	1.000	\$ 1,661,595.13	\$ 1,661,595.13
TOTAL TEXPOOL AS OF 6/30/15						\$ 1,661,595.13
TOTAL CAPITAL PROJECT INVESTMENT PORTFOLIO AS OF 6/30/15						\$ 1,661,595.13

**CIED FUND
 INVESTMENT PORTFOLIO
 BY TYPE OF INVESTMENT
 FOR THE QUARTER ENDED JUNE 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 3/31/15	151400013			1.000	\$ 800,186.94	\$ 800,186.94
04/30/2015	151400013	\$ 34.47	\$ -	1.000	\$ 800,221.41	\$ 800,221.41
05/31/2015	151400013	\$ 37.55	\$ -	1.000	\$ 800,258.96	\$ 800,258.96
06/30/2015	151400013	\$ 37.78	\$ -	1.000	\$ 800,296.74	\$ 800,296.74
TOTAL TEXPOOL AS OF 6/30/15						\$ 800,296.74

ITEM 5

MAYOR AND COUNCIL COMMUNICATION

DATE: July 21, 2015 **M&C # 2015-07-21-02**

TO: Mayor and Council

FROM: Sandra Passailaigue, City Secretary

THROUGH: Hank Brummett, Interim City Manager

SUBJECT: Discussion and possible action on the appointment of Belinda Ealy to the Beautification Committee, Park Commission and Community Events Committee.

PURPOSE

This item was placed on the City Council agenda at the request of Mayor Chris Riley pursuant to Resolution No. 15-012R.

FISCAL IMPACT

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Saundra Passailaigue

From: Chris Riley <mayorriley@hotmail.com>
Sent: Thursday, July 16, 2015 1:24 PM
To: Saundra Passailaigue
Cc: msgh8111@msn.com
Subject: FW: LV Volunteer Application
Attachments: LV Volunteer Application.pdf

Saundra - Please add Belinda's appointments to the three committees list. Commemoration Committee is actually the Community events. Not sure if you can add to the consent agenda on the July 21st meeting; if not, please add to the August 4th .. Thanks!

From: msgh8111@msn.com
To: mayorriley@hotmail.com
Subject: LV Volunteer Application
Date: Wed, 15 Jul 2015 20:43:02 +0000

Hi Chris,

Here is my application to join the Beautification, Park, and Commemoration Committees. I would still like to stay with the EWL, of course, but would like a turn at working with these other committee members in these other positions, if possible. Let me know. Have a wonderful day in our neighborhood!

Belinda

Sent from Windows Mail

City of Leon Valley - VOLUNTEERS WANTED!

Volunteers help to make the City of Leon Valley a great place to live, work and do business! If you are willing to share your time and talents with your community, we would very much be interested in hearing from you. Please consider these opportunities to meet new community members, learn more about your City and help make Leon Valley its best.

- Bandera Road Site - Community Advisory Group:** This Group meets quarterly to listen to updates from the Environmental Protection Agency (EPA) about the contaminate water plume in the City and inform the Council and the community about the EPA's actions and findings and make suggestions in the remediation and investigation process. The water plume is centered at approximately the intersection of Grissom and Bandera Roads. They usually meet quarterly at 5:30 p.m. at the Leon Valley Conference Center.
- Board of Adjustment:** The Board of Adjustment (BOA) has the power to review and approve variances from zoning ordinance requirements and administrative decisions (Zoning Interpretations) that create unnecessary hardships in the development of property because of exceptional or extraordinary conditions. Unlike other boards or commissions, the BOA makes the final decision on items that come before it; variances are not passed on to City Council for final approval. Meetings are held on call and are typically held on Monday evenings at 6:30 p.m. at City Hall. There are five (5) members and four (4) alternates.
- Business Managers' and Owners' Alliance Committee (BOMA):** This committee, formerly the Business Alliance Committee, has taken a new name and a new emphasis to act as a business advisory committee to City Council and local businesses on business-related topics. Additional goals are: to assist in providing business incentive ideas and programs to encourage a robust economy and to retain and attract businesses; to advise on specific efforts that will market the Leon Valley business community; to facilitate business vitality by new and existing business retention, expansion, and beautification projects; and to assist the City in creating a unified theme of development that will promote future business development and redevelopment of existing properties. Meetings are held the second Wednesday of each month, at 1:00 p.m. at the Leon Valley Kinman House, 6417 Evers Road.
- Community Events Committee:** The Community Events Committee (CEC) is committed to providing volunteer support and coordination for the various City-sponsored civic events including the 4th of July Celebration, the Beautification Awards Program, the Grandparents' Day Concert, and the Holiday Lighting Program. Monthly meetings are held on the third Wednesday at 6:30 p.m. at the Conference Center or Kinman House.
- Earthwise Living Committee:** The Earthwise Living Committee (EWLC) is dedicated to providing community education that will develop a sustainable way of life in harmony with the natural surroundings. The EWLC sponsors and coordinates the annual Earthwise Living Day held on the last Saturday in February. Monthly meetings are held on the second Tuesday at 6:00 p.m. at the Public Works Service Center off Evers Road.
- Library Board of Trustees:** This Board of seven appointed members serve for terms of 2 years, and meets the second Monday of each month in the Library at 7:00 p.m. to discuss Library projects and plans and to review Library policies.
- Park Commission:** The Park Commission (PC) is an advisory commission, of Leon Valley citizens, which makes recommendations to the City Council regarding park ordinances and policies, as well as serves as a liaison for the City with the public for park matters. Meetings are held on the second Monday of each month at 7:00 p.m. at City Hall. There are nine (9) members on this commission.

- Tree Advisory Board:** This seven member (7) Board with three (3) alternate members will meet to oversee the Leon Valley Tree Challenge and work toward the City's goal to plant 10,000 trees by the year 2020. Board members serve a term co-terminus with the Mayor. This Board began meeting in July 2009 and holds their meetings monthly at 6:30 p.m. in Council Chambers on the 3rd Wednesday of the month.
- Zoning Commission:** The Zoning Commission (ZC) acts as an advisory board to the City Council on land use and zoning matters. The Commission holds public meetings on all matters relating to:
 - the creation of zoning districts
 - the enforcement of zoning regulations
 - amendments to all zoning ordinances
 - any other matter within the scope of the zoning power
 Meetings are held on the fourth Tuesday of each month at 6:30 p.m. at City Hall. There are seven (7) members and three (3) alternates.
- Leon Valley Now Volunteers:** These volunteers serve as volunteer code enforcement assistants. They patrol a designated area of the City and report violations of City Code which the Code Enforcement Officer will investigate. There are no formal meetings after the initial training sessions. These volunteers work closely with the Community Development Department and the City's Code Enforcement Officers.
- Volunteer Park Patrol:** This new volunteer group assists the Leon Valley Police Department in to helping to manage our recreational and trail areas within the City. The volunteers will be called upon to assist staff in providing a safe environment for park patrons. The Park Patrol volunteers will receive basic training in various subjects related to the position, including public relations, first aid, CPR, policies and procedures, and special event assistance. Please see the homepage of the City's website at www.leonvalleytexas.gov for additional information.
- Other Volunteer Activities:** If you would like to assist with the graffiti abatement reporting, in our library shelving books and etc., or just when there is a special event - consider checking this box. You will be assigned duties on the day of the activity and your help is always welcomed!
- Commemoration Committee:** If you would like to assist with the planning and staging of the commemoration activities celebrating the City of Leon Valley's 60th Anniversary and the Huebner-Onion Historic Homestead's (150th) Sesquicentennial Anniversary, please check this box. This is an ad-hoc Committee of the City Council.

- I would like to serve on the Committee(s) I have checked above. Please contact me with further information regarding meetings and appointment.
- I'm not able to volunteer at this time, but perhaps in the future.

Name	BELINDA EALY	Address	[REDACTED]
Phone Number	[REDACTED]	E-mail Address	[REDACTED]
Alternate Phone Number	[REDACTED]		

Where to return your application:
 Mail or drop off your application in care of the Mayor's Office at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas 78238-2399, or fax your application to (210) 684-4476, or email to Mayorriley@leonvalleytexas.gov.

RESOLUTION No. 15-023R

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL APPOINTING BELINDA EALY TO THE BEAUTIFICATION COMMITTEE, PARK COMMISSION AND THE COMMUNITY EVENTS COMMITTEE.

WHEREAS, The City of Leon Valley deemed it necessary to create boards, commissions and committees composed of volunteers from the community to perform specific functions for the City.

WHEREAS, these boards, commissions and committees are invaluable to the City Council for their expertise, insight, and dedication to the City of Leon Valley.

WHEREAS, the City Council of Leon Valley empowers these boards, commissions and committees to make decisions affecting the citizens and the future of the City.

WHEREAS, the individuals currently filling the boards, commissions and committees have performed admirably and honestly for the benefit of the City of Leon Valley and its citizens.

WHEREAS, the City Council formally appoints and sets the term for the following individual to their respected board or commission:

BELINDA EALY – Beautification Committee, Park Commission and the Community Events Committee.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointments of the aforementioned individual to their respected board, commission or committee and term for each individual become effective immediately.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 21st day of July, 2015.

A P P R O V E D

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Code Compliance

June 2015

Jun-15

<u>Violations/ Complaints</u>	<u>Number</u>	<u>In Compliance</u>
Environmental/Graffiti	54	46
Right of way Obstructions	10	8
Animal Calls/TNR	47	47
High Grass/Weeds	57	52
Trash & Debris	35	28
Permit Inquiry	1	1
Bandit Signs	9	9
Junked Vehicles	0	0
Vacant Lots	4	0
Alleys	37	19
Zoning Violations	4	4
Total Violation Report	258	214

Notifications

Door Hangar	117
1st Notice Mailed	0
2nd Notice Mailed	13
Citations Issued	0
Contacts by Phone	8
Contacts in Person	120
Resolved / In Compliance	214
Unresolved Cases	44

FY 14-15

<u>Violations/ Complaints</u>	<u>Number</u>	<u>In Compliance</u>
Environmental/Graffiti	188	162
Right of way Obstructions	67	37
Animal Calls/TNR	340	330
High Grass/Weeds	197	138
Trash & Debris	102	69
Permit Inquiry	43	33
Bandit Signs	189	189
Junked Vehicles	29	14
Vacant Lots	14	0
Alleys	41	20
Zoning Violations	10	8
Reinspection	-	59
Total Violation Report	1220	1059

Notifications

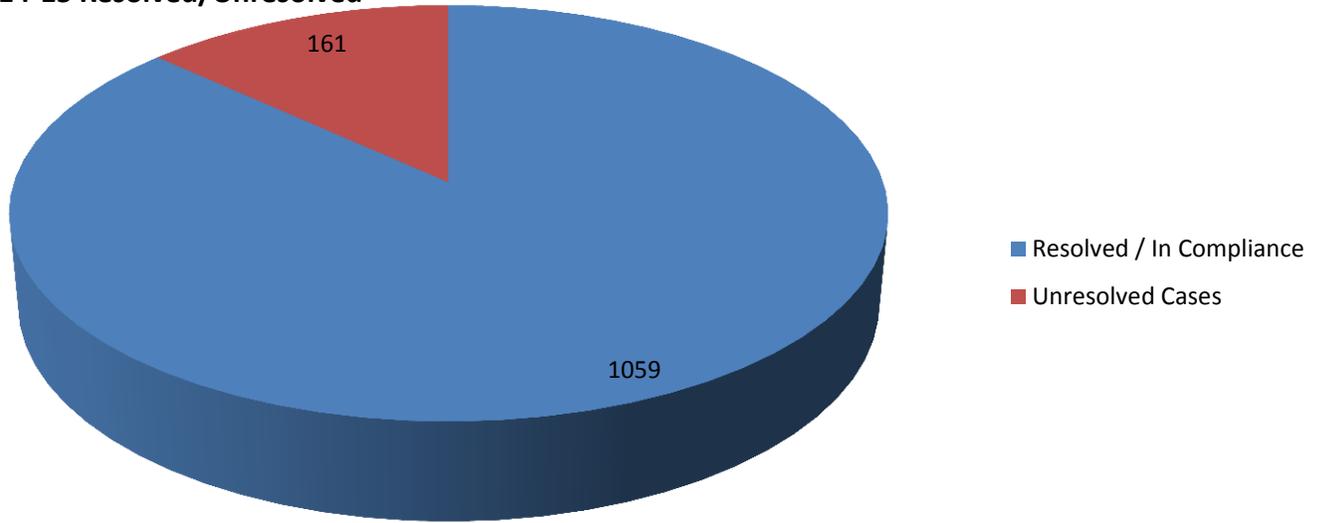
<u>Notifications</u>	<u>Number</u>
Door Hangar	349
1st Notice Mailed	31
2nd Notice Mailed	0
Citations Issued	1
Contact by Phone	79
Contacts in Person	760
Resolved / In Compliance	1059
Unresolved Cases	161

FERAL CATS NEUTERED/SPAYED THROUGH TNR PROGRAM

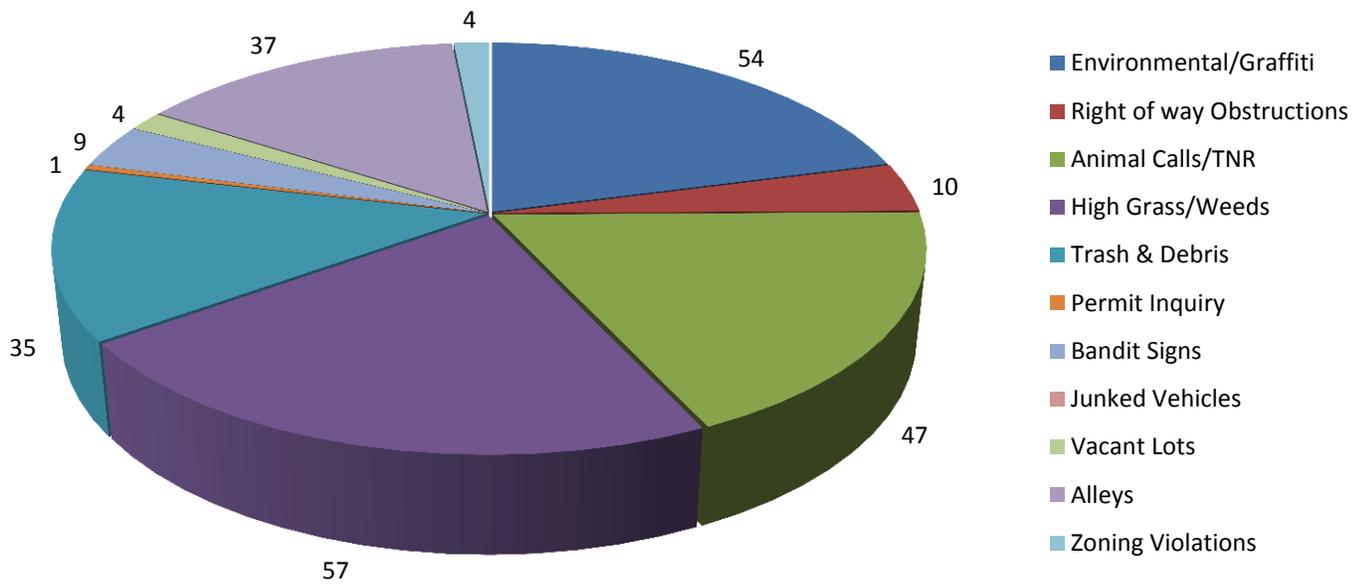
OCT. 2014	4
NOV. 2014	3
DEC. 2014	7
JAN. 2015	8
FEB. 2015	2
MAR. 2015	8
May 2015	2
TOTAL:	32

Code Compliance
June 2015

FY 14-15 Resolved/Unresolved



June 2015



**LEON VALLEY FIRE DEPARTMENT
MONTHLY REPORT
March 2015**

Overall Responses:

The Fire Department responded to 207 incidents this month (2014 – 167 incidents). There was an estimated loss of \$50,000 in fire loss for the month. No injuries were reported related to fire incidents.

Fires and Rescues:

Leon Valley Firefighters responded to the Forest Oaks apartments for a kitchen fire. The fire was quickly extinguished and damage was limited to the stovetop and immediate area.

Firefighters responded to the Leon Valley Elementary School for an odor of smoke in the kitchen area. Firefighters narrowed down the cause quickly to a short-circuit rooftop air conditioner, and quickly eliminated the hazard. The entire school was evacuated, and the students kept in the separate gymnasium out of the cold air.

Firefighters responded for a fire in the commercial strip center at 5405 Bandera. They arrived to find a small fire in the bathroom which was quickly extinguished. The cause of the fire was determined to be an overheated bathroom ventilation fan. The fire was limited to the immediate area.

Firefighters responded to a vehicle fire at Bandera and Loop 410 in the early morning hours. The cause of the fire was determined to have started from sparking fuel and electrical secondary to a vehicle accident. No injuries were reported.

Firefighters responded to a vehicle fire at 6325 Bandera Rd that was caused by an electrical short in the engine compartment.

EMS Responses:

EMS responded to a total of 106 incidents. 80 patients were transported to local hospitals by Leon Valley EMS, and 69 EMS support responses were made.

Other Responses:

Fire crews also responded to 18 false alarms, and 9 service calls this month.

Fire Prevention/Education:

40 Fire inspections were completed (2014 – 75 inspections), which includes 10 certificate of occupancy inspections. Two construction plans were reviewed this month. No fire system construction permits were issued.

Personnel & Training News:

Open House success!: We are pleased to report that our open house was a big success. We estimate that we had between 175-200 guest, most in fact were newcomers who had not even been to the old fire station. The department served refreshments, pastries, and even grilled up burgers and hotdogs for our visitors during lunchtime. We gave tours throughout the day from 9-3PM, and received all positive feedback and compliments on our new fire station. Thanks to Captains Blake and Oscar, and their off-duty crew for coming in to help!

Social media used to share video on of a small vehicle fire response: Watch as the crew arrives in 4 minutes...(a delayed response would have resulted in a much bigger fire). The Captain first clears the area; the team demonstrates good communication....and quickly extinguishes the fire. The video also demonstrates the different use of tools and methods for prying hoods open. Training and communication improvements make the emergency call run smoothly. The cause of the fire was determined to be an electrical failure in the engine compartment.

<https://www.youtube.com/watch?v=9yVEWKdQpQA>



Training continues to get better!: This week, training included a *Nozzle Forward* class and rooftop operations. Firefighters continue to emphasize hands-on and progressive skill building in our training program, great job!



The Fire Department completes and submits for ASPP!: Leon Valley is 1 of 42 fire departments in the state of Texas approved for the federal program that provides reimbursements for expenses incurred from providing medical care to the underinsured and uninsured. The department met the deadline for submittal and is now in process for review. If approved, the City stands to be reimbursed up to 60% of its losses. We will continue to monitor and keep everyone posted.

Leon Valley shows support to Balcones Heights: Several Leon Valley firefighters made the trip to witness and support the swearing in of the new Balcones Heights Fire and Police Chiefs. The ceremony was a packed house; led by the Mayor and City Manager, and the Chiefs sworn-in by Judge Nelson Wolff. Fire Chief Brock Ward has been an employee of the City of Balcones Heights for 36 years and is well-liked and respected in the fire service. We look forward to continuing our support of Chief Ward and our teammates in Balcones Heights.

Assistant Chief Lawson makes improvements to City's EM plan: This week, Chief Lawson worked with TDEM Regional Director Dan Wallace to complete the necessary revisions to move the city (if approved) to the Advanced level of administrative preparedness. Previously, the department was approved at the Basic level. The department felt that these improvements to the EM plan were necessary before moving ahead with our table-top exercise and drills. Next, the department will be working to set a date and establish goals for our table top exercise.

Hero's for Health – partnership with NISD:

Leon Valley FD was invited to speak to students about the importance of fitness and health and Captain Oscar stepped up and was greeted by a warm reception. The partnership is a positive way to encourage better health in children by involving role models in the community. The event took place throughout NISD, and we were happy that our Captain stood up and represented us well. Nice job!

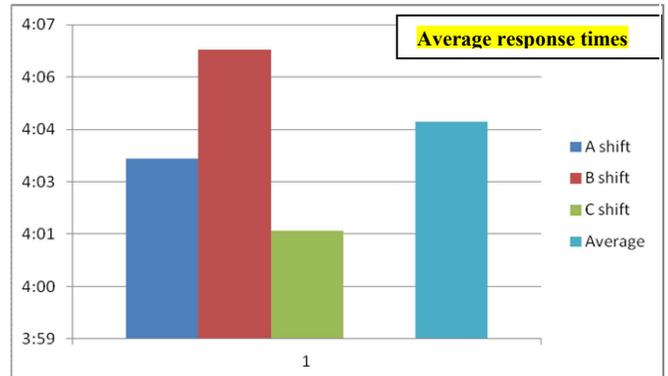
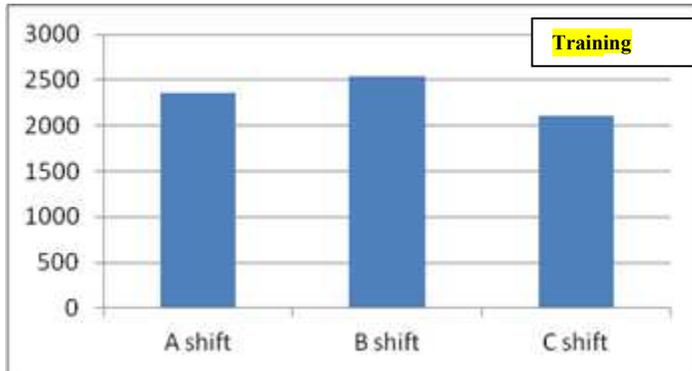


Leon Valley FD hosting regional class, March 21: Our new classroom was targeted quickly by the local FOOLS chapter (Fraternal Order Of Leatherhead Society), a group dedicated to improving training and brotherhood in the fire service. Guest Instructor, Marty Mayes and the “Rooftop Angels” will be presenting *Chaos Credentials* – the effects of body fatigue on decision making during emergency scenes. The class spots filled up fast and comes at no cost to the City.

Leon Valley FD Honor Guard posting colors at the AT&T center: The Leon Valley FD Honor Guard was requested to post colors for the MDA muscle walk of San Antonio at the AT&T center this Saturday, March 28th at 8AM. We will be sure to share pictures of the event. For more information, click the following link http://www2.mda.org/site/TR?fr_id=15869&pg=entry

Lieutenant John Suhr passes Fire Inspector state exam: Congratulations to Lt. Suhr for passing the TCFP state exam and becoming a state certified Fire Inspector. The department looks forward to helping Lt. Suhr continue his career development. Please take time to congratulate him the next time you see him.

Quality Improvement measurable values introduced: The department has introduced measurable values that will be presented and monitored quarterly (internal) in order to improve service delivery. This part of our new QA/QI program will be implemented immediately and will help us monitor our preparedness and responsiveness to our citizens. The measurable values include; training hours by shift, response times, and equipment readiness evaluations (based on spot inspections).



Leon Valley FD/EMS partners for community health fair:

Leon Valley paramedics are teaming up with Bethel Covenant Church this Saturday, March 28th, from 9AM-noon for a community health fair. Paramedics will be on hand to check blood pressures and blood glucose testing, as well as answer any questions about EMS that citizens may have. Other partners include the South Texas Blood and Tissue center, and local physician groups. We look forward to this event and will be sure to share pictures.



Staying Firewise:

Captain Oscar Valdez manned our Firewise booth at Earthwise Living Day. Captain Oscar was happy to share information about being Firewise, and fire prevention information with the community.



FIRE PREVENTION ACTIVITIES

FIRE DEPARTMENT ACTIVITIES	MARCH 2014	MARCH 2015	TOTAL 2015	TOTAL 2014
SUPERVISED FIRE DRILLS	0	0	13	11
LECTURES/DEMOS NUMBER ATTENDED	2 45	5 65	25 490	42 3397
PLAN REVIEWS	4	2	32	26
CITATIONS ISSUED	0	0	0	1
WARNINGS ISSUED	0	0	0	0
COMPLAINTS INVESTIGATED	2	0	0	10
CERTIFICATE OF OCCUPANCY INSP.	0	10	23	101
FIRE INSPECTIONS	93	30	106	314
PERMITS ISSUED (FY)	0	0	0	22
PERMIT FEES RECEIVED	0	0	\$0	\$2175

EMERGENCY INCIDENT RESPONSE DATA

INCIDENT TYPE	MAR 2014	MAR 2015	TOTAL 2015	TOTAL 2014
STRUCTURE RESIDENTIAL	1	1	3	6
STRUCTURE COMMERCIAL RESIDENTIAL	0	0	0	6
STRUCTURE COMMERCIAL	0	1	2	3
STRUCTURE FIRE OTHER THAN BUILDING	0	0	0	0
VEHICLE FIRE	1	2	4	11
OUTSIDE RUBBISH FIRE	1	0	2	11
SPECIAL OUTSIDE FIRE	0	1	2	3
NATURAL VEGETATION FIRE	1	0	0	6
FIRE, OTHER	0	0	6	7
FALSE ALARM	12	18	35	121
INVESTIGATION OR SPECIAL INCIDENT	0	0	0	1
SERVICE CALL	5	9	19	93
EMS	98	106	316	1237
EMS ASSIST	40	69	195	570
HAZARDOUS CONDITION	0	0	5	13
RESCUE	1	0	2	7
MUTUAL AID	2	0	0	10
OVERPRESSURE RUPTURE OR EXPLOSION	0	0	0	1
GOOD INTENT CALL	5	0	0	14
TOTAL	167	207	591	2124



Luis Valdez, Fire Chief

LEON VALLEY FIRE DEPARTMENT MONTHLY REPORT April 2015

Overall Responses:

The Fire Department responded to 264 incidents this month (2014 – 185 incidents). There was an estimated loss of \$5,000 in fire loss for the month. No injuries were reported related to fire incidents.

Fires and Rescues:

Leon Valley Firefighters responded to John Marshall High School for the smell of smoke. Building L was evacuated and firefighters found a small fire in the ceiling from a fan motor. The fire was controlled and no injuries reported.

Firefighters responded to 5630 Wurzbach for the smell of smoke and identified the source as a burned up light ballast. The light was disconnected and the hazard removed.

Firefighters responded to a vehicle fire at Bandera and Loop 410 in the early morning hours. The cause of the fire was determined to have started from sparking fuel and electrical secondary to a vehicle accident. No injuries were reported.

EMS Responses:

EMS responded to a total of 126 incidents. 105 patients were transported to local hospitals by Leon Valley EMS, and 107 EMS support responses were made.

Other Responses:

Fire crews also responded to 18 false alarms, 1 hazardous condition call, and 10 service calls this month.

Fire Prevention/Education:

30 Fire inspections were completed (2014 – 52 inspections), which includes 13 certificate of occupancy inspections. Two construction plans were reviewed this month. No fire system construction permits were issued.

Personnel & Training News:

Firefighters gain credentials: Congratulations to Firefighters Heather Rodriguez, Kory Paulini, and Eric Burnside for acquiring their TCFP Officer 1 certification! Congrats also to Firefighter Burnside for passing his Instructor exam. The department continues to improve staff credentials.

Leon Valley EMS meets state compliance: Thanks to the hard work of Assistant Chief Bill Lawson for managing through the renewal of our EMS provider license with the Texas Department of State Health Services.

Recognizing Earth Day 2015!: Leon Valley Firefighters worked to trim up the fire break at Rimkus park on Earth Day. This work was to mark the importance of our relationship with wildland interfaces adjacent to residential subdivisions. This works to lessen the spread of wildfire to the subdivision, and fire from the subdivision to the natural area.



FIRE PREVENTION ACTIVITIES

FIRE DEPARTMENT ACTIVITIES	APRIL 2014	APRIL 2015	TOTAL 2015	TOTAL 2014
SUPERVISED FIRE DRILLS	1	0	13	11
LECTURES/DEMOS NUMBER ATTENDED	4 102	4 40	29 530	42 3397
PLAN REVIEWS	4	3	35	26
CITATIONS ISSUED	0	0	0	1
WARNINGS ISSUED	0	0	0	0
COMPLAINTS INVESTIGATED	1	0	0	10
CERTIFICATE OF OCCUPANCY INSP.	1	13	36	101
FIRE INSPECTIONS	52	30	136	314
PERMITS ISSUED (FY)	1	0	0	22
PERMIT FEES RECEIVED	50.00	0	\$0	\$2175

EMERGENCY INCIDENT RESPONSE DATA

INCIDENT TYPE	APRIL 2014	APRIL 2015	TOTAL 2015	TOTAL 2014
STRUCTURE RESIDENTIAL	0	0	3	6
STRUCTURE COMMERCIAL RESIDENTIAL	0	0	0	6
STRUCTURE COMMERCIAL	2	0	2	3
STRUCTURE FIRE OTHER THAN BUILDING	0	0	0	0
VEHICLE FIRE	0	1	5	11
OUTSIDE RUBBISH FIRE	1	0	2	11
SPECIAL OUTSIDE FIRE	0	0	2	3
NATURAL VEGETATION FIRE	1	0	0	6
FIRE, OTHER	1	0	6	7
FALSE ALARM	12	18	53	121
INVESTIGATION OR SPECIAL INCIDENT	0	0	0	1
SERVICE CALL	12	10	29	93
EMS	102	126	442	1237
EMS ASSIST	47	107	302	570
HAZARDOUS CONDITION	2	1	6	13
RESCUE	1	0	2	7
MUTUAL AID	2	0	0	10
OVERPRESSURE RUPTURE OR EXPLOSION	0	0	0	1
GOOD INTENT CALL	2	1	1	14
TOTAL	185	264	855	2124



Luis Valdez, Fire Chief

LEON VALLEY FIRE DEPARTMENT MONTHLY REPORT May 2015

Overall Responses:

The Fire Department responded to 261 incidents this month (2014 – 178 incidents). There was an estimated loss of \$15,000 in fire loss for the month. No injuries were reported related to fire incidents.

Fires and Rescues:

Leon Valley Firefighters responded to the 7000 block of Bandera for a vehicle fire. The fire was extinguished without incident.

Firefighters also responded to Evers Rd for a large freight truck on fire. The fire was extinguished without incident. The trucks cargo was non-hazardous.

Firefighters responded to Balcones Heights to a working apartment fire, and were able to assist with a quick knock down of a dangerous fire.

Firefighters responded to two separate small brush fires which were quickly without incident.

EMS Responses:

EMS responded to a total of 128 incidents. 89 patients were transported to local hospitals by Leon Valley EMS, and 101 EMS support responses were made.

Other Responses:

Fire crews also responded to 15 false alarms, and 7 service calls this month.

Fire Prevention/Education:

38 Fire inspections were completed (2014 – 89 inspections), which includes 8 certificate of occupancy inspections.

Personnel & Training News:

Special Mother's Day delivery:

After 25 years of serving as a Foster Mother to 68 young girls right here in Leon Valley, on Mother's Day, Mrs. R.G. Espinosa received a special bouquet of flowers and visit from the Leon Valley Firefighters. The Fire Department has inspected her home for state code compliance for 25 years, and she has always been awesome to work with.



Leon Valley FD at Cornyval parade:

The Leon Valley FD Honor Guard represented well as they marched in this year's Cornyval parade for the first time. The team was met with a warm reception, had a great time, and our banner was carried by ROTC students from Holmes High school.

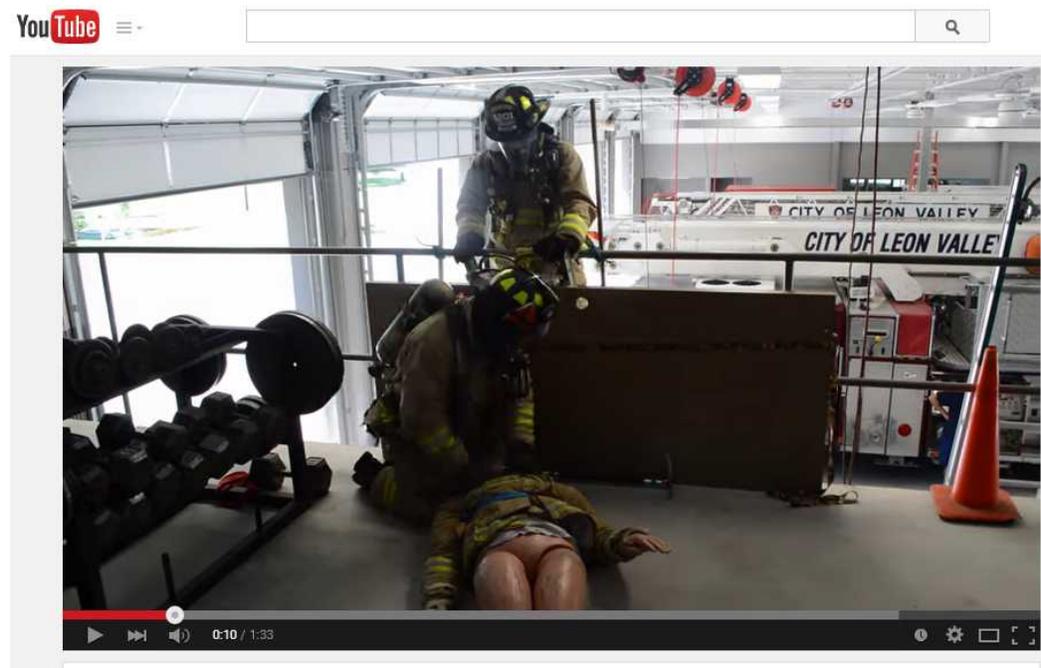


Fire Sprinklers at Christian Village apartments:

The Board of Directors for the senior living apartment complex began receiving quotes to retrofit a fire sprinkler system at the apartment complex located at 5800 Wurzbach Rd. In light of the Wedgewood apartment fire in Castle Hills, the fire department is providing guidance to the board and encouraging this retrofit system. If successfully installed, this improvement would mark the biggest improvement in life safety to one of the biggest risk here in Leon Valley.

Training: Training this month included rescue operations from 2nd floor apartment windows.....the challenge was laddering, and searching upper floors, and bringing down a ladder, a 175 lb. mannequin. Click the link **or** the picture below to watch the short video.

https://www.youtube.com/watch?v=DyV6_SscMd8



Firefighters train at residence house in Grass Valley: B-shift was invited to train at a home by resident Mrs. Margie Bullock for a few hours. This gave the team an excellent perspective and opportunity to train at a home in our city.

Safety Training at Ancira:

Firefighters spent 4 hours this month training all the employees at the Ancira dealership how to safely use fire extinguishers.



Training with SAFD:

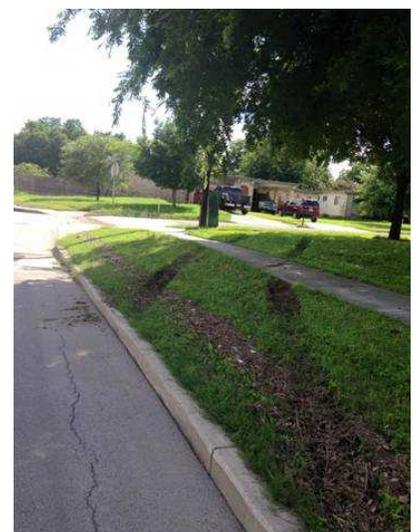
Firefighters trained this month with the San Antonio Fire Department. The topic was Communications 101, and was intended to strengthen our coordinated radio communications during large scale emergencies.

Advanced EMS Training:

The department also hosted an Advanced Life Support Class (ACLS) to our Paramedics. The one day course is an extensive overview of the American Heart Association update best practice standards. This course was provided to the department at no cost through a grant opportunity.

Memorial Day/Weekend Flood response:

In response to the heavy rainfall across the region; Evers and Poss roads were close twice due to high water, and while the rain gauge at the fire department read 3.75 inches of rain over the weekend, the city experienced heavy rainfall from storm water runoff upstream. El Verde residents were evacuated late Saturday evening, and all homes that border the most flood prone areas were advised to be on high alert door-to-door by the FD. One vehicle drove around a barricade at Cherry Leaf Street and Poss and damaged a private yard. 17 emergency calls over the weekend, none were weather-related. The department used social media to report updates and information throughout the weekend.



FIRE PREVENTION ACTIVITIES

FIRE DEPARTMENT ACTIVITIES	MAY 2014	MAY 2015	TOTAL 2015	TOTAL 2014
SUPERVISED FIRE DRILLS	2	0	13	11
LECTURES/DEMOS NUMBER ATTENDED	4 50	6 30	35 560	42 3397
PLAN REVIEWS	3	2	37	26
CITATIONS ISSUED	1	0	0	1
WARNINGS ISSUED	0	0	0	0
COMPLAINTS INVESTIGATED	2	0	0	10
CERTIFICATE OF OCCUPANCY INSP.	0	8	44	101
FIRE INSPECTIONS	89	38	174	314
PERMITS ISSUED (FY)	0	1	4	22
PERMIT FEES RECEIVED	0	125	\$504	\$2175

EMERGENCY INCIDENT RESPONSE DATA

INCIDENT TYPE	MAY 2014	MAY 2015	TOTAL 2015	TOTAL 2014
STRUCTURE RESIDENTIAL	0	1	4	6
STRUCTURE COMMERCIAL RESIDENTIAL	0	0	0	6
STRUCTURE COMMERCIAL	0	0	2	3
STRUCTURE FIRE OTHER THAN BUILDING	0	0	0	0
VEHICLE FIRE	1	2	7	11
OUTSIDE RUBBISH FIRE	1	2	4	11
SPECIAL OUTSIDE FIRE	0	1	3	3
NATURAL VEGETATION FIRE	1	0	0	6
FIRE, OTHER	0	2	8	7
FALSE ALARM	10	15	68	121
INVESTIGATION OR SPECIAL INCIDENT	1	0	0	1
SERVICE CALL	14	7	36	93
EMS	109	128	570	1237
EMS ASSIST	39	101	403	570
HAZARDOUS CONDITION	1	0	6	13
RESCUE	0	0	2	7
MUTUAL AID	0	0	0	10
OVERPRESSURE RUPTURE OR EXPLOSION	0	0	0	1
GOOD INTENT CALL	1	2	3	14
TOTAL	178	261	1116	2124



Luis Valdez, Fire Chief

JUNE 2015 EXPENDITURES OF \$10,000 & OVER

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
MUNICIPAL COURT	GENERAL FUND	LINEBARGER GOGGAN BLAIR & SAMPSON, INC	MUN. COURT COLLECTION FEES	\$ 10,844.01
		HUMANA	HEALTH INSURANCE	\$ 20,683.18
FIRE-OPERATIONS	GENERAL FUND	HUMANA	HEALTH INSURANCE	\$ 24,734.69
PUBLIC WORKS	GENERAL FUND	SAN ANTONIO POOL MGMT, INC	POOL MGMT / CONTRACT	\$ 10,248.75
WATER SYSTEM	WATER & SEWER	GONZALEZ-DE LA GARZA & ASSOCIATES	WELL REPORT	\$ 28,650.00
SEWER SYSTEM	WATER & SEWER	SAWS	BILLABLE SEWER	\$ 78,368.54
	CIED FUND	IDS ENGINEERING GROUP, INC	HIKE & BIKE TRAIL	\$ 16,290.75
CAPITAL PROJECTS	CAPITAL PROJECTS	BARTLETT COCKE GENERAL CONTRACTORS LLC	RENOVATION OF MUNICIPAL BLDG	\$ 177,950.20
	POLICE FORFEITURE	ARTCOM COMMUNICATIONS	POLICE DEPT. ACCESS CONTROL	\$ 24,054.00
GRAND TOTAL				\$ 391,824.12



**CITY OF LEON VALLEY
FINANCIAL STATEMENT
JUNE 2015**



General Fund

	FY 2014-2015 BUDGET		FY 2014-2015 Y-T-D ACTUAL		FY 2013-2014 Y-T-D	
REVENUE						
Ad Valorem	\$ 3,316,280	75.0%	\$ 3,280,207	98.9%	\$ 3,076,868	95.1%
Sales Taxes	2,124,190	75.0%	1,788,874	84.2%	1,367,944	73.7%
Franchise Taxes	840,098	75.0%	616,441	73.4%	576,491	81.5%
Licenses,Permits,Fees,Fines	997,375	75.0%	663,244	66.5%	756,282	74.8%
Miscellaneous	160,637	75.0%	137,362	85.5%	169,147	122.2%
TOTAL REVENUE	\$ 7,438,580	75.0%	\$ 6,486,128	87.2%	\$ 5,946,732	85.6%
EXPENDITURES						
Business Office	\$ 165,153	75.0%	\$ 100,238	60.7%	\$ 90,855	58.9%
Finance	220,127	75.0%	163,221	74.2%	156,609	70.6%
Council & Manager	545,248	75.0%	402,425	73.8%	298,483	70.6%
Police	2,344,069	75.0%	1,558,843	67.0%	1,566,104	68.0%
Fire	2,237,002	75.0%	1,672,550	75.0%	1,649,328	71.0%
Public Works	1,185,350	75.0%	880,712	74.3%	878,417	72.4%
Community Development	212,660	75.0%	155,934	73.3%	139,408	67.9%
Economic Development	145,775	75.0%	91,448	62.7%	121,142	75.2%
Special Events	97,568	75.0%	39,366	40.4%	24,516	32.5%
Parks & Recreation	183,736	75.0%	91,804	50.0%	148,106	69.5%
Library	359,193	75.0%	217,656	60.6%	205,546	71.6%
Other Sources/Uses	207,479					
TOTAL EXPENDITURES	\$ 7,903,360	75.0%	\$ 5,374,197	69.8%	\$ 5,278,515	69.9%



Water and Sewer Fund

	FY 2014-2015 BUDGET		FY 2014-2015 Y-T-D ACTUAL		FY 2013-2014 Y-T-D	
<u>REVENUE</u>						
Water Sales	\$ 1,594,000	75.0%	\$ 1,007,258	63.2%	\$ 981,540	65.4%
Sewer Sales	1,880,369	75.0%	1,313,137	69.8%	1,203,421	73.1%
Connection & Platting	2,500	75.0%	525	21.0%	450	18.0%
Customer Fees	43,300	75.0%	27,400	63.3%	33,950	78.4%
Tapping Fees	16,000	75.0%	16,876	105.5%	9,912	62.0%
Miscellaneous	46,000	75.0%	702	1.5%	145,065	297.3%
TOTAL REVENUE	\$ 3,582,169	75.0%	\$ 2,365,898	66.1%	\$ 2,374,338	72.9%
<u>EXPENDITURES</u>						
Business Office	768,340	75.0%	513,956	66.9%	429,071	64.8%
Water System	1,645,181	75.0%	964,880	58.7%	1,007,785	76.2%
Sewer System	1,449,990	75.0%	1,069,481	73.8%	971,864	76.8%
Storm Water	472,171	75.0%	220,691	46.7%	186,855	49.0%
Other Sources/Uses	70,000					
TOTAL EXPENDITURES	\$ 4,405,682	75.0%	\$ 2,769,008	63.9%	\$ 2,595,575	71.5%



Community Center Fund

	FY 2014-2015 BUDGET		FY 2014-2015 Y-T-D ACTUAL		FY 2013-2014 Y-T-D	
<u>REVENUE</u>						
Hotel/Motel Taxes	85,000	75.0%	50,987	60.0%	50,538	60.8%
RENTAL FEES:						
Community Center	45,000	75.0%	32,443	72.1%	34,463	70.7%
Conference Center	30,470	75.0%	20,301	66.6%	19,576	56.3%
Miscellaneous:						
CDBG Grant	-		-		-	
CPS Energy Rebate	-		-		-	
TOTAL REVENUE	\$ 160,470	75.0%	\$ 103,731	64.6%	\$ 104,577	62.8%
<u>EXPENDITURES</u>						
Community Center Operations	\$ 163,163	75.0%	\$ 108,148	66.3%	\$ 145,962	77.4%
Other Sources/Uses	\$ 20,000		\$ -			
TOTAL EXPENDITURES	\$ 183,163	75.0%	\$ 108,148	66.3%	\$ 145,962	77.4%



Street Maintenance Sales Tax

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Actual FY 2015
Revenues	475,884	554,015	523,472	442,495
Transfers In	-			
TOTAL REVENUES	475,884	554,015	523,472	442,495
Expenditures	10,720	403,791	1,393,806	884,487
TOTAL EXPENDITURES	10,720	403,791	1,393,806	884,487
FUND BALANCE	866,862	1,017,087	146,753	575,095

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: JUNE 30TH, 2015

100-General Fund
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

AD VALOREM TAXES	3,316,280.00	146,810.82	0.00	3,280,206.72	0.00	36,073.28	98.91
SALES TAXES	2,124,190.00	0.00	0.00	1,788,874.41	0.00	335,315.59	84.21
FRANCHISE FEES	840,098.00	4,027.01	0.00	616,440.77	0.00	223,657.23	73.38
LICENSE, PERMITS, FEES, FINE	997,375.00	72,747.72	0.00	663,243.59	0.00	334,131.41	66.50
MISCELLANEOUS	160,637.00	25,106.86	0.00	137,362.35	0.00	23,274.65	85.51
TOTAL REVENUE	7,438,580.00	248,692.41	0.00	6,486,127.84	0.00	952,452.16	87.20
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	79,471.00	6,708.86	0.00	58,003.47	0.00	21,467.53	72.99
SUPPLIES	9,130.00	2,993.73	0.00	6,869.21	130.88	2,129.91	76.67
CONTRACTUAL SERVICES	76,552.00	1,488.70	0.00	35,234.79	0.00	41,317.21	46.03
TOTAL Business Office	165,153.00	11,191.29	0.00	100,107.47	130.88	64,914.65	60.69
Finance							

PERSONNEL SERVICES	142,822.00	11,631.90	0.00	105,127.67	0.00	37,694.33	73.61
SUPPLIES	5,600.00	641.57	0.00	3,318.25	274.44	2,007.31	64.16
CONTRACTUAL SERVICES	71,705.00	5,701.84	0.00	54,500.18	0.00	17,204.82	76.01
TOTAL Finance	220,127.00	17,975.31	0.00	162,946.10	274.44	56,906.46	74.15
City Manager & Council							

PERSONNEL SERVICES	271,660.00	18,593.30	0.00	193,483.66	0.00	78,176.34	71.22
SUPPLIES	42,440.00	782.42	0.00	27,000.27	373.32	15,066.41	64.50
CONTRACTUAL SERVICES	231,148.00	21,857.54	0.00	181,522.94	45.00	49,580.06	78.55
TOTAL City Manager & Council	545,248.00	41,233.26	0.00	402,006.87	418.32	142,822.81	73.81
Police Administration							

PERSONNEL SERVICES	331,812.00	20,253.29	0.00	193,842.32	0.00	137,969.68	58.42
SUPPLIES	7,250.00	354.18	0.00	4,168.00	146.85	2,935.15	59.52
CONTRACTUAL SERVICES	69,228.00	3,213.53	0.00	46,632.27	0.00	22,595.73	67.36
CAPITAL OUTLAY	18,300.00	0.00	0.00	0.00	18,300.00	0.00	100.00
TOTAL Police Administration	426,590.00	23,821.00	0.00	244,642.59	18,446.85	163,500.56	61.67

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Crime Prevention							

TOTAL Police Crime Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Patrol							

PERSONNEL SERVICES	1,193,154.00	95,864.19	0.00	855,095.16	257.00	337,801.84	71.69
SUPPLIES	84,000.00	6,862.91	0.00	39,450.35	11,945.80	32,603.85	61.19
CONTRACTUAL SERVICES	29,400.00	403.24	0.00	12,471.99	0.00	16,928.01	42.42
TOTAL Police Patrol	1,306,554.00	103,130.34	0.00	907,017.50	12,202.80	387,333.70	70.35
Police Communications							

PERSONNEL SERVICES	288,019.00	22,539.16	0.00	190,186.21	0.00	97,832.79	66.03
SUPPLIES	2,200.00	0.00	0.00	759.76	0.00	1,440.24	34.53
CONTRACTUAL SERVICES	3,300.00	50.00	0.00	2,084.30	0.00	1,215.70	63.16
TOTAL Police Communications	293,519.00	22,589.16	0.00	193,030.27	0.00	100,488.73	65.76
Police Investigations							

PERSONNEL SERVICES	231,246.00	12,939.04	0.00	121,807.60	0.00	109,438.40	52.67
SUPPLIES	2,700.00	0.00	0.00	994.51	0.00	1,705.49	36.83
CONTRACTUAL SERVICES	5,350.00	14.00	0.00	443.00	0.00	4,907.00	8.28
TOTAL Police Investigations	239,296.00	12,953.04	0.00	123,245.11	0.00	116,050.89	51.50
Police Narcotics TF							

PERSONNEL SERVICES	77,974.00	5,776.63	0.00	60,198.46	0.00	17,775.54	77.20
CONTRACTUAL SERVICES	136.00	7.00	0.00	59.50	0.00	76.50	43.75
TOTAL Police Narcotics TF	78,110.00	5,783.63	0.00	60,257.96	0.00	17,852.04	77.15
Police Reserves							

TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Administration							

PERSONNEL SERVICES	224,354.00	16,661.59	0.00	163,060.86	0.00	61,293.14	72.68
SUPPLIES	4,914.00	229.27	0.00	4,059.37	222.07	632.56	87.13
CONTRACTUAL SERVICES	36,223.00	813.01	0.00	22,482.58	0.00	13,740.42	62.07
CAPITAL OUTLAY	51,300.00	0.00	0.00	51,068.21	0.00	231.79	99.55
TOTAL Fire Administration	316,791.00	17,703.87	0.00	240,671.02	222.07	75,897.91	76.04

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Fire Reserves							

TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Operations							

PERSONNEL SERVICES	1,694,975.00	133,601.39	0.00	1,246,207.97	0.00	448,767.03	73.52
SUPPLIES	31,237.00	1,434.45	0.00	21,389.66	0.00	9,847.34	68.48
CONTRACTUAL SERVICES	76,413.00	9,429.49	0.00	72,254.57	0.00	4,158.43	94.56
CAPITAL OUTLAY	9,400.00	0.00	0.00	0.00	5,283.74	4,116.26	56.21
TOTAL Fire Operations	1,812,025.00	144,465.33	0.00	1,339,852.20	5,283.74	466,889.06	74.23
Fire Prevention							

TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire EMS							

SUPPLIES	39,610.00	1,356.90	0.00	35,075.19	3,202.42	1,332.39	96.64
CONTRACTUAL SERVICES	68,576.00	3,039.54	0.00	48,243.55	0.00	20,332.45	70.35
TOTAL Fire EMS	108,186.00	4,396.44	0.00	83,318.74	3,202.42	21,664.84	79.97
Public Works M&O							

PERSONNEL SERVICES	742,935.00	59,914.12	0.00	553,038.17	0.00	189,896.83	74.44
SUPPLIES	145,500.00	3,466.77	0.00	118,579.80	73.88	26,846.32	81.55
CONTRACTUAL SERVICES	276,915.00	14,991.83	0.00	182,918.64	18,814.70	75,181.66	72.85
CAPITAL OUTLAY	20,000.00	474.27	0.00	7,286.70	0.00	12,713.30	36.43
TOTAL Public Works M&O	1,185,350.00	78,846.99	0.00	861,823.31	18,888.58	304,638.11	74.30
Public Works Construction							

TOTAL Public Works Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Development							

PERSONNEL SERVICES	110,882.00	7,857.73	0.00	67,834.75	0.00	43,047.25	61.18
SUPPLIES	5,400.00	88.98	0.00	4,741.45	28.88	629.67	88.34
CONTRACTUAL SERVICES	96,378.00	4,934.57	0.00	83,328.69	0.00	13,049.31	86.46
TOTAL Community Development	212,660.00	12,881.28	0.00	155,904.89	28.88	56,726.23	73.33

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: JUNE 30TH, 2015

100-General Fund
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Economic Development							
PERSONNEL SERVICES	127,082.00	10,606.14	0.00	80,230.37	0.00	46,851.63	63.13
SUPPLIES	4,700.00	186.09	0.00	3,104.16	28.88	1,566.96	66.66
CONTRACTUAL SERVICES	13,993.00	2,933.66	0.00	8,039.55	45.00	5,908.45	57.78
TOTAL Economic Development	145,775.00	13,725.89	0.00	91,374.08	73.88	54,327.04	62.73
Special Events							
PERSONNEL SERVICES	12,118.00	0.00	0.00	0.00	0.00	12,118.00	0.00
SUPPLIES	50,450.00	8,794.38	0.00	19,366.05	0.00	31,083.95	38.39
CONTRACTUAL SERVICES	35,000.00	0.00	0.00	20,000.00	0.00	15,000.00	57.14
TOTAL Special Events	97,568.00	8,794.38	0.00	39,366.05	0.00	58,201.95	40.35
Parks & Recreation							
PERSONNEL SERVICES	88,146.00	4,915.87	0.00	49,891.59	0.00	38,254.41	56.60
SUPPLIES	15,000.00	2,987.60	0.00	28,745.36	0.00	13,745.36	191.64
CONTRACTUAL SERVICES	60,590.00	128.19	0.00	8,611.31	0.00	51,978.69	14.21
CAPITAL OUTLAY	20,000.00	0.00	0.00	4,555.74	0.00	15,444.26	22.78
TOTAL Parks & Recreation	183,736.00	8,031.66	0.00	91,804.00	0.00	91,932.00	49.97
Library							
PERSONNEL SERVICES	268,630.00	23,051.66	0.00	176,493.49	0.00	92,136.51	65.70
SUPPLIES	24,314.00	727.17	0.00	5,291.22	905.56	18,117.22	25.49
CONTRACTUAL SERVICES	46,249.00	2,705.54	0.00	25,199.13	0.00	21,049.87	54.49
CAPITAL OUTLAY	20,000.00	1,044.91	0.00	9,766.10	0.00	10,233.90	48.83
TOTAL Library	359,193.00	27,529.28	0.00	216,749.94	905.56	141,537.50	60.60
Communications							
TOTAL Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00

*** TOTAL EXPENDITURES ***
 7,695,881.00 555,052.15 0.00 5,314,118.10 60,078.42 2,321,684.48 69.83

** REVENUE OVER (UNDER) EXPENDITURES *(257,301.00 (306,359.74) 0.00 1,172,009.74 (60,078.42 (1,369,232.32) 532.15

OTHER FINANCING SOURCES (USES)
 =====

CITY OF LEON VALLEY
FINANCIAL STATEMENT - UNAUDITED
AS OF: JUNE 30TH, 2015

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER SOURCES/USES	(207,479.00)	0.00	0.00	0.00	0.00	(207,479.00)	0.00
TOTAL OTHER SOURCES/USES	(207,479.00)	0.00	0.00	0.00	0.00	(207,479.00)	0.00
NET GAIN OR (LOSS)	(464,780.00	(306,359.74)	0.00	1,172,009.74	(60,078.42	(1,576,711.32)	
	=====	=====	=====	=====	=====	=====	

*** END OF REPORT ***

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: JUNE 30TH, 2015

200-Water & Sewer
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

MISCELLANEOUS	46,000.00	0.00	0.00	702.00	0.00	45,298.00	1.53
WATER SALES	1,594,000.00	123,564.41	0.00	1,007,258.21	0.00	586,741.79	63.19
SEWER SALES	1,880,369.00	161,714.39	0.00	1,313,136.99	0.00	567,232.01	69.83
CONNECTION & PLATTING	2,500.00	150.00	0.00	525.00	0.00	1,975.00	21.00
CUSTOMER FEES	43,300.00	3,137.79	0.00	27,399.97	0.00	15,900.03	63.28
TAPPING FEES	<u>16,000.00</u>	<u>5,505.48</u>	<u>0.00</u>	<u>16,875.62</u>	<u>0.00</u>	<u>875.62</u>	<u>105.47</u>
TOTAL REVENUE	3,582,169.00	294,072.07	0.00	2,365,897.79	0.00	1,216,271.21	66.05
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	611,238.00	48,303.22	0.00	428,004.70	0.00	183,233.30	70.02
SUPPLIES	33,750.00	515.96	0.00	2,448.90	0.00	31,301.10	7.26
CONTRACTUAL SERVICES	<u>123,352.00</u>	<u>3,784.51</u>	<u>0.00</u>	<u>83,502.54</u>	<u>0.00</u>	<u>39,849.46</u>	<u>67.69</u>
TOTAL Business Office	768,340.00	52,603.69	0.00	513,956.14	0.00	254,383.86	66.89
Water System							

PERSONNEL SERVICES	346,752.00	28,743.17	0.00	267,816.89	0.00	78,935.11	77.24
SUPPLIES	77,500.00	3,713.89	0.00	57,494.00	28.88	19,977.12	74.22
CONTRACTUAL SERVICES	525,130.00	34,503.78	0.00	413,775.61	0.00	111,354.39	78.79
CAPITAL OUTLAY	<u>695,799.00</u>	<u>217,869.71</u>	<u>0.00</u>	<u>225,765.01</u>	<u>0.00</u>	<u>470,033.99</u>	<u>32.45</u>
TOTAL Water System	1,645,181.00	284,830.55	0.00	964,851.51	28.88	680,300.61	58.65
Sewer System							

PERSONNEL SERVICES	133,811.00	9,304.59	0.00	96,994.70	0.00	36,816.30	72.49
SUPPLIES	4,700.00	0.00	0.00	0.00	0.00	4,700.00	0.00
CONTRACTUAL SERVICES	<u>1,311,479.00</u>	<u>79,480.08</u>	<u>0.00</u>	<u>972,485.98</u>	<u>0.00</u>	<u>338,993.02</u>	<u>74.15</u>
TOTAL Sewer System	1,449,990.00	88,784.67	0.00	1,069,480.68	0.00	380,509.32	73.76

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: JUNE 30TH, 2015

200-Water & Sewer
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Construction							

TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storm Water							

PERSONNEL SERVICES	146,591.00	11,659.11	0.00	101,874.70	0.00	44,716.30	69.50
SUPPLIES	21,000.00	0.00	0.00	10,274.53	0.00	10,725.47	48.93
CONTRACTUAL SERVICES	179,580.00	3,647.75	0.00	108,181.36	0.00	71,398.64	60.24
CAPITAL OUTLAY	125,000.00	0.00	0.00	360.00	0.00	124,640.00	0.29
TOTAL Storm Water	472,171.00	15,306.86	0.00	220,690.59	0.00	251,480.41	46.74

*** TOTAL EXPENDITURES ***	4,335,682.00	441,525.77	0.00	2,768,978.92	28.88	1,566,674.20	63.87
=====							
** REVENUE OVER (UNDER) EXPENDITURES *	(753,513.00)	(147,453.70)	0.00	(403,081.13)	28.88	(350,402.99)	46.50
=====							
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	(70,000.00)	0.00	0.00	0.00	0.00	(70,000.00)	0.00
TOTAL OTHER SOURCES/USES	(70,000.00)	0.00	0.00	0.00	0.00	(70,000.00)	0.00

NET GAIN OR (LOSS)	(823,513.00)	(147,453.70)	0.00	(403,081.13)	28.88	(420,402.99)	
=====							
*** END OF REPORT ***							

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: JUNE 30TH, 2015

710-Community Center
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

TAXES	85,000.00	5,214.22	0.00	50,987.49	0.00	34,012.51	59.99
FEES	<u>75,470.00</u>	<u>2,763.00</u>	<u>0.00</u>	<u>52,744.00</u>	<u>0.00</u>	<u>22,726.00</u>	<u>69.89</u>
TOTAL REVENUE	<u>160,470.00</u>	<u>7,977.22</u>	<u>0.00</u>	<u>103,731.49</u>	<u>0.00</u>	<u>56,738.51</u>	<u>64.64</u>
=====							
EXPENDITURE SUMMARY							

Community Center Operations							

PERSONNEL SERVICES	92,133.00	8,091.17	0.00	65,837.59	0.00	26,295.41	71.46
SUPPLIES	7,400.00	1,100.00	0.00	3,109.96	288.61	4,001.43	45.93
CONTRACTUAL SERVICES	<u>63,630.00</u>	<u>1,544.64</u>	<u>0.00</u>	<u>38,436.97</u>	<u>0.00</u>	<u>25,193.03</u>	<u>60.41</u>
TOTAL Community Center Operations	<u>163,163.00</u>	<u>10,735.81</u>	<u>0.00</u>	<u>107,384.52</u>	<u>288.61</u>	<u>55,489.87</u>	<u>65.99</u>
Visitor Services							

CONTRACTUAL SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>475.00</u>	<u>0.00</u>	<u>475.00</u>	<u>0.00</u>
TOTAL Visitor Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>475.00</u>	<u>0.00</u>	<u>475.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***							
	<u>163,163.00</u>	<u>10,735.81</u>	<u>0.00</u>	<u>107,859.52</u>	<u>288.61</u>	<u>55,014.87</u>	<u>66.28</u>
=====							
** REVENUE OVER (UNDER) EXPENDITURES *	(2,693.00)	(2,758.59)	0.00	(4,128.03)	(288.61)	1,723.64	64.00-
=====							
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	(20,000.00)	0.00	0.00	0.00	0.00	(20,000.00)	0.00
TOTAL OTHER SOURCES/USES	(20,000.00)	0.00	0.00	0.00	0.00	(20,000.00)	0.00

NET GAIN OR (LOSS)	(22,693.00)	(2,758.59)	0.00	(4,128.03)	(288.61)	(18,276.36)	
=====							

*** END OF REPORT ***

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: JUNE 30TH, 2015

720-Street Maintenance Tax
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

Revenues	<u>523,472.00</u>	<u>0.00</u>	<u>0.00</u>	<u>442,549.33</u>	<u>0.00</u>	<u>80,922.67</u>	<u>84.54</u>
TOTAL REVENUE	<u>523,472.00</u>	<u>0.00</u>	<u>0.00</u>	<u>442,549.33</u>	<u>0.00</u>	<u>80,922.67</u>	<u>84.54</u>
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Street Maintenance Tax							

CONTRACTUAL SERVICES	<u>1,393,806.00</u>	<u>9,104.50</u>	<u>0.00</u>	<u>884,487.09</u>	<u>0.00</u>	<u>509,318.91</u>	<u>63.46</u>
TOTAL Street Maintenance Tax	<u>1,393,806.00</u>	<u>9,104.50</u>	<u>0.00</u>	<u>884,487.09</u>	<u>0.00</u>	<u>509,318.91</u>	<u>63.46</u>
	=====	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENDITURES ***	<u>1,393,806.00</u>	<u>9,104.50</u>	<u>0.00</u>	<u>884,487.09</u>	<u>0.00</u>	<u>509,318.91</u>	<u>63.46</u>
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *	(870,334.00)	(9,104.50)	0.00	(441,937.76)	0.00	(428,396.24)	49.22
	=====	=====	=====	=====	=====	=====	=====
OTHER FINANCING SOURCES (USES)							
=====							
TOTAL OTHER SOURCES/USES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====
NET GAIN OR (LOSS)	(870,334.00)	(9,104.50)	0.00	(441,937.76)	0.00	(428,396.24)	
	=====	=====	=====	=====	=====	=====	

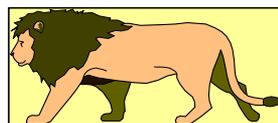
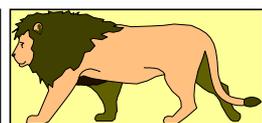
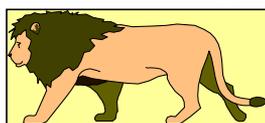
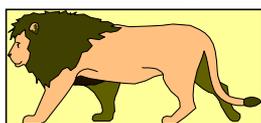
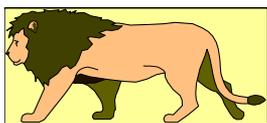
*** END OF REPORT ***

LEON VALLEY PUBLIC LIBRARY STATISTICS

MAY 2015



	MAY 2015	APRIL 2015	MAY 2014
Items Loaned	2256	2287	2768
Gate Entries	3161	3498	3788
OneClickAudio Checkouts	0	6	0
Axis 360 Checkouts	0	1	n/a
Items Added	158	121	148
Value of Gift Items	\$1,160	\$672	\$972
Library Cards Issued	49	47	55
Volunteer Hours	315	238	206
Library Events Children	221 / 6 programs	311/ 12 programs	137/ ? programs
Library Events Teens	7/ 1 program	0/ 0 programs	n/a
Library Events Adults	60/ 9 programs	103/ 11 programs	92/ ? programs
Reference Questions	404	426	582
Internal Internet Sessions	312*	308*	650
External Wi-Fi Accesses	2596	2297	2795
Kid's Computer Sessions	879	876	1057
Facebook Reaches	3117**	2244	2227
Website Hits	583	633	623
Faxes	89	137	137
ILL Requests using TexPress	12	12	10
ILL Loans using TexPress	8	9	0
ILL Requests Mailed In	2	2	0
ILL Loans Mailed Out	7	3	0
Library Fines	\$35.00	\$124.77	\$61.95
Library Copy	\$193.20	\$217.00	\$67.00
Tax Equivalent	\$50.00	\$205.00	\$192.50
Gifts and Memorials	\$30.00	\$0.00	\$135.00



*Time Limit Manager counting intermittently

**minus two days

BEAUTIFICATION COMMITTEE MEETING
City of Leon Valley

24 June 2015

SUBJECT: Minutes of Meeting

1. OPENING OF MEETING: The Chair, Mayor Riley, opened the meeting at 5:34 p.m. on 24 June 2015 at the Leon Valley Public Library.
2. ATTENDANCE:
Members Present: Donna Charles, Lupe Carpio, Carolyn Diaz, Shirley Jonas, Lyn Joseph, Jerry Perales, Chris Riley
Members Absent: None
Guests Present: None
3. APPROVAL OF MINUTES: The minutes of last meeting, 28 May 2015, were approved as written.
4. FOLLOWUP ON PREVIOUS AGENDA TOPICS:
 - CITY OF SAN ANTONIO FLOWER POT DONATION-The Mayor sent a message to the City of San Antonio that due to the weight and inability to easily manage the flower pots, the City of Leon Valley declined the donation offer. No response has been received to date.
 - POTS, SOIL, PLANTS AND DELIVERY-Discussion took place as to whether flower pots may be purchased through the Co-Op Program. The Mayor will check this source and if not, a decision will be made to purchase them locally. The members shared photos, sources, and prices of flower pots and soil. A target time for delivery of pots and planting has been set for October; therefore funds will be used to purchase the pots, soil, and plants beforehand. It is anticipated that ten pots would be needed to begin the program.
 - VOLUNTEER GROUPS TO ASSIST WITH DELIVERY AND PLANTING EFFORTS-Several groups were mentioned as likely sources of assistance on the day of delivery and planting. As soon as a date is set, contacts will be made.
 - BUSINESS PARTNERSHIPS- Ms. Charles offered to speak with the manager of Sunset Station to determine if he/she would accept the responsibility of caring for planted pots at that location. Since effort has been placed into painting the building, the addition of greenery may be readily acceptable. In addition, Applewhite Auto Shop has already agreed to accept a planted pot.
 - BUSINESS AGREEMENT REGARDING THE CARE AND MAINTENACE OF PLANTED FLOWER POTS-The Attorney has not ruled on the agreement as of this date.
5. GENERAL DISCUSSION:
 - PLANTING THE BANDERA MEDIAN-Ms. Joseph offered to contribute Larkspur seeds if the members would assist in harvesting them. They, then, could be

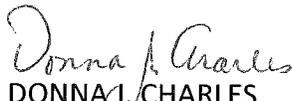
sprinkled in the Bandera median in September or early October. Additional information will be obtained from Ms. Joseph in order to assist with this effort.

- VETERANS MEMORIAL PLANTING-Ms. Joseph proposed finding an appropriate place to plant flowers of red, white, and blue for a veterans' memorial to coincide with other veterans' recognition projects. This topic will be discussed at the next meeting.
- BULK PICKUP-It is felt that the printed information mailed and/or posted regarding bulk pickup requires some clarification so that residents know what is expected. Bring printed material and discuss at the next meeting.
- CITY PROPERTY MANAGEMENT CODE-The members felt that the code requires enhancement so that Code Enforcement may work with property owners to make positive changes. Discuss procedures to enhance the City Code at the next meeting.
- GRAFFITI ISSUES-Discussed if anything can be done to prevent graffiti and how quickly can removal be accomplished. Mr. Perales stated that the guidelines come from the State; however locally, as soon as graffiti is noticed, an attempt to remove it is made, and very quickly it returns.

6. MEMBERS' EMAILS:

Lupe Carpio	dcarpio65@att.net
Donna Charles	donna.charles@sbcglobal.net
Carolyn Diaz	CJD44@hotmail.com
Shirley Jonas	shirleyjonas1961@yahoo.com
Lyn Joseph	lynjille@aol.com
Jerry Perales	j.peralies@leonvalleytexas.gov
Chris Riley	mayorriley@leonvalleytexas.gov

7. ADJOURNMENT: The meeting adjourned at 6:25p.m. The next meeting is scheduled for 15 July 2015 at 5:30 at the Leon Valley Fire Department.


DONNA J. CHARLES
Secretary

City of Leon Valley 2012 Bond Program Oversight Committee Meeting February 26, 2015

Chairman Esquivel called the 2012 Bond Program Oversight Committee meeting to order at 6:00 pm. Committee Members Uvietta, Zavala, Davis, Yarnell, and Dean were present.

Councilman Diaz, City Manager Manuel Longoria Jr., Fire Chief Luis Valdez, and Police Chief Randall Wallace were also present.

Councilmember Sanchez and Public Works Director Melinda Moritz were absent.

A quorum was present.

Approval of Minutes

The Chairman asked for approval of the minutes and after a discussion of two items by Member Zavala, the minutes were changed to reflect these two items. Member Hill made a motion to approve the minutes, and this was seconded by Member Zavala.

Financial Report

The Chairman introduced the City Manager who gave the financial report. The City Manager advised that there was nothing much to report since the last meeting. The City Manager advised the Committee that two numbers which were important was the percentage of the construction budget spent, which was 54% and the total of the overall budget which has been spent, which is \$4.2 million. The City Manager advised that the budget was pretty much on target and that nothing was alarming to him.

The Chairman asked the Fire Chief if staff was happy with the new facilities to which the Fire Chief replied yes. The Fire Chief further stated that the City recently hosted the Alamo Fire Chief's meeting and that everyone in attendance was envious of the new station.

Member Yarnell asked when the fence was going to be installed and the Fire Chief advised that the fence for the food was going to be installed, but after looking at the facilities, the decision was made to not fence the back, so they could keep the nice view.

Member Zavala asked the City Manager about a telephone post that was going to be in the way of the fence. The City Manager advised that while it looks as if the telephone pole will be in the way of the fence, when you look at it closely, the post will not affect the placement of the fence.

Member Yarnell asked if the building's emergency generator was installed and the Fire Chief advised that it would be installed in May or June. The Fire Chief reminded the Committee that the generator for the Fire Department was the one currently at City Hall.

Councilman Diaz advised that his office is near the San Antonio Fire Department Fire Marshal's office, and that in that office there is a buzz about Leon Valley's new Fire Station and they wanted a tour to see the new station.

Project Update and Schedule

The Chairman introduced the City Manager who advised the project was moving along with no alarming issues except for what Bartlett Cocke described as an easter egg. During the renovation of the old Fire Department, an issue was found in the area the showers were located at.

City of Leon Valley 2012 Bond Program Oversight Committee Meeting February 26, 2015

It was found that the showers had been leaking behind the wall, and the result was an erosion of the support columns. An engineer was brought in and a fix was found for the problem. The cost for the fix is going to be \$30,000 - \$40,000 and this money will be coming from the owners contingency. Member Hill asked where the contingency was located on the financial report given and the City Manager advised this was in the construction budget itself.

Another issue found during the renovation was a slight slope in the area of the offices/day room of the Fire Department. The slope was identified by our Construction Superintendent and the after consultation with the architect and engineers', the consensus is that it is not a big issue, but they will continue to monitor.

The City Manager was asked what was affected and he advised the room that was the most affected was the Sergeants Office. The Chairman asked if the foundation was cracked and the City Manager advised the foundation was not cracked and this was more of an aesthetic issue. The City Manager reminded the Committee that during the initial design phase, this area was identified as an area with the potential for problems. These problems were caused by the two trees that were at the location. The Committee was told that the solution for this, as decided by the engineers was to put a clay cap.

Member Zavala asked if they were going to put piers at the location and also asked if a structural engineer was going to sign off that there will be no failures.

Member Yarnell asked if the engineer has signed off, and what was the warranty for this items.

The City Manager advised that this problem has been looked at by three engineers and that all three have concluded that the solution proposed would take care of the problem. The City Manager further reminded the Committee that we will have a warranty and that in the contract process; the City has protection as well.

Member Yarnell again asked if an engineer will sign a document guaranteeing that there will be no failures and the City Manager advised that no one would give us such a guarantee.

The Chairman advised that in the process he was familiar with; after a repair or renovation is made an inspection report is signed stating that if there is a failure, this will be repaired.

The City Manager reminded the Committee that during the initial design process our architect, OCO, was concerned about this area and advised the City that the repairs to this area could potentially be in the \$250,000 range. Upon examination of the area by OCO's structural engineers, it was found the issue was not as severe as OCO thought, and the clay cap solution was decided and included within the costs of the project.

Member Davis asked if there was an issue with the slab, and the City Manager advised there was none that he has been advised of.

Member Zavala spoke of several projects he has been involved in which has soil issues and the solution to each was drilling holes down to bedrock and then supporting the building with beams.

The Chairman advised that while that information was informative, he feels that the contractor will do the best job for us and while the Committee cannot control the project, they can control the money to pay for the best person for the job.

City of Leon Valley 2012 Bond Program Oversight Committee Meeting February 26, 2015

The City Manager advised that we are getting our monies worth with Bartlett Cocke and all they can control.

Member Davis stated he was in agreement with Member Zavala and said that we needed to go to bedrock. Member Davis also asked that if there is a problem in the future, who is going to pay for it?

Chairman Esquivel state that no one can guarantee that it will not happen, but they can guarantee to fix it if it does.

The City Manager stated that the biggest concern everyone has on this project is when the City Hall renovations occur and this money may be needed during that phase.

The Chairman advised that the Committee's responsibility was to insure that the funds were being spent on a project that will last and he believes that the solutions to the problem will take care of the issue.

The Committee then asked about the sloping to the proposed area of the Police Department and what solutions were available. The City Manager stated one solution is to build up the floor with concrete, leveling the floor in the process. After discussions with the Construction Superintendent, it was decided to wait until the walls were up and then look at the area to determine if we need to actually level the floor.

The Committee asked if there were any issues with leaving the floor and it was explained that the only issue brought up by Bartlett Cocke with an un-level floor would be the swing of doors, and the design had not doors that are affected.

The Committee asked the cost of the repairs and they were told \$30,000. The Committee had a discussion on the usage of the offices and was advised that these offices were not for regular employees, but for Police Officers who should be on the streets patrolling for most of their shift. The City Manager advised the Committee that the City was still looking for areas to move during the renovation to City Hall, and once this was identified the Committee would be advised.

The City Manager reminded the Committee that he has been looking for a Project Manager and has gone as far as interviewing Raba Kistner but the price was too high. The City Manager stated that he has found an individual who he is in negotiations with to be our in house Project Manager

The Chairman again cautioned the City Manager on keeping a list of companies/individuals who donated items to the Fire Department and that if we go out on bids for anything, to be cognizant of this list during the process. The Chairman cautioned about the perception of favoritism in these processes.

The City Manager showed the Committee a rendition of how the dais may look. While the design was complete, the City Manager advised staff was still working on the color scheme for the area. The City Manager stated that the dais has positions for ten persons, including the City Manager and City Secretary.

Member Hill asked about wheelchair access and was advised that a ramp would lead to the dais and this ramp was behind the City Manager's chair. Member Yarnell asked if the dais was going to moved out, due to the difficulties in walking behind someone who is already seated.

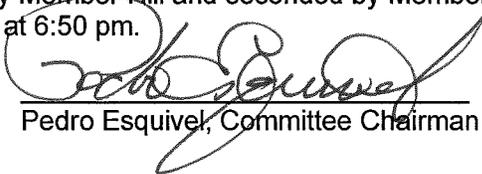
City of Leon Valley 2012 Bond Program Oversight Committee Meeting February 26, 2015

The City Manager did not know this, but advised he would check.

Member Uvietta asked where the lectern was going to be and the City Manager stated he believed it would be located in the center.

Adjourn

Hearing no further business a motion was made by Member Hill and seconded by Member Dean to adjourn the meeting. The meeting was adjourned at 6:50 pm.


Pedro Esquivel, Committee Chairman

City of Leon Valley 2012 Bond Program Oversight Committee Meeting, March 27, 2015

Chairman Pedro Esquivel called the meeting of the 2012 Bond Program Oversight committee to order at 6:00 P.M.

Committee members present included; Pedro Esquivel, Al Uvietta, Frank Zavala, Kathy Hill, Mike Davis, Olen Yarnell, and Jack Dean. A quorum was present.

Councilwoman Carmen Sanchez, City Manager Manuel Longoria Jr., Special Projects Manager John Krause, and Fire Chief Luis Valdez were present.

Approval of Minutes

Chairman Esquivel welcomed everyone and asked for an approval of the minutes. Committee member Kathy Hill stated that she was not listed as present in the last minutes and was in fact, present. Olen Yarnell pointed out the word "food" in the 3rd paragraph of the section under Financial Report, and Luis Valdez explained that it should read "front". Pedro Esquivel stated that the record should reflect these corrections.

Al Uvietta made a motion to accept the minutes as corrected and Francisco Zavala seconded the motion, all members voted for approval of the minutes.

Financial Report

City Manager Longoria introduced Special Projects Manager John Krause. Mr. Longoria stated that he had been saying for awhile that we needed to bring in an extra set of eyes and expertise to oversee the project, particularly in phase II and phase III. Mr. Longoria explained that in phase I the fire department worked hard to keep things on track but he felt it was appropriate to bring in a specialist for the remainder of the project. He stated that originally Melinda Moritz was the Special Projects Manager but was later moved to Director of Public Works. Mr. Longoria stated that we were able to recruit Mr. Krause who brings a lot of experience to the City. He stated that he is a Registered Architect and has been a practicing Project Manager for USAA for 18 years and has also had his own project management firm. Longoria stated that in the 2 weeks he has been here, it has been an eye-opener to work with him during meetings on both sides of issues, to clarify or correct both sides and step in and help clarify the situation to the City, or quickly correct the Contractor or Architect when they are wrong, and brings a good balance. Mr. Longoria said that it has been a pleasure bringing him on board and that he expects everyone to be happy with his work and the value he brings not only to this project, but additional projects the City is working on in the future.

Chairman Esquivel asked John Krause if in the short time he has been here he sees a problem with us meeting any of the target dates for construction and completion. John Krause replied that he has not had time to evaluate them fully, but that he has discussed with the Contractor that the expected completion date is June 4th, but that the contractor wants to improve on that date. The Police Chief stated recently that he does not want to move into that building until the entire punch list items are completed because he does not want Contractors to be working around secure areas. Mr. Krause

stated that when this condition was expressed to the Contractor, it was explained that this would result in a delay to the completion date to most likely the 24th of June. He said that Bartlett Cocke is going to work very hard to beat that time frame during the next several weeks because that eats into their general conditions. Mr. Krause stated that Phase II was expected to be completed in June.

Mr. Krause added that he has been involved with numerous projects including USAA's Phoenix campus, and work in Sacramento and Norfolk, with experience ranging from clinics and childcare, to highway construction.

Olen Yarnell asked if we had any responsibility obligation to the Contractor because of requiring a fully completed project before acceptance as a condition that may cost the Contractor or the City money. Mr. Krause stated that the answer was "No" and that the Contractor should build it right the first time, and that any corrections needed would be on their end to repair. Mr. Krause stated that they have been told to make sure their sub-contractors get it right the first time and have tight controls and inspections so that there is less of a delay in the end.

Mr. Zavala asked if he has been on the site and if he has been working with Melinda. Krause stated that he has in fact worked with Melinda. Zavala stated that he had seen Melinda walking out of the project without her hard hat, which is a liability for the City. Mr. Krause stated that he agreed and was not aware of that issue and will make sure to speak to Melinda about his concern.

Mr. Zavala asked if he knows what has been paid for the fire station. Krause stated that he has not looked at the fire station invoices. Mr. Zavala stated that the reason he asked was because there is fencing missing from the fire station and wants to know if the fire station has been paid for 100% or not and if there was any credits for missing fence and if so, where is that money? Mr. Longoria stated that there was a savings to the project when the fire department decided they didn't need the fence. Mr. Zavala asked where that detail was in the financial report. Mr. Longoria explained that the financial report was an overview and did not have all of the detail that goes along with the project. Mr. Longoria asked Chief Valdez how much the rear fence cost for the fire station to which he replied 10-13 thousand dollars but was unsure. Mr. Zavala explained that he has project management experience and that generally the Owner and Contractor meet to review a monthly statement. Mr. Longoria explained that the fence in the front has not been paid for because it has not been built. Mr. Krause stated that he would look into the status of the fence.

Olen Yarnell stated that during the grand opening he noticed that the canopy cover on the side of the fire station was not there and when he asked where it was he was told that it was "scrapped". Yarnell explained that he does not remember cancelling this item on the project and wanted to know why and who made those decisions. Mr. Longoria stated that those items were deleted a long time ago to stay within budget. The idea was that these items would be funded by priority of importance as any savings was identified. Mr. Longoria said that there was maybe 10 items, and the highest priority was for example the monument sign up front. Mr. Yarnell stated that he was not pleased to find out that the committee was not included in any discussion about this change. Mr.

Dean stated that he didn't know why he thought he should be included on that decision. Chief Valdez stated that it was his recommendation early on to return the County equipment to Bexar County and to focus our training and responses for our citizens here in Leon Valley. Chief Valdez stated that the best way we can help Bexar County was to build a strong team here, and that it was his recommendation to eliminate the trailers. Chief Valdez further explained that the new fire station was built so that the covered parking area can be added at any time. He further explained that the only trailers we have are meant to be stored outside and he did not feel it necessary to spend money to cover these trailers before we made sure other higher priorities were met such as covering the patrol cars, or monument signage, before providing covers for trailers that were meant to be stored outside in the first place. Kathy Hill stated that she remembered eliminating the covers. Mr. Dean stated he recalled the discussions of eliminating the County equipment that he felt was redundant and overkill. Mr. Longoria explained that the fire department had a lot of morale issues related to the county equipment that was caused by the firefighters having to spend several hours inspecting and testing on equipment that was not ours. He stated that when Luis became Fire Chief he had a strategic plan and the county equipment was one of the items that he recommended needed to go. Mr. Longoria stated that the team didn't feel it was good to spend bond money to take care of equipment for Bexar County and that he agreed. Mr. Esquivel stated that the committee's job was not to oversee the management of the Chiefs, but to stay focused only on the oversight of the bond for this project. Mr. Davis stated that he would like to see some sort of priority list of the items left out of the project. Mr. Esquivel stated that if there is a savings than he wants to see where it's going to make sure it is being used for this project. Mr. Longoria stated that it is our goal to stay within the budget, and hoping that we are below in the end and experience a savings that will help us address any of these issues.

Mr. Longoria stated that we work every day to make sure we do all we can to stay under the maximum price guarantee. Mr. Longoria stated that he would do some checking with Vickie Wallace but that he believes any savings experienced on this project has to be used on this project.

Mr. Zavala asked about the sloping floor in the new police station and wants to know how it will be repaired. He stated that it was his opinion that it was poor design and construction initially and that he wanted to know how the repair would be repaired. Mr. Longoria stated that the committee decided that the sloping floor was not noticeable to the fire department previously; it's not affecting performance, it's cosmetic, and costly to repair. Mr. Longoria stated that the recommendation from the bond oversight committee and staff last week was that it was not worth spending the money for what turns out to be only cosmetic repair that may not work long term and may not even be noticeable. John Krause stated that he is familiar with sloping floor issues on other projects and that he believes it is unlikely that this floor will continue to fail. Mr. Krause stated that the Structural Engineers evaluated and made their recommendation and that he would concur with their findings. Mr. Zavala stated that he heard that clay was being used and wanted to know why it was going to be used in this instance. Mr. Krause stated that clay was being used to prevent water from seeping through and that its standard practice. Mr. Dean stated that the repair would be "floating" the floor. Mr. Longoria stated that after talking to the Superintendent Contractor his recommendation was that there was

not a good solution to this problem and he would not recommend spending the money to repair it.

Mr. Yarnell asked to define what a project is and how any savings would be funded. Mr. Longoria stated there is one project and any savings experienced in the end will be used to fund any additional needs based on staff recommendation on priorities.

Mr. Longoria provided the financial report and stated that it hasn't really changed much and is on target. He stated that we are less than a year from being complete with the entire project. Mr. Davis asked if we can use any savings leftover to retire the bond after all "wish list" items are addressed. Mr. Longoria stated that he believes that you have to spend any money left over on the project but that he will check with Vickie Wallace and find out. Mr. Longoria stated that he needed to research if we can use any money left over from the project to retire the debt and will follow up at a later time. Mr. Esquivel stated he thinks you can use the interest on the debt and not the principal. Mr. Longoria stated he is familiar with other cities using savings to pay for other capital projects but we didn't have any other projects. Mrs. Hill stated that having any savings left over would be a great problem to have.

Mr. Longoria stated that he would be glad to meet with anyone to discuss any of these issues in more detail if needed.

City Hall Transition to Temporary space

Mr. Longoria stated the team has researched several different areas of the city for a transition for temporary City Hall. He stated that after our research, we are zeroing in on the Leon Valley Executive Center at Seneca and Bandera. He stated that because of the lack of parking, the city would have to move court to the Conference Center. Additionally, there is not a lot of parking so we worked with the neighboring property Owner at 6504 Bandera Rd to allow the use of their parking lot at no cost, however we would barter parking lot striping in exchange for the use of that lot for an estimated 6-7 month period. Olen Yarnell asked why we did not move into the Conference Center. He stated that early on we had planned to use the Conference Center and why that didn't happen. Mr. Longoria explained that after review, it was discussed that staff is hard on space, there would be a loss of revenue for use of the conference center, and that the space just didn't meet the needs of city hall. Mr. Longoria stated that the decision was made to move to temporary office space and presented and supported by council on a previous meeting. Mr. Krause added that what we would have to do to the conference center is so intrusive that it would be much more appropriate to move to ready to use office space. Mr. Krause stated that the bottom line is that it is not suitable for that use.

Project Update

Mr. Longoria reported that phase II of the project is on track for substantial completion in June. He stated that some of the problems we have experienced recently have been in the dispatch center. Mr. Longoria stated that John Krause has been working with Bexar Metro 911 to identify our equipment needs. Mr. Longoria stated that he had heard of a rumor that we are moving our dispatch center to Shavano Park. He explained that

Bexar Metro 911 is in Shavano Park, but they are not the City of Shavano Park. They are a regional emergency communication system that supports and backs up all emergency services in the Bexar County metropolitan area. Mr. Longoria stated that our Dispatchers will be moving over there for an approximate two weeks and answer all of our emergency calls seamlessly, and then move back into the new facility. Mr. Krause explained that the facility and capabilities are state-of-the-art and the fact is that our employees will simply operate out of that location and answer our calls for an estimated time period of two weeks. Mr. Longoria explained that in fact they are our backup already and more than capable of handling our emergency calls. Mr. Longoria explained that our new Communications Director expressed that he was looking forward to the opportunity to use the time to improve our training of our Dispatchers. Mr. Krause explained that they are currently our backup and are building another backup between Tradesman and Lockhill Selma. Mr. Longoria explained that if anyone wants to take a tour of that facility to contact Angela Trejo and will be put in contact with Director Green.

Mr. Longoria explained that we may be getting close to committee sunset near this time next year.

Chairman Esquivel asked if anyone had any questions, had no responses, and thanked Mr. Longoria for his report.

Mr. Davis made a motion to adjourn meeting, Kathy Hill seconded the motion and all committee members in favor with no objections. Meeting adjourned at 7:04 PM.



Pedro Esquivel, Committee Chairman

City of Leon Valley 2012 Bond Program Oversight Committee Meeting, April 23, 2015

Chairman Pedro Esquivel called the meeting of the 2012 Bond Program Oversight committee to order at 6:00 P.M.

Committee members present included; Pedro Esquivel, Al Uvietta, Frank Zavala, and Jack Dean. A quorum was present.

City Manager Manuel Longoria Jr., Special Projects Manager John Krause, Police Chief Randall Wallace, and Fire Chief Luis Valdez were present.

Approval of Minutes

Chairman Esquivel welcomed everyone and asked for an approval of the minutes. Francisco Zavala made a motion to accept the minutes as written and Al Uvietta seconded the motion, all members voted for approval of the minutes.

Financial Report

City Manager Longoria stated that everyone should have the latest update in the provided handout. He stated that we are quickly approaching nearly 5 million dollars in expenditures, which is about 65% of the overall budget. In terms of construction, he reported that 62% of the budget has been expended. Mr. Longoria stated that the project is on track and by this time next year we will already be in the new building. He stated that we are on the downside of the project. Mr. Longoria stated that for the most part the Contractor is on schedule, and even with more rain delays than expected, the contractor is still expecting to complete the entire project sometime in the middle of January, 2016. Mr. Zavala asked how anything that needed correction would be handled prior to completion or acceptance in the next phases of the project. John Krause explained that anything that needed correction before moving in would be taken on a selective basis. Any major items, or items deemed necessary by the Police Chief need to be corrected prior to move in. The Police Chief stated that we will move in when the building is ready. John Krause explained that there may be minor issues that need to be corrected after the move in, and they would be handled sensitive to the needs of the operation within the Police Department. John Krause stated that he did not anticipate any big issues at this point, as they would have most likely come to light. Pedro Esquivel stated that he recommended that we not move in until the key is turned over and the final walk through is done. Mr. Esquivel stated that the completion date is when the Police Chief and Mr. Longoria state when the completion is done. John Krause stated that the tentative move in date for the police station is June 15th. Mr. Krause stated that that is a little bit later than when the contractor expects to be done with that phase, so we have a week to fully evaluate the construction. Mr. Krause emphasized that we need to make sure we have our public works employees, or whoever we need to help us mobilize when the time comes. Mr. Esquivel stated that how we are ready to move should not matter as to the date of completion or acceptance by the City. Mr. Longoria stated that several people would be performing a final walk through separately, including the Police Chief, John Krause, and the Building Inspector. Mr. Longoria stated that once they give the green light, then the move in will be

approved and put in play. He explained that the same was done at the fire station, where things needed to get done before we moved into the fire station. Mr. Krause stated that we are on target to move in mid-June. Mr. Longoria stated that we would be out of City Hall by the end of May, which would allow the Contractor to begin work on Phase 3 of the project while they are finishing any issues with the police station. This would work to accelerate their schedule. Mr. Longoria stated that if any issues arise during phase 3 in the police station, the crew is right next door working on phase 3 and can be reached easily. He stated that that won't be the case after phase 3 because the Contractor will be mobilizing to begin construction of their next project which is a new high school. Fire Chief Valdez explained in his experience that in the few minor issues that the fire department has had, they have walked over to find Manny Valdez with Bartlett Cocke working on phase 2, and he has walked right over and evaluated the situation and made the necessary repairs immediately. All of the issues have been small, warranty issues such as a plumbing drain issue, and water cooler not cooling. He stated that they have been very responsive with any warranty issues that we have had. Mr. Longoria stated that near substantial completion of phase 3, he recommends we be very alert for issues because the main crew of the contractor would be moving on to the next construction project. Mr. Longoria stated that is one of the reasons we have John Krause, and that we have a good contractor who he has confidence in. Mr. Longoria explained that we were fortunate to have thought out and implemented the right process ahead of time by using Construction Manager AT-Risk instead of low bid contractor.

Mr. Jack Dean asked about the status of the fence at the fire station. John Krause replied that there was a negotiation at the beginning of the project that removed items from the project, place them on a list, and would fund these items as savings would occur. John Krause stated that he is currently working towards performing an audit of the contractor's books to determine how much money is available for the remaining parts of the project and how the items on this list can be funded and completed. John Krause stated that he thought there was about 8 to 10 items on this list. Jack Dean stated that he wanted to know how that was removed and placed on a list and who authorized it, because it did not come in front of the BOC. Jack Dean stated that this has to be done. He stated that he remembers doing away with the fence in the back, but not in the front. Mr. Longoria stated that his recollection that we have given up on the back fencing but had kept the front fencing. Mr. Longoria stated that it was included as one of the items that was added to a list of items that would be funded as the project experienced savings, exactly how the monument sign was funded. Mr. Longoria stated the contractor has indicated that for the most part everything that is on that list will probably be put in. Mr. Longoria stated that the Contractor has stated that this list is dependent on savings, so he will be getting a construction auditor that's going to look at the cost of each item and find the savings necessary to fund these items. Also indicates how much is in reserve, and be able to say if the rot iron fence will be put in or not. Mr. Longoria stated that he was under the impression that the front fence was not on this list, and when we deleted the rear fence it did not remove the front fence, that it would simply be put in. Mr. Longoria stated that when we were trying to hit the number of 6.7XXXX in the construction budget, the staff sat down and selected items that we could live without. These items would be funded as savings occurred, just as the monument sign had been now included. However, Mr. Longoria stated that he did not recall that the fence was placed on that list. Mr. Esquivel stated that he remembers the fence being

deleted from the back but not the front. Mr. Krause stated that he has spoken to the Contractor and it is his understanding that when the rear fence was deleted, the whole fence was deleted. However, Mr. Krause stated that the estimate for the rot iron fence is about \$10,000. He reminded also that the Contractor is reluctant to spend any contingency on any items until they open phase 3 of the project in case they run into problems. Mr. Longoria stated that it is not his estimate that the Contractor deleted the front fence when the back fence was deleted. Mr. Esquivel stated that he remembers the rear fence had been deleted as recommended by the Fire Chief and Jack Dean agreed, and Mr. Longoria stated that he agreed and that is also what he remembered. Mr. Esquivel and Jack Dean asked that an update to the fence status be provided in the future.

City Hall Transition to Temporary space

Mr. Esquivel stated that the meeting discussion move to item #4, Temporary Office Lease Space. Mr. Longoria stated that we have zeroed in on a lease space that would accommodate our needs at the Leon Valley Executive Center. He stated that the move was presented and lease approved by city council at the last meeting. He stated that we had put \$30,000 in the budget for office space that would accommodate our needs and stay within our budget. He stated that we would still have to tap in to the next budget approximately \$10,000 just in case we go beyond January. The lease agreement has a month to month renewal at the end of the short term lease, so he would have to make sure there was money in the budget to cover that in case it is needed. Mr. Longoria also stated that there was a few other expenses including some cabling necessary for administration and operations of city hall. John Krause stated that it is a glove fit and is a perfect space for what we needed. Mr. Longoria stated that this is an upgrade from the existing space we are in now at city hall. Mr. Krause stated that we are working through some minor modifications and construction needed to operate and serve the public, but did not anticipate any real big issues. Mr. Esquivel asked about what kind of security would be at the conference center for court, and John Krause replied key access, wide countertop, seating, and a police officer on-site. Mr. Esquivel asked if one officer was enough, and the Police Chief stated that we only have one now.

Project Update

Mr. Longoria explained that that the project is on schedule, and there was a few minor issues that have been addressed in phase 2 of the project, including a wall in the back corner of the police station that needed some more extensive repair but had been authorized and repaired. We are working through color and material selection for council chamber, including audio-visual, and the need for additional seating dependant on results of upcoming election. The council chamber is the final piece of the project, and will be evaluated more as the project continues.

Chairman Esquivel asked if anyone had any questions, had no responses, and thanked Mr. Longoria for his report.

Mr. Davis made a motion to adjourn meeting, Kathy Hill seconded the motion and all committee members in favor with no objections. Meeting adjourned at 7:04 PM.



Pedro Esquivel, Committee Chairman

Minutes

Library Board of Trustees Meeting of
May 12, 2015 at 5:30pm at the Library

The Meeting was called to order by Chairperson, Katie Gwaltney at 5:38pm. A quorum is present. *Attendance: Peggy Proffitt, Katie Gwaltney, Carol Poss, Barbara Owens, Jill Crane, Sandy Underwood, Dr Staph.*

A motion was made by Horace Staph and seconded by Jill Crane, that the minutes for the April 21, 2015 Board of Trustees Meeting be accepted as presented. Unanimous approval.

Three members have completed the Trustee Training (Open Meetings and Public Information Act). All must complete the training as soon as possible and submit certificates to Sandy.

Open Board Member Positions: Susan Thompson is unable to commit. Heather Haskins has submitted an application. Gail Jennings, Rebecca Cooley and Nancy Lopez are all considering submitting applications.

Donation Policy: Board reviewed draft Donation Policy and made suggestions. Revision will be reconsidered next meeting.

Former Library Director Retirement Update: The gift from the Board will be taken directly to Joyce Trent, rather than waiting for a luncheon to be scheduled.

Upcoming Calendar Items:

- The Texas State Library now requires that the Annual Report account for the Library Strategic Plan and that include the Collection Development Policy and a Technology component. We must develop a 5 year strategic plan. This will involve community meetings and possibly more Trustee Meetings for a time as this is developed.
- The upcoming year will include many policy reviews due to above and for keeping current purposes.
- Future meeting dates are always the 2nd Tuesday of each month at 5:30 pm.

Library Director's Report

Statistical report for April 2015 was presented. A computer glitch occurred and our internet sessions were not being counted correctly, numbers showing a great variance.

Weeding of dated and poor condition materials is continuing. Medical is of high priority so we don't hurt anyone. New items being ordered to replace, with current information.

Summer Reading super hero theme is being set up. Donations have been received from many local businesses.

Carol Poss reported on Friends of the Library activities. The First Saturday Book Sale raised \$49.

Katie Gwaltney announced that in Honor of Peggy Bissett's life and being the first paid employee of the library, each member think about honoring her life, whether in naming a room, building, table, etc after Peggy. It will be discussed next meeting. Sandy will find out what is allowable and procedure.

There being no further business or announcements, Carol Poss moved to adjourn the meeting, Dr. Staph seconded the motion, motion approved and the meeting adjourned at 7:45 pm.


Approved _____
as corrected

June 9, 2015
Date _____

**JOINT MEETING OF THE PARK COMMISSION AND TREE ADVISORY BOARD OF THE
CITY OF LEON VALLEY, TEXAS
MAY 16, 2015**

The Park Commission and Tree Advisory Board of the City of Leon Valley, Texas met on the 16th day of May, 2015 at 8:30 a.m. at Raymond Rimkus Park, at 6440 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

**JOINT MEETING OF THE CITY OF LEON VALLEY PARK COMMISSION AND TREE
ADVISORY BOARD, 8:30 A.M.**

1. Call the Meeting to Order and Determine a Quorum is Present. Chairman Bert Thomas called the Joint Park Commission and Tree Advisory Board Meeting to order at 8:33 a.m., with the following Park Commissioners in attendance: Commissioners Roger Christensen, John Stanley, Monica Alcocer, Linda Tarin, Dorothy Humphrey, Carolyn Gabriel, and Jackie Walton. Absent and excused was Commissioner Benay Cacciatore. Also present were City Staff members Melinda Moritz, Elizabeth Carol, City Arborist Mark Kroeze, and the members of the Tree Advisory Board.

2. Review and Approval of the April 14, 2015 Regular Park Commission Meeting Minutes.

Commissioner Christensen made a motion to approve the minutes from the March 2, 2015 Regular Park Commission meeting. The motion was seconded by Commissioner Alcocer. The minutes were approved unanimously.

3. Joint Discussion with Tree Advisory Board
a. Placement of Trees in City Park Areas

Chairman Thomas opened the discussion by explaining that the Park Commission had recently approved a Park Master Plan that gave recommendations for areas within the park for the planting of more trees and other landscaping. He gave an example of the recommendation for planting Crepe Myrtles around the perimeter of the softball field. He also mentioned that they would like to plant more trees along Poss Road to replace the dead and dying trees along the creek bank. Several questions were asked about the size and care of the newly planted trees and possible damage from deer. City Arborist Mark Kroeze explained that while larger trees were more protected from deer, the smaller trees fared better during the summer months. He also explained that tree planting is planned based on land size and price per square foot accordingly. He noted that the City could obtain grants, get donations, and identify other funding sources to procure new trees.

Community Development Director Elizabeth Carol told the members that she had recently attended a grant class and that she would be investigating grant opportunities. She spoke of the City of San Marcos and the support they received from their community at the Bi-Centennial Park.

**JOINT MEETING OF THE PARK COMMISSION AND TREE ADVISORY BOARD OF THE
CITY OF LEON VALLEY, TEXAS
MAY 16, 2015**

Chairman Thomas stated that the Park Master Plan supported grant funding and also indicated where at the park the trees could be planted. He noted that the TAB tree plan could be incorporated into the Park Master Plan and that the newly acquired Silo Park would also be in line for tree planting.

Mr. Kroeze asked if the Bexar County Flood Control LC-17 project was mentioned in the Park Master Plan. Chairman Thomas stated that it did, and that the proposed Hike & Bike Trail was planned to traverse the area, from the Bandera Road bridge to Shadow Mist, and that there would be a great need for trees in that area, as the County planned to remove all but one tree in the affected area.

Mr. Kroeze then explained that the City could build a compost area to provide nutrient rich compost for new trees, and that a proposed tree area of approximately 40' x 70' could be deer-fenced and then planted randomly with new trees. He noted that the Texas Department of Transportation (TxDOT) used a 30' wide rule and that they used compost material for young trees.

A general discussion was then held on deer fencing, tree planting, types of trees best for the area, and areas of interest in the park for such planting.

4. Commissioner's and Staff's comments:

Commissioner Humphrey asked if the hours at the Park could be more strictly enforced, as she had noted several persons using the park after dusk.

Staff member Moritz informed the group that the millings from Evers Road were planned to be used as the walking path at the new Silo Park. She explained that the Environmental Protection Agency (EPA) had deemed them environmentally friendly, as they were about 90% rock, that they were great to walk on, and provided an opportunity to recycle the material.

Chairman Thomas stated that if there were no further announcements, the meeting could be adjourned and everyone could walk through the park to identify areas needing new trees and landscaping.

7. Adjourn. Commissioner Alcocer made a motion to adjourn the meeting. The motion was seconded by Commissioner Gabriel and the meeting adjourned at 9:30 am.



Interim Chairman Roger Christensen



Date

**PARK COMMISSION MEETING OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2015**

The Park Commission of the City of Leon Valley, Texas met on the 14th day of April, 2015 at 7 p.m. at Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR MEETING OF THE CITY OF LEON VALLEY PARK COMMISSION, 7 P.M.

- 1. Call the City of Leon Valley Regular Park Commission Meeting to Order and Determine a Quorum is Present.** Chairman Bert Thomas called the Regular Park Commission Meeting to order at 7 p.m., with the following Park Commissioners in attendance: Commissioners Roger Christensen, John Stanley, Monica Alcocer, Linda Tarin, Dorothy Humphrey, and Jackie Walton. Absent and excused were Commissioners Benay Cacciatore and Carolyn Gabriel. Also present was City Staff member Melinda Moritz.

- 2. Review and Approval of the March 2, 2015 Regular Park Commission Meeting Minutes.**

Commissioner made a motion to approve the minutes from the March 2, 2015 Regular Park Commission meeting. The motion was seconded by Commissioner Christensen. The minutes were approved unanimously.

- 3. Discussion and Recommendation: City Council Approved Silo Park Amenities**

Staff Member Moritz informed the Commission of the City Council's decision to authorize the Public Works Department to start construction at the Silo Park, to include the walking trail and any other amenities as listed on the Park Commissions' recommendations, up to \$20,000. She also explained that to date, the property had been staked and a trail alignment been identified, and that the first step would be to remove all dead and dying trees and underbrush. She noted that all work at the site would stop when City Administration is moved to the temporary lease space, as it would take all Public Works employees to accomplish the move, store unnecessary items, and salvage items from City Hall.

- 5. Reports: Activities that impact the Park or Access to the Park:**

A. Melinda Moritz: Update on Community Garden.

B. Melinda Moritz: Update on Park Rehabilitation.

C. Melinda Moritz: Update on the status of the Hike and Bike Trail.

D. Trail Marker Proposal

Staff member Moritz gave brief reports on all the activities. Citizen Francisco Villafranco gave a presentation on proposed trail markers to replace the existing trail markers in Raymond Rimkus Park. He presented three options, being a post type, a medallion in-pavement type, and a painted marker on the surface of the pavement. Chairman Thomas thanked him for his presentation. After general

**PARK COMMISSION MEETING OF THE CITY OF LEON VALLEY, TEXAS
APRIL 14, 2015**

discussion, Commissioner Alcocer stated her preference of a painted trail marker, to allow for future changes.

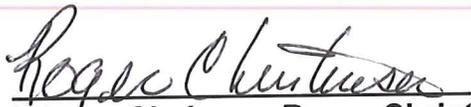
6. Commissioner's and Staff's comments:

Chairman Thomas stated that he would like the Tree Advisory Board to meet, possibly at a joint meeting, to discuss the state of the trees in the park. Commissioner Alcocer mentioned that the TAB had spoken at the City Council meeting and that they were looking for places to plant trees in order to meet their goal of 10,000 trees planted by 2020. Chairman Thomas noted that the Park Master Plan recommended the planting of trees at the park, to include Crepe Myrtle trees around the softball field. He noted that the Park Commission typically holds a work day every spring and fall. He indicated his desire to hold the next Park Commission meeting at the park and work on the planting area near baseball field.

Commissioner Christensen requested the baseball field drainage be studied, as water was backing up onto Forest Meadow and the field itself was holding water. He also noted that the main entrance to the Community Garden needed an application of either mulch or gravel, as it was muddy from the recent construction efforts.

Chairman Thomas explained that the City Council was changing their regular meeting days and that the Park Commission would need to change theirs as a consequence. Some confusion was expressed and Staff member Moritz stated she would clarify the Council's days and times to inform the Commission. Chairman Thomas proposed a work meeting, to be held at Raymond Rimkus Park, meet at the pavilion, to perform some planting. He asked if Saturday, May 16th, would fit into everyone's schedule. It was decided that the work day would be held Saturday, May 16th, at 8:30 am.

7. Adjourn. Commissioner Alcocer made a motion to adjourn the meeting. The motion was seconded by Commissioner and the meeting adjourned at 8:01 pm.


Interim Chairman Roger Christensen


Date



6400 El Verde Road, Leon Valley, TX 78238

**MINUTES OF THE MEETING OF THE
LEON VALLEY TREE ADVISORY BOARD**

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Thursday, May 21, 2015, in the Leon Valley Fire Department Training Room, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance and Determination of a Quorum.

- Staff Liaison: Elizabeth Carol (Present)
- TAB Forester: Mark Kroeze, Alamo Region Urban Forester (Absent)
- Members Present: Thomas Benavides, Denise Berger, Melinda Dawson, Diana Sarfin, Rich Sarfin
- Members Absent: Irene Baldrige, Lyn Joseph, and Mary Key

II. Commission discussion on the Joint Park Commission TAB Site Visit.

- A joint meeting of the Park Commission and TAB was held at 8:30 AM, on Saturday, May 16, 2015, at Raymond Rimkus Park (large pavilion). Nine members of the Park Commission were in attendance.
- TAB attendance was as follows:
 - Staff Liaison: Elizabeth Carol (Present)
 - TAB Forester: Mark Kroeze, Alamo Region Urban Forester (Present)
 - Members Present: Thomas Benavides, Melinda Dawson, Irene Baldrige, Lyn Joseph, and Mary Key
 - Members Absent: Denise Berger, Diana Sarfin, and Rich Sarfin
- Introductions were made and each committee reviewed and approved the minutes from their last meeting (TABs meeting minutes from 4/20/2015 were approved as written).
- Discussions during the joint meeting (5/16/2015) are as follows:
 - Park Commission has been in the process of improving the trees in the park over the past several years.
 - Tree plantings include several types of oaks (Live, Red, Monterrey, & Chinquapin) and cypress.
 - Many trees along the creek have died or are in the process of dying due to root exposure caused by flooding over the years. The drought has also taken its toll on trees in the park.
 - The park does not have a dedicated crew to maintain it, Public Works personnel maintain the park as time allows. Volunteers also do what they can.
 - There is a possibility that the city will soon be hiring a dedicated park crew (2 now and 1 more when the LC-17 project is completed).
 - There is no budget to purchase, plant, or maintain trees.
 - The Park Commission Master Plan can be used to help determine future tree plantings in the park which is divided up into 5 Zones.
 - A small park might be built at the site of the 2 silos on Huebner Road.
 - San Antonio Water System allocates 10 acre-ft of gray water (non-drinkable) per year to the city of Leon Valley for watering the city's green spaces such as the park.
 - Elizabeth and Mark discussed a planting technique that can be used in the park. It has worked in San Marcos and McAllen Texas. Specifically, a diverse group of native trees is planted in a fenced off area protecting them from foot traffic and deer. Gray water irrigation can then be used as required. Once the area is well established (36-48 month period), the fence can then be moved to a new location and the planting process can be repeated.
 - Elizabeth provided deer fencing information she acquired online.
 - There was a consensus that the Park Commission would determine their most immediate need in the park based on their master plan. Working with City Council and Park Commission, the TAB could then develop and help implement a planting plan.
- Park Commission members took a walk around the park to include the walking trails after the meeting so that they could review the condition of the park first-hand. TAB members also accompanied the commission.
- Joint meeting discussions (listed above) were reviewed during the TABs scheduled monthly meeting on 5/21/2015. Additional discussions and information is as follows:
 - Elizabeth provided the following documents:

- Deer fencing information.
- Leon Valley 2014 Parks, Recreation, and Open Space Master Plan (Park Commission Master Plan).
- Elizabeth will contact the San Marcos Park Department to inquire on specifics of the fencing material used on their tree planting project.
- It will be best for Mark and the Forest Service to determine the type and size of trees, where to best purchase, etc. for this planting project.
- Elizabeth has completed a Grant writing course.
- Funding for the planting project has not yet been determined. Ideas and options to look at include grants, other cities (same size as Leon Valley) that have had similar planting projects, wildlife programs, etc.
- Effort could be advertised in the Leon Valley webpage, Face Book, Lions Roar, etc.
- Elizabeth will check to see if the following information can be placed in the Leon Valley webpage:
 - General TAB information (i.e., goals, etc.).
 - Videos supporting the Park Planting project, the NeighborWoods program, How to plant a tree, etc.
 - Tree City USA information.
 - City telephone number to call for list of authorized oak tree trimmers in Leon Valley.

III. Commission discussion on the TAB participation in the NeighborWoods program.

- Elizabeth provided the following document:
 - An information package for the NeighborWoods program written by the founders, Alliance for Community Trees. The package contains ideas on how to begin and manage this program.
- Reports from last meeting on this topic are as follows:
 - Rich is still trying to locate a point of contact that can provide information regarding the "grant" for the trees planted at the Mission del Lago Golf Course located in the South Side of San Antonio.
 - Melinda is still working to locate someone at the NSISD to discuss tree planting at Driggers Elementary through this program.
 - Elizabeth contacted CPS Energy to see if the City of Leon Valley was eligible to receive credit from their "tree rebate program". The answer is yes but the city is limited to 5 trees.
 - Tom located and provided a copy of the 2012 City of Leon Valley NeighborWoods program which includes a "pitch letter" and application for the program. This package still needs to be vetted by the TAB.
- A showcase model of a "tree planting" could be done at the park to support this program. Also, if possible, a video showing/describing the model could be placed in the Leon Valley webpage.
- The city does not remove dead trees or stumps on private property. Also, the city does not own a stump grinder (stumps grinders are normally rented).

IV. Executive Session in Accordance with the Texas Local Government Code.

- Not required.

V. Adjourn

- Next Leon Valley Arbor Day is tentatively scheduled for Saturday, November 7, 2015.
- Meeting adjourned at 8:00 PM.
- Next meeting of the TAB is tentatively scheduled for Thursday, June 18, 2015, at 6:00 PM, at the Leon Valley Conference Center.


 Chairperson

MAYOR AND COUNCIL COMMUNICATION

M&C # 2015-07-21-03

DATE: July 21, 2015
TO: Mayor and City Council
FROM: Melinda Moritz, Public Works Director
THROUGH: H.B. Brummett, Interim City Manager
SUBJECT: San Antonio Water System (SAWS) Recycled Water and Sewer Easements and Property Requests.

Purpose

To consider a request from SAWS to grant several permanent and temporary recycled water main and sewer main easements along Huebner Creek; and to consider a request to purchase a parcel of property, located in the 6500 block of Bandera Road, being Lot 101, CB 5955, and grant permanent easements to SAWS through that property, along with accepting ownership of Lot 100, CB 5955, in the 6500 block of Bandera Road, recognizing the existing SAWS easement.

Background

As a part of two SAWS projects, Huebner Creek, LC-17, Phase III & W-2 Huebner Creek sewer and recycled water main replacement project, SAWS is requesting we grant several permanent and temporary easements for replacement and relocation of sewer & recycled water mains. These easements are to be located in Huebner Creek, from NW Little League, down Poss Rd, and then in the creek bed to the city limits. SAWS is willing to pay the City for the easements in the amount of \$82,274.

The proposed easements along Huebner Creek would not hinder future development or flood remediation, as they are to be bored underground and run under the small pavilion on Poss Road, and under the bleachers in Raymond Rimkus Park, then cross over Evers Road to run in the creek bed to the city limits. SAWS would draft an agreement reflecting the fact that there are existing encroachments and that the City would have the right to rebuild these improvements if they were to be destroyed. The document would also state that any future flood remediation of Huebner Creek would be allowed with coordination between the City, SAWS, San Antonio River Authority, and Bexar County Flood Control.

In order to complete their portion of the Bexar County Flood Control LC-17 Phase III project, SAWS needs an easement in Lot 101 in 6500 block of Bandera Rd., owned by Jester Investments, Inc, located adjacent to an existing SAWS property. The lot fronts Bandera Road on the southwest side of the Bandera Road bridge and is 1.002 acres in size. The property owner has refused to grant an easement to SAWS and has stated that SAWS would have to purchase the entire property.

List price: \$216,053
 Assessed value: \$49,800

SAWS has no use for the property, other than the easement and staff had mentioned that we might want an easement for the purpose of the Hike & Bike Trail. If SAWS purchases the whole property and then wants to sell it, they will have to request permission from City of San Antonio (“COSA”), and if COSA has no use for the property, then SAWS would be required to offer it for sale to the general public in a sealed bid process, which can take upwards of 6 months or longer. The LC-17 project is scheduled to start in the fall of this year.

SAWS is offering to let the City purchase the property, using funds that would have been paid for the Huebner Creek easements, increasing the payment for savings in time and potential litigation costs, then both parties would pay the difference. In addition to this property, SAWS would also deed their existing Lot 100 property to the City (0.293 acres), which would bring the total acreage to 1.295 acres.

The City’s plan was to obtain an easement for the proposed Hike & Bike Trail through both of these lots, in order to bring the trail out from under the Bandera Road bridge at an acceptable ADA slope; however the property owner of Lot 101 has refused to grant such easement. The engineer for the Hike & Bike Trail project had put this segment of trail on hold, until such time as Bexar County Flood Control finalized their plans, to determine the second best alternative for trail placement. Both properties are located within the floodplain and are not suitable for development.

Fiscal Impact

Owner list price of Lot 101 (Jester Investments, Inc.):	\$216,053
Bexar Appraisal assessed value of Lot 101:	\$49,800
Increase LV payment from \$82,274 to:	\$113,614
City out of pocket:	\$ 46,166
SAWS pays:	\$ 46,067

Options:

- 1) Grant Easements only – payment to City: \$82,274**
- 2) Grant easements and purchase property: \$46,166***

*Can be purchased from Stormwater Fund Reserve

Recommendation

1. To grant permanent and temporary easements along Huebner Creek, from Bandera Road to the city limits, to SAWS for the Huebner Creek LC-17, Phase III & W-2 Huebner Creek projects.

2. Agree to the purchase terms of Lot 101 and accept ownership of Lot 100, in the 6500 block of Bandera Road, in exchange for granting easements on both of those lots, and fund this purchase with proceeds from the Stormwater Fund Reserve.

S.E.E Statement

Social Equity – Constructing a new sewer main assures continuation of efficient sewer service to all residents, and trails add to the general quality of life for all citizens.

Environmental Stewardship – A new sewer main reduces the risk of main breakage, which would release thousands of gallons of sewage into Huebner Creek. The recycled water main will have connections available to the City, thus reducing dependency on Edwards Aquifer water for landscape watering. A Hike & Bike Trail will introduce citizens to nature, promoting environmental stewardship.

Economic Development – Both of these projects will enhance the amenities offered by the City to its residents, which may encourage relocation.

APPROVED: _____DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Att: Exhibits 1, 2, and 3 – site maps

San Antonio Water System (SAWS) Easement and Property Requests

City Council Meeting
July 21, 2015

Purpose

- To consider a request from SAWS to grant several permanent and temporary easements along Huebner Creek; and
- To consider a request to purchase a parcel of property, located in the 6500 block of Bandera Road, being Lot 101, CB 5955, and grant a permanent easement to SAWS through same property
- To consider accepting ownership of Lot 100, CB 5955, in the 6500 block of Bandera Road

Background

- As a part of two SAWS projects, Huebner Creek, LC-17, Phase III & W-2 Huebner Creek sewer and recycled water main replacement project, SAWS is requesting we grant several permanent and temporary easements for replacement and relocation of sewer & recycled water mains
- Easements to be located in Huebner Creek, from NW Little League, down Poss Rd, and then in the creek bed to the city limits
- They are willing to pay the City for the easements
 - \$82,274

Background

- The proposed easements along Huebner Creek won't hinder future development or flood remediation:
 - Easements are to be bored & run under small pavilion on Poss Road, and under bleachers at Raymond Rimkus Park, then cross over Evers Road to run in creek bed to city limits c2
 - SAWS to draft agreement reflecting existing encroachments & right of City to rebuild improvements if destroyed
 - Document to also state future flood remediation of Huebner Creek to be allowed with coordination between City, SAWS, San Antonio River Authority, and Bexar County Flood Control c3

Slide 4

c2

I dont think our alignment affects the large pavillon. Only the bleachers next to the soccer field.

colime, 7/2/2015

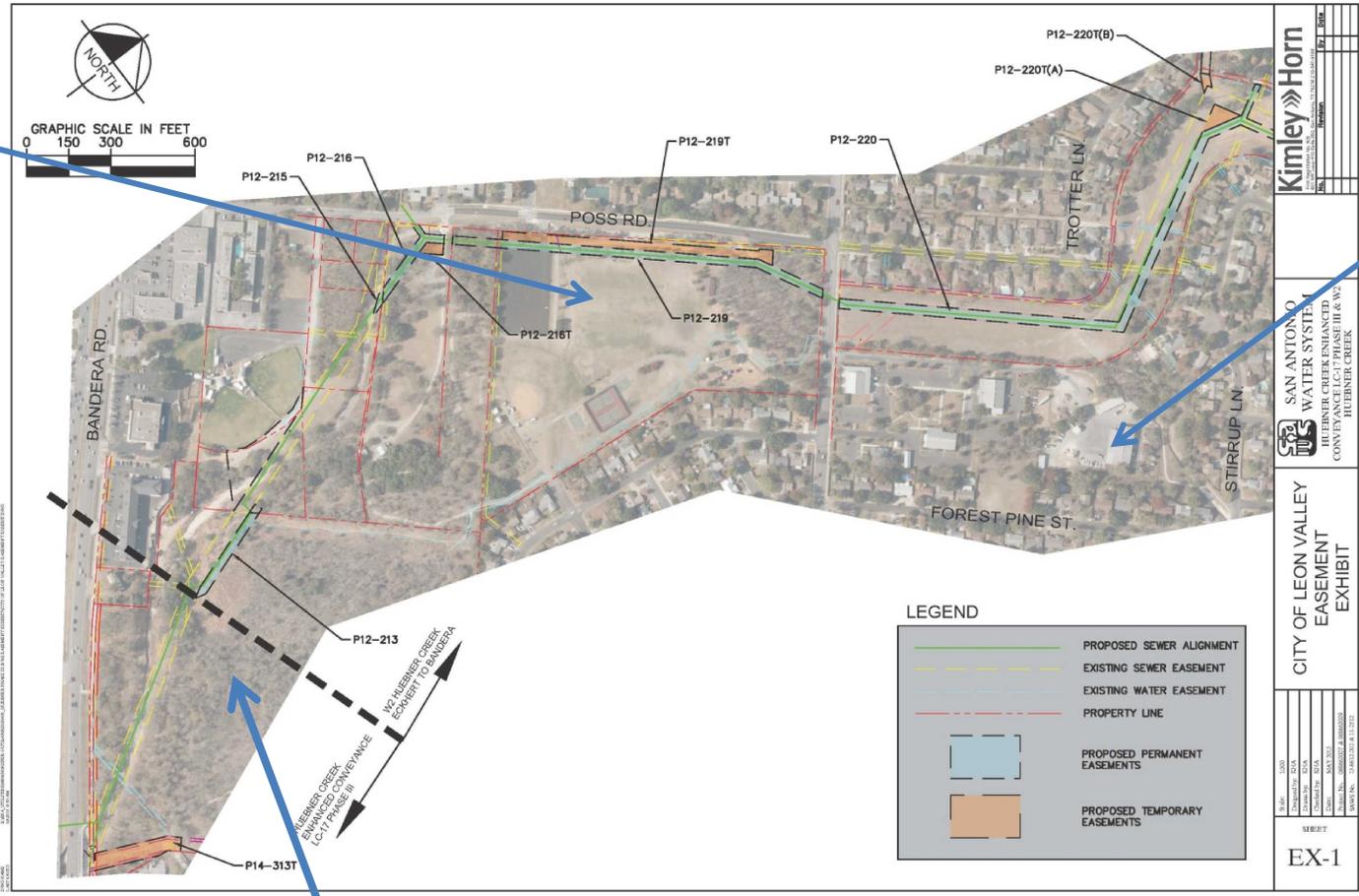
c3

Should we also include SARA or the Army Corp of Engineers regarding the coordination for the work located within Huebner Creek?

colime, 7/2/2015

Proposed Easement Locations

RR Park



Public Works

Natural Area Park



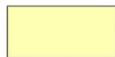
Additional Request

- In order to complete their portion of the LC-17 project, SAWS needs an easement in Lot 101 in 6500 block of Bandera Rd, next to existing SAWS property, owned by Jester Investments, Inc.
- Property is 1.002 acres
- Property owner refuses to give easement and wants SAWS to purchase entire property
 - List price: \$216,053
 - Assessment value: \$49,800

Property Location

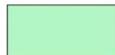


Bandera Rd



BEXAR COUNTY PROPERTY - TO BE TRANSFERRED TO CITY OF LEON VALLEY
TOTAL ACRES = 31.56±

Bexar County Flood Control LC-17 Property



JESTER INVESTMENTS
TOTAL ACRES = 1.00±

Jester Investments Property

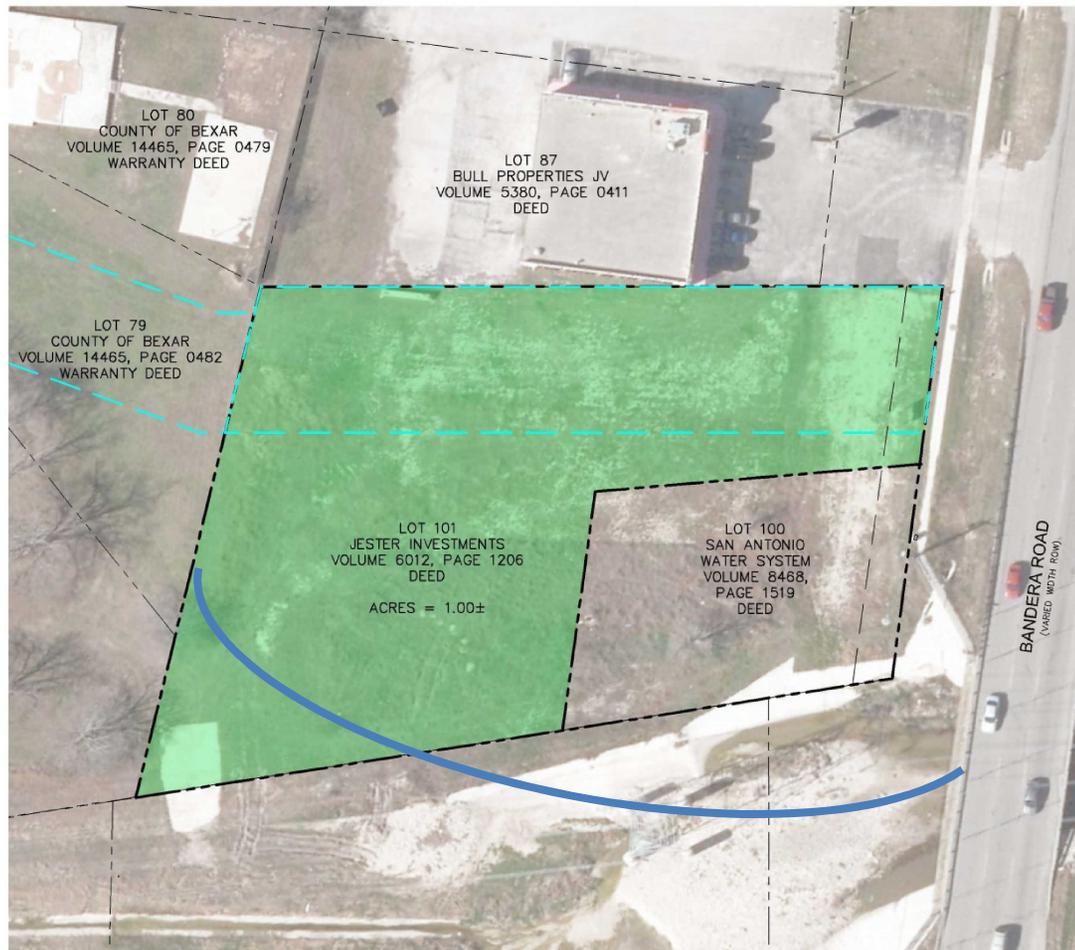
Property Purchase Request

- If SAWS purchases the whole property and then wants to sell it, they will have to request permission from City of San Antonio (“COSA”), and if COSA has no use, then SAWS will offer it for sale to general public in a sealed bid process, which can take upwards of 6 months or longer – LC-17 is to start in fall of 2015
- SAWS is asking LV to purchase the property, using the portion of funds that would have been paid to LV for easements, increasing payment for savings in time & potential litigation costs, then both parties would pay the difference
 - Increase LV payment from \$82,274 to \$113,614
 - City out of pocket \$ 46,166
 - SAWS pays \$ 46,067
 - Assessed value of Lot 101: \$49,800

Property Purchase Request

- In addition to this sale, SAWS would also deed their existing and adjacent Lot 100 parcel to the City
 - Brings total acreage to 1.295
- LV's plan was to obtain easements for proposed Hike & Bike Trail through both lots
- LV request for easement on Lot 101 was denied by property owner
 - Waiting on BCFC LC-17 completed plans to design alternate route
 - Both properties located in floodplain and not suitable for development

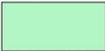
Property Location



Proposed trail alignment

Property Location



-  BEXAR COUNTY PROPERTY – TO BE TRANSFERRED TO CITY OF LEON VALLEY
TOTAL ACRES = 31.56±
-  JESTER INVESTMENTS
TOTAL ACRES = 1.00±
-  REVISED 100-YR FLOODPLAIN

Fiscal Impact

- Grant Easements only – no cost to City and would collect \$82,274
- Grant easements and agree to property purchase - \$46,166
 - Can be purchased from Stormwater Fund

Recommendation

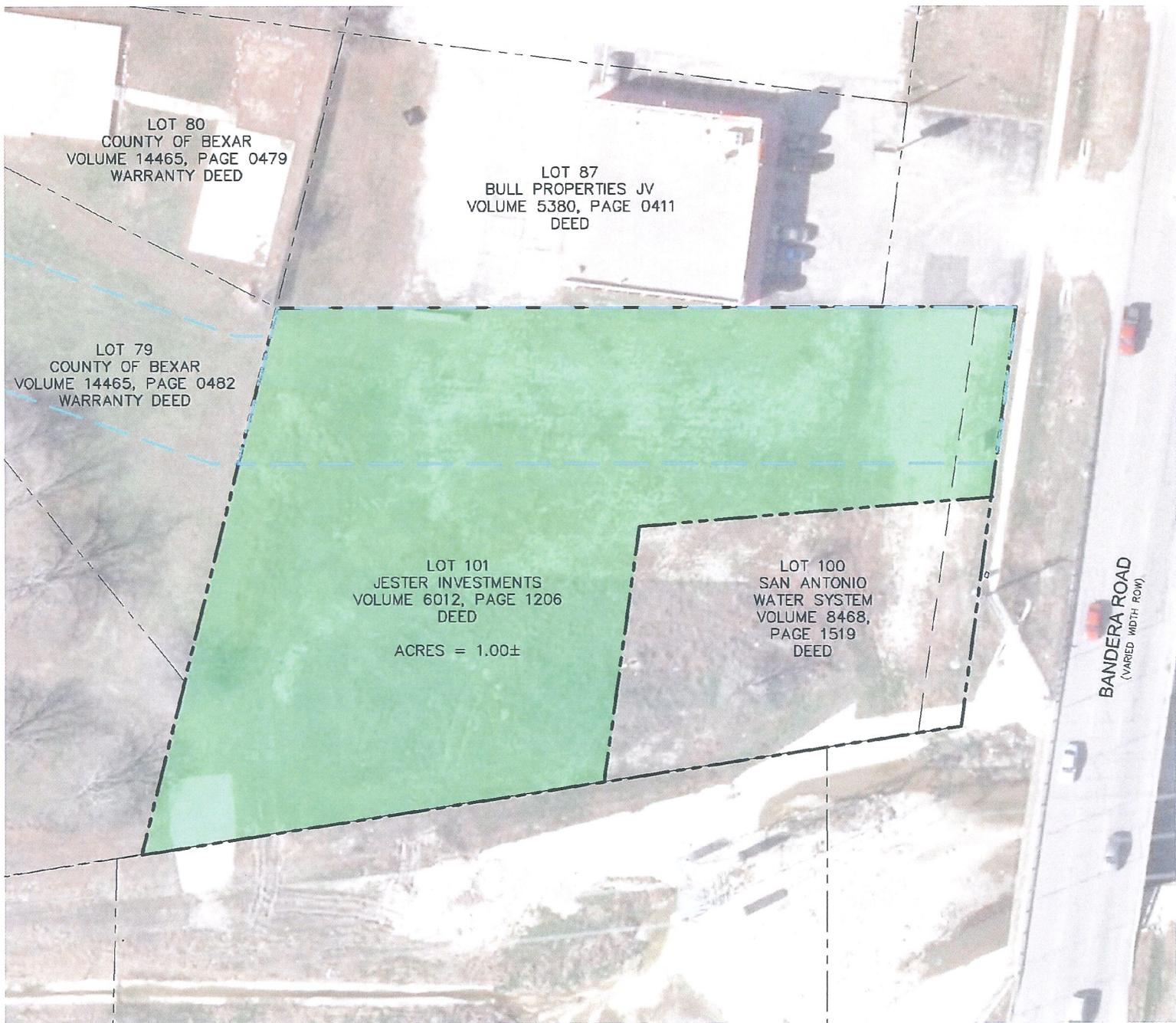
- Grant permanent and temporary easements along Huebner Creek, from Bandera Road to the city limits, to SAWS for the Huebner Creek LC-17, Phase III & W-2 Huebner Creek projects
- Agree to purchase terms of Lot 101 and accept ownership of Lot 100, in the 6500 block of Bandera Road, in exchange for granting easements

S.E.E. Statement

- **Social Equity** – New sewer main assures continuation of efficient sewer service to all residents, and trails add to the general quality of life for all citizens.
- **Environmental Stewardship** – New sewer main reduces risk of main breakage, which would release thousands of gallons of sewage into Huebner Creek. A Hike & Bike Trail will introduce citizens to nature, promoting environmental stewardship.
- **Economic Development** – Potential projects enhance the amenities offered by the City to its residents, which may encourage relocation.

San Antonio Water System (SAWS) Easement and Property Requests

City Council Meeting
July 21, 2015



LOT 80
COUNTY OF BEXAR
VOLUME 14465, PAGE 0479
WARRANTY DEED

LOT 87
BULL PROPERTIES JV
VOLUME 5380, PAGE 0411
DEED

LOT 79
COUNTY OF BEXAR
VOLUME 14465, PAGE 0482
WARRANTY DEED

LOT 101
JESTER INVESTMENTS
VOLUME 6012, PAGE 1206
DEED

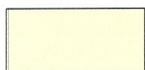
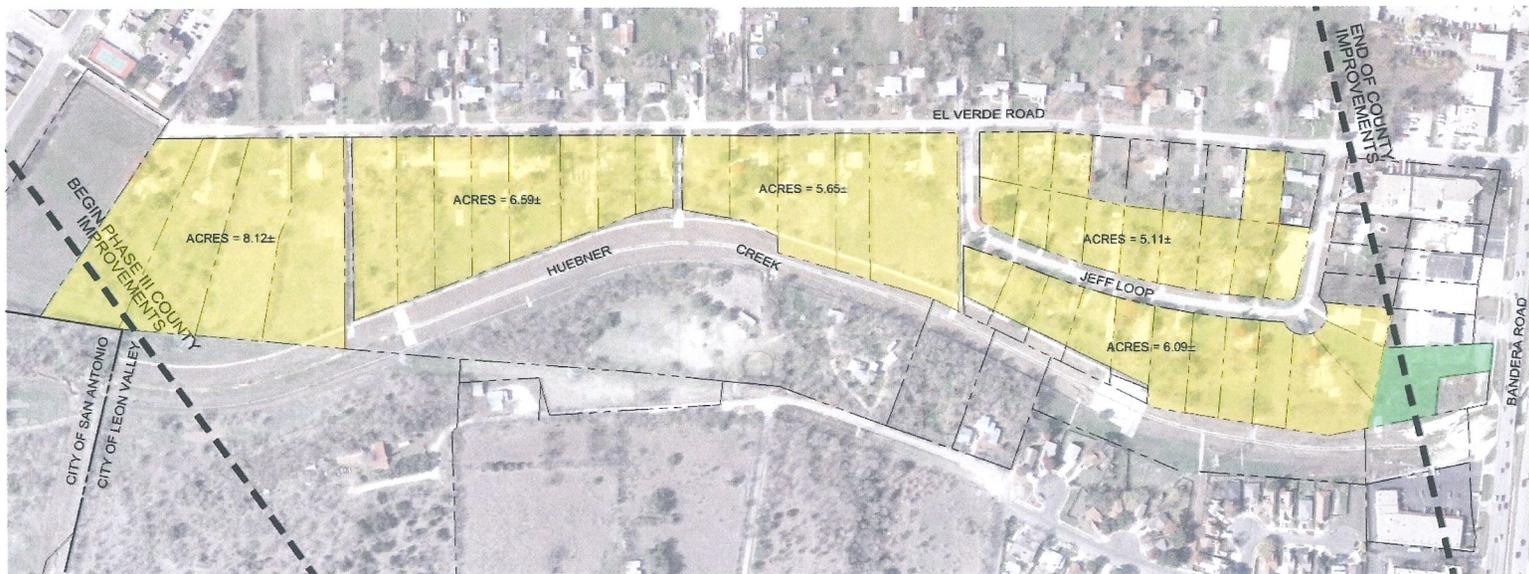
ACRES = 1.00±

LOT 100
SAN ANTONIO
WATER SYSTEM
VOLUME 8468,
PAGE 1519
DEED

BANDERA ROAD
(VARIED WIDTH ROW)



Exhibit 2



BEXAR COUNTY PROPERTY - TO BE
TRANSFERRED TO CITY OF LEON VALLEY
TOTAL ACRES = 31.56±



JESTER INVESTMENTS
TOTAL ACRES = 1.00±

Exhibit 3

MAYOR AND COUNCIL COMMUNICATION

DATE: July 21, 2015

M&C #2015-07-21-04

TO: Mayor and Council

FROM: Vickie Wallace, Finance Director

THROUGH: Hank Brummett, City Manager

SUBJECT: Approval to waive penalty and interest on property taxes for Tax Account 04429-100-0040 located at 6401 Bandera Road, Leon Valley, Texas owned by CJC Global Ministries.

PURPOSE

To authorize the City Manager to waive the penalty in the amount of \$15,960.50 and interest in the amount of \$18,593.81 on Tax Account: 04429-100-0040 located at 6401 Bandera Road, Leon Valley Texas owned by CJC Global Ministries for property tax years 2008 - 2013. The requesting party applied for a refund of penalty and interest under Section 33.011 (a) (2) of the Texas Property Tax Code. In accordance with the Tax Code, the governing body may waive the penalties and may provide for the waiver of interest if: (1) the property is acquired by a religious organization; (2) the total tax, including late fees, are paid within one year after acquisition; and (3) the religious organization qualifies for an exemption pursuant to Section 11.20 of the Tax Code.

According to the Bexar County Tax Assessor-Collector, each of the three requirements stated above were timely satisfied (see attached documents); therefore, it is the recommendation of the Bexar County Tax Assessor-Collector that penalty and interest be refunded. It has been verified that all the other taxing entities did waive the penalty and interest.

The waiver of penalty and interest is discretionary and Council may waive all or part of the penalty and interest.

FISCAL IMPACT

The waiver of penalty and interest will be refunded out of the penalty and interest collections for FY 2015.

RECOMMENDATION

Authorize the City Manager to waive penalty and interest in the amount of \$34,554.31.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary



Albert Uresti, MPA
Office of the Tax Assessor - Collector

May 01, 2015

City of Leon Valley
Honorable Chris Riley, Mayor
6400 El Verde
Leon Valley, Texas 78238-2399

RE: Waiver of Penalty and Interest on Tax Account: 04429-100-0040
Years: 2008-2013
Owner(s): CJC Global Ministries
Amount of Penalty Paid: \$5,488.10
Amount of Interest Paid: \$18,593.81
Amount of 33.07 Penalty Paid: \$10,472.40

Dear Mayor Riley:

The above referenced property owner has requested the waiver of penalty and interest pursuant to Section 33.011 (a) (2) of the Texas Property Tax Code.

In accordance to the Tax Code, the governing body of a taxing unit shall ^{may} waive penalties and may provide for the waiver of interest if: (1) the property is acquired by a religious organization; (2) the total tax, including late fees, are paid within one year after acquisition; and (3) the religious organization qualifies for an exemption pursuant to Section 11.20 of the Tax Code.

Each of the three requirements stated in the previous paragraph were timely satisfied (see attached documents); therefore, it is this office's recommendation that penalty and interest be refunded. Please notify our office within 10 business days of receipt of this letter if the governing body of the City of Leon Valley agrees with this recommendation.

If you should have any questions or concerns regarding this refund, please feel free to contact Carlos Gutierrez, Director of Property Tax, at (210) 335-6601.

Sincerely,

A handwritten signature in black ink, appearing to read "AU", written over a large, stylized "U" and "A".

Albert Uresti, MPA
Tax Assessor-Collector
Bexar County

AU:CG/ki/cm
Attachment: a/s

FORM: TASL7
REV 03/07



411 N. Frio, P.O. Box 830248
San Antonio, TX 78283-0248
Phone (210) 242-2432
Fax (210) 242-2451
Website www.bcad.org

BEXAR APPRAISAL DISTRICT

APRIL 8, 2015

#BWNCTVY

OFFICE OF THE TAX ASSESSOR-COLLECTOR
ALBERT URESTI, MPA
233 N PECOS LA TRINIDAD
PO BOX 839950
SAN ANTONIO, TX 78283-3950

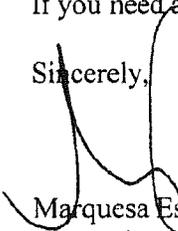
RE: CJC GLOBAL MINISTRIES
ACCOUNT NUMBER: 04429-100-0040
PID #: 1063406
PARCEL ADDRESS: 6401 BANDERA RD

Dear Sir:

Bexar Appraisal District confirms that the **Religious Organization Property Tax Exemption** for the above referenced account is on file with the District for tax year 2015.

If you need additional information, please feel free to contact me at (210)242-2427.

Sincerely,


Marquesa Esparza
Exemption Specialist
Customer Information & Assistance Dept.

0217-02
04429-100-0040

January 29, 2015

Mr. Albert Uresti, MPA, PCC
Bexar County Tax Assessor Collector
PO Box 2903
San Antonio, Texas 78207

RE: Request for Waiver of Penalties and Interest on Tax Account No. 044291000040 affecting the property located at 6401 Bandera Road, San Antonio, Texas (the "Property")

Dear Mr. Uresti:

CJC Global Ministries, a Texas non-profit corporation ("CJC"), is the owner of the above-referenced Property. We write to you and to the governing board of the Bexar County Appraisal District today to respectfully request a waiver of all of the penalties and interest that have accrued for the above-referenced tax account.

Under Section 33.011 of the Texas Tax Code, "the governing body of a taxing unit... (2) may waive penalties and provide for the waiver of interest on a delinquent tax if: (A) the property for which the tax is owed is acquired by a religious organization; and (B) before the first anniversary of the date the religious organization acquires the property, the organization pays the tax and qualifies the property for an exemption under Section 11.20 as evidenced by the approval for the exemption by the chief appraiser under Section 11.45."

CJC is a religious organization that acquired the Property against which the Taxes are owed on October 30, 2014 (see the attached deed). In conjunction with this letter request to the governing body of the Bexar County Appraisal District, we also timely submit the following: (1) an Application for Religious Organization Property Tax Exemption; and (2) payment in the amount of \$182,800.81 from Stewart Title Company for the penalties and interest owing against the Property for the 2008 through 2013 tax years. Payment in the amount of \$222,806.68 for the base tax amounts owing against the Property for the 2008 through 2013 tax years was made on December 31, 2014. The delinquent taxes, penalties and interest owing on the above-referenced account have now been paid in full **AND SUCH PAYMENTS ARE MADE UNDER PROTEST TO PRESERVE ALL RIGHTS TO REQUEST A WAIVER OR REFUND OF THE SAME.**

Please let us know as soon as possible whether you require any additional information to qualify the Property for a religious organization property tax exemption. Also please let us know whether we are required to submit this request to any other entity. Finally, we sincerely appreciate your consideration of this request and look forward to your response.

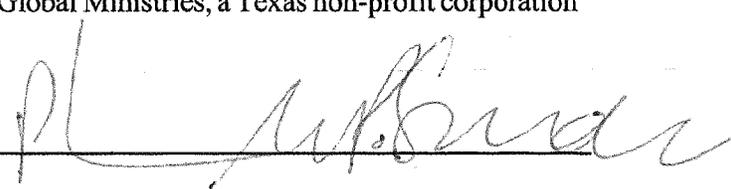
Should the requested waiver be granted, please notify our legal counsel in writing as follows: Jay R. Petterson, Attorney at Law, PLLC, 12274 Bandera Rd., Ste. 210, Helotes,

Mr. Uresti
January 29, 2015
Page 2 of 2

Texas 78023. Furthermore, should the requested waiver be granted, we request and instruct that any and all funds paid, returned or refunded for Tax Account No. 044291000040 be made payable to Stewart Title Company and sent directly to Stewart Title Company (Attn: Daniel McClish), 5935 Carnegie Blvd, Suite 301, Charlotte, North Carolina 28209.

Sincerely,

CJC Global Ministries, a Texas non-profit corporation

By: 

Request for Waiver of Penalty and Interest on a Property Tax Account

City Council Meeting
July 21, 2015

Overview

- To authorize the City Manager to waive the penalty in the amount of \$15,960.50 and interest in the amount of \$18,593.81 on the Tax Account located at 6401 Bandera Road which is owned by CJC Global Ministries
 - For property tax years 2008 – 2013
- The requesting party applied for a refund of penalty and interest under Section 33.011 (a) (2) of the Texas Property Tax Code

Overview

Continued

- In accordance with the Tax Code, the governing body may waive the penalties and may provide for the waiver of interest if:
 - (1) the property is acquired by a religious organization;
 - (2) the total tax, including late fees, are paid within one year after acquisition; and
 - (3) the religious organization qualifies for an exemption pursuant to Section 11.20 of the Tax Code

Overview

Continued

- According to the Bexar County Tax Assessor-Collector, each of the three requirements stated were timely satisfied
- Therefore, it is the recommendation of the Bexar County Tax Assessor-Collector that penalty and interest be refunded

Overview

Continued

- It has been verified that all the other taxing entities did waive the penalty and interest
- The waiver of penalty and interest is discretionary and Council may waive all or part of the penalty and interest

City of Leon Valley
July 21, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: July 21, 2015 **M&C # 2015-07-21-05**
TO: Mayor and City Council
FROM: Claudia Mora, Economic Development Director
THROUGH: Henry Brummett, Interim City Manager
SUBJECT: Consideration of and Possible Action to Amend and Adopt Amended Articles of Incorporation for the City of Leon Valley Economic Development Corporation

PURPOSE

The purpose of this M&C is for the City Council to consider and approve a resolution that will adopt an amendment to the City of Leon Valley Economic Development Corporation (LVEDC) Articles of Incorporation. The amendment will allow the appointment of up to two (2) City Council members to the LVEDC Board of Directors. The resolution will also authorize the City Manager to file the Certificate of Amendment, including the amendment, with the Texas Secretary of State.

BACKGROUND

On March 3, 2009, the City Council approved and adopted articles of incorporation for the LVEDC under Resolution No. 09-006. The articles were amended by the LVEDC Board and, then, approved by the City Council on August 4, 2009 under Resolution No. 09-017.

Article Ten – Board of Directors; Officers of the Articles of Incorporation provides for the appointment of a board of directors for the LVEDC. Currently, the LVEDC Board is composed of seven (7) directors who are residents of Bexar County. *Article Ten* requires that at least five (5) directors be residents of the city. Currently, six (6) of the directors are residents. In addition, the article specifically states that no director may be an employee or officer of the city or member of the Council.

The Mayor and City Council want to amend the articles so that members of the City Council may be appointed to the LVEDC Board of Directors. Local Government Code Title 12, Subtitle C1, Chapter 501 outlines general provisions for the administration of economic development corporations. Section 501.302 gives the City Council the authority to amend the LVEDC Articles of Incorporation and provides the direction on filing amendments with the Texas Secretary of State. Once the Secretary of State's Office has issued a certificate evidencing the filing of the certificate of amendment, the amendment becomes effective and the certificate of formation or articles of incorporation is amended accordingly.

FISCAL IMPACT

There is a \$25 fee that must accompany the certificate of amendment. More than likely, the fee will come out of the Economic Development Department budget.

S.E.E. IMPACT

Social – None.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

Environmental – Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

City of Leon Valley

**Amendment and Adoption
of the**

**City of Leon Valley Economic
Development Corporation (LVEDC)**

Articles of Incorporation

Tuesday, July 21, 2015

Purpose

- Consider and approve the adoption of the proposed amendment to the LVEDC Articles of Incorporation
- Authorize the City Manager to file the Certificate of Amendment and amended LVEDC Articles of Incorporation with the Texas Secretary of State

Article Ten – Board of Directors; Officers

- Provides for the appointment of a board of directors for the LVEDC
- Requires the seven (7) directors be residents of Bexar County; five (5) residents of city
- Specifically states that ***no director may be an employee or officer of the city or member of the council***

Proposed Amendment

- Article Ten Board of Directors; Officers
 - (a)(2) ... No director may be an employee or officer of the City or member of the Council....
 - (a)(2) ... No director may be an employee or officer of the City ~~or member of the Council.~~ Two (2) directors may be members of the Council.

Background

- March 3, 2009 – City Council approved and adopted articles of incorporation for the LVEDC under Resolution 09-006
- August 4, 2009 – City Council approved amendments to the articles under Resolution 09-017

Authority to Amend

- Section 501.302 of the Local Government Code Title 12, Subtitle C1
 - Provides authority to amend articles of incorporation to local governing unit – City Council
 - Provides authority to file certificate of amendment

Fiscal Impact

- Filing fee: \$25
- Economic Development
Department General Fund Budget

City of Leon Valley

Amendment and Adoption

of the

City of Leon Valley Economic

Development Corporation (LVEDC)

Articles of Incorporation

Tuesday, July 21, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: July 21, 2015 **M&C # 2015-07-21-06**

TO: Mayor and City Council

FROM: Claudia Mora, Economic Development Director

THROUGH: Henry Brummett, Interim City Manager

SUBJECT: LVEDC FY 2015 Budget Adjustment to add \$160,000 of Previously Unbudgeted LVEDC Funds from the LVEDC's Fund Balance to the Contractual Services Budget of the Current Fiscal Year Budget

PURPOSE

The purpose of this M&C is to approve a budget adjustment to the LVEDC Fiscal Year 2015 budget. The Leon Valley Economic Development Corporation seeks City Council approval to add \$160,000 of previously unbudgeted LVEDC funds from the LVEDC's fund balance to the Contractual Services budget of the FY 2015 budget.

BACKGROUND

The LVEDC is currently involved in a lawsuit verdict appeal and has existing consultant obligations for the remainder of the fiscal year. In the meantime, the LVEDC wants to have funds budgeted to pay the increasing legal fees, court costs, and any costs associated with the lawsuit appeal, in addition to consultant services to continue with the promotion of economic development for Leon Valley.

Earlier in the fiscal year, the LVEDC reallocated \$118,680 from the EDC Project Fund line item to the Professional Services line item. This increased the Professional Services line item to \$168,680 and reduced the EDC Project Fund line item to \$184,628. Adding \$160,000 would increase the total LVEDC FY 2015 budget to \$600,000. The funds would be allocated as follows: Professional Services \$110,000. Advertising \$10,000 and EDC Project Fund \$40,000.

This item supports the approved 2014 Strategic Plan Update goal for economic development.

FISCAL IMPACT

There is no fiscal impact to the General Fund. The LVEDC's fund balance will be reduced by \$160,000.00. Approximately \$362,45 will remain in the LVEDC fund balance.

S.E.E. IMPACT

Social – None.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

Environmental – Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

A RESOLUTION APPROVING THE AMENDMENT TO ADD \$160,000 OF PREVIOUSLY UNBUDGETED FUNDS FROM THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC) FUND BALANCE TO THE LVEDC BUDGET FOR FISCAL YEAR 2014-2015

Whereas City of Leon Valley City Council approved the Articles of Incorporation that formed the City of Leon Valley Economic Development Corporation to receive economic development funds and to prepare a plan and budget for the effective and efficient expenditure thereof in furtherance of the purposes of the Corporation; and

Whereas on September 22, 2014 the City Council of the City of Leon Valley approved the LVEDC 2014-2015 fiscal year budget: and

Whereas the City of Leon Valley Economic Development Corporation seeks to add \$160,000 of previously unbudgeted LVEDC funds from the LVEDC Fund Balance to the Contractual Services budget of the current fiscal year budget; and

Whereas the City Council of the City of Leon Valley hereby finds and determines that the amendment adopted under this resolution are for an economic development purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION I

That the City Council of the City of Leon Valley hereby amends the fiscal year 2014-2015 budget as provided for in the attached Exhibit "A", said Exhibit to be incorporated herein as if fully set forth herein.

**SECTION II
SEVERABILITY**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this resolution are severable, and if any phrase, clause sentence, paragraph or section of this resolution shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this resolution, since the same would have been enacted by the City Council without the incorporation in this resolution of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION III.
REPEALER CLAUSE**

Any provisions of any prior resolution of the City which are in conflict with any provision of the Resolution, are hereby repealed to the extent of the conflict, but all other provisions of the

resolutions of the City which are not in conflict with the provisions of this Resolution, shall remain in full force and effect.

**SECTION IV.
EFFECTIVE DATE**

This Resolution shall become effective and shall be in full force and effect on and after its passage and publication as required by state law.

**SECTION V.
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the ___ day of _____, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

CHARLES E. ZECH
City Attorney

LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC)
Fiscal Year 2015 Budget Adjustment

Exhibit A

DEPARTMENTAL EXPENDITURES	2015 ADOPTED	2015 ADJUSTED BY LVEDC	2015 PROPOSED ADJUSTMENT
<u>SUPPLIES</u>			
5100-520.01 Office Supplies	300	300	300
5100-520.02 Operating Supplies	0	0	0
5100-520.04 Miscellaneous Supplies	200	200	200
<u>TOTAL SUPPLIES</u>			
<u>CONTRACTUAL SERVICES</u>			
5100-530.01 Professional Services	50,000	168,680	278,680
5100-530.02 Contractual Services	45,417	45,417	45,417
5100-530.03 Telephone			
5100-530.04 Utilities - Gas, Water, Electricity			
5100-530.05 Printing	500	500	500
5100-530.06 Advertising	24,000	24,000	34,000
5100-530.08 Equipment Rental	-	-	-
5100-530.09 Travel	15,000	15,000	15,000
5100-530.10 Membership	1,275	1,275	1,275
5100-530.15 EDC Project Funding	303,308	184,628	224,628
<u>TOTAL CONTRACTUAL SERVICES</u>	440,000	440,000	599,500
<u>TOTAL BUDGET</u>	440,000	440,000	600,000



LVEDC

Proposed FY 2015 Budget Adjustment

July 21, 2015

Professional Services Budget

- Professional Services in FY 15 Budget = \$50,000
- After 6 months, spending was 150%
- Expenditures included:
 - Attorney = \$54,386
 - Consultants = \$20,780

Professional Services Budget

- Budget Adjustment by LVEDC Board
 - Approved March 25, 2015
 - Added \$118,680 from EDC Project Fund
 - Revised Professional Services Budget = \$168,680
- Balance as of June 30, 2015: \$15,986
- Need: \$120,000

EDC Project Budget

- FY 15 Budget = \$303,308
- Fund Transfer = \$118,680
- Balance = \$184,628
- Expenditures:
 - \$100,000 to LOQ Bandera Road Holdings
 - \$57,000 to Leon Valley Area Chamber of Commerce

EDC Project Budget

- Balance of \$27,628 for other project funding
- Approved Project Amounts paid or to be paid = \$15,135
- Anticipated Projects = \$52,300
- Need = \$39,807

Budget Adjustment

- Request approval to add \$160,000 unbudgeted funds from the LVEDC's Fund Balance to the FY 2015 budget
- Funds to be allocated to:
 - Professional Services line item = \$110,000
 - Advertising = \$10,000
 - EDC Project Funding line item = \$40,000
- Total LVEDC FY 15 Budget = \$600,000
- LVEDC approved budget adjustment on April 29, 2015

Professional Services: Legal Fees

- Currently, LVEDC expending an average of \$9,913/month on legal fees
- Lawsuit fees average = \$18,594/month
- FY 2015 to date = \$189,544 (billed for lawsuit only)
- Project to spend = \$91,000 through the end of FY 2015 on lawsuit
 - Including attorney, paralegals, clerks
 - Court costs

Summary

- Approximately \$103,000 for legal fees, lawsuit fees and court costs
- Approximately \$7,000 for consultant fees
- Approximately \$10,000 for Advertising
- Approximately \$40,000 for EDC Project Funding
- **TOTAL = \$160,000.00**