

BEAUTIFICATION COMMITTEE MEETING
City of Leon Valley

28 May 2015

SUBJECT: Minutes of Meeting

1. **OPENING OF MEETING:** Secretary Donna Charles opened the meeting at 5:35 p.m. on 28 May 2015 at the Leon Valley Fire Department due to the Mayor's commitment at another meeting.
2. **ATTENDANCE:**
Members Present: Donna Charles, Lupe Carpio, Shirley Jonas, Jerry Perales, Chris Riley
Members Absent: Carolyn Diaz, Lyn Joseph
Guests Present: None
3. **APPROVAL OF MINUTES:** The minutes of last meeting, 15 April 2015, were approved as written.
4. **FOLLOWUP ON PREVIOUS AGENDA TOPICS:**
 - **CITY OF SAN ANTONIO FLOWER POT DONATION-**Although the flower pots were officially donated to and accepted by Leon Valley, additional information about the size and weight were a matter of discussion. The Public Works Department informed the Mayor that the pickup and delivery of the pots would require much time, effort, and machinery due to their weight. A forklift would be required to lift each pot and only three or four could be transported at one time. Once placed at Public Works, the pots would be difficult to clean and prepare for delivery to the businesses willing to accept them. The members discussed the issue and unanimously agreed that the labor intensive efforts required of the Public Works Department employees was not feasible. Mayor Riley will contact the City of San Antonio to offer the City of Leon Valley's regrets and thank them for their consideration in this matter.
 - **POTS, SOIL, PLANTS AND DELIVERY-**The members were asked to check on manageable flower pot prices and colors and soil and plant prices and availability in October and report at the next meeting. Additionally, Mr. Perales offered to check with purchasing to determine if pots could be purchased at a more reasonable price through city sources. A target date of October was set to complete the purchase of pots, soil, plants and deliver them to businesses which had already been identified as willing to accept them. It was decided that one Saturday would be set aside to fill and deliver the pots. It was recommended that media be invited to take photos and write an article about these efforts to beautify and the commitment of the business's to be engaged in such a project. The budget of \$3,000 needs to be committed by 1 September 2015.
 - **BUSINESS CONTACTS-**A report was given as to the businesses contacted regarding beautification and the results of those contacts. The report was not in full as Ms. Joseph was not present. Ms. Charles informed the members that she had

contacted the three auto repair shops next to Pilgrim Cleaners as well as Pilgrim Cleaners and thus far only Applewhite Auto Shop has agreed to accept a flower pot and consider in-ground planting. She asked the assistance of Mr. Perales in clarifying advertising and banner issues raised by the owner of one of the shops. They will meet and address these concerns. The Sunset Plaza and Hobby Lobby strip managers will be contacted regarding the acceptance and care of planted flower pots.

- BUSINESS AGREEMENT REGARDING THE CARE AND MAINTENANCE OF PLANTED FLOWER POTS-the members reviewed the draft agreement and agreed with the Mayor that the City Attorney should review prior to the Committee's use.
- MEETING LOCATION-The Chief, Fire Department, voiced that the Fire Department was available for the Committee's meetings during City Hall's renovation. Ms. Jonas will send an email with the dates through the end of the year so that the meetings are secured on the calendar.

5. RECRUITMENT: The members were asked to recruit additional volunteers to serve on the Committee. The Mayor informed the members that volunteers are needed on several committees.

6. MEMBERS' EMAILS:

Lupe Carpio	dcarpio65@att.net
Donna Charles	donna.charles@sbcglobal.net
Carolyn Diaz	CJD44@hotmail.com
Shirley Jonas	shirleyjonas1961@yahoo.com
Lyn Joseph	lynjille@aol.com
Jerry Perales	j.peralies@leonvalleytexas.gov
Chris Riley	mayorriley@leonvalleytexas.gov

7. ADJOURNMENT: The meeting adjourned at 6:25p.m. The next meeting is scheduled for 17 June 2015 at 5:30 at the Leon Valley Fire Department. (Note change of location.)

DONNA J. CHARLES

Secretary

