

**JOINT MEETING OF THE PARK COMMISSION AND TREE ADVISORY BOARD OF THE  
CITY OF LEON VALLEY, TEXAS  
MAY 16, 2015**

The Park Commission and Tree Advisory Board of the City of Leon Valley, Texas met on the 16<sup>th</sup> day of May, 2015 at 8:30 a.m. at Raymond Rimkus Park, at 6440 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**JOINT MEETING OF THE CITY OF LEON VALLEY PARK COMMISSION AND TREE  
ADVISORY BOARD, 8:30 A.M.**

**1. Call the Meeting to Order and Determine a Quorum is Present.** Chairman Bert Thomas called the Joint Park Commission and Tree Advisory Board Meeting to order at 8:33 a.m., with the following Park Commissioners in attendance: Commissioners Roger Christensen, John Stanley, Monica Alcocer, Linda Tarin, Dorothy Humphrey, Carolyn Gabriel, and Jackie Walton. Absent and excused was Commissioner Benay Cacciatore. Also present were City Staff members Melinda Moritz, Elizabeth Carol, City Arborist Mark Kroeze, and the members of the Tree Advisory Board.

**2. Review and Approval of the April 14, 2015 Regular Park Commission Meeting Minutes.**

Commissioner Christensen made a motion to approve the minutes from the March 2, 2015 Regular Park Commission meeting. The motion was seconded by Commissioner Alcocer. The minutes were approved unanimously.

**3. Joint Discussion with Tree Advisory Board**  
**a. Placement of Trees in City Park Areas**

Chairman Thomas opened the discussion by explaining that the Park Commission had recently approved a Park Master Plan that gave recommendations for areas within the park for the planting of more trees and other landscaping. He gave an example of the recommendation for planting Crepe Myrtles around the perimeter of the softball field. He also mentioned that they would like to plant more trees along Poss Road to replace the dead and dying trees along the creek bank. Several questions were asked about the size and care of the newly planted trees and possible damage from deer. City Arborist Mark Kroeze explained that while larger trees were more protected from deer, the smaller trees fared better during the summer months. He also explained that tree planting is planned based on land size and price per square foot accordingly. He noted that the City could obtain grants, get donations, and identify other funding sources to procure new trees.

Community Development Director Elizabeth Carol told the members that she had recently attended a grant class and that she would be investigating grant opportunities. She spoke of the City of San Marcos and the support they received from their community at the Bi-Centennial Park.

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Chairman Thomas stated that the Park Master Plan supported grant funding and also indicated where at the park the trees could be planted. He noted that the TAB tree plan could be incorporated into the Park Master Plan and that the newly acquired Silo Park would also be in line for tree planting.

Mr. Kroeze asked if the Bexar County Flood Control LC-17 project was mentioned in the Park Master Plan. Chairman Thomas stated that it did, and that the proposed Hike & Bike Trail was planned to traverse the area, from the Bandera Road bridge to Shadow Mist, and that there would be a great need for trees in that area, as the County planned to remove all but one tree in the affected area.

Mr. Kroeze then explained that the City could build a compost area to provide nutrient rich compost for new trees, and that a proposed tree area of approximately 40' x 70' could be deer-fenced and then planted randomly with new trees. He noted that the Texas Department of Transportation (TxDOT) used a 30' wide rule and that they used compost material for young trees.

A general discussion was then held on deer fencing, tree planting, types of trees best for the area, and areas of interest in the park for such planting.

**4. Commissioner's and Staff's comments:**

Commissioner Humphrey asked if the hours at the Park could be more strictly enforced, as she had noted several persons using the park after dusk.

Staff member Moritz informed the group that the millings from Evers Road were planned to be used as the walking path at the new Silo Park. She explained that the Environmental Protection Agency (EPA) had deemed them environmentally friendly, as they were about 90% rock, that they were great to walk on, and provided an opportunity to recycle the material.

Chairman Thomas stated that if there were no further announcements, the meeting could be adjourned and everyone could walk through the park to identify areas needing new trees and landscaping.

**7. Adjourn.** Commissioner Alcocer made a motion to adjourn the meeting. The motion was seconded by Commissioner Gabriel and the meeting adjourned at 9:30 am.

  
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Interim Chairman Roger Christensen

  
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Date

**PARK COMMISSION MEETING OF THE CITY OF LEON VALLEY, TEXAS  
APRIL 14, 2015**

The Park Commission of the City of Leon Valley, Texas met on the 14<sup>th</sup> day of April, 2015 at 7 p.m. at Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**REGULAR MEETING OF THE CITY OF LEON VALLEY PARK COMMISSION, 7 P.M.**

- 1. Call the City of Leon Valley Regular Park Commission Meeting to Order and Determine a Quorum is Present.** Chairman Bert Thomas called the Regular Park Commission Meeting to order at 7 p.m., with the following Park Commissioners in attendance: Commissioners Roger Christensen, John Stanley, Monica Alcocer, Linda Tarin, Dorothy Humphrey, and Jackie Walton. Absent and excused were Commissioners Benay Cacciatore and Carolyn Gabriel. Also present was City Staff member Melinda Moritz.

- 2. Review and Approval of the March 2, 2015 Regular Park Commission Meeting Minutes.**

Commissioner made a motion to approve the minutes from the March 2, 2015 Regular Park Commission meeting. The motion was seconded by Commissioner Christensen. The minutes were approved unanimously.

- 3. Discussion and Recommendation: City Council Approved Silo Park Amenities**

Staff Member Moritz informed the Commission of the City Council's decision to authorize the Public Works Department to start construction at the Silo Park, to include the walking trail and any other amenities as listed on the Park Commissions' recommendations, up to \$20,000. She also explained that to date, the property had been staked and a trail alignment been identified, and that the first step would be to remove all dead and dying trees and underbrush. She noted that all work at the site would stop when City Administration is moved to the temporary lease space, as it would take all Public Works employees to accomplish the move, store unnecessary items, and salvage items from City Hall.

- 5. Reports: Activities that impact the Park or Access to the Park:**

**A. Melinda Moritz: Update on Community Garden.**

**B. Melinda Moritz: Update on Park Rehabilitation.**

**C. Melinda Moritz: Update on the status of the Hike and Bike Trail.**

**D. Trail Marker Proposal**

Staff member Moritz gave brief reports on all the activities. Citizen Francisco Villafranco gave a presentation on proposed trail markers to replace the existing trail markers in Raymond Rimkus Park. He presented three options, being a post type, a medallion in-pavement type, and a painted marker on the surface of the pavement. Chairman Thomas thanked him for his presentation. After general

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discussion, Commissioner Alcocer stated her preference of a painted trail marker, to allow for future changes.

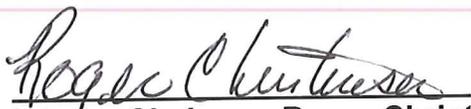
**6. Commissioner's and Staff's comments:**

Chairman Thomas stated that he would like the Tree Advisory Board to meet, possibly at a joint meeting, to discuss the state of the trees in the park. Commissioner Alcocer mentioned that the TAB had spoken at the City Council meeting and that they were looking for places to plant trees in order to meet their goal of 10,000 trees planted by 2020. Chairman Thomas noted that the Park Master Plan recommended the planting of trees at the park, to include Crepe Myrtle trees around the softball field. He noted that the Park Commission typically holds a work day every spring and fall. He indicated his desire to hold the next Park Commission meeting at the park and work on the planting area near baseball field.

Commissioner Christensen requested the baseball field drainage be studied, as water was backing up onto Forest Meadow and the field itself was holding water. He also noted that the main entrance to the Community Garden needed an application of either mulch or gravel, as it was muddy from the recent construction efforts.

Chairman Thomas explained that the City Council was changing their regular meeting days and that the Park Commission would need to change theirs as a consequence. Some confusion was expressed and Staff member Moritz stated she would clarify the Council's days and times to inform the Commission. Chairman Thomas proposed a work meeting, to be held at Raymond Rimkus Park, meet at the pavilion, to perform some planting. He asked if Saturday, May 16<sup>th</sup>, would fit into everyone's schedule. It was decided that the work day would be held Saturday, May 16<sup>th</sup>, at 8:30 am.

**7. Adjourn.** Commissioner Alcocer made a motion to adjourn the meeting. The motion was seconded by Commissioner and the meeting adjourned at 8:01 pm.

  
**Interim Chairman Roger Christensen**

  
**Date**

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