

Minutes

Library Board of Trustees Meeting of
May 12, 2015 at 5:30pm at the Library

The Meeting was called to order by Chairperson, Katie Gwaltney at 5:38pm. A quorum is present. *Attendance: Peggy Proffitt, Katie Gwaltney, Carol Poss, Barbara Owens, Jill Crane, Sandy Underwood, Dr Staph.*

A motion was made by Horace Staph and seconded by Jill Crane, that the minutes for the April 21, 2015 Board of Trustees Meeting be accepted as presented. Unanimous approval.

Three members have completed the Trustee Training (Open Meetings and Public Information Act). All must complete the training as soon as possible and submit certificates to Sandy.

Open Board Member Positions: Susan Thompson is unable to commit. Heather Haskins has submitted an application. Gail Jennings, Rebecca Cooley and Nancy Lopez are all considering submitting applications.

Donation Policy: Board reviewed draft Donation Policy and made suggestions. Revision will be reconsidered next meeting.

Former Library Director Retirement Update: The gift from the Board will be taken directly to Joyce Trent, rather than waiting for a luncheon to be scheduled.

Upcoming Calendar Items:

- The Texas State Library now requires that the Annual Report account for the Library Strategic Plan and that include the Collection Development Policy and a Technology component. We must develop a 5 year strategic plan. This will involve community meetings and possibly more Trustee Meetings for a time as this is developed.
- The upcoming year will include many policy reviews due to above and for keeping current purposes.
- Future meeting dates are always the 2nd Tuesday of each month at 5:30 pm.

Library Director's Report

Statistical report for April 2015 was presented. A computer glitch occurred and our internet sessions were not being counted correctly, numbers showing a great variance.

Weeding of dated and poor condition materials is continuing. Medical is of high priority so we don't hurt anyone. New items being ordered to replace, with current information.

Summer Reading super hero theme is being set up. Donations have been received from many local businesses.

Carol Poss reported on Friends of the Library activities. The First Saturday Book Sale raised \$49.

Katie Gwaltney announced that in Honor of Peggy Bissett's life and being the first paid employee of the library, each member think about honoring her life, whether in naming a room, building, table, etc after Peggy. It will be discussed next meeting. Sandy will find out what is allowable and procedure.

There being no further business or announcements, Carol Poss moved to adjourn the meeting, Dr. Staph seconded the motion, motion approved and the meeting adjourned at 7:45 pm.


Approved _____
as corrected

June 9, 2015
Date _____