

Minutes

Library Board of Trustees Meeting of
March 10, 2015 at 5:30pm at the Library

The Meeting was called to order by Chair Katie Gwaltney at 5:33pm. Those present were Katie Gwaltney, Horace Staph, Peggy Proffitt, Barbara Owens, Carol Poss, Jill Crane and Sandy Underwood. Absent: Peggy Bissett. A quorum is present

CITIZENS TO BE HEARD: None

The minutes for the February 10th, 2015 Board of Trustees Meeting were presented. It was moved by Jill Crane and seconded by Carol Poss to accept the minutes as presented.

ByLaws Update: Katie has been reading and making notes and will keep the Board posted on suggestions she has and wants input from everyone on the original bylaws. To be readdressed at next meeting.

Board Notebooks: Were presented to each board member. Have Advisory Board Guides, tabs for policies, directory, and current ordinance. These will be kept in library.

Update on Open Meetings and Public Information Act Training. Carol has completed. All board members are welcome to come into library to use computer if needed. Due by May Meeting.

DIRECTORS REPORT:

Interlibrary Loan Policy was presented for updates as we now lend books and in past have not been able to do so. The board reviewed the old and new policies. It was moved by Dr. Staph and seconded by Barbara Owens, to accept the new Interlibrary Loan Policy as presented. It was unanimously approved.

Statistics for February 2015 as well as Fiscal Year to date were reviewed. Notable is programming numbers are up, mainly due to storytime attendance averaging 60 per week lately. We have added a column to compare last year, same month to the statistics.

State Report is being compiled and first draft will be done at the end of March. Final due end of April.

Assistant Director position has been interviewed and is in waiting period while background check is being conducted.

Inventory is complete and the big revelation is that our cataloging is not consistent and there are adjustments to be made to accurately represent our collection.

Summer Reading is in the planning stages. One well recognized children's musical performer is booked and prizes are being secured. The new Aquarium has supported the library with 20 one day passes.

FRIENDS:

The first Saturday sale brought in \$135. The Spring book sale will be Friday April 17 and Saturday April 18 from 10 am – 6 pm each day. There will be a Friends Member Preview on Thursday Night.

ANNOUNCEMENTS:

Volunteer appreciation party will be on Saturday April 11 from 2 – 4 pm. Personalized totes are being purchased for \$4.65 each as gifts. Sign up sheet was passed for food commitments of board members and staff will also contribute.

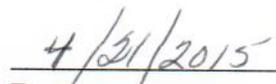
Better World Books is a company that responsibly disposes of books by either sales, redistributing or if all else fails, recycling. The Friends will utilize them when they thin out the unsold books after the Spring Book Sale. We get 5% of any sales.

The Director announced that the flashing light alarm for the Children's Wing Door was installed this morning so that the library is alerted if the door is opened.

There being no further business or announcements, Carol Poss moved to adjourn the meeting at 6:35 pm. It was seconded by Jill Crane. Motion approved.



Approved



Date