

City of Leon Valley 2012 Bond Program Oversight Committee Meeting January 22, 2015

Chairman Esquivel called the 2012 Bond Program Oversight Committee meeting to order at 6:00 pm. Committee Members Uvietta, Zavala, and Dean were present.

Councilperson Sanchez, Councilman Diaz, City Manager Manuel Longoria Jr., Fire Chief Luis Valdez, and Police Chief Randall Wallace were also present.

Committee Members Davis, Hill, Yarnell and Public Works Director Melinda Moritz were all absent.

A quorum was present.

Approval of Minutes

Chairman Esquivel asked for the minutes to be reviewed and approved.

A motion was made by Committee Member Zavala and seconded by Committee Member Uvietta to approve the minutes. This passed unanimously.

Follow-up Discussion on Fire Station Dedication Event

Chairman Esquivel thanked the Committee for all their efforts in getting the Fire Station completed, and also thanked Staff and Council for their assistance to the Committee in this effort.

Chairman Esquivel was especially thankful to the City Manager for his expertise in managing the project, making sure we stayed within budget, and for making the process easier for the Committee.

The City Manager informed the Committee that we were working with our architect and contractor in getting the plans for the Police Department/City Hall in a program that would enable 3D modeling of the project. The City Manager advised by looking at the plans prior to construction we should avoid some of the mistakes that were made at the Fire Department. The City Manager explained to the Committee that the Audio Visual Consultant had this program and it was beneficial when looking at the placement of equipment.

The City Manager further stated that there was an outpouring of help from the community on this project and while they were recognized at the dedication event, we may want to put an item on the City Council Agenda to further recognize the contributors.

Chairman Esquivel stated that the City needed to make sure good records were kept and if, in the future, a bid comes up and one of the contributors submits a proposal, the City must be careful.

Fire Chief Valdez advised that they did have these records; however some of the donors wanted to be anonymous.

The Chairman cautioned the Fire Chief that he needed to be careful because if you do not list the people who wanted to remain anonymous those are going to be the first ones to raise a problem.

Committee Member Uvietta stated that this was not a concern of the Committee to which Chairman Esquivel stated it was, due to any possible perceptions.

Committee Member Zavala pointed out that in dealing with construction companies, the general rule is if it appears wrong, don't do it. Chairman Esquivel advised that we needed to avoid the conflict or

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event the appearance of one.

The Fire Chief was asked what the largest contribution was and he advised \$6,000 for the mattresses. He further stated that Louis Shank's has a program to donate these items and Leon Valley was in the running with three other entities.

Councilperson Sanchez advised that we should keep good records and this should help if an issue arises.

Committee Member Dean advised that we should keep good records, and if one of the donors does bid on a project in Leon Valley the donation should be made aware at the time the bids are received.

Chairman Esquivel pointed out that the City could not reject a bid because a donation was made, but the City must be careful during the process.

Committee Member Uvietta commended all involved in the dedication and advised that he had heard a lot of good comments about the event and fire station.

Financial Report

The Chairman again recognized the City Manager. The City Manager gave the Committee Members a copy of the "Municipal Facility Capital Project Expense Report as of January 23, 2015".

The City Manager pointed out that the City was at 50% of the budget and at about 50% of completion for the entire project.

Committee Member Uvietta asked if there had been any concerns uncovered at the old fire station and the City Manager advised the only issue was the foundation. The City Manager advised this has been a concern since the start of the project and has received extensive engineering work both before and during our project.

The City Manager stated that the architect has a plan to help remedy this issue.

Chairman Esquivel asked if there was going to be a system to irrigate the foundation. The City Manager advised that the issue will be addressed.

Chairman Esquivel then asked the City Manager to address any questions brought up by Committee Members who are not present because these did not need to be addressed to the whole Committee since the Committee had already discussed the issue.

Project Transition

The City Manager advised that the PD was on schedule to move in June and that City Hall was going to be moved off-site at that time. The City Manager advised that our personnel were starting to box items and prepare for the move, much like the Fire Department did. The City Manager advised the Committee that the Administration would move into the Kinman House, and this was almost ready, except for the internet.

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The City of Leon Valley's IT employee is working on the solution to get a better internet system in place before the move.

Chairman Esquivel asked if there were any upgrades that needed to be made to the Kinman House to get it ready. The Chairman was advised that the house was remodeled several years ago, and should be ready for occupancy when needed.

The City Manager stated that we are in the process of looking at shopping centers for the business office to move in to, and are working with AT&T and Time Warner to address the internet problems.

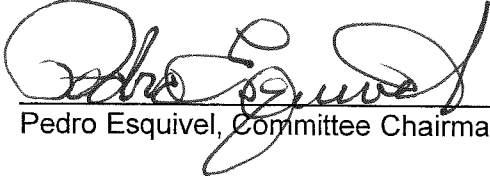
The Chairman asked then there was a bonus for early completion as well as a penalty for being late. The City Manager advised there was no bonus, only the penalty.

The Committee asked about a dedication at the new Police Department and the City Manager advised we were looking at doing an open house type event since there was ~~no~~ plaque to dedicate.

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Adjourn

Hearing no further business a motion was made by Francisco Zavala and seconded by Al Uvietta to adjourn the meeting. The meeting was adjourned at 6:42 p.m.


Pedro Esquivel, Committee Chairman