

Minutes



Library Board of Trustees Meeting of  
September 9, 2014 at 5:30pm at the Library

The Meeting was called to order by acting Chairperson, Dr. Horace Staph at 5:35pm. Those present were Peggy Bissett, Peggy Proffitt, Katie Gwaltney, Barbara Owens, Carol Poss, Dr. Staph, and Library Director Trent. Susan Priesand is out of town. A quorum is present

Minutes were accepted after corrections were made concerning a quote included in the minutes which was incorrect.

Library Director's Report

Joyce reported that there were no changes to the proposed budget as discussed by the Board last month. There will be some slight increases in the Personnel line items depending on whether or not a cost of living is passed by the Council. The Board discussed the lack of security cameras in the budget and the un-alarmed fire exit in the Children's Wing. The security camera issue exists because when the main library was remodeled and the security and fire alarm systems had to be upgraded due to the age of the existing equipment. The upgrade was further required because of conversion to Internet based telephone system. The cameras which were removed during remodeling will not operate on the upgraded security system. Joyce indicated she has requested a quotation from Vallance Security Co. to upgrade security cameras, add extra cameras to cover entire Library and also an estimate for adding an alarm of some type to the fire exit in the Children's Wing, as it is considered a safety issue should a child open the fire exit door and leave the building unobserved. Joyce reported that when the cost of the upgrades is known it might be possible to utilize some funds in the building maintenance accounts to replace the security cameras. The fire exit alarm is the priority of the items needed. There also was no separate funding appropriated for the purchase of "e-books." Thus any e-books added will be at the expense of more traditional reading materials. The materials budget remains the same as in prior years: \$20,000.

Library Rules of Conduct and their application in the case of a library customer expelled from the library building for repeated violations of the Rules was discussed. There is still some concern as to why the Board's action on this particular issue has not closed discussion on the issue, since there is no request for a hearing by the individual. The continued actions by the customer are very close to harassment at this point. Joyce will inform the Board should there be any definite action on the issue.

Statistical report for August 2014 was discussed by Trent. Increases in almost every category were reported. Miss Sandy's Story Hour on Tuesday mornings is a huge success, attendance 30-

40 preschoolers at each session. Very positive remarks by parents surveyed at this event. Visits to the Library and applications for new cards are also up significantly. Month to month comparisons are still not valid due to construction closure for months.

Trent reported on the End of Summer Reading Club Reader's Celebration which was a great success. Hot Dogs, lemonade, watermelon and cookies were enjoyed by about 100 readers in attendance. Door prizes, t-shirts and gift book for each reader were enjoyed by all the readers.

It was also reported that the new Teen Group has met several times, (7-8 attendees) planned upcoming events and decorated the Young Adult area by "painting" book covers on the windows in the area. A movie watching night is planned before school starts.

Board Members were apprised on other activities planned for the fall and winter months. Adult Book Group has met with a good participation; books for discussion have been selected for the rest of the year. Local poet Nora Olivares is having a reading and book signing in September. The Community Drum Circle has formed and had a very lively participation. No complaints about the "music/noise" that the activity created. That group will meet once a month, the last Saturday of the month for about an hour.

Carol Poss reported on Friends of the Library activities. The First Saturday Book Sale raised about \$180.00. The 3 day Fall Book Sale is upcoming October 9-11. Friends members get a preview look on the Wednesday evening prior to the public sale. Volunteers are needed to assist with the Book Sale. Carol reminded the Board of the upcoming 26<sup>th</sup> Annual Breakfast with Santa to be held Saturday, Dec. 6<sup>th</sup> 8:00am -10:30. Workers and items for the Silent Auction are needed to make this event a success.

Announcements: Carol Poss repeated her concerns about the unalarmed door in the Children's Wing and sees it as a real safety issue. If funding is a problem, she proposed the Friends assist with necessary funds to get the issue resolved. Security Cameras with DVR recording upon movement is also another security issue that is an unfunded concern of the Board's.

Librarian Trent reported she will be absent from the Library for a period having surgery and recuperating. Asst. Library Director Sandy Schultz will be managing the Library during her absence. There being no further business or announcements Katie Gwaltney moved to adjourn the meeting, Peggy Bissett seconded the motion, motion approved and the meeting adjourned at 7:00pm.

# LEON VALLEY PUBLIC LIBRARY STATISTICS SEPTEMBER 2014

	SEPTEMBER 2014	<i>Compared to</i>	AUGUST 2014
Items Loaned	2955		2978
OneClickAudio checkouts	2		0
Axis 360 checkouts	4		2
Days Open/Average Per Day	21/141		21/142
Door Count	6669		7867
Volunteer Hours	217		224
Items Added New/Redo	70/53		248/186
Value of Gift Items	\$1,204		\$3640
Reference Questions	611		527
Items Withdrawn	157		165
Library Cards Issued	73		50
Internal Internet Sessions	710		701
External Wi-Fi LVP Accesses	3859		2731
Faxes	109		101
Facebook Reaches	2819		3242
Lit. Students/Items Used	3 stu/ 6 bks		3 stu/6 bks
ILL Received TexPress	19 pkg/ 20 bks		26 pkg/ 28 bks
ILL Returned TexPress	33 pkg/ 35 bks		30 pkg/ 30 bks
ILL Mailed	4p-4bIN/7p-7bOUT		1 in/ 2out(2bks)
Library Fines	\$58.00		\$72.09
Library Copy	\$137.00		\$168.00
Tax Equivalent	\$191.25		\$233.75
Gifts and Memorials	\$25.00		\$95.00
Member Amount Saved	\$42,779.40		\$45,570.52

