

City of Leon Valley Minutes of the Meeting of the
Community Events Committee

August 20, 2014

The meeting of the Community Events Committee convened at 6:35 p.m. on Wednesday at Leon Valley City Hall, 6400 El Verde, Leon Valley, Texas 78238.

I. ROLL CALL

Present were Chairman, Carlos Vera, Committee and Council member Ricardo Ruiz, Committee members Darcy Vera, Bobbie Schaeff and Jackie Walton. Also present was Sylvia T. Gomez, Administrative and Staff Liaison.

II. APPROVAL OF MINUTES

Chairman Carlos Vera motioned for approval of the minutes and Committee member Evelyn Scarborough seconded the motion. The Committee then moved to accept the meeting minutes of July 16, 2014 as read. The motion was passed.

III. NEW BUSINESS

Chairman Carlos Vera opened with discussion on preparing for Grandparents' Day with usual supplies. The city concert budget will provide for ordering of the flowers, purchase of cookies, some punch items and paper products. Committee member Darcy Vera will purchase items for raffle baskets as prizes and asked for extra money to prepare the gift baskets. She will submit her receipts. Committee members were encouraged to donate items for the gift baskets as well.

Staff Liaison Sylvia Irwin will make sure Grandparents' Day is announced to the Northwest Senior Club as usual.

Staff Liaison Sylvia Irwin will revise her original guest list to include new senior care centers in the immediate area that have closed or changed names. The Sterling House, The Waterford, Villas of Leon Valley and Christian Village are already on the list but may need updating due to Activity Directors changing employment. Staff Liaison Sylvia Irwin plans to call or personally visit when flyer ready to be distributed.

Staff Liaison Sylvia Irwin printed some current flyers but asked the committee to come up with a new flyer for Grandparents' Day. Chairman Carlos Vera will attempt to create a new flyer and send it to Staff Liaison Sylvia Irwin for copies and distribution.

Committee Chairman Carlos Vera then proceeded to discuss the Jazz Festival on October 4th and 5th.

Committee and Councilmember Ricardo Ruiz called Anthony Tobias when questions came up on beverage pricing being lower, signage by the stage for a lost and found with performers and times to be listed at the information booth and would a shuttle assist the attendees from the parking areas to the event site? Will City services contact information or a sign-up sheet for the weekly city email distribution list be available? Promoter Mr. Tobias responded with some answers but asked the committee to attend the Thursday, September 18, 2014, Festival Committee meeting to discuss these questions and any others they may have about the event.

IV. OTHER BUSINESS

The Committee will discuss Los Leones at the next committee meeting on September 17, 2014.

V. ADJOURN

A motion to adjourn was made by Chairman Carlos Vera and seconded by Jackie Walton. The meeting adjourned at 7:17 p.m.

CHAIR

Carlos Vera

Date

11/19/2014

Staff

Sylvia S. Irwin

Date

11-19-14

GRANDPARENTS DAY ACCOUNTING FOR 2014

Briegler Wholesale Floral (carnations)	\$ 46.00
Sam's	\$ 87.70
Gift Basket Prizes c/o Darcy Vera	\$ 197.76
Punch supplies & floral Donated by Sylvia	\$ 30.46
TOTAL	\$ 361.92