

LEON VALLEY

T E X A S

6400 El Verde Road, Leon Valley, TX 78238

MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:30 PM, on Wednesday, October 19, 2011, in the Leon Valley City Hall, at 6400 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance, Determination of a Quorum, and Call Meeting to Order.

Staff Liaison Present: Kristie Flores

Members Present: Thomas Benavides, Denise Berger, Melinda Dawson, Michael Clemenson, Mary Key, Diana Sarfin, and Rich Sarfin

Absent: Byron Woodworth

II. Consider Approval of Meeting Minutes of September 21, 2011.

- The minutes were approved.

III. Discussion and Preparations for the 3rd Annual Arbor Day (November 12, 2011).

A. Planning & Logistics

- Kristie has already invited the various city departments and committees to participate.
- Kristie has developed the Flyer for Arbor Day and will begin to advertise.
- Time of Arbor Day is from 9:00 AM to 12:00 PM.
- Mayor will kick off the event with the Leon Valley Arbor Day Proclamation and introduce Paul Johnson.
- Paul will give a workshop on the trees available for adoption (2 trees per household).
 - Citizens will be provided with the vouchers during the workshop to help speed up the give-away process.
 - Paul will have a sample of the trees to include pictures of the trees.
- Four tables will be setup for the voucher redemption.
 - Will be cordoned off to provide order.
 - Tables will be labeled A-F, G-L, M-R, & S-Z.
- Will invite Carl's Jr., Artisan Crepes, Rainbow Nursery, Maldonado's Nursery, and Lone Star Espresso.
- El Sol, a new bakery in Leon Valley, will provide free pastries.
- Police Department will have Give-Aways (left over from National Night Out).
- Sparky from the Fire Department will be there.
- Library will have books on trees.
- Will look into having a craft table, soft music, and a balloon castle.

B. Poster Contest & Prizes

- Kristie has developed the Poster Contest Flyer.
- Rita Kay Driggers and Leon Valley Elementary students 3rd through 5th grade will be invited to participate.
- Diana will help to make contact with the schools.
- Leon Valley Walgreens will be contacted for prizes (e.g., Tree Game, Water Bottles, etc.).

C. T-shirts & Other Arbor Day Mementos

- Kristie will order T-Shirts and Buttons.

D. Tree Order & Pricing

- CPS Energy may be providing 150 trees.
- If trees are provided by CPS Energy, CPS Energy customers will be able to adopt the trees as well.
- Types of trees may include Bur Oak, Mexican White Oak, Anacacho Orchid Tree, etc.
- Funding is in place to purchase trees if required.

E. All Miscellaneous Arbor Day Related Items

- Estimate budget to be somewhere between \$500 and \$700 for the T-Shirts, Buttons, Drinks, Prizes, Entertainment, etc.
- We need paper weights to hold down our paperwork.

IV. Other Business.

A. City of San Antonio (COSA) Arbor Day – November 12, 2011.

- City of San Antonio recently changed their Arbor Day from November 5 to November 12.

B. COSA Fruit Tree Adoption – late January/early February 2012.

- Will be held at the Pearl Brewery.

V. Executive Session in Accordance with the Texas Government Code.

- Not required.

VI. Adjourn

- The meeting was adjourned at 7:30PM.
- The next meeting of the TAB is set for Wednesday, November 9, 2011, at 6:00 PM, in the Leon Valley City Hall. Date and time changed to in order to evaluate posters (poster contest) and make final preparations for Arbor Day on November 12.



Chairperson