



**CITY OF LEON VALLEY
CITY COUNCIL SPECIAL MEETING**
Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, October 20, 2015

AGENDA

SPECIAL CITY COUNCIL MEETING

1. **5:30 P.M.** Call to order, Determine a Quorum is Present.
2. The City Council shall meet in Executive Session under Texas Government Code to discuss the following:
 - A. §551.072 *Real Property* - Discussion and possible action on acquisition of property located at 6908 Poss Road.
 - B. §551.074 *Personnel Matters* - Review, discussion and possible action on the City Attorney contract.
 - C. §551.071 *Consultation with Attorney* – Update on pending litigation, Larry Little v. City of Leon Valley Economic Development Corporation Civil Cause No. 2011-C1-17823.
3. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.
4. Adjournment.

**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, October 20, 2015

AGENDA

5. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
6. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** “Citizens to be heard” is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council, for which the subject was not posted on the agenda of that meeting, the Council may receive the information but cannot act upon it during the meeting. Council may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the Council.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

7. Presentation honoring Don Burgess contributions and thirty (30) years of service to the City of Leon Valley.
8. Presentation honoring Detective Jimmie Wells contributions and thirty (30) years of service to the City of Leon Valley

CONSENT AGENDA

9. Approval of City Council Minutes. **(S. Passailaigue)**
 - a) September 08, 2015 Special City Council Meeting
10. Approval of Quarterly Investment Report for the quarter ended September 30, 2015. **M&C #2015-10-20-01 (V. Wallace)**
11. Approval of Annual Investment Report for the fiscal year ended September 30, 2015. **M&C #2015-10-20-02 (V. Wallace)**
12. Consideration Amending Plat #2015-943 for David Smith, to amend the properties and relocate the lot lines between the remaining portion of lot 25 and all of lot 26 and 27, and assign new legal descriptions being lot 34 and 35, Block E, CB 4446 Linkwood Additions Subdivision. **M&C #2015-10-20-03 (E. Carol)**

REGULAR AGENDA

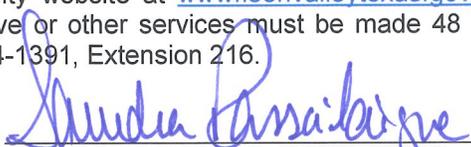
13. Conduct a public hearing to consider a Final Replat #2015-950, to replat Lot 5, 6 and 7, Block 1 CB 4446B out of the Bandera Heights Subdivision generally located at 7050 Bandera Road, and within the Sustainability Overlay District. **M&C #2015-10-20-04 (E. Carol)**
14. Discussion and possible action on a presentation from MDLG & Company's update on the Leon Valley Fall Festival. **M&C #2015-10-20-05 (E. Carol)**
15. Approval of Unattended Child Policy for Library as recommended by Board of Trustees of the LVPL. **M&C #2015-10-20-06 (Library Board Trustee, Chair Katie Gwaltney)**
16. Discussion and possible action on the visit of the National Commander for the American Legion. **M&C #2015-10-20-07 (Council Member Jordan and Council Member Martinez)**
17. Discussion and possible action on a request by the American Legion to place signage on City entrance posts. **M&C #2015-10-20-08 (M. Moritz)**
18. Annual review and adoption of Ordinance No. 15-027 approving the Investment Policy for the City of Leon Valley. **M&C #2015-10-20-09 (V. Wallace)**
19. Approval of a Interlocal Agreement ("ILA") between Bexar County and the City of Leon Valley that will facilitate procurement of goods and services needed by the City through a cooperative purchasing program. **M&C #2015-10-20-10 (K. Kuenstler)**

- 20. Discussion of an amendment to the City Code of Ordinances to allow an increase in the maximum number of animals allowed within the City of Leon Valley. **M&C #2015-10-20-11 (K. Kuenstler)**
- 21. Presentation and update of the designation of the Huebner Creek Watershed to Mandatory Detention. **M&C #2015-10-20-12 (L. Valdez)**
- 22. City Manager’s Report:
 - a) Approved Minutes from Boards, Commissions and Committees
 - b) Upcoming Important Events:
 - Early Voting (Constitutional Amendment) - in the Library Meeting Room from October 19 through end of the month.
 - Fall Festival, October 24th at Raymond Rimkus Park from 3:00 p.m. – 9:00 p.m.
 - Coffee with the Mayor & Council, October 24th – Possible items for discussion
 - Arbor Day, October 31st from 9:00 a.m. – noon at the Library parking lot.
 - Bexar County Incident Command System Training at the Leon Valley Fire Department Training Room – November 2nd from 5:30 p.m. – 7:30 p.m.
- 23. Citizens to be Heard.
- 24. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
- 25. Adjournment.

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley Public Library, 6425 Evers Road, Leon Valley, Texas, on October 16, 2015 at 12:00 p.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.


 SAUNDRA PASSAILAIGUE, TRMC
 City Secretary





PROCLAMATION OF APPRECIATION

WHEREAS, Construction Foreman Don Burgess has completed Thirty- Years of service with the Leon Valley Public Works Department serving the City of Leon Valley and its citizens since October 22, 1985;

WHEREAS, Construction Foreman Burgess has distinguished himself with advancements through the years from Maintenance Worker, to Construction Laborer, to Construction Crew leader, and in 2006 was promoted to Construction Foreman;

WHEREAS, the City of Leon Valley appreciates the value of an employee who has provided years of dedicated service to the City and feels that such an anniversary is deserving of public recognition; and

NOW THEREFORE, I, Chris Riley, Mayor of the City of Leon Valley, Texas, together with the entire Leon Valley City Council, do hereby express our heartfelt thanks and sincere appreciation to Construction Foreman Don Burgess of the Leon Valley Public Works Department for his Thirty years of dedicated and loyal service to our community.

Signed by my hand on this the 20th day of October, 2015.

Chris Riley

Mayor Chris Riley





PROCLAMATION OF APPRECIATION

WHEREAS, Detective Jimmie Wells has completed Thirty- Years of service with the Leon Valley Police Department serving the City of Leon Valley and its citizens since February 1985;

WHEREAS, Detective Jimmie Wells has distinguished himself with advancements through the years from Patrol Officer to Detective in 1996;

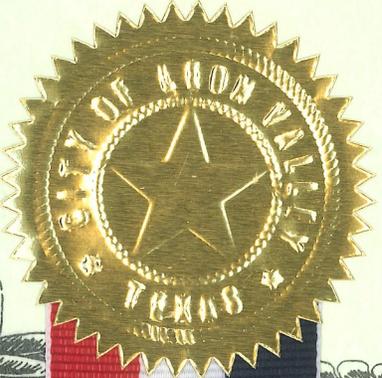
WHEREAS, the City of Leon Valley appreciates the value of an employee who has provided years of dedicated service to the City and feels that such an anniversary is deserving of public recognition; and

NOW THEREFORE, I, Chris Riley, Mayor of the City of Leon Valley, Texas, together with the entire Leon Valley City Council, do hereby express our heartfelt thanks and sincere appreciation to Detective Jimmie Wells of the Leon Valley Police Department for his Thirty years of dedicated and loyal service to our community.

Signed by my hand on this the 20th day of October, 2015.

Chris Riley

Mayor Chris Riley





**CITY OF LEON VALLEY
CITY COUNCIL SPECIAL MEETING**
Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, September 8, 2015

MINUTES

The City Council of the City of Leon Valley, Texas met on the 8th day of September, 2015 at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas for the purpose of the following business:

SPECIAL CITY COUNCIL MEETING

Mayor Riley called the Regular City Council Meeting to order at 7:01 p.m. and Council Member Benny Martinez led the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members Carmen Sanchez, Monica Alcocer, Benny Martinez; David Jordan; and David Edwards.

Also in attendance were:

ACM/Human Resources Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Patrick Bernal, Police Chief Randall Wallace, Economic Development Director Claudia Mora, and Finance Director Vickie Wallace.

CONSENT AGENDA

Consideration and possible action to award the Fiscal Year 2015-2016 Group Health Insurance Bid for Employee Medical, Dental and Life Insurances and to authorize the Interim City Manager to execute the insurance contract(s). M&C #2015-09-08-01 (C. Caldera)

A motion was made by Council Member Monica Alcocer seconded by Council Member David Jordan, to award the Fiscal Year 2015-2016 group health insurance bid for employee medical, dental and life insurances and to authorize the Interim City Manager to execute the insurance contract with Aetna. Upon a unanimous vote, Mayor Riley announced the motion carried.

REGULAR AGENDA

Presentation and discussion of the City of Leon Valley Economic Development Corporation (LVEDC) Proposed Fiscal Year 2015-2016 Budget. M&C #2015-09-08-02 (C. Mora and Stephen Ynostrosa, LVEDC Board President)

Leon Valley Economic Development Corporation (LVEDC) Board President, Stephen Ynostrosa presented the LVEDC Proposed Fiscal Year 2015-2016 Budget. The LVEDC Fiscal Year 2015-2016 Budget was developed by using the 2014 actual sales tax revenue generated by the 1/8 of one-cent designated sales tax, and estimating a 3.9% sales tax increase for 2015-2016. The Board added an additional \$17,188.00 citing current grant obligations and professional contractual obligations. The total proposed LVEDC Fiscal Year 2015-2016 Budget is \$304,816.00. Funding for the LVEDC budget will come from sales tax revenue generated during the year and the LVEDC fund balance.

The following items were requested of the LVEDC: A) Council Member David Jordan asked that every penny the LVEDC has access to be provided to City Council in all future reports; and for all LVEDC accomplishments in the current fiscal year (Mayor Riley added ... "for all years"). B) Mayor Riley asked for a break out of attorney fees from the last couple of years. C) Council Member Carmen Sanchez asked for the contract with the LVEDC attorney; and a list of businesses that used the Façade Program as well as a list of those who applied for the program and lastly, any pending applications. D) Council Member Monica Alcocer asked for a copy of the LVEDC Charter and Bylaws.

- Olen Yarnell, 7230 Sulky, asked about a hotel project.
- Larry Proffitt, 6307 Rue Sophie, asked about the amount of sales tax collected.

Conduct a Public Hearing on the Proposed 2015 Tax Rate of \$0.561615/\$100 valuation which is \$0.013892 lower than last year's Tax Rate of \$0.575507 and exceeds the Effective Tax Rate of \$0.526647 by 6.641451%. M&C #2015-09-08-03 (V. Wallace)

Finance Director Vickie Wallace presented the item first by saying that last year the City of Leon Valley Property Tax Rate was \$0.575507. This year the City of Leon Valley is proposing a Property Tax Rate of \$0.561615 which is \$0.013892 lower than last year's tax rate. The Property Tax Code, Chapter 26 requires a governing body to conduct two public hearings if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate, whichever is lower. The 2015 proposed Tax Rate of \$0.561615 exceeds the Effective Tax Rate of \$0.526647 by 6.641451%. The 2015 Tax Rate is for the calendar year 2015 and is based on property values as of January 1, 2015. It funds the General Fund and Debt Service Fund budgets for FY 2016.

Mayor Riley opened the public hearing at 8:22 p.m.

- Olen Yarnell, 7230 Sulky, voiced his concerns with the "over 65 freeze" and how it may affect the City later.

There being no further comments from the public, Mayor Riley closed the public hearing at 8:25 p.m.

The City Council shall meet in Executive Session under Texas Government Code §551.072 *Real Property* to deliberate the purchase of the Forest Oaks Swimming Pool located at 6620 Forest Grove, Leon Valley, Texas 78240; and/or Texas Government Code §551.073 *Prospective Gift* to deliberate a negotiated contract for a prospective gift or

donation of the Forest Oaks Swimming Pool located at 6620 Forest Grove, Leon Valley, Texas 78240 to the City of Leon Valley.

Mayor Riley read the item caption aloud and then the City Council went into Executive Session at 8:26 p.m.

Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.

The City Council reconvened into Open Session at 9:39 p.m. No action was taken.

Adjournment.

Mayor Riley announced the meeting adjourned at 9:40 p.m.

These minutes approved by the Leon Valley City Council on the 20th of October, 2015.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

MAYOR AND COUNCIL COMMUNICATION

M&C #2015-10-20-01

DATE: October 20, 2015
TO: Mayor and Council
FROM: Vickie Wallace, Finance Director
THROUGH: Kelly Kuenstler, City Manager
SUBJECT: Approval of Quarterly Investment Report for the quarter ended September 30, 2015.

PURPOSE

Approval of the Quarterly Investment Report for the quarter ended September 30, 2015.

SEE LEON VALLEY

Social - To ensure compliance with the Public Funds Investment Act of 1987. The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order.

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic - N/A

Environmental - N/A

FISCAL IMPACT

None.

STRATEGIC GOALS

N/A

RECOMMENDATION

Approve Quarterly Investment Report for the quarter ended September 30, 2015.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

City of Leon Valley, Texas
Quarterly Investment Report
July 1, 2015 - September 30, 2015

October 20, 2015

Honorable Mayor Riley and City Council Members:

The Quarterly Investment Report for the City of Leon Valley, Texas for the quarter ended September 30, 2015 is hereby submitted.

The current depository bank for the City is Frost National Bank. Only enough funds to meet current obligations are being maintained at this bank. All excess funds are invested as allowed by the City's Investment Policy.

For the quarter, TexPool's average monthly rate ranged between .0827% and .0606%, compared to the quarter ended June 30, 2015 yield of between .0575% and .0524%. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .042972% and .003792% for the quarter.

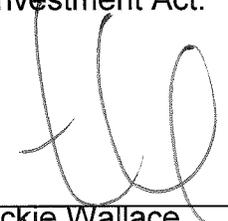
A cash flow analysis is made to determine the cash liquidity needs of the City. The City must have ready access to liquid cash to provide for day-to-day business needs, accounts payable, payroll, and capital projects. Short-term dollars are maintained in checking accounts, investment pools, or certificate of deposits. As of September 30, 2015 the City had \$6,705,415.69 in its investment portfolio.

Bank accounts are insured by a combination of FDIC insurance and pledged securities maintained at the Federal Reserve Bank. U.S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America. TexPool's Liquid Asset Portfolio seeks to maintain a net asset value of \$1.00 per unit invested to preserve the principal of all pool participants.

This report is in full compliance with the investment strategies as established by the City of Leon Valley Investment Policy and the Public Funds Investment Act.



Kelly Kuenstler
City Manager



Vickie Wallace
Finance Director

**CITY OF LEON VALLEY, TEXAS
 INVESTMENT PORTFOLIO SUMMARY
 FOR THE QUARTER ENDED SEPTEMBER 30, 2015**

<i>FUND</i>	<i>VALUE BY TYPE OF INVESTMENT</i>		<i>INTEREST EARNED FOR QUARTER</i>	<i>TOTAL</i>
	<i>INVESTMENT POOL</i>	<i>CERTIFICATE OF DEPOSITS</i>		
GENERAL FUND	\$ 3,446,969.98	\$ -	\$ 862.55	\$ 3,446,969.98
ENTERPRISE FUND	\$ 2,457,469.14	\$ -	\$ 452.53	\$ 2,457,469.14
COMMUNITY CENTER	\$ 71.28	\$ -	\$ -	\$ 71.28
POLICE FORFEITURE TRUST	\$ 236,528.24	\$ -	\$ 43.55	\$ 76.45
STREET SALES TAX	\$ 342,247.98	\$ -	\$ 76.45	\$ 237.12
CAPITAL PROJECT FUND	\$ 1,161,832.25	\$ -	\$ 237.12	\$ 147.49
CIED FUND	\$ 800,444.23	\$ -	\$ 147.49	\$ 800,444.23
TOTAL INVESTMENT PORTFOLIO AS OF 9/30/15			\$ 1,819.69	\$ 6,705,415.69

**GENERAL FUND
 INVESTMENT PORTFOLIO
 BY TYPE OF INVESTMENT
 FOR THE QUARTER ENDED SEPTEMBER 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 6/30/15	151400005			1.000	\$ 5,346,107.43	\$ 5,346,107.43
07/31/2015	151400005	\$ 282.34	\$ -	1.000	\$ 5,346,389.77	\$ 5,346,389.77
08/31/2015	151400005	\$ 294.68	\$ 500,000.00	1.000	\$ 4,846,684.45	\$ 4,846,684.45
09/30/2015	151400005	\$ 285.53	\$ 1,400,000.00	1.000	\$ 3,446,969.98	\$ 3,446,969.98
TOTAL TEXPOOL AS OF 9/30/15						\$ 3,446,969.98

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>YIELD AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 9/30/15						\$ -

TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF 9/30/15	\$ 3,446,969.98
--------------------------------------------------------------	------------------------

**ENTERPRISE FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED SEPTEMBER 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 06/30/15	151400003			1.000	\$ 2,457,016.61	\$ 2,457,016.61
07/31/2015	151400003	\$ 131.41	\$ -	1.000	\$ 2,457,148.02	\$ 2,457,148.02
08/31/2015	151400003	\$ 149.40	\$ -	1.000	\$ 2,457,297.42	\$ 2,457,297.42
09/30/2015	151400003	\$ 171.72	\$ -	1.000	\$ 2,457,469.14	\$ 2,457,469.14
TOTAL TEXPOOL AS OF 9/30/15						\$ 2,457,469.14

CERTIFICATES OF DEPOSIT						
<i>PURCHASE DATE</i>	<i>INVESTMENT</i>	<i>TERM</i>	<i>MATURITY DATE</i>	<i>VALUE AT PURCHASE</i>	<i>FACE VALUE</i>	<i>MARKET VALUE</i>
TOTAL CERTIFICATES OF DEPOSIT AS OF 9/30/15						\$ -

TOTAL ENTERPRISE FUND INVESTMENT PORTFOLIO AS OF 9/30/15						\$ 2,457,469.14
-----------------------------------------------------------------	--	--	--	--	--	------------------------

**COMMUNITY CENTER
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED SEPTEMBER 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 6/30/15	151400001				\$ 71.28	\$ 71.28
07/31/2015	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
08/31/2015	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
09/30/2015	151400001	\$ -	\$ -	1.000	\$ 71.28	\$ 71.28
TOTAL TEXPOOL AS OF 9/30/15						\$ 71.28
TOTAL COMMUNITY CENTER INVESTMENT PORTFOLIO AS OF 9/30/15						\$ 71.28

**POLICE FORFEITURE TRUST ACCOUNT
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED SEPTEMBER 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 6/30/15	151400008			1.000	\$ 236,484.69	\$ 236,484.69
07/31/2015	151400008	\$ 12.62	\$ -	1.000	\$ 236,497.31	\$ 236,497.31
08/31/2015	151400008	\$ 14.41	\$ -	1.000	\$ 236,511.72	\$ 236,511.72
09/30/2015	151400008	\$ 16.52	\$ -	1.000	\$ 236,528.24	\$ 236,528.24
TOTAL TEXPOOL AS OF 9/30/15						\$ 236,528.24
TOTAL POLICE FORFEITURE INVESTMENT PORTFOLIO AS OF 9/30/15						\$ 236,528.24

**STREET TAX
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED SEPTEMBER 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER ACCOUNT</i>	<i>SHARES PURCHASED SHARES</i>	<i>SHARES REDEEMED SHARES</i>	<i>PRICE PER SHARE PRICE PER</i>	<i>SHARES OWNED SHARES</i>	<i>MARKET VALUE MARKET</i>
AS OF 6/30/15	151400005			1.000	\$ 442,717.53	\$ 442,171.53
07/31/2015	151400005	\$ 23.70	\$ -	1.000	\$ 442,741.23	\$ 442,195.23
08/31/2015	151400005	\$ 26.93	\$ -	1.000	\$ 442,768.16	\$ 442,222.16
09/30/2015	151400005	\$ 25.82	\$ 100,000.00	1.000	\$ 342,793.98	\$ 342,247.98
TOTAL TEXPOOL AS OF 9/30/15						\$ 342,247.98

TOTAL STREET TAX INVESTMENT PORTFOLIO AS OF 9/30/15	\$342,247.98
------------------------------------------------------------	---------------------

**CAPITAL PROJECT FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED SEPTEMBER 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 6/30/15	151400013			1.000	\$ 1,661,595.13	\$ 1,661,595.13
07/31/2015	151400013	\$ 85.30	\$ 500,000.00	1.000	\$ 1,161,680.43	\$ 1,161,680.43
08/31/2015	151400013	\$ 70.63	\$ -	1.000	1,161,751.06	1,161,751.06
09/30/2015	151400013	\$ 81.19	\$ -	1.000	\$ 1,161,832.25	\$ 1,161,832.25
TOTAL TEXPOOL AS OF 9/30/15						\$ 1,161,832.25
TOTAL CAPITAL PROJECT INVESTMENT PORTFOLIO AS OF 9/30/15						\$ 1,161,832.25

**CIED FUND
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED SEPTEMBER 30, 2015**

INVESTMENT POOL - TEXPOOL						
<i>DATE</i>	<i>ACCOUNT NUMBER</i>	<i>SHARES PURCHASED</i>	<i>SHARES REDEEMED</i>	<i>PRICE PER SHARE</i>	<i>SHARES OWNED</i>	<i>MARKET VALUE</i>
AS OF 6/30/15	151400013			1.000	\$ 800,296.74	\$ 800,296.74
07/31/2015	151400013	\$ 42.85	\$ -	1.000	\$ 800,339.59	\$ 800,339.59
08/31/2015	151400013	\$ 48.68	\$ -	1.000	\$ 800,388.27	\$ 800,388.27
09/30/2015	151400013	\$ 55.96	\$ -	1.000	\$ 800,444.23	\$ 800,444.23
TOTAL TEXPOOL AS OF 9/30/15						\$ 800,444.23

MEMORANDUM TO COUNCIL

TO: Mayor and Council

FROM: Vickie Wallace, Finance Director 

THROUGH: Kelly Kuenstler, City Manager 

DATE: October 20, 2015

SUBJECT: Annual Investment Report for the Period of October 1, 2014- September 30, 2015

For the fiscal year ended September 30, 2015, the City's investment portfolio consisted of one investment pool for a total investment portfolio of \$6,705,415.89. Only enough funds to meet current obligations were maintained at Frost National Bank. All excess funds were invested as allowed by the City's Investment Policy. For the fiscal year, TexPool's yield ranged between .0827% and .0606%. In comparison, interest rates for the 13-week U.S. Treasury Bills ranged between .04972% and .002528 % for the fiscal year.

The following are the investment highlights by quarter:

Fiscal Year 2015 First Quarter Investment Highlights October 1, 2014 - December 31, 2014

For the quarter that ended December 31, 2014, the City's investment portfolio contained one investment pool.

For the quarter, TexPool's average monthly rate ranged between .0418% and .0268%, compared to the quarter ended September 30, 2014 yield of between .0353% and .0313 %. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .013750% and .002528% for the quarter.

As of December 31, 2014 the City had \$11,941,244.57 in its investment portfolio.

Fiscal Year 2015 Second Quarter Investment Highlights January 1, 2015 - March 31, 2015

For the quarter that ended March 31, 2015, the City's investment portfolio contained one investment pool.

For the quarter, TexPool's average monthly rate ranged between .0487% and .0418%, compared to the quarter ended December 31, 2015 yield of between .0418% and .0268 %. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .013750% and .003792% for the quarter.

As of March 31, 2015 the City had \$12,742,656.20 in its investment portfolio.

**Fiscal Year 2014 Third Quarter Investment Highlights
April 1, 2015 - June 30, 2015**

For the quarter that ended June 30, 2015, the City's investment portfolio contained one investment pool.

For the quarter, TexPool's average monthly rate ranged between .575% and .524%, compared to the quarter ended March 31, 2015 yield of between .0487% and .0418 %. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .006319% and .002528% for the quarter.

As of June 30, 2015 the City had \$10,944,289.41 in its investment portfolio.

July 1, 2015 - September 30, 2015

For the quarter that ended September 30, 2015, the City's investment portfolio contained one investment pool.

For the quarter, TexPool's average monthly rate ranged between .0827% and .0606%, compared to the quarter ended June 30, 2015 yield of between .0575% and .0524 %. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .042972% and .003792% for the quarter.

As of September 30, 2015 the City had \$6,705,415.69 in its investment portfolio.

MAYOR AND COUNCIL COMMUNICATION

M&C #2015-10-20-02

DATE: October 20, 2015
TO: Mayor and Council
FROM: Vickie Wallace, Finance Director
THROUGH: Kelly Kuenstler, City Manager
SUBJECT: Approval of Annual Investment Report for the fiscal year ended September 30, 2015

PURPOSE

Approval of the Annual Investment Report for the fiscal year ended September 30, 2015.

SEE LEON VALLEY

Social - To ensure compliance with the Public Funds Investment Act of 1987.

The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order.

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic - N/A

Environmental - N/A

FISCAL IMPACT

None.

STRATEGIC GOALS

N/A

RECOMMENDATION

Approve Annual Investment Report for the fiscal year ended September 30, 2015.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: October 20, 2015 **M&C # 2015-10-20-03**
TO: Mayor and Council
FROM: Elizabeth Carol, Community Development Director
THROUGH: Kelly Kuenstler, City Manager
SUBJECT: Consideration Amending Plat #2015-943 for David Smith, to amend the properties and relocate the lot lines between the remaining portion of lot 25 and all of lot 26 and 27, and assign new legal descriptions being lot 34 and 35, Block E, CB 4446 Linkwood Additions Subdivision.

PURPOSE

The purpose of this amending plat is to have a proper subdivision recorded for the property owned by Mr. Smith, who plans to construct a house.

The Amendment simply adjusts the lot lines between the remaining portion of lot 25 and all of lots 26 and 27 and assigns a new legal description on the combined area creating two lots.

S.E.E. LEON VALLEY

Social – Platting encourages collaborative participation by stakeholders.

Economic – Platting the property makes it suitable for development.

Environmental – platting ensures that the property is properly delineated and the legal description is assigned; the environment is not adversely affected.

FISCAL IMPACT

The applicant paid \$912, for the plat review process.

RECOMMENDATION

This amending plat is in substantial conformance to Chapter 10 – Subdivision and the Texas Local Government Code; approval is recommended.

APPROVED: _____ DISAPPROVED: _____

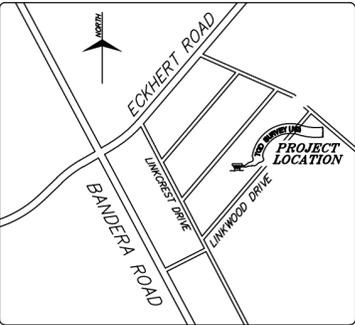
APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

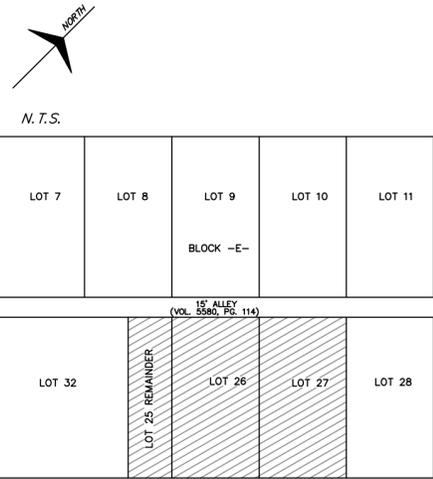
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

BASIS OF BEARINGS
 TEXAS STATE PLANE COORDINATE SYSTEM NAD83
 SOUTH CENTRAL ZONE (4204)

TGD SURVEYING LLC
 27607 Fels Mauer Blvd
 New Braunfels, TX 78132
 210.683.1131
 Firm No. 10193904



LOCATION MAP N.T.S.



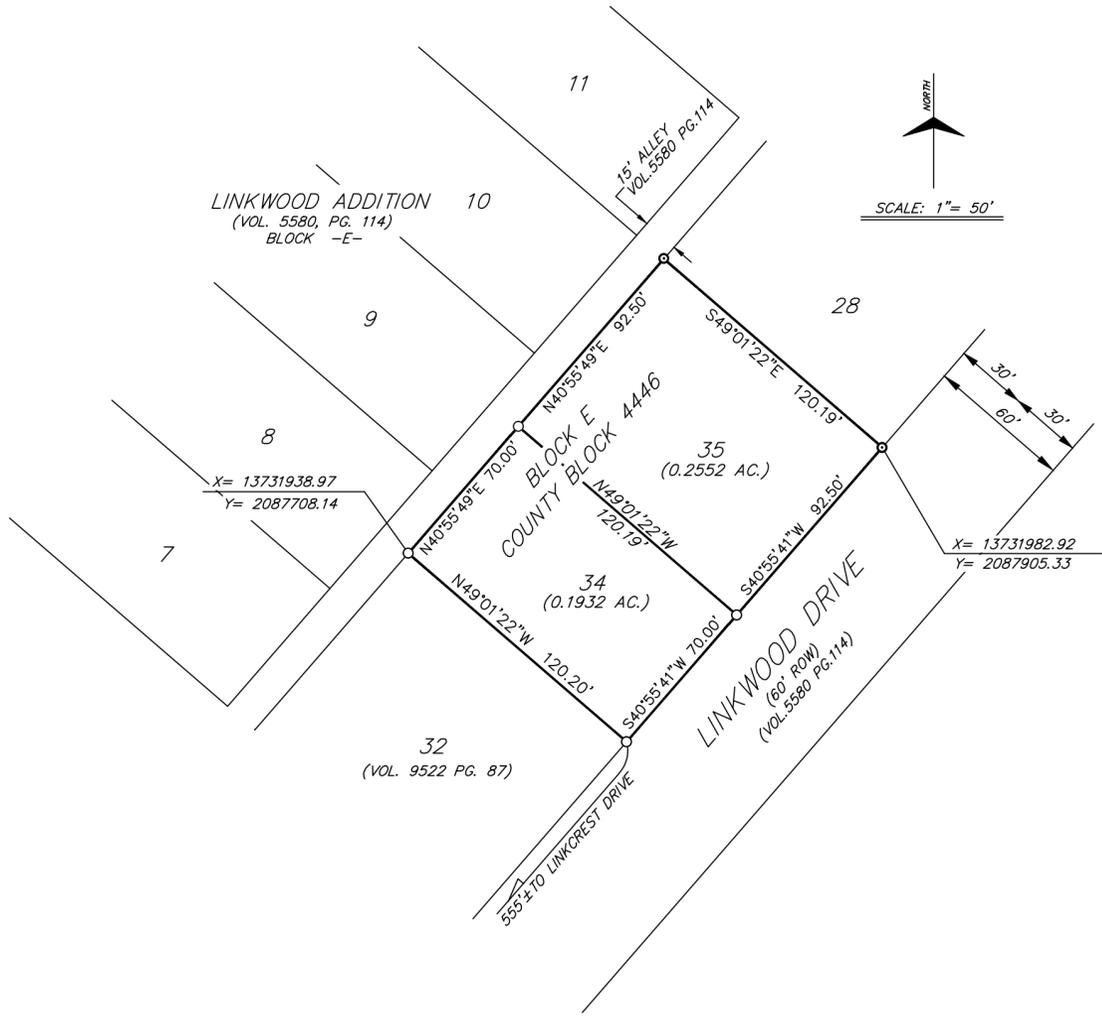
LINKWOOD DRIVE
 (60' R.O.W.)
 VOL. 5580, PG. 114

AREA BEING AMENDED, BEING LOTS EAST HALF OF 25, ALL OF LOTS 26, AND 27, BLOCK E, COUNTY BLOCK 4446, LINKWOOD ADDITION, CORRECTION PLAT OF LINKWOOD ADDITION, RECORDED IN VOLUME 5580 PAGE 114 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

STATE OF TEXAS
 COUNTY OF BEXAR

I HEREBY CERTIFY THAT THE ABOVE PLAT CONFORMS TO THE MINIMUM STANDARDS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING AND ACCORDING TO AN ACTUAL SURVEY MADE ON THE GROUND BY: TGD SURVEYING

JOHN E. DEHAN
 TGD SURVEYING
 TELS FIRM NO.: 10193904
 REGISTERED PROFESSIONAL LAND SURVEYOR NO. 8042



NORTH
 SCALE: 1" = 50'

GENERAL NOTES:

- INDICATES SET 1/2" REBAR WITH CAP STAMPED "TGD SURVEYING" UNLESS OTHERWISE NOTED.
- ⊙ INDICATES FOUND 1/2" REBAR UNLESS OTHERWISE NOTED.
- COORDINATES SHOWN ARE BASED UPON THE NORTH AMERICAN DATUM OF 1983 (CORS 1996), TEXAS STATE PLANE, SOUTH CENTRAL ZONE, GRID VALUES.
- DIMENSIONS ARE SHOWN IN US SURVEY FEET, SURFACE
 GAS, TELEPHONE, AND CABLE TV EASEMENT.
 ELEC., GAS, TELE., AND CATV-
 DEVOTES ELECTRIC, TELEPHONE, AND CABLE TV EASEMENT.

STATE OF TEXAS
 COUNTY OF BEXAR

THE CITY ENGINEER OF THE CITY OF LEON VALLEY HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

CITY ENGINEER

STATE OF TEXAS
 COUNTY OF BEXAR

THE OWNER OF THE LAND SHOWN ON THIS SUBDIVISION PLAT, AND WHOSE NAME IS SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE CITY OF LEON VALLEY, TEXAS, FOR THE USE OF THE PUBLIC FOREVER, ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS, AND THE WATER AND SEWER LINES IN ALL OF THE AFORESAID PUBLIC PLACES AND ALL OTHER PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNER
 OWNER/DEVELOPER

STATE OF TEXAS
 COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED DAVID N. SMITH, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED, AND IN THE CAPACITY THEREIN STATED, GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS DAY OF

A.D., 20
 NOTARY PUBLIC
 BEXAR COUNTY, TEXAS

STATE OF TEXAS
 COUNTY OF BEXAR

I (WE) THE OWNER(S) OF THE LAND SHOWN ON THIS AMENDING HEREBY CERTIFY THAT THIS AMENDING PLAT DOES NOT ATTEMPT TO AMEND OR REMOVE ANY COVENANTS OR RESTRICTIONS.

OWNER
 OWNER/DEVELOPER

STATE OF TEXAS
 COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY DAVID N. SMITH, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED, AND IN THE CAPACITY THEREIN STATED, GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS DAY OF

A.D., 20
 NOTARY PUBLIC
 BEXAR COUNTY, TEXAS

**AMENDING SUBDIVISION PLAT
 OF
 LINKWOOD ADDITION**

THIS SUBDIVISION PLAT AMENDS THE EAST HALF OF LOT 25 AND ALL OF LOTS 26 AND 27, BLOCK E, COUNTY BLOCK 4446, OUT OF THE LINKWOOD ADDITIONS PLAT ESTABLISHING LOTS 34 AND 35, SAN ANTONIO, BEXAR COUNTY, TEXAS.

IN ACCORDANCE WITH: (9) TO RELOCATE ONE (1) OR MORE LOT LINES BETWEEN ONE (1) OR MORE ADJACENT LOTS IF: (A) THE OWNERS OF ALL THOSE LOTS JOIN IN THE APPLICATION FOR AMENDING THE SUBDIVISION PLAT; (B) THE AMENDMENT DOES NOT ATTEMPT TO REMOVE RECORDED COVENANTS OR RESTRICTIONS; AND (C) THE AMENDMENT DOES NOT INCREASE THE NUMBER OF LOTS.

STATE OF TEXAS
 COUNTY OF BEXAR

THIS PLAT OF . LINKWOOD ADDITION AMENDING PLAT HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS AND IS HEREBY APPROVED BY SUCH CITY COUNCIL.

DATED THIS DAY OF A.D., 20

BY:
 MAYOR
 BY:
 SECRETARY

STATE OF TEXAS
 COUNTY OF BEXAR

I, COUNTY CLERK OF BEXAR COUNTY, DO HEREBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN MY OFFICE.

ON THE DAY OF A.D.,
 AT M, AND DULY RECORDED THE DAY OF A.D.,
 AT M, IN THE DEED AND PLAT RECORDS
 OF BEXAR COUNTY, IN BOOK VOLUME ON PAGE
 IN TESTIMONY WHEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS
 DAY OF A.D., COUNTY CLERK, BEXAR COUNTY,
 TEXAS BY: DEPUTY

City of Leon Valley City Council

Replat #2015-943

Linkwood Amending Plat

October 20, 2015

Purpose

- The subdivision Amends:
 - The lot line between remaining portion of Lot 25 and lots 26 and 27
 - Acreage
 - Legal description

Purpose

- Approval of the Amending plat creates two single family lots.

Fiscal Impact

- The applicant paid \$912 for consideration of the request

Notification Process

Amending plats do not require notice.

Recommendation

- The preliminary replat was found to be in substantial conformance to Chapter 10-Subdivisions and the Texas Local Government Code Chapter 212.
- Approval is recommended.

City of Leon Valley City Council

Replat #2015-943

Linkwood Amending Plat

October 20, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: October 20, 2015 **M&C # 2015-10-20-15-04**

TO: Mayor and Council

FROM: Elizabeth Carol, Community Development Director

THROUGH: Kelly Kuenstler, City Manager

SUBJECT: Conduct a public hearing to consider a Final Replat #2015-950, to replat Lot 5, 6 and 7, Block 1 CB 4446B out of the Bandera Heights Subdivision generally located at 7050 Bandera Road, and within the Sustainability Overlay District.

PURPOSE

This is a request by Fertitta Reality Inc., on behalf of Starbucks to replat and shift the property lines between lots 5, 6 and 7, Block 1, CB 4446B. The replat is designed to support the development of a “coffee shop” at 7050 Bandera Road.

As a courtesy, fifteen notices were mailed to adjacent property owners advising them of the replat.

S.E.E. LEON VALLEY

Social – The City promotes collaborative participation in government process by businesses.

Economic – Approval of this preliminary replat supports the local business community.

Environmental – N/A

FISCAL IMPACT

The applicant paid a fee of \$1,951.90 for consideration of this preliminary replat application.

RECOMMENDATION

The City’s contracted engineer Sia Sayyadi, reviewed the replat and supporting documents and found the replat to be in substantial conformance to Chapter 10 – Subdivision and the Texas Local Government Code; approval is recommended.

APPROVED: _____ DISAPPROVED: _____

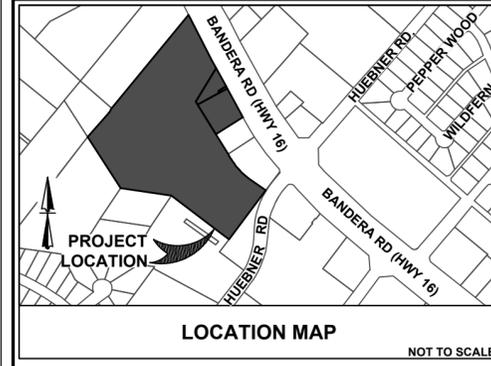
APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary



KFW
ENGINEERS + SURVEYING
14603 Huebner Rd, Bldg 40, San Antonio, TX 78230
Phone #: (210) 979-8444 • Fax #: (210) 979-8441
TBPE Firm #: 9513 • TBPLS Firm #: 10122300



LOCATION MAP
NOT TO SCALE

C.P.S. NOTES:

- THE CITY OF SAN ANTONIO AS PART OF ITS ELECTRIC, GAS, SYSTEM (CITY PUBLIC SERVICE BOARD) IS HEREBY DEDICATED EASEMENTS AND RIGHTS-OF-WAY FOR ELECTRIC AND GAS DISTRIBUTION AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT," "ANCHOR EASEMENT," "SERVICE EASEMENT," "OVERHANG EASEMENT," "UTILITY EASEMENT," "GAS EASEMENT," "TRANSFORMER EASEMENT" FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING POLES, HANGING OR BURYING WIRES, CABLES, CONDUITS, PIPELINES, OR TRANSFORMERS, EACH WITH ITS NECESSARY APPURTENANCES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT LAND, THE RIGHT TO RELOCATE SAID FACILITIES WITHIN SAID EASEMENT AND RIGHT-OF-WAY AREAS, AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF, OR OTHER OBSTRUCTIONS WHICH ENDANGER OR MAY INTERFERE WITH THE EFFICIENCY OF SAID LINES OR APPURTENANCES THERE TO. IT IS AGREED AND UNDERSTOOD THAT NO BUILDINGS, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN SAID EASEMENT AREAS.
- ANY CPS ENERGY MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS ENERGY EQUIPMENT, LOCATED WITHIN SAID EASEMENT, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATION.
- THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.

C.P.S. NOTES:

- CONCRETE DRIVEWAY APPROACHES ARE ALLOWED WITHIN THE FIVE (5) FOOT WIDE ELECTRIC AND GAS EASEMENTS WHEN LOTS ARE SERVED ONLY BY REAR LOT UNDERGROUND ELECTRIC AND GAS FACILITIES.
- ROOF OVERHANGS ARE ALLOWED WITHIN THE FIVE (5) FOOT WIDE ELECTRIC, GAS, TELEPHONE AND CABLE T.V. EASEMENTS WHEN ONLY UNDERGROUND ELECTRIC, GAS, TELEPHONE AND CABLE T.V. FACILITIES ARE PROPOSED OR EXISTING WITHIN THOSE FIVE (5) FOOT WIDE EASEMENTS.

TxDOT NOTES:

- FOR RESIDENTIAL DEVELOPMENT DIRECTLY ADJACENT TO STATE RIGHT OF WAY, THE DEVELOPER SHALL BE RESPONSIBLE FOR ADEQUATE SET-BACK AND/OR SOUND ABATEMENT MEASURES FOR FUTURE NOISE MITIGATION.
- MAXIMUM ACCESS POINTS TO STATE HIGHWAY FROM THIS PROPERTY WILL BE REGULATED AS DIRECTED BY "REGULATIONS FOR ACCESS DRIVEWAYS TO STATE HIGHWAYS" THIS PROPERTY IS ELIGIBLE FOR A MAXIMUM COMBINED TOTAL OF TWO (2) ACCESS POINTS TO S.H. 16, BASED ON OVERALL PLATTED HIGHWAY FRONTAGE OF 605.51'.

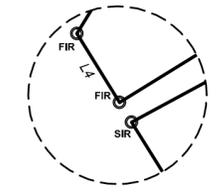
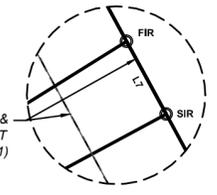
OWNER/DEVELOPER:
MARK A. FERTITTA
MARK A. FERTITTA REALTY
P.O. BOX 12400
BEAUMONT, TEXAS 77726
5755 EASTEX FRWY.
BEAUMONT, TEXAS 77706

Line Table

LINE #	LENGTH	DIRECTION
L1	175.73	N61° 32' 20"E
L2	24.20	N30° 53' 03"W
L3	204.77	N31° 10' 08"E
L4	13.46	N31° 35' 32"W
L5	127.79	S58° 24' 28"W
L6	48.42	N58° 03' 21"E
L7	13.79	N28° 27' 40"W
L8	45.48	S28° 27' 40"E

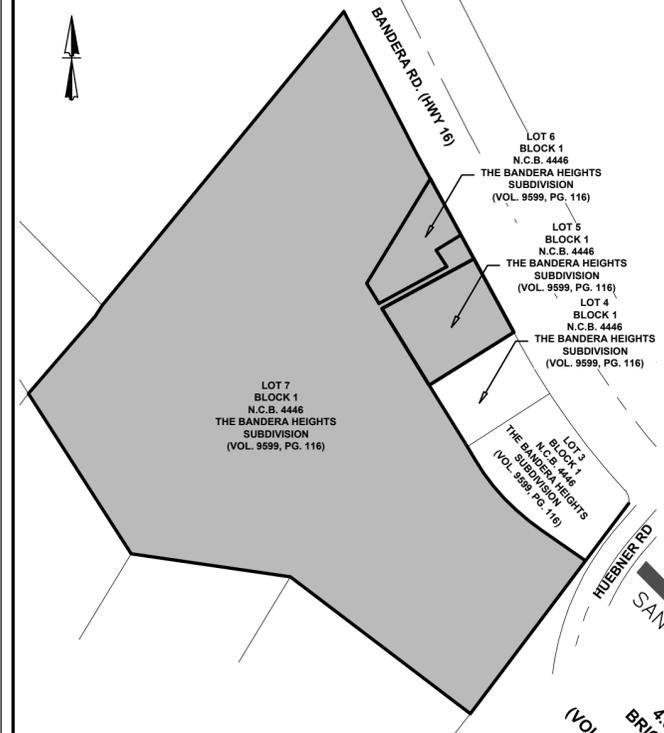
CURVE TABLE

CURVE #	LENGTH	RADIUS	DELTA	CHORD	CHORD BEARING	TANGENT
C1	164.23	385.00	24°26'28"	162.99	S43° 06' 18"E	83.38



14' ELECTRIC OVERHANG & SANITARY SEWER EASEMENT (VOL. 9000, PG. 121)

14' GAS, ELECTRIC, TELEPHONE AND CABLE T.V. EASEMENT



AREA BEING RE-PLATTED, THROUGH PUBLIC HEARING THE AREA BEING RE-PLATTED AS PREVIOUSLY PLATTED AS THE BANDERA HEIGHTS SUBDIVISION, RECORDED IN VOL. 9599, PG. 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS

SCALE: 1" = 200'

LEGEND

- F.I.R. = FOUND 1/2" IRON ROD
- F.P.K. = FOUND PK NAIL
- S.I.R. = SET 1/2" IRON ROD WITH BLUE CAP STAMPED "KFW SURVEYING"
- R.O.W. = RIGHT-OF-WAY
- D.P.R. = DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS
- O.P.R. = OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS

SURVEYOR NOTES:

- BEARINGS ARE BASED ON THE STATE PLANE COORDINATE SYSTEM ESTABLISHED FOR THE TEXAS SOUTH CENTRAL ZONE 4204, NORTH AMERICAN DATUM (NAD) OF 1983.
- THE PROPERTY SHOWN HEREON IS IN FLOOD ZONE X AND DETERMINED TO BE OUTSIDE THE 500-YEAR FLOODPLAIN, AS IDENTIFIED BY THE FLOOD INSURANCE RATE MAP 48029C0244 F, DATED JANUARY 4, 2002.
- THE COORDINATES SHOWN HEREON ARE GRID WITH A COMBINED SCALE FACTOR OF 1.00017.
- THE ELEVATIONS FOR THIS SURVEY ARE BASED ON NAVD88 (GEOID03).

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT THIS SUBDIVISION PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY OF _____, A.D. _____

NOTARY PUBLIC
BEXAR COUNTY, TEXAS

RE-PLAT ESTABLISHING
THE BANDERA HEIGHTS SUBDIVISION-A

BEING A TOTAL OF 11.99 ACRE TRACT OF LAND, ESTABLISHING LOT 8, 9 AND 10, BLOCK 1, NEW CITY BLOCK 4446 OF THE REPLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION OF RECORD IN VOLUME 9599 PAGES 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

THIS SUBDIVISION PLAT OF THE BANDERA HEIGHTS SUBDIVISION-A HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AND IS HEREBY APPROVED BY SUCH CITY COUNCIL.

DATED THIS _____ DAY OF _____, A.D. 20____

MAYOR
CITY SECRETARY

LOT P-5
JAYNE TRCKA
(VOL. 13188,
PG. 859 O.P.R.)

LAWRENC F. & BETTY GAIL
SCHENK
(VOL. 5649, PG. 983 O.P.R.)

14' GAS, ELECTRIC, TELEPHONE AND CABLE T.V. EASEMENT

STATE OF TEXAS
COUNTY OF BEXAR

I (WE) THE OWNER(S) OF THE LAND SHOWN ON THIS REPLAT HEREBY CERTIFY THAT THIS REPLAT DOES NOT ATTEMPT TO AMEND OR REMOVE ANY COVENANTS OR RESTRICTIONS; I (WE) FURTHER CERTIFY THAT NO PORTION OF THE PROPOSED AREA TO BE REPLATTED WAS LIMITED WITHIN THE PRECEDING FIVE (5) YEARS BY ANY INTERIM OR PERMANENT ZONING CLASSIFICATION TO RESIDENTIAL USE FOR NOT MORE THAN TWO (2) RESIDENTIAL UNITS PER LOT; I (WE) FURTHER CERTIFY THAT NO LOT COVERED BY THE BANDERA HEIGHTS SUBDIVISION-A SUBDIVISION PLAT, APPROVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY ON _____, WAS LIMITED BY DEED RESTRICTION TO RESIDENTIAL USE FOR NOT MORE THAN TWO (2) RESIDENTIAL UNITS PER LOT.

OWNER
OWNERS DULY AUTHORIZED AGENT

SWORN TO AND SUBSCRIBE BEFORE ME THIS _____ DAY OF _____, A.D. 20____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
MY COMMISSION EXPIRES: _____

THE CITY ENGINEER OF THE CITY OF LEON VALLEY HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH APPROVAL IS REQUIRED.

CITY ENGINEER

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF THE LAND SHOWN ON THIS SUBDIVISION PLAT, AND WHOSE NAME IS SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE CITY OF LEON VALLEY, TEXAS, FOR THE USE OF THE PUBLIC FOREVER, ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS, AND THE WATER AND SEWER LINES, IN ALL OF THE AFORESAID PUBLIC PLACES AND ALL OTHER PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

PROPERTY OWNER
DATE
MARK A. FERTITTA
PRINTED NAME OF PROPERTY OWNER
ADDRESS
MARK A. FERTITTA REALTY, P.O. BOX 12400
BEAUMONT, TEXAS 77726
5755 EASTEX FRWY., BEAUMONT, TEXAS 77706

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, A.D. _____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
MY COMMISSION EXPIRES: _____

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN TO THIS SUBDIVISION PLAT TO THE MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT.

LICENSED PROFESSIONAL ENGINEER

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, A.D. _____

NOTARY PUBLIC
BEXAR COUNTY, TEXAS

STATE OF TEXAS
COUNTY OF BEXAR

I, _____ COUNTY CLERK OF BEXAR COUNTY, DO HEREBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN MY OFFICE, ON THE _____ DAY OF _____, A.D. _____ AT _____ M. AND DULY RECORDED THE _____ DAY OF _____, A.D. _____ AT _____ M. IN THE DEED AND PLAT RECORDS OF BEXAR COUNTY IN BOOK/VOLUME _____ ON PAGE _____

IN TESTIMONY WHEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS _____ DAY OF _____, A.D. _____ 15

COUNTY CLERK, BEXAR COUNTY, TEXAS
BY: _____ DEPUTY

City of Leon Valley City Council

Replat #2015-950
Bandera Heights Replat

October 20, 2015

Purpose

- The subdivision replat:
 - adjust the lot line between Lot 5, 6 and 7
 - adjust acreage accordingly
 - add water easement

Purpose

- Approval of the final replat gives lot 5 more available frontage for a proposed coffee shop.

Fiscal Impact

- The applicant paid \$1,952 for consideration of the request

Notification Process

Notice provided as a courtesy:

- 15 Letters Sent
- 0 Letters in Favor
- 0 Letters in Opposition
- 0 Letters Returned Undeliverable

Recommendation

- The final replat was found to be in substantial conformance to Chapter 10-Subdivisions and the Texas Local Government Code Chapter 212.
- Approval is recommended.

City of Leon Valley City Council

Replat #2015-950
Bandera Heights Replat

October 20, 2015

ITEM 14

MAYOR AND COUNCIL COMMUNICATION

DATE: October 20, 2015 **M&C # 2015-10-20-05**
TO: Mayor and Council
FROM: Elizabeth Carol, Community Development Director
THROUGH: Kelly Kuenstler, City Manager
SUBJECT: Discussion and possible action on a presentation from MDLG & Company's update on the Leon Valley Fall Festival.

PURPOSE

This item was placed on the City Council agenda at promised by Mr. Delagarza on October 05, 2015

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

2015

Leon Valley Fall Fest

October 20, 2015
City Council Presentation



CELEBRATE THE FALL DAYS WITH FRIENDS AND FAMILY!

The 2015 Leon Valley Fall Fest!

- Food, drink, games and fun activities
- Halloween Costume Contest
- Halloween Pumpkin Carving Contest
- Pumpkin Pie Bake-off
(Prizes awarded for each contest)
- Kiobassa Provision Company Sausage
BAR-B-Q Benefit
- Musical guests include
Beethoven Band
Jennifer Felan
Allan Hendrickson

And our headliner -- Augie Meyers!

Saturday, October 24, 2015

Raymond Rimkus Park

6440 Evers Road

Leon Valley, Texas

3 pm to 9 pm

FREE AND OPEN TO ALL!

(No outside food or beverages will be allowed)

FOR MORE INFORMATION VISIT

WWW.LEONVALLEYFALLFEST.COM

OR CALL 210-373-6108

Proudly Sponsored by



Leon Valley Fall Fest Entertainment Schedule Saturday, October 24th

3 PM	Welcome & Introductions
3:15 PM	The Beethoven Band
4:00 PM	Austin Oddities & Entertainment (Stilt Walking & Juggling Performances)
4:30 PM	Costume, Pumpkin Carving and Pumpkin Pie Baking Contests
5:30 PM	Jennifer Felan
6:30 PM	Allan Hendrickson
7:30 PM	Augie Meyers

Other activities include: Face Painting, Juggling & Stilt Walking, Jumpy Castle, Bowling Games, and other great stuff!

Food, Drink and Fun Choices

- Leon Valley Fire Fighters
 - Sausage links provided by Kiolbassa Provision Company
 - City will take 1 dollar for each link sold – remainder will be contributed to breast cancer-related causes and other causes Fire Fighters support throughout the year
 - Four booths to sell foods
 - Aguas frescas, nachos, taquitos, chicken wings, brisket, cucumbers, corn, and ice cream
 - Game booths
 - Bandera Bowling Game
 - Face Painting
 - Elite Care Game Giveaways
 - San Antonio Aquarium Reptile Petting Zoo
 - Beer, wine and soda booths
 - Portion of proceeds to support event

**Participate in
Leon Valley Fall Fest Contests!
All contests begin at 4 pm**

**Halloween Costume Contest
Four Age Categories
Infant to 4, 5 to 9, 10 to 18, and Adults
Prizes awarded to 1st and 2nd place in each category!**

Winners determined by the Audience!

**Pumpkin Carving Contest
Bring your Creative Masterpiece to be judged!
Prizes awarded to 1st and 2nd place**

Winners determined by the Audience!

**Pumpkin Pie Bake-Off
Homemade variations on Pumpkin Pie
Prizes awarded to 1st and 2nd place**

Winners determined by Taste Testing

Media

- Ancira LED sign
- Website – www.leonvalleyfallfest.com
- Facebook page
- Twitter/Instagram
- Helotes Echo advertisements
- Robo-calling into Leon Valley community
- Press Advisory issued to print/radio media
- Television coverage

Media

- KSAT interview highlighting Kiolbassa/LVFD effort
 - Week of October 19th
- WOAI/KABB interviews
 - October 19th Living (WOAI) Contests/Musical
 - October 20th Daytime @ 9 (KABB) Musical/Contests
 - October 22nd Evening News Interview (WOAI)
 - Opportunity to sell festival and promote Leon Valley
- Requests for Day of Coverage to all media

Logistics

- Staging Tent (for talent, contest entries, etc.)
- Port-a-Potties
- Signage
- Parking lots
- Event Move-in October 23rd
- Event day October 24th
- Move-out October 25th & 26th

Questions?

MAYOR AND COUNCIL COMMUNICATION

DATE: October 20, 2015 **M&C # 2015-10-20-06**
TO: Mayor and Council
FROM: Sandy Underwood, Library Director
THROUGH: Kelly Kuenstler, City Manager
SUBJECT: Approval of Unattended Child Policy for Library as recommended by Board of Trustees of the LVPL

PURPOSE

The Leon Valley Public Library welcomes and encourages children of all ages to utilize the Library to develop a life-long love of learning and reading. The safety and well-being of each child is of utmost importance. The responsibility for the safety and behavior of children in the Library rests with the parent/caregiver and not with the Library personnel.

SEE LEON VALLEY

Social – To allow the library to continue offering high quality educational, recreational, historical and cultural amenities in an appropriate environment.

Economic – N/A

Environmental – N/A

FISCAL IMPACT

N/A

STRATEGIC GOALS

The policy directly relates to the Strategic Plan Goal #2 of Safety and Security. As a library, we want to provide our services to the community in a safe atmosphere. Establishing guidelines for the presence of children in the library will aid in keeping Leon Valley safe.

The policy also relates to Strategic Plan Goal #6 of Citizen Involvement. Children are citizens and as a Library, we wish to involve them in literacy and programming of all types from a young age. Doing so in a safe manner is of utmost importance.

The policy also relates to Strategic Plan Goal #7, “promoting recreational/cultural activities to enhance the quality of life and wellness of the community.” The library continually provides programs for the community, children in particular. These programs range from pure entertainment value, to literacy, cultural, educational and historical. Again, bringing children into a location, must be done in a safe manner for the child.

RECOMMENDATION

The LVPL Trustee Board recommends that the Council approve the Unattended Child Policy so the Library has parameters to act upon in the event of an unattended child in the library, in attempting to keep the child safe.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Leon Valley Public Library Unattended Child Policy

The Leon Valley Public Library welcomes and encourages children of all ages to utilize the Library to develop a life-long love of learning and reading. However, the safety and well-being of each child is of utmost importance. The responsibility for the safety and behavior of children in the Library rests with the parent/caregiver and not with the Library personnel.

The following guidelines will be followed concerning the care and behavior of children:

- Children under the age of 8 must have a parent/caregiver/sibling in the immediate vicinity of (and in visual contact with) the child. The parent/caregiver/sibling must be at least 14 years old and must carry personal identification. A child attending a program that does not require adult attendance may do so as long as the parent/caregiver/sibling remains in the Library and immediately joins the child at the end of the program.
- All children should have the telephone number of someone who can assist them in an emergency.
- If a child is found to be unattended, Library staff will attempt to locate the parent/caregiver in the Library and inform him/her of the Unattended Child Policy. If the parent/caregiver cannot be located, Library staff will contact the Leon Valley Police Department to assist the child.
- Children ages 8 to 9 must have a parent/caregiver in the Library. Children who exhibit inappropriate behavior may be asked to leave the Library. If a child aged 8 to 9 is not able to leave the Library with an adult or caregiver, a parent will be contacted to pick the child up or, if a parent is unavailable, then the Leon Valley Police Department will be called to assist the child.
- Children ages 10 and up may use the Library unattended, as long as they carry current emergency contact information. However, the parent/caregiver is still responsible for the behavior and the wellbeing of the child.
- If a child is not picked up at closing time, the Library staff will contact the Leon Valley Police to assist the child.
- Homeschoolers, please see Curfew Ordinance below.

Curfew Ordinance and Home Schoolers:

In order to use the library alone during school hours, those who are ages 9 to 17 and are home schooled will be required to have a letter from their parent/guardian authorizing them to be in the library.

Unattended Child Policy

Leon Valley Public Library

City Council Meeting

October 20, 2015

Purpose

- The Leon Valley Public Library welcomes and encourages children of all ages to utilize the Library to develop a life-long love of learning and reading.
- The safety and well-being of each child is of utmost importance.
- The responsibility for the safety and behavior of children in the Library rests with the parent/caregiver and not with the Library personnel.

Background, Supporting Information

- The public library is a unique institution that welcomes customers of all ages to use its facilities, services and resources.
- Libraries are public places. In libraries, as in all public places, “stranger danger” is a real concern.
- There are many doors that children could exit if without supervision, putting them in danger.
- Furniture, equipment and technology could all pose a potential threat to a child if used inappropriately (i.e. climbing, swinging). Safety is top priority.
- Proximity as well as direct visual contact between child and parent/caregiver, is important for safety.

Fiscal Impact/ SEE

- Fiscal Impact : N/A
- SEE Leon Valley:
 - Social: To allow the library to continue offering high quality educational, recreational, historical and cultural amenities in an appropriate environment.
 - Economic – N/A
 - Environmental – N/A

Strategic Goals Met

- Goal #2 of Safety and Security. As a library, we want to provide our services to the community in a safe atmosphere. Establishing guidelines for the presence of children in the library will aid in keeping Leon Valley safe.
- Goal #6 of Citizen Involvement. Children are citizens and as a Library, we wish to involve them in literacy and programming from a young age. Doing so in a safe manner is of utmost importance.
- Goal #7 “promoting recreational/cultural activities to enhance the quality of life and wellness of the community.” The library continually provides programs for the community, children in particular. These programs range from pure entertainment value, to literacy, cultural, educational, and historical. Bringing children must be done in a safe manner

Next Step/Recommendation

- Next Step: Upon approval, the Unattended Child Policy will be posted on the Library website, within the library and always available at the Circulation Desk in a Policy Binder.
- Recommendation: The Leon Valley Public Library Trustee Board recommends that the Council approve the Unattended Child Policy so the Library has parameters to act upon in the event a child is left unattended.

QUESTIONS?

ITEM 16

MAYOR AND COUNCIL COMMUNICATION

DATE: October 20, 2015 **M&C # 2015-10-20-07**
TO: Mayor and Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Kelly Kuentler, City Manager
SUBJECT: Discussion and possible action on the visit of the National Commander for the American Legion.

PURPOSE

This item was placed on the City Council agenda at the request of Councilmembers David Jordan and Benny Martinez pursuant to Resolution No. 14-017R.

FISCAL IMPACT

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Saundra Passailaigue

From: Benny Martinez <b.martinez@leonvalleytexas.gov>
Sent: Wednesday, October 07, 2015 12:27 PM
To: David Jordan
Cc: Saundra Passailaigue
Subject: Re: The American Legion

Saundra, please put David's request on the next agenda

Benny Martinez
City Council Place 4
6400 El Verde Rd
Leon Valley, Texas 78238
Tele:210-684-1391
City of Leon Valley
b.martinez@leonvalleytexas.gov



On Oct 7, 2015, at 1:22 AM, "d.jordan@leonvalleytexas.gov" <d.jordan@leonvalleytexas.gov> wrote:

Please place the visit of the National Commander for the American Legion on next meeting agenda. For discussion and possible action.
Councilman Jordan

Sent from my iPad

Saundra Passailaigue

From: d.jordan@leonvalleytexas.gov
Sent: Wednesday, October 07, 2015 1:22 AM
To: Saundra Passailaigue
Cc: Benny Martinez
Subject: The American Legion

Please place the visit of the National Commander for the American Legion on next meeting agenda. For discussion and possible action.
Councilman Jordan

Sent from my iPad

MAYOR AND COUNCIL COMMUNICATION

M&C #2015-10-20-08

DATE: October 20, 2015
TO: Mayor and City Council
FROM: Melinda Moritz, Director of Public Works
THROUGH: Kelly Kuenstler, City Manager

SUBJECT: Discussion and Possible Action on Request by American Legion to Place Signage on City Entrance Sign Posts.

PURPOSE

To consider allowing the American Legion to place their signs on Leon Valley city limit sign posts along Wurzbach, Evers, Grissom, and Timberhill roads.

BACKGROUND

Mr. Walter Geraghty, Commander of American Legion Post #336, is requesting that his organization be allowed to place “American Legion” signage on the City’s entrance sign posts at various locations in the City. The signs would be positioned under existing city limit signs at entrances to the City on Wurzbach, Evers, Grissom, and Timberhill roads. The signs would be posted in advance of his upcoming event, to be held at Raymond Rimkus Park.

FISCAL IMPACT

Limited out of pocket costs:

- Signs were purchased by American Legion
- Would need to purchase brackets and bolts
- Labor for Public Works employees approximately 4 hours is \$154.08

RECOMMENDATION

None; however, please keep in mind that other civic organizations could ask that their signs also be placed on the city limit signs, and there is not enough room on these posts for more than two additional signs.

S.E.E. IMPACT STATEMENT

Social Equity – Other civic organizations may ask for the same privileges.

Economic Development – Advertising civic organizations could be beneficial in attracting residents and businesses.

Environmental Stewardship – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAGUE, TRMC
City Secretary

Consider Allowing American Legion Signage on City Entrance Sign Posts

City of Leon Valley
October 20, 2015

Purpose

- To consider allowing the American Legion to place their agency signs on Leon Valley city limit sign posts
- Along Wurzbach, Evers, Grissom, and Timberhill roads

Background

- Walter Geraghty, Commander of American Legion Post #336, is requesting that his organization be allowed to place “American Legion” signage on the City’s entrance signs at various locations in the City
- Signs would be positioned under existing city limit signs at entrance to City on Wurzbach, Evers, Grissom, and Timberhill
- Signs would be posted in advance of upcoming event, to be held at Raymond Rimkus Park

Fiscal Impact

- Limited out of pocket costs
 - Signs were purchased by American Legion
 - Would need to purchase brackets and bolts
- Labor for Public Works employees approximately 4 hours is \$154.08

Recommendation

- None
- Note that if we approve this request, we could be asked by other civic organizations for same service
 - Chamber of Commerce
 - Lion's Club
 - Boy or Girl Scouts

S.E.E. Statement

- **Social Equity** –Other civic organizations may ask for the same privileges
- **Environmental Stewardship** – N/A
- **Economic Development** – Advertising civic organizations may attract residents and businesses

Consider Allowing American Legion Signs on City Entrance Sign Posts

City of Leon Valley
October 20, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: October 20, 2015 **M&C # 2015-10-20-10**

TO: Mayor and Council

FROM: Kelly Kuenstler, City Manager

SUBJECT: Approval of a Interlocal Agreement (“ILA”) between Bexar County and the City of Leon Valley that will facilitate procurement of goods and services needed by the City through a cooperative purchasing program.

PURPOSE

The purpose of the ILA is to set forth an agreement between the City and Bexar County regarding: 1) the provision of purchasing services provided by the County to the City, and 2) the City’s participation, pursuant to Local Government Code Section 271.101, in cooperative purchasing program with the County wherein the City is allowed to ride contracts with participating vendors.

The City is not obligated to use only the County for the purchasing of goods and services. It will serve as an additional tool to help the City secure the best possible price for goods and services.

The fee that will be charged if the City makes a purchase through the Bexar County purchasing program is 1% of each Invoice. If the City chooses to ride a contract with a vendor there will be an administrative cost of \$100.00.

SEE LEON VALLEY

Social – N/A

Economic – We are responsible for spending tax dollars wisely and ensure compliance with State law for municipal purchasing.

Environmental – N/A

FISCAL IMPACT

None.

STRATEGIC GOALS

N/A

RECOMMENDATION

Authorize the Mayor to enter into an Interlocal Agreement with Bexar County to facilitate procurement of goods and services needed by the City when it is in the best interest of the City and citizens.

APPROVE: _____ DISAPPROVE: _____

APPROVE WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

**City of Leon Valley
Interlocal Agreement with Bexar
County for Purchasing
October 20, 2015**

Overview

- The purpose of the Interlocal Agreement (“ILA”) is to set forth an agreement between the City and Bexar County regarding:
 - The provision of purchasing services provided by the County to the City, and
 - The City’s participation, pursuant to Local Government Code Section 271.101, in cooperative purchasing program with the County wherein the City is allowed to ride contracts with participating vendors

Overview

Continued

- The City is not obligated to use only the County for the purchasing of goods and services
- The agreement will serve as an additional tool to help the City secure the best possible price for goods and services
- A fee of 1% for each invoice will be charged if the City makes a purchase through the Bexar County purchasing program
- If the City chooses to ride a contract with a vendor there will be an administrative cost of \$100.00

Overview

Continued

- Other Cooperative Purchasing programs the City participates in
 - State of Texas
 - \$100 annual membership fee
 - Texas Association of School Boards (referred to as TASB and pronounced like taz-bee)
 - Free
 - Houston Galveston Area Council of Governments (referred to as HGAC)
 - Only fee is for vehicles
 - \$600 vehicle fee per occurrence (regardless of quantity)
 - On all other purchases they pass on to the vendor a 1.5% fee

Recommendation

- Authorize the Mayor to enter into an Interlocal Agreement with Bexar County to facilitate procurement of goods and services needed by the City when it is in the best interest of the City and citizens

City of Leon Valley
October 20, 2015

APPROVING AND ADOPTING THE CITY OF LEON VALLEY INVESTMENT POLICY AND INVESTMENT STRATEGIES.

WHEREAS, Texas Government Chapter 2256, the Public Funds Investment Act (the "Act") authorizes a municipality to purchase, sell, and invest its funds and funds under its control in investments authorized under the Act in compliance with investment policies approved by the governing body and according to the standard of care prescribed by the Act; and

WHEREAS, the Act requires the City review the City's investment policy and investment strategies no less than annually; and

WHEREAS, the City Council hereby finds and determines that the attached investment policy and investment strategies complies with the Act and authorizes the investment of City funds in safe and prudent investments.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Leon Valley:

That the City of Leon Valley Investment Policy, attached hereto, and the investment strategies provided for therein has been reviewed by the City Council and is hereby adopted as the investment policy of the City of Leon Valley effective October 20, 2015 with no changes.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 20th day of October, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
PATRICK BERNAL
City Attorney

City of Leon Valley Investment Policy

Table of Contents

I.	Purpose	1
	A. Introduction	
	B. Statutory Authority	
	C. Scope	
II.	Objectives.....	1
	A. Safety	
	B. Liquidity	
	C. Diversification	
	D. Yield	
III.	Standards of Care	2
	A. Prudence	
	B. Ethics and Conflicts of Interest	
	C. Delegation of Authority	
	D. Training	
	E. Indemnity	
IV.	Authorized and Suitable Investments	4
	A. Investment Types	
	B. Prohibited Investments	
	C. Length of Investments	
	D. Measuring Market Value	
V.	Selection of Banks and Dealers	6
	A. Depository	
	B. Investment Dealers	
VI.	Safekeeping and Custody	7
	A. Insurance or Collateral	
	B. Types of Collateral	
	C. Audit	
	D. Delivery vs. Payment	
VII.	Reporting Requirements.....	8
	A. Quarterly Reports	
	B. Annual Report	
VIII.	Internal Controls and Annual Review	9
	A. Internal Controls	

B. Annual Review

Appendix A: Certification Form

Glossary 12

Proposed

I. PURPOSE

A. Introduction

This investment policy documents policies and procedures to be followed by the City of Leon Valley, Texas (City), to ensure the proper investment of public funds. This policy will be reviewed by the City Council annually. At such time, the City Council will adopt by ordinance a policy that (1) states that the investment policy has been reviewed and (2) enumerates the changes to be made to the policy.

B. Statutory Authority

This policy serves to satisfy the statutory requirements of defining and adopting a formal investment policy in accordance with the Public Funds Investment Act, Article 342a-2 V.T.C.S.

C. Scope

This investment policy applies to all financial assets of the City, held in all funds.

II. OBJECTIVES

The City's investment program will be conducted to accomplish the following objectives, listed in priority order:

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance

with state and federal laws governing the investment of public funds.

III. STANDARDS OF CARE

A. Prudence

The standard of care used by the City shall be the "prudent person" standard which shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

"Investments shall be made with judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transactions that might impair public confidence in the City's ability to govern effectively. The City Council recognizes that in maintaining a diversified portfolio, occasional measured losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

B. Ethics and Conflicts of Interest

Investment officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or that which could impair their ability to make impartial investment decisions. Investment Officers and subordinate employees shall disclose any material interests in financial institutions or broker/dealer firms with which they conduct business. They shall further disclose any personal investment positions that could be related to the performance of the investment portfolio. Investment Officers and subordinate employees shall refrain from undertaking personal investment transactions with the same individual(s) with whom business is conducted on behalf of the City.

C. Delegation of Authority

Management responsibility for the investment program is delegated to the City Manager and the Finance Director. As Investment Officers for the City, the City Manager and Finance Director are responsible for the day-to-day administration of the investment program and shall supervise the activities of subordinate employees. No person may engage in investment transactions except as provided under the terms of this policy.

D. Training

Investment Officers shall attend at least one training session related to their duties as Investment Officers within 12 months of assuming office or duties; a training session not less than once in a two-year period that begins on the first day of the City of Leon Valley's fiscal year and consists of the two consecutive years after that date; each

training session shall contain not less than 10 hours of training. This training must include education in investment controls, security risks, strategy risks, market risks and compliance with the Public Funds Investment Act.

The training provider must be an independent provider approved by City Council. The City Council hereby authorizes the following entities to serve as qualified training providers for the City:

1. The Texas Municipal League, or any of its affiliate organizations;
2. The Government Treasurers Organization of Texas;
3. The Government Finance Officers Association;
4. The State of Texas, Comptroller's Office, or any other department/division of the State of Texas;
5. The University of Texas at Austin, or any other public University or College of higher education in Texas;
6. Investment pool administrators to include LOGIC, Texpool and Lone Star Investment Pool; and
7. Other training providers as approved by the City Council.

E. Indemnity

Investment Officers and subordinate employees, acting in accordance with the provisions of this investment policy, shall not be held personally liable for a specific security's credit risk or market price change, provided that any unexpected deviations are reported in a timely manner and that appropriate action is taken to control adverse developments.

IV. AUTHORIZED AND SUITABLE INVESTMENTS

A. Investment Types

The following investments are permitted under this policy, in compliance with the Public Funds Investment Act:

1. Certificates of Deposit. Fully insured or collateralized certificates issued by state and national banks, a savings bank, or a state and federal credit union domiciled in the State of Texas.
2. U.S. Treasuries and Agencies. Securities issued by the United States Treasury

or its Governmental Agencies. U. S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America.

3. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
4. Repurchase Agreements. Repurchase agreements that are fully collateralized by U.S. Treasuries or Agencies guaranteed as to principal and interest by the full faith and credit of the United States of America.
5. Investment Pools. Investment pools that meet the following criteria:
 - a. An investment pool must provide an offering circular or other similar disclosure instrument and provide monthly transaction reporting.
 - b. A public funds investment pool created to function as a money market mutual fund must (1) mark its portfolio to market daily, (2) include in its investment objectives the maintenance of a stable net asset value of \$1 for each share and (3) be continuously rated no lower than "AAA" or "AAA-m" or at an equivalent rating by at least one nationally recognized rating service.
 - c. An investment pool must invest solely in (1) obligations of the United States or its agencies and instrumentalities, (2) repurchase agreements involving those same obligations and (3) SEC regulated AAA no-load money market mutual funds with a weighted average of maturity of 60 days or less and an investment objective of a \$1.00 stable net asset value.
6. **Money Market Mutual Funds.** No-load money market mutual funds if the fund:
 - a. Is registered with and regulated by the Securities and Exchange Commission (SEC);
 - b. Provides a prospectus and other information required by federal law.
 - c. Invests exclusively in U.S. Treasuries or Agencies and/or repurchase agreements fully collateralized by such obligations;
 - d. Has a dollar-weighted average stated maturity of 90 days or less; and
 - e. Includes in its investment objectives the maintenance of a stable net asset value of \$1 per share.
7. Other Investments. Other as approved by the City Council and not prohibited by law.

B. Prohibited Investments

City Investment Officers and employees have no authority to invest in any of the following instruments which are strictly prohibited by the Public Funds Investment Act:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations whereby the interest rate is determined by an index that adjusts opposite to the changes in a market index.

C. Length of Investments

The City intends to match the holding period of investment funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years.

The Investment Officer will monitor rating changes in Investment acquired with public funds that require a minimum rating and shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating thereby making that investment an unauthorized investment.

D. Measuring Market Value

The City's investment portfolio will be designed with the objective of using the 13-week U.S. Treasury Bill as a basis to determine whether market yields are being achieved.

V. SELECTION OF BANKS AND DEALERS

The City will only purchase investments from financial institutions and broker/dealer firms as approved by the City Council. All institutions and brokers/dealers are required to supply a Certification Form signed by a qualified representative of the firm stating that the City's investment policy has been reviewed and that reasonable procedures and controls are in place to preclude unauthorized investment transactions (Appendix A). Transactions are unauthorized unless this certification is on file with the City.

A. Depository

1. **Bidding Process.** Depositories shall be selected through the City's banking service procurement process, which shall include a formal request for proposals

at least every five years. In selecting depositories, the City shall evaluate the credit worthiness of the institution and shall thoroughly review the institution's financial history and financial statements.

2. **Insurability.** Depositories shall provide evidence that deposits are insured by the Federal Deposit Insurance Corporation (FDIC).

B. Investment Dealers

A broker/dealer may be used by the City only if the broker/dealer is:

1. Included on the Federal Reserve Bank of New York's list of primary government securities dealers, or is licensed by the State of Texas and is recommended in writing by at least three Texas cities.
2. Regulated by the Securities and Exchange Commission (SEC).
3. A member in good standing of the National Association of Securities Dealers, Inc. (NASD).
4. Able to provide immediate disclosure to the City whenever the broker/dealer's capital position falls short of the capital adequacy standard.
5. Able to provide independent certification by an outside auditor or similar agency that the broker/dealer complied with the capital adequacy standard on its most recent year-end balance sheet date.

VI. SAFEKEEPING AND CUSTODY

A. Insurance or Collateral

All deposits and investments of City funds other than direct purchases of U.S. Treasuries or U.S. Agencies shall be (1) guaranteed or insured by the FDIC or (2) be fully collateralized as required by the Texas Public Funds Collateral Act. Pledged collateral must maintain a market value equal to at least 102 percent of total deposits and investments, less an amount insured by the FDIC. Repurchase agreements shall be documented by a specific agreement noting the collateral pledged in each agreement.

Securities pledged as collateral must be held by an independent third party in the State of Texas. Evidence of pledged collateral shall be provided to the City and reviewed monthly to ensure the market value of the securities pledged equals or exceeds the value of total deposits and investments.

B. Types of Collateral

The City of Leon Valley shall accept only the following as collateral:

1. FDIC insurance coverage.

2. United States Treasuries and Agencies.
3. Texas State, City, County, School or Road District bonds with a remaining maturity of ten (10) years or less with an investment grade bond rating of not less than "A" or its equivalent from a nationally recognized investment rating firm.

C. Audit

All collateral shall be subject to inspection and audit by the City.

D. Delivery vs. Payment

With the exception of investment pools and mutual funds, all investment transactions will be executed using the delivery versus payment method. That is, City funds shall not be released until verification has been made that the purchased security or collateral has been received by a third party/safekeeping agent (Trustee). The security or collateral shall be held in the name of or held on behalf of the City. The Trustee's records shall evidence the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

VII. REPORTING REQUIREMENTS

A. Quarterly Reports

Not less than quarterly, the Investment Officers shall prepare and submit to the City Council, an investment report that describes in detail the investment position of the City as of the date of the report. These reports will be prepared to allow the City Council to ascertain whether investment activities have conformed to the City's investment policy.

Quarterly investment reports will summarize recent market conditions, economic developments and anticipated investment conditions. Reports must be signed and dated by both the City Manager and the Finance Director and must contain the following statement: "This report is in full compliance with the investment strategies as established by the City of Leon Valley Investment Policy and the Public Funds Investment Act."

At a minimum, quarterly reports submitted to the City Council will include the following:

1. A summary statement of investment activity for each pooled fund group prepared in compliance with Generally Accepted Accounting Principles to include fully accrued interest for the reporting period. The summary shall also state the:
 - a. Beginning market value for the reporting period.
 - b. Additions and changes to the market value during the period.
 - c. Ending market value for the period.

2. State the book value and market value of each separately invested asset at the beginning and end of the reporting period by fund type.
3. State the maturity date of each separately invested asset that has a maturity date.

B. Annual Report

Within sixty (60) days of the end of the fiscal year, the Investment Officers shall prepare an annual report on the investment program and investment activity. This annual report will be presented to the City Council and will include investment activities for the entire fiscal year and shall suggest policy revisions and improvements that might enhance the investment program. At such time, the City Council shall pass an ordinance to document its review of the City's investment policies and strategies. This ordinance shall also document whether changes or revisions to investment policies and/or strategies are required.

VIII. INTERNAL CONTROLS AND ANNUAL REVIEW

A. Internal Controls

The City strives to effectively prevent the loss of public funds caused by fraud, misrepresentation by third parties, unanticipated changes in financial markets, employee error or imprudent actions by City employees. Internal controls have been designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. The following guidelines establish a system of internal controls over investment procedures for the City of Leon Valley.

1. **Separation of Duties.** A separation of custodial, accounting and record keeping systems shall be maintained to the extent possible.
2. **Clear Delegation of Authority.** The City Manager and City Accountant are charged with management responsibility for the investment program.
3. **Adequate Training and Development of Investment Officials.** All Investment Officials are to be educated in the area of investment management in order to make informed decisions.
4. **Control of Collusion.** All investment transactions must be approved by two duly authorized Investment Officers or subordinate employees. Subordinate employees are designated by the City Manager.
5. **Documentation of Investments.** Purchase and sales transactions, including

telephone transactions, must be documented in writing and evidenced by the signatures of two duly authorized Investment Officers or subordinate employees. A copy of such documentation shall be placed in an investment transaction file to be maintained in the City's Finance department.

6. **Verification of all Interest Income and Security Purchase and Sell Computations.** All investment interest income, fees, gains and/or losses shall be recalculated monthly by the Finance department.
7. **Reconciliation of Security Receipts with Subsidiary Records.** All security safekeeping receipts shall be reconciled to the general ledger monthly by the Finance department.
8. **Custodial Safekeeping.** Securities purchased from any bank or dealer including appropriate collateral shall be placed with an independent third party for custodial safekeeping.
9. **Avoidance of Bearer-Form Securities.** Negotiable securities are more susceptible to misappropriation than book entry only securities and must be properly safeguarded against loss, destruction or fraud.

B. Annual Review

The City shall engage an external independent auditor to conduct an annual review of the City's investment policies, investment procedures, and quarterly and annual investment reports to ensure compliance with the Public Funds Investment Act. This audit is to be performed by a Certified Public Accountant in conjunction with the City's annual financial audit and shall be reported to the City Council during the same meeting at which the City's Comprehensive Annual Financial Report is presented.

The Public Funds Investment Act states that if the City's investment portfolio is limited to money market mutual funds, investment pools, or depository bank investments such as certificates of deposit or money market accounts, the City is not subject to this formal annual review.

APPENDIX A

CERTIFICATION

I hereby certify that I have personally read and understand the investment policy of the City of Leon Valley and have implemented reasonable procedures and controls designed to fulfill these objectives and conditions. Transactions between this firm and the City of Leon Valley will be directed toward precluding imprudent investment activities and protecting the City from credit and market risk.

This firm pledges due diligence in informing the City of Leon Valley of foreseeable risks associated with financial transactions connected to this firm.

I attest that I am a qualified representative of this firm, authorized to sign on its behalf.

Firm

Signature

Name

Title

Date

PROPOSED

GLOSSARY

AGENCIES: Federal agency securities.

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accenting institution guarantees payment of the bill, as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities by a bank to secure deposits of public monies.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual report for the City of Leon Valley.

COUPON: (a) The annual rate of interest that bond issuers promises to pay the bondholder on the bond's face value. (B) A certificate attached to a bond evidencing due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling from his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two (2) methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of agencies.

MAYOR AND COUNCIL COMMUNICATION

M&C #2015-10-20-09

DATE: October 20, 2015

TO: Mayor and Council

FROM: Vickie Wallace, Finance Director

THROUGH: Kelly Kuenstler, City Manager

SUBJECT: Annual review and adoption of Ordinance No. 15-027 approving the Investment Policy for the City of Leon Valley.

PURPOSE

The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies.

Since there have been no legislative or investment strategy changes that would require the City to change it's policy, no proposed changes to the current policy are being recommended.

SEE LEON VALLEY

Social - To ensure compliance with the Public Funds Investment Act of 1987. The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order.

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic - N/A

Environmental - N/A

FISCAL IMPACT

None.

STRATEGIC GOALS

N/A

RECOMMENDATION

Adopt Ordinance No. 15-___ approving the City of Leon Valley Investment Policy.

APPROVE:_____ DISAPPROVE:_____

APPROVE WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

**City of Leon Valley
Annual Investment Policy
October 20, 2015**

Overview

- Texas Government Chapter 2256, the Public Funds Investment Act (the “Act”) authorizes a municipality to purchase, sell, and invest its funds in investments authorized under the Act and in compliance with investment policies approved by the governing body and according to the standard of care prescribed by the Act
- Additionally, the Act requires the City to review it’s investment policy and investment strategies no less than annually

Investment Strategies

- This investment policy documents policies and procedures to be followed by the City to ensure the proper investment of public funds
- The City's investment strategies are listed below in priority order:
- **Safety**
 - The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value

Investment Strategies

Continued

- **Liquidity**

- The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity

Investment Strategies

Continued

- **Diversification**

- The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities

Investment Strategies

Continued

- **Yield**

- A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds

Authorized Investments

- The following investments are permitted under this policy, in compliance with the Public Funds Investment Act:
 - Fully insured or collateralized certificates of deposit issued by state and national banks, a savings bank, or a state and federal credit union domiciled in the State of Texas
 - U.S. Treasuries and Agencies issued by the United States Treasury or its Governmental Agencies. U. S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America

- 3.

Authorized Investments

Continued

- Obligations of the States, agencies thereof, Counties, Cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than “A” or its equivalent
- A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds

Authorized Investments

Continued

- Repurchase agreements that are fully collateralized by U.S. Treasuries or Agencies guaranteed as to principal and interest by the full faith and credit of the United States of America

Authorized Investments

Continued

- Investment pools that meet the following criteria:
 - Must provide an offering circular or other similar disclosure instrument and provide monthly transaction reporting
 - A public funds investment pool created to function as a money market mutual fund must (1) mark its portfolio to market daily, (2) include in its investment objectives the maintenance of a stable net asset value of \$1 for each share and (3) be continuously rated no lower than "AAA" or "AAA-m" or at an equivalent rating by at least one nationally recognized rating service

Authorized Investments

Continued

- An investment pool must invest solely in (1) obligations of the United States or its agencies and instrumentalities, (2) repurchase agreements involving those same obligations and (3) SEC regulated AAA no-load money market mutual funds with a weighted average of maturity of 60 days or less and an investment objective of a \$1.00 stable net asset value

Authorized Investments

Continued

- No-load money market mutual funds if the fund:
 - Is registered with and regulated by the Securities and Exchange Commission (SEC);
 - Provides a prospectus and other information required by federal law
 - Invests exclusively in U.S. Treasuries or Agencies and/or repurchase agreements fully collateralized by such obligations;
 - Has a dollar-weighted average stated maturity of 90 days or less; and
 - Includes in its investment objectives the maintenance of a stable net asset value of \$1 per share

Authorized Investments

Continued

- Other investments as approved by the City Council and not prohibited by law

Prohibited Investments

- City Investment Officers and employees have no authority to invest in any of the following instruments which are strictly prohibited by the Public Funds Investment Act:
 - Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
 - Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;

Prohibited Investments

Continued

- Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
- Collateralized mortgage obligations whereby the interest rate is determined by an index that adjusts opposite to the changes in a market index

Prohibited Investments

Continued

- Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
- Collateralized mortgage obligations whereby the interest rate is determined by an index that adjusts opposite to the changes in a market index

Delegation of Authority

- Management responsibility for the investment program is delegated to the City Manager and the Finance Director. As Investment Officers for the City, the City Manager and Finance Director are responsible for the day-to-day administration of the investment program and shall supervise the activities of subordinate employees. No person may engage in investment transactions except as provided under the terms of this policy

Required Training

- Investment Officers shall attend at least one training session related to their duties as Investment Officers within 12 months of assuming office or duties;
- A training session not less than once in a two-year period that begins on the first day of the City of Leon Valley's fiscal year and consists of the two consecutive years after that date;
- Each training session shall contain not less than 10 hours of training; and

Required Training

Continued

- The training must include education in investment controls, security risks, strategy risks, market risks and compliance with the Public Funds Investment Act

Authorized Training Providers

- The training provider must be an independent provider approved by City Council. The City Council hereby authorizes the following entities to serve as qualified training providers for the City:
 - The Texas Municipal League, or any of its affiliate organizations;
 - The Government Treasurers Organization of Texas;
 - The Government Finance Officers Association;

Authorized Training Providers

Continued

- The Texas Municipal League, or any of its affiliate organizations;
- The Government Treasurers Organization of Texas;
- The Government Finance Officers Association;
- The State of Texas, Comptroller's Office, or any other department/division of the State of Texas;
- The University of Texas at Austin, or any other public University or College of higher education in Texas;
- Investment pool administrators to include LOGIC, Texpool and Lone Star Investment Pool; and
- Other training providers as approved by the City Council

Recommendation

- Since there have been no legislative or investment strategy changes that would require the City to change our policy
 - No changes are being recommended to the policy

City of Leon Valley
October 20, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: October 16, 2015 **M&C #2015-10-20-11**

TO: Mayor and Council

FROM: Kelly Kuenstler, City Manager

THROUGH: Kelly Kuenstler, City Manager

SUBJECT: Discussion of an amendment to the City Code of Ordinances, Chapter 2 § Sec. 2.01.005 (a) to allow an increase in the maximum number of animals allowed within the City of Leon Valley.

PURPOSE: A citizen came to Leon Valley on August 18, 2015 and September 15, 2015 and asked for the Council to discuss the revision of the above ordinance.

FISCAL IMPACT

N/A

STRATEGIC GOALS

The subject amendment is not listed in Leon Valley’s Strategic Goals.

RECOMMENDATION

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
 City Secretary

MAYOR AND COUNCIL COMMUNICATION

M&C#: #2015-10-20-12

DATE: October 20, 2015
TO: Mayor and City Council
FROM: Luis Valdez, Fire Chief
THROUGH: Kelly Kuenstler, City Manager
SUBJECT: Presentation and Update of the Designation of the Huebner Creek Watershed to Mandatory Detention.

PURPOSE

This agenda item is intended to provide an update to the City of Leon Valley's petition to the City of San Antonio to extend the designated *Mandatory Detention* area to include the entire Huebner Creek Watershed upstream of the City of Leon Valley.

Designation of Mandatory Detention works to lessen the impact of storm water runoff from future development or re-development by eliminating the option previously offered to Developers that allowed them to pay a fee into a regional flood control fund in lieu of providing onsite detention.

The designation as mandatory detention also officially designates and recognizes that the City of Leon Valley is an *area prone to flooding*, in accordance with the City of San Antonio's Unified Development Code.

FISCAL IMPACT

N/A

SEE VISION IMPACT

Social Equity – Assures general quality of life for all citizens.

Economic Development – Recover properties previously in floodplain by flood mitigation projects and lessens the impact and threat to businesses.

Environmental Stewardship – Reduces pollution from storm water runoff into Huebner Creek

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Huebner Creek Watershed Mandatory Detention

City of Leon Valley
October 20, 2015

Background

- Developed work plan and assembled team in June, 2015.
- Discussed issue with Bexar County Flood Control (BCFC), and the San Antonio River Authority (SARA).
- Petitioned COSA on July 15th.
- Presented to the San Antonio Development Board Task Force on August 14th.
- Posted notice on City website (August-September)
- Presented to Texas Water Development Board as a backup in the event petition failed.
- Presented to the San Antonio PEPP/AIA board
- Approved October 9th, 2015

Update

- The City of San Antonio granted the City of Leon Valley's petition to extend the designated *Mandatory Detention* zones within their own Unified Development Code (UDC) to include the entire Huebner Creek Watershed upstream of the City of Leon Valley - October 9th.

Results

- This action works to lessen the impact of storm water runoff from future development or re-development by:
 - Eliminating the “fee in lieu of” option previously offered to Developers
 - Allowed Developers to pay a fee into a regional flood control fund instead of providing onsite detention

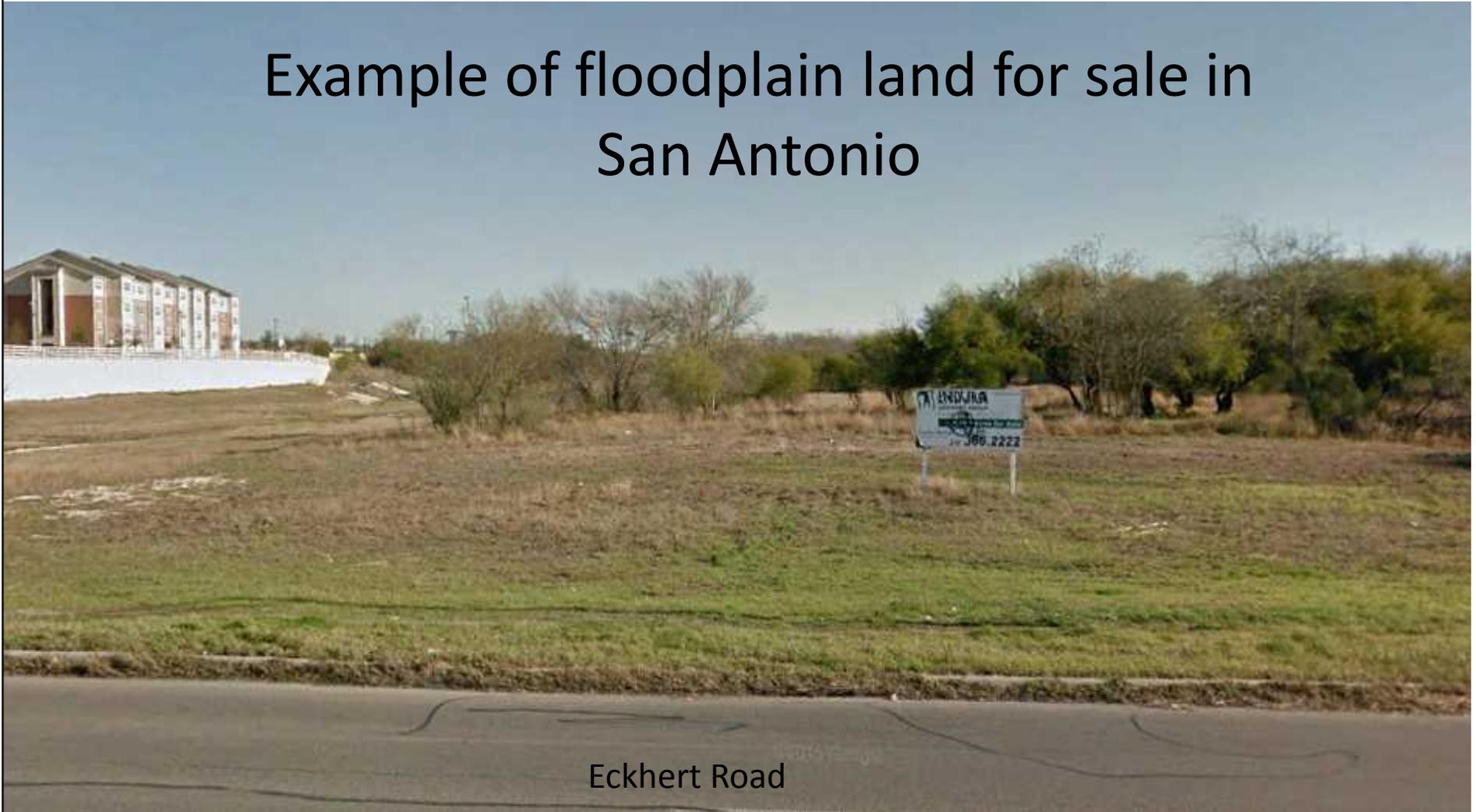
Results

- This action also officially designates and recognizes that the City of Leon Valley is an “*area prone to flooding*”, in accordance with the City of San Antonio’s Unified Development Code.

Example of development without detention



Example of floodplain land for sale in San Antonio



Eckhert Road

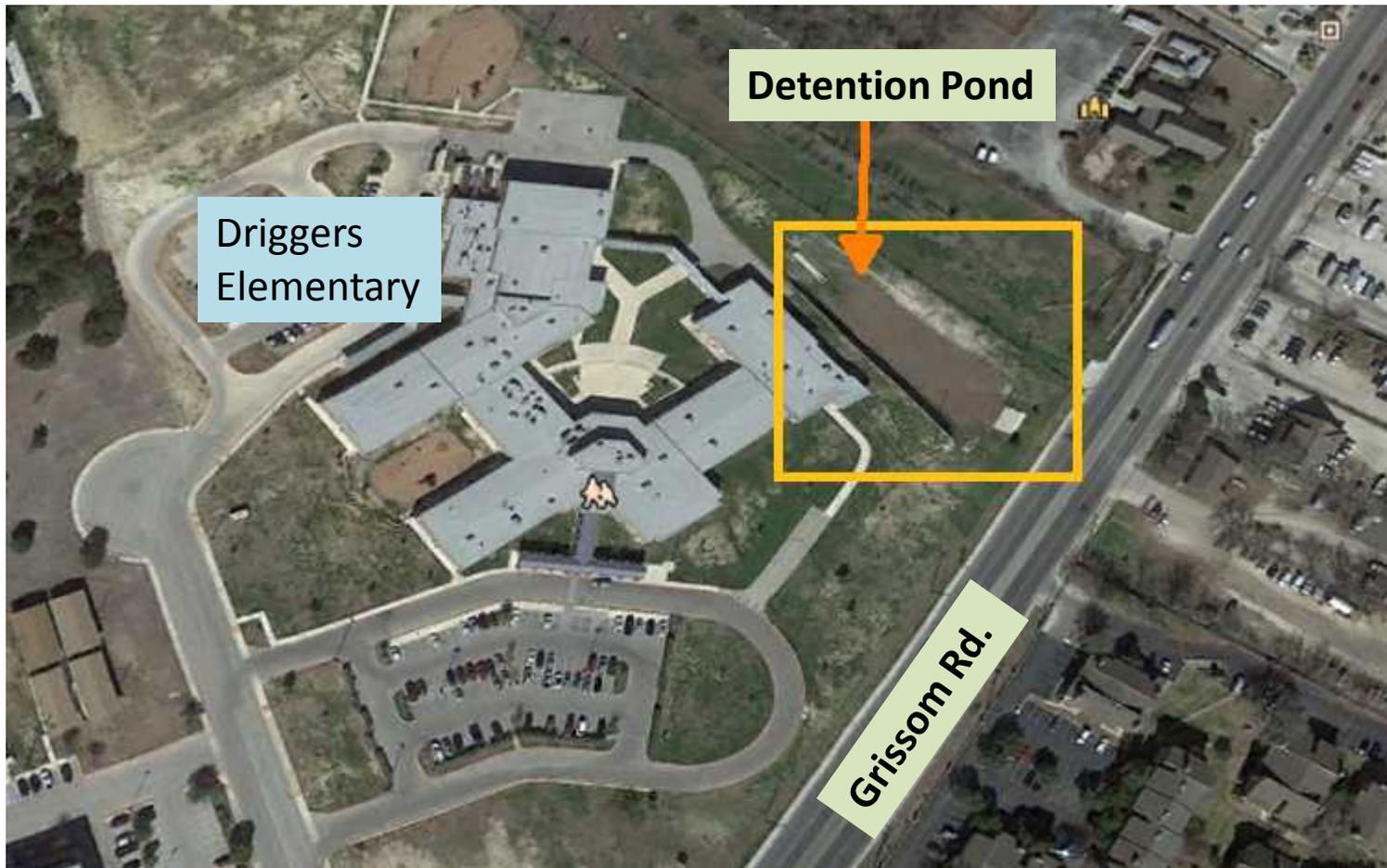
Example of development along creek



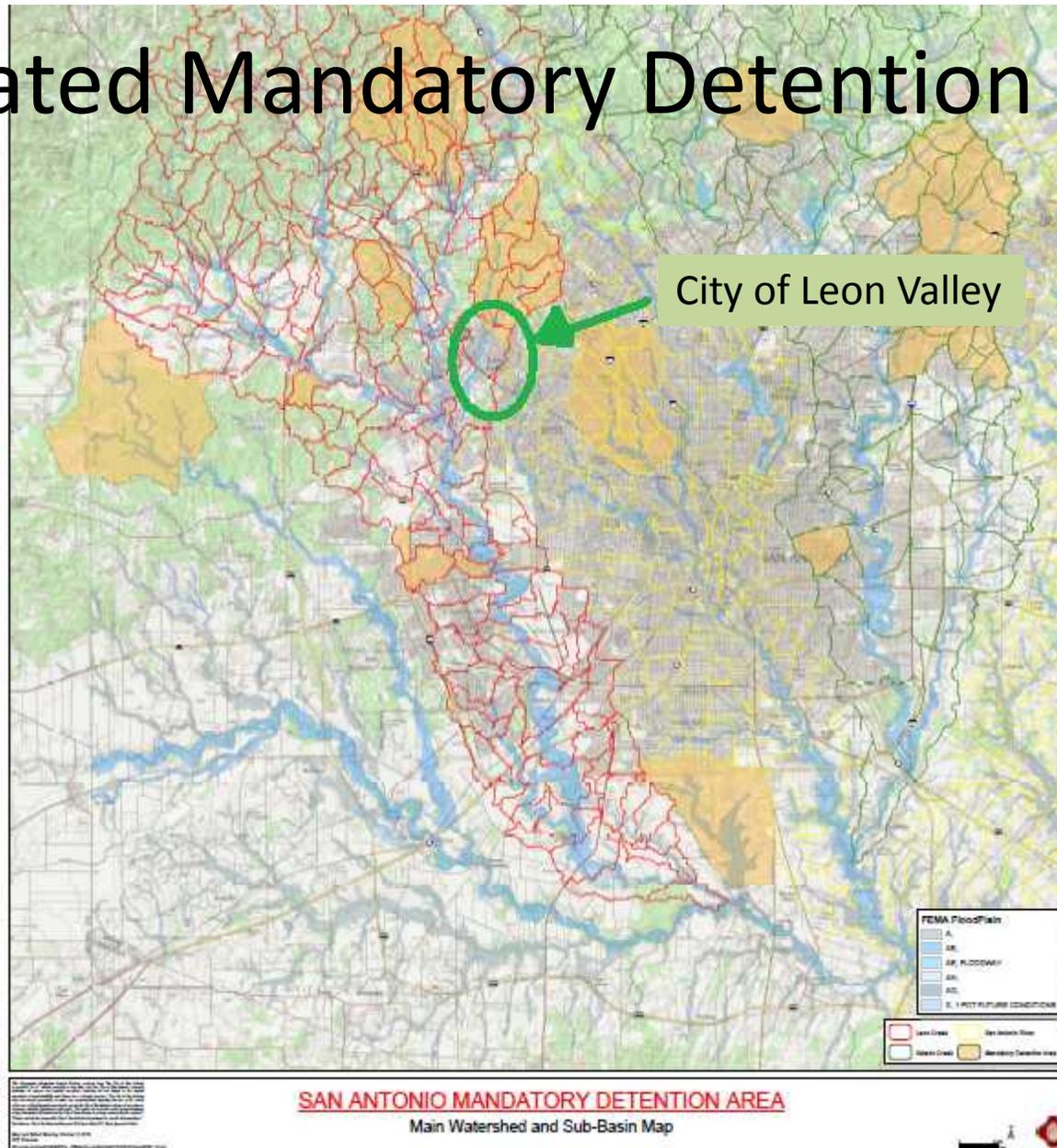
Example of property for sale along Huebner creek



Example of detention project in COLV



Updated Mandatory Detention Map



S.E.E. Statement

- **Social Equity** – Assures general quality of life for all citizens.
- **Environmental Stewardship** – Reduces pollution from stormwater runoff into Huebner Creek and beyond.
- **Economic Development** – Recover properties previously in floodplain by flood mitigation projects and increasing flood insurance protection.

Huebner Creek Watershed Mandatory Detention

City of Leon Valley
October 20, 2015

ITEM 22

Minutes Library Board of Trustees Meeting of Tuesday, September 8, 2015 at 5:30pm at the Library

The Meeting was called to order by Chairperson, Katie Gwaltney at 5:35pm. Those present were Barbara Owens, Carol Poss, Jill Crane, Katie Gwaltney, Peggy Proffitt, Heather Haskin, Dr. Horace Staph and Library Director Sandy Underwood. A quorum is present.

A motion was made by Dr. Staph and seconded by Jill Crane, that the minutes for the August 11th 2015 Board of Trustees Meeting be accepted as corrected. Unanimous approval.

Trustee Training Update: New Trustee Heather Haskin has completed both her trainings and will print certificates to go on file at the library.

Policy Update: Unattended Child Policy noted about homeschool ordinance as per City of LV. It was moved by Peggy and seconded by Carol that the policy is presented to council for implementation. Sandy will present an M&C for inclusion in future Council Meeting.

Naming of Meeting Rooms – communication still in progress.

Library Patron Concern: A patron that has been expelled from the library and refused his two chances at a hearing, is contacting council, the CM and the Mayor asking for his expulsion to be rescinded. Mayor has asked the Library Board address this again. The board held discussion and due to being given two chances for a hearing rather than just one, and declining both, the expulsion remains. It was moved by Carol and Seconded by Dr. Staph that the letter be sent as presented. A letter will be sent stating that the board stands by their decision; this is second expulsion and he has refused hearings. Copies of letter to be sent to all council, library director, CM, Mayor, Trustee Board.

Board also has brought up the possibility of a policy addressing a third infraction of policy , banning would be permanent? Checking into doing this.

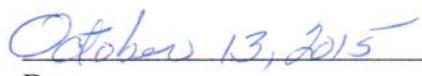
Library Director's Report: Fall and winter planning in progress. Discussed busy-ness of library and computers and that we have two guest computers for limited times for non-members.

Carol Poss reported on Friends of the Library activities. The First Saturday Book Sale Made \$140.00. The Fall Booksale will be: Thurs Oct 8 from 5-7 preview for members only. Friday October 9 and Saturday October 10 from 10 – 6 daily. Carol passed a sign up sheet around. Carol also announced that Ann has been cataloging the books in the archives room for ease of use.

Announcements: Next meeting is October 13 and we will do officer election/appointment.

There being no further business or announcements, Dr. Staph moved to adjourn the meeting, Jill Crane seconded the motion, motion approved and the meeting adjourned at 6:45 pm.


Approved


Date



**MINUTES OF THE MEETING OF THE
LEON VALLEY ZONING COMMISSION**

August 25, 2015

The meeting of the Leon Valley Zoning Commission convened at 6:32 p.m. on Tuesday, August 25, 2015, in the Training Room at the Leon Valley Fire Department at 6300 El Verde Road, Leon Valley, Texas.

I. Poll for Attendance, Determination of a Quorum, Call Meeting to Order

Present were Chairman Olen Yarnell, 1st Vice Chair Phyllis McMillan, 2nd Vice Chair Hal Burnside, Members Pedro Esquivel, Tony Westrich, Larry Proffitt, Alex Jenicek. Alternates Greg Price, Henry Diecker, and Richard Blackmore were in attendance and there were no absences. Also present was Elizabeth Carol, Director of Community Development Department, acting as recording secretary.

II. Approval of the June 23, 2015 and July 14, 2015 Zoning Commission Minutes

Commissioner Tony Westrich made a motion to approve both sets of minutes as written, and the motion was seconded by 2nd Vice Chair Hal Burnside. The motion passed unanimously.

III. Specific Use Permit #2015-893 - A request by Fertitta Reality Inc., applicant to construct and operate a "coffee shop", in a B-2 (Retail) zoning district, being Lot 5, Block 1, CB 4446B, Bandera Heights Subdivision located at 7050 Bandera Road.

Chairman Olen Yarnell opened the discussion and staff presented the case details noting that this was a request by the property owner to rezone approximately .56 acres of land to Specific Use Permit to allow for the development of a coffee shop and is needed to accommodate the construction of a restaurant that is not completely enclosed. Staff also noted that the plan conformed to the Leon Valley Code of Ordinances and that six letters were mailed to property owners within 200-feet and as of that evening there were no written input submitted on behalf of this project. Staff concluded the presentation and remained available for questions.

Chairman Olen Yarnell opened the public hearing at 6:48 and being that there were no speakers the Chairman subsequently closed the public hearing.

The Chairman then opened the floor for Commissioner discussion and 1st Vice Chair McMillian had questions about parking and stacking issues within the drive through lane. Jon Spenser, with Sterling Design Associates, LLC spoke on behalf of the project, and indicated that the proposed coffee shop exceeded the parking and stacking standards within Leon Valley. The Commissioners also explored the need for additional handicapped parking and for the

installation of sidewalks along Bandera Road. Mr. Spenser indicated that the extra handicapped parking space could be provided.

Commissioner Westrich, provided a copy of a letter (attachment) that he prepared outlining several concerns with the proposed development, and he went on to note that his concerns were addressed in staff presentation. He indicated that he now is supportive of the project, but regretfully he has another commitment and left the meeting at 7:10.

The discussion moved onto the need for sidewalks and Commissioner Alex Jenicek recommended that the need for sidewalks be considered separately, given the role of TXDOT. Commissioner Pedro Esquivel expressed concerns about setting a precedent, which was also supported by 1st Vice Chair Phyllis McMillian, who went on to note that sidewalks are included in the Master Plan.

The discussion evolved into the need for an improved Primo Bus Stop on Bandera Road, near this site. The Chairman inquired as a business owner, if Starbucks would be willing to assist the City in communicating their support to VIA in the hopes of expediting the installation of an improved Primo bus stop. Mr. Spenser indicated that Starbucks could lend their support of the proposal.

1st Vice Chair Phyllis McMillian then made a motion recommending approval of the SUP with the recommendation of the extra handicapped parking space. She went on to note that the proposed request for SUP Zoning is consistent and compatible with the surrounding area and the Leon Valley Master Plan, and that the proposed development protects property owners of all real property affected by the zoning request. The motion was seconded by 2nd Vice Chair Hal Burnside, and passed via a unanimous vote 7-0.

IN FAVOR OF THE MOTION:

Chairman Olen Yarnell
1st Vice Chair Phyllis McMillan
2nd Vice Chair Hal Burnside
Commissioner Pedro Esquivel
Commissioner Larry Proffitt
Commissioner Alex Jenicek
Commissioner Greg Price

Chairman Olen Yarnell recommended a five minute break at 7:30 and the meeting reconvened at 7:38.

IV. Update and Discussion of the Master Plan Amendments

City Staff presented an updated to of the Master Plan Amendment process and noted that the updates were behind schedule, and staff anticipated that they would still be able to conform to the overall timeline.

Staff provided the Commission with the recommended updates to the Neighborhood Component and the changes were tracked. The Commission opted to review the substantive changes updates to the Neighborhood component of the Master Plan and a consensus was

reached to accept the changes with the exception of two items, which would be brought back to the Zoning Commission with additional clarification. The first item was Forest Oak Area and the proposed "Action Plan" to annex the adjacent cemetery and Community Center property. The second item was to assess the actual need for a turn lane to be added to Huebner Road. Staff was instructed to research both of these items and bring them back to the Zoning Commission for further discussion.

V. Consideration and discussion of meeting time.

The Zoning Commission discussed changing the starting time of the meetings, and after some discussion Chairman Yarnell recommended that the new time be through the remainder of 2015. Commissioner Pedro Esquivel made a motion for the meetings to start at 7:00 P.M. and; the motion was seconded by 2nd Vice Chair Hal Burnside and was approved with a unanimous vote.

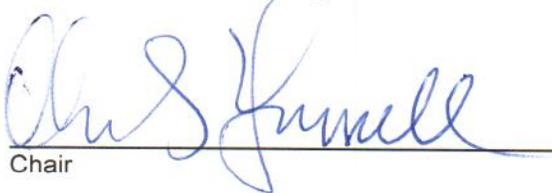
VI. Executive Session in Accordance with the Texas Government Code.

There was neither item, nor action necessary for this session.

VII. Adjourn

There was a brief discussion related to preparing agenda notebooks and having them delivered to the Fire Department, so that Commissioners could have hard copies prior to the meeting. The Commission also requested that staff provide contact information on behalf of each Commissioner and email Commissioners the links to Attorney Generals web page regarding mandatory Open meeting and Public Information training.

Commissioner Alex Jenicek made a motion to adjourn, seconded by Commissioner Pedro Esquivel. The motion passed unanimously and the meeting was adjourned at 8:11 p.m.


Chair


Staff

8-25-2015

Leon Valley Zoning Commission

Subject: Agenda item #3

Special use permit 2015-893

Lot 5, Block 1, CB 4446b

Bandera Heights Subdivision

Comments and Concerns from Commissioner Westrich

Adding a coffee shop to this location will be a valuable addition to this subdivision. It is consistent with the general master plan and will be a welcome asset to the area.

Note: The advance package only shows the existing use of the property. A site plan would be needed to show traffic and pedestrian flows, in order to give full approval.

Concerns:

1. This location has good access to Bandera Road, but a concern not to impede the north bound traffic access for Raising Canes.
2. Coffee shop drive thru should exit either on their south or east building side.
3. The removal of the light pole located on the south east corner of the existing building must be replaced with comparable lighting scheme.
4. Suggest the setback of the building be equal to Raising Canes and not as close to Bandera Road as Whataburger.
5. The design statement from Sterling Design Associates, LLC states the coffee show would be 1920 sf. How does this compare to the square feet of Whataburger and Raising Canes?

Finally, I support the staff comments listed on the case worksheet and support the re-zoning proposal. The only business with a major position in this matter is Raising Canes. I spoke to the assistant manager and suggested he contact his management. I recommended that a member of their staff be present at the zoning meeting if they have any concerns.


Commissioner Westrich