



CITY OF LEON VALLEY
CITY COUNCIL SPECIAL, JOINT AND REGULAR MEETING
Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, September 15, 2015

AGENDA

SPECIAL CITY COUNCIL MEETING

1. **5:30 P.M.** Call to order, Determine a Quorum is Present.
2. The City Council shall meet in Executive Session under Texas Government Code §551.074 *Personnel Matters* to negotiate a contract for the position of city manager. **M&C #2015-09-15-01 (C. Caldera)**
3. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.
4. Adjournment.

SPECIAL JOINT CITY COUNCIL AND CITY OF LEON VALLEY ECONOMIC DEVELOPMENT JOINT MEETING

5. **6:00 P.M.** Call to order, Determine a Quorum is Present.
6. A) Discussion and possible action on the appointment of Council Members to the City of Leon Valley Economic Development Corporation (LVEDC) to include discussion of the parameters for conflicts of interest under State law. **M&C #2015-09-15-02 (C. Mora and City Attorney Patrick Bernal)**

B) Update on timeline of lawsuit.
7. Adjournment.

REGULAR CITY COUNCIL MEETING

8. **7:00 P.M.** Call to order, Determine a Quorum is Present, Pledge of Allegiance.
9. **Citizens to Be Heard and Time for Objections to the Consent Agenda.** "Citizens to be heard" is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the Council. Should

a member of the public bring an item to the Council, for which the subject was not posted on the agenda of that meeting, the Council may receive the information but cannot act upon it during the meeting. Council may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the Council.

Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

10. Proclamation declaring October as Diaper Need Awareness Month in the City of Leon Valley, Texas.

CONSENT AGENDA

11. Approval of City Council Minutes. **(S. Passailaigue)**

- a) August 18, 2015 Special City Council Meeting
- b) August 18, 2015 Regular City Council Meeting
- c) August 29, 2015 Special City Council Work Session
- d) August 31, 2015 Special City Council Meeting

12. Consideration and approval of a waiver for the deposit and rental fees related to the use of the Leon Valley Community Center as requested by Senator José Menendez for a Move San Antonio Forward Meeting. **M&C #2015-09-15-03 (E. Carol)**

13. Consideration and possible action of Resolution No. 15-031R appointing members to boards, commissions, and committees. **M&C #2015-09-15-04 (S. Passailaigue)**

14. Consideration and possible action to approval of a budget adjustment and related ordinance in the amount of \$7,500 for the Community Development Department to provide additional funds due to increased production of the Lion's Roar and permitting activity. **M&C #2015-09-15-05 (E. Carol)**

DISCUSSION AGENDA

15. Consideration and possible action to hire a new city manager.

16. Conduct a Public Hearing and consider action on the attached Ordinance approving and adopting Fiscal Year 2015-2016 Budgets and associated Capital Acquisition Plans. **M&C #2015-09-15-06 (H. Brummett)**

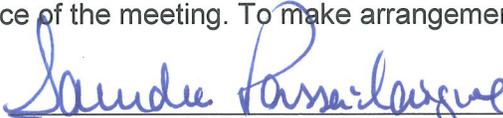
17. Consideration and possible action to ratify the General Fund Fiscal Year 2016 Budget that will raise more total property taxes than last year's budget by \$366,325 or 11.2041% and of that amount \$15,699 is tax revenue to be raised from new property added to the roll this year. **M&C #2015-09-15-07 (V. Wallace)**

18. Consideration and possible action on Ordinance No. 15-021 setting the 2015 Tax Rate for the Maintenance and Operations Fund at \$0.471173 and the Interest and Sinking Fund at \$0.090442 for a total Tax Rate of \$0.561615, which is 6.641451 percent higher than the Effective Tax Rate of \$0.526647. **M&C #2015-09-15-08 (V. Wallace)**
19. Consideration and possible action regarding the adoption of the City of Leon Valley Economic Development Corporation (LVEDC) Proposed Fiscal Year 2015-2016 Budget. **M&C #2015-09-15-09 (C. Mora and Stephen Ynostrosa, LVEDC Board President)**
20. Conduct a public hearing to consider Specific Use Permit #2015-893, to allow operation of a "coffee shop," generally located at 7050 Bandera Road, in a B-2 (Retail) zoning district within the Sustainability Overlay District. **M&C #2015-09-15-10 (E. Carol)**
21. Conduct a public hearing to consider a preliminary Replat #2015-950, to replat Lot 5, 6 and 7, Block 1 CB 4446B out of the Bandera Heights Subdivision generally located at 7050 Bandera Road, and within the Sustainability Overlay District. **M&C #2015-09-15-11 (E. Carol)**
22. Consideration and possible action re-scheduling upcoming Council events. **M&C #2015-09-15-12 (S. Passailaigue)**
23. City Manager's Report:
 - a) Department Reports
 - b) Approved Minutes from Boards, Commissions and Committees
 - c) Upcoming Important Events:
 - Texas Municipal League's 103rd Annual Conference – San Antonio, September 22nd-25th
 - National Night Out, October 6th
24. Citizens to be Heard.
25. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
26. Adjournment.

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley Public Library, 6425 Evers Road, Leon Valley, Texas, on September 11, 2015 at 11:10 a.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.


SAUNDRA PASSAILAIGUE, TRMC
City Secretary



MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C #2015-09-15-01**
TO: Mayor and Council
FROM: Crystal Caldera, ACM/HR Director
THROUGH: Henry Brummett, City Manager
SUBJECT: The City Council shall meet in Executive Session under Texas Government Code §551.074 *Personnel Matters* to negotiate a contract for the position of City Manager.

PURPOSE

On May 21, 2015 the City Council entered into a severance agreement With City Manager Manuel Longoria Jr. The City Council has since brought in Interim City Manager, Hank Brummett, to aid the City during this transition period.

The City advertised for the vacant City Manager position from June 22, 2015 – July 20, 2015. On July 29, 2015 City Council held an executive session to review the 35 applications that were received. City Council was able to select eight applicants to interview. The interviews were held in executive session on August 10, 11 and 19, 2015 (Note: out of the eight scheduled interviews one was unable to attend). The City Council then made a determination to hold second interviews for the top two candidates. The two candidates were interviewed in executive session on August 31, 2015. The City Council then voted to allow the Mayor and Councilwoman Sanchez to begin negotiations with Ms. Kelly Kuenstler.

An agreement has been reached by all parties and is awaiting City Council approval.

FISCAL IMPACT

An agreement has been reached and there are sufficient funds to cover the cost of in FY 2016 budget.

RECOMMENDATION

None

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-02**

TO: Mayor and City Council

FROM: Claudia Mora, Economic Development Director

THROUGH: Henry Brummett, Interim City Manager

SUBJECT: Joint Meeting of the City of Leon Valley City Council and the City of Leon Valley Economic Development Corporation (LVEDC) Board of Directors

PURPOSE

The purpose of this M&C is to support a joint meeting of the City Council and the LVEDC Board of Directors. Items of discussion will include the possible action on the appointment of Council Members to the LVEDC. In addition, an update, timeline and mediation of the lawsuit and appeal in *Larry Little vs. City of Leon Valley Economic Development Corporation*, and related items impacted will be provided.

FISCAL IMPACT

There is no fiscal impact.

S.E.E. IMPACT

Social – None.

Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

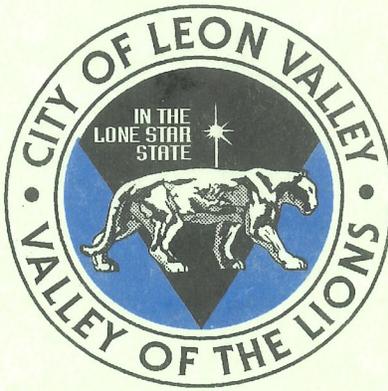
Environmental – Not applicable.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary



Proclamation

Whereas the Texas Diaper Bank will host Diaper Need Awareness Month during October 2015, to raise awareness of not only the organization, but the urgent need for diapers in Bexar County; and

Whereas the families of 37,000 children ages 0-5 living in Bexar County struggle to afford diapers for their children, and are forced to choose between undesirable alternatives that can severely impact the health and well-being of their child, as well as their household; and

Whereas frequent diaper changes help prevent rashes, UTIs, pressure sores, infections, irritability and difficulty in mother child attachment; and lower self-esteem and depression among parents who are not able to provide an adequate supply of diapers; and

Whereas recognizing this under addressed need, the Texas Diaper Bank formed the first ever diaper bank in the State of Texas and is the only diaper bank in Bexar County providing diaper assistance through direct services, health education classes and through partner agencies to the most vulnerable in the community.

Whereas the month of October has been proclaimed Diaper Need Awareness Month in the City of Leon Valley, Texas.

Signed by my hand on this the 15th day of September, 2015.

Chris Riley

Mayor Chris Riley





**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**

Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, August 18, 2015

MINUTES

The City Council of the City of Leon Valley, Texas met on the 18th day of August, 2015 at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas for the purpose of the following business:

REGULAR CITY COUNCIL MEETING

Mayor Riley called the Special City Council Meeting to order at 7:19 p.m. and led the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members Carmen Sanchez, Benny Martinez; David Jordan; David Edwards and Monica Alcocer.

Also in attendance were:

Interim City Manager Hank Brummett, ACM/Human Resources Director Crystal Caldera, City Secretary Sandra Passailaigue, City Attorney Patrick Bernal, Fire Chief Luis Valdez, Police Chief Randall Wallace, Assistant Police Chief Ray Lacy, Planning Manager Elizabeth Carol, Economic Development Director Claudia Mora, Library Director Sandy Underwood and Communications Director Darrick Green.

Citizens to Be Heard and Time for Objections to the Consent Agenda.

Mayor Riley asked if any of the Council Members wished to pull Items 3, 4, or 5 from the Consent Agenda for discussion.

Council Member Monica Alcocer requested that Item 3a be pulled and postponed to the next Council meeting in order to get clarification on a matter noted in those minutes. Mayor Riley moved to citizens to be heard.

- Tom and Laurie Kelly, Forest Oaks Community Association, spoke about an idea to have the City of Leon Valley take on the responsibility of the Forest Oaks Swimming Pool.
- Vicky Jamvold, 7203 Poss Road, asked the City for assistance and Council consideration of amending the City Code of Ordinances to allow up to 8 animals like the City of San Antonio allows.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

- a) August 04, 2015 Special City Council Meeting**
- b) August 10, 2015 Special City Council Meeting**
- c) August 11, 2015 Special City Council Meeting**

Consideration and possible action of Resolution No. 15-027R appointing members to boards, commissions, and committees. M&C 2015-08-18-03 (S. Passailaigue)

Consideration and approval of an ordinance repealing and replacing Chapter 3 "Building Regulations," Article 3.03, "Flood Damage Prevention". M&C 2015-08-18-04 (E. Carol)

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to approve Consent Agenda Items #3b and #3c (August 10th and August 11th City Council Minutes) as presented, #4 (Resolution No. 15-027R) and Item #5 (Ordinance No. 15-011). Upon a unanimous vote, Mayor Riley announced the motion carried.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Carmen Sanchez, to move Item #3a from tonight's meeting agenda to the September 1, 2015 City Council meeting to allow more time to resolve some issues with the assistance of the city attorney. Upon a unanimous vote, Mayor Riley announced the motion carried.

DISCUSSION AGENDA

Consideration and possible action on the agreement with the United States Department of Justice, Drug Enforcement Administration to have an Officer assigned to the State and Local Task Force. M&C 2015-08-18-05 (R. Wallace)

Police Chief Randall Wallace presented the item saying in May of 2002, the City of Leon Valley entered into a cooperative agreement between the San Antonio District Office of the Drug Enforcement Administration (DEA) and the City of Leon Valley. This agreement places a Leon Valley Police Officer into the State and Local Task Force of the local DEA office. In the event the City decides to withdraw its participation in the Task Force during the one-year period the agreement is in effect, the agreement contains a "30 day opt out" provision. The Police Officer assigned to the State and Local Task Force is involved in the investigation of both national and international distributors of illegal narcotics. By having this person in the Task Force, Leon Valley is attacking the higher echelons of narcotics distribution organizations, instead of the street level dealers in Leon Valley. By doing this, we are attacking the source of the problem, not a small portion of it. Chief Wallace concluded the presentation saying staff is recommending that the City continue the agreement with the Drug Enforcement Administration keeping our Officer in the State and Local Task Force.

A motion was made by Council Member Benny Martinez and seconded by Council Member David Jordan, to allow the Police Chief to enter into the agreement with the United States Department of Justice, Drug Enforcement Administration as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration and possible action on Ordinance No. 15-012, approving an Evers Road Bridge Engineering Study, with Related Budget Adjustment M&C 2015-08-18-06 (M. Moritz)

Public Works Director Melinda Moritz presented the item to consider authorizing the City Manager to sign a contract with IDS Engineering for the purpose of performing an engineering study of the Evers Road bridge crossing at Huebner Creek. The study will be a planning and design effort to establish a crossing that will allow for greater frequency storm event to pass under Evers Road on the creek. This design would be presented to the City Council for approval, and then submitted to the MPO in November for their FY 2017-2020 Surface Transportation Program – Metropolitan Mobility (STP-MM) Call for Projects. The MPO has released their notification for their FY 2017-2020 STP-MM Call for Projects. One of the projects that had been suggested was the redesign of the Evers Road bridge over Huebner Creek. In order to submit the project for consideration, the City must supply a detailed cost estimate for construction, along with the application. Once the design has been completed, the results would be submitted to the City Council for their consideration. If approved, the application could then be submitted to the MPO. If approved by the MPO, the City would be responsible for paying 20% of the construction costs. These costs will not be known until an Opinion of Probable Costs is developed by the engineer. Cost for the preliminary design is \$73,870. This can be taken from the Stormwater Fund balance, which is \$803,937. Public Works Director Moritz and staff is recommending authorization be given to the City Manager to enter into a contract with IDS Engineering to perform an engineering study of the Evers Road bridge Huebner Creek crossing.

Fire Chief Luis Valdez informed Council and guest that the Evers Road bridge has been closed 14 times this year due to flooding.

A motion was made by Council Member Benny Martinez and seconded by Council Member Monica Alcocer, to approve Ordinance No. 15-012 allowing for the budget adjustment as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration and possible action authorizing the City Manager to sign a Contract with IDS Engineering to Perform the Evers Road Bridge Study. (M. Moritz)

A motion was made by Council Member David Jordan and seconded by Council Member Monica Alcocer, to authorize the City Manager to enter into a contract with IDS engineering to perform the Evers Road Bridge Study. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration and possible action on Ordinance No. 15-013, granting permanent and temporary easements along Huebner Creek, from Bandera Road to the City limits, to SAWS for the Huebner Creek LC-17, Phase III & W-2 Huebner Creek projects. M&C 2015-08-18-07 (M. Moritz)

Public Works Director Melinda Moritz presented the item to consider a request from SAWS to grant several permanent and temporary recycled water main and sewer main easements along Huebner Creek; and to consider a request to purchase a parcel of property, located in the 6500 block of Bandera Road, being Lot 101, CB 5955, and grant permanent easements to

SAWS through that property, along with accepting ownership of Lot 100, CB 5955, in the 6500 block of Bandera Road, recognizing the existing SAWS easement. As a part of their W-2 Huebner Creek sewer and recycled water main replacement project, SAWS is requesting we grant several permanent and temporary easements for replacement and relocation of sewer & recycled water mains. These easements are to be located in Huebner Creek, from the NW Little League, down Poss Rd, and then in the creek bed to the city limits. SAWS is willing to pay the City for the easements in the amount of \$82,274. The proposed easements along Huebner Creek would not hinder future development or flood remediation, as they are to be bored underground and run under the small pavilion on Poss Road, and under the bleachers in Raymond Rimkus Park, then cross under Evers Road to run in the creek bed to the city limits. SAWS would draft an agreement reflecting the fact that there are existing encroachments and that the City would have the right to rebuild these improvements if they were to be destroyed. The document would also state that any future flood remediation of Huebner Creek would be allowed, with coordination between the City, SAWS, San Antonio River Authority, and Bexar County Flood Control. As a part of the Bexar County Flood Control (BCFC) LC-17 Phase III project, SAWS needs an easement in Lot 101 in 6500 block of Bandera Rd., owned by Jester Investments, Inc, located adjacent to an existing SAWS property (see exhibits 2 and 3). The lot fronts Bandera Road on the southwest side of the Bandera Road bridge and is 1.002 acres in size. The property owner has refused to grant an easement to SAWS and has stated that SAWS would have to purchase the entire property. The list price of the property is \$216,053 and the assessed value of the property is \$49,800. SAWS has no use for the property other than the easement, and their staff had mentioned that we might want an easement through that property for the purpose of the Hike & Bike Trail. If SAWS purchases the whole property and then wants to sell it, they will have to request permission from City of San Antonio ("COSA"), and if COSA has no use for the property, then SAWS would be required to offer it for sale to the general public in a sealed bid process, which can take upwards of 6 months or longer. The BCFC LC-17 Phase III project is scheduled to start in the fall of this year. SAWS is offering to let the City purchase the property, using funds that would have been paid for the Huebner Creek easements, increasing the payment for savings in time and potential litigation costs, then both parties would pay the difference. In addition to this property, SAWS would also deed their existing Lot 100 property to the City (0.293 acres), which would bring the total acreage to 1.295 acres. The City's plan was to obtain easements for the proposed Hike & Bike Trail through both of these lots, in order to bring the trail out from under the Bandera Road bridge at an acceptable ADA slope; however the property owner of Lot 101 refused to grant an easement. The engineer for the Hike & Bike Trail project had put this segment of trail on hold, until BCFC finalized their plans, to determine the second best alternative for trail placement. At the time, the County had not determined where a proposed drop structure would be placed. With the receipt of the BCFC's 95% plans, it has been determined that the City could consider placing the trail between the proposed drop structure and the parcel edge, then re-grade a portion of the County's channel. There is an 11' gap between the parcel and the drop structure. The proposed trail is 10' wide and would fit, but the engineer feels this option is a huge risk, as there's very little room to accommodate any trail alignment/grading as needed around the drop structure. Additionally, the lines (drop structure, excavation limits) are not the actual construction as-built plans and as such, they don't have total confidence that those limits would stay the same after construction. The engineer is of the opinion that purchasing the property is the safer option. This would allow the trail to stay out of the graded channel

area, and also allows maneuverability/flexibility for the trail alignment, while adhering to TxDOT criteria. Both properties are located within the floodplain, will remain in the floodplain even after the BCFC LC-17 Phase III project, and are not suitable for development.

Staff is recommending the following options: 1. To grant permanent and temporary easements along Huebner Creek, from Bandera Road to the city limits, to SAWS for the Huebner Creek LC-17, Phase III & W-2 Huebner Creek projects; 2. If the City intends to eventually construct a Hike and Bike Trail through this portion of Huebner Creek, then agree to the purchase terms of Lot 101, accept ownership of Lot 100, in the 6500 block of Bandera Road, in exchange for granting easements on both of those lots, and fund this purchase with proceeds from the Stormwater Fund Balance, with attached budget adjustment ordinance; or 3. Wait until SAWS acquires the property and then request easements from them.

This presentation was followed by discussion.

A motion was made by Council Member David Edwards to table the item or postpone the item. There being no second to the motion, the motion died.

A motion was made by Council Member Monica Alcocer to grant SAWS the easement and take Option 3 and wait until SAWS condemns the easement or present options on purchasing the property. There being no second to the motion, the motion died.

A motion was made by Council Member Carmen Sanchez and seconded by Council Member David Jordan, to go into Executive Session to consider Ordinance No. 15-013, granting permanent and temporary easements along Huebner Creek, from Bandera Road to the City limits, to SAWS for the Huebner Creek LC-17, Phase III & W-2 Huebner Creek projects under Texas LGC § 551.072 *Real Estate*. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration and possible action on a sign variance request by Debbie Stellar, owner of Starlite Signs on behalf of Hobby Lobby at 7058 Bandera Road. M&C 2015-08-18-08 (E. Carol)

Community Development Director Elizabeth Carol presented the item to consider a sign variance which would allow the owner of Hobby Lobby to update their sign as part of a remodeling project to enhance the storefront facing Bandera Road. The store was originally built in 1996. Chapter 3.04.011(b) of the Leon Valley Code of Ordinances states that wall signs for each occupant may not exceed 25% of the total square footage of the exterior wall, not to exceed 200 square feet per occupant. The applicant was denied their permit. As part of their variance request, the applicant noted that their proposed sign will be 437 square feet out of 9223.5 square feet of storefront. This represents 4.7% of the overall wall area, which is less than the 25% requirement, but greater than the allowable amount of 200 square feet. The applicant went on to note that they are located more than 300' from the public right of way, which reduces the readability of their sign from Bandera Road. In addition, the proposed request will reduce their existing sign area by 30%. Community Development Director Carol added that staff recommends that the applicant be granted a variance due to the proposed reduction in sign area. Variances are at the discretion of the City Council, and Staff has noted

several alternatives: 1) Grant a variance; 2) Approve an alternative size for the sign; or 3) Deny the sign variance.

The presentation was followed by a brief discussion which included comments from Vanessa of Southwest Texas Sign Service and property manager Bob Robley.

A motion was made by Council Member Benny Martinez and seconded by Council Member David Jordan, to grant the sign variance request by Debbie Stellar, owner of Starlite Signs on behalf of Hobby Lobby at 7058 Bandera Road. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration and action on a sign variance request by Enrique L. Perales, owner of Fruit Mix, at 7007 Bandera Road, Suite 14. M&C 2015-08-18-09 (E. Carol)

Community Development Director Elizabeth Carol presented this item to consider a sign variance(s) which would allow the owner of Fruit Mix to utilize an “arrow-dancer” and wind-waver flag signs to advertise their new business. Chapter 3.04.014 of the Leon Valley Code of Ordinances identifies signs that are prohibited in Leon Valley, and “wind-waver flags” has been identified as a type of sign that is not allowed. In addition, Chapter 14, Appendix C(G)(2)(j) the Sustainability Overlay District also prohibits all animated, moving or similar signs. The applicant recently submitted a request for a sign permit, and was denied. They recently opened their business in Leon Valley, at the Cedar Creek Plaza. The applicant has indicated that they lack visibility because their establishment is located behind Churches Fried Chicken, and he anticipates that the sign will increase his business by 18 to 20%. They have already made an investment of \$120,000 in our community. They are requesting a six to twelve month temporary variance to allow the “arrow-dancer” and wind-waiver flags. Evidence documenting an increase in business activity should be required with any future variance request. Community Development Director Carol added that staff recommends that the applicant be granted a six month temporary sign variance to allow the prohibited sign, due to the lack of visibility and require documentation demonstrating an increase in business activity for future request. Variances are at the discretion of the City Council, and Staff has noted several alternatives: 1) Grant a temporary variance, not to exceed 12 month; 2) Grant a temporary variance, for a different length of time; or 3) Deny the sign variance.

A motion was made by Council Member Carmen Sanchez and seconded by Council Member David Jordan, to grant the sign variance request by Enrique L. Perales, owner of Fruit Mix, at 7007 Bandera Road, Suite 14 for a period of six (6) months. Upon a unanimous vote, Mayor Riley announced the motion carried.

The Council added that after the six month period Mr. Perales could come back if needed for another variance and show Council that the signs did increase sales.

City Manager’s Report:

- a) **Nomination Phase of selection process for election of Bexar Appraisal District Board of Directors for 2016-2017**
- b) **Budget Award**
- c) **Department Reports**
- d) **Approved Minutes from Boards, Commissions and Committees**

e) Future Agenda Items:

- **Consideration of a proposed budget adjustment for the Municipal Bond Program.**
- **Consideration of a contract for the purpose of designing and engineering a new well; and related services for the 2015 Water Well Project.**
- **Special Joint City Council and Historical Society Meeting to discuss establishing a Public Private Partnership between the two entities – August 29th**

f) Upcoming Important Events:

- **Texas Municipal Clerks Association Legislative Update – San Marcos, August 20th-21st**
- **Texas Municipal League Region 7 Meeting – Balcones Heights, August 28th**
- **Texas Municipal League’s 103rd Annual Conference – San Antonio, September 22nd-25th**
- **City Offices and Municipal Court closure Monday, September 7, 2015 in observance of Labor Day.**

Interim City Manager Hank Brummett reminded the Council that the Bexar Appraisal District is looking for nominees to serve on their board. Mr. Brummett asked that nominations be sent in right away if interested; the City has received the GFOAT budget award for the 16th year in a row; and Stage II Water Restrictions are now in effect. Mr. Brummett asked Fire Chief Luis Valdez to step forward to give an update on the presentation made to the San Antonio Development Task Force.

Citizens to be Heard.

- Olen Yarnell, 7230 Sulky Lane, spoke about the timing of the traffic light at Reindeer Trail and Bandera Road as well as the need for lighting in the parking lot at the Conference Center.
- Vicky Jamvold, 7203 Poss Road, asked for help in resolving matters with her neighbor.

Announcements by the Mayor and Council Members.

Council Member David Edwards said it was “good to be back” from his recent vacation.

Council Member Monica Alcocer told everyone how educational her recent training by TML in Round Rock was.

Council Member Benny Martinez announced that the next Chamber of Commerce meeting would be held at Outback Steakhouse on August 19th at 11:30 a.m.

Council Member David Jordan also spoke about the TML training in Round Rock.

Mayor Riley told everyone that the Phase II portion of the San Antonio Aquarium would be opening soon; reminded everyone of the upcoming Fall Clean-up which begins August 31st through September 4th; and asked for volunteers to serve on the various committees.

The City Council shall meet in Executive Session at the Kinman House located at 6417 Evers Road, Leon Valley, Texas, under Texas Tax Code §321.3022(i) to receive confidential information from the Texas Comptroller's Office to the Mayor and City Council. M&C 2015-08-18-10 (C. Mora)

Mayor Riley announced that the Leon Valley City Council would convene into Executive Session Pursuant to Texas, under Texas Tax Code §321.3022(i) to receive confidential information from the Texas Comptroller's Office to the Mayor and City Council; and under Texas LGC § 551.072 *Real Estate* to discuss granting permanent and temporary easements along Huebner Creek, from Bandera Road to the City limits, to SAWS for the Huebner Creek LC-17, Phase III & W-2 Huebner Creek projects or options of purchasing the property.

The Council went into Executive Session at 9:18 p.m.

The City Council shall reconvene into Regular Session at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas and take action on issues discussed in Executive Session if necessary. M&C 2015-08-18-11 (C. Mora)

The City Council reconvened into Open Session at 10:35 p.m.

A motion was made by Council Member Monica Alcocer and seconded by Council Member Benny Martinez, to grant permanent and temporary easements along Huebner Creek, from Bandera Road to the City limits, to SAWS for the Huebner Creek LC-17, Phase III & W-2 Huebner Creek projects for \$82,274. Upon a unanimous vote, Mayor Riley announced the motion carried.

Consideration and approval of a budget adjustment to the Economic Development Department Fiscal Year 2014-2015

Economic Development Director Claudia Mora presented this item for City Council consideration of an ordinance amending to the Economic Development Department Fiscal Year 2014-2015 budget. The Economic Development Department seeks City Council approval to add \$43,200.00.

A motion was made by Council Member Benny Martinez and seconded by Council Member David Jordan, to approve of a budget adjustment to the Economic Development Department Fiscal Year 2014-2015 in the amount of \$43,200. Upon a unanimous vote, Mayor Riley announced the motion carried

Adjournment.

Mayor Riley announced the meeting adjourned at 10:41 p.m.

These minutes approved by the Leon Valley City Council on the 15th of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

DRAFT



**CITY OF LEON VALLEY
CITY COUNCIL SPECIAL MEETING**

Leon Valley Conference Center
6421 Evers Road, Leon Valley, Texas 78238
Tuesday, August 18, 2015

MINUTES

The City Council of the City of Leon Valley, Texas met on the 18th day of August, 2015 at the Leon Valley Conference Center located at 6421 Evers Road, Leon Valley, Texas for the purpose of the following business:

SPECIAL CITY COUNCIL MEETING

Mayor Riley called the Special City Council Meeting to order at 5:37 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members Carmen Sanchez, Benny Martinez; David Jordan; Monica Alcocer; and David Edwards.

Also in attendance were:

Interim City Manager Hank Brummett, ACM/Human Resources Director Crystal Caldera, City Secretary Sandra Passailaigue, Fire Chief Luis Valdez, Police Chief Randall Wallace, Assistant Police Chief Ray Lacy, Planning Manager Elizabeth Carol, Economic Development Director Claudia Mora, Finance Director Vickie Wallace, Library Director Sandy Underwood, and Communications Director Darrick Green.

A public meeting will be conducted on the Proposed Fiscal Year 2016 Budgets to obtain input from the public. During the public meeting the Interim City Manager will present a PowerPoint Presentation on the following Proposed Fiscal Year 2016 Budgets: M&C #2015-08-18-01 (H. Brummett)

- a) **General Fund**
- b) **Water and Sewer (Enterprise) Fund**
- c) **Grant Fund**
- d) **Crime Control and Prevention District**
- e) **Building Security Fund**
- f) **Child Safety Fund**
- g) **Municipal Court Technology Fund**
- h) **Debt Service Fund**
- i) **Community Center Fund**
- j) **Street Maintenance Tax Fund**
- k) **Capital Project Fund**
- l) **Police Forfeiture Fund**

Interim City Manager Hank Brummett presented the Proposed Fiscal Year 2016 Budget saying that the budget is balanced and the City remains in good financial condition. In the FY 2016 budget, we are expecting a capital reserve of approximately \$2,350,758 which includes \$599,000 from the Community Infrastructure and Economic Development (CIED) Fund. We estimate an Emergency Reserve of \$900,000 which equates to 6 weeks operating income. City Manager Brummett suggested that \$300,000 be added to that to bring it to a 2 month operating income.

City Manager Brummett then focused on proposed budget highlights which included: Operating Revenues of \$7,875,304; Operating Expenditures of \$7,815,973; Capital Expenditures of \$457,320; One Time Expenditures of \$89,465 which include items such as rental fees for the temporary City Hall (\$30,000), Affordable Care Act Reporting (\$10,000), redirecting the trail for the LC-17 Project to save a 39 inch Heritage Red Oak (\$24,015), and funding of the Fall Festival (\$25,450). City Manager Brummett mentioned the "knowns" as a 28.79% increase in health insurance (this may decrease through negotiations); a 14% increase in Workers' Compensation; and a 24.2% decrease in Property and Liability Insurance. City Manager then presented the budget by category in detail.

The presentation was followed by a brief discussion where Council Member Benny Martinez said that he would like to keep the CIED Fund and the General Fund separate.

Discussion and possible action to award the Fiscal Year 2016 group health insurance bid for employee medical, dental and life insurances and to authorize the City Manager to execute the insurance contract(s). M&C #2015-08-18-02 (C. Caldera)

Human Resource Director Crystal Caldera presented the item to identify health plans that would better serve the needs of the city and its employee's and to control city costs, while continuing to provide quality benefits to employees. The City currently pays 100% of the employee-only premium under HUMANA Base health, MET LIFE Base dental and Life insurances. Gallagher Benefits Services, the city's Insurance Broker, solicited bids from all the major insurance carriers. Ms. Caldera presented 3 options for the City Council to consider. At this time, staff is recommending option 1 where it is a fair share to both employee and the City and keeps the current carriers for health, dental and vision.

Approval of this item will authorize the City Manager to execute the contract for the FY 2016 Group Health, Dental & Life Insurances and to continue to provide reputable and comprehensive insurance coverage to the City employees. This contract will be for the period October 1, 2015 to September 30, 2016. The City's insurance broker, Gallagher Benefit Services, Inc. will serve as the City's liaison with the insurer selected by Council.

Human Resources Director Caldera concluded her presentation saying the City's insurance broker, Gallagher Benefit Services, Inc. is currently still in negotiations with the insurance carriers; but the anticipated premium is identified in the FY 2016 budget. The final insurance renewal recommendations will be presented at the August 18th meeting. There was a consensus among members of City Council to look into other options to include a plan with other cities to be considered. Action on this item was postponed to

September.

Mayor Riley asked for citizen input to which there was none.

Adjournment

Mayor Riley announced the meeting adjourned at 7:09 p.m.

These minutes approved by the Leon Valley City Council on the 15th of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

DRAFT



CITY OF LEON VALLEY
SPECIAL CITY COUNCIL WORK SESSION
Leon Valley Fire Department Training Room
6300 El Verde Road, Leon Valley, Texas 78238
Saturday, August 29, 2015 9:00 a.m. to 12:00 noon

MINUTES

The City Council of the City of Leon Valley, Texas met on the 29th day of August, 2015 at the Leon Valley Fire Department Training Room located at 6300 El Verde Road, Leon Valley, Texas for the purpose of the following business:

SPECIAL CITY COUNCIL WORK SESSION

Mayor Riley called the Special City Council Meeting to order at 9:00 a.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members Carmen Sanchez, David Jordan, Benny Martinez, Monica Alcocer, and David Edwards.

Also in attendance were:

Interim City Manager Hank Brummett, ACM/Human Resources Director Crystal Caldera, and City Secretary Saundra Passailaigue.

Discussion on the establishment of a Public Private Partnership between the City and the Leon Valley Historical Society with Facilitator Mike DeLaGarza.

Mayor Riley welcomed everyone and introduced Facilitator Mike DeLaGarza. Introductions of all in attendance were held and then the work session began. Kathy Hill of the Leon Valley Historical Society gave a presentation on proposed plans for the natural area which was followed by discussion.

Citizens to be heard.

None

Adjournment

Mayor Riley announced the meeting adjourned at 11:30 a.m.

These minutes approved by the Leon Valley City Council on the 15th of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



**CITY OF LEON VALLEY
CITY COUNCIL SPECIAL MEETING**
Leon Valley Fire Department Training Room
6300 El Verde Road, Leon Valley, Texas 78238
Monday, August 31, 2015

MINUTES

The City Council of the City of Leon Valley, Texas met on the 31st day of August, 2015 at the Leon Valley City Fire Department Training Room located at 6300 El Verde Road, Leon Valley, Texas for the purpose of the following business:

Call to order.

Mayor Riley called the Special City Council Meeting to order at 6:08 p.m.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Council Members Monica Alcocer, Carmen Sanchez, Benny Martinez, David Edwards and David Jordan.

Also in attendance were: Interim City Manager Hank Brummett and ACM/HR Director Crystal Caldera.

The City Council shall meet in Executive Session under Texas Government Code §551.074 *Personnel Matters* to conduct interviews for the position of city manager.

The City Council went into Executive Session at 6:09 p.m.

Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.

The City Council reconvened into Open Session at 8:46 p.m.

A motion was made by Council Member Benny Martinez seconded by Council Member Monica Alcocer, to enter into negotiations with Kelly Kuenstler to hire her as city manager for Leon Valley. Upon a unanimous vote, Mayor Riley announced the motion carried.

A motion was made by Council Member Benny Martinez seconded by Council Member Monica Alcocer, to appoint a three (3) member board consisting of Mayor Riley, Mayor Pro-Tem Carmen Sanchez and Interim City Manager Hank Brummett to negotiate a contract and bring back to City Council for final decision. Upon a unanimous vote, Mayor Riley announced the motion carried.

Adjournment

Mayor Riley announced the meeting adjourned at 8:48 p.m.

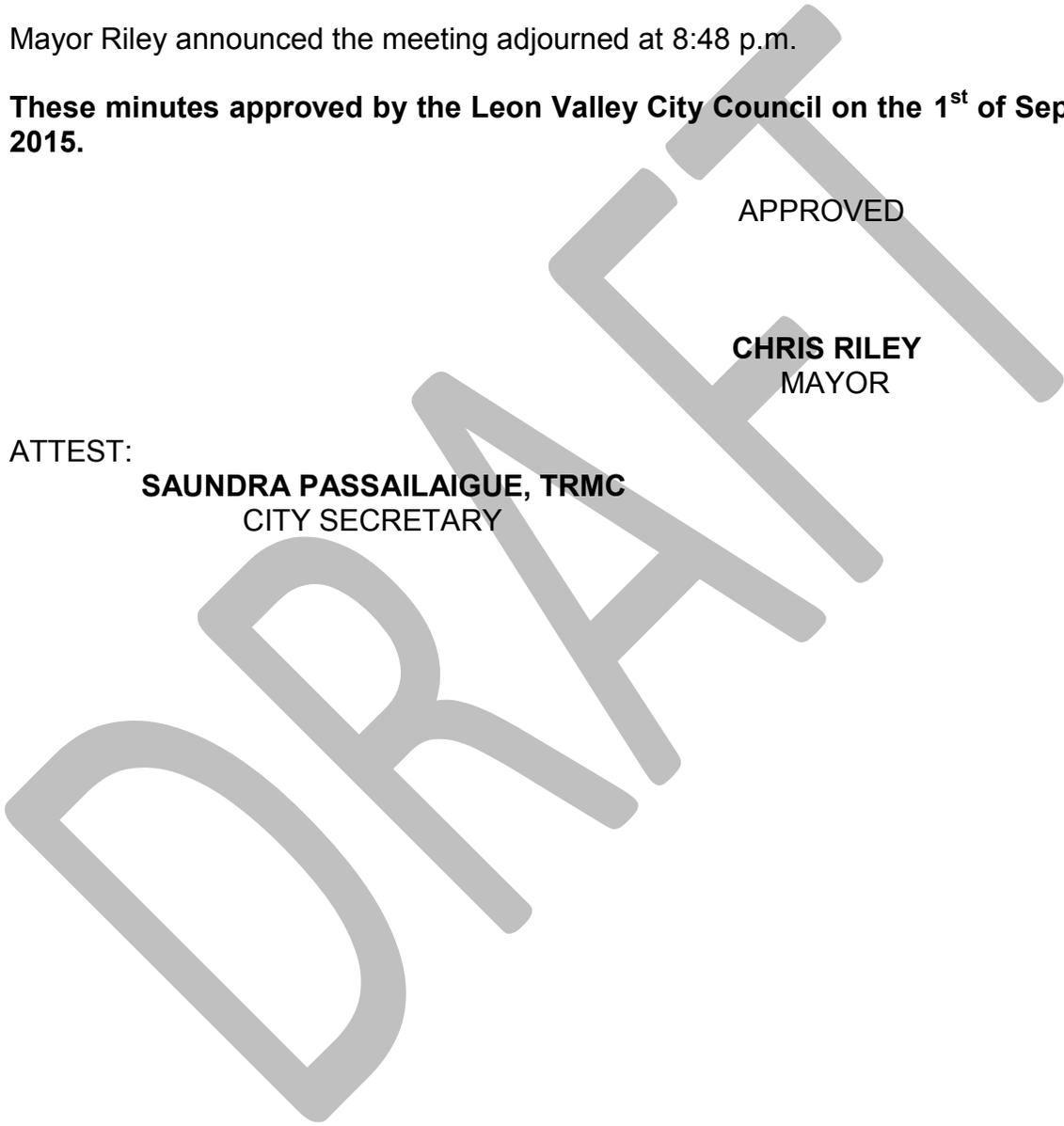
These minutes approved by the Leon Valley City Council on the 1st of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-03**
TO: Mayor and Council
FROM: Elizabeth Carol, Community Development Director
THROUGH: Hank Brummett, Interim City Manager
SUBJECT: Consideration and approval of a waiver for the deposit and rental fees related to the use of the Leon Valley Community Center as requested by Senator José Menendez for a Move San Antonio Forward Meeting.

PURPOSE

Senator Menendez has submitted a written request (*attached*) to the Mayor for their consideration to co-host a Move San Antonio Forward meeting on October 8, 2015 at the Leon Valley Community Center and to waive Fees for the use of City Facilities.

The event is open to the public at no charge, and is specifically targeting residents in the greater Leon Valley area. Senator Menendez has reserved the Leon Valley Community Center on October 8, 2015 from 4:00 to 8:00 pm. Senator Menendez has requested the use of the Leon Valley Community Center to listen to the constituents in the surrounding community.

Senator Menendez is requesting that the fees be waived. The City's pricing list for the Leon Valley Community Center is attached for the Council's reference.

FISCAL IMPACT

The fiscal impact is dependent on the City Council's action on this request. If authorized, the final impact will be on the Community Center Fund to the extent to be determined by the City Council. The current rental rate for the Leon Valley Community Center

\$200.00	Cleanup Fee
\$ 88.00	Security Fee (\$22.00 per hour X4)
\$400.00	Deposit
<u>\$450.00</u>	Rental Fee
\$1138.00	

RECOMMENDATION

The recommendation is that the City Council authorizes the City of Leon Valley to work with Senator Menendez request to co-host a Town Hall meeting on October 8, 2015 from 4:00 to 8:00 pm. at the Community Center.

Staff recommends that the following charges be paid:

\$200.00	Cleanup Fee
<u>\$ 88.00</u>	Security Fee (\$22.00 per hour X4)
\$288.00	

Staff recommends that the following fees be waived:

\$400.00	Deposit
<u>\$450.00</u>	Rental Fee
\$850.00	

S.E.E. LEON VALLEY

Social Equity – To promote a superior quality of life by providing events and amenities that encourage a sense of community.

Economic Development – To provide a diverse and versatile business environment that supports a healthy economy by attracting viable businesses and patrons.

Environmental Stewardship – To promote responsible environmental stewardship by providing and encouraging the use of recycling containers.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-04**
TO: Mayor and Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Hank Brummett, Interim City Manager
SUBJECT: Consideration and possible action of Resolution No. 15-031R appointing members to boards, commissions, and committees.

PURPOSE

This item was placed on the City Council agenda at the request of Mayor Chris Riley pursuant to Resolution No. 15-012R.

FISCAL IMPACT

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION No. 15-031R

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL APPOINTING MEMBERS TO THE BEAUTIFICATION COMMITTEE AND THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION.

WHEREAS, The City of Leon Valley deemed it necessary to create boards, commissions and committees composed of volunteers from the community to perform specific functions for the City.

WHEREAS, these boards, commissions and committees are invaluable to the City Council for their expertise, insight, and dedication to the City of Leon Valley.

WHEREAS, the City Council of Leon Valley empowers these boards, commissions and committees to make decisions affecting the citizens and the future of the City.

WHEREAS, the individuals currently filling the boards, commissions and committees have performed admirably and honestly for the benefit of the City of Leon Valley and its citizens.

WHEREAS, the City Council formally appoints and sets the term for the following individuals to their respected board or commission:

**Beautification Committee – W. Jean Johnson
City of Leon Valley Economic Development – Council Member Monica Alcocer and
Council Member Benny Martinez**

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointment of the aforementioned individuals to their respected board, commission or committee and term for each individual become effective immediately.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
PATRICK BERNAL
City Attorney

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-05**
TO: Mayor and Council
FROM: Elizabeth Carol, Community Development Director
THROUGH: Hank Brummett, Interim City Manager
SUBJECT: Consider approval of a budget adjustment and related ordinance in the amount of \$7,500 for the Community Development Department to provide additional funds due to increased production of the Lion's Roar and permitting activity.

PURPOSE

The purpose of this M&C is to approve a budget adjustment to the Community Developments FY 2015 budget. City Council approval is needed to add to the budget to resolve unanticipated expenses within the FY2015 budget.

There has been an increase in printing cost, due to additional inserts that were provided within three editions of the Lion's Roar that focused on the Home Rule Charter amendment. This has increased the cost associated with Printing Services by \$2,010.

There has been an increase in development activity associated with additional building permitting and inspections. The increase was due to, in part, to the ongoing City Hall remodeling project and the recent hail storm from the spring, which resulted in a significant increase in the number of roofing permits and inspections. Combined, these have increased the cost associated with Professional Services by \$5,490.

S.E.E. LEON VALLEY

Social – Approval of the Budget Adjustment ensure compliance with building and development code.

Environmental Stewardship – Not applicable

Economic Development – To preserve the City's ability to maintain quality development activity.

FISCAL IMPACT

Funding for the Community Development Budget will come from the General Fund Reserve.

RECOMMENDATION

Approval of a budget adjustment in the amount of \$7,500, from the General Fund Reserved.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

AN ORDINANCE APPROVING AMENDMENTS TO THE GENERAL FUND OF THE CITY OF LEON VALLEY, TEXAS MUNICIPAL BUDGET FOR FISCAL YEAR 2014-2015.

Whereas on September 22, 2014 the City Council of the City of Leon Valley adopted the 2014-2015 fiscal year budget: and

Whereas Texas Local Government Code Section 102.010 provides that a municipality is not prohibited from making changes to a budget for municipal purposes: and

Whereas the Leon Valley City Council hereby finds and determines, that the amendments adopted under this ordinance are for a municipal purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION I

That the City Council of the City of Leon Valley hereby amends the fiscal year 2014-2015 budget as provided for in the attached Exhibit "A", said Exhibit to be incorporated herein as if fully set forth herein.

**SECTION II
SEVERABILITY**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION III
REPEALER CLAUSE**

Any provisions of any prior ordinance of the City which are in conflict with any provision of the Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

**SECTION IV
EFFECTIVE DATE**

This Ordinance shall become effective and shall be in full force and effect on and after its passage and publication as required by state law.

**SECTION V
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
PATRICK BERNAL
City Attorney

City of Leon Valley City Council

Budget Adjustment
Community Development Department

September 15, 2015

Purpose

- Consider approval of a budget adjustment for Community Development Department
- To provide additional funds to pay for
 - Printing: Lion's Roar
 - Professional Services: Increased Permitting Activity

Fiscal Impact

- Funding for Community Development Department of \$7,500 for Printing and Professional Services

Recommendation

- A budget adjustment in the amount of \$7,500, from the General Fund Reserve.
- Additional funds needed for unforeseen circumstances

City of Leon Valley City Council

Budget Adjustment
Community Development Department

September 15, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-06**
FROM: Hank Brummett, City Manager
TO: Mayor and Council
SUBJECT: Conduct a Public Hearing and consider action on the attached Ordinance approving and adopting Fiscal Year 2015-2016 Budgets and associated Capital Acquisition Plans

PURPOSE

Each year before adopting the budgets the City Council must conduct a public hearing on the budgets and formally adopt the budgets by approving the attached Ordinance for the Fiscal Year 2016 Budgets and associated Capital Acquisition Plans for the City of Leon Valley, Texas.

SEE LEON VALLEY

Social - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for twelve separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Grant Fund, Crime Control and Prevention District, Building Security Fund, Child Safety Fund, Municipal Court Technology Fund, Debt Service Fund, Community Center Fund, Street Maintenance Fund, Capital Projects Fund and Police Forfeiture are included in the annual budget.

Economic - Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

Environmental -The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

FISCAL IMPACT

The attached document provides the funding mechanism for City operations.

STRATEGIC GOALS

N/A

RECOMMENDATION

It is recommended that a public hearing be conducted and that the City Council then vote to adopt the attached Budgets and Capital Acquisition Plans for Fiscal Year 2016.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

APPROVING THE BUDGETS AND ASSOCIATED CAPITAL ACQUISITION PLANS OF THE CITY OF LEON VALLEY, TEXAS FOR THE FISCAL YEAR OF 2016 AND THE SAME FILED WITH THE CITY SECRETARY AND THE BEXAR COUNTY CLERK.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The following Budgets and associated Capital Acquisition Plans for the City of Leon Valley, Texas, for the Fiscal Year 2016, a true copy of which are on file in the office of the City Secretary and made a part hereof by reference, are hereby adopted and approved and ordered filed in the office of the City Secretary and the Bexar County Clerk.

- General Fund
- Water and Sewer (Enterprise) Fund
- Grant Fund
- Crime Control and Prevention District
- Building Security Fund
- Child Safety Fund
- Municipal Court Technology Fund
- Debt Service Fund
- Community Center Fund
- Street Maintenance Tax Fund
- Capital Project Fund
- Police Forfeiture Fund

2. No expenditure of the funds of the City shall be made during said fiscal year except in strict compliance with such adopted budget.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
PATRICK BERNAL
City Attorney

**GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 2,581,706	\$ 2,756,058	\$ 2,756,058	\$ 2,256,212
REVENUES				
Ad Valorem Taxes	3,286,957	3,316,280	3,400,183	3,690,905
Sales Taxes	2,245,559	2,124,190	2,127,190	2,277,100
Franchise Fees	857,932	840,098	889,929	959,929
Licenses, Permits, Fees and Fines	966,174	997,375	810,150	810,150
Grants	5,323	-	-	7,700
Other	196,255	160,637	128,937	129,520
TOTAL REVENUES	7,558,201	7,438,580	7,356,389	7,875,304
OTHER FUNDING SOURCES				
Transfers In	-	-	-	599,000
Capital Reserve	-	336,479	336,479	457,320
Capital Reserve-Non-Capital	-	60,000	60,000	89,465
Park Land Reserve	-	-	-	-
TOTAL OTHER FUNDING SOURCES	-	396,479	396,479	1,145,785
TOTAL RESOURCES AVAILABLE	7,558,201	7,835,059	7,752,868	9,021,089
EXPENDITURES				
Personnel Services	5,339,869	5,885,280	5,885,280	6,079,150
Supplies	529,236	474,445	467,285	548,906
Contractual Services	915,704	1,197,156	1,172,191	1,319,713
Capital Outlay	344,042	139,000	124,000	457,320
TOTAL EXPENDITURES	7,128,851	7,695,881	7,648,756	8,405,089
OTHER FINANCING USES				
Transfers Out	254,997	207,479	207,479	17,000
TOTAL OTHER FINANCING USES	254,997	207,479	207,479	17,000
TOTAL EXPENDITURES AND OTHER USES	7,383,848	7,903,360	7,856,235	8,422,089
ENDING FUND BALANCE	\$ 2,756,058	\$ 2,291,278	\$ 2,256,212	\$ 2,308,427

**GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Ad Valorem Taxes				
Current	\$ 3,222,998	\$ 3,269,580	\$ 3,353,483	\$ 3,635,905
Delinquent	37,916	22,000	22,000	30,000
Penalty and Interest	26,043	24,700	24,700	25,000
Total Ad Valorem Taxes	3,286,957	3,316,280	3,400,183	3,690,905
Sales Taxes				
City Sales Tax	2,213,244	2,095,190	2,095,190	2,245,100
Alcoholic Sales Tax	32,315	29,000	32,000	32,000
Total Sales Taxes	2,245,559	2,124,190	2,127,190	2,277,100
Franchise Fees				
City Public Service	529,705	550,000	600,000	670,000
Telecommunications Fee	48,318	49,800	48,300	48,300
San Antonio Water System	-	811	811	811
Waste Management	48,680	48,250	48,600	48,600
Time Warner Cable	227,861	188,850	188,850	188,850
Grey Forest Utilities	3,368	2,387	3,368	3,368
Total Franchise Fees	857,932	840,098	889,929	959,929
Licenses, Permits, Fees and Fines				
Building Department	88,418	83,100	88,400	88,400
Contractor's Registration	21,345	20,000	20,000	20,000
Renter's Registration	5,460	4,000	5,400	5,400
Animal Licenses and Tags	605	875	800	800
Animal Control Fees	2,271	1,200	1,200	1,200
Special and Solicitors	150	150	150	150
Zoning and Board of Adjustment	2,550	2,000	2,000	2,000
Subdivision Platting Fees	300	1,000	300	300
Occupation, Liquor, and Food	37,102	37,300	37,100	37,100
Municipal Court Fines	545,269	547,300	355,500	355,500
Recreation Fee	15,515	15,000	15,000	15,000
Fire Inspection Fees	2,263	2,500	2,200	2,200
False Alarm Fees	-	350	-	-
Dispatch Fees	-	-	-	-
Garage Sale Permit Fees	1,744	1,800	1,200	1,200
EMS Fees	242,415	280,300	280,300	280,300
Book Fines	767	500	600	600
Total Licenses, Permits, Fees and Fines	966,174	997,375	810,150	810,150

<i>Schedule of Revenues Continued</i>	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Grants				
EMS/Trauma System	5,323	-	-	7,700
Loan Star Library Grant	-	-	-	-
Total Grants	5,323	-	-	7,700
Other				
Library Non Resident Users	1,978	1,300	1,300	1,300
Interest Income	1,533	3,800	1,500	1,500
Sprint Tower Lease	14,080	14,520	14,520	14,520
Library Memorial Donations	745	200	200	200
Sale of Surplus Property	11,475	10,000	10,000	10,000
Special Events	38,643	49,400	20,000	20,000
LVEDC Services Contract	38,880	45,417	45,417	46,000
Towing Contract	6,135	6,000	6,000	6,000
Pool Revenue	-	-	-	-
Miscellaneous	82,787	30,000	30,000	30,000
Total Other	196,255	160,637	128,937	129,520
TOTAL REVENUES	\$ 7,558,201	\$ 7,438,580	\$ 7,356,389	\$ 7,875,304

**GENERAL FUND
SCHEDULE OF EXPENDITURES BY DEPARTMENT**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Business Office	\$ 126,763	\$ 165,153	\$ 165,153	\$ 165,817
Finance	205,490	220,127	220,127	224,673
City Manager and Council	411,411	545,248	545,248	808,469
Police	1,912,815	2,050,550	2,050,550	1,909,089
Fire	2,164,865	2,237,002	2,227,897	2,290,208
Public Works	1,161,832	1,185,350	1,173,650	1,335,138
Community Development	201,261	212,660	212,660	219,740
Economic Development	147,563	145,775	142,775	247,498
Special Events	73,076	97,568	97,568	112,845
Parks and Recreation	204,023	183,736	168,736	238,372
Library	288,871	359,193	350,873	363,310
Communications	230,881	293,519	293,519	489,930
TOTAL EXPENDITURES	\$ 7,128,851	\$ 7,695,881	\$ 7,648,756	\$ 8,405,089

BUSINESS OFFICE**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 67,247	\$ 79,471	\$ 79,471	\$ 80,535
Supplies	6,954	9,130	9,130	9,130
Contractual Services	52,562	76,552	76,552	76,152
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 126,763	\$ 165,153	\$ 165,153	\$ 165,817

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Senior Clerk	0.55	0.55	0.55	0.55
Assistant Deputy Court Clerk	0.55	0.55	0.55	0.55
Deputy Court Clerk	0.50	0.50	0.50	0.50
TOTAL	1.60	1.60	1.60	1.60

FINANCE**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 132,923	\$ 142,822	\$ 142,822	\$ 147,068
Supplies	5,624	5,600	5,600	5,900
Contractual Services	66,943	71,705	71,705	71,705
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 205,490	\$ 220,127	\$ 220,127	\$ 224,673

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Finance Director	0.50	0.50	0.50	0.50
Assistant Finance Director	0.50	0.50	0.50	0.50
Purchasing Agent	0.50	0.50	0.50	0.50
Acct Payable/Payroll Clerk	0.50	0.50	0.50	0.50
TOTAL	2.00	2.00	2.00	2.00

CITY MANAGER AND COUNCIL**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 218,692	\$ 271,660	\$ 271,660	\$ 337,767
Supplies	14,522	42,440	42,440	54,226
Contractual Services	178,197	231,148	231,148	228,973
Capital Outlay	-	-	-	187,503
TOTAL Department Budget	\$ 411,411	\$ 545,248	\$ 545,248	\$ 808,469

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
City Manager	0.50	0.50	0.50	0.50
City Secretary	0.50	0.50	0.50	0.50
HR Director/ACM	0.50	0.50	0.50	0.50
Executive Assistant to CM	0.50	0.50	0.50	0.50
Receptionist	0.00	0.50	0.50	0.00
IT Specialist	0.00	0.00	0.50	0.00
Animal Control Officer	0.00	0.00	0.00	1.00
Code Enforcement Officer	0.00	0.00	0.00	0.90
TOTAL	2.00	2.50	3.00	3.90

FOOTNOTE: N/C - Not Classified

POLICE SUMMARY**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 1,764,081	\$ 1,834,186	\$ 1,834,186	\$ 1,734,025
Supplies	77,900	93,950	93,950	91,650
Contractual Services	70,834	104,114	104,114	83,414
Capital Outlay	-	18,300	18,300	-
TOTAL Department Budget	\$ 1,912,815	\$ 2,050,550	\$ 2,050,550	\$ 1,909,089

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Police Chief	1.00	1.00	1.00	1.00
Assistant Police Chief	0.00	0.00	1.00	1.00
Crime Prevention Officer	0.80	1.00	0.00	0.00
Patrol Sergeant	3.00	3.00	3.00	3.00
Corporal	0.00	3.00	3.00	3.00
Detective	3.00	3.00	3.00	3.00
Patrol Officer	14.00	11.00	12.00	12.00
Narcotics Officer	1.00	1.00	1.00	2.00
Administrative Assistant	0.00	0.00	1.00	1.00
Code Enforcement Officer	0.00	0.90	0.90	0.00
Records Clerk	1.00	1.00	1.00	0.00
Dispatcher	6.00	6.00	6.00	0.00
Communications Supervisor	1.00	1.00	0.00	0.00
Animal Control Officer	0.00	1.00	1.00	0.00
TOTAL	30.80	32.90	33.90	26.00

Summary includes officer paid in the Crime Control and Prevention Budget

POLICE ADMINISTRATION**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 293,587	\$ 331,812	\$ 331,812	\$ 178,758
Supplies	3,675	7,250	7,250	4,950
Contractual Services	64,860	69,228	69,228	47,228
Capital Outlay	-	18,300	18,300	-
TOTAL Department Budget	\$ 362,122	\$ 426,590	\$ 426,590	\$ 230,936

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Police Chief	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00
Communications Supervisor	1.00	1.00	0.00	0.00
Code Enforcement Officer	0.00	0.90	0.90	0.00
Records Clerk	1.00	1.00	1.00	0.00
Animal Control Officer	0.00	1.00	1.00	0.00
TOTAL	3.00	4.90	4.90	2.00

POLICE PATROL**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 1,135,696	\$ 1,193,154	\$ 1,193,154	\$ 1,169,918
Supplies	73,440	84,000	84,000	84,000
Contractual Services	5,060	29,400	29,400	30,700
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 1,214,196	\$ 1,306,554	\$ 1,306,554	\$ 1,284,618

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Patrol Sergeant	3.00	3.00	3.00	3.00
Corporal	0.00	3.00	3.00	3.00
Patrol Officer	14.00	11.00	12.00	12.00
TOTAL	17.00	17.00	18.00	18.00

POLICE INVESTIGATIONS**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 261,033	\$ 231,246	\$ 231,246	\$ 238,371
Supplies	676	2,700	2,700	2,700
Contractual Services	914	5,350	5,350	5,350
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 262,623	\$ 239,296	\$ 239,296	\$ 246,421

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Detective	3.00	3.00	3.00	3.00
Crime Prevention Officer	0.80	1.00	0.00	0.00
TOTAL	3.80	4.00	3.00	3.00

POLICE NARCOTICS TASK FORCE**GENERAL FUND**

EXPENDITURES	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	BUDGET 2015-2016
Personnel Services	\$ 73,765	\$ 77,974	\$ 77,974	\$ 146,978
Supplies	109	-	-	-
Contractual Services	-	136	136	136
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 73,874	\$ 78,110	\$ 78,110	\$ 147,114

STAFFING	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
Narcotics Officer	1.00	1.00	1.00	2.00
TOTAL	1.00	1.00	1.00	2.00

FIRE SUMMARY**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 1,757,236	\$ 1,919,329	\$ 1,919,329	\$ 1,979,441
Supplies	119,229	75,761	74,761	76,761
Contractual Services	117,663	181,212	173,107	179,129
Capital Outlay	170,737	60,700	60,700	54,877
TOTAL Department Budget	\$ 2,164,865	\$ 2,237,002	\$ 2,227,897	\$ 2,290,208

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	20145-2016
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00
Lieutenant	0.00	3.00	3.00	3.00
Deputy Fire Marshal	1.00	1.00	1.00	1.00
Engineer	7.00	7.00	7.00	7.00
Firefighter	13.00	10.00	10.00	10.00
Secretary	0.50	0.50	0.50	0.50
TOTAL	26.50	26.50	26.50	26.50

FIRE ADMINISTRATION**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 201,667	\$ 224,354	\$ 224,354	\$ 227,905
Supplies	5,520	4,914	4,914	5,914
Contractual Services	33,444	36,223	27,105	31,923
Capital Outlay	-	51,300	51,300	45,477
TOTAL Department Budget	\$ 240,631	\$ 316,791	\$ 307,673	\$ 311,219

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00
Secretary	0.50	0.50	0.50	0.50
TOTAL	2.50	2.50	2.50	2.50

FIRE OPERATIONS**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 1,527,928	\$ 1,694,975	\$ 1,694,975	\$ 1,751,536
Supplies	35,905	31,237	30,237	31,237
Contractual Services	76,939	76,413	77,851	78,630
Capital Outlay	170,737	9,400	9,400	9,400
TOTAL Department Budget	\$ 1,811,509	\$ 1,812,025	\$ 1,812,463	\$ 1,870,803

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Captain	3.00	3.00	3.00	3.00
Lieutenant	0.00	3.00	3.00	3.00
Deputy Fire Marshal	1.00	1.00	1.00	1.00
Engineer	7.00	7.00	7.00	7.00
Firefighter	13.00	10.00	10.00	10.00
TOTAL	24.00	24.00	24.00	24.00

EMERGENCY MEDICAL SERVICE**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 27,641	\$ -	\$ -	\$ -
Supplies	77,804	39,610	39,610	39,610
Contractual Services	7,280	68,576	68,151	68,576
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 112,725	\$ 108,186	\$ 107,761	\$ 108,186

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
	*	*	*	*
TOTAL	*	*	*	*

FOOTNOTE: * - Assigned to Operations

PUBLIC WORKS**GENERAL FUND**

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 659,706	\$ 742,935	\$ 742,935	\$ 759,423
Supplies	140,811	145,500	141,500	172,300
Contractual Services	258,439	276,915	269,215	283,415
Capital Outlay	102,876	20,000	20,000	120,000
TOTAL Department Budget	\$ 1,161,832	\$ 1,185,350	\$ 1,173,650	\$ 1,335,138

STAFFING	BUDGET	BUDGET	BUDGET	BUDGET
	2012-2013	2013-2014	2014-2015	2015-2016
Director of Public Works	0.40	0.40	0.40	0.40
Assistant Director	0.40	0.00	0.40	0.40
Projects Manager	0.00	0.40	0.00	0.00
Administrative Assistant	0.40	0.40	0.00	0.00
Building Operations Foreman	0.90	0.90	0.90	0.90
Construction Foreman	0.50	0.50	0.50	0.50
Shop Foreman	0.80	0.80	0.80	0.80
Crew Leader	2.30	2.30	2.30	2.30
Laborer IV	1.50	1.50	1.50	1.50
Laborer III	3.70	2.70	2.70	3.70
Mechanic	0.80	0.80	0.80	0.80
Laborer I	0.90	0.90	0.90	0.90
TOTAL	12.60	11.60	11.20	12.20

COMMUNITY DEVELOPMENT**GENERAL FUND**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 102,514	\$ 110,882	\$ 110,882	\$ 110,097
Supplies	2,869	5,400	5,400	5,400
Contractual Services	95,878	96,378	96,378	104,243
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 201,261	\$ 212,660	\$ 212,660	\$ 219,740

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Development Director	0.80	0.80	0.80	0.80
Administrative Assistant	0.80	0.80	0.80	0.80
TOTAL	1.60	1.60	1.60	1.60

ECONOMIC DEVELOPMENT**GENERAL FUND**

EXPENDITURES	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	BUDGET 2015-2016
Personnel Services	\$ 110,632	\$ 127,082	\$ 127,082	\$ 130,230
Supplies	2,228	4,700	4,700	5,025
Contractual Services	10,654	13,993	10,993	112,243
Capital Outlay	24,049	-	-	-
TOTAL Department Budget	\$ 147,563	\$ 145,775	\$ 142,775	\$ 247,498

STAFFING	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
Development Director	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00	2.00

SPECIAL EVENTS**GENERAL FUND**

EXPENDITURES	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	BUDGET 2015-2016
Personnel Services	\$ 10,188	\$ 12,118	\$ 12,118	\$ 12,445
Supplies	62,888	50,450	50,450	77,900
Contractual Services	-	35,000	35,000	22,500
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 73,076	\$ 97,568	\$ 97,568	\$ 112,845

STAFFING	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

PARKS AND RECREATION

GENERAL FUND

EXPENDITURES	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	BUDGET 2015-2016
Personnel Services	\$ 78,277	\$ 88,146	\$ 88,146	\$ 91,182
Supplies	62,314	15,000	15,000	19,000
Contractual Services	17,052	60,590	60,590	76,690
Capital Outlay	46,380	20,000	5,000	51,500
TOTAL Department Budget	\$ 204,023	\$ 183,736	\$ 168,736	\$ 238,372

STAFFING	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
Laborer III	1.50	1.50	1.50	1.50
TOTAL	1.50	1.50	1.50	1.50

LIBRARY**GENERAL FUND**

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 210,324	\$ 268,630	\$ 268,630	\$ 272,747
Supplies	32,641	24,314	22,154	24,314
Contractual Services	45,906	46,249	40,089	46,249
Capital Outlay	-	20,000	20,000	20,000
TOTAL Department Budget	\$ 288,871	\$ 359,193	\$ 350,873	\$ 363,310

STAFFING	BUDGET	BUDGET	BUDGET	BUDGET
	2012-2013	2013-2014	2014-2015	2015-2016
Librarian	1.00	1.00	1.00	1.00
Assistant Librarian	0.00	0.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Library Clerk	1.40	1.40	1.50	1.50
Summer Hires	0.10	0.10	0.10	0.10
TOTAL	3.50	3.50	4.60	4.60

COMMUNICATIONS**GENERAL FUND**

EXPENDITURES	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	BUDGET 2015-2016
Personnel Services	\$ 228,049	\$ 288,019	\$ 288,019	\$ 424,190
Supplies	1,256	2,200	2,200	7,300
Contractual Services	1,576	3,300	3,300	35,000
Capital Outlay	-	-	-	23,440
TOTAL Department Budget	\$ 230,881	\$ 293,519	\$ 293,519	\$ 489,930

STAFFING	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
Communications Director	0.00	0.00	0.00	1.00
IT Specialist	0.00	0.00	0.50	0.50
Dispatcher	6.00	6.00	6.00	6.00
Receptionist	0.00	0.00	0.00	0.50
TOTAL	6.00	6.00	6.50	8.00

**WATER AND SEWER FUND
INCOME STATEMENT AND CHANGES IN WORKING CAPITAL**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
OPERATING REVENUES				
Water Sales	\$ 926,026	\$ 1,070,000	\$ 869,638	\$ 1,070,000
Water Supply Fee	132,142	140,000	110,104	140,000
Sewer Sales	1,747,193	1,880,369	1,750,848	1,912,000
Connection & Platting	750	2,500	750	2,500
Customer Penalties	43,803	43,300	37,574	43,300
Tapping Fees	15,807	16,000	19,000	16,000
Storm Water Fees	388,019	384,000	384,200	384,000
TOTAL OPERATING REVENUES	3,253,740	3,536,169	3,172,114	3,567,800
OPERATING EXPENSES				
General & Administrative	597,816	768,340	768,340	698,946
Water System	888,351	949,382	933,382	958,237
Sewer System	1,446,992	1,449,990	1,449,990	1,516,659
Storm Water	261,754	347,171	347,171	453,700
Depreciation	170,859	-	-	-
TOTAL OPERATING EXPENSES	3,365,772	3,514,883	3,498,883	3,627,542
NET OPERATING INCOME (LOSS)	(112,032)	21,286	(326,769)	(59,742)
NON-OPERATING REVENUES (EXPENSES)				
Interest Income and Other	166,831	46,000	46,000	46,000
Water Supply Reserve	-	225,000	225,000	-
Non-operating Transfer Out	(20,000)	(70,000)	(70,000)	-
Storm Water Fund Balance				181,368
TOTAL NON-OPERATING REVENUES (EXPENSES)	146,831	201,000	201,000	227,368
NET INCOME (LOSS) (Excluding Depreciation)	34,799	222,286	(125,769)	167,626
CHANGES IN WORKING CAPITAL				
NET INCOME (LOSS)	34,799	222,286	(125,769)	167,626
SOURCES (USES) OF WORKING CAPITAL				
Additions to Fixed Assets	-	(820,799)	(342,895)	(384,500)
TOTAL SOURCES (USES) OF WORKING CAPITAL	-	(820,799)	(342,895)	(384,500)
NET INCREASE (DECREASE) IN WORKING CAPITAL	34,799	(598,513)	(468,664)	(216,874)
BEGINNING FUND BALANCE	1,488,324	1,523,123	1,523,123	1,054,459
ENDING FUND BALANCE	\$ 1,523,123	\$ 924,610	\$ 1,054,459	\$ 837,585

**WATER AND SEWER FUND
SCHEDULE OF OPERATING REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
OPERATING REVENUES				
Water Sales				
Metered Water	\$ 811,379	\$ 875,000	\$ 710,491	\$ 875,000
Edwards Aquifer Fee	114,640	194,000	159,147	194,000
Bulk Water	7	1,000	-	1,000
Water Supply Fee	132,142	140,000	110,104	140,000
Total Water Sales	1,058,168	1,210,000	979,742	1,210,000
Sewer Sales				
City Service (SAWS)	1,734,129	1,868,369	1,737,545	1,900,000
City Surcharge	13,064	12,000	13,303	12,000
Total Sewer Sales	1,747,193	1,880,369	1,750,848	1,912,000
Storm Water				
Storm Water Fees	279,759	276,000	276,000	276,000
Storm Water Fee-SAWS Billing	108,260	108,000	108,200	108,000
Total Storm Water Fees	388,019	384,000	384,200	384,000
Connection Fees				
Connection Fees	750	2,500	750	2,500
Total Connection Fees	750	2,500	750	2,500
Customer Fees				
Customer Penalties	33,506	32,800	27,268	32,800
Customer Disconnection Fees	6,920	6,500	6,306	6,500
Storm Water Penalties	3,376	4,000	4,000	4,000
Total Customer Fees	43,803	43,300	37,574	43,300
Tapping Fees				
Water Tap Fees	15,807	15,000	19,000	15,000
Sewer Tap Fees	-	1,000	-	1,000
Total Tapping Fees	15,807	16,000	19,000	16,000
TOTAL OPERATING REVENUES	\$ 3,253,740	\$ 3,536,169	\$ 3,172,114	\$ 3,567,800

**WATER AND SEWER FUND
SCHEDULE OF NON-OPERATING REVENUES (EXPENSES)**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2014-2015</u>	<u>BUDGET</u> <u>2015-2016</u>
Non-Operating Revenues				
Interest Income	\$ 889	\$ 1,000	\$ 1,000	\$ 1,000
Impact Fees	21,552	10,000	10,000	10,000
Miscellaneous Income	144,390	35,000	35,000	35,000
Total Non-Operating Revenues	<u>166,831</u>	<u>46,000</u>	<u>46,000</u>	<u>46,000</u>
Non-Operating Expenses				
Transfer out	(20,000)	(70,000)	(70,000)	-
Total Non-Operating Expenses	<u>(20,000)</u>	<u>(70,000)</u>	<u>(70,000)</u>	<u>-</u>
TOTAL NON-OPERATING REVENUES (EXPENSES)	<u>\$ 146,831</u>	<u>\$ (24,000)</u>	<u>\$ (24,000)</u>	<u>\$ 46,000</u>

**WATER AND SEWER FUND
SCHEDULE OF SOURCES (USES) OF WORKING CAPITAL
AND DEPRECIATION**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Additions to Fixed Assets				
General & Administrative	-	-	-	-
Water System	-	695,799	317,895	63,500
Sewer System	-	-	-	206,000
Storm Water	-	125,000	125,000	115,000
Total Additions to Fixed Assets	\$ -	\$ 820,799	\$ 442,895	\$ 384,500

WATER AND SEWER FUND
SCHEDULE OF OPERATING EXPENSES BY COST CATEGORY

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATED</u>	<u>BUDGET</u>
	<u>2013-2014</u>	<u>2014-2015</u>	<u>2014-2015</u>	<u>2015-2016</u>
Personnel Services	\$ 1,101,559	\$ 1,238,392	\$ 1,238,392	\$ 1,223,112
Supplies	90,332	136,950	130,950	134,850
Contractual Services	2,003,021	2,139,541	2,129,541	2,269,580
TOTAL EXPENDITURES	<u>\$ 3,194,913</u>	<u>\$ 3,514,883</u>	<u>\$ 3,498,883</u>	<u>\$ 3,627,542</u>

GENERAL AND ADMINISTRATIVE**WATER AND SEWER FUND**

EXPENSES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 501,126	\$ 611,238	\$ 611,238	\$ 587,044
Supplies	18,364	33,750	33,750	30,150
Contractual Services	78,326	123,352	123,352	81,752
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 597,816	\$ 768,340	\$ 768,340	\$ 698,946

STAFFING	BUDGET	BUDGET	BUDGET	BUDGET
	2012-2013	2013-2014	2014-2015	2015-2016
Director of Public Works	0.50	0.50	0.50	0.50
Assist. Director of Public Wks	0.50	0.00	0.50	0.50
Projects Manager	0.00	0.50	0.00	0.00
Administrative Assistant	0.50	0.50	0.00	0.00
City Manager	0.45	0.45	0.45	0.45
City Secretary	0.50	0.50	0.50	0.50
Human Resource Director	0.45	0.45	0.45	0.45
Finance Director	0.45	0.45	0.45	0.45
Assistant Finance Director	0.45	0.45	0.45	0.45
Purchasing Agent	0.45	0.45	0.45	0.45
Account Payable/Payroll Clerk	0.45	0.45	0.45	0.45
Senior Court Clerk	0.45	0.45	0.45	0.45
Assistant Court Clerk	0.45	0.45	0.45	0.45
Deputy Court Clerk	1.45	1.45	1.45	1.45
Executive Assistant to CM	0.50	0.50	0.50	0.50
Receptionist	0.00	0.50	0.50	0.50
IT Specialist	0.00	0.00	0.50	0.50
TOTAL	7.55	8.05	8.05	8.05

FOOTNOTE: @ - Capital outlay is reflected on the fund statement as a use of working capital rather than as an expense.

WATER SYSTEM**WATER AND SEWER FUND**

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 333,115	\$ 346,752	\$ 346,752	\$ 356,857
Supplies	59,756	77,500	71,500	79,000
Contractual Services	495,480	525,130	515,130	522,380
Capital Outlay	-	695,799	317,895	63,500
TOTAL Department Budget	\$ 888,351	\$ 1,645,181	\$ 1,251,277	\$ 1,021,737

STAFFING	BUDGET	BUDGET	BUDGET	BUDGET
	2012-2013	2013-2014	2014-2015	2015-2016
Water Foreman	0.80	0.80	0.80	0.80
Construction Foreman	0.20	0.20	0.20	0.20
Shop Foreman	0.20	0.20	0.20	0.20
Crew Leader	1.00	1.00	1.00	1.00
Utility Billings Clerk	0.78	0.78	0.78	0.78
Laborer IV	0.60	0.60	0.60	0.60
Mechanic	0.20	0.20	0.20	0.20
Utility Maintenance	1.60	1.60	1.60	1.60
TOTAL	5.38	5.38	5.38	5.38

SEWER SYSTEM**WATER AND SEWER FUND**

EXPENSES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 118,196	\$ 133,811	\$ 133,811	\$ 135,638
Supplies	156	4,700	4,700	4,700
Contractual Services	1,328,639	1,311,479	1,311,479	1,376,321
Capital Outlay	-	-	-	206,000
TOTAL Department Budget	\$ 1,446,992	\$ 1,449,990	\$ 1,449,990	\$ 1,722,659

STAFFING	BUDGET	BUDGET	BUDGET	BUDGET
	2012-2013	2013-2014	2014-2015	2015-2016
Water Foreman	0.20	0.20	0.20	0.20
Construction Foreman	0.20	0.20	0.20	0.20
Crew Leader	0.40	0.40	0.40	0.40
Laborer IV	0.60	0.60	0.60	0.60
Utility Billings Clerk	0.12	0.12	0.12	0.12
Utility Maintenance	0.40	0.40	0.40	0.40
TOTAL	1.92	1.92	1.92	1.92

FOOTNOTE: @ - Capital outlay is reflected on the fund statement as a use of working capital rather than as an expense.

STORM WATER**WATER AND SEWER FUND**

EXPENSES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 149,122	\$ 146,591	\$ 146,591	\$ 143,573
Supplies	12,056	21,000	21,000	21,000
Contractual Services	100,577	179,580	179,580	289,127
Capital Outlay	-	125,000	125,000	115,000
TOTAL Department Budget	\$ 261,754	\$ 472,171	\$ 472,171	\$ 568,700

STAFFING	BUDGET	BUDGET	BUDGET	BUDGET
	2012-2013	2013-2014	2014-2015	2015-2016
City Manager	0.05	0.05	0.05	0.05
HR Director/ACM	0.05	0.05	0.05	0.05
Finance Director	0.05	0.05	0.05	0.05
Assistant Finance Director	0.05	0.05	0.05	0.05
Purchasing Agent	0.05	0.05	0.05	0.05
Account Payable/Payroll Clerk	0.05	0.05	0.05	0.05
Deputy Court Clerk	0.05	0.05	0.05	0.05
Director of Public Works	0.10	0.10	0.10	0.10
Projects Manager	0.00	0.10	0.00	0.00
Assist. Director of Public Wks	0.10	0.00	0.10	0.10
Administrative Assistant	0.10	0.10	0.00	0.00
Billing Clerk	0.10	0.10	0.10	0.10
Storm Water Clerk	1.00	1.00	0.00	0.00
Code Enforcement	0.10	0.10	0.10	0.10
Construction Foreman	0.10	0.10	0.10	0.10
Building Operation Foreman	0.10	0.10	0.10	0.10
Crew Leader	0.30	0.30	0.30	0.30
Laborer IV	0.30	0.30	0.30	0.30
Laborer III	0.60	0.60	0.60	0.60
Laborer I	0.10	0.10	0.10	0.10
TOTAL	3.35	3.35	2.25	2.25

FOOTNOTE: @ - Capital outlay is reflected on the fund statement as a use of working capital rather than as an expense.

**GRANT FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	<u>ACTUAL</u> <u>2013-2014</u>	<u>BUDGET</u> <u>2014-2015</u>	<u>ESTIMATED</u> <u>2014-2015</u>	<u>BUDGET</u> <u>2015-2016</u>
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES				
Grants	2,781	2,781	2,781	2,781
TOTAL REVENUES	<u>2,781</u>	<u>2,781</u>	<u>2,781</u>	<u>2,781</u>
TOTAL RESOURCES AVAILABLE	<u>2,781</u>	<u>2,781</u>	<u>2,781</u>	<u>2,781</u>
EXPENDITURES				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	2,781	2,781	2,781	2,781
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>2,781</u>	<u>2,781</u>	<u>2,781</u>	<u>2,781</u>
ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

LEOSE ALLOCATION POLICE

GRANT FUND

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Contractual Services	-	2,066	2,066	2,066
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ -	\$ 2,066	\$ 2,066	\$ 2,066

STAFFING	GRADE	BUDGET	BUDGET	BUDGET	BUDGET
		2012-2013	2013-2014	2014-2015	2015-2016
		0.0	0.0	0.0	0.0
TOTAL		0.0	0.0	0.0	0.0

LEOSE ALLOCATION FIRE

GRANT FUND

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Contractual Services	-	715	-	715
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ -	\$ 715	\$ -	\$ 715

		BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	GRADE	2012-2013	2013-2014	2014-2015	2015-2016
		0.0	0.0	0.0	0.0
TOTAL		0.0	0.0	0.0	0.0

**BUILDING SECURITY FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 522	\$ 4,766	\$ 4,766	\$ 866
REVENUES				
Building Security Fees	11,703	11,300	7,600	7,600
TOTAL REVENUES	11,703	11,300	7,600	7,600
OTHER FINANCING SOURCES				
Transfers in	13,000	10,000	10,000	17,000
TOTAL OTHER FINANCING SOURCES	13,000	10,000	10,000	17,000
TOTAL RESOURCES AVAILABLE	25,225	26,066	22,366	25,466
EXPENDITURES				
Personnel Services	20,443	23,275	21,500	24,200
Supplies	-	-	-	-
Contractual Services	16	-	-	-
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	20,459	23,275	21,500	24,200
TOTAL EXPENDITURES & OTHER USES	20,459	23,275	21,500	24,200
ENDING FUND BALANCE	\$ 4,766	\$ 2,791	\$ 866	\$ 1,266

BUILDING SECURITY FUND

	ACTUAL	BUDGET	ESTIMATED	BUDGET
EXPENDITURES	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 20,443	\$ 23,275	\$ 21,500	\$ 24,200
Supplies	-	-	-	-
Contractual Services	16	-	-	-
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 20,459	\$ 23,275	\$ 21,500	\$ 24,200

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2012-2013	2013-2014	2014-2015	2015-2016
Officer	0.32	0.32	0.32	0.32
TOTAL	0.50	0.32	0.32	0.32

**CHILD SAFETY FUND
SUMMARY OF REVENUES, EXPENSES
AND CHANGES IN RETAINED EARNINGS**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 10,018	\$ 12,654	\$ 12,654	\$ 10,049
REVENUES				
Child Safety Fees	13,089	13,190	12,000	12,000
TOTAL REVENUES	13,089	13,190	12,000	12,000
OTHER FINANCING SOURCES				
Transfers In	-	-	-	-
TOTAL OTHER FINANCING SOURCES	-	-	-	-
TOTAL RESOURCES AVAILABLE	23,107	25,844	24,654	22,049
EXPENDITURES				
Personnel Services	10,453	14,605	14,605	14,714
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	10,453	14,605	14,605	14,714
TOTAL EXPENDITURES & OTHER USES	10,453	14,605	14,605	14,714
ENDING FUND BALANCE	\$ 12,654	\$ 11,239	\$ 10,049	\$ 7,335

SCHOOL CROSSING GUARDS**CHILD SAFETY FUND**

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 10,453	\$ 14,605	\$ 14,605	\$ 14,714
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 10,453	\$ 14,605	\$ 14,605	\$ 14,714

STAFFING	GRADE	BUDGET	BUDGET	BUDGET	BUDGET
		2012-2013	2013-2014	2014-2015	2015-2016
School Crossing Guards	^	0.7	0.7	0.7	0.7
TOTAL		0.7	0.7	0.7	0.7

FOOTNOTE: ^ - Part-Time Personnel

**MUNICIPAL COURT TECHNOLOGY FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 50,537	\$ 42,500	\$ 42,500	\$ 2,000
REVENUES				
Court Technology Fees	15,591	15,130	9,500	9,500
TOTAL REVENUES	15,591	15,130	9,500	9,500
TOTAL RESOURCES AVAILABLE	66,128	57,630	52,000	11,500
EXPENDITURES				
Personnel Services	-	-	-	-
Supplies	3,911	-	-	-
Contractual Services	19,717	20,000	20,000	11,500
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	23,628	20,000	20,000	11,500
OTHER FINANCING USES				
Transfers Out	-	30,000	30,000	-
TOTAL OTHER FINANCING USES	-	30,000	30,000	-
TOTAL EXPENDITURES & OTHER USES	23,628	50,000	50,000	11,500
ENDING FUND BALANCE	\$ 42,500	\$ 7,630	\$ 2,000	\$ 0

MUNICIPAL COURT TECHNOLOGY FUND

EXPENDITURES	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	BUDGET 2015-2016
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	3,911	-	-	-
Contractual Services	19,717	20,000	20,000	11,550
Capital Outlay	-	-	-	-
TOTAL Department Budget	\$ 23,628	\$ 20,000	\$ 20,000	\$ 11,550

STAFFING	GRADE	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
		0.00	0.00	0.00	0.00
TOTAL		0.00	0.00	0.00	0.00

**DEBT SERVICE FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 209,391	\$ 256,246	\$ 256,246	\$ 261,446
REVENUES				
Ad Valorem Taxes	725,476	683,397	683,397	683,397
Principal Income	-	-	-	-
Interest Income	-	-	-	-
TOTAL REVENUES	725,476	683,397	683,397	683,397
OTHER FINANCING SOURCES				
Transfers In	-	-	-	-
Bond Proceeds	-	-	-	-
TOTAL OTHER FINANCING SOURCES	-	-	-	-
TOTAL RESOURCES AVAILABLE	934,867	939,643	939,643	944,843
EXPENDITURES				
Bond Principal	420,000	430,000	430,000	445,000
Interest	257,121	245,947	245,947	233,371
Fees	1,500	2,250	2,250	2,250
Bond Issuance Costs	-	-	-	-
TOTAL EXPENDITURES	678,621	678,197	678,197	680,621
OTHER FINANCING SOURCES (USES)				
Bond Refunding	-	-	-	-
Residual Equity Transfer	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
TOTAL EXPENDITURES AND OTHER USES	678,621	678,197	678,197	680,621
ENDING FUND BALANCE	\$ 256,246	\$ 261,446	\$ 261,446	\$ 264,222

**DEBT SERVICE FUND
SUMMARY OF REVENUES AND EXPENDITURES
SCHEDULE OF REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Ad Valorem Taxes				
Current	\$ 713,939	\$ 678,197	\$ 678,197	\$ 678,197
Delinquent	6,253	2,000	2,000	2,000
Penalty and Interest	5,284	3,200	3,200	3,200
Total Ad Valorem Taxes	\$ 725,476	\$ 683,397	\$ 683,397	\$ 683,397
TOTAL REVENUES	\$ 725,476	\$ 683,397	\$ 683,397	\$ 683,397

**COMMUNITY CENTER FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 124,750	\$ 106,145	\$ 106,145	\$ 107,982
REVENUES				
Hotel/Motel Taxes	95,487	85,000	95,000	95,000
Rental Fees	91,125	75,470	90,000	90,000
TOTAL REVENUES	186,611	160,470	185,000	185,000
OTHER FINANCING SOURCES				
Fund Balance	-	20,000	20,000	-
Other-CDBG Grant Reimbursement	-	-	-	-
TOTAL OTHER FINANCING SOURCES	-	20,000	20,000	-
TOTAL RESOURCES AVAILABLE	311,361	286,615	311,145	292,982
EXPENDITURES				
Personnel Services	83,951	92,133	92,133	96,798
Supplies	281	7,400	7,400	22,400
Contractual Services	47,216	63,630	63,630	54,530
Capital Outlay	53,768	-	-	24,472
TOTAL EXPENDITURES	185,216	163,163	163,163	198,200
OTHER FINANCING USES				
Transfers Out	20,000	20,000	20,000	-
TOTAL OTHER FINANCING USES	20,000	20,000	20,000	-
TOTAL EXPENDITURES AND OTHER USES	205,216	183,163	183,163	198,200
ENDING FUND BALANCE	\$ 106,145	\$ 83,452	\$ 107,982	\$ 94,782

COMMUNITY CENTER FUND

EXPENDITURES	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED 2014-2015	BUDGET 2015-2016
Personnel Services	\$ 83,951	\$ 92,133	\$ 92,133	\$ 96,798
Supplies	281	7,400	7,400	22,400
Contractual Services	47,216	63,630	63,630	54,530
Capital Outlay	53,768	-	-	24,472
TOTAL Department Budget	\$ 185,216	\$ 163,163	\$ 163,163	\$ 198,200

STAFFING	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016
Community Development Director	0.20	0.20	0.20	0.20
Administrative Assistant	1.20	1.20	1.20	1.20
Events Coordinator	0.00	0.00	0.00	0.00
Laborer III	0.20	0.20	0.20	0.20
TOTAL	1.60	1.60	1.60	1.60

**STREET MAINTENANCE TAX FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 866,862	\$ 1,017,086	\$ 1,017,086	\$ 675,502
*REVENUES	554,015	523,472	609,416	609,416
TOTAL REVENUES	554,015	523,472	609,416	609,416
TOTAL RESOURCES AVAILABLE	1,420,877	1,540,558	1,626,502	1,284,918
EXPENDITURES				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	403,791	1,393,806	951,000	1,284,918
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	403,791	1,393,806	951,000	1,284,918
OTHER FINANCING SOURCES(USES)				
Transfer in	-	-	-	-
Transfer out	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
ENDING FUND BALANCE	\$ 1,017,086	\$ 146,752	\$ 675,502	\$ -

**CAPITAL PROJECT FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 6,872,585	\$ 4,148,690	\$ 4,148,690	\$ 1,680,628
REVENUES	2,062	2,000	1,135	500
TOTAL REVENUES	2,062	2,000	1,135	500
OTHER FINANCING SOURCES				
Transfers In	207,770	530,803	530,803	-
TOTAL OTHER FINANCING SOURCES	207,770	530,803	530,803	-
TOTAL RESOURCES AVAILABLE	7,082,417	4,681,493	4,680,628	1,681,128
EXPENDITURES				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	2,933,727	5,615,570	3,000,000	1,681,128
TOTAL EXPENDITURES	2,933,727	5,615,570	3,000,000	1,681,128
TOTAL EXPENDITURES & OTHER USES	2,933,727	5,615,570	3,000,000	1,681,128
ENDING FUND BALANCE	\$ 4,148,690	\$ (934,077)	\$ 1,680,628	\$ -

**POLICE FORFEITURE TRUST FUND
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
BEGINNING FUND BALANCE	\$ 420,234	\$ 266,830	\$ 266,830	\$ 334,932
REVENUES				
Seizures	86,925	-	224,910	-
Interest/Miscellaneous	9,367	-	100	-
TOTAL REVENUES	96,292	-	225,010	-
TOTAL RESOURCES AVAILABLE	516,526	266,830	491,840	334,932
EXPENDITURES				
Personnel Services	500	3,000	1,000	1,000
Supplies	78,017	10,000	10,000	43,800
Contractual Services	15,291	70,908	70,908	-
Capital Outlay	117,690	25,000	25,000	140,100
TOTAL EXPENDITURES	211,498	108,908	106,908	184,900
OTHER FINANCING USES				
Transfers Out	38,198	50,000	50,000	-
TOTAL OTHER FINANCING USES	38,198	50,000	50,000	-
TOTAL EXPENDITURES AND OTHER USES	249,696	158,908	156,908	184,900
ENDING FUND BALANCE	\$ 266,830	\$ 107,922	\$ 334,932	\$ 150,032

FEDERAL**POLICE FORFEITURE TRUST FUND**

EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2013-2014	2014-2015	2014-2015	2015-2016
Personnel Services	\$ 499	\$ 3,000	\$ 1,000	\$ 1,000
Supplies	78,017	10,000	10,000	43,800
Contractual Services	15,291	70,908	70,908	-
Capital Outlay	117,690	25,000	25,000	140,100
TOTAL Department Budget	\$ 211,497	\$ 108,908	\$ 106,908	\$ 184,900

STAFFING	GRADE	BUDGET	BUDGET	BUDGET	BUDGET
		2012-2013	2013-2014	2014-2015	2015-2016
		0.0	0.0	0.0	0.0
TOTAL		0.0	0.0	0.0	0.0

**CITY OF LEON VALLEY
GENERAL FUND CAPITAL ACQUISITION PLAN
FY 2016**

Business Office

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Finance Department

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Manager and Council

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
Agenda Paperless System	New	New	15,000	-				
City Hall Furniture	New	Replacement	120,000					
Access Control	New	New	37,503					
Ice Maker	New	New	3,000					
Stove, Vent Hood & Refrigerator	New	New	2,000					
Various fitness equipment	New	New	10,000					
TOTAL			\$ 187,503	\$ -		\$ -	\$ -	\$ -

**City of Leon Valley
Manager and Council
Request for Capital
Fiscal Year 2016**

Item Description:
Paperless System.

Description of Benefit from Purchase in Improved Service or Lower Cost:
To reduce the use and storage of paper.

NUMBER OF ITEMS	1
COST PER ITEM	15,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$15,000</u></u>

**City of Leon Valley
Manager and Council
Request for Capital
Fiscal Year 2016**

Item Description:

Furnishing for City Hall

Description of Benefit from Purchase in Improved Service or Lower Cost:

Furniture for the renovated City Hall. This will include desks, chairs, tables, cabinets, etc.

NUMBER OF ITEMS	Varies
COST PER ITEM	Varies
ADDITIONAL COST PER ITEM	
TOTAL	<u><u>\$120,000</u></u>

**City of Leon Valley
Manager and Council
Request for Capital
Fiscal Year 2016**

Item Description:

Access control.

Description of Benefit from Purchase in Improved Service or Lower Cost:

To assure security for the remodeled City Hall.

NUMBER OF ITEMS	Varies
COST PER ITEM	-
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$37,503</u></u>

**City of Leon Valley
Manager and Council
Request for Capital
Fiscal Year 2016**

Item Description:

Ice Maker.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Prior to the renovations all ice for various meetings came from the Fire Department's Ice Maker. Now that they are no longer located at the same location as City Hall an Ice Maker is needed.

NUMBER OF ITEMS	Varies
COST PER ITEM	-
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$3,000</u></u>

**City of Leon Valley
Manager and Council
Request for Capital
Fiscal Year 2016**

Item Description:

Stove, vent hood and refrigerator.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Renovations to City Hall now allow for a stove to be placed in the kitchen as well as a vent hood.

The oven will be used for various meetings and events at City Hall. Prior to the renovations the stove at the Fire Department was used.

This will be replacing a refrigerator that was purchased in 2006.

NUMBER OF ITEMS	Varies
COST PER ITEM	-
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$2,000</u></u>

**City of Leon Valley
Manager and Council
Request for Capital
Fiscal Year 2016**

Item Description:

Various fitness equipment for the new Fitness Center City Hall that will be utilized by employees.

Description of Benefit from Purchase in Improved Service or Lower Cost:

The City of Leon Valley has many positions that require a high level of physical fitness such as police, fire and public works crews.

A fitness center will aid the City of Leon Valley by cultivating a culture of health for their employees while addressing medical expenses and utilization, absenteeism, presentism, employee recruitment and retention, and the creation of a positive municipal organizational image.

NUMBER OF ITEMS	Varies
COST PER ITEM	-
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$10,000</u></u>

Police Department

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
Mobile Data Terminals	2001	Replacement		7,000				
TOTAL			\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -

Fire Department

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
Hose, adapters & nozzles	Variable	Replacement	4,000					
Bunker Gear	Variable	Replacement	5,400					
Access control and video surveillance	new	new	45,477					
1991 Pumper Fire Truck	1991	Replacement		475,000				
SCBA	Variable	Replacement		12,000				
Bunker Gear	Variable	Replacement		5,400				
Hose, adapters & nozzles	Variable	Replacement		4,000				
Hose, adapters & nozzles	Variable	Replacement			4,000			
Physio-Control	2008	Replacement			32,000			
Bunker Gear	Variable	Replacement				5,400		
Hose, adapters & nozzles	Variable	Replacement				4,000		
Bunker Gear	Variable	Replacement					5,400	
Hose, adapters & nozzles	Variable	Replacement					4,000	
TOTAL			\$ 54,877	\$ 496,400	\$ 36,000	\$ 9,400	\$ 9,400	\$ -

**City of Leon Valley
Fire Department
Request for Capital
Fiscal Year 2016**

Item Description:

Hose, Nozzles, Adapters

Description of Benefit from Purchase in Improved Service or Lower Cost:

This annual capital expense is for replacement of fire hose, nozzles that must be replaced due to wear or testing failure.

NUMBER OF ITEMS	1
COST PER ITEM	\$4,000
ADDITIONAL COST PER ITEM	\$0
TOTAL	<u>\$4,000</u>

**City of Leon Valley
Fire Department
Request for Capital
Fiscal Year 2016**

Item Description:

Replacement Firefighter Bunker Gear purchased 2006.

Description of Benefit from Purchase in Improved Service or Lower Cost:

The firefighting bunker gear is the essential protective gear worn by firefighters in structural firefighting. The department has three sets of gear that are scheduled to end their 10 year service life and are in need of replacement.

NUMBER OF ITEMS	3
COST PER ITEM	\$1,800
ADDITIONAL COST PER ITEM	\$0
TOTAL	<u>\$5,400</u>

**City of Leon Valley
Fire Department
Request for Capital
Fiscal Year 2016**

Item Description:

Access control and video surveillance for Fire Station.

Description of Benefit from Purchase in Improved Service or Lower Cost:

To assure security for the new Fire Station.

Fire Station access control	24,065
Fire Station video surveillance	21,412

NUMBER OF ITEMS	2
COST PER ITEM	-
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$45,477</u></u>

Public Works

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
New sidewalks	New	New	120,000					
Auto Lift	2001	Replacement		6,100				
Paver Haul trailer	1997	Replacement		20,000				
New sidewalks	New	New		20,000				
New sidewalks	New	New			20,000			
New sidewalks	New	New				20,000		
Gator	2010	Replacement					9,000	
TOTAL			\$ 120,000	\$ 46,100	\$ 20,000	\$ 20,000	\$ 9,000	\$ -

**City of Leon Valley
Public Works
Request for Capital
Fiscal Year 2016**

Item Description:

Additional funds for sidewalks.

Description of Benefit from Purchase in Improved Service or Lower Cost:

To provide ADA compliant sidewalks along Evers Road for handicapped accessibility.

NUMBER OF ITEMS	-
COST PER ITEM	-
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$120,000</u></u>

Development

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Economic Development

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Parks

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
Park improvements	New	New	51,500					
Multi-purpose play structure	1996	Replacement		12,000				
Large BBQ smoker	1986	Replacement		3,500				
4 ft. slide - pink & yellow	1996	Replacement		1,700				
Playground equipment	1997	Replacement			7,000			
R&R footpath (expansion area)	1997	New			2,500			
TOTAL			\$ 51,500	\$ 17,200	\$ 9,500	\$ -	\$ -	\$ -

**City of Leon Valley
Parks
Request for Capital
Fiscal Year 2016**

Item Description:

Engineered mulch
Walking path materials for Silo Park
Playground amenities
Solar panel repair
Benches for Silo Park

Description of Benefit from Purchase in Improved Service or Lower Cost:

Engineered mulch required by code for playground surfaces at Raymond Rimkus Park
Complete Silo Park as per City Council
Addition of music center at Raymond Rimkus Park
Solar panel repair reduces electrical costs to City
Complete Silo Park as per City Council

NUMBER OF ITEMS	-
COST PER ITEM	Varies
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$51,500</u></u>

**City of Leon Valley
Library
Request for Capital
Fiscal Year 2016**

Item Description:

Library Materials for all types of materials and for customers of all ages. Additions to the library collections in all areas is important to keep current in both fiction and non-fiction areas. Proposed purchases are print materials in regular and large type for adults, print materials for other reading levels youth and preschool. We plan to update audio books in CD and electronic format for adults and young adults. Electronic books in audio and e-books formats for adults and young adults will be added. This year slightly more emphasis will be placed on materials youth due to the additional shelf space afforded by the new square footage in the Children's Wing.

Description of Benefit from Purchase in Improved Service or Lower Cost:

The materials budget will allow for the purchase of current and replacement materials to keep the Library Collection up to date with current materials necessary for excellent public service.

NUMBER OF ITEMS	Varies
COST PER ITEM	Varies
ADDITIONAL COST PER ITEM	
TOTAL	<u><u>\$20,000</u></u>

**City of Leon Valley
Communications
Request for Capital
Fiscal Year 2016**

Item Description:

Communications and Dispatch equipment for a 311 Call System that will integrate our current databases and reduce customer service request via an intelligent updatable FAQ Section. It is anticipated that the 311 system will reduce the number of Non-Emergency call to 9-1-1 by as much as 25% within the first 12-18 months of utilization. Thus, increasing the Dispatch Personnel's ability to provide improved Emergency service

Description of Benefit from Purchase in Improved Service or Lower Cost:

The request Software and equipment budget will allow for the purchase of current software and equipment to replace or upgrade existing equipment or services for better service delivery to the residents and Emergency Responder's of Leon Valley.

NUMBER OF ITEMS	1
COST PER ITEM	\$ 8,440.00
ADDITIONAL COST PER ITEM	
TOTAL	<u><u>\$8,440</u></u>

**City of Leon Valley
Communications
Request for Capital
Fiscal Year 2016**

Item Description:

The Digital Voice Recording System to replace the NICE Server Recording System, which is outdated and needs to be replaced.

Description of Benefit from Purchase in Improved Service or Lower Cost:

The request Software and equipment budget will allow for the purchase of current software and equipment to replace or upgrade existing equipment or services for better service delivery to the residents and Emergency Responder's of Leon Valley.

NUMBER OF ITEMS	1
COST PER ITEM	\$ 15,000.00
ADDITIONAL COST PER ITEM	
TOTAL	<u><u>\$15,000</u></u>

**CITY OF LEON VALLEY
ENTERPRISE FUND CAPITAL ACQUISITION PLAN
FY 2016**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
Pick-up Truck	2003	Replacement	35,000					
Meters for Production Wells (2)	New	New	15,000					
Sewer Jet Machine	1996	Replacement	56,000					
Replace sewer mains City-wide	New	New	150,000					
Handheld meter readers	2001	Replacement	13,500					
Mowers	Varies	Replacement	15,000					
Detention Pond	New	New	100,000					
Grass Hill storage building	1997	Replacement		7,000				
Replace Sewer Mains City-wide	New	Replacement		150,000				
Above ground Grass Hill Storage Tank	2005	Replacement		465,319				
TOTAL BY FISCAL YEAR			\$ 384,500	\$ 622,319	\$ -	\$ -	\$ -	\$ -

**City of Leon Valley
Water and Sewer Fund
Request for Capital
Fiscal Year 2016**

Item Description:

New pickup truck, with utility boxes on bed.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Replace 2003 pickup truck used to maintain water and sewer system.

NUMBER OF ITEMS	1
COST PER ITEM	-
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$35,000</u></u>

**City of Leon Valley
Water and Sewer Fund
Request for Capital
Fiscal Year 2016**

Item Description:

Magnetic Meters for Production Wells.

Description of Benefit from Purchase in Improved Service or Lower Cost:

To more accurately measure water being pumped from water wells.

NUMBER OF ITEMS	2
COST PER ITEM	7,500
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$15,000</u></u>

**City of Leon Valley
Water and Sewer Fund
Request for Capital
Fiscal Year 2016**

Item Description:

Sewer jet machine.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Repalce 1996 sewer jet machine to clean out sewer mains.

NUMBER OF ITEMS	1
COST PER ITEM	56,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u>\$56,000</u>

**City of Leon Valley
Water and Sewer Fund
Request for Capital
Fiscal Year 2016**

Item Description:

Replace 15,000 feet of sewer mains city-wide.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Provide continuous sewer delivery city-wide.

NUMBER OF ITEMS	-
COST PER ITEM	-
ADDITIONAL COST PER ITEM	-
TOTAL	<u>\$150,000</u>

**City of Leon Valley
Water and Sewer Fund
Request for Capital
Fiscal Year 2016**

Item Description:

New handheld meter readers.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Existing handhelds will no longer be serviced if broken.

NUMBER OF ITEMS	3
COST PER ITEM	4,500
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$13,500</u></u>

**City of Leon Valley
Water and Sewer Fund
Request for Capital
Fiscal Year 2016**

Item Description:

Two new riding lawnmowers.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Replace 70" and 42" riding lawnmowers that can no longer be serviced.

NUMBER OF ITEMS	2
COST PER ITEM	varies
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$15,000</u></u>

City of Leon Valley
Water and Sewer Fund/Storm Water
Request for Capital
Fiscal Year 2016

Item Description:

Construct Detention Pond behind 6320 Bandera Road

Description of Benefit from Purchase in Improved Service or Lower Cost:

To alleviate flooding from Bandera and Seneca into Seneca Estates Subdivision

NUMBER OF ITEMS	1
COST PER ITEM	100,000
ADDITIONAL COST PER ITEM	-
TOTAL	<u>\$100,000</u>

**CITY OF LEON VALLEY
COMMUNITY CENTER FUND CAPITAL ACQUISITION PLAN
FY 2016**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
Ice Maker	2001	Replacement	4,500					
Self Cleaning Oven	2001	Replacement	1,500					
Portable Stage	New	New	18,472					
Remodel Kitchen at Community Center	2001	Replacement		30,000				
TOTAL BY FISCAL YEAR			\$ 24,472	\$ 30,000	\$ -	\$ -	\$ -	\$ -

**City of Leon Valley
Community Center Fund
Request for Capital
Fiscal Year 2016**

Item Description:

Purchase an ice maker.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Improved customer service to residents, senior citizens, civic organizations and others to attract clients on a fee basis. This is the logical next step in improving the quality of the community center.

NUMBER OF ITEMS	1
COST PER ITEM	4,500
ADDITIONAL COST PER ITEM	-
TOTAL	<u>\$4,500</u>

**City of Leon Valley
Community Center Fund
Request for Capital
Fiscal Year 2016**

Item Description:

Purchase a self cleaning oven.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Improved customer service to residents, senior citizens, civic organizations and others to attract clients on a fee basis. This is the logical next step in improving the quality of the community center.

NUMBER OF ITEMS	1
COST PER ITEM	1,500
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$1,500</u></u>

City of Leon Valley
COMMUNITY CENTER FUND
Request for Capital
Fiscal Year 2016

Item Description:

Portable Stage.

Description of Benefit from Purchase in Improved Service or Lower Cost:

Improved customer service to residents, senior citizens, civic organizations and others to attract clients on a fee basis. This is the logical next step in improving the quality of the community center.

NUMBER OF ITEMS	1
COST PER ITEM	18,472
ADDITIONAL COST PER ITEM	-
TOTAL	<u><u>\$18,472</u></u>

**CITY OF LEON VALLEY
POLICE FORFEITURE CAPITAL ACQUISITION PLAN
FY 2016**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 15-16</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>	<i>FY 19-20</i>	<i>Non Funded</i>
Police vehicles (3)	Variable	Replacement	140,100					
Police vehicles (3)	Variable	Replacement		140,100				
Portables Radio Converstion	Variable	Replacement		113,400				
Police vehicles (3)	Variable	Replacement			140,100			
Police vehicles (3)	Variable	Replacement				140,100		
Police vehicles (3)	Variable	Replacement					140,100	
TOTAL BY FISCAL YEAR			\$ 140,100	\$ 253,500	\$ 140,100	\$ 140,100	\$ 140,100	\$ -

**City of Leon Valley
Police Forfeiture
Request for Capital
Fiscal Year 2016**

Item Description:

Patrol Vehicle

Description of Benefit from Purchase in Improved Service or Lower Cost:

Replacing vehicles that have served their useful, safe life with our City.

NUMBER OF ITEMS	3
COST PER ITEM	46,700
ADDITIONAL COST PER ITEM	-
TOTAL	<u>\$140,100</u>

FY 2016 Proposed Budget Public Hearing

September 15, 2015

General Fund

General Fund Budget Overview

- Budget is balanced
- City remains in good financial condition
- For FY 2016, we are projecting approximately a capital reserve of
 - \$2,308,427
 - Includes \$599,000 that is estimated to be coming from the CIED Fund
- An Emergency Reserve of
 - \$900,000
 - 6 weeks operating income
 - We need to add \$300,000 to make it 2 months

General Fund Proposed Ad Valorem Tax Rates

	Tax Year		Difference
	2015	2014	
M&O	\$0.471173	\$0.476752	\$(0.005579)
I&S	\$0.090442	\$0.098755	\$(0.008313)
TOTAL	\$0.561615	\$0.575507	\$(0.013892)

General Fund Ad Valorem Taxes Average Home

<i>Average Home Value Increase</i>		
FY 2015	FY 2016	Increase
\$129,686	\$138,750	\$9,064
Average Tax Increase Due to Appraised Value Increase		
FY 2015	FY 2016	Increase
\$746.35	\$779.24	\$32.89

General Fund Budget Overview

Continued

- Highlights
 - Operating Revenues - \$7,875,304
 - Ad Valorem tax rate decreased by \$0.013892
 - Increased current year Ad Valorem Taxes by \$366,325
 - Higher property values
 - Operating Expenditures - \$7,875,304
 - Funds the 2.5% vacancy savings - \$59,264
 - Capital Expenditures - \$457,320
 - One-Time Expenditures - \$89,465
 - \$30,000 rental fees for the relocation of City staff
 - \$10,000 Affordable Care Act Reporting
 - \$24,015 for redirecting the trail for the LC-17 Project to save a 39 inch Heritage Red Oak
 - \$25,450 Fall Festival

General Fund Budget Overview

Continued

- Health Insurance
 - 11.2% increase from FY 2015 rates
 - \$60,393
- Workers' Compensation
 - 14% increase
 - \$10,973
- Property and Liability
 - 24.2% decrease
 - \$24,108

General Fund Budget Summary

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 ESTIMATE	FY 15-16 BUDGET
REVENUES	\$ 7,558,201	\$ 7,438,580	7,356,389	\$ 7,875,304
TOTAL OPERATING REVENUES	7,558,201	7,438,580	7,356,389	7,875,304
OTHER FINANCING SOURCES				
Capital Reserve	-	336,479	336,479	457,320
Other Reserve Uses		60,000	60,000	89,465
Transfers In	-	-		599,000
TOTAL OTHER FINANCING SOURCES	-	396,479	396,479	1,145,785
TOTAL RESOURCES AVAILABLE	7,558,201	7,835,059	7,752,868	9,021,089
EXPENDITURES				
Operations	6,784,809	7,556,881	7,524,756	7,947,769
Capital Outlay	344,042	139,000	124,000	457,320
Operating Transfers Out	254,997	207,479	207,479	17,000
Debt Service:				
Principal	-	-	-	-
Bond Issuance Costs	-	-	-	-
TOTAL EXPENDITURES	7,383,848	7,903,360	7,856,235	8,422,089
Ending Fund Balance	\$ 2,756,058	\$ 2,291,278	\$ 2,256,212	\$ 2,308,427

General Fund Operating Revenue Summary

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Property Taxes	\$ 3,286,957	\$ 3,316,280	\$ 3,690,905	\$ 374,625
Sales Tax	2,245,559	2,124,190	2,277,100	152,910
Franchise Fees	857,932	840,098	959,929	119,831
Licenses, Permits, Fees and Fines	966,174	997,375	810,150	(187,225)
Other and Grants	201,579	160,637	137,220	(23,417)
TOTAL REVENUES	\$ 7,558,201	\$ 7,438,580	\$ 7,875,304	\$ 436,724

General Government Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 418,862	\$ 493,953	\$ 565,370	\$ 71,417
Supplies	27,100	57,170	69,256	12,086
Contractual Services	297,702	379,405	376,830	(2,575)
Capital	-	-	187,503	187,503
TOTAL	\$ 743,664	\$ 930,528	\$ 1,198,959	\$ 268,431

General Government Department Business Office Contractual Category

Business Office Contractual Services	
Professional services	
Jury Trials	4,600
Judges Fees	23,400
Prosecutor for Court and Appeals to Bexar County	31,900
Linebarger Fines and Fees Collection/Court	5,000
Software Updates	3,000
Bank Courier Fees	1,000
EAP and Cafeteria Plan	230
Cintas	500
	\$ 69,630
Utilities - Telephone	102
Utilities - Gas, Water, Electric	2,300
Printing	1,000
Travel - Training	3,120
TOTAL	\$ 76,152

General Government Department

Finance

Contractual

Finance Contractual Services	
Professional Services	
External Audit Fees (General Fund)	7,375
Bexar Appraisal District Dues	22,480
Ad Valorem Tax Collection Fee (Bexar County)	7,000
SEC Rule Reporting	1,500
Employee Public Bond	350
Bank analysis Fees (General Fund Portion)	5,900
Software Updates	15,000
Remote back-up	800
EAP and Cafeteria Plan	300
Bank Courier Fees	1,000
	\$ 61,705
Utilities - Telephone	200
Utilities - Gas, Water, Electric	2,300
Printing	1,500
Advertising	4,000
Travel - Training	2,000
TOTAL	\$ 71,705

General Government Department Manager and Council Contractual

City Manager and Council Contractual Services	
Professional Services	
City Attorney (non-retainer requests & projects)	
TML-IRP If City is sued, \$5000 payment due	5,000
City Attorney - \$3869 per month x 12 months	46,428
Spanish Translator for Election Documents	1,300
Re-codification Project (including legal review)	17,600
Annual Codification for City Web	375
EAP for 4 employees and Cafeteria Plan	425
DPS Agency	48
Record Destruction	1,400
COBRA	1,500
Paws Ranch Rescue & Animal Sanctuary	2,400
Veterinary Services (St. Francis & Dr. Meir)	4,125
Fire Inspection of City Hall Extinguishers	200
	\$ 80,801

General Government Department Manager and Council Contractual Continued

Contractual	
Bexar County Elections	15,000
Social Security Contract	35
Pest Control (quarterly treatment) * Annual termite treatment = \$800 * Earthwise Organic Treatment = \$780	1,580
City Hall Office Cleaning Services	15,600
IKON Office Solutions	4,200
BEA Innovations	1,800
Pitney Bowes - Maintenance for mailing base	812
Maintenance on platform	238
Weighing scale	700
Administration Office Space Rental	30,000
ACA (Affordable Care Act) Reporting	10,000
Bonds - City Manager, Assistant City Manager and City Secretary	1,580
	\$ 81,545

General Government Department Manager and Council Contractual Continued

Utilities - Telephone	18,412
Utilities - Gas, Water, Electric	2,490
Printing	6,700
Advertising	8,750
Repairs and Maintenance - External	1,500
Equipment Rental	500
Travel - Training	23,150
Membership, Dues, Licenses	4,550
Subscription to Publications	575
TOTAL	\$ 228,973

General Government Department

- Major items included
 - Agenda Paperless System - \$15,000
 - City Hall furnishings - \$120,000
 - Access control (City Hall) - \$37,503
 - Fitness equipment - \$10,000
 - Ice maker, stove, vent hood and refrigerator - \$5,000

Police Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 1,764,081	\$ 1,834,186	\$ 1,734,025	\$ (100,161)
Supplies	77,900	93,950	91,650	(2,300)
Contractual Services	70,834	104,114	83,414	(20,700)
Capital	-	18,300	-	(18,300)
TOTAL	\$ 1,912,815	\$ 2,050,550	\$ 1,909,089	\$ (141,461)

Police Department Contractual Category Expenditures

Police Contractual Services	
Professional	
EAP and Cafeteria Plan	2,442
New hire expenses (polygraph & psychological)	6,694
	\$ 9,136
Contractual	
Copier maintenance	1,000
Computer maintenance	400
Records Management System service	3,200
Leads online	900
Crimes Reports	500
800 mhz Radios Airtime Fee	16,000
Defensive Driving Membership	700
	\$ 22,700
Utilities - Telephone	17,000
Utilities - Gas, Water, Electric	13,200
Printing	4,500
Repairs and Maintenance - External	10,900
Travel - Training	3,000
Membership, Dues, and Licenses	1,836
Subscriptions to Publications	1,142
TOTAL	\$ 83,414

Police Department

- Major items included
 - Three patrol vehicles - \$140,100 (Seizure Fund)
 - Body Armor - \$40,000 (Seizure Fund)

Fire Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 1,757,236	\$ 1,919,329	\$ 1,979,441	\$ 60,112
Supplies	119,229	75,761	76,761	1,000
Contractual Services	117,663	181,212	179,129	(2,083)
Capital	170,737	60,700	54,877	(5,823)
TOTAL	\$ 2,164,865	\$ 2,237,002	\$ 2,290,208	\$ 53,206

Fire Department Contractual Category Expenditures

Fire Contractual Services	
Professional Services	
EAP and Cafeteria Plan	1,286
Earthwise Pest Control	600
Stericycle medical waste disposal	1,000
Cardinal Tracking - dispatch technology	1,295
Medical Control - Dr. Gordon	25,000
Physio-Control - 12-lead ECG service	6,970
Intermedix EMS Billing Services	11,000
Linebarger Legal Services (EMS Collections)	4,200
	\$ 51,351
Contractual	
Xerox Firehouse incident reporting software	2,316
Professional Tech services	772
	\$ 3,088
Utilities - Telephone	10,000
Utilities - Gas, Water, Electric	17,541
Printing	319
Advertising	750
Repairs and Maintenance - External	78,372
Travel - Training	8,166
Membership, Dues and License	5,100
Subscriptions to Publications	4,442
TOTAL	\$ 179,129

Fire Department

- Major items included
 - Hoses, adapters & nozzles - \$4,000
 - Bunker gear - \$5,400
 - Access control and video surveillance - \$45,477

Public Works Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 659,706	\$ 742,935	\$ 759,423	\$ 16,488
Supplies	140,811	145,500	172,300	26,800
Contractual Services	258,439	276,915	283,415	6,500
Capital	102,876	20,000	120,000	100,000
TOTAL	\$ 1,161,832	\$ 1,185,350	\$ 1,335,138	\$ 149,788

Public Works Department Contractual Category

Public Works Contractual Services	
Professional Services	
EAP and Cafeteria Plan	2,724
Street ranking project	26,000
Sidewalk engineering	9,276
	\$ 38,000
Contractual	
Debris haul off	25,000
Copier service agreement	2,500
Uniforms	7,500
Computer servicing	5,000
School zone light maintenance	120
ACS shop software	300
Tire disposal	1,000
PubWorks software	2,800
Map updates	5,000
Fire extinguisher servicing	1,100
Bandera Rd ROW mowing	28,000
A/C test & balance at City Hall	3,830
Slurry seal Executive Center	4,000
Other contractual services	14,850
	\$ 101,000

Public Works Department Contractual Category

Continued

Utilities - Telephone	3,615
Utilities - Gas, Water, Electric	94,300
Printing	2,000
Advertising	2,000
Repairs and Maintenance - External	33,000
Equipment rental	5,000
Travel - Training	1,000
Memberships, dues, licenses	3,500
TOTAL	\$ 283,415

Public Works Department Overview

- Major items included
 - Sidewalks - \$120,000

Community Development Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 102,514	\$ 110,882	\$ 110,097	\$ (785)
Supplies	2,869	5,400	5,400	-
Contractual Services	95,878	96,378	104,243	7,865
Capital	-	-	-	-
TOTAL	\$ 201,261	\$ 212,660	\$ 219,740	\$ 7,080

Community Development Department Contractual Category

Community Development Contractual Services	
Professional	
EAP and Cafeteria Plan	125
Building & Plumbing Inspections	42,120
Engineering Services	5,000
Health Inspections	11,368
Arborist	2,500
	\$ 61,113
Contractual	
Incode Software Maintenance	3,591
ESRI Mapping	400
Online Building Permit Payment Fee	1,200
Techlead Annual Email	7,972
LC-17	24,015
	\$ 37,178
Utilities - Telephone	462
Utilities - Gas, Water, Electric	2,100
Printing	250
Advertising	850
Repairs and Maintenance - External	300
Travel - Training	800
Memberships, Dues & License	540
Subscription to Publication	650
TOTAL	\$ 104,243

Economic Development Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 110,632	\$ 127,082	\$ 130,230	\$ 3,148
Supplies	2,228	4,700	5,025	325
Contractual Services	10,654	13,993	112,243	98,250
Capital	24,049	-	-	-
TOTAL	\$ 147,563	\$ 145,775	\$ 247,498	\$ 101,723

Economic Development Department Contractual

Economic Development Contractual Services	
Professional	
Attorney review of incentive agreements	3,000
	\$ 3,000
Contractual	
Incentive Rebate	80,000
Consultant to develop community brochure	1,600
Notary application, bond, supplies	500
Software Updates	500
EAP and Cafeteria Plan	400
	\$ 83,000
Utilities - Telephone	780
Utilities - Gas, Water, Electric	278
Advertising	500
Travel -Training	6,600
Memberships, Dues, Licenses	1,085
Ad Valorem Tax Rebate	17,000
TOTAL	\$ 112,243

Special Events Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 10,188	\$ 12,118	\$ 12,445	327
Supplies	62,888	50,450	77,900	27,450
Contractual Services	-	35,000	22,500	(12,500)
Capital	-	-	-	-
TOTAL	\$ 73,076	\$ 97,568	\$ 112,845	\$ 15,277

Special Events Department

- Major items included
 - July 4th Celebration - \$75,945
 - Contract for Event Planner will need to be negotiated
 - Earthwise Living Event - \$3,000
 - Arbor Day - \$2,500
 - Various concerts - \$950
 - Fall Festival – October 24, 2015
 - \$25,450 for event
 - \$5,000 for the event planner

Parks Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 78,277	\$ 88,146	\$ 91,182	\$ 3,036
Supplies	62,314	15,000	19,000	4,000
Contractual Services	17,052	60,590	76,690	16,100
Capital	46,380	20,000	51,500	31,500
TOTAL	\$ 204,023	\$ 183,736	\$ 238,372	\$ 54,636

Parks Department Contractual Category

Parks Contractual Services	
Professional Services	
EAP and Cafeteria Plan	700
	\$ 700
Contractual	
Tree removal	1,800
Pool contract	40,000
Large parking lot slurry seal	4,000
Pool repairs	5,000
	\$ 50,800
Utilities - Telephone	480
Utilities - Gas, Water, Electric	13,500
Printing	510
Repairs and Maintenance - External	10,700
TOTAL	\$ 76,690

Parks Department

- Major items included
 - Park Improvements - \$51,500
 - Replacement of engineered mulch in play areas - \$21,500
 - Walking path materials for Silo Park - \$7,405
 - Silo Park benches - \$5,000
 - Solar panel repairs for restrooms - \$5,000
 - Playground amenities - \$12,595
 - Pool Contract - \$40,000

Library Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 210,324	\$ 268,630	\$ 272,747	\$ 4,117
Supplies	32,641	24,314	24,314	-
Contractual Services	45,906	46,249	46,249	-
Capital	-	20,000	20,000	-
TOTAL	\$ 288,871	\$ 359,193	\$ 363,310	\$ 4,117

Library Department Contractual Category Expenditures

Library Contractual Services	
Professional Services	
Presenters Fees	800
Program Fees	550
	\$ 1,350
Contractual Services	
Apollo/Biblionix Library System	2,300
Biblionix Overdue Calls	500
Vallance Security	1,140
Techlead Backup	640
Amigos Texpress Courier ILL	2,200
Website maintenance	754
Fortres Grand Software Updates	200
CINTAS AED defibrillator	708
Copier service agreement	700
Ebook content platform	1,000
	\$ 10,142

Library Department Contractual Category Expenditures

Continued

Utilities - Telephone	6,500
Utilities - Gas, Water, Electric	13,406
Printing	642
Advertising	250
Repairs and Maintenance - External	4,400
Travel - Training	2,000
Membership, Dues, Licenses	1,600
Subscriptions to Publications	5,959
TOTAL	\$ 46,249

Library Department

- Major items included
 - Books - \$20,000

Communications Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 228,049	\$ 288,019	\$ 424,190	\$ 136,171
Supplies	1,256	2,200	7,300	5,100
Contractual Services	1,576	3,300	35,000	31,700
Capital	-	-	23,440	23,440
TOTAL	\$ 230,881	\$ 293,519	\$ 489,930	\$ 196,411

Communications Department Contractual Category Expenditures

Communications Contractual Services	
Professional	
CAD Annual Agreement	6,600
	\$ 6,600
Contractual	
City Website Update with App	6,500
	\$ 6,500
Printing	14,700
Repairs and Maintenance - External	1,200
Travel - Training	6,000
TOTAL	\$ 35,000

Communications Department

- Major items included
 - 311 Call System - \$8,440
 - Server Recording System - \$15,000

Water and Sewer Fund (Enterprise Fund)

Water and Sewer Fund Budget Overview

- Budget is balanced
 - Revenues - \$3,613,800
 - Operating Expenditures - \$3,627,542
 - Capital - \$384,500
- At this time the budget does not include any rate increases
 - Rate increase will be determined at a later date based on
 - Debt Service needs
 - Operating needs

Water and Sewer Fund Budget Summary

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 ESTIMATE	FY 15-16 BUDGET
REVENUES				
Operating Revenues	\$ 3,253,740	\$ 3,536,169	3,172,114	\$ 3,567,800
Non-Operating Revenues	166,831	46,000	46,000	46,000
TOTAL REVENUES	3,420,571	3,582,169	3,218,114	3,613,800
OTHER FINANCING SOURCES				
Water Rights Reserve	-	225,000	225,000	-
Storm Water Fund Balance				181,368
TOTAL OTHER FINANCING SOURCES	-	225,000	225,000	181,368
TOTAL RESOURCES AVAILABLE	3,420,571	3,807,169	3,443,114	3,795,168
EXPENSES				
Operations	3,194,913	3,514,883	3,498,883	3,627,542
Capital Outlay	-	820,799	342,895	384,500
Depreciation	170,859	-	-	-
Non-Operating Transfer Out	20,000	70,000	70,000	-
TOTAL EXPENSES	3,385,772	4,405,682	3,911,778	4,012,042
NET INCREASE (DECREASE) IN WORKING CAPITAL	34,799	(598,513)	(468,664)	(216,874)
Ending Fund Balance	\$ 1,523,123	\$ 924,610	\$ 1,054,459	\$ 837,585

Water and Sewer Fund Operating Revenue

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Water Sales	\$ 1,058,168	\$ 1,210,000	\$ 1,210,000	\$ -
Sewer Sales	1,747,193	1,880,369	1,912,000	\$ 31,631
Storm Water	388,019	384,000	384,000	\$ -
Other	60,360	107,800	107,800	\$ -
TOTAL REVENUES	\$ 3,253,740	\$ 3,582,169	\$ 3,613,800	\$ 31,631

Water General Administrative Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 501,126	\$ 611,238	\$ 587,044	\$ (24,194)
Supplies	18,364	33,750	30,150	(3,600)
Contractual Services	78,326	123,352	81,752	(41,600)
Capital	-	-	-	-
TOTAL	597,816	768,340	698,946	(69,394)

Water General Administrative Department Contractual Category Expenditures

General Administrative Contractual Services	
Professional Services	
External Audit Fees (Water)	7,375
Annual Software Updates Incode Billing	15,000
Online Utility Billing Payments Fees	2,000
City Attorney Fees (Water Allocation)	21,800
Neopost Envelope Stuffer Maintenance	4,000
Sensus Hand Held Meter Reader Support	5,700
Software Program (Sewer Average Report)	3,200
Miscellaneous	5,000
Credit Card Processing Fees	1,600
Bank Courier Service	1,000
Equipment Rental (Possible)	3,400
Bank analysis Fees (Water Allocation)	2,000
Postage Meter Permit	980
Employee Public Bond	350
EAP and Cafeteria Plan	957
	\$74,362
Utilities - Gas, Water, Electric	2,390
Printing	4,000
Advertising	1,000
TOTAL	\$81,752

Water Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 333,115	\$ 346,752	\$ 356,857	\$ 10,105
Supplies	59,756	77,500	79,000	1,500
Contractual Services	495,480	525,130	522,380	(2,750)
Capital	-	695,799	63,500	(632,299)
TOTAL	888,351	1,645,181	1,021,737	(623,444)

Water Department Contractual Category Expenditures

Water Contractual Services	
Professional Services	
EAP and Cafeteria Plan	555
Engineering service	26,445
	\$ 27,000
Contractual Services	
Uniforms	6,000
H2O samples	3,000
Meter reading maintenance	10,000
EAA program and management fees	194,000
TCEQ sampling	10,700
Cathodic protection	670
SAWS interconnect	3,545
Water system fee	5,500
Water lease payment	82,395
Annual meter replacement program	10,000
Tank inspections	1,500
Neopost postage machine	17,040
SCADA system	500
Incode	450
	\$ 345,300

Water Department Contractual Category Expenditures

Continued

Utilities - Telephone	8,880
Utilities - Gas, Water, Electric	75,000
Printing	2,000
Advertising	1,000
Repairs and Maintenance - External	60,000
Equipment Rental	500
Travel - Training	2,000
Membership, Dues, Licenses	700
TOTAL	\$ 522,380

Water Department

- Major items included
 - Pick-up - \$35,000
 - Meters for production wells (2) - \$15,000
 - Replace Hand Held Meter Readers - \$13,500

Sewer Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 118,196	\$ 133,811	\$ 135,638	\$ 1,827
Supplies	156	4,700	4,700	-
Contractual Services	1,328,640	1,311,479	1,376,321	64,842
Capital	-	-	206,000	206,000
TOTAL	1,446,992	1,449,990	1,722,659	272,669

Sewer Department Contractual Category Expenditures

Sewer Contractual Services	
Professional Services	
EAP and Cafeteria Plan	555
Engineering service	34,445
	\$ 35,000
Contractual	
SAWS sewer service	1,313,621
	\$ 1,313,621
Repairs and Maintenance - External	15,000
Equipment Rental	500
Sewer Surcharge	12,200
TOTAL	\$ 1,376,321

Sewer Department

- Major items included
 - Sewer Jet Machine - \$56,000
 - Replace sewer mains city wide - \$150,000

Storm Water Department Expenditures

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 BUDGET	Increase (Decrease)
Personnel Services	\$ 149,122	\$ 146,591	\$ 143,573	\$ (3,018)
Supplies	12,056	21,000	21,000	-
Contractual Services	100,577	179,580	289,127	109,547
Capital	-	125,000	115,000	(10,000)
TOTAL	\$ 261,754	\$ 472,171	\$ 568,700	\$ 96,529

Storm Water Department Contractual Category Expenditures

Storm Water Contractual Services	
Professional Services	
EAP and Cafeteria Plan	800
Engineering service	49,247
Storm Water projects	200,000
	\$ 250,047
Contractual	
Street sweeping	16,000
Uniforms	1,500
Mapping	5,000
Grissom Road mowing	12,500
	\$ 35,000
Printing	2,000
Travel - Training	2,000
Memberships, Dues, Subscriptions	80
TOTAL	\$ 289,127

Storm Water Department

- Major items included
 - Mowers - \$15,000
 - Detention Pond - \$100,000
 - Was in the FY 2015 budget but the project was not completed
 - \$200,000 for Storm Water projects

Community Center Fund

Community Center Budget Summary

- Budget is balanced
 - Operating Revenues - \$185,000
 - Operating Expenditures - \$173,728
 - Capital - \$24,472
- Major items included for upgrades to the Community Center
 - Portable stage - \$18,472
 - New Ice Maker - \$4,500
 - New Oven - \$1,500

Community Center Budget Summary

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 ESTIMATE	FY 15-16 BUDGET
REVENUES				
Hotel Taxes	\$ 95,487	\$ 85,000	95,000	\$ 95,000
Rental Fees	91,125	75,470	90,000	90,000
TOTAL REVENUES	186,612	160,470	185,000	185,000
OTHER FINANCING SOURCES				
Capital Reserve	-	20,000	20,000	24,472
TOTAL OTHER FINANCING SOURCES	-	20,000	20,000	24,472
TOTAL RESOURCES AVAILABLE	186,612	180,470	205,000	209,472
EXPENDITURES				
Operations	131,449	163,163	163,163	173,728
Capital Outlay	53,768	-	-	24,472
Non-Operating Transfer	20,000	20,000	20,000	-
TOTAL EXPENDITURES	205,217	183,163	183,163	198,200
Ending Fund Balance	\$ 106,144	\$ 83,451	\$ 107,981	\$ 94,782

Community Center Contractual Category Expenditures

Community Center Contractual Services	
Professional	
Security Monitoring & Additional Services	6,700
Beautification Committee	3,000
	\$ 9,700
Contractual	
Cable/Internet Services	8,000
	\$ 8,000
Utilities - Telephone	10,080
Utilities - Gas, Water, Electric	15,800
Printing	250
Advertising	7,200
Repairs and Maintenance - External	3,500
TOTAL	\$ 54,530

Crime Control and Prevention

Crime Control and Prevention Budget Overview

- Budget is balanced
 - Funds one new Police Officer
 - Funds overtime for Selective Traffic Enforcement Program - \$20,000
 - \$18,500 of the \$20,000 for this program is coming from the fund balance

Crime Control and Prevention Budget Summary

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 ESTIMATE	FY 15-16 BUDGET	Increase (Decrease)
BEGINNING FUND BALANCE	\$ -	\$ 114,512	\$ 114,512	\$ 229,565	
REVENUES					
Sales Tax	\$ 114,512	\$ 261,866	\$ 230,000	\$ 230,000	\$ (31,866)
TOTAL REVENUES	114,512	261,866	230,000	230,000	(31,866)
OTHER FINANCING SOURCES (USES)					
Transfer In	-	-	-	-	-
Fund Balance	-	-	-	18,500	18,500
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	18,500	18,500
TOTAL RESOURCES AVAILABLE	114,512	376,378	344,512	459,565	(31,866)
EXPENDITURES					
Operations		180,653	114,947	248,500	67,847
Capital					
TOTAL EXPENDITURES	-	180,653	114,947	248,500	67,847
Ending Fund Balance	\$ 114,512	\$ 195,725	\$ 229,565	\$ 211,065	

Street Maintenance Budget Summary

SOURCE	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 14-15 ESTIMATE	FY 15-16 BUDGET	Increase (Decrease)
Beginning Fund Balance	\$ 866,862	\$ 1,017,086	\$ 1,017,086	\$ 675,502	
REVENUES					
Sales Tax	\$ 554,015	\$ 523,472	\$ 609,416	\$ 609,416	\$ 85,944
TOTAL REVENUES	554,015	523,472	609,416	609,416	85,944
TOTAL RESOURCES AVAILABLE	1,420,877	1,540,558	1,626,502	1,284,918	85,944
EXPENDITURES					
Street Maintenance	403,791	1,393,806	951,000	1,284,918	(108,888)
TOTAL EXPENDITURES	403,791	1,393,806	951,000	1,284,918	(108,888)
Ending Fund Balance	\$ 1,017,086	\$ 146,752	\$ 675,502	\$ -	

Special Revenue Funds

- Grant Fund - \$2,718
 - State funds for police training
- Building Security Fund – \$24,200
 - Court fees received from citations used for Court Security
- Child Safety Fund - \$14,714
 - Court fees received from citations and vehicle registration used to fund Crossing Guards

Special Revenue Funds

Continued

- Municipal Court Technology – \$11,500
 - Court fees received from citations for the purchase of court technology
- Debt Service Fund - \$680,621
- Capital Projects - \$1,681,128
- Police Forfeiture - \$184,900

Personnel

- Funds the Merit Pay System, which allows each employee a 2% merit increase on their date of hire, if they qualify
- Funds the continuation of longevity pay
 - \$4 per month for each year of service to the City
- Funds the retirement system
 - Rate reduces effective January 1, 2016 from 15.88% to 14.17%
 - \$128,386 savings
- Funds the City's Medical Insurance Program

Personnel

Continued

- Funds a 1.5% Cost of Living increase for employees
- Christmas Holidays
 - December 24 to January 1
 - Employees will have to use 27 hours of their Personal Leave

FY 2016 Proposed Budget Public Hearing

September 15, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-07**

FROM: Hank Brummett, City Manager

TO: Mayor and Council

SUBJECT: Consideration and possible action to ratify the General Fund Fiscal Year 2016 Budget that will raise more total property taxes than last year's budget by \$366,325 or 11.2041% and of that amount \$15,699 is tax revenue to be raised from new property added to the roll this year.

PURPOSE

During the 80th legislative session, H.B. 3195 was enacted. In order for the General Fund Budget to be adopted that will require raising more revenue from property taxes than in the previous year a separate vote of the governing body is required to ratify the property tax increase reflected in the budget. A vote under this section is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate.

SEE LEON VALLEY

Social - The budget serves as the foundation of the City's financial planning and control. It addresses the goals of the City, establishes priorities, determines the level of funding commitment, and serves as a day-to-day operations guide. The City establishes a budget for twelve separate funds. Activities of the General Fund, Water and Sewer (Enterprise) Fund, Grant Fund, Crime Control and Prevention District, Building Security Fund, Child Safety Fund, Municipal Court Technology Fund, Debt Service Fund, Community Center Fund, Street Maintenance Fund, Capital Projects Fund and Police Forfeiture are included in the annual budget.

Economic - Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

Environmental - The City's El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability.

FISCAL IMPACT

The attached provides the funding mechanism for City operations.

STRATEGIC GOALS

N/A

RECOMMENDATION

It is recommended that the City Council vote to Ratify the General Fund Fiscal Year 2016 Budget.

APPROVED: _____

DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE No. 15-020

RATIFYING THE FY 2016 BUDGET THAT WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$366,325 OR 11.2041% AND OF THAT AMOUNT \$15,699 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE ROLL THIS YEAR.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The General Fund Budget and associated Capital Acquisition Plan for the City of Leon Valley, Texas, for the Fiscal Year 2016, that will raise more total property taxes than year's budget by \$366,325 or 11.2041% and of that amount \$15,699 is tax revenue to be raised from new property added to the roll this year, a true copy of which is on file in the office of the City Secretary and made a part hereof by reference, is hereby ratified and approved and ordered filed in the office of the City Secretary.
2. No expenditure of the funds of the City shall be made during said fiscal year except in strict compliance with such adopted budget.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
PATRICK BERNAL
City Attorney

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-08**

FROM: Vickie Wallace, Finance Director

THROUGH: Hank Brummett, City Manager

TO: Mayor and Council

SUBJECT: Consideration and possible action on Ordinance No. 15-021 setting the 2015 Tax Rate for the Maintenance and Operations Fund at \$0.471173 and the Interest and Sinking Fund at \$0.090442 for a total Tax Rate of \$0.561615, which is 6.641451 percent higher than the Effective Tax Rate of \$0.526647.

PURPOSE

Each year the Council must adopt the new fiscal year budget for the General Fund and set the tax rate to support the approved budget. The attached Ordinance sets the Tax Rate for the Fiscal Year 2016 Budgets for the Maintenance and Operations Fund and the Interest and Sinking Fund.

The following tax rate is required to support the General Fund Fiscal Year 2016 Budget for Maintenance and Operations and the Interest and Sinking Fund:

Maintenance and Operations	\$0.471173
Interest and Sinking	<u>\$0.090442</u>
TOTAL	\$0.561615

1. The vote on the Ordinances setting the tax rate that exceeds the effective tax rate must be a record vote.
2. The motion to adopt the Ordinance must be made in the following form:

I move that the Property Tax Rate be increased by the adoption of a Tax Rate of \$0.561615, which is effectively a 6.641451 percent increase in the Tax Rate. The Maintenance and Operations Tax Rate portion being \$0.471173 and the Interest and Sinking Tax Rate portion being \$0.090442 for a total Tax Rate of \$0.561615.

SEE LEON VALLEY

Social – A responsible municipal budget strives to allocate taxpayer dollars in an efficient and effective manner that represents all citizens equally. The adoption a Tax Rate will provide revenue to support City services.

Economic – Utilizing taxpayer monies to maximize public safety, City administration and City programs/services allows the City to actively pursue Economic Development opportunities.

Environmental – The City’s El Verde by 2020 initiative continues to be supported through careful allocation of budgetary dollars that promotes sustainability. Ad Valorem Taxes are the most stable source of revenue for the General Fund.

FISCAL IMPACT

The tax rate is required to support the General Fund Fiscal Year 2016 Budget for Maintenance and Operations and the Interest and Sinking Fund for debt payments.

STRATEGIC GOALS

N/A

RECOMMENDATION

Adopt the Tax Year 2015 Tax Rate of \$0.561615.

APPROVE: _____ DISAPPROVE: _____

APPROVE WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ESTABLISHING AND ADOPTING FOR THE PURPOSE OF TAXATION; THE CALENDAR YEAR; LEVYING A TAX OF \$0.471173 FOR MAINTENANCE AND OPERATIONS AND \$0.090442 FOR THE INTEREST AND SINKING FUND FOR A TOTAL TAX RATE OF \$0.561615 ON ALL PROPERTY SUBJECT TO TAXATION AND SITUATED IN THE CITY OF LEON VALLEY, TEXAS, ON THE FIRST DAY OF JANUARY 2015; ESTABLISHING THE RATE OF SAID LEVY; DETERMINING THAT TAXES FOR THE CALENDAR YEAR 2015 SHALL BECOME DUE AND PAYABLE OCTOBER 1, 2015, AND DELINQUENT ON FEBRUARY 1, 2016 ; DETERMINING THAT ALL DELINQUENT TAXES SHALL BEAR INTEREST AT THE RATE OF ONE PERCENT (1%) FOR EACH MONTH OR PART OF A MONTH FROM THE DATE OF THEIR DELINQUENCIES; DETERMINING THAT IF ANY PERSON FAILS TO PAY THE TAXES IMPOSED BY THE CITY OF LEON VALLEY, TEXAS, UPON HIS OR HER PROPERTY ON OR BEFORE THE 31ST DAY OF JANUARY 2016 THEN A PENALTY FOR EACH SUCCESSIVE MONTH SUCH TAXES REMAIN UNPAID (OR ANY PART OF SUCH MONTH) SHALL BE PAID UPON SUCH TAXES; AND DETERMINING AND ENACTING OTHER MATTERS PERTINENT, NECESSARY, AND INCIDENT TO THE SUBJECT, AND PROVIDING A SAVINGS CLAUSE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. A tax is hereby levied on all persons and property, real and personal, within the City of Leon Valley, Texas, subject to taxation by the laws of this State, and situated within the City on the 1st day of January 2015 and the rate of said tax is hereby fixed and determined to be at the rate of \$0.561615 per each \$100 dollars of property valuation. The property tax rate is allocated as follows:

- a. \$0.471173 per each \$100 dollars of property valuation for Maintenance and Operations (M&O), said tax being hereby levied for the calendar year beginning January 1, 2015 and ending December 31, 2015 for expenditure during the fiscal year beginning October 1, 2015 and ending September 30, 2016.

This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate. The tax rate will effectively be raised by 7.9999% and will raise taxes for Maintenance and Operations on a \$100,000 home by approximately \$34.90; and,

- b. \$0.090442 per each \$100 dollars of property valuation for the Interest and Sinking Fund (I&S), said tax being hereby levied for the calendar year beginning January 1, 2015 and ending December 31, 2015 for expenditure during the fiscal year beginning October 1, 2015 and ending September 30, 2016.

2. It is hereby determined that the taxes above levied shall become due and payable on October 1, 2015, and all such taxes not paid on or before January 31, 2016, shall be and become delinquent on February 1, 2016.

3. That if any person shall fail to pay to the City of Leon Valley, Texas, all the taxes levied and imposed by the City upon his or her property for the year 2015 on or before the 31st day of

January 2016, then the following penalty and interest shall be payable on such delinquent taxes as follows:

- a. A delinquent tax incurs a penalty of six (6) percent of the amount of the tax for the first calendar month it is delinquent plus one (1) percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, a tax delinquent on July 1 incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax continues to incur the penalty provided by this section as long as the tax remains unpaid, regardless of whether a judgment for the delinquent tax has been rendered.
 - b. If a person who exercises the split-payment option provided by Section 31.03 of the Texas Property Tax Code fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of twelve (12) percent of the amount of the unpaid tax.
 - c. A delinquent tax accrues interest at a rate of one (1) percent for each month or portion of a month the tax remains unpaid.
4. That all costs that may be allowed and imposed by law shall be and the same are hereby imposed in addition to penalties and interest accruing under the provisions hereof against any property upon which taxes are delinquent.
5. That on any list prepared showing delinquent taxes for the City of Leon Valley, Texas, it shall not be necessary for the assessor and collector of taxes to show on any such list the penalties, interest and costs accrued against any land, lot and/or property delinquent in taxes, but in each and every instance all such penalties, interest and costs shall be and remain a charge imposed hereby, with the same force and effect as if listed on any such list of delinquent taxes, and the said assessor and collector shall calculate and charge all such penalties, interest and costs on all delinquent tax statements, or delinquent tax reports issued by him.
6. The tax hereby levied is levied for the purpose specified in and authorized by Vernon's Tax Code, Title 3, Chapter 302, Section 302.001(a), and none other, to-wit: For current expenses, and for the construction or purchase of public buildings, water works, sewers, and other permanent improvements within the limits of the City and the construction and improvement of the roads, bridges and streets of the City within its limits.
7. That the provisions of this ordinance are severable in the event any provision hereof shall be declared invalid by a Court of competent jurisdiction of this State, and it is hereby declared that the remaining provisions hereof would have been enacted notwithstanding such judicial determination and all remaining valid provisions hereof shall continue to be and remain in full force and effect.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____

PATRICK BERNAL
City Attorney

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-09**

TO: Mayor and City Council

FROM: Claudia Mora, Economic Development Director

THROUGH: Henry Brummett, Interim City Manager

SUBJECT: Consideration and possible action regarding the adoption of the City of Leon Valley Economic Development Corporation (LVEDC) Proposed Fiscal Year 2015-2016 Budget.

PURPOSE

The purpose of this M&C is for the presentation, discussion and adoption of the proposed City of Leon Valley Economic Development Corporation's (LVEDC) Fiscal Year 2015-2016 Budget, as approved by the LVEDC Board of Directors at their special meeting of September 3, 2015. This presentation is the second of two presentations made by the LVEDC Board President, Stephen Ynostrosa, prior to the City Council's consideration of a resolution adopting the LVEDC's proposed budget at the September 15, 2015 City Council meeting.

FISCAL IMPACT

The LVEDC Fiscal Year 2015-2016 Budget was developed by using the 2014 actual sales tax revenue generated by the 1/8 of one-cent designated sales tax, and estimating a 3.9% sales tax increase for 2015-2016. The Board added an additional \$17,188.00 citing current grant obligations and professional contractual obligations. The total proposed LVEDC Fiscal Year 2015-2016 Budget is \$304,816.00.

Funding for the LVEDC budget will come from sales tax revenue generated during the year and the LVEDC fund balance.

RECOMMENDATION

Staff recommends approval.

S.E.E. IMPACT

Social – N/A

Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

Environmental – N/A

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: _____

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION No. 15-032R

APPROVING AND ADOPTING THE CITY OF LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC) BUDGET FOR FISCAL YEAR 2015-2016 TO SUPPORT THE LVEDC'S OPERATIONS, PROGRAMS AND PROJECTS.

WHEREAS, the Texas Local Government Code, Chapter 501.051 et. seq., authorized the City of Leon Valley to create a non-profit entity known as an Economic Development Corporation; and

WHEREAS, the City of Leon Valley created the City of Leon Valley Economic Development Corporation in 2009 by filing Articles of Incorporation, as amended thereafter, to receive economic development funds and to prepare a plan and budget for the effective and efficient expenditure thereof in furtherance of the purposes of the Corporation; and

WHEREAS, the citizens of the City of Leon Valley, Texas approved the implementation of a sales tax to fund economic development in the City through the City of Leon Valley Economic Development Corporation ; and

WHEREAS, Texas law authorizes the City Council to approve all programs and expenditures of the City of Leon Valley Economic Development Corporation by approving the annual budget; and

WHEREAS, the City of Leon Valley Economic Development Corporation approved the Fiscal Year 2015-2016 Budget on September 3, 2015, and now submits the Budget to the City Council for approval;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

The City of Leon Valley Economic Development Corporation Budget for Fiscal Year 2015-2016, attached as Exhibit "A", is hereby approved.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
PATRICK BERNAL
City Attorney

EXHIBIT A

LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION (LVEDC)
Fiscal Year 2016 Budget

DEPARTMENTAL EXPENDITURES	2015-2016 PROPOSED
<u>SUPPLIES</u>	
5100-520.01 Office Supplies	300
5100-520.02 Operating Supplies	
5100-520.04 Miscellaneous Supplies	200
TOTAL SUPPLIES	500
 <u>CONTRACTUAL SERVICES</u>	
5100-530.01 Professional Services	75,000
5100-530.02 Contractual Services	46,000
5100-530.03 Telephone	
5100-530.04 Utilities - Gas, Water, Electricity	
5100-530.05 Printing	
5100-530.06 Advertising	
5100-530.08 Equipment Rental	
5100-530.09 Travel	5,000
5100-530.10 Membership	1,500
5100-530.15 EDC Project Funding	162,016
5100-530.XX Miscellaneous	14,800
TOTAL CONTRACTUAL SERVICES	304,316
 TOTAL BUDGET	 304,816



Leon Valley Economic Development Corporation (LVEDC)

Proposed FY 2015 – 2016 Budget

September 15, 2015

Budget Calculation

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL
REVENUE SUMMARY			
Sales Tax	\$ 221,716.00	\$ 238,060.00	\$ 276,624.00
Interest Income	\$ 334.00	\$ 452.00	\$ 207.00
	\$ 222,050.00	\$ 238,512.00	\$ 276,831.00

2014 ACTUAL + 3.9% \$ 287,628.00

\$287,628 + 17,188*

**PROPOSED BUDGET FOR
2015-2016**

\$ 304,816.00

*Estimated Sales Tax Revenue for FY2015-2016 plus money from LVEDC Fund Balance.

Budget Highlights

- Eliminations:
 - EDC Project Funding – no new grants
 - Printing
 - Advertising
- Reductions:
 - Professional Services
 - Travel
- Creations:
 - Miscellaneous Line Item

Budget Highlights

- Professional Services= \$75,000.00
 - Decrease of \$204,934.00 over previous FY
 - \$50,000.00 estimate of legal fees for lawsuit
 - \$15,000.00 estimate of legal fees for general counsel
 - \$5,000.00 estimate for The Retail Coach continuation of services
 - \$5,000.00 estimate for miscellaneous services

Budget Highlights

- Contractual Services = \$46,000.00 (Admin. Asst.)
 - Base Salary = \$30,626.00
 - FICA = \$2,343.00
 - Retirement = \$4,700.00
 - Health = \$7,310.00
 - EAP = \$200.00
 - Cafeteria Plan = \$200.00
 - W/C = \$200.00
 - Liability = \$200.00
 - Longevity = \$48.00
- Increase of \$583.00 over previous FY
- Services Agreement with COLV

Budget Highlights

- EDC Project Funding = \$162,016.00
 - \$22,612.00 decrease from previous FY adjustment
- Proposed EDC Project Funding includes:
 - \$100,000.00 (last installment) to LOQ Bandera Road Holdings, LLC for San Antonio Aquarium project
 - \$27,000.00 (possible) to Leon Valley Area Chamber of Commerce
 - \$35,016.00 (estimate) for Façade & Signage 2015

Budget Highlights

- Printing = \$0.00
 - Decrease of \$500.00 from previous FY
- Advertising = \$0.00
 - Decrease of \$39,882.00 from previous FY
- Travel = \$5,000.00
 - Reduction of \$10,000.00 from previous FY
 - Estimate all 7 Board Members to Sales Tax Training
 - Estimate 3 investment officers to training

Proposed FY 2015 -2016 Budget

DEPARTMENTAL EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 ADJUSTED	2014-2015 ADJUSTED	2015-2016 PROPOSED
SUPPLIES					
5100-520.01 Office Supplies	61	-		300	300
5100-520.02 Operating Supplies	106	-		-	-
5100-520.04 Miscellaneous Supplies	-	-		200	200
TOTAL SUPPLIES	167	-			500
CONTRACTUAL SERVICES					
5100-530.01 Professional Services	72,695	40,000	50,000	279,934	75,000
5100-530.02 Contractual Services	38,369	41,153	42,414	45,417	46,000
5100-530.03 Telephone	-	-	-		
5100-530.04 Utilities - Gas, Water, Electricity	-	-	-		
5100-530.05 Printing	-	-	200	500	-
5100-530.06 Advertising	273	-	22,092	39,882	-
5100-530.08 Equipment Rental	1,406	-	-	-	
5100-530.09 Travel	1,946	10,000	15,000	15,000	5,000
5100-530.10 Membership	650	700	1,050	1,275	1,500
5100-530.15 EDC Project Funding	-	108,147	90,166	184,628	162,016
5100-530.XX Miscellaneous					14,800
TOTAL CONTRACTUAL SERVICES	115,339	200,000	220,922	566,636	304,316
TOTAL BUDGET	115,506	200,000	220,922	567,136	304,816

Budget Summary

- Line Items Increased:
 - Contractual Services increased by \$583.00
 - Membership increased by \$225.00
- Line Item Created:
 - Miscellaneous - Support economic development initiative(s) not yet identified
 - Amount = \$14,800

Budget Summary

- **Line Items Decreased:**
 - Professional Services decreased by \$204,934.00
 - Printing decreased by \$500.00
 - Advertising decreased by \$39,822.00
 - Travel decreased by \$10,000.00
 - EDC Project Funding decreased by \$22,612.00

Budget Summary

- **FY 2015-2016 Budget = \$304,816.00**
 - Includes Administrative Assistant
 - Eliminates Advertising
 - Decreases Travel
 - Increases Membership
 - Decreases/Eliminates EDC Project Funding
 - Creates Miscellaneous Line Item
 - Decrease of \$262,320.00 from previous FY



Leon Valley Economic Development Corporation (LVEDC)

Proposed FY 2015 – 2016 Budget

September 15, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-10**
TO: Mayor and Council
FROM: Elizabeth Carol, Community Development Director
THROUGH: Hank Brummett, Interim City Manager
SUBJECT: Conduct a public hearing to consider Specific Use Permit #2015-893, to allow operation of a “coffee shop,” generally located at 7050 Bandera Road, in a B-2 (Retail) zoning district within the Sustainability Overlay District.

PURPOSE

Specific Use Permit #2015-893 is a request by Fertitta Reality Inc., to operate a “coffee shop” at the above noted location within a B-2 (Retail) zoning district in the Sustainability Overlay District.

S.E.E. LEON VALLEY

Social – Approval of the Specific Use permit encourages the applicant to become part of the City and provide superior services to the community and other patrons.

Environmental Stewardship – The applicant is streetscaping and landscaping by adding trees, shrubbery and plants to the area enhancing the environment and promoting carbon neutrality.

Economic Development – Construction in the area will support interest in development in the City.

FISCAL IMPACT

The applicant paid a fee of \$300 for consideration of this specific use permit application.

RECOMMENDATION

On August 25, 2015, the Zoning Commission recommended, by a vote of 7-0, to APPROVE the Specific Use Permit 2015-893 to operate a “coffee shop,” with the recommendation that the applicant provide a second handicapped parking space and assistance to the City’s request for improvements to the existing bus stop.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

LEON VALLEY

T E X A S

CASE WORKSHEET (Page 1 of 1) Specific Use Permit Case No. 2015-893

Applicant:	Fertitta Reality Inc., applicant
Request:	To allow operation of a “coffee shop,” in a B-3 (Commercial) zoning district within the Sustainability Overlay District
Site:	Lot 5, Blk 1, CB 4446B, Bandera Heights Subdivision, located at 7050 Bandera Road
Surrounding Zoning/Land Use:	<p>Surrounding zoning consists of:</p> <ul style="list-style-type: none"> • North, developed and B-2 (Retail) • South developed SUP B-2 (Retail) • East, developed B-2 (Retail) • West developed B-2 (Retail).
History:	<p>The history of this area indicates that it gradually was rezoned from R-1 (Single-Family) and B-2 (Retail) to B-3 (Commercial) beginning in 1972. The underlying zoning in the area is commercial. The only change that occurred was the creation and implementation of the Sustainability Overlay for the Bandera Corridor in 2010.</p> <ul style="list-style-type: none"> ➤ 1972 R-1 to B-2 Anderson and Kinder ➤ 1977 B-2 to B-3 Anderson ➤ 1980 R-1 to B-2 Kroger’s ➤ 1982 B-3 to B-2 Shopping Center ➤ 1984 SUP Dr. Office ➤ 1984 SUP Fox Photo
Master Plan:	<p>The 2009 Master Plan, Section 1aCC, Bandera Road North Corridor addresses in this area noting:</p> <ol style="list-style-type: none"> 1) B-2 (Retail) zoning 2) Additional retail is encouraged on the west side of Bandera Road
Staff Comments:	<ul style="list-style-type: none"> ➤ Operation of a “coffee shop” appears to be consistent and compatible with the area. The B-2 (Retail) zoning district is designed to be more intense in nature and can include drive through service facilities and to promote goods and services and will encourage the economic viability and stability of the City. ➤ The Sustainability Overlay district requires additional landscaping and design standards to enhance the livability and image of the City. ➤ Per Chapter 14, Section 14.02.551b, of the 2009 Leon Valley Code of Ordinances, the applicant submitted a Traffic Impact Analysis Worksheet indicating that the proposed use would generate less than 100 peak hour trips.
200-Foot Property Owner Notification:	<p><u>6</u> Letters Mailed <u>0</u> In Favor <u>0</u> Opposed <u>1</u> Returned, unable to deliver <u>0</u> Total responses received as of September 8, 2015</p>

ORDINANCE No. 15-022

GRANTING A SPECIFIC USE PERMIT TO ALLOW OPERATION OF A "COFFEE SHOP" IN A B-2 (RETAIL) ZONED PROPERTY IN THE SUSTAINABILITY OVERLAY, BEING LOT 5, BLOCK 1, CB 4446B, BANDERA HEIGHTS SUBDIVISION, LOCATED AT 7050 BANDERA ROAD, IN THE CITY OF LEON VALLEY.

WHEREAS, the Zoning Commission of the City of Leon Valley provided adequate notice and held a public hearing in accordance with Chapter 14 of the Leon Valley Code of Ordinances; and

WHEREAS, the City Council of the City of Leon Valley has also held a public hearing regarding the Specific Use application on the affected property and has issued adequate notice to all the affected parties; and

WHEREAS, the Zoning Commission of the City of Leon Valley has recommended approval of the Specific Use Permit zoning instrument for the designated property and has confirmed that the SUP zoning instrument is uniform and conforms to the plan and design of the City of Leon Valley's Zoning regulations and the City of Leon Valley Comprehensive Plan; and

WHEREAS, the City Council of the City of Leon Valley believes the Specific Use Permit will not adversely affect the character of the area of the neighborhood in which it is proposed to be used; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City of Leon Valley;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. A Specific Use Permit is granted allowing operation of a "coffee shop" being Lot 5, Block 1, CB 4446B, Bandera Heights Subdivision, a B-2 (Retail) zoned property, located at 7050 Bandera Road, particularly described in case file SUP 2015-893.

2. The City staff is hereby authorized to issue said Specific Use Permit when all conditions imposed by the City Council and as reflected in the Specific Use Permit Case No. 2015-893 have been complied with in full.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of September, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
PATRICK BERNAL
City Attorney

STARBUCKS COFFEE COMPANY
 A PORTION OF LOT 5, BLOCK 1, NEW CITY BLOCK 4446, REPLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION
 A SUBDIVISION OF RECORD IN VOLUME 9599 PAGES 115-116 OF THE
 DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS
DEVELOPMENT PLAN



VICINITY MAP
NOT TO SCALE

PLANT LIST

QUAN	SYM.	COMMON/BOTANICAL NAME	SIZE	REMARKS
TREES				
7	CE	CEDAR ELM <i>Ulmus crassifolia</i>	3" CAL. 38" BOX	FULL CROWN, STAKED SPEC. QUALITY
5	CM	CRAPE MYRTLE <i>Lagerstroemia indica 'Muskogee'</i>	2" CAL. 24" BOX	FULL CROWN, STAKED SPEC. QUALITY
4	SO	SHIMMARD RED OAK <i>Quercus shumardii</i>	3" CAL. 38" BOX	FULL CROWN, STAKED SPEC. QUALITY
3	WM	SOUTHERN WAX MYRTLE <i>Myrica cerifera</i>	15 GAL.	FULL CROWN, STAKED SPEC. QUALITY
SHRUBS				
62	DY	DWARF YAUPOIN HOLLY <i>Ilex vomitoria 'Nana'</i>	#5	SPACING 38" O.C. FULL FORM
46	IH	PINKIE INDIAN HAWTHORN <i>Rhodiochloa indica 'Pinkie'</i>	#5	SPACING 38" O.C. SPEC. QUALITY
10	NA	HEAVENLY BAMBOO <i>Nandina domestica</i>	#5	SPACING 42" O.C. FULL FORM
16	NO	CASABLANCA PETTIE OLEANDER <i>Nerium oleander 'Casablanca'</i>	#5	SPACING PER PLAN FULL FORM
GROUND COVER, PERENNIALS AND GRASSES				
110	MF	MEXICAN FEATHER GRASS <i>Nassella tenuissima</i>	#1	SPACING 24" O.C. ESTABLISHED
97	PM	PINK MIMULY GRASS <i>Muhlenbergia capillaris</i>	#1	ESTABLISHED FULL FORM
51	S	GREY LAVENDER COTTON <i>Santolina chamaecyparissus</i>	#1	ESTABLISHED FULL FORM

LANDSCAPE DATA

NEW LOT AREA: 30,130 S.F. (0.56 ACRES)
(PER PLAT)

LANDSCAPE AREA: 5,415 S.F. (18%)

LAWN AREA: 556 S.F. (10% < 40% MAX.)

LANDSCAPE CALCULATIONS

CATEGORY	REQUIRED	PROVIDED
LANDSCAPE BUFFER ALONG STREET FRONTS	10' WIDE MIN.	10'
TREES IN STREET YARD (171,500 SF OF FRONTAGE)	2.8 (4,289 S.F.)	*1 TREE
% OF FRONT YARD REQ'D FOR TREE PRESERVATION AND PLANTING	20% MIN. (854 S.F.)	36% (1,652 S.F.)
LANDSCAPE AREA IN PARKING AREAS (90 S.F. / 12 PARKING SPACES)	218 S.F. (27 PARKING SPACES)	634 S.F. (81 ISLANDS)

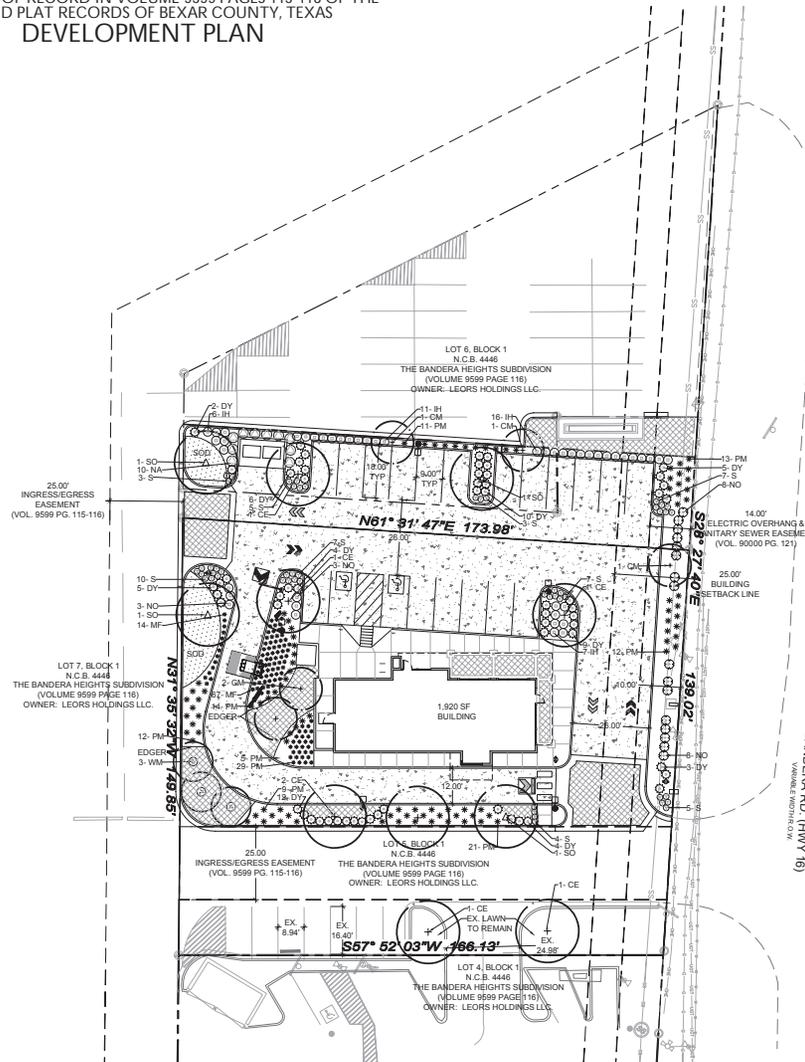
* AN EXISTING SHOPPING CENTER MONUMENT SIGN, EXISTING OVERHEAD POWER LINES, AND AN ELECTRIC OVERHEAD AND SANITARY SEWER EASEMENT ALONG THE BANDERA RD. FRONTAGE LIMIT CLEARANCE REQUIRED FOR PLACEMENT OF TREES.

LEGEND

	PARCELL LINE		EXIST. POWER POLE
	EASEMENT LINE		EXIST. FIRE HYDRANT
	EXIST. CURB		EXIST. WATER METER
	PROP. CURB		EXIST. UTILITY VAULT
	EXIST. SIDEWALK		EXIST. INLET
	PROP. SIDEWALK		EXIST. ELECTRIC BOX
	EXIST. LIGHT POLE		
	PROP. LIGHT POLE		
	EXIST. SIGN		
	PROP. SIGN		
	PROP. BOLLARD		
	LANDSCAPE AREA		
	PROP. HANDICAP PARKING SYMBOL		
	PROP. PARKING COUNT		
	EXIST. OVERHEAD POWER		

LANDSCAPE LEGEND

	SOD (BERMUDA GRASS)
	WOOD MULCH

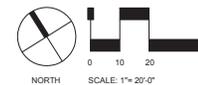


LEGAL DESCRIPTION

LOT 5, BLOCK 1, NEW CITY BLOCK 4446, REPLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION, A SUBDIVISION OF RECORD IN VOLUME 9599 PAGES 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

BENCHMARK

CHISEL 'X' ON CURB OF MONUMENT SIGN APPROXIMATELY 12 FEET NW OF NW PROPERTY LINE. ELEV. = 871.12 (DATUM NAVD83)



LANDSCAPE PLAN FOR
 STARBUCKS COFFEE COMPANY FOR
 A DRIVE-THROUGH COFFEE SHOP
 0.5634 ACRES (24,540 SF)
 LOCATED NW OF THE INTERSECTION OF
 BANDERA RD. AND HEUBNER RD.



2009 W. Linneman Blvd. #300
 Littleton, CO 80120
 303.784.4727 ph
 www.SterlingDesignAssociates.com

PREPARED UNDER THE DIRECT SUPERVISION OF
 WAYNE T. STERLING, LANDSCAPE ARCHITECT
 TEXAS REGISTRATION 0208
 FOR & ON BEHALF OF STERLING DESIGN ASSOCIATES, LLC
 TYPE NO. F-14626

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF
 PRELIMINARY REVIEW UNDER THE AUTHORITY OF WAYNE
 T. STERLING, L.A. 0208 ON 07/07/15. IT IS NOT TO BE USED
 FOR CONSTRUCTION PURPOSES.

STERLING DESIGN ASSOCIATES, LLC	
ISSUES & REVISIONS	BY: JDS
NO. 1 DATE: 06/28/15	DESCRIPTION: REVISED PER ZONING COMMISSION AMENDMENT
NO. 2 DATE: ####	BY: ####
NO. 3 DATE: ####	BY: ####
NO. 4 DATE: ####	BY: ####
NO. 5 DATE: ####	BY: ####
NO. 6 DATE: ####	BY: ####
DESCRIPTION: -	

DATE: 07.07.2015 SCALE: 1" = 20'-0"
 PROJECT MANAGER: JDS PROJECT NO.:
 DRAWING FILE: JDS



DEVELOPER:
 STARBUCKS COFFEE COMPANY
 2401 UTAH AVENUE SOUTH
 SEATTLE, WA 98134
 TEL: (206) 318-1575

SHEET TITLE:
LANDSCAPE PLAN
 SHEET NUMBER:
L101



CAUTION - NOTICE TO CONTRACTOR

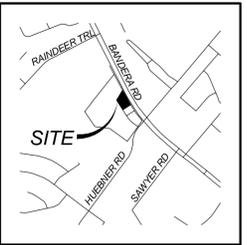
THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND, WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER (1-800-245-4545) AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO EXISTING IMPROVEMENTS AND UTILITIES AND SHALL REPAIR ANY DAMAGE AT HIS EXPENSE.

STARBUCKS COFFEE COMPANY

A PORTION OF LOT 5, BLOCK 1, NEW CITY BLOCK 4446, REPLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION A SUBDIVISION OF RECORD IN VOLUME 9599 PAGES 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS

DEVELOPMENT PLAN



VICINITY MAP
NOT TO SCALE

CONSTRUCTION NOTES

1. EXISTING ASPHALT PAVING TO REMAIN AND BE PROTECTED DURING CONSTRUCTION.
2. EXISTING CONCRETE CURB TO REMAIN AND BE PROTECTED DURING CONSTRUCTION.
3. EXISTING SIGN TO REMAIN AND BE PROTECTED DURING CONSTRUCTION.
4. EXISTING POWER POLE TO REMAIN AND BE PROTECTED THROUGHOUT CONSTRUCTION.
5. CONSTRUCT HEAVY DUTY ASPHALT PAVEMENT IN ACCORDANCE WITH THE GEOTECHNICAL REPORT PAVEMENT RECOMMENDATIONS INCLUDING, BUT NOT LIMITED TO THE PAVEMENT SECTION, MATERIAL, AND SUBGRADE PREPARATION. COORDINATE MODIFICATIONS WITH THE OWNER/DEVELOPER CONSTRUCTION MANAGER FOR APPROVAL PRIOR TO CONSTRUCTION.
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7. CONSTRUCT PRIVATE CONCRETE SIDEWALK AS DIMENSIONED AND IN ACCORDANCE WITH THE GEOTECHNICAL REPORT RECOMMENDATIONS INCLUDING, BUT NOT LIMITED TO THE PAVEMENT SECTION, MATERIAL, AND SUBGRADE PREPARATION. COORDINATE MODIFICATIONS WITH THE STARBUCKS CONSTRUCTION MANAGER FOR APPROVAL PRIOR TO CONSTRUCTION. (5'x5' SCORE PATTERN TYP. UNLESS NOTED OTHERWISE ON ARCHITECTURAL PLANS). RE: SHEET C202, DETAIL C.
8. CONSTRUCT 6' HIGH MIN. SCREEN FENCE. RE: ARCHITECTURAL PLANS.
9. CONSTRUCT PRIVATE CURB RAMP TYPE AS SHOWN. RE: SHEET C202, DETAIL D.
10. INSTALL VAN ACCESSIBLE HANDICAP PARKING SIGN. RE: SHEET C202, DETAIL E.
11. PAINT 4-INCH WIDE, WHITE PARKING LOT STRIPES AS SHOWN.
12. PAINT 4-INCH WIDE WHITE DIAGONAL STRIPES 2-FEET ON-CENTER WITH 4-INCH WIDE, WHITE BORDER STRIPES AS SHOWN.
13. PAINT HANDICAP SYMBOL. RE: SHEET C202, DETAIL A.
14. INSTALL SITE LIGHTING. RE: PHOTOMETRIC PLANS.
15. CONSTRUCT MASONRY TRASH ENCLOSURE. MATERIALS AND COLOR TO MATCH BUILDING. RE: ARCHITECTURAL PLANS.
16. INSTALL CONCRETE FILLED STEEL PIPE BOLLARD. RE: ARCHITECTURAL PLANS.
17. INSTALL CLEARANCE BAR. RE: ARCHITECTURAL PLANS.
18. INSTALL PRE-MENU BOARD. RE: ARCHITECTURAL PLANS.
19. INSTALL ORDER POINT CANOPY WITH DIGITAL ORDER SCREEN AND MENU BOARD. RE: ARCHITECTURAL PLANS.
20. INSTALL THERMOPLASTIC ORDER POINT STAR PATTERN IN ACCORDANCE WITH STARBUCKS STANDARDS. CONTRACTOR SHALL PROCURE THERMOPLASTIC MATERIAL THROUGH ENNIS FLINT. CONTRACTOR TO VERIFY WITH STARBUCKS CONSTRUCTION MANAGER PRIOR TO ORDERING OR INSTALLING. RE: ARCHITECTURAL PLANS.
21. PAINT GREEN (ENTRY) AND WHITE (EXIT), DIRECTIONAL DOUBLE ARROWS. RE: ARCHITECTURAL PLANS.
22. INSTALL GREEN THERMOPLASTIC DRIVE LANE DIRECTIONAL ARROW IN ACCORDANCE WITH STARBUCKS STANDARDS. CONTRACTOR SHALL PROCURE THERMOPLASTIC MATERIAL THROUGH ENNIS FLINT. CONTRACTOR TO VERIFY WITH STARBUCKS CONSTRUCTION MANAGER PRIOR TO ORDERING OR INSTALLING. RE: ARCHITECTURAL PLANS.
23. INSTALL WHITE THERMOPLASTIC DRIVE LANE DIRECTIONAL ARROW WITH STOP BAR IN ACCORDANCE WITH STARBUCKS STANDARDS. CONTRACTOR SHALL PROCURE THERMOPLASTIC MATERIAL THROUGH ENNIS FLINT. CONTRACTOR TO VERIFY WITH STARBUCKS CONSTRUCTION MANAGER PRIOR TO ORDERING OR INSTALLING. RE: ARCHITECTURAL PLANS.
24. INSTALL 1" SCHEDULE PVC CONDUIT AND DETECTOR LOOP CENTERED ON ORDER POINT AND/OR DRIVE-THROUGH WINDOW 2" BELOW FINISHED GRADE. EXTEND 1" CONDUIT TO DRIVE-THROUGH WINDOW. CONTRACTOR SHALL INSTALL ALL WORK IN ACCORDANCE WITH STARBUCKS STANDARDS. COORDINATE WITH OWNER/DEVELOPER CONSTRUCTION MANAGER. RE: ARCHITECTURAL PLANS AND SHEET C501.
25. INSTALL "DRIVE THRU" DIRECTIONAL SIGN. RE: ARCHITECTURAL PLANS.
26. INSTALL "THANK YOU" AND "EXIT ONLY" DIRECTIONAL SIGN. RE: ARCHITECTURAL PLANS.
27. INSTALL MONUMENT SIGN. RE: ARCHITECTURAL PLANS.
28. INSTALL INVERTED "U" STYLE BIKE RACKS (2). RE: SHEET C203, DETAIL E.
29. CONSTRUCT INTEGRALLY COLORED PRIVATE CONCRETE SIDEWALK AS DIMENSIONED AND IN ACCORDANCE WITH THE GEOTECHNICAL REPORT RECOMMENDATIONS INCLUDING, BUT NOT LIMITED TO THE PAVEMENT SECTION, MATERIAL, AND SUBGRADE PREPARATION. COLOR TO BE "TAN" OR "BUFF" COLOR COORDINATED WITH THE BUILDING. STAMPING OR SCORING PATTERN TBD. COORDINATE MODIFICATIONS WITH THE STARBUCKS CONSTRUCTION MANAGER FOR APPROVAL PRIOR TO CONSTRUCTION. RE: SHEET C202, DETAIL C.
30. CONSTRUCT INTEGRALLY COLORED HEAVY DUTY CONCRETE PAVEMENT IN ACCORDANCE WITH THE GEOTECHNICAL REPORT PAVEMENT RECOMMENDATIONS INCLUDING, BUT NOT LIMITED TO THE PAVEMENT SECTION, MATERIAL, AND SUBGRADE PREPARATION. COLOR TO BE "TAN" OR "BUFF" COLOR COORDINATED WITH THE BUILDING. COORDINATE MODIFICATIONS WITH THE OWNER/DEVELOPER CONSTRUCTION MANAGER FOR APPROVAL PRIOR TO CONSTRUCTION.
31. OVERHEAD SHADE CANOPY AT OUTDOOR PATIO AREA. RE: ARCHITECTURAL PLANS.

GENERAL NOTES

1. REFER TO SHEET C100 FOR ADDITIONAL PROJECT GENERAL NOTES.
2. THE CONTRACTOR SHALL REFER TO THE GRADING PLAN FOR CURB TYPES AND FLOWLINE ELEVATIONS.
3. THE CONTRACTOR SHALL REFER TO THE ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF EXIT PORCHES, RAMPS, STAIRS, PRECISE BUILDING DIMENSIONS, AND BUILDING ENTRANCES.
4. ALL SIGNING AND STRIPING WILL BE IN ACCORDANCE WITH THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND LOCAL CODES. RE-PAIN WORN PARKING STRIPING AS NECESSARY.
5. REFER TO ARCHITECTURAL PLANS FOR BUILDING SIGNAGE LOCATIONS.
6. REFER TO ARCHITECTURAL PLANS FOR ELECTRICAL REQUIREMENTS.
7. SIGNAGE TO BE ON TIME CLOCK SYNCHRONIZED WITH EXTERIOR SITE LIGHTING.
8. CONTRACTOR SHALL COORDINATE SITE SIGNAGE PERMIT INSTALLATION, AND SPECIFICATIONS WITH STARBUCKS CONSTRUCTION MANAGER.
9. CONTRACTOR SHALL COORDINATE WIRELESS COMMUNICATIONS PACKAGE, INCLUDING VEHICLE DETECTION LOOP, WIRELESS COMMUNICATION, MONITORS, ETC. WITH STARBUCKS CONSTRUCTION MANAGER. REFER TO ARCHITECTURAL PLAN ELECTRICAL SHEETS FOR ELECTRICAL REQUIREMENTS.
10. SIGNAGE CONTRACTOR SHALL VERIFY SIZE AND LOCATION OF ANY AND ALL ALLOWABLE MONUMENT OR POLE SIGNAGE WITH OWNER AND PROVIDE SHOP DRAWINGS PRIOR TO FABRICATION TO STARBUCKS FOR APPROVAL.

SITE DATA

CURRENT ZONING:	B-2, RETAIL DISTRICT
LOT AREA:	24,540 S.F. (0.56 ACRES)
PROPOSED LOT AREA: (PER PLAT)	±30,130 S.F. (±0.69 ACRES)
PROPOSED USE:	DRIVE-THRU COFFEE SHOP
BUILDING SIZE:	1,920 S.F.
FLOOR AREA RATIO:	0.06
LANDSCAPE AREA:	5,415 S.F. (18%)
PARKING REQUIRED:	19 SPACES (1/100 SF)
PARKING PROVIDED:	27 SPACES (INCLUDING 2 HC SPACES)
ACCESSIBLE SPACES REQUIRED:	1
ACCESSIBLE SPACES PROVIDED:	1
STACKING REQUIRED:	6 SPACES
STACKING PROVIDED:	7 SPACES

LEGEND

	PARCEL LINE		EXIST. POWER POLE
	EASEMENT LINE		EXIST. FIRE HYDRANT
	EXIST. CURB		EXIST. WATER METER
	PROP. CURB		EXIST. UTILITY VAULT
	EXIST. SIDEWALK		EXIST. INLET
	PROP. SIDEWALK		EXIST. ELECTRIC BOX
	EXIST. LIGHT POLE		
	PROP. LIGHT POLE		
	EXIST. SIGN		
	PROP. SIGN		
	PROP. BOLLARD		
	LANDSCAPE AREA		
	PROP. HANDICAP PARKING SYMBOL		
	PROP. PARKING COUNT		
	EXIST. OVERHEAD POWER		

LOT 7, BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
(VOLUME 9599 PAGE 116)
OWNER: LEORS HOLDINGS LLC.
ZONE: B-2

LOT 5, BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
(VOLUME 9599 PAGE 116)
OWNER: LEORS HOLDINGS LLC.
ZONE: B-2

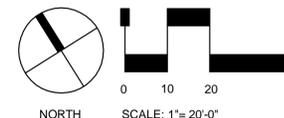
LOT 4, BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
(VOLUME 9599 PAGE 116)
OWNER: LEORS HOLDINGS LLC.
ZONE: B-2

LEGAL DESCRIPTION

LOT 5, BLOCK 1, NEW CITY BLOCK 4446, REPLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION, A SUBDIVISION OF RECORD IN VOLUME 9599 PAGES 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

BENCHMARK

CHISELED 'X' ON CURB OF MONUMENT SIGN APPROXIMATELY 12 FEET NW OF NW PROPERTY LINE. ELEV. = 871.12 (DATUM NAVD88)



DEVELOPMENT PLAN FOR
STARBUCKS COFFEE COMPANY FOR
A DRIVE-THROUGH COFFEE SHOP
0.5634 ACRES (24,540 SF)
LOCATED NW OF THE INTERSECTION OF
BANDERA RD. AND HUEBNER RD.

Sterling Design Associates, Inc
CIVIL ENGINEERS - LANDSCAPE ARCHITECTS

2009 W. Littleton Blvd. #300
Littleton, CO 80120
303.794.4727 ph
www.SterlingDesignAssociates.com

PREPARED UNDER THE DIRECT SUPERVISION OF
JOEL D. TOMPKINS, P.E.
TEXAS REGISTRATION #2098
FOR & ON BEHALF OF STERLING DESIGN ASSOCIATES, LLC
TBPE NO. F-14562

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF
PRELIMINARY REVIEW UNDER THE AUTHORITY OF JOEL D.
TOMPKINS, P.E. #2098 ON 7/29/15. IT IS NOT TO BE USED
FOR CONSTRUCTION PURPOSES.

STERLING DESIGN ASSOCIATES, LLC

ISSUES & REVISIONS		
NO: 1	DATE: 08.19.15	BY: JDS
DESCRIPTION: REVISED PER ZONING COMMENTS		
NO: 2	DATE: 08.28.15	BY: JDS
DESCRIPTION: REVISED PER ZONING COMMISSION AMENDMENT		
NO: 3	DATE: ###	BY: ###
DESCRIPTION: ###		
NO: 4	DATE: ###	BY: ###
DESCRIPTION: ###		
NO: 5	DATE: ###	BY: ###
DESCRIPTION: ###		
NO: 6	DATE: ###	BY: ###
DESCRIPTION: -		

DATE:	SCALE:
07.07.2015	1" = 20'-0"
PROJECT MANAGER:	PROJECT NO.:
JDS	-
DRAWN BY:	DRAWING FILE:
JDS	-

PROJECT:
 XXXXX-XXX
STARBUCKS COFFEE COMPANY
7050 BANDERA RD.
LEON VALLEY, TX 78240

DEVELOPER:
STARBUCKS COFFEE COMPANY
2401 UTAH AVENUE SOUTH
SEATTLE, WA 98134
TEL: (206) 318-1575

SHEET TITLE:
SITE PLAN

SHEET NUMBER:
C201



CAUTION - NOTICE TO CONTRACTOR

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EXTERIOR FINISH KEY

SYMBOL	DESCRIPTION	MANUFACTURER	FINISH/TEXTURE	COLOR	REMARKS
GL-1	GLAZING	SOLARBAN 60 SOLAR CONTROL LOW-E GLASS	N/A	CLEAR-CLEAR	
SF-1	ALUMINUM STOREFRONT	KAWNEER	ANODIZED	DARK BRONZE	TRIFAB VG 451
M-1	METAL COPING	PAC-CLAD	ANODIZED	DARK BRONZE	MATCH STOREFRONT FINISH
S-1	STUCCO	PAREX	SMOOTH ASSEMBLY SYSTEM: ARMOURWALL 300	SW6038	
S-2	STUCCO	PAREX	SMOOTH ASSEMBLY SYSTEM: ARMOURWALL 300	SW7020	
PT-1	PAINT	SHERWIN WILLIAMS	SEMI-GLOSS	TBD	PAINT TO MATCH STOREFRONT FINISH
PF-1	PORCELAIN TILE	DALTILE	YORKWOOD MANOR	YM03 DEEP WALNUT	

GENERAL NOTES:

- 1 REFER TO A401 FOR SCHEDULES.
- 2 STARBUCKS CONTRACTS DIRECTLY WITH SIGN VENDOR TO PERMIT, SUPPLY AND INSTALL SIGNAGE. SIGN VENDOR TO VERIFY COMPLIANCE WITH LOCAL CODES AND OBTAIN PERMITS AND LANDLORD APPROVAL.
- 3 SIGN VENDOR TO SUPPLY SHOP DRAWINGS TO STARBUCKS CM AND TO THE GC AS NEEDED. NOTIFY STARBUCKS CM IMMEDIATELY IF SHOP DRAWINGS OR INSTALLATION IS IN DISCREPANCY WITH DESIGN INTENT.
- 4 DO NOT SCALE DRAWINGS.
- 5 GC TO COORDINATE AND SCHEDULE SIGNAGE INSTALLATION WITH THE SIGN VENDOR PROVIDING A MINIMUM SCHEDULING NOTICE OF 4 WEEKS AND 1 WEEK PRIOR TO SCHEDULED DATE OF INSTALLATION. STARBUCKS TO PROVIDE GC WITH SIGN VENDOR CONTACT INFORMATION.
- 6 GC TO PROVIDE FIRE TREATED WOOD/METAL STUD BLOCKING OR EQUIVALENT TO SUPPORT SIGNAGE. COORDINATE WITH SIGN VENDOR.
- 7 FINISH FLOOR HEIGHT NOTED AT 0'-0" IS FOR CONSTRUCTION CLARIFICATION. REFER TO CIVIL FOR ACTUAL FINISH FLOOR ELEVATION.

KEYED NOTES:

- 1 LINE OF ROOF BEYOND
- 2 CUSTOM SIGN MOUNTED TO TOP OF OVERHANG; COORDINATE WITH SIGN VENDOR; REFER TO ELECTRICAL SHEETS
- 3 BUILDING MOUNTED SIGN; GC TO PROVIDE BLOCKING AS NEEDED; COORDINATE WITH SIGN VENDOR; REFER TO ELECTRICAL SHEETS
- 4 GC TO COORDINATE WITH ELECTRICAL SUB-CONTRACTOR TO FURNISH AND INSTALL ELECTRICAL CIRCUIT INCLUDING ALL CONDUIT, WIRE, CONNECTIONS, AND BREAKER AT PANELBOARD NECESSARY TO SERVE SIGNAGE
- 5 ALUMINUM STOREFRONT; REFER TO A-401
- 6 RECESSED KNIX BOX @ 5'-0" AFF
- 7 KEYED, FROST FREE HOSE BIB @ 1'-6" AFF; REFER TO PLUMBING
- 8 GALVANIZED CANOPY WITH TURN BUCKLE WITH CLEVIS END CONNECTIONS. PROVIDE BLOCKING AS NEEDED; REFER TO STRUCTURAL
- 9 PREFINISHED CONTINUOUS METAL COPING; VERIFY COLOR WITH CONSTRUCTION REPRESENTATIVE PRIOR TO FABRICATION
- 10 WALL MURAL
- 11 BUILDING LIGHTING; REFER TO ELECTRICAL
- 12 STUCCO WALL FINISH
- 13 NOT USED
- 14 PORCELAIN WALL TILE
- 15 NOT USED
- 16 RECESSED 8" C CHANNELS SURROUNDING STOREFRONT
- 17 NOT USED
- 18 ROOF ACCESS LADDER BEYOND; REFER TO A-121
- 19 PROVIDE 2" HIGH BLACK ACRYLIC STORE ADDRESS ON GLAZING
- 20 MUSIC SPEAKER AT 6'-0" AFF
- 21 HANDICAP PARKING SIGNAGE
- 22 HANDICAP RAMP
- 23 CUSTOM WOOD SCREEN FENCE
- 24 OUTDOOR GFCI OUTLET AT 1' - 6" AFF; REFER TO ELECTRICAL
- 25 ROOFTOP HVAC UNIT BEYOND; REFER TO MECHANICAL
- 26 ILLUMINATED BOLLARDS ALONG DRIVE-THRU LANE; REFER TO ELECTRICAL
- 27 NOT USED
- 28 PRIME AND PAINT ALL UNFINISHED METAL



STARBUCKS COFFEE COMPANY
 2401 UTAH AVENUE SOUTH
 SEATTLE, WASHINGTON 98134
 (206) 318-1575

THESE DRAWINGS AND SPECIFICATIONS ARE CONFIDENTIAL AND SHALL REMAIN THE SOLE PROPERTY OF STARBUCKS CORPORATION. WHICH IS THE OWNER OF THE COPYRIGHT IN THIS WORK. THEY SHALL NOT BE REPRODUCED IN WHOLE OR IN PART, SHARED WITH THIRD PARTIES OR USED IN ANY MANNER ON OTHER PROJECTS OR EXTENSIONS TO THIS PROJECT WITHOUT THE PRIOR WRITTEN CONSENT OF STARBUCKS CORPORATION. THESE DRAWINGS AND SPECIFICATIONS ARE INTENDED TO EXPRESS DESIGN INTENT FOR A PROTOTYPICAL STARBUCKS STORE (WHICH IS SUBJECT TO CHANGE AT ANY TIME) AND DO NOT REFLECT ACTUAL SITE CONDITIONS. NEITHER PARTY SHALL HAVE ANY OBLIGATION NOR LIABILITY UNTIL A WRITTEN AGREEMENT IS FULLY EXECUTED BY BOTH PARTIES.

ARCHITECT OF RECORD
 THIS DRAWING IS A DESIGN DEVELOPMENT DOCUMENT. SITE SPECIFIC MODIFICATIONS MADE UNDER THE RESPONSIBLE CHARGE OF THE ARCHITECT AND/OR ENGINEER OF RECORD WILL BE REQUIRED PRIOR TO USING THIS DOCUMENT FOR BIDDING, PERMITTING, OR CONSTRUCTION.

STARBUCKS TEMPLATE VERSION 2014.07.14.1

Revision Schedule			
Rev	Date	By	Description

PROJECT NAME: STARBUCKS LEON VALLEY
 PROJECT ADDRESS: STARBUCKS COFFEE COMPANY 7060 BANDERA RD, LEON VALLEY, TX 78240

STORE #:
 PROJECT #:
 CONCEPT:
 PALETTE:
 ISSUE DATE:
 DESIGN MANAGER:
 LEED: LEED AP
 PRODUCTION DESIGNER:
 CHECKED BY:

SHEET TITLE: PRELIMINARY ELEVATIONS AS SHOWN
 SCALE:
 SHEET NUMBER:

A-101

DESIGN DEVELOPMENT ONLY - NOT INTENDED FOR CONSTRUCTION



1 WEST ELEVATION
 SCALE: 1/4" = 1'-0"



2 SOUTH ELEVATION
 SCALE: 1/4" = 1'-0"

City of Leon Valley City Council

Public Hearing
Specific Use Permit
September 15, 2015

Specific Use Permit #2015-893

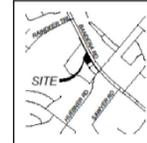
Requested by
Fertitta Reality, Applicant

Request

- To operate a “coffee shop,” on a B-2 (Retail) zoned property in the Sustainability Overlay District.

Site Plan

STARBUCKS COFFEE COMPANY A PORTION OF LOT 5, BLOCK 1, NEW CITY BLOCK 4446, REPLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION A SUBDIVISION OF RECORD IN VOLUME 9599 PAGES 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS DEVELOPMENT PLAN



VICINITY MAP
NOT TO SCALE

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20. INSTALL THERMOPLASTIC ORDER POINT STAR PATTERN IN ACCORDANCE WITH STARBUCKS STANDARDS. CONTRACTOR SHALL PROCURE THERMOPLASTIC MATERIAL THROUGH ENNS FLINT CONTRACTOR TO VERIFY WITH STARBUCKS CONSTRUCTION MANAGER PRIOR TO ORDERING OR INSTALLING. RE: ARCHITECTURAL PLANS.
21. PAINT GREEN (ENTRY) AND WHITE (EXIT), DIRECTIONAL DOUBLE ARROWS. RE: ARCHITECTURAL PLANS.
22. INSTALL GREEN THERMOPLASTIC DRIVE LANE DIRECTIONAL ARROW IN ACCORDANCE WITH STARBUCKS STANDARDS. CONTRACTOR SHALL PROCURE THERMOPLASTIC MATERIAL THROUGH ENNS FLINT. CONTRACTOR TO VERIFY WITH STARBUCKS CONSTRUCTION MANAGER PRIOR TO ORDERING OR INSTALLING. RE: ARCHITECTURAL PLANS.
23. INSTALL WHITE THERMOPLASTIC DRIVE LANE DIRECTIONAL ARROW WITH STOP BAR IN ACCORDANCE WITH STARBUCKS STANDARDS. CONTRACTOR SHALL PROCURE THERMOPLASTIC MATERIAL THROUGH ENNS FLINT. CONTRACTOR TO VERIFY WITH STARBUCKS CONSTRUCTION MANAGER PRIOR TO ORDERING OR INSTALLING. RE: ARCHITECTURAL PLANS.
24. INSTALL 1" SCHEDULE PVC CONDUIT AND DETECTOR LOOP CENTERED ON ORDER POINT AND/OR DRIVE-THROUGH WINDOW 2' BELOW FINISHED GRADE. EXTEND 1" CONDUIT TO DRIVE-THROUGH WINDOW. CONTRACTOR SHALL INSTALL ALL WORK IN ACCORDANCE WITH STARBUCKS STANDARDS. COORDINATE WITH OWNER/DEVELOPER CONSTRUCTION MANAGER. RE: ARCHITECTURAL PLANS AND SHEET C501.
25. INSTALL DRIVE THRU DIRECTIONAL SIGN. RE: ARCHITECTURAL PLANS.
26. INSTALL "THANK YOU" AND "EXIT ONLY" DIRECTIONAL SIGN. RE: ARCHITECTURAL PLANS.
27. INSTALL MONUMENT SIGN. RE: ARCHITECTURAL PLANS.
28. INSTALL INVERTED "V" STYLE BIKE RACKS (2). RE: SHEET C203, DETAIL E.
29. CONSTRUCT INTERNALLY COLORED PRIVATE CONCRETE SIDEWALK AS DIMENSIONED AND IN ACCORDANCE WITH THE GEOTECHNICAL REPORT RECOMMENDATIONS INCLUDING, BUT NOT LIMITED TO THE PAVEMENT SECTION, MATERIAL, AND SUBGRADE PREPARATION. COLOR TO BE "TAN" OR "BUFF" COLOR COORDINATED WITH THE BUILDING. STAMPING OR SIGNING PATTERN TBD. COORDINATE MODIFICATIONS WITH THE STARBUCKS CONSTRUCTION MANAGER FOR APPROVAL, PRIOR TO CONSTRUCTION. RE: SHEET C202, DETAIL C.
30. CONSTRUCT INTERNALLY COLORED HEAVY DUTY CONCRETE PAVEMENT IN ACCORDANCE WITH THE GEOTECHNICAL REPORT RECOMMENDATIONS INCLUDING, BUT NOT LIMITED TO THE PAVEMENT SECTION, MATERIAL, AND SUBGRADE PREPARATION. COLOR TO BE "TAN" OR "BUFF" COLOR COORDINATED WITH THE BUILDING. COORDINATE MODIFICATIONS WITH THE OWNER/DEVELOPER CONSTRUCTION MANAGER FOR APPROVAL, PRIOR TO CONSTRUCTION.
31. OVERHEAD SHADE CANOPY AT OUTDOOR PATIO AREA. RE: ARCHITECTURAL PLANS.

GENERAL NOTES

1. REFER TO SHEET C100 FOR ADDITIONAL PROJECT GENERAL NOTES.
2. THE CONTRACTOR SHALL REFER TO THE GRADING PLAN FOR CURB TYPES AND FLOWLINE ELEVATIONS.
3. THE CONTRACTOR SHALL REFER TO THE ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF EXIST. PORCHES, RAMPS, STAIRS, PRECISE BUILDING DIMENSIONS, AND BUILDING ENTRANCES.
4. ALL SIGNING AND STRIPING WILL BE IN ACCORDANCE WITH THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND LOCAL CODES. RE-PAY WORN PARKING STRIPING AS NECESSARY.
5. REFER TO ARCHITECTURAL PLANS FOR BUILDING SIGNAGE LOCATIONS.
6. REFER TO ARCHITECTURAL PLANS FOR ELECTRICAL REQUIREMENTS.
7. SIGNAGE TO BE ON TIME CLOCK SYNCHRONIZED WITH EXTERIOR SITE LIGHTING.
8. CONTRACTOR SHALL COORDINATE SITE SIGNAGE PERMIT INSTALLATION AND SPECIFICATIONS WITH STARBUCKS CONSTRUCTION MANAGER.
9. CONTRACTOR SHALL COORDINATE WIRELESS COMMUNICATIONS PACKAGE, INCLUDING VEHICLE DETECTION LOOP, WIRELESS COMMUNICATION MONITORS, ETC. WITH STARBUCKS CONSTRUCTION MANAGER. REFER TO ARCHITECTURAL PLAN ELECTRICAL SHEETS FOR ELECTRICAL REQUIREMENTS.
10. SIGNAGE CONTRACTOR SHALL VERIFY SIZE AND LOCATION OF ANY AND ALL ALLOWABLE MONUMENT OR POLE SIGNAGE WITH OWNER AND PROVIDE SHOP DRAWINGS PRIOR TO FABRICATION TO STARBUCKS FOR APPROVAL.

SITE DATA

CURRENT ZONING:	B-2, RETAIL DISTRICT
LOT AREA:	24,543 S.F. (0.56 ACRES)
PROPOSED LOT AREA (PER PLAT):	430,130 S.F. (9.80 ACRES)
PROPOSED USE:	DRIVE-THRU COFFEE SHOP
BUILDING SIZE:	1,920 SF.
FLOOR AREA RATIO:	0.08
LANDSCAPE AREA:	5,415 S.F. (124%)
PARKING REQUIRED:	19 SPACES (1:100 SF)
PARKING PROVIDED:	27 SPACES (INCLUDING 2 HC SPACES)
ACCESSIBLE SPACES REQUIRED:	1
ACCESSIBLE SPACES PROVIDED:	1
STACKING REQUIRED:	6 SPACES
STACKING PROVIDED:	7 SPACES

LEGEND

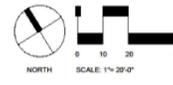
—	PARCEL LINE	—	EXIST. POWER POLE
—	EASEMENT LINE	—	EXIST. FIRE HYDRANT
—	EXIST. CURB	—	EXIST. WATER METER
—	PROP. CURB	—	EXIST. UTILITY VAULT
—	EXIST. SIDEWALK	—	EXIST. INLET
—	EXIST. SIDEWALK	—	EXIST. ELECTRIC BOX
—	PROP. SIDEWALK	—	
—	EXIST. LIGHT POLE	—	
—	PROP. LIGHT POLE	—	
—	EXIST. SIGN	—	
—	PROP. SIGN	—	
—	PROP. BOLLARD	—	
—	LANDSCAPE AREA	—	
—	PROP. HANDICAP PARKING SYMBOL	—	
—	PROP. PARKING COUNT	—	
—	EXIST. OVERHEAD POWER	—	

LEGAL DESCRIPTION

LOT 5, BLOCK 1, NEW CITY BLOCK 4446, REPLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION, A SUBDIVISION OF RECORD IN VOLUME 9599 PAGES 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

BENCHMARK

CHISELED "X" ON CURB OF MONUMENT SIGN APPROXIMATELY 12 FEET NW OF NW PROPERTY LINE. ELEV. = 871.12 (DATUM NAVD83)



DEVELOPMENT PLAN FOR
STARBUCKS COFFEE COMPANY FOR
A DRIVE-THROUGH COFFEE SHOP
0.5634 ACRES (24,540 SF)
LOCATED NW OF THE INTERSECTION OF
BANDERA RD. AND HEUBNER RD.

Starling Design Associates, Inc.
CIVIL ENGINEERS - LANDSCAPE ARCHITECTS
2008 W. 15th Street, Suite #200
Lubbock, TX 79402
806.794.4777
www.StarlingDesignAssociates.com

PREPARED UNDER THE DIRECT SUPERVISION OF
JOE D. TORRES, P.E.
TEXAS REGISTRATION NUMBER
FOR A CIVIL ENGINEER: 00288 OR TEXAS: 17. IF NOT TO BE USED
FOR CONSTRUCTION PURPOSES.

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF
PRELIMINARY REVIEW UNDER THE AUTHORITY OF JOE D.
TORRES, P.E. 00288 OR TEXAS: 17. IF NOT TO BE USED
FOR CONSTRUCTION PURPOSES.

REVISION NUMBER	DATE	BY	DESCRIPTION
NO. 1	DATE: 08.26.15	BY: JDS	DESCRIPTION: ISSUED FOR EXHIBIT COMMENTS
NO. 2	DATE: 08.26.15	BY: JDS	DESCRIPTION: REVISION FOR EXHIBIT COMMENT REVISION
NO. 3	DATE: 08.26.15	BY: JDS	DESCRIPTION: REVISED FOR EXHIBIT COMMENT REVISION
NO. 4	DATE: 08.26.15	BY: JDS	DESCRIPTION: REVISED FOR EXHIBIT COMMENT REVISION
NO. 5	DATE: 08.26.15	BY: JDS	DESCRIPTION: REVISED FOR EXHIBIT COMMENT REVISION
NO. 6	DATE: 08.26.15	BY: JDS	DESCRIPTION: REVISED FOR EXHIBIT COMMENT REVISION
NO. 7	DATE: 08.26.15	BY: JDS	DESCRIPTION: REVISED FOR EXHIBIT COMMENT REVISION

DATE:	07.07.2015	SCALE:	8" = 20'-0"
PROJECT NUMBER:	XXXX-XXX	PROJECT NAME:	STARBUCKS COFFEE COMPANY
JOB:	7950 BANDERA RD.	DRAWN BY:	JDS
JOB:	LEON VALLEY, TX 78240	CHECKING FILE:	JDS

PROJECT:
 XXXX-XXX
STARBUCKS COFFEE COMPANY
7950 BANDERA RD.
LEON VALLEY, TX 78240
DEVELOPER:
STARBUCKS COFFEE COMPANY
2401 UTAH AVENUE SOUTH
SEATTLE, WA 98134
TEL: (206) 318-1575

SHEET TITLE:
SITE PLAN
SHEET NUMBER:
C201

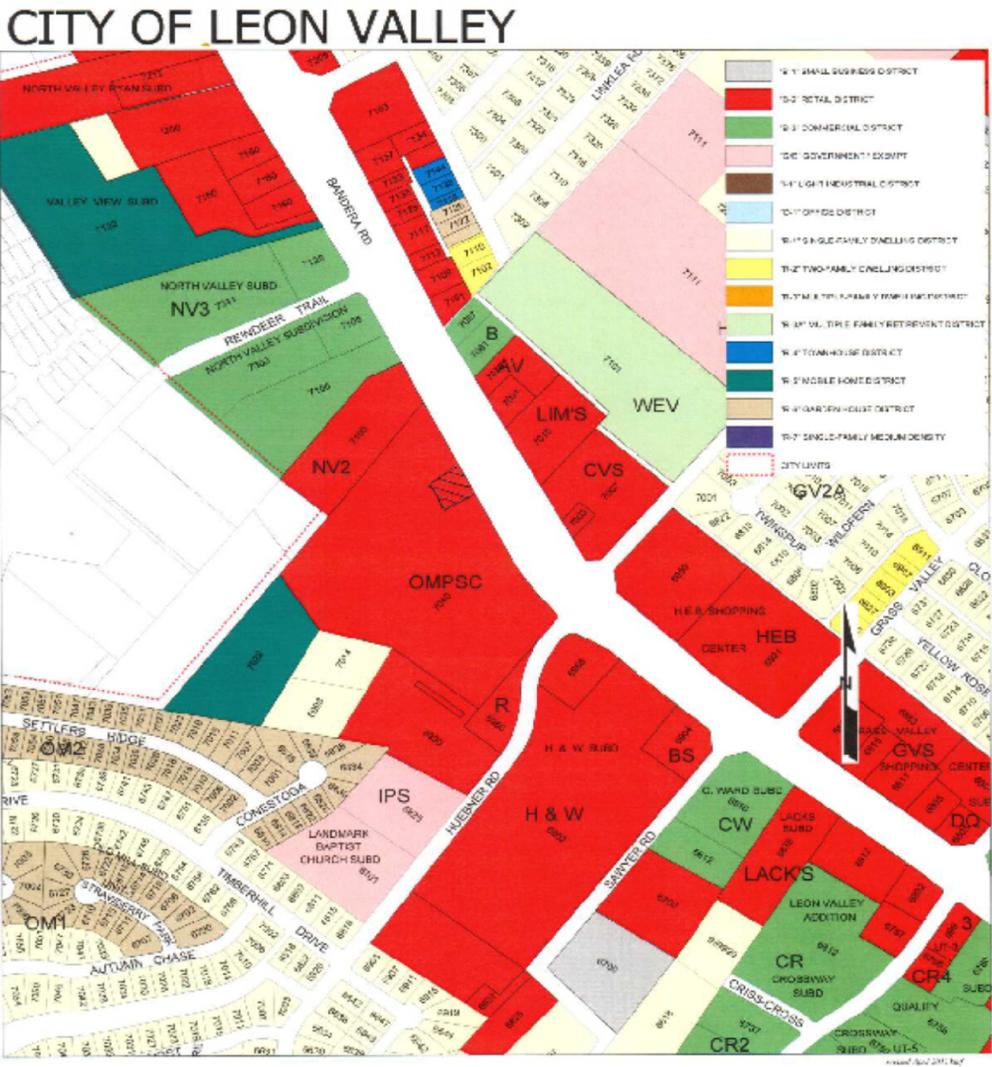
BEFORE YOU DIG
Texas 811.com
CALL 2 BUSINESS DAYS IN ADVANCE
BEFORE YOU DIG, GRADE, OR EXCAVATE
FOR THE MARKING OF UNDERGROUND
MEMBER UTILITIES.

CAUTION - NOTICE TO CONTRACTOR
THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES AND, WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE LOCAL UTILITY LOCATION CENTER (1-800-245-4543) AT LEAST 48 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATIONS OF THE UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.
THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO EXISTING IMPROVEMENTS AND UTILITIES AND SHALL REPAIR ANY DAMAGE AT HIS EXPENSE.

History

- Property was essentially rezoned from R-1 over several years.
 - 1972 R-1 to B-2
 - 1977 R-1 to B-3
 - 1980 R-1 to B-2 this is when Kroger's came to town
 - 1982 B-3 to B-2 Shopping Center
 - 1984 SUP to allow an office
 - 1984 SUP Fox Photo

Zoning Map



SUP 15-893 Coffee Shop
Not to Scale

Leon Valley Master Plan

- Property is located in the Bandera Road North Corridor.
- The area goals are designed to promote retail development.
- Sustainability Overlay District Plan is intended to encourage economic visibility and stability.
- Requires additional landscaping and design standards.

Staff Comments

- The Site plan meets the minimum requirements for this use.
- Operations of a “coffee shop” appears to be consistent and compatible with the area.
- The B-2 (Retail) Zoning District is designed to be more intensive in nature and can include drive through service to facilitates and to promote goods and services and will encourage economic visibility and stability of the City.

Staff Comments

- The Sustainability Overlay District requires additional landscaping and design standards to enhance the livability and image of the City.
- Per Chapter 14, Section 14.02.551b, of the 2009 Leon Valley Code of Ordinances, the applicant submitted a Traffic Impact Analysis Worksheet indicating that the proposed use would generate less than 100 peak hour trips.

Notification Process

- Item was published in the Helotes Echo.
- 6 Letters Sent
- 0 Letters in Favor
- 0 Letters in Opposition
- 1 Letters Returned Undeliverable

Recommendation

- Zoning Commission Chairman Olen Yarnell is available with Zoning Commission recommendation.
 - Approval, with the following recommendations:
 - Provide a second handicapped parking space.
 - Assist the City's request for bus stop improvements

Questions

- Staff
- Fertitta Reality, Applicant

City of Leon Valley City Council

Public Hearing
Specific Use Permit
September 15, 2015

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-11**

TO: Mayor and Council

FROM: Elizabeth Carol, Community Development Director

THROUGH: Hank Brummett, Interim City Manager

SUBJECT: Conduct a public hearing to consider Specific Use Permit #2015-950, to replat Lot 5,6 and 7, Block 1 CB 4446B out of the Bandera Heights Subdivision generally located at 7050 Bandera Road, in a B-2 (Retail) zoning district within the Sustainability Overlay District.

PURPOSE

This is a request by Fertitta Reality Inc., on behalf of Starbucks to replat and shift the property lines between lots 5, 6, and 7, Block 1 CB 4446B. The replat is designed to support the development of a “coffee shop” at 7050 Bandera Road.

As a courtesy, fifteen notices were mailed to adjacent property owners advising them of the proposed replat.

S.E.E. LEON VALLEY

Social – The City promotes collaborative participation in government process by businesses.

Environmental Stewardship – Approval of this preliminary replat supports the local business community.

Economic Development – N/A

FISCAL IMPACT

The applicant paid a fee of \$1,951.90 for consideration of this preliminary replat application.

RECOMMENDATION

The City’s contracted engineer Sia Sayyadi, reviewed the preliminary replat and supporting documents and found the replat to be in substantial conformance to Chapter 10 – Subdivision and the Texas Local Government Code; approval is recommended.

APPROVED: _____ DISAPPROVED: _____

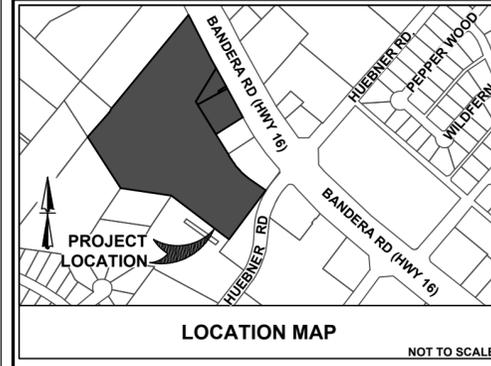
APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary



KFW
ENGINEERS + SURVEYING
14603 Huebner Rd, Bldg 40, San Antonio, TX 78230
Phone #: (210) 979-8444 • Fax #: (210) 979-8441
TBPE Firm #: 9513 • TBPLS Firm #: 10122300



LOCATION MAP
NOT TO SCALE

C.P.S. NOTES:

- THE CITY OF SAN ANTONIO AS PART OF ITS ELECTRIC, GAS, SYSTEM (CITY PUBLIC SERVICE BOARD) IS HEREBY DEDICATED, EASEMENTS AND RIGHTS-OF-WAY FOR ELECTRIC AND GAS DISTRIBUTION AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT," "ANCHOR EASEMENT," "SERVICE EASEMENT," "OVERHANG EASEMENT," "UTILITY EASEMENT," "GAS EASEMENT," "TRANSFORMER EASEMENT" FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING POLES, HANGING OR BURYING WIRES, CABLES, CONDUITS, PIPELINES, OR TRANSFORMERS, EACH WITH ITS NECESSARY APPURTENANCES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT LAND, THE RIGHT TO RELOCATE SAID FACILITIES WITHIN SAID EASEMENT AND RIGHT-OF-WAY AREAS, AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF, OR OTHER OBSTRUCTIONS WHICH ENDANGER OR MAY INTERFERE WITH THE EFFICIENCY OF SAID LINES OR APPURTENANCES THERE TO. IT IS AGREED AND UNDERSTOOD THAT NO BUILDINGS, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN SAID EASEMENT AREAS.
- ANY CPS ENERGY MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS ENERGY EQUIPMENT, LOCATED WITHIN SAID EASEMENT, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATION.
- THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.

C.P.S. NOTES:

- CONCRETE DRIVEWAY APPROACHES ARE ALLOWED WITHIN THE FIVE (5) FOOT WIDE ELECTRIC AND GAS EASEMENTS WHEN LOTS ARE SERVED ONLY BY REAR LOT UNDERGROUND ELECTRIC AND GAS FACILITIES.
- ROOF OVERHANGS ARE ALLOWED WITHIN THE FIVE (5) FOOT WIDE ELECTRIC, GAS, TELEPHONE AND CABLE T.V. EASEMENTS WHEN ONLY UNDERGROUND ELECTRIC, GAS, TELEPHONE AND CABLE T.V. FACILITIES ARE PROPOSED OR EXISTING WITHIN THOSE FIVE (5) FOOT WIDE EASEMENTS.

TxDOT NOTES:

- FOR RESIDENTIAL DEVELOPMENT DIRECTLY ADJACENT TO STATE RIGHT OF WAY, THE DEVELOPER SHALL BE RESPONSIBLE FOR ADEQUATE SET-BACK AND/OR SOUND ABATEMENT MEASURES FOR FUTURE NOISE MITIGATION.
- MAXIMUM ACCESS POINTS TO STATE HIGHWAY FROM THIS PROPERTY WILL BE REGULATED AS DIRECTED BY "REGULATIONS FOR ACCESS DRIVEWAYS TO STATE HIGHWAYS" THIS PROPERTY IS ELIGIBLE FOR A MAXIMUM COMBINED TOTAL OF FOUR (4) ACCESS POINTS TO S.H. 16, BASED ON OVERALL PLATTED HIGHWAY FRONTAGE OF 605.51'.

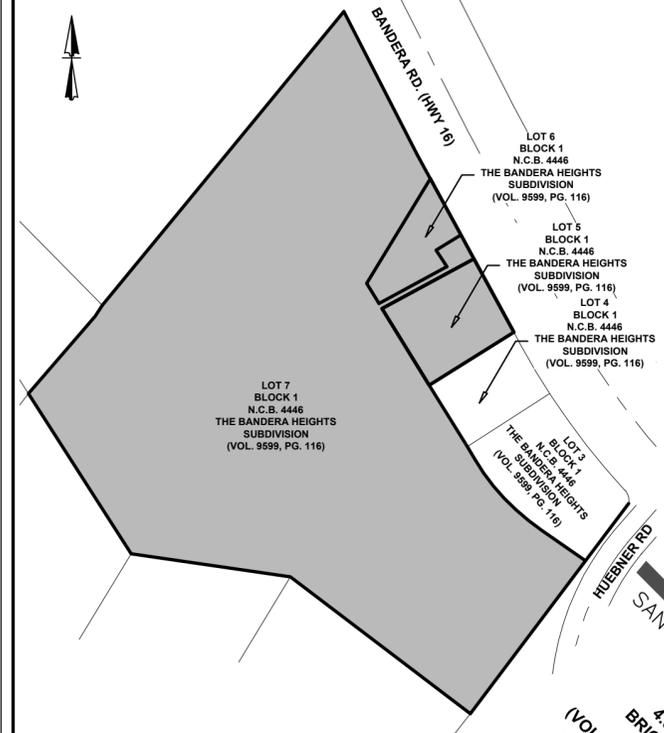
OWNER/DEVELOPER:
MARK A. FERTITTA
MARK A. FERTITTA REALTY
P.O. BOX 12400
BEAUMONT, TEXAS 77726
5755 EASTEX FRWY.
BEAUMONT, TEXAS 77706

Line Table

LINE #	LENGTH	DIRECTION
L1	175.73	N61° 32' 20"E
L2	24.20	N30° 53' 03"W
L3	204.77	N31° 10' 08"E
L4	13.46	N31° 35' 32"W
L5	127.79	S58° 24' 28"W
L6	48.42	N58° 03' 21"E
L7	13.79	N28° 27' 40"W

CURVE TABLE

CURVE #	LENGTH	RADIUS	DELTA	CHORD	CHORD BEARING	TANGENT
C1	164.23	385.00	24°26'28"	162.99	S43° 06' 18"E	83.38



AREA BEING RE-PLATTED, THROUGH PUBLIC HEARING THE AREA BEING RE-PLATTED AS PREVIOUSLY PLATTED AS THE BANDERA HEIGHTS SUBDIVISION, RECORDED IN VOL. 9599, PG. 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS

SCALE: 1" = 200'

LEGEND

- F.I.R. = FOUND 1/2" IRON ROD
- F.P.K. = FOUND PK NAIL
- S.I.R. = SET 1/2" IRON ROD WITH BLUE CAP STAMPED "KFW SURVEYING"
- R.O.W. = RIGHT-OF-WAY
- D.P.R. = DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS
- O.P.R. = OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS

SURVEYOR NOTES:

- BEARINGS ARE BASED ON THE STATE PLANE COORDINATE SYSTEM ESTABLISHED FOR THE TEXAS SOUTH CENTRAL ZONE 4204, NORTH AMERICAN DATUM (NAD) OF 1983.
- THE PROPERTY SHOWN HEREON IS IN FLOOD ZONE X AND DETERMINED TO BE OUTSIDE THE 500-YEAR FLOODPLAIN, AS IDENTIFIED BY THE FLOOD INSURANCE RATE MAP 48029C0244 F, DATED JANUARY 4, 2002.
- THE COORDINATES SHOWN HEREON ARE GRID WITH A COMBINED SCALE FACTOR OF 1.00017.
- THE ELEVATIONS FOR THIS SURVEY ARE BASED ON NAVD88 (GEOID03).

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT THIS SUBDIVISION PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

TERESA A. SEIDEL
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5672
KFW SURVEYING, LLC
TSEIDEL@KFWENGINEERS.COM
14603 HUEBNER ROAD, BUILDING 40
SAN ANTONIO, TEXAS 78230
PHONE: 210-979-8444
FAX: 210-979-8441

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY OF _____, A.D. _____

NOTARY PUBLIC
BEXAR COUNTY, TEXAS

RE-PLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION-A

BEING A TOTAL OF 11.99 ACRE TRACT OF LAND, RE-ESTABLISHING LOT 8, 9 AND 10, BLOCK 1, NEW CITY BLOCK 4446 OF THE REPLAT ESTABLISHING THE BANDERA HEIGHTS SUBDIVISION OF RECORD IN VOLUME 9599 PAGES 115-116 OF THE DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS.

THIS SUBDIVISION PLAT OF THE BANDERA HEIGHTS SUBDIVISION-A HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AND IS HEREBY APPROVED BY SUCH CITY COUNCIL.

DATED THIS _____ DAY OF _____, A.D. 20____

MAYOR
CITY SECRETARY

LAWRENC F. & BETTY GAIL SCHENK
(VOL. 5649, PG. 983 O.P.R.)

LOT P-5
JAYNE TRCKA
(VOL. 13188, PG. 859 O.P.R.)

LOT 10
BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
11.06 ACRES

LOT 9
BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
0.24 ACRES

LOT 1
BLOCK 2
NORTH VALLEY UNIT 2
(VOL. 7000, PG. 39 O.P.R.)

LOT 8
BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
0.69 ACRES

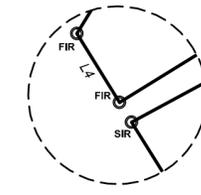
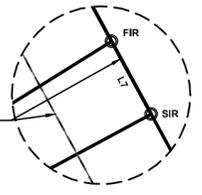
LOT 4
BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
(VOL. 9599, PG. 116)

LOT 3
BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
(VOL. 9599, PG. 116)

LOT 1
BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
(VOL. 9599, PG. 116)

LOT 1
BLOCK 1
N.C.B. 4446
THE BANDERA HEIGHTS SUBDIVISION
(VOL. 9599, PG. 116)

LEORS HOLDINGS, LLC
(VOL. 13496, PG. 2012 O.P.R.)



STATE OF TEXAS
COUNTY OF BEXAR

I (WE) THE OWNER(S) OF THE LAND SHOWN ON THIS REPLAT HEREBY CERTIFY THAT THIS REPLAT DOES NOT ATTEMPT TO AMEND OR REMOVE ANY COVENANTS OR RESTRICTIONS; I (WE) FURTHER CERTIFY THAT NO PORTION OF THE PROPOSED AREA TO BE REPLATTED WAS LIMITED WITHIN THE PRECEDING FIVE (5) YEARS BY ANY INTERIM OR PERMANENT ZONING CLASSIFICATION TO RESIDENTIAL USE FOR NOT MORE THAN TWO (2) RESIDENTIAL UNITS PER LOT; I (WE) FURTHER CERTIFY THAT NO LOT COVERED BY THE BANDERA HEIGHTS SUBDIVISION-A SUBDIVISION PLAT, APPROVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY ON _____, WAS LIMITED BY DEED RESTRICTION TO RESIDENTIAL USE FOR NOT MORE THAN TWO (2) RESIDENTIAL UNITS PER LOT.

OWNER
OWNERS DULY AUTHORIZED AGENT

SWORN TO AND SUBSCRIBE BEFORE ME THIS _____ DAY OF _____, A.D. 20____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
MY COMMISSION EXPIRES: _____

THE CITY ENGINEER OF THE CITY OF LEON VALLEY HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH APPROVAL IS REQUIRED.

CITY ENGINEER

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF THE LAND SHOWN ON THIS SUBDIVISION PLAT, AND WHOSE NAME IS SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE CITY OF LEON VALLEY, TEXAS, FOR THE USE OF THE PUBLIC FOREVER, ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS, AND THE WATER AND SEWER LINES, IN ALL OF THE AFORESAID PUBLIC PLACES AND ALL OTHER PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

PROPERTY OWNER
DATE
MARK A. FERTITTA REALTY, P.O. BOX 12400
BEAUMONT, TEXAS 77726
5755 EASTEX FRWY., BEAUMONT, TEXAS 77706
ADDRESS

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, A.D. _____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS
MY COMMISSION EXPIRES: _____

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN TO THIS SUBDIVISION PLAT TO THE MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT.

LICENSED PROFESSIONAL ENGINEER

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, A.D. _____

NOTARY PUBLIC
BEXAR COUNTY, TEXAS

STATE OF TEXAS
COUNTY OF BEXAR

I, _____ COUNTY CLERK OF BEXAR COUNTY, DO HEREBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN MY OFFICE, ON THE _____ DAY OF _____, A.D. _____ AT _____ M. AND DULY RECORDED THE _____ DAY OF _____, A.D. _____ AT _____ M. IN THE DEED AND PLAT RECORDS OF BEXAR COUNTY IN BOOK/VOLUME _____ ON PAGE _____

IN TESTIMONY WHEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS _____ DAY OF _____, A.D. _____

COUNTY CLERK, BEXAR COUNTY, TEXAS
BY: _____ DEPUTY

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2015 **M&C # 2015-09-15-12**
TO: Mayor and Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Hank Brummett, City Manager
SUBJECT: Consideration and possible action re-scheduling upcoming City Council events.

PURPOSE

The purpose of this agenda item is to allow the City Council to discuss the rescheduling upcoming City Council meetings/events. Considering these dates now will allow staff ample time to inform the citizens of Leon Valley of any meeting date changes.

Eligible for rescheduling are the following meetings/events:

October 6th is the Regularly Scheduled City Council Meeting but it is also National Night Out. We are proposing that the Council Meeting be moved to October 5th at 7:00 p.m. to allow the City Council and City Staff to participate in National Night Out on the 6th.

October 24th is the Quarterly Coffee with the Mayor & City Council but it is also the day of the Fall Festival. We are proposing to move the Coffee with the Mayor & City Council to the Saturday before which is October 17th.

The other November calendar appears to be fine.

The **December 1st** meeting could be considered for cancellation or postponement to perhaps the 7th of December when a Tree Lighting Ceremony could be held.

The **January 5th** meeting is fine except the staff will be on holiday when the agenda and packet would normally be prepared. This date could be changed if City Council chooses to do so.

Suggestions are requested.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that City Council make all changes to the next few months to allow staff to notify citizens of changes as soon as possible through the Lion’s Roar, ENews and City website.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

~ October 2015 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 <i>Proposed date for 1st Regular City Council Meeting</i>	6 Regularly Scheduled City Council Meeting 	7	8	9	10
11	12	13	14	15	16	17 <i>Proposed date for Coffee with the Mayor & City Council</i>
18	19	20 Regularly Scheduled City Council Meeting	21	22	23	24 Coffee with the Mayor & City Council Fall Festival
25	26	27	28	29	30	31 

~ November 2015 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Regularly Scheduled City Council Meeting.	4	5	6	7
8	9	10	11 City Hall Closed in Observance of... Veterans Day 	12	13	14
15	16	17 Regularly Scheduled City Council Meeting.	18	19	20	21
22	23	24	25	26 City Hall Closed in Observance of Thanksgiving	27 City Hall Closed in Observance of Thanksgiving <i>Happy Thanksgiving</i> 	28
29	30	Notes:				

~ December 2015 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Regularly Scheduled City Council Meeting.	2	3	4	5
6	7	8	9	10	11	12
13	14	15 Regularly Scheduled City Council Meeting.	16	17	18	19
20	21	22	23	24 City Hall Closed in Observance of Christmas	25 City Hall Closed in Observance of Christmas 	26
27	28 City Hall Closed in Observance of Christmas	29 City Hall Closed in Observance of Christmas	30 City Hall Closed in Observance of Christmas	31 City Hall Closed in Observance of Christmas	Notes: City Hall re-opens on January 4, 2016.	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 	2
3	4 City Hall Re-opens	5 Regularly Scheduled City Council Meeting	6	7	8	9
10	11	12	13	14	15	16
17	18	19 Regularly Scheduled City Council Meeting	20	21	22	23 Coffee with the Mayor and City Council
24	25	26	27	28	29	30
31	Notes:					

Code Compliance
August 2015

Aug-15

<u>Violations/ Complaints</u>	<u>Number</u>	<u>In Compliance</u>
Environmental/Graffiti	27	24
Right of way Obstructions	51	13
Animal Calls/TNR	51	48
High Grass/Weeds	8	4
Trash & Debris	39	11
Permit Inquiry	21	21
Bandit Signs	22	22
Junked Vehicles	4	1
Vacant Lots	1	1
Alleys	1	1
Zoning Violations	4	2
Address Violation	0	0
Total Violation Report	229	148

Notifications

Door Hangar	90
1st Notice Mailed	7
2nd Notice Mailed	0
Citations Issued	6
Contacts by Phone	0
Contacts in Person	126
Resolved / In Compliance	148
Unresolved Cases	81

FY 14-15

<u>Violations/ Complaints</u>	<u>Number</u>	<u>In Compliance</u>
Environmental/Graffiti	242	209
Right of way Obstructions	130	56
Animal Calls/TNR	433	417
High Grass/Weeds	233	163
Trash & Debris	186	115
Permit Inquiry	74	64
Bandit Signs	246	246
Junked Vehicles	33	15
Vacant Lots	18	1
Alleys	105	46
Zoning Violations	15	11
Address Violation	8	0
Reinspection	-	83
Total Violation Report	1723	1426

Notifications

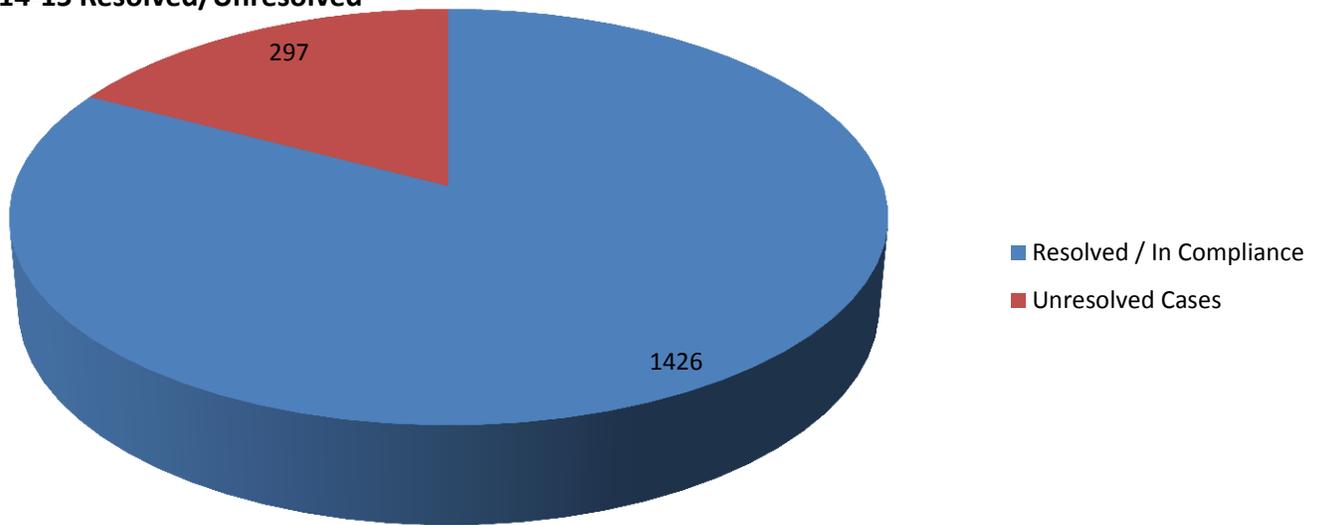
<u>Notifications</u>	<u>Number</u>
Door Hangar	532
1st Notice Mailed	50
2nd Notice Mailed	3
Citations Issued	7
Contact by Phone	85
Contacts in Person	1046
Resolved / In Compliance	1426
Unresolved Cases	297

FERAL CATS NEUTERED/SPAYED THROUGH TNR PROGRAM

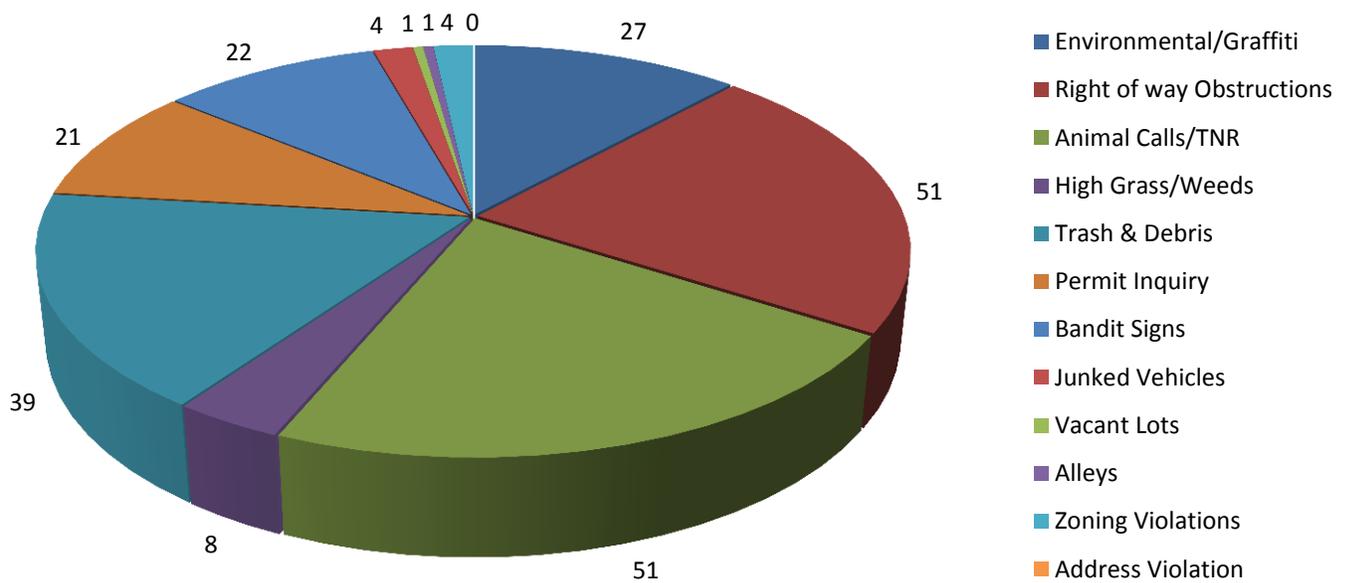
OCT. 2014	4
NOV. 2014	3
DEC. 2014	7
JAN. 2015	8
FEB. 2015	2
MAR. 2015	8
MAY 2015	2
AUG. 2015	5
TOTAL:	39

Code Compliance
August 2015

FY 14-15 Resolved/Unresolved



August 2015





**CITY OF LEON VALLEY
FINANCIAL STATEMENT
AUGUST 2015**



General Fund

	FY 2014-2015 BUDGET		FY 2014-2015 Y-T-D ACTUAL		FY 2013-2014 Y-T-D	
<u>REVENUE</u>						
Ad Valorem	\$ 3,316,280	92.0%	\$ 3,434,382	103.6%	\$ 3,274,012	101.1%
Sales Taxes	2,124,190	92.0%	1,801,151	84.8%	1,711,609	92.3%
Franchise Taxes	840,098	92.0%	843,042	100.4%	798,822	113.0%
Licenses,Permits,Fees,Fines	997,375	92.0%	779,449	78.2%	892,135	88.2%
Miscellaneous	160,637	92.0%	152,428	94.9%	184,090	133.0%
TOTAL REVENUE	\$ 7,438,580	92.0%	\$ 7,010,452	94.2%	\$ 6,860,667	98.7%
<u>EXPENDITURES</u>						
Business Office	\$ 165,153	92.0%	\$ 122,702	74.3%	\$ 111,193	72.1%
Finance	220,127	92.0%	188,804	85.8%	184,781	83.4%
Council & Manager	548,848	92.0%	479,141	87.3%	366,634	86.7%
Police	2,344,069	92.0%	1,927,441	82.0%	1,952,299	85.0%
Fire	2,237,002	92.0%	2,016,167	90.0%	2,004,883	87.0%
Public Works	1,185,350	92.0%	1,035,710	87.4%	1,061,160	87.5%
Community Development	212,660	92.0%	191,156	89.9%	180,713	88.0%
Economic Development	145,775	92.0%	114,827	78.8%	139,922	86.9%
Special Events	97,568	92.0%	94,587	96.9%	70,913	93.9%
Parks & Recreation	183,736	92.0%	136,052	74.1%	185,815	87.1%
Library	359,193	92.0%	280,135	78.0%	261,842	91.2%
Other Sources/Uses	207,479					
TOTAL EXPENDITURES	\$ 7,906,960	92.0%	\$ 6,586,722	85.6%	\$ 6,520,155	86.3%



Water and Sewer Fund

	FY 2014-2015 BUDGET		FY 2014-2015 Y-T-D ACTUAL		FY 2013-2014 Y-T-D	
<u>REVENUE</u>						
Water Sales	\$ 1,594,000	92.0%	\$ 1,286,196	80.7%	\$ 1,241,965	82.8%
Sewer Sales	1,880,369	92.0%	1,614,219	85.9%	1,496,441	90.9%
Connection & Platting	2,500	92.0%	525	21.0%	750	30.0%
Customer Fees	43,300	92.0%	34,419	79.5%	40,929	94.5%
Tapping Fees	16,000	92.0%	18,818	117.6%	13,864	86.7%
Miscellaneous	46,000	92.0%	3,358	7.3%	145,204	297.6%
TOTAL REVENUE	\$ 3,582,169	92.0%	\$ 2,957,535	82.6%	\$ 2,939,153	90.2%
<u>EXPENDITURES</u>						
Business Office	768,340	92.0%	614,147	79.9%	549,415	83.0%
Water System	1,645,181	92.0%	1,075,233	65.4%	1,185,563	89.6%
Sewer System	1,449,990	92.0%	1,169,573	80.7%	1,213,296	95.9%
Storm Water	472,171	92.0%	317,558	67.3%	235,671	61.8%
Other Sources/Uses	70,000					
TOTAL EXPENDITURES	\$ 4,405,682	92.0%	\$ 3,176,511	73.3%	\$ 3,183,944	87.7%



Community Center Fund

	FY 2014-2015 BUDGET		FY 2014-2015 Y-T-D ACTUAL		FY 2013-2014 Y-T-D	
REVENUE						
Hotel/Motel Taxes	85,000	92.0%	76,518	90.0%	74,456	89.6%
RENTAL FEES:						
Community Center	45,000	92.0%	37,323	82.9%	40,800	83.7%
Conference Center	30,470	92.0%	25,731	84.5%	23,871	68.6%
Miscellaneous:						
CDBG Grant	-		-		-	
CPS Energy Rebate	-		-		-	
TOTAL REVENUE	\$ 160,470	92.0%	\$ 139,572	87.0%	\$ 139,127	83.5%
EXPENDITURES						
Community Center Operations	\$ 163,163	92.0%	\$ 137,042	84.0%	\$ 170,615	90.5%
Other Sources/Uses	\$ 20,000		\$ -			
TOTAL EXPENDITURES	\$ 183,163	92.0%	\$ 137,042	84.0%	\$ 170,615	90.5%



Street Maintenance Sales Tax

	Actual FY 2013	Actual FY 2014	Budget FY 2015	Actual FY 2015
Revenues	475,884	554,015	523,472	442,495
Transfers In	-			
TOTAL REVENUES	475,884	554,015	523,472	442,495
Expenditures	10,720	403,791	1,393,806	1,089,625
TOTAL EXPENDITURES	10,720	403,791	1,393,806	1,089,625
FUND BALANCE	866,862	1,017,087	146,753	369,956

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: AUGUST 31ST, 2015

100-General Fund
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

AD VALOREM TAXES	3,316,280.00	6,161.60	0.00	3,434,382.25	0.00	(118,102.25)	103.56
SALES TAXES	2,124,190.00	0.00	0.00	1,801,151.02	0.00	323,038.98	84.79
FRANCHISE FEES	840,098.00	225,507.79	0.00	843,041.91	0.00	(2,943.91)	100.35
LICENSE, PERMITS, FEES, FINE	997,375.00	55,698.56	0.00	779,449.46	0.00	217,925.54	78.15
MISCELLANEOUS	160,637.00	4,074.26	0.00	152,427.70	0.00	8,209.30	94.89
TOTAL REVENUE	7,438,580.00	291,442.21	0.00	7,010,452.34	0.00	428,127.66	94.24
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	79,471.00	5,024.81	0.00	69,999.36	0.00	9,471.64	88.08
SUPPLIES	9,130.00	586.27	0.00	7,586.36	11.38	1,532.26	83.22
CONTRACTUAL SERVICES	76,552.00	5,429.08	0.00	45,104.83	0.00	31,447.17	58.92
TOTAL Business Office	165,153.00	11,040.16	0.00	122,690.55	11.38	42,451.07	74.30
Finance							

PERSONNEL SERVICES	142,822.00	9,526.84	0.00	128,925.58	0.00	13,896.42	90.27
SUPPLIES	5,600.00	1,377.80	0.00	4,974.01	11.38	614.61	89.02
CONTRACTUAL SERVICES	71,705.00	(368.83)	0.00	54,893.28	0.00	16,811.72	76.55
TOTAL Finance	220,127.00	10,535.81	0.00	188,792.87	11.38	31,322.75	85.77
City Manager & Council							

PERSONNEL SERVICES	275,260.00	14,779.77	0.00	233,217.92	0.00	42,042.08	84.73
SUPPLIES	42,440.00	1,473.97	0.00	29,522.91	718.51	12,198.58	71.26
CONTRACTUAL SERVICES	231,148.00	16,910.26	0.00	215,681.27	0.00	15,466.73	93.31
TOTAL City Manager & Council	548,848.00	33,164.00	0.00	478,422.10	718.51	69,707.39	87.30
Police Administration							

PERSONNEL SERVICES	331,812.00	18,231.63	0.00	240,388.76	0.00	91,423.24	72.45
SUPPLIES	7,250.00	818.39	0.00	5,449.51	572.40	1,228.09	83.06
CONTRACTUAL SERVICES	69,228.00	3,429.98	0.00	52,622.80	1,093.66	15,511.54	77.59
CAPITAL OUTLAY	18,300.00	0.00	0.00	18,300.00	0.00	0.00	100.00
TOTAL Police Administration	426,590.00	22,480.00	0.00	316,761.07	1,666.06	108,162.87	74.64

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: AUGUST 31ST, 2015

100-General Fund
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Police Crime Prevention							

TOTAL Police Crime Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Patrol							

PERSONNEL SERVICES	1,193,154.00	78,093.26	0.00	1,045,516.21	0.00	147,637.79	87.63
SUPPLIES	84,000.00	7,433.22	0.00	65,294.66	5,077.19	13,628.15	83.78
CONTRACTUAL SERVICES	29,400.00	563.94	0.00	13,142.43	90.00	16,167.57	45.01
CAPITAL OUTLAY	0.00	0.00	0.00	10,000.00	0.00	(10,000.00)	0.00
TOTAL Police Patrol	1,306,554.00	86,090.42	0.00	1,133,953.30	5,167.19	167,433.51	87.19
Police Communications							

PERSONNEL SERVICES	288,019.00	20,920.64	0.00	241,620.33	0.00	46,398.67	83.89
SUPPLIES	2,200.00	34.99	0.00	794.75	52.04	1,353.21	38.49
CONTRACTUAL SERVICES	3,300.00	61.00	0.00	2,257.30	0.00	1,042.70	68.40
TOTAL Police Communications	293,519.00	21,016.63	0.00	244,672.38	52.04	48,794.58	83.38
Police Investigations							

PERSONNEL SERVICES	231,246.00	11,296.35	0.00	149,375.72	63.13	81,807.15	64.62
SUPPLIES	2,700.00	0.00	0.00	1,969.93	278.54	451.53	83.28
CONTRACTUAL SERVICES	5,350.00	25.00	0.00	479.00	0.00	4,871.00	8.95
TOTAL Police Investigations	239,296.00	11,321.35	0.00	151,824.65	341.67	87,129.68	63.59
Police Narcotics TF							

PERSONNEL SERVICES	77,974.00	4,675.43	0.00	72,924.89	0.00	5,049.11	93.52
CONTRACTUAL SERVICES	136.00	12.50	0.00	77.50	0.00	58.50	56.99
TOTAL Police Narcotics TF	78,110.00	4,687.93	0.00	73,002.39	0.00	5,107.61	93.46
Police Reserves							

TOTAL Police Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Administration							

PERSONNEL SERVICES	224,354.00	14,876.52	0.00	199,491.24	0.00	24,862.76	88.92
SUPPLIES	4,914.00	639.38	0.00	4,940.39	531.09	(557.48)	111.34
CONTRACTUAL SERVICES	36,223.00	1,492.08	0.00	24,832.27	0.00	11,390.73	68.55
CAPITAL OUTLAY	51,300.00	0.00	0.00	51,068.21	0.00	231.79	99.55
TOTAL Fire Administration	316,791.00	17,007.98	0.00	280,332.11	531.09	35,927.80	88.66

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: AUGUST 31ST, 2015

100-General Fund
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Fire Reserves							

TOTAL Fire Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Operations							

PERSONNEL SERVICES	1,694,975.00	109,942.07	0.00	1,519,163.50	387.29	175,424.21	89.65
SUPPLIES	31,237.00	1,191.82	0.00	25,536.85	0.00	5,700.15	81.75
CONTRACTUAL SERVICES	76,413.00	3,300.40	0.00	84,127.90	0.00	7,714.90	110.10
CAPITAL OUTLAY	9,400.00	5,283.74	0.00	5,283.74	0.00	4,116.26	56.21
TOTAL Fire Operations	1,812,025.00	119,718.03	0.00	1,634,111.99	387.29	177,525.72	90.20
Fire Prevention							

TOTAL Fire Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire EMS							

SUPPLIES	39,610.00	1,418.32	0.00	39,778.98	0.00	168.98	100.43
CONTRACTUAL SERVICES	68,576.00	1,068.51	0.00	61,025.76	0.00	7,550.24	88.99
TOTAL Fire EMS	108,186.00	2,486.83	0.00	100,804.74	0.00	7,381.26	93.18
Public Works M&O							

PERSONNEL SERVICES	742,935.00	46,757.53	0.00	670,531.98	0.00	72,403.02	90.25
SUPPLIES	145,500.00	2,593.49	0.00	130,976.81	685.99	13,837.20	90.49
CONTRACTUAL SERVICES	276,915.00	19,442.49	0.00	224,959.78	1,117.30	50,837.92	81.64
CAPITAL OUTLAY	20,000.00	151.84	0.00	7,438.54	0.00	12,561.46	37.19
TOTAL Public Works M&O	1,185,350.00	68,945.35	0.00	1,033,907.11	1,803.29	149,639.60	87.38
Public Works Construction							

TOTAL Public Works Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Development							

PERSONNEL SERVICES	110,882.00	7,015.69	0.00	85,364.49	0.00	25,517.51	76.99
SUPPLIES	5,400.00	119.39	0.00	4,997.57	86.38	316.05	94.15
CONTRACTUAL SERVICES	96,378.00	9,502.29	0.00	100,707.14	0.00	4,329.14	104.49
TOTAL Community Development	212,660.00	16,637.37	0.00	191,069.20	86.38	21,504.42	89.89

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: AUGUST 31ST, 2015

100-General Fund
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Economic Development							

PERSONNEL SERVICES	127,082.00	8,501.06	0.00	101,462.65	0.00	25,619.35	79.84
SUPPLIES	4,700.00	213.31	0.00	3,681.48	109.99	908.53	80.67
CONTRACTUAL SERVICES	13,993.00	1,284.59	0.00	9,573.19	0.00	4,419.81	68.41
TOTAL Economic Development	145,775.00	9,998.96	0.00	114,717.32	109.99	30,947.69	78.77
Special Events							

PERSONNEL SERVICES	12,118.00	0.00	0.00	10,896.66	0.00	1,221.34	89.92
SUPPLIES	50,450.00	295.02	0.00	53,450.59	239.62	3,240.21	106.42
CONTRACTUAL SERVICES	35,000.00	7,500.00	0.00	30,000.00	0.00	5,000.00	85.71
TOTAL Special Events	97,568.00	7,204.98	0.00	94,347.25	239.62	2,981.13	96.94
Parks & Recreation							

PERSONNEL SERVICES	88,146.00	3,564.39	0.00	59,230.76	0.00	28,915.24	67.20
SUPPLIES	15,000.00	4.35	0.00	28,858.78	0.00	13,858.78	192.39
CONTRACTUAL SERVICES	60,590.00	33,261.60	0.00	43,407.08	0.00	17,182.92	71.64
CAPITAL OUTLAY	20,000.00	0.00	0.00	4,555.74	0.00	15,444.26	22.78
TOTAL Parks & Recreation	183,736.00	36,830.34	0.00	136,052.36	0.00	47,683.64	74.05
Library							

PERSONNEL SERVICES	268,630.00	17,712.61	0.00	222,450.63	0.00	46,179.37	82.81
SUPPLIES	24,314.00	437.49	0.00	8,871.37	1,712.97	13,729.66	43.53
CONTRACTUAL SERVICES	46,249.00	6,295.09	0.00	33,982.95	0.00	12,266.05	73.48
CAPITAL OUTLAY	20,000.00	1,094.73	0.00	13,117.04	0.00	6,882.96	65.59
TOTAL Library	359,193.00	25,539.92	0.00	278,421.99	1,712.97	79,058.04	77.99
Communications							

TOTAL Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***							
	7,699,481.00	504,706.06	0.00	6,573,883.38	12,838.86	1,112,758.76	85.55
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *							
	260,901.00	(213,263.85)	0.00	436,568.96	(12,838.86)	(684,631.10)	262.41
	=====	=====	=====	=====	=====	=====	=====
OTHER FINANCING SOURCES (USES)							
=====							

CITY OF LEON VALLEY
FINANCIAL STATEMENT - UNAUDITED
AS OF:AUGUST 31ST, 2015

100-General Fund
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OTHER SOURCES/USES	(207,479.00)	0.00	0.00	0.00	0.00	(207,479.00)	0.00
TOTAL OTHER SOURCES/USES	(207,479.00)	0.00	0.00	0.00	0.00	(207,479.00)	0.00
NET GAIN OR (LOSS)	(468,380.00	(213,263.85)	0.00	436,568.96	(12,838.86	(892,110.10)	
	=====	=====	=====	=====	=====	=====	

*** END OF REPORT ***

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: AUGUST 31ST, 2015

200-Water & Sewer
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

MISCELLANEOUS	46,000.00	2,400.00	0.00	3,357.51	0.00	42,642.49	7.30
WATER SALES	1,594,000.00	158,391.78	0.00	1,286,195.74	0.00	307,804.26	80.69
SEWER SALES	1,880,369.00	147,608.55	0.00	1,614,218.89	0.00	266,150.11	85.85
CONNECTION & PLATTING	2,500.00	0.00	0.00	525.00	0.00	1,975.00	21.00
CUSTOMER FEES	43,300.00	2,754.49	0.00	34,419.44	0.00	8,880.56	79.49
TAPPING FEES	16,000.00	0.00	0.00	18,818.42	0.00	2,818.42	117.62
TOTAL REVENUE	3,582,169.00	311,154.82	0.00	2,957,535.00	0.00	624,634.00	82.56
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Business Office							

PERSONNEL SERVICES	611,238.00	38,143.55	0.00	525,221.70	0.00	86,016.30	85.93
SUPPLIES	33,750.00	843.04	0.00	3,291.94	11.39	30,446.67	9.79
CONTRACTUAL SERVICES	123,352.00	1,846.26	0.00	85,621.61	0.00	37,730.39	69.41
TOTAL Business Office	768,340.00	40,832.85	0.00	614,135.25	11.39	154,193.36	79.93
Water System							

PERSONNEL SERVICES	346,752.00	19,519.34	0.00	320,562.76	0.00	26,189.24	92.45
SUPPLIES	77,500.00	7,617.26	0.00	71,200.62	0.00	6,299.38	91.87
CONTRACTUAL SERVICES	525,130.00	27,700.93	0.00	457,704.82	0.00	67,425.18	87.16
CAPITAL OUTLAY	695,799.00	0.00	0.00	225,765.01	0.00	470,033.99	32.45
TOTAL Water System	1,645,181.00	54,837.53	0.00	1,075,233.21	0.00	569,947.79	65.36
Sewer System							

PERSONNEL SERVICES	133,811.00	9,099.79	0.00	118,396.08	0.00	15,414.92	88.48
SUPPLIES	4,700.00	0.00	0.00	0.00	0.00	4,700.00	0.00
CONTRACTUAL SERVICES	1,311,479.00	78,684.88	0.00	1,051,177.02	0.00	260,301.98	80.15
TOTAL Sewer System	1,449,990.00	87,784.67	0.00	1,169,573.10	0.00	280,416.90	80.66

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: AUGUST 31ST, 2015

200-Water & Sewer
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
Construction							

TOTAL Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Storm Water							

PERSONNEL SERVICES	146,591.00	9,621.43	0.00	126,086.72	0.00	20,504.28	86.01
SUPPLIES	21,000.00	8,660.25	0.00	21,177.48	0.00	(177.48)	100.85
CONTRACTUAL SERVICES	179,580.00	4,030.91	0.00	136,229.11	0.00	43,350.89	75.86
CAPITAL OUTLAY	125,000.00	9,205.00	0.00	34,065.00	0.00	90,935.00	27.25
TOTAL Storm Water	472,171.00	31,517.59	0.00	317,558.31	0.00	154,612.69	67.25

*** TOTAL EXPENDITURES ***	4,335,682.00	214,972.64	0.00	3,176,499.87	11.39	1,159,170.74	73.26
=====							
** REVENUE OVER (UNDER) EXPENDITURES *	(753,513.00)	96,182.18	0.00	(218,964.87)	11.39	(534,536.74)	70.94
=====							
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	(70,000.00)	0.00	0.00	0.00	0.00	(70,000.00)	0.00
TOTAL OTHER SOURCES/USES	(70,000.00)	0.00	0.00	0.00	0.00	(70,000.00)	0.00

NET GAIN OR (LOSS)	(823,513.00)	96,182.18	0.00	(218,964.87)	11.39	(604,536.74)	
=====							
*** END OF REPORT ***							

CITY OF LEON VALLEY
 FINANCIAL STATEMENT - UNAUDITED
 AS OF: AUGUST 31ST, 2015

710-Community Center
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

TAXES	85,000.00	13,885.49	0.00	76,517.87	0.00	8,482.13	90.02
FEES	<u>75,470.00</u>	<u>4,016.00</u>	<u>0.00</u>	<u>63,054.00</u>	<u>0.00</u>	<u>12,416.00</u>	<u>83.55</u>
TOTAL REVENUE	<u>160,470.00</u>	<u>17,901.49</u>	<u>0.00</u>	<u>139,571.87</u>	<u>0.00</u>	<u>20,898.13</u>	<u>86.98</u>
=====							
EXPENDITURE SUMMARY							

Community Center Operations							

PERSONNEL SERVICES	92,133.00	6,995.01	0.00	82,754.35	0.00	9,378.65	89.82
SUPPLIES	7,400.00	888.27	0.00	4,312.74	775.50	2,311.76	68.76
CONTRACTUAL SERVICES	<u>63,630.00</u>	<u>6,256.19</u>	<u>0.00</u>	<u>49,199.04</u>	<u>0.00</u>	<u>14,430.96</u>	<u>77.32</u>
TOTAL Community Center Operations	<u>163,163.00</u>	<u>14,139.47</u>	<u>0.00</u>	<u>136,266.13</u>	<u>775.50</u>	<u>26,121.37</u>	<u>83.99</u>
Visitor Services							

TOTAL Visitor Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***							
	<u>163,163.00</u>	<u>14,139.47</u>	<u>0.00</u>	<u>136,266.13</u>	<u>775.50</u>	<u>26,121.37</u>	<u>83.99</u>
=====							
** REVENUE OVER (UNDER) EXPENDITURES *	(2,693.00)	3,762.02	0.00	3,305.74	(775.50)	(5,223.24)	193.96
=====							
OTHER FINANCING SOURCES (USES)							
=====							
OTHER SOURCES/USES	(20,000.00)	0.00	0.00	0.00	0.00	(20,000.00)	0.00
TOTAL OTHER SOURCES/USES	(20,000.00)	0.00	0.00	0.00	0.00	(20,000.00)	0.00

NET GAIN OR (LOSS)	(22,693.00)	3,762.02	0.00	3,305.74	(775.50)	(25,223.24)	
=====							

*** END OF REPORT ***

720-Street Maintenance Tax
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							

Revenues	<u>523,472.00</u>	<u>0.00</u>	<u>0.00</u>	<u>442,593.94</u>	<u>0.00</u>	<u>80,878.06</u>	<u>84.55</u>
TOTAL REVENUE	<u>523,472.00</u>	<u>0.00</u>	<u>0.00</u>	<u>442,593.94</u>	<u>0.00</u>	<u>80,878.06</u>	<u>84.55</u>
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							

Street Maintenance Tax							

CONTRACTUAL SERVICES	<u>1,393,806.00</u>	<u>191,126.30</u>	<u>0.00</u>	<u>1,089,625.24</u>	<u>0.00</u>	<u>304,180.76</u>	<u>78.18</u>
TOTAL Street Maintenance Tax	<u>1,393,806.00</u>	<u>191,126.30</u>	<u>0.00</u>	<u>1,089,625.24</u>	<u>0.00</u>	<u>304,180.76</u>	<u>78.18</u>
	=====	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENDITURES ***	<u>1,393,806.00</u>	<u>191,126.30</u>	<u>0.00</u>	<u>1,089,625.24</u>	<u>0.00</u>	<u>304,180.76</u>	<u>78.18</u>
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES *	(870,334.00)	(191,126.30)	0.00	(647,031.30)	0.00	(223,302.70)	25.66
	=====	=====	=====	=====	=====	=====	=====
OTHER FINANCING SOURCES (USES)							

TOTAL OTHER SOURCES/USES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====	=====	=====
NET GAIN OR (LOSS)	(870,334.00)	(191,126.30)	0.00	(647,031.30)	0.00	(223,302.70)	
	=====	=====	=====	=====	=====	=====	

*** END OF REPORT ***

AUGUST 2015 EXPENDITURES OF \$10,000 & OVER

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
PUBLIC WORKS	GENERAL FUND	ALAMO ENVIRONMENTAL	ASBESTOS ABATEMENT	\$ 23,914.70
SEWER SYSTEM	WATER & SEWER	SAWS	SEWER TREATMENT	\$ 77,577.51
STREET MAINTENANCE TAX	STREET TAX	CLARK CONSTRUCTION	EVERS ROAD	\$ 177,266.18
		CLARK CONSTRUCTION	EVERS ROAD	\$ 59,269.32
		SIA ENGINEERING INC.	ENGINEER FEES	\$ 14,395.00
			GRAND TOTAL	\$ 352,422.71

Minutes
Library Board of Trustees Meeting of
August 11, 2015 at 5:30pm at the Library

The Meeting was called to order by Chairperson, Katie Gwaltney at 5:50pm. Those present were Barbara Owens, Carol Poss, Jill Crane, Heather Haskin, Dr. Horace Staph, Katie Gwaltney, Peggy Proffitt, and Library Director Sandy Underwood. A quorum is present

Welcome to new Trustee Board Member Heather Haskin. New Board Member Rebecca Cooley thought meetings were at 7 pm and cannot be available until that time. Members were asked when was best for meetings and it was decided to leave them at 5:30 pm.

A motion was made by Dr. Staph, and seconded by Jill Crane, that the minutes for the June 9th 2015 Board of Trustees Meeting be accepted as presented. Unanimous approval.

Trustee Training Update: All have completed the Public Information Act training as well as the Open Meetings Act training. Sandy will send Heather links to both trainings.

Discussion of Policies and Procedures: Sandy reviewed with the city attorney how policies are to be approved. He sent links to ordinances. Trustees are to guide and recommend policies, which are then presented to the city council for approval (governing body). Our biggest concern is the unattended child issue we are dealing with and creating a policy to address. Trustees advise that minimum age to be in the library without a guardian is 10 years old. Between age 8-10, children may be in the children's wing alone. Anyone under the age of 8 must have an adult with them and observing their behavior if in the children's wing. Adult must stay in line of sight of their children. Sandy will write up Unattended Child Policy and present at next meeting.

The board would like to address ordinances and the term for members, which states that terms run the same as the Mayor. Staggered terms would be desirable for continuity and knowledge. They are also interested in making term three years rather than two.

Strategic plan will be created this year. We have a section of strategic plan in the city plan, but for the library, the state requires we have a more detailed strategic plan that includes the Collection Development Policy as well as a technology element.

Library Director's Report

Budget will be presented this month to Council. It has been submitted the same as last year due to staffing changes and the need to work and live with the budget for a year to gain knowledge of what truly is needed and where any changes may be made in future.

City IT department has been crossposting events for library and we have seen a great increase in attendance and Facebook Likes.

Stat Review: We have automated phone calls for overdue books and we are seeing a great increase in timely returns due to this, thus our late fee collections are lower monetary wise. Our Copy Fees have increased due to increased copy fees from .05 to .10.

Sandy will be on vacation Wednesday, August 26 through Tuesday September 1, returning Wednesday morning September 2.

Carol Poss reported on Friends of the Library Book Sale for August collected \$200. The fall book sale will be: Thurs Oct 8 5-7 pm preview for members. Friday Oct 9 and Saturday Oct 10 10 am – 6 pm each day.

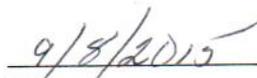
Carol did an archives presentation to educate the board on what is in the archives and the history of Leon Valley.

Peggy Bissett's daughter was very receptive to the idea of naming the meeting room in the library after Peggy. The board will proceed.

The next meeting will be September 8.

There being no further business or announcements, Dr. Staph moved to adjourn the meeting, Heather Haskin seconded the motion, motion approved and the meeting adjourned at 7:02 pm.


Accepted


Date



**MINUTES OF THE MEETING OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION
Wednesday, June 3, 2015**

- I. **Call to Order and Determine if Quorum is Present**
Board President Stephen Ynostrosa called the meeting to order at 6:36 p.m. Board Vice President Claude Guerra, Board Secretary Dave Gannon, Board Treasurer Mike McCarley, Board Member Rudy Garcia, Board Member Georgia Zannaras and Board Member Joe Sanchez were present, constituting a quorum. Also in attendance were Board Attorney Steven Peña, Staff Liaison Claudia Mora, acting as recording secretary, and Economic Development Administrative Assistant Ana Federico.
- II. **Closed Session in Accordance with the Texas Government Code.**
The City of Leon Valley Economic Development Corporation Board will Convene in Closed Session:
A. Pursuant to Tex. Gov't Code Ann. § 551.071 (1),(2) consultation with attorney regarding *Larry Little v. Leon Valley EDC*;
B. The City of Leon Valley Economic Development Corporation Board will Reconvene into Open Session and may take action on the Closed Session Items
The LVEDC and City Council went into closed session at 6:36 p.m.
The LVEDC and City Council returned to open session at 8:17 p.m. No action was taken in closed session.
- III. **Citizens to be Heard**
There were none.
- IV. **Financial Report by LVEDC Treasurer and Consideration**
Board Treasurer McCarley reported that the bank balance was \$679,291.88. Of that amount, \$24,001.25 was in the checking account and \$655,290.63 was in the money market account, or fund balance.
- V. **Presentation, Discussion, Review and Consideration of Action to Approve Final Performance Agreement between the LVEDC and the Leon Valley Area Chamber of Commerce**
Staff Liaison Mora reported that the LVACC had an issue with the language in Section 3.2 of the agreement. Ms. Mora also indicated that the LVACC had a few minor changes they wanted made. Mr. Peña said he would review the proposed changes and send an updated copy of the agreement to Ms. Mora. Staff would then forward the agreement to the LVACC for signature.
- VI. **Discussion on FY 2015 – 2016 LVEDC Budgets**
Staff reviewed the LVEDC budgets with the Board. Spending percentages were tracked. The development of the budget for FY 2016 included the tracking of FY 2015 spending. Ms. Mora indicated that an updated draft budget for FY 2016 would be presented in July. Board action to approve the FY 2016 budget was expected in August.
- VII. **Report on ICSC RECon 2015**
Staff Liaison Mora asked that the presentation be tabled until the June 24th meeting.
- VIII. **Future Agenda Items**
Board Secretary Gannon indicated that he would check the availability of the strategic plan committee. Ms. Mora informed the Board that at the next meeting she would ask the Board to consider extending the deadline for the Façade and Signage Program. The Board asked staff to check with Mr. Herrera regarding a comment made by City Council regarding the LVEDC funds being "unprotected" without a 501(c)(6) status. The Board also asked staff to include an update of the Ethnic Food Festival on the next agenda.
- IX. **Announcements**
There were no announcements.



X. Adjourn

Board Secretary Gannon moved for adjournment. Board Vice President Guerra seconded the motion. The motion carried by voice vote. The meeting was adjourned at 9:07 p.m.

A handwritten signature in blue ink, appearing to read "S Ynostrosa", written over a horizontal line.

Stephen Ynostrosa
Board President

A handwritten signature in blue ink, appearing to read "D Gannon", written over a horizontal line.

David Gannon
Board Secretary



**MINUTES OF THE MEETING
OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION
Wednesday, June 24, 2015**

I. Call to Order and Determine If Quorum is Present

Board Vice President Claude called the meeting to order at 6:37 p.m. Board Treasurer Mike McCarley, Board Member Rudy Garcia, and Board Member Georgia Zannaras were present, constituting a quorum. Board President Stephen Ynostrosa, Board Secretary Dave Gannon and Member Joe Sanchez were absent and excused. Also in attendance were Staff Liaison Claudia Mora, acting as recording secretary, and Economic Development Administrative Assistant Ana Federico. Board Attorney Jessie Lopez and Litigation Attorney Gaines Griffin were present.

II. Closed Session in Accordance with the Texas Government Code.

The City of Leon Valley Economic Development Corporation Board will Convene in Closed Session:

- A. Pursuant to Tex. Gov't Code Ann. § 551.071 (1),(2) consultation with attorney regarding *Larry Little v. Leon Valley EDC*;
- B. The City of Leon Valley Economic Development Corporation Board will Reconvene into Open Session and may take action on the Closed Session Items

The LVEDC and City Council went into closed session at 6:38 p.m.

The LVEDC and City Council returned to open session at 7:58 p.m. No action was taken in closed session

III. Citizens to be Heard

There were none.

IV. Consideration of LVEDC Minutes – April 17, April 22, April 29, and June 10, 2015

It was recommended that the April 22nd minutes be changed so that the agenda items be in numerical order and not in the order they occurred during the meeting.

Board Member Zannaras moved to accept the minutes with the changed to the April 22nd minutes as noted above. Board Member Garcia seconded the motion. The motion carried by voice vote.

V. Financial Report by LVEDC Treasurer and Consideration

Board Treasurer McCarley reported that the LVEDC has \$510,524.95 in the money market account, and \$50,045.12 in the checking account. The total amount of funds in the bank was \$560,570.07. Board Member Garcia moved to accept the report. Board Member Zannaras seconded the motion. The motion carried by voice vote.

VI. Presentation and Discussion on Possible Contribution to the City of Leon Valley Water Well Project

Staff Liaison Mora presented information on the City of Leon Valley Water Well Project, reporting that the city's two wells were in need of repair and that a third well needed to be dug. Staff informed the Board that the project was critical. Discussion ensued on the project.

With the assistance of Board Attorney Lopez, staff explained that in order for the LVEDC to make a contribution to the project, an election must be held. The law governing EDCs requires a separate election



specifying the use of sales tax funds for a particular water project had to be conducted so that the taxpayers could vote on the use of the funds.

While the project is worthwhile, it was the consensus of the Board Members present not to pursue the project.

VII. Update on Evers Road Ethnic Food Corridor Concept

Ms. Mora informed the Board that Councilman Medina from San Antonio had been contacted and his staff indicated that no action had been taken on his part to pursue this concept. Ms. Mora said she would contact the councilman's office again to get a status report on when he would get the City of San Antonio City Council to consider support for the project.

VIII. Discussion and Possible Action on Extension of Application Period for Façade and Signage Program to July 31, 2015

Ms. Mora reported that staff had difficulty printing postcards to mail to the businesses. As a result, notification to Leon Valley businesses that the LVEDC would begin accepting applications for the Façade and Signage Program was about 10 days late. Ms. Mora asked the Board to consider extending the application period of the program to 11:30 a.m. on July 31, 2015. Board Treasurer McCarley moved to extend the deadline for the Façade and Signage Program to 11:30 a.m. on July 31, 2015. Board Member Garcia seconded the motion. The motion carried by voice vote.

X. Future Agenda Items

The Board held a brief discussion on the items listed for future agenda items.

XI. Announcements

There were no announcements

XII. Adjourn

Board Member Zannaras moved for adjournment. Board Member Garcia seconded the motion. The meeting was adjourned at 8:19 p.m.

A handwritten signature in blue ink, appearing to read "S Ynostrosa", written over a horizontal line.

Stephen Ynostrosa
Board President

A handwritten signature in blue ink, appearing to read "D Gannon", written over a horizontal line.

David Gannon
Board Secretary



**MINUTES OF THE MEETING OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION
Thursday, July 2, 2015**

I. Call to Order and Determine If Quorum is Present

Board President Stephen Ynostrosa called the meeting to order at 6:30 p.m. Board Vice President Claude Guerra, Board Treasurer Mike McCarley, Board Secretary Dave Gannon, Board Member Rudy Garcia, and Board Member Georgia Zannaras were present, constituting a quorum. Board Member Sanchez was not present. Also present were Liaison Claudia Mora, acting as recording secretary, and Economic Development Administrative Assistant Ana Federico. Litigating Attorney Gaines Griffin, Appellate Attorney Dan Pozza and CPA Joe Rodriguez were also in attendance.

II. Closed Session in Accordance with the Texas Government Code

The City of Leon Valley Economic Development Corporation Board will Convene in Closed Session:

- A. Pursuant to Tex. Gov't Code Ann. § 551.071 (1),(2) consultation with attorney regarding *Larry Little v. Leon Valley EDC*;
- B. The City of Leon Valley Economic Development Corporation Board will Reconvene into Open Session and may take action on the Closed Session Items.

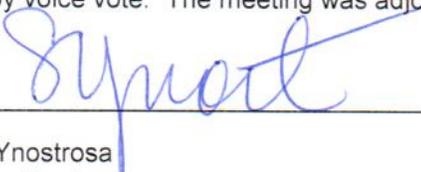
The LVEDC Board convened in closed session at 6:32 p.m. The Board reconvened into open session at 6:58 p.m. No action was taken in closed session.

III. Consideration of and Possible Action to Authorize Suspension of Execution on the Judgment in Cause No. 2011-CI-17823 on the Docket of the 37th District Court of Bexar County, Texas styled *Larry Little v. City of Leon Valley Economic Development Corporation*

Board Secretary Gannon moved to approve and authorize the suspension of execution on the judgment in Cause No. 2011-CI-17823 on the Docket of the 37th District Court of Bexar County, Texas styled *Larry Little v. City of Leon Valley Economic Development Corporation*, using the current net worth of \$158,250 as presented by Rodriguez Holland & Co., P.C. Board Treasurer McCarley seconded the motion. The motion carried by voice vote.

IV. Adjournment

Board Vice President Guerra moved to adjourn. Board Member Garcia seconded the motion. The motion carried by voice vote. The meeting was adjourned at 7:01 p.m.



Stephen Ynostrosa
Board President



David Gannon
Board Secretary



**MINUTES OF THE MEETING
OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION
Wednesday, July 27, 2015**

I. Call to Order and Determine If Quorum is Present

Board President Stephen Ynostrosa called the meeting to order at 6:34 p.m. Board Vice President Claude Guerra, Board Treasurer Mike McCarley, Board Member Rudy Garcia, Board Member Georgia Zannaras and Board Member Joe Sanchez were present, constituting a quorum. Board Secretary Dave Gannon was absent and excused. Also in attendance were Staff Liaison Claudia Mora, acting as recording secretary, and Economic Development Administrative Assistant Ana Federico. Board Attorney Jessie Lopez and Litigation Attorney Dan Pozza were present.

II. Introduction of New Board Attorney – Jessie Lopez with Davidson, Troilo, Ream and Garza

Board President Ynostrosa introduced Mr. Lopez as the new LVEDC Board Attorney. Mr. Lopez shared his background information.

III. Closed Session in Accordance with the Texas Government Code.

The City of Leon Valley Economic Development Corporation Board will Convene in Closed Session:

- A. Pursuant to Tex. Gov't Code Ann. § 551.071 (1),(2) consultation with attorney regarding *Larry Little v. Leon Valley EDC*;
- B. The City of Leon Valley Economic Development Corporation Board will Reconvene into Open Session and may take action on the Closed Session Items

The LVEDC and City Council went into closed session at 6:37 p.m.

The LVEDC and City Council returned to open session at 7:54 p.m. No action was taken in closed session

IV. Update on *Larry Little v. Leon Valley EDC*

There was no new information to share.

V. Update on Amendments to the City of Leon Valley Economic Development Corporation Certificate of Formation/Articles of Incorporation and Bylaws

Staff Liaison Mora shared with the Board the presentation made to the City Council on July 21st. In particular, Ms. Mora showed the Board the language being changed in the Articles of Incorporation, as approved by the City Council. Article 10, Section (a)(2) of the City of Leon Valley Economic Development Corporation's Articles of Incorporation was amended to allow up to two (2) city council members to be appointed to the LVEDC Board of Directors.

Ms. Mora reported that the City Council had the authority to amend the Articles of Incorporation but not the Bylaws. She recommended that the Board amend the Bylaws in the same manner that the Articles of Incorporation were amended. Ms. Mora went on to recommend that the Board take the opportunity to go through the entire document and make other amendments. An example given for amendment consideration was the designated meeting place being identified as the Kinman House. The Kinman House is no longer used as the LVEDC meeting location and the Bylaws should be amended to reflect that.



Discussion ensued on possible amendments. A suggestion was made to add language regarding the officers of the Board – for example, who is not eligible to serve as an officer. Another suggestion was made about changing the Board of Directors' term dates to coincide with the calendar year and not the fiscal year.

VI. Summary and Discussion of July 2015 City Council Meetings

Mr. Ynostrosa and Ms. Mora summarized the activity with the LVEDC FY2014-2015 budget adjustment. The City Council is asking for detail on the Board's expenditures for the fiscal year. Also, the City Council will have representation on the Board. The LVEDC will need to make their presentations to the City Council; staff will no longer do the presentations. Ms. Mora indicated that she will process the paperwork required for items to be placed on the City Council agenda.

VII. Citizens to be Heard

There were none.

VIII. Consideration of LVEDC Minutes – May 5, May 8, June 3, June 24, and July 2, 2015

Board President Ynostrosa asked Board Attorney Lopez for an opinion on whether Board minutes already approved by the Board could be amended. Mr. Lopez commented that the minutes could be amended to reflect facts that may have not been included in the earlier version and which the Board felt important and accurate in recording activity during a meeting. Mr. Ynostrosa asked that the June 10th minutes be amended to include, for the record, the timeline of the lawsuit which he presented at the June 10th special meeting with the City Council. Staff was directed to include the amended June 10th minutes in the August meeting packet.

The Board postponed action on the minutes of June 3, June 24 and July 2, 2015.

Board Vice President Guerra moved to approve the minutes of May 5 and May 8, 2015. Board Member Garcia seconded the motion. The motion passed by voice vote.

IX. Financial Report by LVEDC Treasurer and Consideration

The Financial Report provided in the meeting packet was reviewed. The balance in the bank as of July 21, 2015 was \$468,401.21. This total included \$36,811.68 in the checking account and \$431,401.21 in the money market account. Board Treasurer McCarley transferred \$25,000 into the checking account; the \$36,811.68 includes the amount transferred.

Mr. McCarley went on to discuss the repayment spreadsheet which shows the repayment to the State of the overpaid sales tax. He asked that the Board receive a copy each month to show each payment made and the balance due. He also asked that the Board think about how they wanted to handle consultant contracts like that with Patterson & Associates and how to continue in the future.

X. 8:00 Public Hearing, Presentation, Discussion and Possible Action on Façade and Signage Program Funding: Up to \$567.50 to Ideas Unlimited Printing & Graphics; Up to \$810 to Tellez Tamales & Barbacoa; Up to \$10,000 to Jenfield, LLC

The Board held a brief discussion on each application. They asked that Jenfield, LLC provide more detail and specific quotes for their project. The Jenfield project is a good project because it helps clean up a part of Bandera Road needing help.

Board Member Garcia moved to approve funding under the Façade and Signage Program for the projects listed and presented. Board Vice President Guerra seconded the motion. The motion carried by voice vote.

XI. Presentation, Discussion and Possible Action Regarding Grant to Forest Oaks Community Association

Staff presented a request from the Mayor to review the eligibility of the Forest Oaks Community Association for grant assistance to help with the pool. Ms. Mora informed the Board that she spoke with Ms. Mary Ann Howell, former representative for the association, regarding what type of assistance the association was looking for. Ms. Mora reported that a request was made for a grant to make repairs to the pool facilities and pay the back-sales taxes. Ms. Howell was informed that if the association qualified, the funds could not be used to pay back taxes.

Ms. Mora presented the eligibility criteria for the regular grant program. The Board proceeded to discuss the association's eligibility based on the information provided by Ms. Mora and the criteria. It was determined that the association would be eligible to apply for funding under the regular program. Ms. Mora was directed to inform the association.

XII. Presentation, Discussion and Possible Action on FY 2014-2015 Budget Adjustment

The Board provided staff with suggestions and direction on the presentation to City Council. Staff will shorten the presentation and provide figures divisible by 5. The idea is to have a presentation where "less is more" and specific examples of expenditures will present a clear picture of what has happened during the fiscal year.

Staff also provided updated figures which showed that the adjustment would be for under \$150,000.

XIII. Presentation, Discussion and Possible Action on FY2015-2016 Budget

Staff presented an updated version of the proposed budget. The Board asked that the proposed figures be rounded to figures divisible by 5. Staff was also asked to send the next update to the Board for review prior to the next meeting.

Staff reminded the Board that the budget should be approved at the August meeting so that it could be presented to the City Council at least once prior to the September 15th meeting, where the City Council would approve the City's budget and the LVEDC budget.

XIV. Future Agenda Items

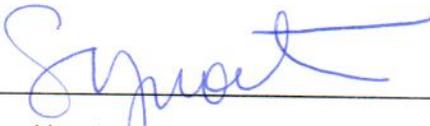
This agenda item was tabled.

XV. Announcements

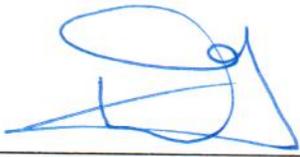
There were no announcements

XVI. Adjourn

Board Member Sanchez moved for adjournment. Board Member Garcia seconded the motion. The meeting was adjourned at 10:15 p.m.



Stephen Ynostrosa
Board President



David Gannon
Board Secretary