

**NOTICE OF PUBLIC MEETING**  
**LEON VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES**  
Leon Valley City Hall – Large Conference Room (*new, temporary location*)  
6400 El Verde Road, Leon Valley, TX 78238  
Thursday, September 10, 2020 at 5:30 pm

**AGENDA**

The Leon Valley Library Board of Trustees shall hold an in-person meeting with as many Board Members physically present as possible. The City will use appropriate guidelines from the Centers for Disease Control and Prevention with respect to social distancing and utilizing additional hygiene controls.

1. **Call to Order and determine a quorum is present**
2. **Citizens to be Heard**
3. **Introduction of Library Director, Regina Reed by Assistant Director Theresa Brader**
4. **Discussion and Possible Action on Volunteer Appreciation event giveaways**
5. **Discussion and Possible Action on Breakfast with Santa and Silent Auction to include alternative plans**
6. **Presentation of the Library Director's Report:**
  - a. **Stats**
  - b. **Upcoming Programs**
  - c. **Collection Management**
  - d. **Phased Reopening Plan**
  - e. **Archives**
7. **Friends of the Library Update**
8. **Trustee Announcements**
9. **Adjournment**

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY LIBRARY BOARD OF TRUSTEES** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, on September 4, 2020 at 12:20 p.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.



  
SAUNDRA PASSAILAIGUE, TRMC  
City Secretary

Leon Valley Public Library  
Board of Trustees Regular Meeting  
September 10, 2020, 5:30 pm  
6425 Evers Road, Leon Valley, Texas 78238

**MINUTES**

**Call to Order**

Chair Clare Brown called the meeting to order. 5:45pm.

**Attendance**

The following members were present:

Chair: Clare Brown  
Library Director: Regina Reed  
Assistant Library Director: Theresa Brader  
Vice Chair: Sandra Keller, via Zoom  
Trustee: Katie Gwaltney  
Trustee: Carol Poss  
Trustee: Jill crane

The following members were absent:

Trustee: Barbara Owens

**Approval of the Minutes**

No minutes were available for approval of the last meeting.

**Introduction of Library Director**

Regina Reed was introduced to the attending board members.

**Volunteer Appreciation Event**

Discussion of Volunteer Appreciation. Gift cards were suggested, but it is not approved by the city council as it is like giving money.

**Library's Director's Report**

Library Director Regina Reed reviewed the statistics for the prior month. Online programs can be accessed at [www.facebook.com/leonvalleypubliclibrary/](http://www.facebook.com/leonvalleypubliclibrary/) AND Join LVPL Online Events to join virtual programming indicated on the calendar with an asterisk.

Collection management, the weeding out of unused books is in process. This does not include the "classics."

The Phased reopening plans of the library were discussed. Currently online checkout and curbside pick-up are available as well as online activities.

The Library archives are being worked on by the director and assistant director who will consult with Mrs. Poss to eventually bring the stories into booklet form.

The board would like to be kept apprised of Grants and funding information.

### **Friends of the Library Report**

Carol Poss reported that the 1<sup>st</sup> Saturday sale for March 2020 was not held. There will be no book sale in October 2020.

Friends voted to cancel Breakfast with Santa for December 2020.

### **Announcements**

### **Adjourn**

Chair Clare Brown adjourned the meeting at 6:56 p.m.

Passed and approved this the 8th day of October, 2020.

APPROVED:

  
Clare Brown  
Chair

ATTEST:

  
Regina Reed  
Liaison