

**CITY OF LEON VALLEY**  
**ETHICS REVIEW BOARD MEETING**  
City Hall – Administrative Office Area  
6400 El Verde Road, Leon Valley, Texas 78238  
Thursday, July 23, 2020 at 6:00 p.m.

**AGENDA**

The City of Leon Valley Ethics Review Board shall hold an in-person meeting with as many Board Members physically present as possible. Some Members of Ethics Review Board may teleconference in.

The City will use appropriate guidelines from the Centers for Disease Control and Prevention with respect to social distancing and utilizing additional hygiene controls.

1. Call to Order and Announcement of a Quorum
2. Discussion and Possible Action on the Annual Election of Board Chair and Vice-Chair
3. Discussion and possible action on the approval of the following:
  - a) March 09, 2020 Ethics Review Board Meeting Minutes
  - b) March 11, 2020 Ethics Review Board Meeting Minutes
4. Executive Session:
  - a) Consultation with Attorney (Temporary Ethics Compliance Officer) regarding Complaint filed June 03, 2020, by D. Edwards regarding K. Kuenstler, M. Alcocer, and D. Charles, pursuant to Tex. Gov't Code §§ 551.071 and 551.074.
  - b) Consultation with Attorney (Temporary Ethics Compliance Officer) regarding Complaint filed June 04, 2020, by B. Martinez regarding C. Rodriguez, pursuant to Tex. Gov't Code §§ 551.071 and 551.074.
5. Reconvene into Regular Session and take action on issues discussed in Executive Session if necessary.
6. Other Business
7. Adjournment

**Attendance by Other Elected or Appointed Officials:**

This is a notice of the possible gathering of a possible quorum of other governing bodies. It is anticipated that members of City Council or any other City boards, commissions and/or committees might attend the Ethics Review Board meeting in numbers that may constitute a quorum. Notice is hereby given that the Ethics Review Board meeting, to the extent required by law, is also noticed as a potential meeting of City Council and any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These City Council members and members of other City boards, commissions, and/or committees may not deliberate or take action as a governing body on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

**Executive Session:**

The Ethics Review Board reserves the right to adjourn into executive session (i.e., a closed meeting) at any time to convene with legal counsel in accordance with Tex. Gov't Code sec. 551.071 or to discuss personnel matters pursuant to Tex. Gov't Code sec. 551.074.

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE ETHICS REVIEW BOARD was posted July 16, 2020 at 4:50 p.m. on the Bulletin Board at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, 78238, and remained posted until after the meeting(s) hereby posted concluded. This notice was also posted on the City's website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretation or other services must be made 48 hours in advance of the meeting. To make arrangements for such services, please call (210) 684-1391, Extension 216.



Sandra Passailaigue, TRMC, City Secretary





**CITY OF LEON VALLEY  
ETHICS REVIEW BOARD**

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**MINUTES**

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The Leon Valley Ethics Review Board met on the 23<sup>rd</sup> day of July, 2020, at the Leon Valley City Hall Administrative Office Area located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

**Call to Order and Announcement of a Quorum**

The meeting was called to order by Staff Liaison, Joseph Salvaggio at 6:02 p.m. on July 23, 2020. A quorum was declared with Members in attendance being: Members Karen Weidlich, Karen Seiffert, David Jordan and Jessica Moffett. Member Liz Maloy and Temporary Ethics Compliance Officer Ross Fischer remoted into the meeting.

Also, in attendance were: Staff Liaison, ACM/LVPD Chief Joseph Salvaggio, ACM/HR Director Crystal Caldera, City Secretary Sandra Passailaigue, and various LVPD and LVFD staff.

Staff Liaison Salvaggio welcomed everyone and informed them that he was only calling the meeting because the Board currently did not have a chair but quickly moved them to the first item on the agenda which was on that very topic.

**Discussion and Possible Action on the Annual Election of Board Chair and Vice-Chair.**

The floor was opened up for nominations for the position of Board Chair.

Member David Jordan nominated Member Karen Seiffert but she graciously declined.

Member Karen Weidlich announced that she would be moving out of Leon Valley in the next month thereby eliminating the possibility of nominating her.

Member Karen Seiffert nominated Member David Jordan who turned to Member Jessica Moffett and asked if she was interested since she had served on the Board longer. Member Karen Weidlich seconded Member Karen Seiffert's motion to nominate Member David Jordan as Chair of the Ethics Review Board.

Staff Liaison Salvaggio asked Member Jordan if he accepted the nomination to which he did and a vote was called. Upon a three (3) for and none opposed and (1) abstention (Member Jessica Moffett). The motion passed.

The floor was then opened up for nominations for the position of Vice-Chair.

Member Karen Weidlich nominated Member Jessica Moffett and Member Karen Seiffert quickly seconded the motion.

Staff Liaison Salvaggio asked Member Moffett is she accepted the nomination which she did and the vote was called. Upon a unanimous vote, the motion passed.

**Discussion and Possible Action on the approval of the following:**

- a) March 09, 2020 Ethics Review Board Meeting Minutes**
- b) March 11, 2020 Ethics Review Board Meeting Minutes**

A motion was made by Member Karen Seiffert and seconded by Member Karen Weidlich to adopt Item 3a and 3b as amended. The motion passed unanimously.

**Executive Session:**

- a) Consultation with Attorney (Temporary Ethics Compliance Officer) regarding complaint filed June 03, 2020, by D. Edwards regarding K. Kuentler, M. Alcocer, and D. Charles, pursuant to Tex. Gov't Code §§ 551.071 and 551.074.**
- b) Consultation with Attorney (Temporary Ethics Compliance Officer) regarding complaint filed June 04, 2020, by B. Martinez regarding C. Rodriguez, pursuant to Tex. Gov't Code §§ 551.071 and 551.074.**

Chair David Jordan read the caption out loud and then the Board went into Executive Session at 6:13 p.m.

**Reconvene into Regular Session and take action issues discussed in Executive Session if necessary.**

The Board reconvened into Open Session at 7:32 p.m. No action was taken during executive session.

On the discussion of EC060420, Chair David Jordan recused himself.

A motion was made by Member Karen Weidlich and seconded by Member Karen Seiffert to dismiss EC060420 against Catherine Rodriguez. Upon a vote of four (4) for and none opposed and (1) abstention (Chair David Jordan). The motion passed.

On the discussion of EC060320, D. Edwards against D. Charles, Member Karen Weidlich recused herself.

A motion was made by Member Karen Seiffert and seconded by Member Liz Maloy to dismiss EC060320 against Donna Charles. Upon a vote of four (4) for and none opposed and (1) abstention (Member Karen Weidlich). The motion passed.

On the discussion of EC060320, D. Edwards against M. Alcocer, Member Karen Seiffert recused herself.

A motion was made by Member Karen Weidlich and seconded by Member Jessica Moffett to allow Members more time to review and ask submit questions to the Temporary Ethics Compliance Officer and then meet again in one week to discuss further. Upon a vote of four (4) for and none opposed and (1) abstention (Member Karen Seiffert). The motion passed.

On the discussion of EC060320, D. Edwards against K. Kuentler, a motion was made by Member Karen Weidlich and seconded by Member Karen Seiffert to allow Members more time to review and ask submit questions to the Temporary Ethics Compliance Officer and then meet again in one week to discuss further. Upon a vote of four (4) for and none opposed and (1) abstention (Member Karen Seiffert). The motion passed.

### **Other Business**

Member Karen Weidlich mentioned her resignation once again but said she would be able to attend the next meeting.

Chair David Jordan announced that the next Board meeting would be held on Thursday, July 30, 2020 at 6:00 p.m. at City Hall.

### **Adjournment**

Chair David Jordan announced the meeting adjourned at 7:43 p.m.

**These minutes were approved by the Ethics Review Board on the 30th day of July, 2020.**

APPROVED



**DAVID JORDAN**  
CHAIR

ATTEST:



**JOSEPH SALVAGGIO**  
STAFF LIAISON