AGENDA

1. 6:00 P.M. Call to order, Determine a Quorum is Present.

2. The City Council shall meet in Executive Session under Texas Local Government Code to discuss the following:
   a) §551.071 Consultation with Attorney Consultation with Attorney regarding the Town Center Project, and Pending Litigation, Larry Little v. City of Leon Valley Economic Development Corporation Civil Cause No. 2011-C1-17823; and
   b) §551.072 Deliberation Regarding the Purchase of Real Property located at 6312 El Verde Road; and
   c) §551.087 Economic Development, Deliberation and Negotiations Regarding a Hotel Development Project located at 6324 Bandera Road, Leon Valley, TX 78238

3. Reconvene into Regular session and take action on issues discussed in executive session if necessary.

4. Adjournment

AGENDA

REGULAR CITY COUNCIL MEETING

5. 7:00 P.M. Call to order, Determine a Quorum is Present, Pledge of Allegiance.

6. Citizens to be Heard and Time for Objections to the Consent Agenda. “Citizens to be heard” is for the City Council to receive information on issues that may be of concern to the public. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given appropriate notice of the items that will be discussed by the City Council. Should a member of the public bring an item to the City Council, for which the subject was not posted on the agenda of that meeting, the City Council may receive the information but cannot act upon it during the meeting. City Council may direct staff to contact the requestor or ask that the issue be placed on a future agenda for discussion by the City Council. **Citizens must sign the appropriate sign-in sheet by 7:15 p.m.**
Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens. [Attorney General Opinion – JC 0169]

7. Presentation of the Texas Municipal League Directors Association's (TMLDA) Library Excellence Award. M&C #2015-02-09-01 (ACM C. Caldera/S. Underwood)

8. Presentation by Earthwise Living Committee on 28th Annual Earthwise Living (EWL) Day scheduled for Saturday, March 7, 2015; and activity performed by the EWL Committee. M&C #2015-02-09-02 (Mayor Riley)

9. City Manager's Report:
   a) 2015 Waste Management Garbage Rates Increase
   b) TXDOT Planning Process for Bandera Road
   c) DPS Development Agreement Update
   d) Monthly Departmental Reports
   e) Approved Minutes from Boards, Commissions and Committees
   f) Future Agenda Items:
      o Amendments to Public Gatherings Policy
      o Amendments to the Newsletter Policy

CONSENT AGENDA

10. Approval of City Council Minutes. (S. Passailaigue)
    a) January 12, 2015 Special and Regular City Council Meeting


12. Consideration of Resolution No. 15-002R--consideration of a budget adjustment in the amount of $190,000 into the Water and Sewer Fund to 1) to appropriate funding for a detention pond project in the 6300 block of Bandera Road in a sum of $125,000, and 2) the sum of $65,000 to purchase water rights for Fiscal Year 2015 for the Leon Valley Water System. M&C #2015-02-09-04 (ACM R. Wallace/M. Moritz)

13. Consideration of Resolution No. 15-003R appointing Kristina Koger and Annette Ramirez to the Earthwise Living Committee. M&C #2015-02-09-05 (ACM C. Caldera/S. Passailaigue)

14. Consideration of Resolution No. 15-004R authorizing the Filing of a Grant Application to the Bexar County Community Development Block Grant Program Office for Fiscal Year 2015 M&C #2015-02-09-06 (ACM R. Wallace/M. Moritz)

REGULAR AGENDA

16. Discussion and possible action regarding the transfer of $933,000 MPO Grant Funds from the Huebner Creek Hike & Bike Project to the Evers Road Street Rehabilitation Project. M&C #2015-02-09-08 (ACM R. Wallace/M. Moritz)

17. Presentation, discussion and possible action on a request for a sign variance submitted by New Friends Learning Center located at 7500 Eckhart Road, Leon Valley, Texas 78240 to leave their fence painted with their 6'x138' logo. M&C #2015 02-09-09 (ACM Caldera/C. Mora)

18. Presentation of the Proposed Home Rule Charter as adopted by the City of Leon Valley Home Rule Commission. M&C #2015 02-09-10 (City Attorney Charles Zech)

19. Consideration of Resolution No. 15-005R of the City Council of the City of Leon Valley ordering and establishing procedures for a General Election in the City of Leon Valley, Texas to elect three Council members (Places 1, 3 and 5) and a Special Election to be held on the question of the Adoption of a Home Rule Charter by the qualified voters of the City of Leon Valley; authorizing the City Manager to sign a joint election Agreement with the Bexar County Elections Administrator for the conduct of said election, and providing details relating to the conduct of holding the Election, authorizing the use of the Leon Valley City Council Chambers on the 9th day of May, 2015, for Election Day voting, and the use of the Leon Valley Conference Center, located at 6421 Evers Road, Leon Valley, Texas, 78238, for Early Voting (April 27, 2015 through May 05, 2015). M&C #2015-02-09-11 (ACM C. Caldera/S. Passailaigue)

Una resolución del consejo municipal de la ciudad de Leon Valley que ordena y establece los procedimientos para una elección general en la ciudad de Leon Valley, Texas, para elegir a tres miembros del consejo (lugares 1, 3, y 5) y una elección especial para someter a votación la pregunta de la adopción de una carta orgánica de gobierno autónomo de la ciudad de Leon Valley ante los votantes habilitados de la ciudad de Leon Valley; autorizando al administrador de la ciudad a firmar un convenio de elecciones conjuntas con la administradora de elecciones del condado de Bexar para la conducción de dicha elección y disponiendo los detalles relativos a la celebración de la elección, autorizando el uso de las cámaras del consejo municipal de la ciudad de Leon Valley el día 9 de mayo de 2015 para votar el día de elección, y el uso del centro de conferencias de Leon Valley ubicado en 6421 Evers Road, Leon Valley, Texas, 78238, para la votación anticipada (27 de Abril de 2015 hasta el 5 de Mayo de 2015, inclusive).

20. Discussion and possible action on amendment of Ordinance No. 2013-09-17-10 regarding returning to two (2) City Council Business Meetings per month. M&C #2015-02-09-12 (Requested by Councilmembers A. Diaz and C. Sanchez).

21. Discussion and follow-up action on Annual Town Hall Meeting held on January 24, 2015 and staff’s response to identified questions. M&C #2015-02-09-13 (Mayor Chris Riley)
22. Upcoming Important Events:
   a) 02/16/2015 – City Offices will be closed in observance of the Presidents’ Day
   b) 02/24/2015 – Policy Sub-Committee Meeting
   c) 02/28/2015 – Coffee with the Mayor and Council
   d) 03/07/2015 – Earthwise Living Day
   e) 03/09/2015-03/13/2015 – Spring Clean-up
   f) 04/07/2015 – Volunteer Appreciation Dinner at 6:00 p.m.

23. Citizens to be Heard

24. Announcements by the Mayor and City Council Members. At this time, reports about items of community interests on which no action will be taken may be given to the public as per Chapter 551.0415 of the Local Government Code, such as: expressions of thanks, congratulations or condolences, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City Official.

25. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or take action on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL was posted on the Bulletin Board at City Hall, 6400 El Verde Road, Leon Valley, Texas, on February 06, 2015 at 11:31 a.m. and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at www.leonvalleytexas.gov. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To make arrangements, call (210) 684-1391, Extension 216.

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
MAYOR AND COUNCIL COMMUNICATION

DATE: January 28, 2015

TO: Mayor and Council

FROM: Sandy Underwood, Library Director

SUBJECT: Texas Municipal Library Director’s Association 2014 Achievement of Library Excellence Award given to Leon Valley Public Library.

PURPOSE

The application process for the 2014 Achievement of Library Excellence Award required the Leon Valley Public Library to create a binder that showcased their 2014 year, documenting services the library provided in each of ten categories specified by the Texas Municipal Library Directors Association. Categories included conducting a Summer Reading Program, providing services to underserved populations, increasing or enhancing existing services, marketing and publicity, policies and procedures, literacy support, collaborative efforts, staff training, and web presence.

FISCAL IMPACT

N/A

STRATEGIC GOALS

The binder submitted to secure this award demonstrates strategic goal (7) Objective D: Create, enhance, and improve educational and cultural programs.

RECOMMENDATION

N/A

APPROVED: ____________________ DISAPPROVED: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
January 20, 2015

Honorable Mayor Chris Riley  
City of Leon Valley  
6400 El Verde Rd.  
Leon Valley, TX 78238  

Dear Mayor Riley,  

Congratulations are in order to the Leon Valley Public Library. You have been awarded the 2014 Achievement of Library Excellence Award from the Texas Municipal Library Directors Association.  

Of the 555 public library systems in the State of Texas, only 39 received the 2014 award. The Leon Valley Public Library has demonstrated excellence in all ten areas required to qualify.  

Please accept our sincere congratulations to a library system that provides quality services and programs for the continued education and personal enrichment of its citizens.  

Again, congratulations on this achievement.  

Sincerely,  

Cathy Ziegler, Plano Public Library System  
Achievement of Library Excellence Award Committee  
Texas Municipal Library Directors Association  
An Affiliate Organization of the Texas Municipal League
TEXAS MUNICIPAL LIBRARY DIRECTORS ASSOCIATION

2014 Achievement of Library Excellence

Presented To

LEON VALLEY PUBLIC LIBRARY
MAYOR AND COUNCIL COMMUNICATION

DATE: February 09, 2015  M&C # 2015-02-09-02

TO: Mayor and Council

FROM: Saundra Passailaigue, City Secretary

THROUGH: Manuel Longoria Jr., City Manager

SUBJECT: Presentation by Earthwise Living Committee on 26th Annual Earthwise Living (EWL) Day scheduled for Saturday, March 7, 2015; and activity performed by the EWL Committee.

PURPOSE

This item was placed on the City Council agenda at the request of Mayor Chris Riley pursuant to Resolution No. 14-017R.

SEE LEON VALLEY

Social – N/A
Economic – N/A
Environmental – N/A

FISCAL IMPACT

N/A

APPROVED: _____________________  DISAPPROVED: _____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

ATTEST:

_______________________________________
SAUNDRA PASSAILAIGUE, TRMC
City Secretary
<table>
<thead>
<tr>
<th>January</th>
<th>FY 14-15</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Violations/ Complaints</strong></td>
<td><strong>Violations/ Complaints</strong></td>
</tr>
<tr>
<td>Number</td>
<td>In Compliance</td>
</tr>
<tr>
<td>Environmental/Graffiti</td>
<td>16</td>
</tr>
<tr>
<td>Right of way Obstructions</td>
<td>4</td>
</tr>
<tr>
<td>Animal Calls</td>
<td>52</td>
</tr>
<tr>
<td>High Grass/Weeds</td>
<td>5</td>
</tr>
<tr>
<td>Trash &amp; Debris</td>
<td>36</td>
</tr>
<tr>
<td>Permit Inquiry</td>
<td>10</td>
</tr>
<tr>
<td>Bandit Signs</td>
<td>43</td>
</tr>
<tr>
<td>Junked Vehicles</td>
<td>11</td>
</tr>
<tr>
<td>Vacant Lots</td>
<td>2</td>
</tr>
<tr>
<td>Alleys</td>
<td>0</td>
</tr>
<tr>
<td>Zoning Violations</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total Violation Report</strong></td>
<td>181</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Notifications</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Door Hangar</td>
<td>40</td>
</tr>
<tr>
<td>1st Notice Mailed</td>
<td>5</td>
</tr>
<tr>
<td>2nd Notice Mailed</td>
<td>0</td>
</tr>
<tr>
<td>Citations Issued</td>
<td>0</td>
</tr>
<tr>
<td>Contacts by Phone</td>
<td>6</td>
</tr>
<tr>
<td>Contacts in Person</td>
<td>130</td>
</tr>
<tr>
<td>Resolved / In Compliance</td>
<td>139</td>
</tr>
<tr>
<td>Unresolved Cases</td>
<td>42</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Resolved / In Compliance</th>
<th>Unresolved Cases</th>
</tr>
</thead>
<tbody>
<tr>
<td>139</td>
<td>42</td>
</tr>
<tr>
<td>486</td>
<td>70</td>
</tr>
</tbody>
</table>

**FERAL CATS NEUTERED/SPAYED THROUGH TNR PROGRAM**

<table>
<thead>
<tr>
<th>OCT. 2014</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOV. 2014</td>
<td>3</td>
</tr>
<tr>
<td>DEC. 2014</td>
<td>7</td>
</tr>
<tr>
<td>JAN. 2015</td>
<td>8</td>
</tr>
<tr>
<td><strong>FISCAL YTD</strong></td>
<td><strong>22</strong></td>
</tr>
</tbody>
</table>
FY 14-15 Resolved/Unresolved

Resolved / In Compliance

Unresolved Cases

January 2015

Environmental/Graffiti: 43
Right of way Obstructions: 10
Animal Calls: 11
High Grass/Weeds: 202
Trash & Debris: 16
Permit Inquiry: 4
Bandit Signs: 11
Junked Vehicles: 5
Vacant Lots: 52
Alleys: 36
Zoning Violations: 5
CITY OF LEON VALLEY
FINANCIAL STATEMENT
JANUARY 2015
# General Fund

## Revenue

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ad Valorem</strong></td>
<td>$3,316,280 34.0%</td>
<td>$2,352,735 70.9%</td>
<td>$2,254,245 69.6%</td>
</tr>
<tr>
<td><strong>Sales Taxes</strong></td>
<td>2,124,190 34.0%</td>
<td>348,936 16.4%</td>
<td>315,117 17.0%</td>
</tr>
<tr>
<td><strong>Franchise Taxes</strong></td>
<td>840,098 34.0%</td>
<td>208,344 24.8%</td>
<td>196,957 27.9%</td>
</tr>
<tr>
<td><strong>Licenses, Permits, Fees, Fines</strong></td>
<td>997,375 34.0%</td>
<td>265,378 26.6%</td>
<td>279,683 27.7%</td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td>160,637 34.0%</td>
<td>45,618 28.4%</td>
<td>61,629 44.5%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$7,438,580 34.0%</td>
<td>$3,221,012 43.3%</td>
<td>$3,107,631 44.7%</td>
</tr>
</tbody>
</table>

## Expenditures

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business Office</strong></td>
<td>$165,153 34.0%</td>
<td>$49,296 29.9%</td>
<td>$45,099 29.3%</td>
</tr>
<tr>
<td><strong>Finance</strong></td>
<td>220,127 34.0%</td>
<td>66,829 30.4%</td>
<td>75,249 33.9%</td>
</tr>
<tr>
<td><strong>Council &amp; Manager</strong></td>
<td>489,272 34.0%</td>
<td>147,259 30.1%</td>
<td>132,194 31.3%</td>
</tr>
<tr>
<td><strong>Police</strong></td>
<td>2,344,069 34.0%</td>
<td>746,648 32.0%</td>
<td>782,334 34.0%</td>
</tr>
<tr>
<td><strong>Fire</strong></td>
<td>2,231,419 34.0%</td>
<td>837,968 38.0%</td>
<td>888,159 39.0%</td>
</tr>
<tr>
<td><strong>Public Works</strong></td>
<td>1,177,650 34.0%</td>
<td>423,560 36.0%</td>
<td>454,535 37.5%</td>
</tr>
<tr>
<td><strong>Community Development</strong></td>
<td>212,600 34.0%</td>
<td>82,072 38.6%</td>
<td>64,117 31.2%</td>
</tr>
<tr>
<td><strong>Economic Development</strong></td>
<td>145,775 34.0%</td>
<td>35,355 24.3%</td>
<td>73,001 45.3%</td>
</tr>
<tr>
<td><strong>Special Events</strong></td>
<td>97,568 34.0%</td>
<td>17,460 17.9%</td>
<td>1,691 2.2%</td>
</tr>
<tr>
<td><strong>Parks &amp; Recreation</strong></td>
<td>183,736 34.0%</td>
<td>35,462 19.3%</td>
<td>41,393 19.4%</td>
</tr>
<tr>
<td><strong>Library</strong></td>
<td>359,193 34.0%</td>
<td>101,696 28.3%</td>
<td>87,632 30.5%</td>
</tr>
<tr>
<td><strong>Other Sources/Uses</strong></td>
<td>207,479</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$7,834,101 34.0%</td>
<td>$2,543,604 33.4%</td>
<td>$2,645,404 35.0%</td>
</tr>
</tbody>
</table>
## Water and Sewer Fund

### Revenue

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Water Sales</strong></td>
<td>$1,594,000 34.0%</td>
<td>$421,111 26.4%</td>
<td>$390,801 26.1%</td>
</tr>
<tr>
<td><strong>Sewer Sales</strong></td>
<td>1,880,369 34.0%</td>
<td>521,048 27.7%</td>
<td>479,950 29.1%</td>
</tr>
<tr>
<td><strong>Connection &amp; Platting</strong></td>
<td>2,500 34.0%</td>
<td>225 9.0%</td>
<td>225 9.0%</td>
</tr>
<tr>
<td><strong>Customer Fees</strong></td>
<td>43,300 34.0%</td>
<td>12,980 30.0%</td>
<td>16,831 38.9%</td>
</tr>
<tr>
<td><strong>Tapping Fees</strong></td>
<td>16,000 34.0%</td>
<td>8,512 53.2%</td>
<td>3,226 20.2%</td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td>46,000 34.0%</td>
<td>201 0.4%</td>
<td>85,942 176.1%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$3,582,169 34.0%</td>
<td>$964,077 26.9%</td>
<td>$976,975 30.0%</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business Office</strong></td>
<td>717,963 34.0%</td>
<td>203,201 28.3%</td>
<td>200,059 30.2%</td>
</tr>
<tr>
<td><strong>Water System</strong></td>
<td>1,580,181 34.0%</td>
<td>473,897 30.0%</td>
<td>743,742 56.2%</td>
</tr>
<tr>
<td><strong>Sewer System</strong></td>
<td>1,449,990 34.0%</td>
<td>389,806 26.9%</td>
<td>381,911 30.2%</td>
</tr>
<tr>
<td><strong>Storm Water</strong></td>
<td>341,574 34.0%</td>
<td>125,427 36.7%</td>
<td>92,464 24.2%</td>
</tr>
<tr>
<td><strong>Other Sources/Uses</strong></td>
<td>70,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$4,159,708 34.0%</td>
<td>$1,192,330 29.2%</td>
<td>$1,418,175 39.0%</td>
</tr>
</tbody>
</table>
# Community Center Fund

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel/Motel Taxes</td>
<td>85,000</td>
<td>17,893</td>
<td>18,605</td>
</tr>
<tr>
<td>RENTAL FEES:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Center</td>
<td>45,000</td>
<td>8,352</td>
<td>10,358</td>
</tr>
<tr>
<td>Conference Center</td>
<td>30,470</td>
<td>6,723</td>
<td>6,189</td>
</tr>
<tr>
<td>Miscellaneous:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CDBG Grant</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>CPS Energy Rebate</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$160,470</td>
<td>$32,968</td>
<td>$35,152</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Center Ops</td>
<td>$151,063</td>
<td>$46,892</td>
<td>$57,060</td>
</tr>
<tr>
<td>Other Sources/Uses</td>
<td>$20,000</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$171,063</td>
<td>$46,892</td>
<td>$57,060</td>
</tr>
</tbody>
</table>

- **Total Expenditures** for the Community Center Fund in FY 2014-2015 is $171,063, with $46,892 in Y-T-D actual and $57,060 in Y-T-D for the previous fiscal year.
# Street Maintenance Sales Tax

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Actual FY 2014</th>
<th>Budget FY 2015</th>
<th>Actual FY 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td>475,884</td>
<td>554,015</td>
<td>523,472</td>
<td>85,076</td>
</tr>
<tr>
<td><strong>Transfers In</strong></td>
<td>-</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>475,884</td>
<td>554,015</td>
<td>523,472</td>
<td>85,076</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>10,720</td>
<td>403,791</td>
<td>1,393,806</td>
<td>125,366</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>10,720</td>
<td>403,791</td>
<td>1,393,806</td>
<td>125,366</td>
</tr>
<tr>
<td><strong>FUND BALANCE</strong></td>
<td>866,862</td>
<td>1,017,087</td>
<td>146,753</td>
<td>976,797</td>
</tr>
</tbody>
</table>
### REVENUE SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>AD VALOREM TAXES</td>
<td>3,316,280.00</td>
<td>1,638,973.61</td>
<td>0.00</td>
<td>2,352,734.57</td>
<td>0.00</td>
<td>963,545.43</td>
<td>70.94</td>
</tr>
<tr>
<td>SALES TAXES</td>
<td>2,124,190.00</td>
<td>181,195.45</td>
<td>0.00</td>
<td>348,936.46</td>
<td>0.00</td>
<td>1,775,253.54</td>
<td>16.43</td>
</tr>
<tr>
<td>FRANCHISE FEES</td>
<td>840,098.00</td>
<td>8,463.46</td>
<td>0.00</td>
<td>208,344.28</td>
<td>0.00</td>
<td>631,753.72</td>
<td>24.80</td>
</tr>
<tr>
<td>LICENSE, PERMITS, FEES</td>
<td>997,375.00</td>
<td>72,634.25</td>
<td>0.00</td>
<td>265,377.97</td>
<td>0.00</td>
<td>731,997.03</td>
<td>26.61</td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>160,637.00</td>
<td>21,463.48</td>
<td>0.00</td>
<td>45,618.32</td>
<td>0.00</td>
<td>115,018.68</td>
<td>28.40</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>7,438,580.00</td>
<td>1,922,730.25</td>
<td>0.00</td>
<td>3,221,011.60</td>
<td>0.00</td>
<td>4,217,568.40</td>
<td>43.30</td>
</tr>
</tbody>
</table>

### EXPENDITURE SUMMARY

#### Business Office

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>79,471.00</td>
<td>8,192.57</td>
<td>0.00</td>
<td>27,585.96</td>
<td>0.00</td>
<td>51,885.04</td>
<td>34.71</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>9,130.00</td>
<td>2,704.64</td>
<td>0.00</td>
<td>3,504.46</td>
<td>0.00</td>
<td>5,625.54</td>
<td>38.38</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>76,552.00</td>
<td>4,860.78</td>
<td>0.00</td>
<td>18,205.68</td>
<td>0.00</td>
<td>58,346.32</td>
<td>23.78</td>
</tr>
<tr>
<td><strong>TOTAL Business Office</strong></td>
<td>165,153.00</td>
<td>15,757.99</td>
<td>0.00</td>
<td>49,296.10</td>
<td>0.00</td>
<td>115,856.90</td>
<td>29.85</td>
</tr>
</tbody>
</table>

#### Finance

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>142,822.00</td>
<td>15,037.97</td>
<td>0.00</td>
<td>50,864.26</td>
<td>0.00</td>
<td>91,957.74</td>
<td>35.61</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>5,600.00</td>
<td>22.91</td>
<td>0.00</td>
<td>1,738.79</td>
<td>381.33</td>
<td>3,479.88</td>
<td>17.86</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>71,705.00</td>
<td>1,364.50</td>
<td>0.00</td>
<td>13,844.34</td>
<td>0.00</td>
<td>57,860.66</td>
<td>19.31</td>
</tr>
<tr>
<td><strong>TOTAL Finance</strong></td>
<td>220,127.00</td>
<td>16,425.38</td>
<td>0.00</td>
<td>66,447.39</td>
<td>381.33</td>
<td>153,298.28</td>
<td>30.36</td>
</tr>
</tbody>
</table>

#### City Manager & Council

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>255,684.00</td>
<td>24,630.30</td>
<td>0.00</td>
<td>84,862.76</td>
<td>0.00</td>
<td>170,821.24</td>
<td>33.19</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>42,440.00</td>
<td>1,036.54</td>
<td>0.00</td>
<td>17,250.85</td>
<td>44.42</td>
<td>25,144.73</td>
<td>40.75</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>191,148.00</td>
<td>12,388.32</td>
<td>0.00</td>
<td>45,101.09</td>
<td>0.00</td>
<td>146,046.91</td>
<td>23.59</td>
</tr>
<tr>
<td><strong>TOTAL City Manager &amp; Council</strong></td>
<td>489,272.00</td>
<td>38,055.16</td>
<td>0.00</td>
<td>147,214.70</td>
<td>44.42</td>
<td>342,012.88</td>
<td>30.10</td>
</tr>
</tbody>
</table>

#### Police Administration

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>331,812.00</td>
<td>30,622.50</td>
<td>0.00</td>
<td>101,646.03</td>
<td>86.00</td>
<td>230,166.03</td>
<td>30.66</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>7,250.00</td>
<td>508.82</td>
<td>0.00</td>
<td>2,394.81</td>
<td>0.00</td>
<td>4,855.29</td>
<td>33.03</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>69,228.00</td>
<td>4,117.85</td>
<td>0.00</td>
<td>21,247.61</td>
<td>0.00</td>
<td>47,980.39</td>
<td>30.69</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>18,300.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>18,300.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL Police Administration</strong></td>
<td>426,590.00</td>
<td>35,249.17</td>
<td>0.00</td>
<td>125,288.45</td>
<td>86.00</td>
<td>301,211.55</td>
<td>29.39</td>
</tr>
</tbody>
</table>
### Police Crime Prevention

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL Police Crime Prevention</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### Police Patrol

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>1,193,154.00</td>
<td>122,528.16</td>
<td>0.00</td>
<td>418,075.56</td>
<td>3,142.00</td>
<td>771,936.44</td>
<td>35.30</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>84,000.00</td>
<td>2,791.23</td>
<td>0.00</td>
<td>17,207.70</td>
<td>0.00</td>
<td>66,792.30</td>
<td>20.49</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>29,400.00(</td>
<td>907.10</td>
<td>0.00</td>
<td>3,612.69</td>
<td>0.00</td>
<td>25,787.31</td>
<td>12.29</td>
</tr>
<tr>
<td>TOTAL Police Patrol</td>
<td>1,306,554.00</td>
<td>124,412.29</td>
<td>0.00</td>
<td>438,895.95</td>
<td>3,142.00</td>
<td>864,516.05</td>
<td>33.83</td>
</tr>
</tbody>
</table>

### Police Communications

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>288,019.00</td>
<td>25,672.74</td>
<td>0.00</td>
<td>82,976.30</td>
<td>0.00</td>
<td>205,042.70</td>
<td>28.81</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>2,200.00</td>
<td>55.88</td>
<td>0.00</td>
<td>303.71</td>
<td>0.00</td>
<td>1,896.29</td>
<td>13.81</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>3,300.00</td>
<td>40.75</td>
<td>0.00</td>
<td>994.50</td>
<td>0.00</td>
<td>2,305.50</td>
<td>30.14</td>
</tr>
<tr>
<td>TOTAL Police Communications</td>
<td>293,519.00</td>
<td>25,769.37</td>
<td>0.00</td>
<td>84,274.51</td>
<td>0.00</td>
<td>209,244.49</td>
<td>28.71</td>
</tr>
</tbody>
</table>

### Police Investigations

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>231,246.00</td>
<td>17,044.71</td>
<td>0.00</td>
<td>60,213.89</td>
<td>338.00</td>
<td>170,694.11</td>
<td>26.19</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>2,700.00</td>
<td>0.00</td>
<td>0.00</td>
<td>489.41</td>
<td>0.00</td>
<td>2,210.59</td>
<td>18.13</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>5,350.00</td>
<td>29.50</td>
<td>0.00</td>
<td>58.00</td>
<td>0.00</td>
<td>5,292.00</td>
<td>1.08</td>
</tr>
<tr>
<td>TOTAL Police Investigations</td>
<td>238,396.00</td>
<td>17,074.21</td>
<td>0.00</td>
<td>60,761.30</td>
<td>338.00</td>
<td>178,196.70</td>
<td>25.53</td>
</tr>
</tbody>
</table>

### Police Narcotics TF

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>77,974.00</td>
<td>7,623.71</td>
<td>0.00</td>
<td>33,837.55</td>
<td>0.00</td>
<td>44,136.45</td>
<td>43.40</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>136.00</td>
<td>14.75</td>
<td>0.00</td>
<td>24.00</td>
<td>0.00</td>
<td>112.00</td>
<td>17.65</td>
</tr>
<tr>
<td>TOTAL Police Narcotics TF</td>
<td>78,110.00</td>
<td>7,638.46</td>
<td>0.00</td>
<td>33,861.55</td>
<td>0.00</td>
<td>44,248.45</td>
<td>43.35</td>
</tr>
</tbody>
</table>

### Police Reserves

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL Police Reserves</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### Fire Administration

<table>
<thead>
<tr>
<th></th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>PERSONNEL SERVICES</td>
<td>224,354.00</td>
<td>22,184.00</td>
<td>0.00</td>
<td>75,031.16</td>
<td>0.00</td>
<td>149,322.84</td>
<td>33.44</td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>4,914.00</td>
<td>700.95</td>
<td>0.00</td>
<td>1,695.89</td>
<td>0.00</td>
<td>3,218.31</td>
<td>34.51</td>
</tr>
<tr>
<td>CONTRACTUAL SERVICES</td>
<td>36,223.00</td>
<td>2,357.03</td>
<td>0.00</td>
<td>8,893.17</td>
<td>0.00</td>
<td>27,329.83</td>
<td>24.55</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>51,300.00</td>
<td>37,118.71</td>
<td>0.00</td>
<td>37,118.71</td>
<td>13,949.50</td>
<td>231.79</td>
<td>99.55</td>
</tr>
<tr>
<td>TOTAL Fire Administration</td>
<td>316,791.00</td>
<td>62,360.69</td>
<td>0.00</td>
<td>122,738.93</td>
<td>13,949.50</td>
<td>180,102.57</td>
<td>43.15</td>
</tr>
</tbody>
</table>
## 100-General Fund

### FINANCIAL SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>Y-T-D BALANCE</th>
<th>BUDGET</th>
<th>% OF BUDGET</th>
</tr>
</thead>
</table>

### Fire Reserves

|                        | 0.00            | 0.00            | 0.00               | 0.00         | 0.00              | 0.00          | 0.00   | 0.00        |

### Fire Operations

|                        | 0.00            | 0.00            | 0.00               | 0.00         | 0.00              | 0.00          | 0.00   | 0.00        |

#### PERSONNEL SERVICES

|                        | 1,694,975.00    | 189,886.75      | 0.00               | 625,634.93   | 0.00              | 1,069,340.07  | 36.91  | 0.00        |

#### SUPPLIES

|                        | 31,237.00       | 2,657.80        | 0.00               | 5,716.20     | 426.66            | 25,094.14    | 19.67  | 0.00        |

#### CONTRACTUAL SERVICES

|                        | 70,830.00       | 7,153.53        | 0.00               | 24,933.61    | 0.00              | 45,886.39    | 35.20  | 0.00        |

#### CAPITAL OUTLAY

|                        | 9,400.00        | 0.00            | 0.00               | 0.00         | 0.00              | 9,400.00     | 0.00   | 0.00        |

### TOTAL Fire Operations

|                        | 1,806,442.00    | 199,698.08      | 0.00               | 656,284.74   | 426.66            | 1,149,730.60 | 36.35  | 0.00        |

### Fire Prevention

|                        | 0.00            | 0.00            | 0.00               | 0.00         | 0.00              | 0.00          | 0.00   | 0.00        |

### Fire EMS

|                        | 39,610.00       | 7,556.20        | 0.00               | 15,835.58    | 0.00              | 23,774.42    | 39.98  | 0.00        |

#### SUPPLIES

|                        | 68,576.00       | 11,186.79       | 0.00               | 28,732.42    | 0.00              | 39,843.58    | 41.90  | 0.00        |

### TOTAL Fire EMS

|                        | 108,186.00      | 18,742.99       | 0.00               | 44,568.00    | 0.00              | 63,618.00    | 41.20  | 0.00        |

### Public Works M&O

|                        | 0.00            | 0.00            | 0.00               | 0.00         | 0.00              | 0.00          | 0.00   | 0.00        |

#### PERSONNEL SERVICES

|                        | 742,935.00      | 73,119.49       | 0.00               | 276,433.23   | 0.00              | 466,501.77   | 37.21  | 0.00        |

#### SUPPLIES

|                        | 145,500.00      | 11,165.63       | 0.00               | 55,035.62    | 0.00              | 90,464.38    | 37.83  | 0.00        |

#### CONTRACTUAL SERVICES

|                        | 269,215.00      | 6,951.63        | 0.00               | 68,674.80    | 22,825.00         | 177,715.20   | 33.99  | 0.00        |

#### CAPITAL OUTLAY

|                        | 20,000.00       | 0.00            | 0.00               | 591.31       | 0.00              | 19,408.69    | 2.96   | 0.00        |

### TOTAL Public Works M&O

|                        | 1,177,650.00    | 91,236.75       | 0.00               | 400,734.96   | 22,825.00         | 754,090.04   | 35.97  | 0.00        |

### Public Works Construction

|                        | 0.00            | 0.00            | 0.00               | 0.00         | 0.00              | 0.00          | 0.00   | 0.00        |

### Community Development

|                        | 0.00            | 0.00            | 0.00               | 0.00         | 0.00              | 0.00          | 0.00   | 0.00        |

#### PERSONNEL SERVICES

|                        | 110,882.00      | 7,718.02        | 0.00               | 35,341.52    | 0.00              | 75,540.48    | 31.87  | 0.00        |

#### SUPPLIES

|                        | 5,400.00        | 16.92           | 0.00               | 3,231.80     | 0.00              | 2,168.20     | 59.85  | 0.00        |

#### CONTRACTUAL SERVICES

|                        | 96,378.00       | 6,210.05        | 0.00               | 43,498.43    | 0.00              | 52,879.57    | 45.13  | 0.00        |

### TOTAL Community Development

|                        | 212,660.00      | 13,944.99       | 0.00               | 82,071.75    | 0.00              | 130,588.25   | 38.59  | 0.00        |
### 100-General Fund

#### FINANCIAL SUMMARY

<table>
<thead>
<tr>
<th>Segment</th>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year Adjust.</th>
<th>Y-T-D Actual</th>
<th>Y-T-D Encumbrance</th>
<th>Budget Balance</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Economic Development</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td>127,082.00</td>
<td>11,267.97</td>
<td>0.00</td>
<td>31,096.68</td>
<td>0.00</td>
<td>95,986.32</td>
<td>24.47</td>
</tr>
<tr>
<td>Supplies</td>
<td>4,700.00</td>
<td>28.25</td>
<td>0.00</td>
<td>611.18</td>
<td>0.00</td>
<td>4,088.82</td>
<td>13.00</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>13,993.00</td>
<td>1,255.05</td>
<td>0.00</td>
<td>3,648.25</td>
<td>0.00</td>
<td>10,344.75</td>
<td>26.07</td>
</tr>
<tr>
<td><strong>TOTAL Economic Development</strong></td>
<td>145,775.00</td>
<td>12,551.27</td>
<td>0.00</td>
<td>35,355.11</td>
<td>0.00</td>
<td>110,419.89</td>
<td>24.25</td>
</tr>
<tr>
<td><strong>Special Events</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td>12,118.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>12,118.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>50,450.00</td>
<td>1,461.70</td>
<td>0.00</td>
<td>9,959.71</td>
<td>0.00</td>
<td>40,490.29</td>
<td>19.74</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>35,000.00</td>
<td>7,500.00</td>
<td>0.00</td>
<td>7,500.00</td>
<td>0.00</td>
<td>27,500.00</td>
<td>21.43</td>
</tr>
<tr>
<td><strong>TOTAL Special Events</strong></td>
<td>97,568.00</td>
<td>8,961.70</td>
<td>0.00</td>
<td>17,459.71</td>
<td>0.00</td>
<td>80,108.29</td>
<td>17.89</td>
</tr>
<tr>
<td><strong>Parks &amp; Recreation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td>88,146.00</td>
<td>6,696.52</td>
<td>0.00</td>
<td>27,375.78</td>
<td>0.00</td>
<td>60,770.22</td>
<td>31.06</td>
</tr>
<tr>
<td>Supplies</td>
<td>15,000.00</td>
<td>1,304.53</td>
<td>0.00</td>
<td>4,645.59</td>
<td>0.00</td>
<td>10,354.41</td>
<td>30.97</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>60,590.00</td>
<td>11.07</td>
<td>0.00</td>
<td>3,440.22</td>
<td>0.00</td>
<td>57,149.78</td>
<td>5.68</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>20,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>20,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL Parks &amp; Recreation</strong></td>
<td>183,736.00</td>
<td>8,012.12</td>
<td>0.00</td>
<td>35,461.59</td>
<td>0.00</td>
<td>148,274.41</td>
<td>19.30</td>
</tr>
<tr>
<td><strong>Library</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td>268,630.00</td>
<td>22,861.19</td>
<td>0.00</td>
<td>86,498.77</td>
<td>0.00</td>
<td>182,131.23</td>
<td>32.20</td>
</tr>
<tr>
<td>Supplies</td>
<td>24,314.00</td>
<td>319.06</td>
<td>0.00</td>
<td>1,303.80</td>
<td>0.00</td>
<td>23,010.20</td>
<td>5.36</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>46,249.00</td>
<td>1,346.15</td>
<td>0.00</td>
<td>8,132.56</td>
<td>0.00</td>
<td>38,116.44</td>
<td>17.58</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>20,000.00</td>
<td>676.62</td>
<td>0.00</td>
<td>5,761.25</td>
<td>0.00</td>
<td>14,238.75</td>
<td>28.81</td>
</tr>
<tr>
<td><strong>TOTAL Library</strong></td>
<td>359,193.00</td>
<td>25,203.02</td>
<td>0.00</td>
<td>102,696.38</td>
<td>0.00</td>
<td>257,496.62</td>
<td>28.31</td>
</tr>
</tbody>
</table>

---

**Total Expenditures**

<table>
<thead>
<tr>
<th><strong>Total Expenditures</strong></th>
<th>7,626,622.00</th>
<th>721,093.64</th>
<th>0.00</th>
<th>2,502,411.12</th>
<th>41,192.91</th>
<th>5,083,017.97</th>
<th>33.35</th>
</tr>
</thead>
</table>

**Revenue Over (Under) Expenditures**

<table>
<thead>
<tr>
<th><strong>Revenue Over (Under) Expenditures</strong></th>
<th>188,042.00</th>
<th>1,201,636.61</th>
<th>0.00</th>
<th>718,600.48</th>
<th>41,192.91</th>
<th>865,449.57</th>
<th>460.24</th>
</tr>
</thead>
</table>

**Other Financing Sources (Uses)**

<table>
<thead>
<tr>
<th><strong>Other Sources/Uses</strong></th>
<th>(207,479.00)</th>
<th>0.00</th>
<th>0.00</th>
<th>0.00</th>
<th>(207,479.00)</th>
<th>0.00</th>
</tr>
</thead>
</table>

**Net Gain or (Loss)**

| **Net Gain or (Loss)** | (395,521.00) | 1,201,636.61 | 0.00 | 718,600.48 | 41,192.91 | 1,072,928.57 |
|------------------------|--------------|--------------|------|------------|-----------|------------|------|
### 200-Water & Sewer

**FINANCIAL SUMMARY**

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR</th>
<th>Y-T-D ACTUAL</th>
<th>ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE SUMMARY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>46,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>200.60</td>
<td>0.00</td>
<td>45,799.40</td>
<td>0.44</td>
</tr>
<tr>
<td>WATER SALES</td>
<td>1,594,000.00</td>
<td>114,205.82</td>
<td>0.00</td>
<td>421,110.56</td>
<td>0.00</td>
<td>1,172,889.44</td>
<td>26.42</td>
</tr>
<tr>
<td>SEWER SALES</td>
<td>1,880,369.00</td>
<td>151,832.10</td>
<td>0.00</td>
<td>521,048.10</td>
<td>0.00</td>
<td>1,359,320.90</td>
<td>27.71</td>
</tr>
<tr>
<td>CONNECTION &amp; PLATTING</td>
<td>2,500.00</td>
<td>75.00</td>
<td>0.00</td>
<td>225.00</td>
<td>0.00</td>
<td>2,275.00</td>
<td>9.00</td>
</tr>
<tr>
<td>CUSTOMER FEES</td>
<td>43,300.00</td>
<td>4,595.13</td>
<td>0.00</td>
<td>12,980.38</td>
<td>0.00</td>
<td>30,319.62</td>
<td>29.98</td>
</tr>
<tr>
<td>TAPPING FEES</td>
<td>16,000.00</td>
<td>2,810.80</td>
<td>0.00</td>
<td>8,512.40</td>
<td>0.00</td>
<td>7,487.60</td>
<td>53.20</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>3,582,169.00</td>
<td>273,518.85</td>
<td>0.00</td>
<td>964,077.04</td>
<td>0.00</td>
<td>2,618,091.96</td>
<td>26.91</td>
</tr>
</tbody>
</table>

**EXPENDITURE SUMMARY**

|                        |                |                |            |              |              |                |             |
| Business Office        |                |                |            |              |              |                |             |
| **PERSONNEL SERVICES** | 596,861.00     | 57,752.44      | 0.00       | 192,545.44   | 0.00         | 404,315.56     | 32.26       |
| SUPPLIES               | 33,750.00      | 2.52           | 0.00       | 1,709.62     | 0.00         | 32,040.38      | 5.07        |
| CONTRACTUAL SERVICES   | 87,352.00      | 1,158.05       | 0.00       | 8,945.70     | 0.00         | 78,406.30      | 10.24       |
| **TOTAL Business Office** | 717,963.00    | 58,913.01      | 0.00       | 203,200.76   | 0.00         | 514,762.24     | 28.30       |

**Water System**

|                        |                |                |            |              |              |                |             |
| PERSONNEL SERVICES     | 346,752.00     | 40,287.74      | 0.00       | 135,916.68   | 0.00         | 210,835.32     | 39.20       |
| SUPPLIES               | 77,500.00      | 3,396.91       | 0.00       | 30,723.06    | 0.00         | 46,776.94      | 39.64       |
| CONTRACTUAL SERVICES   | 525,130.00     | 246,864.11     | 0.00       | 299,361.53   | 0.00         | 225,768.47     | 57.01       |
| CAPITAL OUTLAY         | 630,799.00(    | 65,264.50      | 0.00       | 7,895.30     | 0.00         | 622,903.70     | 1.25        |
| **TOTAL Water System** | 1,580,181.00   | 225,284.26     | 0.00       | 473,896.57   | 0.00         | 1,106,284.43   | 29.99       |

**Sewer System**

|                        |                |                |            |              |              |                |             |
| PERSONNEL SERVICES     | 133,811.00     | 11,695.15      | 0.00       | 53,905.45    | 0.00         | 79,905.55      | 40.28       |
| SUPPLIES               | 4,700.00       | 0.00           | 0.00       | 0.00         | 0.00         | 4,700.00       | 0.00        |
| CONTRACTUAL SERVICES   | 1,311,479.00   | 117,054.75     | 0.00       | 335,900.09   | 0.00         | 975,578.91     | 25.61       |
| **TOTAL Sewer System** | 1,449,990.00   | 128,749.90     | 0.00       | 389,805.54   | 0.00         | 1,060,184.46   | 26.88       |
### Financial Summary

<table>
<thead>
<tr>
<th></th>
<th>Current</th>
<th>Current</th>
<th>Prior Year</th>
<th>Y-T-D</th>
<th>Y-T-D</th>
<th>Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>Period</td>
<td>PO Adjust.</td>
<td>Actual</td>
<td>Encumbrance</td>
<td>Balance</td>
<td>BUDGET</td>
</tr>
<tr>
<td>Construction</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Storm Water</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td>144,994.00</td>
<td>14,222.12</td>
<td>0.00</td>
<td>46,198.92</td>
<td>0.00</td>
<td>98,795.08</td>
<td>31.86</td>
</tr>
<tr>
<td>Supplies</td>
<td>21,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>3,040.36</td>
<td>0.00</td>
<td>17,959.64</td>
<td>14.48</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>175,580.00</td>
<td>22,401.18</td>
<td>0.00</td>
<td>76,187.55</td>
<td>0.00</td>
<td>99,392.45</td>
<td>43.39</td>
</tr>
<tr>
<td><strong>Total Storm Water</strong></td>
<td>341,574.00</td>
<td>36,623.30</td>
<td>0.00</td>
<td>125,426.83</td>
<td>0.00</td>
<td>216,147.17</td>
<td>36.72</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>4,089,708.00</td>
<td>449,570.47</td>
<td>0.00</td>
<td>1,192,329.70</td>
<td>0.00</td>
<td>2,897,378.30</td>
<td>29.15</td>
</tr>
<tr>
<td><strong>Revenue Over (Under) Expenditures</strong></td>
<td>(507,539.00)</td>
<td>(176,051.62)</td>
<td>0.00</td>
<td>(228,252.66)</td>
<td>0.00</td>
<td>(279,286.34)</td>
<td>55.03</td>
</tr>
<tr>
<td><strong>Other Financing Sources (Uses)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Sources/Uses</strong></td>
<td>(70,000.00)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>(70,000.00)</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Total Other Sources/Uses</strong></td>
<td>(70,000.00)</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>(70,000.00)</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Net Gain or (Loss)</strong></td>
<td>(577,539.00)</td>
<td>(176,051.62)</td>
<td>0.00</td>
<td>(228,252.66)</td>
<td>0.00</td>
<td>(349,286.34)</td>
<td></td>
</tr>
</tbody>
</table>

*** END OF REPORT ***
## 710-Community Center

### FINANCIAL SUMMARY

<table>
<thead>
<tr>
<th>Current Budget</th>
<th>Current Period</th>
<th>Prior Year PO Adjust.</th>
<th>Y-T-D Actual</th>
<th>Y-T-D Encumbrance</th>
<th>Budget Balance</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>85,000.00</td>
<td>9,982.62</td>
<td>0.00</td>
<td>17,892.92</td>
<td>0.00</td>
<td>67,107.08</td>
<td>21.05</td>
</tr>
<tr>
<td>75,470.00</td>
<td>8,194.00</td>
<td>0.00</td>
<td>15,075.00</td>
<td>0.00</td>
<td>60,395.00</td>
<td>19.97</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td><strong>160,470.00</strong></td>
<td><strong>18,176.62</strong></td>
<td><strong>32,967.92</strong></td>
<td>0.00</td>
<td>127,502.08</td>
<td>20.54</td>
</tr>
</tbody>
</table>

### EXPENDITURE SUMMARY

<table>
<thead>
<tr>
<th>Community Center Operations</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PERSONNEL SERVICES</strong></td>
</tr>
<tr>
<td>92,133.00</td>
</tr>
<tr>
<td><strong>SUPPLIES</strong></td>
</tr>
<tr>
<td>7,400.00</td>
</tr>
<tr>
<td><strong>CONTRACTUAL SERVICES</strong></td>
</tr>
<tr>
<td>51,530.00</td>
</tr>
<tr>
<td><strong>TOTAL Community Center Operations</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Visitor Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL Visitor Services</strong></td>
</tr>
</tbody>
</table>

### *** TOTAL EXPENDITURES ***

| 151,063.00 | 13,670.76 | 0.00 | 46,891.91 | 0.00 | 104,171.09 | 31.04 |

### ** REVENUE OVER(UNDER) EXPENDITURES **

| 9,407.00 | 4,505.86 | 0.00 | 13,923.99 | 0.00 | 23,330.99 | 248.02 |

### OTHER FINANCING SOURCES (USES)

<table>
<thead>
<tr>
<th>OTHER SOURCES/USES</th>
</tr>
</thead>
<tbody>
<tr>
<td>(20,000.00)</td>
</tr>
</tbody>
</table>

### TOTAL OTHER SOURCES/USES

| (20,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |

### NET GAIN OR (LOSS)

| (10,593.00) | 4,505.86 | 0.00 | 13,923.99 | 0.00 | 3,330.99 |

### *** END OF REPORT ***
### 720-Street Maintenance Tax

#### FINANCIAL SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>CURRENT BUDGET</th>
<th>CURRENT PERIOD</th>
<th>PRIOR YEAR ADJUST.</th>
<th>Y-T-D ACTUAL</th>
<th>Y-T-D ENCUMBRANCE</th>
<th>BUDGET BALANCE</th>
<th>% OF BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE SUMMARY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>523,472.00</td>
<td>43,077.67</td>
<td>0.00</td>
<td>85,075.96</td>
<td>0.00</td>
<td>438,396.04</td>
<td>16.25</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>523,472.00</td>
<td>43,077.67</td>
<td>0.00</td>
<td>85,075.96</td>
<td>0.00</td>
<td>438,396.04</td>
<td>16.25</td>
</tr>
</tbody>
</table>

**EXPENDITURE SUMMARY**

**Street Maintenance Tax**

| CONTRACTUAL SERVICES       | 1,393,806.00  | 0.00         | 0.00              | 125,365.65  | 0.00              | 1,268,440.35 | 8.99        |
| TOTAL Street Maintenance Tax | 1,393,806.00  | 0.00         | 0.00              | 125,365.65  | 0.00              | 1,268,440.35 | 8.99        |

**TOTAL EXPENDITURES ***

|                      |                |                |                     |              |                   |                |            |
| 1,393,806.00         | 0.00           | 0.00           | 125,365.65          | 0.00         | 1,268,440.35      | 8.99           |            |

**REVENUE OVER/(UNDER) EXPENDITURES **

|                      | 870,334.00     | 43,077.67      | 0.00               | 40,289.69    | 0.00              | 830,044.31    | 95.37       |
|                      |                |                |                    |              |                   |                |            |

**OTHER FINANCING SOURCES (USES)**

|                      |                |                |                     |              |                   |                |            |
|                      | 0.00           | 0.00           | 0.00                | 0.00         | 0.00              | 0.00           | 0.00        |

**NET GAIN OR (LOSS)**

|                      | 870,334.00     | 43,077.67      | 0.00               | 40,289.69    | 0.00              | 830,044.31    |            |
|                      |                |                |                    |              |                   |                |            |

**END OF REPORT ***
# Leon Valley Public Library Statistics  
**October 2014**

<table>
<thead>
<tr>
<th>Category</th>
<th>October 2014</th>
<th>vs. September 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Items Loaned</td>
<td>2826</td>
<td>2955</td>
</tr>
<tr>
<td>Door Count</td>
<td>8124</td>
<td>6669</td>
</tr>
<tr>
<td>Days Open/Average Per Day</td>
<td>22/128</td>
<td>21/141</td>
</tr>
<tr>
<td>OneClickAudio Checkouts</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Axis 360 Checkouts</td>
<td>11</td>
<td>4</td>
</tr>
<tr>
<td>Items Added New/Redone</td>
<td>306/230</td>
<td>70/53</td>
</tr>
<tr>
<td>Items Withdrawn</td>
<td>81</td>
<td>157</td>
</tr>
<tr>
<td>Value of Items Withdrawn</td>
<td>$1,964</td>
<td>$9,371</td>
</tr>
<tr>
<td>Value of Gift Items</td>
<td>$3,465</td>
<td>$1,204</td>
</tr>
<tr>
<td>Library Cards Issued</td>
<td>53</td>
<td>73</td>
</tr>
<tr>
<td>Volunteer Hours</td>
<td>357</td>
<td>217</td>
</tr>
<tr>
<td>Reference Questions</td>
<td>621</td>
<td>611</td>
</tr>
<tr>
<td>Faxes</td>
<td>133</td>
<td>109</td>
</tr>
<tr>
<td>Children's Computer Sessions</td>
<td>1138</td>
<td>1407</td>
</tr>
<tr>
<td>Internal Internet Sessions</td>
<td>708</td>
<td>710</td>
</tr>
<tr>
<td>External Wi-Fi LVP Accesses</td>
<td>3938</td>
<td>3859</td>
</tr>
<tr>
<td>Facebook Reaches</td>
<td>4655</td>
<td>2819</td>
</tr>
<tr>
<td>Library Events Children</td>
<td>255/5 programs</td>
<td>217/5 programs</td>
</tr>
<tr>
<td>Library Events Teens</td>
<td>4/1 program</td>
<td>6/1 program</td>
</tr>
<tr>
<td>Library Events Adults</td>
<td>58/9 programs</td>
<td>40/13 programs</td>
</tr>
<tr>
<td>Library Events Family</td>
<td>90/2 programs</td>
<td>---</td>
</tr>
<tr>
<td>Lit. Students/Items Used</td>
<td>3 students/6 bks</td>
<td>3 students/6 bks</td>
</tr>
<tr>
<td>ILL Received TexPress</td>
<td>27 pkg/27 bks</td>
<td>19 pkg/20 bks</td>
</tr>
<tr>
<td>ILL Returned TexPress</td>
<td>33 pkg/33 bks</td>
<td>33 pkg/35 bks</td>
</tr>
<tr>
<td>ILL Mailed In</td>
<td>2 pkg/2 bks</td>
<td>4 pkg/4 bks</td>
</tr>
<tr>
<td>ILL Mailed Out</td>
<td>6 pkg/6 bks</td>
<td>7 pkg/7 bks</td>
</tr>
<tr>
<td>Library Fines</td>
<td>$61.00</td>
<td>$58.00</td>
</tr>
<tr>
<td>Library Copy</td>
<td>$274.70</td>
<td>$137.00</td>
</tr>
<tr>
<td>Tax Equivalent</td>
<td>$280.00</td>
<td>$191.25</td>
</tr>
<tr>
<td>Gifts and Memorials</td>
<td>$30.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Member Amount Saved!</td>
<td>$41,061.25</td>
<td>$42,779.40</td>
</tr>
</tbody>
</table>
Leon Valley Police Department
Monthly Report
December 2014

Calls for Service

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Calls for Service</td>
<td>727</td>
<td>9,288</td>
<td>813</td>
<td>9,602</td>
<td>813</td>
<td>9,819</td>
</tr>
<tr>
<td>Index Crimes</td>
<td>64</td>
<td>866</td>
<td>72</td>
<td>893</td>
<td>80</td>
<td>796</td>
</tr>
<tr>
<td>Non-Index Crimes</td>
<td>791</td>
<td>8,553</td>
<td>741</td>
<td>8,709</td>
<td>692</td>
<td>9,023</td>
</tr>
</tbody>
</table>

Non-index calls are contacts with citizens and/or visitors that are either non-criminal in nature, or are criminal in nature but are not categorized as an index crime.

An index crime is defined as murder, rape, robbery, theft, theft of a motor vehicle, assault, burglary, or burglary of a motor vehicle. These are the crimes that are reported to the Federal Bureau of Investigations on a monthly basis.

Non-Index Crimes

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Suspicious Vehicle</td>
<td>58</td>
<td>693</td>
<td>57</td>
<td>852</td>
<td>57</td>
<td>790</td>
</tr>
<tr>
<td>Assist the Public/Other Agency</td>
<td>57</td>
<td>832</td>
<td>53</td>
<td>709</td>
<td>63</td>
<td>731</td>
</tr>
<tr>
<td>Disturbance</td>
<td>69</td>
<td>868</td>
<td>73</td>
<td>787</td>
<td>74</td>
<td>833</td>
</tr>
<tr>
<td>Violation of City Ordinance</td>
<td>12</td>
<td>161</td>
<td>15</td>
<td>236</td>
<td>14</td>
<td>202</td>
</tr>
<tr>
<td>Traffic Offenses</td>
<td>14</td>
<td>314</td>
<td>17</td>
<td>271</td>
<td>35</td>
<td>263</td>
</tr>
<tr>
<td>Burglar Alarm</td>
<td>112</td>
<td>1,167</td>
<td>94</td>
<td>1,235</td>
<td>86</td>
<td>1,184</td>
</tr>
<tr>
<td>Accidents</td>
<td>62</td>
<td>660</td>
<td>71</td>
<td>720</td>
<td>76</td>
<td>834</td>
</tr>
<tr>
<td>Criminal Mischief</td>
<td>10</td>
<td>200</td>
<td>24</td>
<td>250</td>
<td>15</td>
<td>175</td>
</tr>
<tr>
<td>Other</td>
<td>176</td>
<td>2,002</td>
<td>169</td>
<td>1,913</td>
<td>163</td>
<td>2,171</td>
</tr>
<tr>
<td>N-Code 10*</td>
<td>4</td>
<td>92</td>
<td>6</td>
<td>106</td>
<td>5</td>
<td>81</td>
</tr>
<tr>
<td>N-Code 14**</td>
<td>54</td>
<td>391</td>
<td>34</td>
<td>390</td>
<td>32</td>
<td>409</td>
</tr>
<tr>
<td>N-Codes</td>
<td>99</td>
<td>1,109</td>
<td>128</td>
<td>1,240</td>
<td>72</td>
<td>1,350</td>
</tr>
</tbody>
</table>

* N-Code 10 – Private property accident where blue forms issued
** N-Code 14 – Accident which occurred on the roadway where a blue form was issued

Index Crimes

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Burglary</td>
<td>10</td>
<td>112</td>
<td>2</td>
<td>93</td>
<td>9</td>
<td>90</td>
</tr>
<tr>
<td>Burglary – Motor Vehicle</td>
<td>10</td>
<td>185</td>
<td>24</td>
<td>143</td>
<td>11</td>
<td>158</td>
</tr>
<tr>
<td>Assault</td>
<td>6</td>
<td>92</td>
<td>6</td>
<td>79</td>
<td>6</td>
<td>99</td>
</tr>
<tr>
<td>Homicide</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>4</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Theft</td>
<td>31</td>
<td>406</td>
<td>36</td>
<td>499</td>
<td>49</td>
<td>395</td>
</tr>
<tr>
<td>Theft of Service</td>
<td>7</td>
<td>36</td>
<td>0</td>
<td>12</td>
<td>2</td>
<td>8</td>
</tr>
<tr>
<td>Vehicle Theft</td>
<td>0</td>
<td>20</td>
<td>2</td>
<td>26</td>
<td>1</td>
<td>31</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>10</td>
<td>2</td>
<td>12</td>
<td>1</td>
<td>12</td>
</tr>
</tbody>
</table>
Leon Valley Police Department
Monthly Report

Citations

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Citations Issued</td>
<td>329</td>
<td>6,871</td>
<td>316</td>
<td>4,676</td>
<td>102</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expired License Plates</td>
<td>22</td>
<td>76</td>
<td>24</td>
<td>379</td>
<td>22</td>
</tr>
<tr>
<td>Expired Inspection Certificate</td>
<td>36</td>
<td>1,149</td>
<td>58</td>
<td>751</td>
<td>33</td>
</tr>
<tr>
<td>No/Expired/Invalid DL</td>
<td>29</td>
<td>594</td>
<td>40</td>
<td>395</td>
<td>31</td>
</tr>
<tr>
<td>No Insurance</td>
<td>75</td>
<td>1,309</td>
<td>52</td>
<td>818</td>
<td>38</td>
</tr>
<tr>
<td>Ran Red Light</td>
<td>11</td>
<td>129</td>
<td>15</td>
<td>1212</td>
<td>5</td>
</tr>
<tr>
<td>Ran Stop Sign</td>
<td>5</td>
<td>390</td>
<td>4</td>
<td>138</td>
<td>4</td>
</tr>
<tr>
<td>Speeding</td>
<td>24</td>
<td>488</td>
<td>30</td>
<td>329</td>
<td>20</td>
</tr>
</tbody>
</table>

Hazardous citations are for actions that could cause accidents. Examples include speeding, ran red light, and ran stop sign. Non-hazardous citations are for violations of either the Traffic Code or City Ordinance, which would not result in the potential for an accident. These include expired license plates, no liability insurance, expired motor vehicle inspection certificate, no drivers license, expired drivers license, etc.

Arrests

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Felony Offense</td>
<td>4</td>
<td>56</td>
<td>4</td>
<td>50</td>
<td>4</td>
</tr>
<tr>
<td>Misdemeanor Offense</td>
<td>43</td>
<td>614</td>
<td>31</td>
<td>465</td>
<td>37</td>
</tr>
<tr>
<td>Warrants</td>
<td>11</td>
<td>135</td>
<td>1</td>
<td>75</td>
<td>0</td>
</tr>
</tbody>
</table>

Investigations

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Assigned</td>
<td>122</td>
<td>1,413</td>
<td>172</td>
<td>1,744</td>
<td>149</td>
</tr>
<tr>
<td>Arrest/Charges Filed at Large</td>
<td>30</td>
<td>354</td>
<td>24</td>
<td>339</td>
<td>31</td>
</tr>
<tr>
<td>Suspected</td>
<td>11</td>
<td>910</td>
<td>37</td>
<td>797</td>
<td>35</td>
</tr>
<tr>
<td>Closed by Exception</td>
<td>46</td>
<td>166</td>
<td>139</td>
<td>309</td>
<td>40</td>
</tr>
</tbody>
</table>

A suspended case is one where no leads are available or what leads were available did not lead to an arrest.

A case closed by exception is one where either the Complainant did not wish to pursue charges, the Defendant died, or for some other reason a known Defendant was not prosecuted.
Leon Valley Police Department
Monthly Report

Reserve Officers

Our Reserve Officers continue to supplement our Patrol as well as perform functions of security at City events.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours</td>
<td>147</td>
<td>2,598</td>
<td>111</td>
<td>1,625</td>
<td>192</td>
<td>2,033</td>
</tr>
<tr>
<td>Calls for Service Handled</td>
<td>40</td>
<td>724</td>
<td>25</td>
<td>408</td>
<td>75</td>
<td>446</td>
</tr>
<tr>
<td>Citations</td>
<td>9</td>
<td>286</td>
<td>8</td>
<td>93</td>
<td>18</td>
<td>79</td>
</tr>
</tbody>
</table>
City of Leon Valley 2012 Bond Program Oversight Committee Meeting December 4, 2014

Chairman Esquivel called the 2012 Bond Program Oversight Committee meeting to order at 6:02 pm. Committee Members Uvietta, Zavala, Davis, Dean, Hill, and Yarnell were present.

Councilperson Sanchez, City Manager Manuel Longoria Jr., Fire Chief Luis Valdez, Public Works Director Melinda Moritz and Police Chief Randall Wallace were also present.

A quorum was present.

Approval of Minutes

Chairman Esquivel asked for the minutes to be reviewed and approved.

A motion was made by Committee Member Uvietta and seconded by Committee Member Zavala to approve the minutes. This passed unanimously.

Status of Fire Department Plaque

Chairman Esquivel recognized the City Manager Manuel Longoria Jr. The City Manager stated that staff initially presented the designs for the plaque to the Committee Members for review and comments. Comments were received and the updated design with these changes was presented to the Committee and Council members with no changes being asked for. The design as finally approved was given to Bartlett Cooke for production.

The City Manager further stated that Committee Member Olen Yarnell was upset because he wanted changes to be made but these were not submitted until after the order was placed. The City Manager met with Mr. Yarnell approximately two weeks ago about this issue and the outcome was that if the plaque could be changed at a minimal cost, then this would be done.

City Staff checked with the plaque manufacturer and was told that the plaque was already being made and any changes would result in an additional plaque with the costs associated with this. When this was relayed to Olen Yarnell, he was not satisfied, so the City Manager decided to bring the matter to the attention of the full committee for their recommendation.

After a discussion involving what changes were to be made, it was decided that in order to satisfy the request, the plaque should list Olen Yarnell as Chairman of the Citizens Facility Committee and Vice Chairman of the Bond Oversight Committee. The plaque should also list Carmen Sanchez as both the Councilmember and on the Bond Oversight Committee and should include Byron Vick as the Director of Public Works.

Francisco Zavala asked the cost of the plaque and was told approximately $1,200. He then asked what the additions requested would add to the cost and it was explained that with the additions requested, the first plaque, while already paid for, would be useless, and the second plaque would need to be ordered.

Olen Yarnell stated that he received a message on the 22rd asking for the corrections to the original plaque design presented and tried to respond that day, but was told it was too late.

The Chairman then advised that he made a mistake by not setting a deadline for the changes to be made, and that since the mistake was made he was obligated to honor those requests if costs would allow this, and this was something the Committee would decide.
Francisco Zavala asked if the due date was something the Contractor should have done. The Chairman stated that the due date was not the responsibility of the Contractor.

Chairman Esquivel then asked when the due date was. The City Manager stated that due date is today.

Olen Yarnell asked what date the first plaque was ordered and was told by the Chairman this was not important.

Francisco Zavala asked if there was any mention of the dedication on January 16th. The City Manager stated that staff was told that if the order was placed by tomorrow, December 5, 2014, the order should be ready by the dedication.

The City Manager then stated that in going along with the changes proposed by Olen Yarnell, then Abraham Diaz should be listed as the former Chairman of the Committee on the plaque.

Mike Davis Jr. was recognized and stated that according to the Charter, we don’t make decisions on what goes on the plaque. Our job is to listen and report. The role of the committee is to advise the City Manager but not make the decision.

The Chairman stated that Mike Davis Jr. was right, but the City Manager invited the comments so that makes this okay.

Mike Davis Jr. then stated that the City Manager can ask for opinions, but he is not bound to follow them.

Kathy Hill stated that we were asked for feedback and we need to provide this.

Mike Davis Jr. then made a motion to go with amending the plaque, and this was seconded by Francisco Zavala.

The City Manager explained that the reason Melinda is listed is because she was involved in the project as the Project Manager and kept this role when she was named the Director of Public Works. The City Manager further stated that Byron Vick had no role in the process and therefore should not be recognized on the plaque.

The Chairman asked if there was any discussion on the motion.

Olen Yarnell asked if a copy of the updated plaque language was going to be sent out tomorrow and the City Manager was advised it would not and that a decision needed to be made tonight because the order would be placed tomorrow.

After a discussion the changes were agreed upon by the Committee.

The Chairman reminded the Committee that they were stewards of taxpayer monies and may have to explain why we spend $1,200 on a second plaque.

Francisco Zavala asked if adding the names and/or titles changes the size, and is that where the cost is coming from.
City of Leon Valley 2012 Bond Program Oversight Committee Meeting December 4, 2014

The Chairman explained that the plaque currently on order was too far along in production and that any changes would require a new plaque.

Upon asking for a vote, the Committee voted three for (Yamell, Zavala, and Hill) and two against (Dean and Uvietta) to make the changes.

Financial Report

The Chairman again recognized the City Manager. The City Manager gave the Committee Members a copy of the “Municipal Facility Capital Project Expense Report as of December 1, 2014”. The City Manager pointed out that the City was at 47% of the budget.

The City Manager advised there were some overages in areas, but savings are being identified to make up for these.

After a discussion on the Fire Department training room, the Committee moved to the new Fire Station for a tour.

Adjourn

Hearing no further business a motion was made by Al Uvietta and seconded by Francisco Zavala to adjourn the meeting. The meeting was adjourned at 7:34 p.m.

Pedro Esquivel, Committee Chairman
Minutes
Library Board of Trustees Meeting of
November 18, 2014 at 5:30pm at the Library

The Meeting was called to order by acting Chairperson, Horace Staph at 5:38pm. Those present were Peggy Bissett, Peggy Proffit, Katie Gwaltney, Dr. Horace Staph, Barbara Owens, Carol Poss, Jill Crane and Assistant Library Director Sandy Schultz. Absent: Joyce Trent, Susan Priesand. A quorum is present.

Citizens to be Heard: Mr. Robert Litoff’s letter to the board was read. Carol Poss stated that she feels the board response should be NO COMMENT. It was recommended the letter be added to Mr. Litoff’s file and discussion is complete.

A motion was made by Jill Crane and seconded, that the minutes for the October 14\textsuperscript{th} 2014 Board of Trustees Meeting be accepted as presented. Unanimous approval.

Library Director’s Report

General update was given on Joyce Trent, Library Director’s condition following her surgery.

Statistical report for October 2014 was presented. The large dollar amount represented in deleted items for the month was audio books on cassette. It was suggested that we add columns for YTD comparisons.

Holiday Hours for Thanksgiving: Closed Thurs Nov 27 through Monday Dec 1.


There has been some city reorganization. Two assistant City Managers have been added, Randall Wallace over Fire, Police and Public Works. Crystal Caldera over remainder.

An Inventory project has been started. Projected completion of end of February 2015.

Carol Poss reported on Friends of the Library activities. The First Saturday Book Sale in November raised $125.

Carol reminded the Board of the upcoming 26\textsuperscript{th} Annual Breakfast with Santa to be held Saturday, Dec 6\textsuperscript{th} 8:00am -10:30. Live music has been secured. There will be a clown. Food includes breakfast tacos, bunuelos and fresh doughnuts. Craft tables will be available.
Decorating will begin at 3 pm on Friday afternoon, December 5th. Silent auction items are coming in. Advance ticket sales are available at the library.

Election of Officers: Katie recommends that we have a Chairman and a Vice Chairman to act in the absence of the Chair, Volunteering to take Chair position if this passes. It was moved by Barbara to add the position of Vice Chairman. Motion seconded and passed unanimously. Peggy Bissett moved to accept Katie Gwaltney for the position of Chair. Motion seconded and passed unanimously. Barbara Owens Moved to accept Dr. Staph for the position of Vice Chair. Motion seconded and passed unanimously.

There will be no December meeting unless an emergency arises and creates a need for one. Next scheduled meeting is Tuesday, January 13th at 5:30 pm.

Jill will be having back surgery on December 10th.

There being no further business or announcements, Dr. Staph moved to adjourn the meeting, Barbara Owens seconded the motion, motion approved and the meeting adjourned at 6:20 pm.

[Signature]
Accepted

[Signature]
Date

1/13/2015
MINUTES OF THE MEETING OF THE
LEON VALLEY ECONOMIC DEVELOPMENT CORPORATION
Thursday, December 11, 2014

I. Call to Order and Determine If Quorum is Present
Board President Stephen Ynostrosa called the meeting to order at 6:39 p.m. Board Vice President Claude Guerra, Board Treasurer Mike McCarley, Board Member Rudy Garcia, Board Member Georgia Zannaras and Board Member Joe Sanchez were present, constituting a quorum. Board Secretary David Gannon was excused. Board Attorney Peña was absent. Attorney Devi Kumar was present. Also in attendance was Staff Liaison Claudia Mora, acting as recording secretary.

There was consensus among the Board Members to proceed immediately to agenda item VI. Closed Session in Accordance with the Texas Government Code.

VI. Closed Session in Accordance with the Texas Government Code
The City of Leon Valley Economic Development Corporation Board will Convene in Closed Session:

A. Pursuant to Tex. Gov’t Code Ann. § 551.071 (1),(2) update regarding Larry Little v. Leon Valley EDC;

B. The City of Leon Valley Economic Development Corporation Board will Reconvene into Open Session and may take action on the Closed Session Items.

The LVEDC convened into closed session at 6:40 p.m.

The LVEDC reconvened into open session at 8:17 p.m. No action was taken in closed session. Attorney Kumar was directed to act per the Board’s discussion in closed session.

Board President Ynostrosa left the meeting and Board Vice President Guerra presided in his absence.

V. Presentation, Discussion and Possible Action on Grant Application from the Leon Valley Area Chamber of Commerce
Board Member Garcia asked for a status report on this agenda item. Staff Liaison Mora provided information regarding the LVACC’s application being incomplete. After some discussion, Board Member Sanchez moved to have staff inform the LVACC leadership that the LVACC submit a complete application and for the LVACC to be prepared to present their application and supporting presentation at the January meeting. Board Member Garcia seconded the motion. The motion carried by voice vote.

VII. Update on Evers Road Business Corridor and Ethnic Food Festival
Board Member Sanchez and Staff Liaison Mora informed the Board that they made a presentation regarding the concept to the City Council at the December 8 meeting. San Antonio City Councilman Medina asked the City of Leon Valley to pass a resolution supporting the development of an Ethnic Food Festival featuring the restaurants on Evers Road in both San Antonio and Leon Valley. The Leon Valley City Council approved a resolution that will be delivered to Councilman Medina. Periodic updates on the project will be provided by staff at future LVEDC Board meetings.
XII. **Announcements**
Staff reminded the Board of the special joint meeting between the City Council, the LVEDC and the LVACC scheduled for January 12, 2015.

*Board Vice President Guerra entertained a motion to table the remainder of the meeting agenda. Board Member Zannaras moved to table the remainder of the meeting agenda. Board Member Garcia seconded the motion. The motion carried by voice vote.*

II. **Adjourn**
Board Zannaras moved for adjournment. Board Treasurer McCarley seconded the motion. The motion carried by voice vote. The meeting was adjourned at 8:44 p.m.

---

Stephen Ynostrosa  
Board President

David Gannon  
Board Secretary
I. Call to Order and Determine If Quorum is Present
Board Vice President Claude Guerra called the meeting to order at 6:30 p.m. Board Secretary David Gannon, Board Treasurer Mike McCarley, Board Member Rudy Garcia and Board Member Joe Sanchez were present, constituting a quorum. Board President Stephen Ynostroza and Board Member Georgia Zannaras were excused. Also in attendance were Board Attorney Steven Peña and Staff Liaison Claudia Mora, acting as recording secretary.

II. Citizens to be Heard
There were none.

III. Consider LVEDC Minutes – October 1, 2014
Board Member Garcia moved to approve the minutes. Board Member Gannon seconded the motion. The motion carried by voice vote.

IV. Financial Report by LVEDC Treasurer and Consideration
Board Treasurer McCarley reported that as of 4:15 p.m., the balance in the money market account was $603,259.15 and the balance in the checking account was $21,796.34. This amount included a deposit of $55.92, which was what the City of Leon Valley reimbursed the LVEDC for the cost of the LVEDC banner at the 4th of July Celebration (the banner was misplaced). The total amount of funds in the bank was $625,055.49

Board Secretary Gannon moved to accept the financial report. Board Member Garcia seconded the motion. The motion carried by voice vote.

V. Presentation, Discussion and Possible Action on Board Members Attending ICSC Texas Conference and Deal Making in Dallas, Texas, November 12-14, 2014
Staff presented information on the estimated cost of $1,300 for each Board member sent to the conference. The LVEDC budget would support sending two to four Board members to the conference. Ms. Mora mentioned that if the Board decided to send representatives of the LVEDC to the conference, she would make arrangements for them to meet with retailers and developers. During the discussion, a few Board members expressed an interest in attending the conference while others indicated they would be unable to attend.

Board Vice President Guerra moved to send up to four Board members to the ICSC Texas Conference and Deal Making in Dallas, Texas, November 12-14. Board Member Garcia amended the motion to include staff. Board Treasurer McCarley seconded the amended motion. The motion carried by voice vote.

VI. Presentation, Discussion and Possible Action on Trade Show Booth Concept
Staff Liaison Mora presented the draft concept to the Board. The comments and discussion by the Board included adding one of the monuments on Bandera Road as a watermark on one of the panels. It was also suggested that some information on the Huebner-Onion Homestead, Rimkus Park and the San Antonio Aquarium be included along with information regarding the daily traffic on Bandera Road. Other suggestions made included adding pictures of different businesses and sites within Leon Valley; making the logo more prominent on the banners; and making the presentation of the opportunities more positive.
Staff informed the Board that she would work with the consultant to make the recommended changes.

VII. Presentation, Discussion and Possible Action on Website Maintenance Clarification from The Retail Coach
Ms. Mora reported that she spoke with Mr. Farmer of The Retail Coach. The maintenance of the website was already taken care of with the development and implementation; a maintenance contract was not needed.

VIII. Presentation, Discussion and Possible Action on Investment Amounts
Staff asked the Board to consider designating amounts to be used to set up new money market accounts so that no more than $250,000 was in any one bank. Board Secretary Gannon moved that the Board designate $245,000 in each of the two new accounts and leave the balance at Frost Bank. Mr. McCarley seconded the motion. The motion carried by voice vote.

IX. Closed Session in Accordance with the Texas Government Code.
The City of Leon Valley Economic Development Corporation Board will Convene in Closed Session:

A. Pursuant to Tex. Gov't Code Ann. § 551.071 (1),(2) update regarding Larry Little v. Leon Valley EDC;

B. The City of Leon Valley Economic Development Corporation Board will Reconvene into Open Session and may take action on the Closed Session Items.

There was no closed session.

X. Presentation, Discussion and Possible Action on Evers Road Ethnic Food Fair Concept
Board Member Sanchez presented the Evers Road Ethnic Food Fair Concept. He mentioned that there were several restaurants along Evers Road, outside Loop 410, on both the San Antonio and Leon Valley sides that represented various cultures from Mexican to Middle Eastern to Chinese. The concept would include partnering with the City of San Antonio to develop the area as a destination for dining. He mentioned that representatives from Leon Valley, including Mayor Riley, met with interim-City Councilperson Maria Aguirre Rodriguez, and that she liked the idea. In addition, there was discussion regarding researching the possibility of setting up a community development corporation (CDC) for the area. The CDC would be responsible for marketing the area and developing it into a destination ethnic food corridor. The question arose whether the LVEDC could fund part of the CDC with the City of San Antonio. Staff indicated that she would research the CDC development concept and return to the LVEDC with the information and action plan for the Board to consider at a future meeting. In addition, staff would research the costs for capital improvements to the street and drainage of the street.

Board Member Sanchez mentioned to the Board that other restaurants in the area should be brought in on the project. The support of the local businesses would make the project successful.

Board Member Garcia asked if the Façade and Signage Program could help this concept. He expressed an interest in having the program assist the Leon Valley businesses make improvements to further attract patrons.

Through a consensus, the Board delegated Mr. Sanchez as the LVEDC liaison for the project.
XI. Discussion and Consideration of Action on a Resolution Renewing the Support Services Contract with the City of Leon Valley
Staff presented information on the Support Services Contract. Ms. Mora reported that the Contractual Services line item in the LVEDC Budget was designated for the contract. For Fiscal Year 2015, the amount was $45,417. This line item would pay for the cost of staff services to the LVEDC. Monthly payments to the LVEDC throughout the year would be $3,784.75.

Board Member Garcia moved to renew the agreement with the correction of the dollar amount to be $45,417 for the year. Board Secretary Gannon seconded the motion. The motion carried by voice vote.

XII. Report on ICSC RECon 2014
Board President Ynostrosa was not present. This item was tabled.

XIII. Presentation, Discussion and Possible Action on Rescheduling the November and December Meetings
Staff informed the Board that the regular Board meeting in November was the day before Thanksgiving; and, that the date of the meeting in December was Christmas Eve. Ms. Mora recommended rescheduling the meetings and presented options on dates. After discussing the possibilities of dates, the Board decided not to have a November Board meeting and to reschedule the December meeting. Board Secretary Gannon moved that the LVEDC not have a November meeting and to schedule the December meeting for December 11. Board Member Garcia seconded the motion. The motion carried by voice vote.

XIV. Future Agenda Items
The Board did not discuss the items listed nor did they add any.

XV. Announcements
There were no announcements.

XVI. Adjourn
Board Secretary Gannon moved for adjournment. Board Member Sanchez seconded the motion. The motion carried by voice vote. The meeting was adjourned at 8:29 p.m.

[Signatures]
Stephen Ynostrosa  
Board President

David Gannon  
Board Secretary
MINUTES

The City Council of the City of Leon Valley, Texas met on the 12th day of January, 2015 at the Leon Valley City Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

REGULAR CITY COUNCIL MEETING

Call to order, Determine a Quorum is Present.

Mayor Riley thanked the members of the Leon Valley Economic Development Corporation (LVEDC) and the Leon Valley Chamber of Commerce for joining the City Council in the preceding joint meeting. Mayor Riley then called the Regular City Council Meeting to order at 7:01 p.m. Mayor Riley and asked former Councilman and Commander of the American Legion, Post 336 Walter Geraghty to lead the Pledge of Allegiance.

Mayor Riley asked that the minutes reflect that the following members of City Council were present: Councilmen Ricardo Ruiz, Carmen Sanchez, Abraham Diaz, Benny Martinez and Paul Biever.

Also in attendance were:

City Manager Manuel Longoria, Jr., ACM/Police Chief Randall Wallace, ACM/Human Resources Director Crystal Caldera, City Secretary Saundra Passailaigue, Public Works Director Melinda Moritz, Fire Chief Luis Valdez, and Economic Development Director Claudia Mora.

Presentation honoring Community Development Director Kristie Flores’ contributions and fifteen (15) years of service to the City of Leon Valley.

Mayor Riley presented Kristie Flores a certificate in appreciation for her service to the City as the Community Development Director and wished her well in her new position with the City of San Antonio.

Presentation honoring Library Director Joyce Trent’s contributions and thirty-four (34) years of service to the City of Leon Valley.

Mayor Riley presented Joyce Trent a certificate in appreciation for her service to the City as the Library Director and congratulated her on her retirement.

Mayor Riley asked if any of the Councilmembers wished to pull Items from the Consent Agenda for discussion. No items were pulled.
Citizens to Be Heard

- Carol Poss – 7201 Huebner Road – Spoke in opposition of Item 11 in respect to the Evers Family.
- Sharon Hendricks – 6015 Aids Drive – Questioned why some trees in the park have been marked with orange tape.
  - City Manager Longoria responded that the marking were part of a tree inventory to identify heritage trees and so forth.
- Kim Crawford – 7007 Forest Mont – Spoke in regards to the “Limited Sight” sign on Evers at Seneca and asked that it be “toned down” as it is blinding to drivers.
- Kristina Koger – 6122 Forest Court – Asked that the City replace the trash can on Forest Meadow along the hike and bike trail.
  - Public Works Director Melinda Moritz said that would be no problem.
- Belinda Ealy – 7314 Canterfield Road – Spoke about accessibility to businesses in Leon Valley and asked that people be considerate in regards to sidewalks and the maintenance of them. Also making sure that businesses are ADA compliant.
- Walter Geraghty – 7315 Ellerby Point – Clarified the length of the dedication of the proposed “Audie L. Murphy Memorial Way” on Evers as being only on about a ½ a mile out of the 4 miles that is Evers Road.

CONSENT AGENDA

Approval of City Council Minutes. (S. Passailaigue)

a) December 08, 2014 Regular City Council Meeting

Consider authorizing the City Manager to Enter into a Lease Agreement with the Northwest Senior Citizen’s Club (NWSCC) for continued use of the Community Center. M&C #2015-01-12-02 (ACM C. Caldera/K. Flores)

A motion was made by Councilman Abraham Diaz, seconded by Councilman Paul Biever, to approve Consent Agenda Items #8 (City Council Minutes – 12/08/2014), and #9 (Lease Agreement) as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

REGULAR AGENDA

A public meeting regarding the revised trail configuration from the original design of the Huebner Creek Hike & Bike Nature Trail and possible options related to the change in design. (Requested by Mayor Chris Riley and Councilmember Benny Martinez) M&C #2015-01-12-03 (S. Passailaigue)

Public Works Director Melinda Moritz presented a power point to update the City Council and the public on the status of the Hike & Bike Trail. Ms. Moritz went over in great detail the background, final trail layout, tree preservation plan, next steps, and fiscal impact.

Councilman Paul Biever asked if the length of the trail had changed at all. Ms. Moritz said it was about ten feet (10’) longer in order to go around a cluster of trees. Councilman Biever pointed out that the trail covers only 2.4% of the natural area and not 40%.

The presentation was followed by a lengthy discussion and citizen comments.

At 7:47 p.m., Mayor Riley asked that citizens that would like to speak on this item step forward.
• Rita Burnside – 6938 Forest Way – Spoke in opposition of the trail.
• Lyn Joseph – 6423 Trotter – Spoke in opposition of the trail and asked about contractor fees.
• David Jordan – 5309 Cilantro Place – Spoke in opposition of the trail and asked if this project was fiscally responsible.
• Belinda Ealy - 7314 Canterfield Road - Spoke in opposition of the trail.
• Olen Yarnell – 7230 Sulky Lane – Spoke in opposition of the trail and presented a letter from Judit Green of Urban Wildlife Office at Government Canyon SNA. Mr. Yarnell also asked for the cost of each section of the trail to be given to him.
• Chivariak Khus – 5902 Forest Rim – Shared a model called the “ladder of participation” briefly describing citizen control, manipulation and the degrees of tokenism.
• Dimitri (inaudible last name) 6122 Forest Court – Spoke about a need for sidewalks.
• Carolyn Gabriel – 6014 N. Forest Bend – Spoke in opposition of the trail and her concern with parking for the trail.
• Cynthia Koger – 6727 Sunlight – Spoke in opposition of the trail saying that any percentage of concrete is unacceptable.
• Tina Chase (did not sign in) – Spoke in opposition of the trail.
• Irene Baldrige – 6863 Parsley Hill – asked to hear Councilman Biever’s comments.

Councilman Paul Biever said he would like it noted that “I am in favor of both projects, but I do not believe we should forsake one project for the other. I firmly believe that we can do both projects within what we have.” Councilman Biever continued by saying that the $177,000 that had already been spent on the project was money given to the City through a CPS Energy Community Infrastructure and Economic Development (CIED) Fund, not grant money. He emphasized that stopping this project would result in a loss of taxpayers’ money and that would be irresponsible.

• Larry Proffitt – 6307 Rue Sophie – Asked about flooding washing out the concrete trails; also suggested that if a group of citizens plains to go to the MPO that it be unified; and how many economic dollars were used for the project and how many more would be spent?
  o Public Works Director Moritz replied that the paths were designed to withstand a one-hundred year flood. Mr. Longoria responded on the funding saying that the money spent so far came from the City Public Service CIED Fund.
• Hal Burnside – 6938 Forest Way – Spoke in opposition of the trail and in favor of forgoing $177,000 in order to save the natural area.
• Monica Alcocer – 5985 Aids Drive – Spoke in opposition of the trail.

Councilman Carmen Sanchez said we can fix Evers Road with the grant funds and use the money budgeted to do another project?

Councilman Diaz stated that as a Councilmember he needs to be fiscally responsible and spending $177,000 of taxpayers’ monies by canceling the Hike and Bike budget would be negligent on his part.

Mayor Riley asked City Secretary Saundra Passailaigue, “how many recent emails where received regarding the hike and bike trail”? City Secretary Passailaigue responded that she had received sixteen (16) emails, of the sixteen five (5) spoke during the public meeting.

Mayor Riley closed the public portion of the meeting at 9:20 p.m.
A motion was made by Councilman Benny Martinez, seconded by Councilman Carmen Sanchez; to delay the vote until after the May election to give the Mayor an opportunity to see if the money could be moved from the Hike and Bike Trail to the Evers Road Project.

Councilman Paul Biever asked for clarification on the motion and the agenda wording, stating that the agenda did not indicate action by the City Council on this item. City Attorney Zech responded that the City Council do whatever is the standard practice. There was a brief discussion on what the standard practice was. Councilman Biever stated that the standard practice was the terminology “action” or possible action”. The Mayor clarified by stating that she meant action not option that’s why she had it as a public hearing. The Mayor continued by allowing the motion, to postpone the entire project until after the May election to be seconded by Councilwoman Sanchez.

Mayor Riley called for a call vote to which the City Council replied: Councilman Ruiz – Nay; Councilman Sanchez – Aye; Councilman Diaz – Nay; Councilman Martinez – Aye; and Councilman Biever – Nay.

The City Council voted two (2) in favor and three (3) opposed with Councilman Ruiz, Councilman Diaz and Councilman Biever casting the negative votes. Mayor Riley announced that the motion failed.

A motion was made by Councilman Carmen Sanchez, seconded by Councilman Benny Martinez; to hold an election and take this item to the ballot for the citizens to vote on.

City Attorney Zech said that there is no authority in the Texas Election Code for a General Law city to hold a referendum election. Mayor Riley then asked Councilman Sanchez if she would like to continue with her motion, given the City Attorney’s opinion. Councilwoman Sanchez affirmed that she wanted to continue with her motion; to hold an election and take this item to the ballot for the citizens to vote on.

Councilman Ruiz asked, what legal risk would this put on the City? City Attorney Zech responded “that anytime you do something that is contrary to the law you put yourself in a position of being conjoined in connection”.

Councilman Martinez inquired if being “conjoined in connection” was the worst thing that could happen. City Attorney Zech stated that someone would be successful in filing suit to unjoin the election and the City would be responsible for all the attorney fees. The City is a General Law Type A City as a result, the city can only do such things as the Texas Legislature gives them the authority to do. There is no authority in the Texas Election Code for a General Law Type A City to hold an initiative or referendum election, which is what this motion is. Basically, the election would not be valid because the City is not authorized to do it.

Mayor Riley asked Councilman Sanchez if she wanted to continue with her motion, after hearing the Attorney’s opinion; she replied in the affirmative.

Councilman Benny Martinez communicated to Councilwoman Sanchez that he would withdraw his motion if Councilman Sanchez wanted to amend her motion to postpone for thirty (30) days until the Council is able to get a reply from the MPO on the following questions:

Can the Money be transferred to another project?
Is there a 20% match?

Councilman Martinez withdrew his second and Ms. Sanchez amended her motion, to postpone and hold any further advancement on the Hike and Bike trail until we have received a reply from the MPO on transferring funds.

Mayor Riley restated the motion, “we have a motion by Ms. Sanchez and a second by Mr. Martinez to postpone any action on the hike and bike trail until we get an answer from MPO about the transferring of the funds and if we owe any more money, this 20%, that’s an important point as well”.

Page 4 of 9
Mayor Riley called for a call vote to which the City Council replied: Councilman Ruiz – Aye; Councilman Sanchez – Aye; Councilman Diaz – Nay; Councilman Martinez – Aye; and Councilman Biever – Nay.

The City Council voted three (3) for and two (2) opposed with Councilman Ruiz, Councilman Diaz and Councilman Biever casting the negative votes. Mayor Riley announced that the motion carried.

At 9:50 p.m. Mayor Riley called a five (5) minute recess.

A Resolution designating Evers Road as “Audie L. Murphy Memorial Way” and naming the currently unnamed driveway at 6425 Evers Road, “Veterans Driveway”. M&C #2015-01-12-04 (M. Longoria/City Council Policy Sub-Committee)

City Manager Longoria presented this item by first saying that City Council heard the Policy Committee’s recommendation at the December 2014 City Council meeting, directing staff to move forward. Therefore, this item is placed on this agenda for official action through a resolution.

Walter Geraghty, Commander Audie L. Murphy Post No. 336 made a request at the November 10, 2014 City Council Meeting to designate Evers Road as “Audie L. Murphy Memorial Way”. Staff met with Mr. Geraghty and it was determined that that dedicating Evers Road as “Audie L. Murphy Memorial Way”; naming the currently unnamed driveway at 6425 Evers Road, “Veterans Driveway” would satisfy his request.

Staff reported the outcome of the meeting with Mr. Geraghty, to the City Council Policy Sub-Committee. The Committee is in agreement with dedicating Evers Road as “Audie L. Murphy Memorial Way”; naming the currently unnamed driveway at 6425 Evers Road, “Veterans Driveway”. The Committee also recommended that we place the dedication signs on the street speed limit signs. There are currently six speed limit signs within the City of Leon Valley along Evers Rd. Evers Road name will NOT change it would just be a designation of a memorial pathway in honor of Audie L. Murphy. The dedication would take place during the Memorial Holiday.

Mayor Riley invited citizens to speak on this item.

- David Jordan – 5309 Cilantro Place – Spoke in favor of this item.
- Lyn Joseph - 6423 Trotter – Asked for clarification on the driveway location.
  - City Manager Longoria clarified that it is not the driveway currently named Alley Kinman but the other one that has no name.
- Olen Yarnell - 7230 Sulky Lane – Questioned if this would be similar to Veterans Memorial Highway from 281 to Canada.
  - Walter Geraghty spoke up to clarify that that is 281 from Mexico all the way to Canada and it is called American Legion Memorial Highway.

A motion was made by Councilman Paul Biever, seconded by Councilman Ricardo Ruiz, to approve Resolution No. 15-001R designating Evers Road as “Audie L. Murphy Memorial Way” and naming the unnamed driveway at 6425 Evers Road as “Veterans Driveway” as presented. Upon a unanimous vote, Mayor Riley announced the motion carried.

Update from the Community Events Committee Chair, Carlos Vera.

Community Events Committee Chair, Carlos Vera gave an update on the Committees activities beginning by stating that the Committee held thirteen (13) meetings in 2014 with additional meetings in collaboration
with the Festival Committee; one (1) meeting was cancelled for the holidays. In 2014 the Committee organized the following events: July 4th Celebration which included the parade, festivities and fireworks; Grandparents Day Concert; Jazz Festival; Los Leones; Holiday Tree Lighting and the Holiday Concert. The Committee also began planning the 2015 events which include a Family Scavenger Hunt in March; July 4th Celebration; Grandparents Day Concert; Jazz Festival, Los Leones; Holiday Tree Lighting; and Holiday Concert.

Mayor Riley thanked Mr. Vera for his leadership and for all that the Committee does for the City. Councilman Diaz echoed the Mayor’s appreciation as did Councilman Biever, Councilman Martinez, Councilman Sanchez and Councilman Ruiz.

Mr. Vera, Councilman Martinez and Councilman Sanchez thanked Kristie Flores for everything she did to help make these events a success.

Presentation of the neighborhood/recycle survey findings by St. Mary’s University. M&C #2015-01-12-05 (ACM C. Caldera)

Assistant City Manager Crystal Caldera gave a brief background on this saying that on November 18, 2013 meeting City Council voted to allow the Ridge to modify their trash pick up from twice a week with a small uncovered recycle bin to once-a-week pick up with a large covered recycle bin. The City Council also requested staff to conduct a city-wide recycling survey conducted by an independent third party before they made a decision to implement the same program throughout the City. The City called several companies and received three quotes: Galloway Research Service $13,175, Customer Research International $13,500, and St. Mary’s University $2,118.75. The City requested St. Mary’s University to conduct the survey under the supervision of Dr. Arthur Vega. St. Mary’s mailed out 3043 surveys to all Leon Valley households and a reminder postcard was sent out in October. St Mary’s received 814 surveys as of November 28, 2014, which is 26.74% of Leon Valley residents. St. Mary’s found that Traffic congestion is the #1 issue; residents are satisfied with their current trash service; and prefer the Newsletter to inform them about city events.

- David Jordan – 5309 Cilantro Place – Spoke about the Ridge participating in the pilot program and his understanding that the Ridge could go back to the twice weekly service if they so desired.
  o Mr. Longoria said he would look into it.

This report will be posted to the City’s website for public review.

Consideration and possible action on the proposed Zoning Amendments regarding the definitions of “family” and “parking” in relation to residential areas. M&C #2015-01-12-06 (ACM C. Caldera)

Community Development Director Kristie Flores and Zoning Commission Chair Claude Guerra presented background as well as the Zoning Commission’s recommendation on this item.

Ms. Flores began by saying that this began in August 2014 when the City Council was presented information regarding possible zoning amendments to address concerns regarding too many occupants living in the R-1 (Single-Family Dwelling) zoning district and parking of commercial vehicles in residential areas. The City Council directed staff to take the information to the Zoning Commission for evaluation. After three (3) separate public meetings, the Zoning Commission researched, reviewed, and discussed the definition of “family” as well as “parking” regulations and after much thoughtful consideration and deliberation determined that the definitions and regulations as they currently exist in the Zoning Code were sufficient and did not need to be amended (see the attached draft minutes of the Zoning
Commission considerations). The Zoning Commission evaluated the definition of “family” in all of its parts including but not limited to: related family members, unrelated persons, cost-sharing, not-for-profit and the number of kitchens in a residence. The Commission felt very strongly that the Zoning Code should not be changed if the concerns over too many persons in a residence or the vehicle parking were isolated incidents. For “parking” the Zoning Commission recognized that the requirement of two (2) off-street parking spaces was necessary for each residential area to ensure that there was parking for residents, family and guests. For this and because there are other parking regulations in other sections of City Code that address parking, the Zoning Commission determined that the amendment was not warranted.

No action was taken.

**Discussion and possible action regarding the two-year contract renewal option that provides the extension of the City Legal Service Agreement with Denton, Navarro, Rocha, Bernal, Hyde & Zech. M&C #2015-01-12-07 (M. Longoria)**

City Manager Longoria presented this item to provide authorization to renew the City Attorney service contract with Denton Navarro Rocha Bernal Hyde & Zech, P.C. In November 2013, the contract was modified to address the City Council policy change of holding only one meeting per month. The agreement was modified by reduction in the flat monthly fee. The flat monthly fee was reduced from $3,000 per month to $2,300 per month. The existing agreement contains a provision allowing the ability to renew the service agreement by two-years. City Staff and the City Attorney are seeking to exercise the option to renew the contract. The new agreement (Attachment Three) will extend their services through November 30, 2016. The proposed agreement includes a slight increase in their rates as follows to the flat monthly fee from $2,300 to $2,500 per month.

A motion was made by Councilman Paul Biever, seconded by Councilman Ricardo Ruiz, to renew the City Attorney’s contract for two (2) years ending November 30, 2016. Upon a unanimous vote, Mayor Riley announced the motion carried.

**Discussion of 10-Day Closure of City Hall for the Holidays. M&C #2015-01-12-08 (Requested by Mayor Chris Riley).**

Mayor Riley presented this item to see if there were any problems that came up from the recent 10-day closure of City Hall for the holidays. Mayor Riley also mentioned that she had checked into holiday closures with other cities and of the five or six she looked at the average closure was two or three days.

- Lyn Joseph - 6423 Trotter – Said her neighbor had a water problem and was able to get assistance from the on-call public works serviceman.

No action was taken.

Mayor Riley asked on behalf of some citizen’s comments that the City Manager’s Report be moved up earlier on the next agenda.

**City Manager’s Report:**

a) Update - Police Department Reorganization.
b) Monthly Departmental Reports
c) Approved Minutes from Boards, Commissions and Committees
d) Future Agenda Items:
   o Amendments to Public Gatherings Policy

Assistant City Manager/Police Chief Randall Wallace presented the Police Department Reorganization. The City would hire an Assistant Chief who would supervise dayshift and Investigations. The evening and dogwatch shifts would have Lieutenants who would report to the Assistant Chief. Each shift would also have Sergeants and Corporals as well. Investigations would also have a Sergeant who reports to the Assistant Chief.

Upcoming Important Events:

   a) 1/16/2015 10:00 a.m. – “Uncoupling of the Hose” at the new Leon Valley Fire Department
   b) 1/19/2015 – City Hall Closure in observance of Martin Luther King’s Birthday
   c) 1/24/2015 – Town Hall Meeting

Discussion and possible action regarding what is appropriate/inappropriate content for the Lions Roar, a city public sponsored publication. M&C #2015-01-12-09 (Requested by Councilmembers Paul Biever and Abraham Diaz)

The City Council went into Executive Session at 11:45 p.m. under Texas Local Government Code §551.071 Consultation with Attorney to discuss the item as described in the caption.

The City Council reconvened into Open Session at 12:08 a.m.

A motion was made by Councilman Abraham Diaz, seconded by Councilman Carmen Sanchez, to amend the policy where NO Council member can write an article in the Lion’s Roar within one-hundred-twenty (120) days before the election. Upon a unanimous vote, Mayor Riley announced the motion carried.

The City Council will convene in Executive Session pursuant to Section 551.087 as authorized by the Texas Government Code, Deliberations Regarding Economic Development Negotiations about the Proposed Deer Soccer Training Sports Park and potential Hotel Development Projects along Bandera Road; and reconvene into Open Session to take any necessary action arising from the Executive Session.

The City Council went into Executive Session at 12:38 p.m.
The City Council reconvened into Open Session at 12:38 a.m.

No action was taken.

Citizens to be Heard

• Pedro Esquivel – 7207 Forest Meadow – Spoke on the recycling survey; smart meters; and asked the City Council to consider going back to two meetings per month.

Announcements by the Mayor and City Council Members. At this time, reports about items of community interests on which no action will be taken may be given to the public as per Chapter 551.0415 of the Local Government Code, such as: expressions of thanks, congratulations or condolences, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City Official.
Councilman Ricardo Ruiz thanked everyone involved with the Christmas Tree Lighting and to also say that he has driven by the Aquarium many times and the parking lot is always full. “This is a great addition to the City.”

Councilman Benny Martinez invited all to the Chambers Luncheon at Cha Cha’s next Wednesday at noon.

Mayor Riley asked that the City Secretary poll the members of City Council what their preference for the presentation of the Home Rule Charter would be. Would they prefer it to be held at the January 24th Town Hall Meeting or at the February 9th City Council Meeting.

Adjournment

Mayor Riley announced the meeting adjourned at 12:47 a.m.

These minutes approved by the Leon Valley City Council on the 9th of February, 2015.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY
MAYOR AND COUNCIL COMMUNICATION

DATE: February 9, 2015

TO: Mayor and Council

FROM: Vickie Wallace, Finance Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: Approval of Quarterly Investment Report for the quarter ended December 31, 2014

PURPOSE

Approval of the Quarterly Investment Report for the quarter ended December 31, 2014.

SEE LEON VALLEY

Social - To ensure compliance with the Public Funds Investment Act of 1987.

The Public Funds Investment Act of 1987 (PFIA) established rules and regulations for governmental entities to follow for the proper investment of public monies. The City's investment program is conducted to accomplish the following objectives, listed in priority order.

A. Safety

The primary objective of the City's investment program is the preservation and safety of principal in the overall portfolio. Each investment transaction shall seek first to ensure that capital losses are avoided, whether they are from security defaults or erosion of market value.

B. Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; thereby avoiding the need to liquidate investments under adverse market condition. It is the intent of the City to invest its funds to maturity.

C. Diversification

The investment portfolio will be designed to limit risk by avoiding the concentration of assets with a specific maturity, with a specific issuer, or in a specific class of securities.

D. Yield

A fundamental rule of investing is that risk equals return. The City has deliberately established a low risk threshold to protect its financial resources and ensure that cash is
available when needed. The City will invest idle cash at the highest possible rate of return, consistent with the objectives and provisions of this policy, and in compliance with state and federal laws governing the investment of public funds.

Economic - N/A

Environmental - N/A

**FISCAL IMPACT**

None.

**STRATEGIC GOALS**

N/A

**RECOMMENDATION**

Approve Quarterly Investment Report for the quarter ended December 31, 2014.

APPROVED:___________________  DISAPPROVED:___________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

ATTEST:

________________________________________________________________________

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
February 9, 2015

Honorable Mayor Riley and City Council Members:

The Quarterly Investment Report for the City of Leon Valley, Texas for the quarter ended December 31, 2014 is hereby submitted.

The current depository bank for the City is Frost National Bank. Only enough funds to meet current obligations are being maintained at this bank. All excess funds are invested as allowed by the City's Investment Policy.

For the quarter, TexPool's average monthly rate ranged between .0418% and .0268%, compared to the quarter ended September 30, 2014 yield of between .0353% and .0313 %. In comparison, interest rates for 13-week U.S. Treasury Bills ranged between .013750% and .002528% for the quarter.

A cash flow analysis is made to determine the cash liquidity needs of the City. The City must have ready access to liquid cash to provide for day-to-day business needs, accounts payable, payroll, and capital projects. Short-term dollars are maintained in checking accounts, investment pools, or certificate of deposits. As of December 31, 2014 the City had $11,941,244.57 in its investment portfolio.

Bank accounts are insured by a combination of FDIC insurance and pledged securities maintained at the Federal Reserve Bank. U.S. Treasuries and Agencies are guaranteed as to principal and interest by the full faith and credit of the United States of America. TexPool's Liquid Asset Portfolio seeks to maintain a net asset value of $1.00 per unit invested to preserve the principal of all pool participants.

This report is in full compliance with the investment strategies as established by the City of Leon Valley Investment Policy and the Public Funds Investment Act.

Manuel Longoria, Jr.
City Manager

Vickie Wallace
Finance Director
CITY OF LEON VALLEY, TEXAS
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED DECEMBER 31, 2014

<table>
<thead>
<tr>
<th>FUND</th>
<th>VALUE BY TYPE OF INVESTMENT</th>
<th>INTEREST EARNED FOR QUARTER</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>INVESTMENT POOL</td>
<td>CERTIFICATE OF DEPOSITS</td>
<td></td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td>$3,244,857.86</td>
<td>$</td>
<td>$265.08</td>
</tr>
<tr>
<td>ENTERPRISE FUND</td>
<td>$2,456,399.11</td>
<td>$</td>
<td>$200.60</td>
</tr>
<tr>
<td>COMMUNITY CENTER</td>
<td>$71.28</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>POLICE FORFEITURE TRUST</td>
<td>$236,425.26</td>
<td>$</td>
<td>$19.33</td>
</tr>
<tr>
<td>STREET SALES TAX</td>
<td>$842,508.47</td>
<td>$</td>
<td>$68.80</td>
</tr>
<tr>
<td>CAPITAL PROJECT FUND</td>
<td>$4,360,886.94</td>
<td>$</td>
<td>$356.24</td>
</tr>
<tr>
<td>CIED FUND</td>
<td>$800,095.65</td>
<td>$</td>
<td>$65.28</td>
</tr>
</tbody>
</table>

TOTAL INVESTMENT PORTFOLIO AS OF 12/31/14 $975.33 $11,941,244.57
### GENERAL FUND
### INVESTMENT PORTFOLIO
### BY TYPE OF INVESTMENT
### FOR THE QUARTER ENDED DECEMBER 31, 2014

#### INVESTMENT POOL - TEXPOOL

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACCOUNT NUMBER</th>
<th>SHARES PURCHASED</th>
<th>SHARES REDEEMED</th>
<th>PRICE PER SHARE</th>
<th>SHARES OWNED</th>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS OF 09/30/14</td>
<td>151400005</td>
<td>$</td>
<td></td>
<td>1.000</td>
<td>$</td>
<td>3,244,592.78</td>
</tr>
<tr>
<td>10/31/2014</td>
<td>151400005</td>
<td>$</td>
<td>73.79</td>
<td>1.000</td>
<td>$</td>
<td>3,244,666.57</td>
</tr>
<tr>
<td>11/30/2014</td>
<td>151400005</td>
<td>$</td>
<td>76.13</td>
<td>1.000</td>
<td>$</td>
<td>3,244,742.70</td>
</tr>
<tr>
<td>12/31/2014</td>
<td>151400005</td>
<td>$</td>
<td>115.16</td>
<td>1.000</td>
<td>$</td>
<td>3,244,857.86</td>
</tr>
</tbody>
</table>

**TOTAL TEXPOOL AS OF 12/31/14**  
$3,244,857.86

#### CERTIFICATES OF DEPOSIT

<table>
<thead>
<tr>
<th>PURCHASE DATE</th>
<th>INVESTMENT</th>
<th>TERM</th>
<th>MATURITY DATE</th>
<th>YIELD AT PURCHASE</th>
<th>FACE VALUE</th>
<th>MARKET VALUE</th>
</tr>
</thead>
</table>

**TOTAL CERTIFICATES OF DEPOSIT AS OF 12/31/14**  
-

**TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF 12/31/14**  
$3,244,857.86
**ENTERPRISE FUND**
**INVESTMENT PORTFOLIO**
**BY TYPE OF INVESTMENT**
**FOR THE QUARTER ENDED DECEMBER 31, 2014**

### INVESTMENT POOL - TEXPOOL

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACCOUNT NUMBER</th>
<th>SHARES PURCHASED</th>
<th>SHARES REDEEMED</th>
<th>PRICE PER SHARE</th>
<th>SHARES OWNED</th>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS OF 09/30/14</td>
<td>1514000003</td>
<td>$55.83</td>
<td>$-</td>
<td>$1.000</td>
<td>$2,456,198.51</td>
<td>$2,456,198.51</td>
</tr>
<tr>
<td>10/31/2014</td>
<td>1514000003</td>
<td>$57.61</td>
<td>$-</td>
<td>$1.000</td>
<td>$2,456,254.34</td>
<td>$2,456,254.34</td>
</tr>
<tr>
<td>11/30/2014</td>
<td>1514000003</td>
<td>$87.16</td>
<td>$-</td>
<td>$1.000</td>
<td>$2,456,399.11</td>
<td>$2,456,399.11</td>
</tr>
</tbody>
</table>

**TOTAL TEXPOOL AS OF 12/31/14**

<table>
<thead>
<tr>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,456,399.11</td>
</tr>
</tbody>
</table>

### CERTIFICATES OF DEPOSIT

<table>
<thead>
<tr>
<th>PURCHASE DATE</th>
<th>INVESTMENT</th>
<th>TERM</th>
<th>MATURITY DATE</th>
<th>VALUE AT PURCHASE</th>
<th>FACE VALUE</th>
<th>MARKET VALUE</th>
</tr>
</thead>
</table>

**TOTAL CERTIFICATES OF DEPOSIT AS OF 12/31/14**

<table>
<thead>
<tr>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$-</td>
</tr>
</tbody>
</table>

**TOTAL ENTERPRISE FUND INVESTMENT PORTFOLIO AS OF 12/31/14**

<table>
<thead>
<tr>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,456,399.11</td>
</tr>
<tr>
<td>DATE</td>
</tr>
<tr>
<td>------------</td>
</tr>
<tr>
<td>AS OF 09/30/14</td>
</tr>
<tr>
<td>10/31/2014</td>
</tr>
<tr>
<td>11/30/2014</td>
</tr>
<tr>
<td>12/31/2014</td>
</tr>
</tbody>
</table>

**TOTAL TEXPOOL AS OF 12/31/14**

**TOTAL COMMUNITY CENTER INVESTMENT PORTFOLIO AS OF 12/31/14** $ 71.28
<table>
<thead>
<tr>
<th>DATE</th>
<th>ACCOUNT NUMBER</th>
<th>SHARES PURCHASED</th>
<th>SHARES REDEEMED</th>
<th>PRICE PER SHARE</th>
<th>SHARES OWNED</th>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS OF 09/30/14</td>
<td>151400008</td>
<td></td>
<td></td>
<td>1.000</td>
<td>$ 236,405.93</td>
<td>$ 236,405.93</td>
</tr>
<tr>
<td>10/31/2014</td>
<td>151400008</td>
<td>$ 5.37</td>
<td>$ -</td>
<td>1.000</td>
<td>$ 236,411.30</td>
<td>$ 236,411.30</td>
</tr>
<tr>
<td>11/30/2014</td>
<td>151400008</td>
<td>$ 5.55</td>
<td>$ -</td>
<td>1.000</td>
<td>$ 236,416.85</td>
<td>$ 236,416.85</td>
</tr>
<tr>
<td>12/31/2014</td>
<td>151400008</td>
<td>$ 8.41</td>
<td>$ -</td>
<td>1.000</td>
<td>$ 236,425.26</td>
<td>$ 236,425.26</td>
</tr>
</tbody>
</table>

TOTAL TEXPOOL AS OF 12/31/14 $ 236,425.26

TOTAL POLICE FORFEITURE INVESTMENT PORTFOLIO AS OF 12/31/14 $ 236,425.26
# STREET TAX
INVESTMENT PORTFOLIO
BY TYPE OF INVESTMENT
FOR THE QUARTER ENDED DECEMBER 31, 2014

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACCOUNT NUMBER</th>
<th>SHARES PURCHASED</th>
<th>SHARES REDEEMED</th>
<th>PRICE PER SHARE</th>
<th>SHARES OWNED</th>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS OF 09/30/14</td>
<td>1514000005</td>
<td>$19.15</td>
<td>$</td>
<td>$1.000</td>
<td>$842,439.67</td>
<td>$842,439.67</td>
</tr>
<tr>
<td>10/31/2014</td>
<td>1514000005</td>
<td>$19.79</td>
<td>$</td>
<td>$1.000</td>
<td>$842,458.82</td>
<td>$842,458.82</td>
</tr>
<tr>
<td>11/30/2014</td>
<td>1514000005</td>
<td>$</td>
<td>$</td>
<td>$1.000</td>
<td>$842,478.61</td>
<td>$842,478.61</td>
</tr>
<tr>
<td>12/31/2014</td>
<td>1514000005</td>
<td>$29.86</td>
<td>$</td>
<td>$1.000</td>
<td>$842,508.47</td>
<td>$842,508.47</td>
</tr>
</tbody>
</table>

TOTAL TEXPOOL AS OF 12/31/14 $842,508.47

TOTAL STREET TAX INVESTMENT PORTFOLIO AS OF 12/31/14 $842,508.47
# Investment Portfolio by Type of Investment

**For the Quarter Ended December 31, 2014**

## Investment Pool - TExPool

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACCOUNT NUMBER</th>
<th>SHARES PURCHASED</th>
<th>SHARES REDEEMED</th>
<th>PRICE PER SHARE</th>
<th>SHARES OWNED</th>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS OF 09/30/14</td>
<td>151400013</td>
<td>-</td>
<td>-</td>
<td>1.000</td>
<td>$ 4,360,530.70</td>
<td>$ 4,360,530.70</td>
</tr>
<tr>
<td>10/31/2014</td>
<td>151400013</td>
<td>$ 99.10</td>
<td>$ -</td>
<td>1.000</td>
<td>$ 4,360,629.80</td>
<td>$ 4,360,629.80</td>
</tr>
<tr>
<td>11/30/2014</td>
<td>151400013</td>
<td>$ 102.36</td>
<td>-</td>
<td>1.000</td>
<td>$ 4,360,732.16</td>
<td>$ 4,360,732.16</td>
</tr>
<tr>
<td>12/31/2014</td>
<td>151400013</td>
<td>$ 154.78</td>
<td>-</td>
<td>1.000</td>
<td>$ 4,360,886.94</td>
<td>$ 4,360,886.94</td>
</tr>
</tbody>
</table>

**Total TExPool As of 12/31/14**

|                                |                              |                              |                  | $ 4,360,886.94 |

**Total Capital Project Investment Portfolio As of 12/31/14**

<p>|                                |                              |                              |                  | $ 4,360,886.94 |</p>
<table>
<thead>
<tr>
<th>DATE</th>
<th>ACCOUNT NUMBER</th>
<th>SHARES PURCHASED</th>
<th>SHARES REDEEMED</th>
<th>PRICE PER SHARE</th>
<th>SHARES OWNED</th>
<th>MARKET VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS OF 09/30/14</td>
<td>151400013</td>
<td>$18.17</td>
<td>$-</td>
<td>$1.000</td>
<td>$800,030.37</td>
<td>$800,030.37</td>
</tr>
<tr>
<td>10/31/2014</td>
<td>151400013</td>
<td>$18.73</td>
<td>$-</td>
<td>$1.000</td>
<td>$800,067.27</td>
<td>$800,067.27</td>
</tr>
<tr>
<td>11/30/2014</td>
<td>151400013</td>
<td>$28.38</td>
<td>$-</td>
<td>$1.000</td>
<td>$800,095.65</td>
<td>$800,095.65</td>
</tr>
</tbody>
</table>

TOTAL TEXPOOL AS OF 12/31/14 $800,095.65
MAYOR AND COUNCIL COMMUNICATION

DATE: February 9, 2015  M&C # 2015-02-09-04

TO: Mayor and Council

FROM: Melinda Moritz, Director of Public Works

THROUGH: Manuel Longoria Jr., City Manager
          Randall Wallace, Assistant City Manager

SUBJECT: Approval of a budget adjustment for the Water and Sewer Fund in the amount of $190,000, 1) for the construction of a detention pond in the 6300 block of Bandera Road at a cost of $125,000, and 2) the sum of $65,000 for the purchase of water rights for FY 2015.

PURPOSE

1) In 2013, the owners of the property located at 6320 Bandera Road paid the City $125,000 to construct a detention pond behind their property. The funds were placed in the Water and Sewer Fund Reserve. We are now ready to construct the detention pond, but the funds to construct the pond are not included in the FY 2015 budget. Therefore, a budget adjustment is needed in order for the funds to be expended. The Public Works Department will first have the area surveyed, then develop construction plans, and finally bid the project.

2) Each year, the City searches for water rights to buy, to replace water leases that are coming to an end. The agency we use has located a 40 acre foot lease that is being offered for purchase for approximately $225,000. The City has $160,000 budgeted for water rights in the FY 2015 Water and Sewer Fund, from previous year’s water billing, but an additional $65,000 is needed to make this purchase. This money is available in the current year revenue fund.

This will bring the total water rights owned to 1627 acre feet. The proposed water rights are being leased at this time, so it will bring an income of $4,800 per year for the next three years, totaling $14,400. At the end of the lease, the City may decide to again offer the water for lease or use the water.

S.E.E. LEON VALLEY

Social – The detention pond project will not only lessen downstream flooding, but will incorporate a walking trail from the rear of the property at 6320 Bandera Road to Grass Hill Drive, providing additional recreational opportunities to the public. Water rights assure the City can provide water to all of its citizens well into the future.

Economic – Providing additional recreational resources and responsibly managing flood-prone areas within the City may enhance the City’s image, resulting in more economic opportunities. Having an adequate water supply is vital to new development.
Environmental – The detention pond will fulfill one of the Stormwater Program’s goals of reducing the amount of pollutants entering streams and rivers, while also providing a measure of flood relief to properties downstream. The use of water in our City is regulated and the citizens are continually educated, to assure water waste is kept to a minimum.

**FISCAL IMPACT**

1) Funding for the detention pond is pass-through - acquired from funds received in the amount of $125,000, from the owners of the property located at 6320 Bandera Road.

2) Funding for water rights is acquired from Water and Sewer user fees that are specifically collected to purchase water rights.

**STRATEGIC GOALS**


**RECOMMENDATION**

Approve a budget adjustment in the amount of $190,000 for the Water and Sewer Fund to 1) construct a detention pond in the 6300 block of Bandera Road at a cost of $125,000, and 2) the sum of $65,000 to purchase water rights.

APPROVED: _____________________ DISAPPROVED: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
RESOLUTION No. 15-002R


Whereas on September 22, 2014 the City Council of the City of Leon Valley adopted the 2014-2015 fiscal year budget: and

Whereas Texas Local Government Code Section 102.010 provides that a municipality is not prohibited from making changes to a budget for municipal purposes: and

Whereas the Leon Valley City Council hereby finds and determines that the amendments adopted under this resolution are for a municipal purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION I

That the City Council of the City of Leon Valley hereby amends the fiscal year 2014-2015 budget as provided for in the attached Exhibit “A”, said Exhibit to be incorporated herein as if fully set forth herein.

SECTION II

SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this resolution are severable, and if any phrase, clause sentence, paragraph or section of this resolution shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this resolution, since the same would have been enacted by the City Council without the incorporation in this resolution of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION III

REPEALER CLAUSE

Any provisions of any prior resolution of the City which are in conflict with any provision of the Resolution, are hereby repealed to the extent of the conflict, but all other provisions of the resolutions of the City which are not in conflict with the provisions of this Resolution, shall remain in full force and effect.

SECTION IV

EFFECTIVE DATE

This Resolution shall become effective and shall be in full force and effect on and after its passage and publication as required by state law.
SECTION V
PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED and RESOLVED, by the City Council of the City of Leon Valley this the 9th day of February, 2015.

APPROVED

_________________________
CHRIS RILEY
MAYOR

Attest:

______________________________
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

__________________________
CHARLES E. ZECH
City Attorney
CITY OF LEON VALLEY, TEXAS
BUDGET ADJUSTMENT
FISCAL YEAR 2014-2015

Request Submitted By: ___________________________________ Date: ____________________
Department Head

Approved By: __________________________________________ Date: ____________________
Finance Director

Approved By: __________________________________________ Date: ____________________
City Manager

<table>
<thead>
<tr>
<th>TYPE OF TRANSFER:</th>
<th>DEPARTMENT:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inter-Departmental Transfer</td>
<td>Enterprise Fund</td>
</tr>
<tr>
<td>X Intra-Departmental Transfer</td>
<td>Water Fund Reserve</td>
</tr>
<tr>
<td>X Supplemental Appropriation</td>
<td></td>
</tr>
</tbody>
</table>

FROM:

<table>
<thead>
<tr>
<th>FUND</th>
<th>ACCOUNT NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water</td>
<td>200 Reserve</td>
<td></td>
<td>$125,000</td>
</tr>
<tr>
<td>Water</td>
<td>200</td>
<td>Current year revenue</td>
<td>$65,000</td>
</tr>
</tbody>
</table>

TO:

<table>
<thead>
<tr>
<th>FUND</th>
<th>ACCOUNT NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water</td>
<td>200-5310-540.51</td>
<td>Detention Pond</td>
<td>$125,000</td>
</tr>
<tr>
<td>Water</td>
<td>200-5310-540.32</td>
<td>Water Rights</td>
<td>$65,000</td>
</tr>
</tbody>
</table>
City of Leon Valley
Budget Adjustment
Water and Sewer Fund

City Council Meeting
February 9, 2015
Purpose

• Approval of a budget adjustment for the Water and Sewer Fund in the amount of $190,000:
  – 1) for the construction of a detention pond in the 6300 block of Bandera Road at a cost of $125,000, and
  – 2) the sum of $65,000 for the purchase of water rights for FY 2015
Background

• San Antonio Aquarium Detention Pond Project
  – 2013 - Owner of property at 6320 Bandera Road paid City $125,000 for construction of a detention pond behind their property
  – Money was placed into the Enterprise Fund Reserve
  – Now ready to construct, but funds must be moved from Reserve to Capital before use
  – Project area to be surveyed, construction plans developed, then bid
Site Plan – Detention Pond
Background

- **Water Rights Purchase**
  - Paid search deposit in early 2014 and search company found 40 acre feet of leased water rights for sale
  - Total amount of purchase is $225,000, but only $160,000 in capital budget
  - Need additional $65,000, from Current Year Revenues
  - Rights are leased to RWRDG for next 3 years at $4,800 per year, for total payment to the City $14,400.
  - City may decide at end of lease to continue to lease or to use the water
Fiscal Impact

• Funding for detention pond is pass-through and was acquired from funds received ($125,000), from the owners of the property located at 6320 Bandera Road

• Funding for water rights is acquired from Water and Sewer user fees that are specifically collected for this type of purchase
  – $14,400 will be regained in leasing of water rights
  – Increases the City’s owned water rights to 1,647 AF
Recommendation

• Recommend authorizing a budget adjustment in the amount of $190,000 for 1) $125,000 for the construction of a detention pond and 2) $65,000 in additional funding for the purchase of water rights
Strategic Goals

• These initiatives are specifically listed in the 2014 – 2015 City Council Strategic Goals, under:
     » Manage Stormwater Runoff
     » Continue Practice of Purchasing Additional Water Rights
S.E.E. Statement

• Social – The detention pond project will incorporate a trail from the rear of the property at 6320 Bandera Road to Grass Hill Drive, providing additional recreational opportunities to the public. Water rights assure the City can provide water to all of its citizens well into the future.

• Economic – Providing additional recreational resources and responsibly managing flood-prone areas within the City may enhance the City’s image, resulting in more economic opportunities. Having an adequate water supply is vital to new development.

• Environmental – The detention pond will fulfill one of the Stormwater Program’s goals of reducing the amount of pollutants entering streams and rivers, while also providing a measure of flood relief to properties downstream. The use of water in our City is regulated and the citizens are continually educated, to assure water waste is kept to a minimum.
City of Leon Valley
Budget Adjustment
Water and Sewer Fund

City Council Meeting
February 9, 2015
DATE: February 09, 2015

M&C # 2015-02-09-05

TO: Mayor and Council

FROM: Saundra Passailaigue, City Secretary

THROUGH: Manuel Longoria Jr., City Manager

SUBJECT: Consideration of Resolution No. 15-003R appointing Kristina Koger and Annette Ramirez to the Earthwise Living Committee.

PURPOSE

This item was placed on the City Council agenda at the request of Mayor Chris Riley pursuant to Resolution No. 14-017R.

SEE LEON VALLEY

Social – N/A

Economic – N/A

Environmental – N/A

FISCAL IMPACT

N/A

APPROVED: _____________________ DISAPPROVED: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
RESOLUTION No. 15-003R

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL APPOINTING KRISTINA KOGER AND ANNETTE RAMIREZ TO THE LEON VALLEY EARTHWISE LIVING COMMITTEE.

WHEREAS, The City of Leon Valley deemed it necessary to create boards, commissions and committees composed of volunteers from the community to perform specific functions for the City.

WHEREAS, these boards, commissions and committees are invaluable to the City Council for their expertise, insight, and dedication to the City of Leon Valley.

WHEREAS, the City Council of Leon Valley empowers these boards, commissions and committees to make decisions affecting the citizens and the future of the City.

WHEREAS, the individuals currently filling the boards, commissions and committees have performed admirably and honestly for the benefit of the City of Leon Valley and its citizens.

WHEREAS, the City Council formally appoints and sets the term for the following individuals to their respected board or commission:

EARTHWISE LIVING COMMITTEE

Kristina Koger and Annette Ramirez

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointments of the aforementioned individuals to their respected board, commission or committee and term for each individual become effective immediately.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 9th day of February, 2015.

APPROVED

CHRIS RILEY
MAYOR

Attest: ________________________________
SAUNDRA PASSAILAIGUE, TRMC
City Secretary
DATE: February 9, 2015
TO: Mayor and City Council
FROM: David Dimaline, Public Works Assistant Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Resolution Authorizing the Filing of an Application with the Bexar County Community Development Block Grant Program for Fiscal Year 2015

**Purpose**

The attached resolution of the City of Leon Valley authorizes the filing of a grant application with the Bexar County Community Development Block Grant (CDBG) Program for fiscal year 2015, and authorizes the City Manager to act on behalf of the City of Leon Valley in all matters related to the application.

**Background**

The Bexar County CDBG staff has encouraged the City of Leon Valley to submit an application for consideration for the 2015 CDBG program. During January 2015, individual meetings were held with participating cities to discuss their plans and to identify needs in their ETJ. The City of Leon Valley is in Bexar County Precinct 2. The City Engineer has already completed the design on the Huebner / Timber Hill Drainage Improvement Project. The project scope is to install curb inlets, inlet extensions, a junction box; 24” drain pipe, new asphalt, curbs and sidewalks to address the drainage problem at the Huebner Rd. and Timber Hill intersection. The estimated project cost is $281,754. The grant application will be evaluated to ensure the project meets HUD guidelines, and the City will receive an eligibility letter that does not obligate funding. In July, the Bexar County Commissioners will make their final selection of projects to be recommended for funding, and selected projects will be submitted to HUD for evaluation.

**Fiscal Impact**

The estimated project cost is $281,754. The City is applying for 75% CDBG funding with a 25% City match. The City’s match—$70,439 will be covered by revenue generated by the Street Maintenance Tax, and will go toward the asphalt pavement repairs associated with the drainage project.
STRATEGIC GOALS STATEMENT

Item 2 - Continue Work on Capital and Planning Projects

The project will provide drainage improvements, replacement of sidewalks, and new asphalt that will enhance pedestrian mobility within our City and improve overall safety.

S.E.E Statement

Social Equity – Adds to general quality of life for all citizens.

Environmental Stewardship – Reduces the amount of stormwater drainage onto the existing street, and residents can utilize new sidewalks for pedestrian activity.

Economic Development – Improved drainage and new sidewalks enhance the amenities offered by the City to its residents, which may encourage relocation.

APPROVED: _____________________ DISAPPROVED: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
A RESOLUTION OF THE CITY OF LEON VALLEY AUTHORIZING THE FILING OF AN APPLICATION WITH THE BEXAR COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEAR 2015; AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY OF LEON VALLEY IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF LEON VALLEY WILL COMPLY WITH THE GRANT REQUIREMENTS.

WHEREAS, The Bexar County Community Development Block Grant (CDBG) Program is accepting applications for funding for Fiscal Year 2015; and

WHEREAS, the City of Leon Valley is a participating city with a long history of successful CDBG Projects dating back to 1986; and

WHEREAS, the City of Leon Valley is dedicated to community development support projects to provide needed services in areas of the City that would otherwise not be economically feasible; and

WHEREAS, the City of Leon Valley is proposing to construct street and drainage improvements at Huebner Rd. and Timber Hill at an estimated project cost of $281,754; with the City providing a 25% match; and

WHEREAS, the City of Leon Valley is dedicated to the public safety of its citizens and has identified a need eligible for funding that reflects infrastructure improvements in a qualifying area of the City

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The City Manager of the City of Leon Valley, Texas is authorized to submit an application with the Bexar County Community Development Block Grant Program for consideration at the Bexar County Commissioners Court in June of 2015.

2. The Mayor and City Council with the adoption of this Resolution further authorize the City Manager to act on behalf of the City of Leon Valley in all matters related to the application and pledge that if a grant is received, the City of Leon Valley will comply with the Grant requirements.

3. The City of Leon Valley will continue its commitment toward strategic community development for the citizens of Leon Valley and the region.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 9th day of February, 2015.

APPROVED

___________________________
CHRIS RILEY
MAYOR

Attest: _________________________
SAUNDRA PASSAILAIGUE, TRMC
City Secretary
Resolution Authorizing the Filing of an Application with the Bexar County Community Development CDBG

City Council Meeting
February 9, 2015
Purpose

- This Resolution will authorize the filing of an application to the Bexar County CDBG 2015 Program.
- If the project is selected, the City of Leon Valley will comply with all CDBG grant requirements.
Background

• The Bexar County Community Development Bloc Grant (CDBG) Program is accepting applications for 2015.

• The City of Leon Valley is proposing to construct a drainage improvement project at the intersection of Huebner Rd. and Timber Hill.

• Estimated Project Cost is $281,754
Background

Schedule:
• February – Applications Due
• April – CDBG Staff Review
• June – Applications are presented to Commissioners Court
• August – Selected projects are submitted to HUD for evaluation
• October – Develop Agreements for selected projects
• October 2015 – September 2016 – Contract Period
Fiscal Impact

• The estimated project cost is $281,754
• 75% CDBG Grant Funded
• City Match of 25% - $70,439 from Street Maintenance Tax
Recommendation

• The Resolution is required to submit with the 2015 application.
• Recommend approval and passage of the Resolution.
Strategic Goals Statement

• Item 2 – Continue Work on Capital and Planning Projects
  – Drainage improvements help address stormwater runoff. Repair of asphalt and new sidewalks enhance pedestrian mobility within our City and improve overall safety.
S.E.E. Statement

- Social Equity – Adds to general quality of life for all citizens
- Environmental Stewardship – Reduces the amount of stormwater runoff on the existing street, and residents can use new sidewalks for pedestrian activity.
- Economic Development – Drainage and sidewalks enhance the amenities offered by the City to its residents, which may encourage relocation.
Resolution Authorizing the Filing of an Application with the Bexar County Community Development CDBG

City Council Meeting
February 9, 2015
DATE: February 9, 2015

TO: Mayor and City Council

FROM: Vickie Wallace, Finance Director

THROUGH: Manuel Longoria, Jr., City Manager


PURPOSE
Approve the attached Comprehensive Annual Financial Report for Fiscal Year 2014.

SEE LEON VALLEY

Economic - N/A

Environmental - N/A

FISCAL IMPACT
None.

STRATEGIC GOALS
N/A

RECOMMENDATION
Approve the Comprehensive Annual Financial Report for Fiscal Year 2014.

APPROVED: ____________________ DISAPPROVED: ____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
City of Leon Valley
Comprehensive Annual Financial Report
Year Ended September 30, 2014
What’s in the Comprehensive Annual Financial Report (CAFR)

• Introduction
• Independent Auditor’s Report
• Management Discussion & Analysis
• Government-wide Financial Statements
• Fund Financial Statements
• Notes to the Financial Statements
• Required Supplemental Information
• Supplemental Combining & Individual Financial Statements & Schedules
• Statistical Tables
Independent Auditor’s Report

• Audit Standards to follow
  – Generally Accepted Auditing Standards
  – Government Auditing Standards

• Purpose
  – To form an independent opinion on whether the financial statements are presented in accordance with Generally Accepted Accounting Principles (GAAP).

• Independent opinion on the financial statements
  – Audit is “unmodified”
    • This is the best opinion that can be given for an independent audit. It means we have no modifying statements in our opinion letter.
Management Discussion & Analysis

• Financial Highlights
• Overview of the Financial Statements
• Government-wide Financial Analysis
• Financial Analysis of the City’s Funds
• Budgetary Highlights
• Capital Assets and Debt
• Requests for Information
Financial Highlights

• Government-Wide Financial Statements
  – Assets of the City exceeded its liabilities by $13 million at September 30, 2014.
  – Governmental activities net position increased by $952,156.
  – Governmental activities revenue decreased $619,713 and expenses increased $730,286 from the 2013 fiscal year.
## Financial Highlights (Continued)

<table>
<thead>
<tr>
<th>NET POSITION</th>
<th>PRIMARY GOVERNMENT</th>
<th>GOVERNMENTAL</th>
<th>BUSINESS-TYPE</th>
<th>COMPONENT</th>
<th>TOTAL</th>
<th>UNIT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GOVERNMENTAL ACTIVITIES</td>
<td>BUSINESS-TYPE ACTIVITIES</td>
<td>COMPONENT TOTAL</td>
<td>UNIT TOTAL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net investment in</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Assets</td>
<td>7,414,439</td>
<td>4,057,126</td>
<td>11,471,565</td>
<td>651,110</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks</td>
<td>266</td>
<td>-</td>
<td>266</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Education Grants</td>
<td>90,228</td>
<td>-</td>
<td>90,228</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Supply</td>
<td>-</td>
<td>189,330</td>
<td>189,330</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storm Water Fee</td>
<td>-</td>
<td>803,938</td>
<td>803,938</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted Net Position</td>
<td>6,167,021</td>
<td>1,873,123</td>
<td>8,040,144</td>
<td>651,110</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Net Position</td>
<td>13,671,954</td>
<td>6,923,517</td>
<td>20,595,471</td>
<td>651,110</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
• Fund Financial Statements
  – The General Fund’s fund balance at the end of the 2014 fiscal year was $3,826,458 and the combined fund balance for all funds was $10,591,551
  – Fund balance for the general fund increased $299,351. The increase is the result of higher than expected ad valorem collections, contributions for capital improvements and personnel vacancies.
## Financial Highlights (Continued)

<table>
<thead>
<tr>
<th>FUND BALANCES</th>
<th>GENERAL FUND</th>
<th>CAPITAL PROJECTS FUND</th>
<th>OTHER NONMAJOR GOVERNMENTAL FUNDS</th>
<th>TOTAL GOVERNMENTAL FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nonspendable</td>
<td>54,631</td>
<td>-</td>
<td>1,310</td>
<td>55,941</td>
</tr>
<tr>
<td>Restricted:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Projects</td>
<td>-</td>
<td>4,148,690</td>
<td>-</td>
<td>4,148,690</td>
</tr>
<tr>
<td>Public Education Grants</td>
<td>90,228</td>
<td>-</td>
<td>-</td>
<td>90,228</td>
</tr>
<tr>
<td>Park Bucks</td>
<td>266</td>
<td>-</td>
<td>256,246</td>
<td>256,246</td>
</tr>
<tr>
<td>Debt Service</td>
<td>-</td>
<td>-</td>
<td>1,457,802</td>
<td>1,457,802</td>
</tr>
<tr>
<td>Special Revenue</td>
<td>-</td>
<td>-</td>
<td>1,457,802</td>
<td>1,457,802</td>
</tr>
<tr>
<td>Committed:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disaster Emergencies</td>
<td>900,000</td>
<td>-</td>
<td>-</td>
<td>900,000</td>
</tr>
<tr>
<td>CIED</td>
<td>-</td>
<td>-</td>
<td>795,672</td>
<td>795,672</td>
</tr>
<tr>
<td>Assigned:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tree Mitigation and Replacement</td>
<td>25,275</td>
<td>-</td>
<td>-</td>
<td>25,275</td>
</tr>
<tr>
<td>Community and Conference Center</td>
<td>-</td>
<td>-</td>
<td>105,373</td>
<td>105,373</td>
</tr>
<tr>
<td>Unassigned:</td>
<td>2,756,058</td>
<td>-</td>
<td>-</td>
<td>2,756,058</td>
</tr>
<tr>
<td>Total Fund Balances</td>
<td>3,826,458</td>
<td>4,148,690</td>
<td>2,616,403</td>
<td>10,591,551</td>
</tr>
</tbody>
</table>
Financial Highlights (Continued)

- Fund Financial Statements
  - The water and sewer fund net position increased by $34,799 to $6,923,517 for the fiscal year.
  - Increase to net position is the result of donations and rebates received during the year.

<table>
<thead>
<tr>
<th>BUSINESS-TYPE</th>
<th>NET POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>WATER AND WASTEWATER</td>
</tr>
<tr>
<td>Net Investment in Capital Assets</td>
<td>4,057,126</td>
</tr>
<tr>
<td>Restricted Net Position</td>
<td></td>
</tr>
<tr>
<td>Water Supply Fee Reserve</td>
<td>189,330</td>
</tr>
<tr>
<td>Storm Water Fee Reserve</td>
<td>803,938</td>
</tr>
<tr>
<td>Unrestricted Net Position</td>
<td></td>
</tr>
<tr>
<td>Appropriated for Capital Outlay</td>
<td>1,523,123</td>
</tr>
<tr>
<td>Unrestricted Unappropriated Net Position</td>
<td>350,000</td>
</tr>
<tr>
<td>Total Net Position</td>
<td>6,923,517</td>
</tr>
</tbody>
</table>
Letter on Conduct of Audit

- Accounting Policies
- Accounting Estimates
- Difficulties
- Misstatements
- Disagreements
- Management Representations
- Consultations with other Independent Accountants
- Compliance with the Public Funds Investment Act
QUESTIONS?

CONTACT INFORMATION

Janet Pitman, CPA
jpitman@abipcpa.com

(210) 341-2581
MAYOR AND COUNCIL COMMUNICATION

DATE: February 9, 2015

TO: Mayor and Council

FROM: Manuel Longoria Jr., City Manager

SUBJECT: MPO Hike & Bike Grant Transfer to Evers Road Project

PURPOSE

At the January 12, 2015 meeting of the City Council, staff was directed to confer with the Metropolitan Planning Office (MPO) on a potential revision to the Huebner Creek Hike and Bike Trail grant awarded to the City of Leon Valley. Specifically, we were instructed to ask the MPO the questions below. MPO response is indicated in red and the response letter from MPO Director Sid Martinez is attached to this memorandum.

1. May the City of Leon Valley transfer the grant funds from the trail project to a new street rehabilitation project involving Evers Road?
   - The MPO’s Policies do allow for project changes. Since the funding would be moving to an entirely new project, this would be considered a project deletion; with a subsequent addition. The MPO’s Policy 3, “Guidelines for Programming Projects in the Transportation Improvement Program (TIP)” specifically states: “Governing bodies of the sponsoring agencies will promptly notify the MPO in writing of any currently programmed projects that are proposed to be deleted from the TIP. The governing body of the sponsoring agency shall state its preference for project replacement in the written notification. The Transportation Policy Board will provide direction and/or may consider action at the next appropriate meeting with respect to amending the TIP.

   In addition to the question above, City staff also asked (see attached letter) a follow-up question, as requested by several Councilmembers:

   If yes, can the MPO provide a guarantee that the approval will occur?
   - The MPO cannot guarantee that the approval will occur. The amendments to the TIP require board action and MPO staff cannot speak for the TPB, nor are we allowed to poll board members ahead of time to see how they would vote if this action were before them. However, it is important to note that although project deletions and replacements are rare, no municipality or agency has been denied this type of request when they have come before the TPB in the past.

2. May the 20% local match from the trail project be transferred to the Evers Road project?
   - The 20% local match is not necessarily a local match for the Hike and Bike Nature Trail, but rather a match on the Surface Transportation Program — Metropolitan Mobility Funds that were awarded for the construction of the project. Since the construction has not occurred, the 20% local match has not been
expended. If the TIP amendments to delete the Hike and Bike Trail and add the Evers Road project are brought forward and approved by the TPB, the 20% local match requirement would simply shift with the dollars onto the Evers Road project.

**STAFF RECOMMENDATION:**
Staff recommends against transfer of the funds for the following reasons:

1. The Evers Road Rehabilitation Project is already funded and scheduled for completion in July of this year. Funds for the project are allocated in the Street Maintenance Fund approved as a part of the FY 2015 City Budget. If the project is transferred to MPO Grant Status, it becomes a federalized project. This means we would be required follow federal regulations and standards for review, design, environmental impact, bidding and other federal requirements. We expect that this will result in an increase project cost and will delay actual construction until the 2016/2017 time-frame. The public has identified this project as a priority and expect it to be completed in 2015.

   - If the City Council desires to cancel the Hike & Bike project—staff suggests that another project be identified for the MPO funds.

2. We need to be fiscally prudent in the use of City funds. Since the City Council committed to the Hike & Bike project in 2011, funds exceeding $180,000 have been expended on the project. This money cannot be used as the 20% construction match for the Evers Road Project.

3. As MPO Director Martinez noted in his letter, there is no guarantee that the MPO TPB will approve the City’s request.

4. The Hike & Bike project is ready to go. All the federal requirements have been met and the TxDOT staff has indicated that the final Letter of Approval (LOA) will be issued once City Council takes action on their postponement decision.

**MAYOR CHRIS’S RILEY RESOLUTION:**
Attached is a Resolution that needs to be approved should the City Council decide to cancel the Hike & Bike project and transfer the grant funds to the Evers Road project.

**SEE LEON VALLEY**

Social – N/A
Economic – N/A
Environmental – N/A

**FISCAL IMPACT**
Under staff’s recommendations to not transfer the funds, there will be no additional fiscal impact to the budget for FY 15.

It should be noted that if City Council decides to transfer funds there would be some additional expenses such as cost for the construction match, greater standards for review and design,
environmental impact study, and TXDOT’s administrative expenses that were incurred for the Hike & Bike project.

APPROVED: _____________________  DISAPPROVED: _____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
WHEREAS, The City of Leon Valley formally submitted the Huebner Creek Greenway Hike and Bike Trail project through the Alamo Area Metropolitan Planning Organization’s (MPO) Call for Surface Transportation Program – Metropolitan Mobility (STP-MM) Projects in December, 2011 and the project was approved for STP-MM funding by the MPO’s Transportation Policy Board in April, 2012; and

WHEREAS, The official submittal included project limits from The City of San Antonio’s Crystal Hills Park to the City of Leon Valley’s Raymond Rimkus Park (Evers Road) at a total construction cost of $933,000 (80% federal and 20% City of Leon Valley local match); and

WHEREAS, The project application described the project as “Construction of hike and bike trail along the Huebner Creek corridor to provide access for transportation, recreation and linkage to San Antonio’s Leon Creek Greenway Trail System”; and

WHEREAS, Bexar County was scheduled to complete a drainage project in 2014 along Huebner Creek (LC 17) that would convey greenway and parkland to the City of Leon Valley that is integral to this project. The LC 17 project has been delayed and is not expected to be completed until 2017; and

WHEREAS, Due to the LC 17 project delay, the City of Leon Valley City Council instructed staff to essentially cut the project in half and only construct the portion of the project from Raymond Rimkus Park to Bandera Road. The portion from Bandera Road to Crystal Hills Park would be delayed indefinitely since all of the funding would be used for the first half of the project (which now includes costly items that were not part of the original conceptual plans); and

WHEREAS, The citizens of Leon Valley deserve the entire project as originally planned and developed and the City of Leon Valley needs to honor the commitment made in the original project application and submittal to the Alamo Area MPO.

NOW THEREFORE BE IT RESOLVED that this resolution directs the staff of the City of Leon Valley to work with the Alamo Area MPO and the Texas Department of Transportation to amend the region’s Transportation Improvement Program to delete this project and simultaneously request a transfer of the funding to the Evers Road Rehabilitation Project.

PASSED AND APPROVED this 9th day of February 2015.

___________________________________
Chris Riley, Mayor
City of Leon Valley
MPO Hike & Bike Grant Transfer to Evers Road Project

City Council Meeting
February 9, 2015
Purpose

• On January 12, 2015 City Council meeting, staff was directed to confer with the Metropolitan Planning Office (MPO) on a potential revision to the Huebner Creek Hike and Bike Trail grant

• All work on the Trail and the Evers Road Rehab Project has stop

• Specifically, staff was instructed to ask the following questions:
Question 1

• May the City of Leon Valley transfer the grant funds from the trail project to a new street rehabilitation project involving Evers Road?

– MPO’s Response:

The MPO’s Policies do allow for project changes. Since the funding would be moving to an entirely new project, this would be considered a project deletion; with a subsequent addition. The MPO’s Policy 3, “Guidelines for Programming Projects in the Transportation Improvement Program (TIP)” specifically states: “Governing bodies of the sponsoring agencies will promptly notify the MPO in writing of any currently programmed projects that are proposed to be deleted from the TIP. The governing body of the sponsoring agency shall state its preference for project replacement in the written notification. The Transportation Policy Board will provide direction and/or may consider action at the next appropriate meeting with respect to amending the TIP.
Question 1 Part 2

• If yes, can the MPO provide a guarantee that the approval will occur?

– MPO’s Response

The MPO cannot guarantee that the approval will occur. The amendments to the TIP require board action and MPO staff cannot speak for the TPB, nor are we allowed to poll board members ahead of time to see how they would vote if this action were before them. However, it is important to note that although project deletions and replacements are rare, no municipality or agency has been denied this type of request when they have come before the TPB in the past.
Question 2

• May the 20% local match from the trail project be transferred to the Evers Road project?

— MPO’s Response

The 20% local match is not necessarily a local match for the Hike and Bike Nature Trail, but rather a match on the Surface Transportation Program — Metropolitan Mobility Funds that were awarded for the construction of the project. Since the construction has not occurred, the 20% local match has not been expended. If the TIP amendments to delete the Hike and Bike Trail and add the Evers Road project are brought forward and approved by the TPB, the 20% local match requirement would simply shift with the dollars onto the Evers Road project.
Staff Recommendation

• Staff recommends against transfer of the funds for the following reasons:

1. The Evers Road is Already Funded through the Street Maintenance Fund
   • MPO Grant Fund federalizes the project which means additional cost
   • Project is scheduled for completion in July

2. Need to be Fiscally Prudent in the Use of City Funds
   • $180,000 has already been spent on trail design
     – These funds cannot be used for 20% Match
3. There is no guarantee that the MPO Board will approve the transfer
   • In 2014, the Evers Road project was rejected by the MPO because it is a ineligible rehab street project
     – This argument may prevail again with the MPO policy board and TXDOT staff

4. The Trail Project is ready to go.
   • Federal Requirements have been met
   • TXDOT Staff is ready to issue the Letter of Approval
Mayor Chris Riley’s Resolution

• A resolution is included in your packet if City Council decides to cancel the Hike & Bike project and transfer the grant funds to the Evers Road project
Fiscal Impact

• Under staff’s recommendations to not transfer the funds, there will be no additional fiscal impact to the budget for FY 15.

• It should be noted that if City Council decides to transfer funds there would be some additional expenses such as cost for the construction match, expenses for review and design, environmental impact study, and TXDOT’s administrative expenses that were incurred for the Hike & Bike project.
MPO Hike & Bike Grant Transfer to Evers Road Project

City Council Meeting
February 9, 2015
MAYOR AND COUNCIL COMMUNICATION

DATE: February 9, 2015

TO: Mayor and City Council

FROM: Claudia Mora, Economic Development Director

THROUGH: Manuel Longoria, Jr., City Manager

SUBJECT: Presentation, discussion and possible action on a request for a sign variance submitted by New Friends Learning Center located at 7500 Eckhert Road, Leon Valley, Texas 78240 to leave their fence painted with their 6’x138’ logo.

PURPOSE
The purpose of this M&C is to consider a variance to Chapter 3.04 Signs of the Code of Ordinances for the City of Leon Valley which would allow New Friends Learning Center (NFLC) to maintain their painted fence with their 6’x138’ or 828 square foot logo.

NFLC began their operations in August 2014. The fence was already part of the structure when NFLC leased the space. As a promotional concept and sign for the business, NFLC painted the fence. See pictures in Attachment A.

In October 2014, the City received an email from another childcare center owner/operator in the immediate area who requested that the new childcare centers in that area, including New Friends Learning Center, have their signs reviewed for compliance with City code. A second request was received by the City in January 2015. At that time, NFLC was cited for nonconformance with the City’s sign ordinance. NFLC has 30 days from the receipt of notice regarding nonconformance to appeal the citation and/or request a variance. The request for variance and the City Council meeting of February 9th are within the 30 days.

Chapter 3.04 Signs of the Code of Ordinances does not list painted fences as an allowable sign. In addition, the size of the sign and the area of the fence painted with information on the business are not addressed in the Code. The size of the NFLC sign and the elements of it are not in compliance with Chapter 3.04. In addition, NFLC’s sign is not in compliance with any of the allowable signs and criteria outlined in Chapter 3.04.

In addition to the nonconformance of the sign, New Friends Learning Center does not have a Permanent Sign Permit Application on file with the Community Development Department.

FISCAL IMPACT
The applicant paid $100 for consideration of the variance. Should the City Council decide the grant the variance and require that the New Friends Learning Center submit a completed Permanent Sign Permit Application, the fee for the application would be $75.00. Should the City Council decide to deny the request, NFLC will have to submit a Permanent Sign Permit Application for a new sign and pay the $75.00 application fee.

RECOMMENDATION
Staff notes that the variance approval is at the discretion of the City Council. Staff recommends to grant a temporary variance, not to exceed 60 days, to allow the applicant to submit a Permanent Sign Permit Application for an alternative sign that would be in compliance with Chapter 3.04 Signs.

S.E.E. IMPACT
Social – To encourage collaborative participation by businesses in the development process...
Economic – To provide a diverse and versatile business environment that supports a healthy economy by engaging in open dialogue on issues and matters which affect the conduct of economic development in Leon Valley.

Environmental – Not applicable.

APPROVED: _____________________    DISAPPROVED: _____________________

APPROVED WITH THE FOLLOWING AMENDMENTS: ________________________________

__________________________________________________________________________

ATTEST:

____________________  __________________
SAUNDRA PASSAILAIGUE, TRMC
City Secretary
New Friends Learning Center  
Alpabent Gajera-Owner  
7500 Eckhart Road #140  
San Antonio Texas 78240  
(210) 272-0376  

Mayor/Council  
6400 El Verde RD  
Leon Valley TX 78238  

January 29, 2015  

Dear Mayor/Council,  

I am writing this letter to inform the Leon Valley Mayor/Council of a recent complaint towards our business in regards to the art that is on our fence. At this time our fence expresses the highlights of our business, such as the name, phone number and hours of operations along with beautiful children’s handprints art. Our main goal is to create a child centered welcoming entrance by the painted fence. We wanted our children to arrive and relate the outside art on our building to a place where they know they will be happy and safe. The fence was painted seven months ago and it has never been an issue before until recently. We have even gotten compliments about the art as it was painted by a professional.  

In effort to keep our center a welcoming home away from home setting for our children we would like to request that the owner of New Friends Learning Center be allowed to keep its art on the fence.  

Enclose you will also find some of the center’s tour log and pictures of the fence. The tour logs are signed by parents and indicate that the fence was what got their attention to this loving caring center.  

We appreciate your prompt attention to this matter. Thank-You for your service to our community  

Sincerely,  

Aneyda Mejia- Director
Welcome to the School Pick-Up Service!

- Operates from 6am to 7pm daily.

We look forward to assisting you with your child's transportation needs.
City of Leon Valley

City Council

Sign Variance Request

Monday, February 9, 2015
Purpose

• Consider action on request for variance for sign
• Sign Variance to allow 6’x138’ painted fence to remain painted as the business’s sign in front of their location
• Applicant: New Friends Learning Center
  – Aneyda Mejia, Director
• Address: 7500 Eckhert Road, #140
New Friends Learning Center

DAY CARE

Accepted School Pick-Up
6am to 7pm

Now Open
272-0376
Background

- Chapter 3.04 Signs of the Leon Valley Code of Ordinances – no provision for a sign as that of the applicant’s
- Applicant’s sign is a nonconforming sign
- Chapter 3.04 allows for consideration of variances for nonconforming signs
Supplemental Information

- October 2014 – Initial complaint regarding sign nonconformance
- January 2015 – Second complaint
- January 2015 – Citation issued to business
- January 2015 – Request for sign variance
- No record of a Permanent Sign Permit Application on file
Fiscal Impact

- $100 Variance Consideration
- $75 Permanent Sign Permit Application Fee
Recommendation

• Staff recommends:
  – Grant temporary variance
  – Not to exceed 60 days
    • Allows applicant to submit a Permanent Sign Permit Application for sign conforming with Chapter 3.04 Signs
City of Leon Valley

City Council

Sign Variance Request

Monday, February 9, 2015
DATE:    February 9, 2015
TO:      Mayor and City Council
FROM:    Crystal Caldera, Assistant City Manager/HR Director
THROUGH: Manuel Longoria, Jr., City Manager
SUBJECT: Presentation of the Proposed Home Rule Charter as adopted by the City of Leon Valley Home Rule Commission.

PURPOSE
The purpose for this M&C is at the July 14, 2014 City Council Meeting, the Leon Valley City Council--based on input from citizens--decided to consider the Home Rule Charter governance structure. They appointed a group of prominent and civic-minded citizens to a Home Rule Commission to develop a Home Rule Charter.

The Home Rule Commission consists of the following members: Chairman Arthur “Art” Reyna, Vice Chairman Jack Dean, Commissioner Rudy Garcia, Commissioner Kathy Hill, Commissioner David Jordan, Commissioner Liz Maloy, Commissioner Mike McCarley, Commissioner Darby Riley, Commissioner Victor Rodriguez, Commissioner Manuel Rubio, and Commissioner Al Uvietta.

The Commission completed their work on January 7, 2015 and approved a Home Rule Charter for consideration by the residents and citizens of Leon Valley.

FISCAL IMPACT
Unknown at this time

RECOMMENDATION
N/A

APPROVED: _____________________    DISAPPROVED: ____________________
APPROVED WITH THE FOLLOWING AMENDMENTS: ___________________________
_______________________________________________________________________

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
City of Leon Valley
Proposed Home Rule Charter
Approved on January 7, 2015 by the Home Rule Charter Commission

Home Rule Charter Commission Members Appointed by City Council on July 14, 2014:

Chairman, Arthur “Art” Reyna
Vice Chairman, Jack Dean
Commissioner, Rudy Garcia
Commissioner, Kathy Hill
Commissioner, David Jordan
Commissioner, Liz Maloy
Commissioner, Mike McCarley
Commissioner, Darby Riley
Commissioner, Victor Rodriguez
Commissioner, Manuel Rubio
Commissioner, Al Uvietta
<table>
<thead>
<tr>
<th>Article I FORM OF GOVERNMENT AND POWERS</th>
<th>Page 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article II BOUNDARIES</td>
<td>Page 2</td>
</tr>
<tr>
<td>Article III THE CITY COUNCIL AND MAYOR</td>
<td>Page 3</td>
</tr>
<tr>
<td>Article IV ELECTIONS</td>
<td>Page 9</td>
</tr>
<tr>
<td>Article V ADMINISTRATIVE ORGANIZATION</td>
<td>Page 11</td>
</tr>
<tr>
<td>Article VI INITIATIVE, REFERENDUM AND RECALL</td>
<td>Page 14</td>
</tr>
<tr>
<td>Article VII GENERAL PROVISIONS</td>
<td>Page 19</td>
</tr>
<tr>
<td>Article VIII TRANSITIONAL PROVISIONS</td>
<td>Page 23</td>
</tr>
</tbody>
</table>
I. FORM OF GOVERNMENT AND POWERS

Section 1.01 Establishment

A. The City of Leon Valley shall have a City Manager form of government.

B. All powers of the City shall be vested in the Council, hereinafter referred to as the "City Council," which shall enact local legislation, adopt budgets, determine policies and appoint the City Manager. The City Manager shall answer to the City Council for the execution of the laws and the administration of the government of the City.

Section 1.02 General Powers

A. Leon Valley shall have the power of local self government to the fullest extent permitted by law.

B. The City shall have all the powers granted to cities by the Constitution and Laws of the State of Texas or other law together with all of the implied powers necessary to carry into execution those powers and those express and implied powers necessary for the government, interests, health, welfare and good order of the City and its inhabitants.

C. All powers shall be exercised and enforced in the manner prescribed by the laws of the State of Texas, in this Charter and action of City Council.

Section 1.03 Intergovernmental Relations

The City of Leon Valley may exercise any of its powers or perform any of its functions, and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise with the Government of Texas or any agency thereof, or with the Federal Government or any agency thereof, or with the government of any county, city or political subdivision to accomplish any lawful municipal purpose.
II. BOUNDARIES

Section 2.01 Boundaries

The boundaries of the City of Leon Valley shall be the same as existed prior to the adoption and ratification of this Charter and as are more fully set out and described by the official city map of the City of Leon Valley.

Section 2.02 Extension of Boundaries - Annexation

The City Council shall have the full power to annex territory, to extend and enlarge the city boundaries, and to exchange areas with other municipalities.

Section 2.3 Contraction of Boundaries - Disannexation

Any area of the City may be disannexed pursuant to any procedure allowed under state law and whenever, in the opinion of the City Council, there exists within the corporate limits of the City a territory not suitable or necessary for City purposes, the City Council may discontinue said territory as part of the City after conducting a public hearing and upon the adoption of an ordinance by a two-thirds vote of the City Council.
III. THE CITY COUNCIL AND MAYOR

Section 3.01 General Powers and Duties

All powers of the City shall be vested in the City Council, except as otherwise provided by law or this Charter and the City Council shall provide for the exercise thereof and for the performance of all duties and obligations imposed on the City by law.

Section 3.02 Number, Selection, and Term

A. The membership of City Council (members of City Council) shall be composed of the Mayor and six (6) Council Members. The Mayor and Council Members shall be elected from the City at large, by place, and for three (3) year terms.

B. No past, current, or future elected official shall serve, or have served, more than three (3) consecutive terms of office and no more than five (5), terms during a lifetime. For purposes of this subsection an official shall have been considered to have served a term upon taking the oath of office, regardless of whether the official serves the complete term. Any official who has served three (3) consecutive terms shall be prohibited from serving another term for a period of one year and eleven months from the date of the expiration of the third consecutive term.

Section 3.03 Qualifications

The Mayor and each Council Member shall meet the following:

A. Be a qualified voter in the City and State at the time of taking office;

B. Be a resident of the City;

C. Have resided continuously in the corporate limits of the City for 12 months immediately preceding the date of the election;

D. Not be in violation of any provision in this Charter;

E. Be 21 years of age or older on the first day of the term to be filled at the election;

F. Satisfy any other eligibility requirements prescribed by law for the office for which they are a candidate.

Section 3.04 Judge of Qualifications

The City Council is the final judge of all elections and the qualifications of its members and of any other elected officials of the City.

Section 3.05 Compensation
A. The City Council shall not receive any compensation unless determined by vote as provided for herein.

1. Compensation of the city Council, and any subsequent increases, shall be determined and approved by City Council upon a two-thirds vote of the City Council.

2. The increase in compensation shall take effect for the Mayor and each Council Member at the beginning of the next term of office for each respective office.

B. The City Council may be reimbursed for expenses incurred in performance of official duty. The policy regulating payment of expenses incurred in performance of official duty shall be determined by the City Council.

Section 3.06 Mayor

A. The Mayor shall be the presiding officer of the City Council and shall be recognized as the head of the City government for all ceremonial purposes, for emergency management purposes, and by the governor for purposes of military law.

B. The Mayor may debate and discuss any matters before the City Council and shall vote on all issues with the City Council.

Section 3.07 Mayor Pro-Tem

A. The Mayor Pro-Tem shall be a Council Member elected by the City Council at the first regular City Council meeting following each regular City election.

B. The Mayor Pro-Tem shall act as Mayor during the absence or disability of the Mayor.

Section 3.08 Vacancies; Forfeiture of Office; Filling of Vacancies

A. Vacancies. The office of a Council Member or office of the Mayor shall become vacant upon death, resignation, removal from office by recall, or forfeiture of his/her office.

B. Forfeiture. A Council Member or the Mayor shall forfeit his/her office if he/she:

1. Fails to maintain at any time during the term of office any qualification for the office prescribed by this Charter or by law;

2. Is convicted of a misdemeanor involving moral turpitude, a violation of any state laws regulating conflicts of interest of municipal officers, a felony, or is assessed a deferred adjudication or probation for a felony or any state laws regulating conflicts of interest of municipal officers;
3. Failure to regularly attend City Council meetings without an approved absence obtained by a majority vote by City Council either before or after the absence. There shall be a presumption of failure to regularly attend when three (3) regular meetings are missed during a term year without obtaining an approved absence from City Council.

C. If a member of City Council violates any provision of this section and does not immediately resign, the City Council may conduct an investigation and hearing pursuant to Section 3.12 of this Charter to determine if the office holder is in violation of this section. The hearing shall be held within 60 days of the City Council, as a body, learning of the alleged forfeiture.

D. All vacancies with unexpired terms of more than 12 months shall be filled by special election pursuant to State law. All vacancies with unexpired terms of 12 months or less may be filled, at the discretion of City Council, by appointment of the City Council upon a majority vote, may be left vacant for the remainder of the unexpired term or filled by a special election pursuant to state law.

**Section 3.09 Prohibitions**

A. No member of City Council shall accept or admit liability or pay any claim for damages asserted against the City. City Council shall not accept or admit liability without first obtaining a written opinion from the City Attorney regarding the City's liability therein and only then upon a majority vote of the City Council.

B. No member of City Council shall be employed in or appointed to the positions of City Manager, City Attorney, or Department Head until three (3) years after the expiration of the term for which he/she was elected to the City Council and for any other compensated City position until one (1) year after the expiration of the term for which he/she was elected to the City Council. This subsection shall not apply to a volunteer who receives a stipend that is the same as the stipend received by other similarly situated volunteers.

C. Except for the purpose of inquiries and investigations, unless otherwise provided in this Charter, the City Council as whole and its individual members shall deal with City officers and employees who are subject to the direction and supervision of the City Manager solely through the City Manager, and neither the City Council nor its individual members shall give orders to any such officer or employee, either publicly or privately.

D. Neither the City Council nor any of its members shall dictate to the City Manager the appointment of any person to office or employment. No member of City Council shall interfere with the City Manager in the performance of the duties of that office or prevent the City Manager from exercising the City Manager’s own judgment in the appointment of officers and employees whose employment, appointment, and supervision are reserved by this Charter for the City Manager. Except for the purpose of inquiry and investigations, the City Council and its members shall deal with the City Staff solely through the City Manager, and neither the City Council, as a body or any individual member, nor any individual not having administrative or
executive functions under this Charter shall give orders to any of the subordinates of the City Manager, either publicly or privately.

E. It shall be unlawful for the Mayor or a Council Member to release any attorney-client privileged communication. The City Council as the governing body of the City solely holds and is entitled to the attorney client-privilege and it may only be waived by an affirmative vote of two-thirds of the City Council.

Section 3.10 Meetings and Procedures

A. Agendas. A member of City Council may place an item on an agenda by agreement of two additional members of City Council. The member of City Council desiring to place an item on an agenda shall submit in writing the request to place the item on an agenda to the City Secretary who shall inquire with members of City Council as to their agreement. The item shall be placed on the next City Council meeting occurring on or after the 8th calendar day after obtaining the agreement of the second member of City Council.

At a meeting of City Council a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.

The City Manager may place any item on any City Council agenda.

B. Procedures. City Council shall, except as otherwise provided for in this Charter, create rules of procedure for all City Council workshops, regular and special meetings and public hearings by ordinance.

Section 3.11 Ordinances

A. Passage. Except as may otherwise be prescribed in this Charter or other law, all ordinances shall be read in open meeting of the City Council on two (2) separate days provided that all readings of any ordinance may be by descriptive caption only. Any ordinance necessary to protect the public's peace, health, safety and general welfare, may be passed as an emergency and become effective at once upon one (1) reading of the City Council, upon the approval of a majority vote of the City Council members that it is an emergency at said reading and the finding of an emergency shall be stated within the ordinance.

B. Enacting Clauses; Signature and Authentication. The enacting clause of all ordinances shall be "BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS;" and every ordinance shall be signed by the Mayor or the Mayor pro-tem and authenticated by seal and signature of the City Secretary.

C. Publication.

The caption or title and penalties of every ordinance imposing any penalty, fine, or forfeiture shall, as soon as practical after passage thereof, be published one (1)
time in the official newspaper(s) of the City of Leon Valley. An ordinance required to be published under this section shall take effect the day after publication unless otherwise provided in the ordinance.

D. **Codification of Ordinances.**

1. The City Council shall have the power to cause the ordinances of the City to be corrected, amended, revised, codified and printed in code form as often as the City Council deems advisable, and such printed code, when adopted by the Council, shall have full force and effect without the necessity of publishing the same or any part thereof in a newspaper.

2. All printed ordinances or codes of ordinances shall be admitted as evidence in all courts without proof, and shall have the same force and effect as did the original ordinance.

**Section 3.12 Council Investigations; Hearings; Process**

A. **General.** In addition to any other specific authority of investigation and hearing provided for in this Charter, the City Council shall have the power to inquire into the official conduct of any department, agency, appointed boards, office, officers, employees or appointed board members of the City. For the purpose of investigations and hearings, the City Council shall have the power to administer oaths, subpoena witnesses, compel the production of books, papers, and other evidence material to the inquiry. The City Council shall provide, by ordinance, penalties for contempt in failing or refusing to obey any such subpoena or to produce any such books, papers or other evidence. The City Council shall have the power to punish any such contempt in the manner provided by such ordinance.

B. **Hearings Process for Forfeitures of Office and Prohibitions.**

1. All hearings held under this subsection shall be conducted in open session, except that the City Council may conduct a closed session to get advice from its attorney pursuant to the Texas Open Meetings Act;

2. The office holder subject to any investigation and/or hearing under this section shall be entitled to written notice of the allegations of forfeiture and/or the alleged violation of this Charter as applicable;

3. A special meeting shall be called to hold the hearing;

4. A member of City Council who initiated or is the subject of the investigation or hearing shall not sit at the dais and shall not participate in deliberation or vote;

5. City Council shall adopt by ordinance rules of procedures to be followed;
6. The City Council shall state the nature of the hearing and the allegations to be considered, shall be provided the results of any investigation and a presentation of the evidence against the office holder including, but not limited to testimony from individuals;

7. The individual who is subject to the hearing shall be provided an opportunity to respond to the allegations and present any relevant evidence including, but not limited to, testimony from individuals;

8. City Council may ask questions of any individual;

9. No public comment shall be allowed unless agreed to by a majority vote of the members of City Council present. Rules for public comment shall be set by City Council;

10. In the case of a violation of Section 3.08 of this Charter City Council shall vote on the forfeiture and on the affirmative vote of two-thirds of City Council declare the office of said office holder to be forfeited and vacant;

11. In the case of a violation of Section 3.09 of this Charter City Council may on the affirmative vote of a majority of the City Council take any action it determines to be appropriate including, but not limited to, directing further investigation, requesting further information, vote to enforce a penalty pursuant to section 7.13 of this Charter, vote to bring an action in municipal court, take a vote of censure; or, upon the affirmative vote of two-third’s (2/3’s) of City Council, declare the office of said office holder to be forfeited and vacant.
IV. ELECTIONS

Section 4.01 Elections

A. The regular City election shall be held annually on the uniform election date in May, or at such other times as may be specified by State Law, at which time officers will be elected to fill those offices which become vacant that year.

B. The City Council shall fix the place for holding such election.

C. The City Council may, by ordinance or resolution, order a special election, fix the date and place for holding same, and provide all means for holding such special election.

D. Notice of elections shall be published in a newspaper of general circulation of the City of Leon Valley, such publication to follow the requirements of the Election Code and any applicable law.

E. Early voting shall be governed by the general election laws of the State of Texas.

Section 4.02 Regulation of Elections

A. All elections shall be held in accordance with the laws of the State of Texas regulating the holding of municipal elections and in accordance with the ordinances adopted by the City Council for the conduct of elections.

B. The City Council shall appoint the election judges and other election officials.

Section 4.03 Filing for Office

A. Any person having the qualifications set forth under Section 3.03 of this Charter shall have the right to file an application to have their name placed on the official ballot as a candidate for any elective office.

1. Any such application shall be in writing, signed by such candidate, and filed with the City Secretary in accordance with the Texas Election Code and this Charter.

2. An application filed in accordance herewith shall entitle such applicant to a place on the official ballot.

B. A candidate of City Council shall specify the place number or position the candidate is seeking.

Section 4.04 Official Ballot

A. The names of all candidates for office, except such as may have withdrawn, died
or become ineligible, shall be placed on official ballots without party designations specifying the
council place for which each is seeking election.

Section 4.05 Run-Off Election

In the event no candidate for an elective office receives a majority of the votes cast for
that place in the general or special election or there is a tie, a run-off election shall be held
between the two (2) candidates who received the greater number of votes.

Section 4.06 Taking of Office

Each newly elected person to the City Council shall be inducted into office as the first
item of business at the first regular City Council meeting following the canvass of the votes.
V. ADMINISTRATIVE ORGANIZATION

Section 5.01 City Manager

A. Appointment and Qualifications. The City Council shall appoint a City Manager who shall be the chief administrative and executive officer of the City and shall be responsible to the City Council for the administration of all the affairs of the City. The City Manager shall be chosen by the City Council solely on the basis of the City Manager’s executive and administrative training, experience and ability.

B. Term and Compensation. The City Manager shall be appointed for an indefinite term upon the affirmative vote of two-thirds (2/3s) of the City Council, and may be removed at the discretion of the City Council by an affirmative vote of two-thirds (2/3s) of the City Council. The action of the City Council in suspending or removing the City Manager shall be final, it being the intention of this Charter to vest all authority and fix all responsibility of such suspension or removal in the City Council. The City Manager shall receive compensation as may be fixed by the City Council.

C. Powers and Duties. The City Manager shall have the following powers and duties:

1. The City Manager shall appoint and, when the City Manager deems it necessary for the good of the City, may suspend or remove any City employee except as otherwise provided by law, this Charter, or personnel rules adopted pursuant to this Charter. The City Manager may authorize any employee who is subject to the City Manager’s direction and supervision to exercise these powers with respect to subordinates in that officer’s department, office or agency.

2. The City Manager shall direct and supervise the administration of all departments, officers, and agencies of the City, except as otherwise provided by this Charter or by law.

3. The City Manager shall attend all City Council meetings, except when excused by the Mayor or Mayor Pro-Tem, and shall have the right to take part in discussion but may not vote.

4. The City Manager shall see that all laws, provisions of this Charter and acts of the City Council, subject to enforcement by the City Manager or by those subject to the City Manager’s direction and supervision, are faithfully executed.

5. The City Manager shall make such reports as the City Council may require concerning the operations of the City departments, offices and agencies subject to the City Manager’s direction and supervision.

6. The City Manager shall keep the City Council fully advised as to the financial condition and future needs of the City and make such recommendations to the
City Council concerning the affairs of the City as the City Manager deems desirable.

7. The City Manager shall have the authority to execute on behalf of the City, standard form documents, including but not limited to deeds, releases of liens, rental agreements, easements, right-of-way agreements, joint use agreements, and other similar documents, under the following conditions:

a. The execution of the document is necessary to carry out a public works project; utilize, maintain or improve a City facility, street, right-of-way, easement, park or other City property, or to implement other City policies; provided that such project, program or policy has been approved by the City Council;

b. That all blanks are filled in on any document correctly and that such document is consistent with the objectives approved by the City Council; and

c. That the form of such document shall be approved by the City Attorney.

8. The City Manager shall perform such other duties as are specified in this Charter or may be required by the City Council.

D. Review. The City Council shall perform a review of the City Manager’s performance at least annually, but no more than twice in any fiscal year.

E. Acting City Manager. By letter filed with the City Secretary the City Manager shall designate, subject to approval of the City Council, a qualified employee to exercise the powers and perform the duties of City Manager during the City Manager’s temporary absence or disability. The City Council may revoke such designation at any time and appoint another individual to serve until the City Manager shall return or his disability shall cease.

Section 5.02 Other Departments, Offices, and Agencies

A. General Provisions.

1. Creation of Departments. The City Council may continue or establish City departments, offices or agencies in addition to those created by this Charter and may prescribe the functions of all departments, offices and agencies, except that no function assigned by this Charter to a particular department, office or agency may be discontinued or, unless this Charter specifically so provides, assigned to another department.

2. Direction by City Manager. All departments, offices and agencies under the direction and supervision of the City Manager shall be administered by an employee appointed by and subject to the direction and supervision of the City Manager.
B. **City Attorney.** The City Council shall appoint a licensed attorney of the State of Texas to be the City Attorney. The City Attorney shall receive for services such compensation as may be fixed by the City Council for regular and special duties and shall hold office at the pleasure of the City Council. The City Attorney or such other attorney’s selected by the City Attorney with the approval of the City Council shall represent the City in all legal matters.

C. **Municipal Court; Judge(s).** The City Council shall establish a municipal court and shall appoint a licensed attorney of the State of Texas as presiding judge(s) and any such other licensed attorneys of the State of Texas as associate judge(s) as are deemed necessary and fix the compensation therefore. The judge(s) of the municipal court shall serve at the will and pleasure of the City Council, unless otherwise provided by law.

D. **City Secretary.** The City Manager shall appoint, and may remove without cause, a City Secretary whose duties and obligations shall be determined and supervised by the City Manager.

**Section 5.03 Personnel Rules**

The City Manager shall be responsible for the preparation of personnel rules, which rules shall be submitted by the City Manager to the City Council. The City Council may accept and adopt such rules as proposed or may adopt them with amendments.
VI. INITIATIVE, REFERENDUM AND RECALL

Section 6.01 General Authority

A. Initiative. The Registered voters of the City shall have power to propose ordinances to the Council. Such power shall not extend to the granting of franchises, budget or any capital program, or relating to appropriation of money, issuing of bonds, setting of utility rates and levy of taxes or salaries of City officers or employees, or any other ordinance not subject to initiative as provided by state statute or common law.

B. Referendum. The Registered voters of the City shall have power to require reconsideration by the Council of any adopted ordinance. Such power shall not extend to the granting of franchises, budget or any capital program, or relating to appropriation of money, issuing of bonds, setting of utility rates and levy of taxes or salaries of City officers or employees, or any other ordinance not subject to referendum as provided by state statute or common law.

C. Recall. The Registered voters of the City shall have the power to petition for recall of the Mayor or any Council Member.

Section 6.02 Commencement of Initiative, Referendum and Recall Petitions; Petitioners' Committee; Affidavit

A. Any five (5) Registered voters of the City may commence initiative, referendum, or recall proceedings by filing with the City Secretary an affidavit stating they will constitute the petitioners' committee and be responsible for the petition and filing it in proper form, stating their names and addresses and specifying the designated address to which all notices to the committee are to be sent and setting out in full the proposed initiative ordinance or citing the ordinances sought to be reconsidered, or the name of the individual to be recalled.

B. All papers of a petition shall be uniform in size and style, shall be assembled as one instrument for filing, and shall comply with all requirements for the specific petition. Each signature shall comply with Chapter 277 of the Texas Election Code as it may be amended from time to time.

C. Petitions shall be returned to the Office of the City Secretary for filing within ninety (90) days after filing of the affidavit of petitioners committee and no signature on said petition shall have been affixed prior to the filing of the affidavit of petitioners committee.

D. Each signer of such petition shall personally sign their name thereto in ink or indelible pencil and shall write after their name their place of residence, giving the name of the street and the number, and shall also write thereon the day, the month and the year their signature was affixed. Petitions shall only be circulated by a registered voter of the City and the signatures on petitions shall be verified by oath in the following form to be affixed on the bottom of each page of the petitions:
STATE OF TEXAS
COUNTY OF BEXAR

I, ____________________, being first duly sworn, on oath depose and say that I am one of the signers of the above petition, and that the statements made therein are true, and that each signature appearing thereto was made in my presence on the day and date it purports to have been made, and I solemnly swear that the same is the genuine signature of the person it purports to be.

Signature ____________________

Sworn and subscribed before me this _____day of ________ 20__.

__________________________________
NOTARY PUBLIC, STATE OF TEXAS

My commission expires: ____________

Section 6.03 Initiative, Referendum and Recall Petition Process; Certificate of City Secretary; Supplementation; Presentation to Council; Council Review

A. Certificate of City Secretary. Within thirty (30) calendar days after a petition for initiative or referendum and forty-five (45) calendar days after a petition for recall (the “Original Petition”) is filed, the City Secretary shall complete a certificate as to its sufficiency or insufficiency as mandated herein, specifying, if it is insufficient, the particulars wherein it is defective and shall within said period send a copy of the certificate to the petitioners' committee by certified mail return receipt requested or by hand delivery with signed proof of delivery to the designated address.

B. A petition certified insufficient for lack of the required number of valid signatures may be supplemented once if the petitioners' committee files a notice of intention to supplement with the City Secretary within 3 working days after receiving the copy of the Certificate of the City Secretary. The supplementary petition shall be filed within the time specified in Subsection 6.03 C. Such supplementary petition shall comply with the requirements of Subsections 6.02 B and D, and within ten (10) working days after the supplementary petition is filed, the secretary shall complete a certificate as to the sufficiency of the petition as supplemented and send a copy of such certificate to the petitioners' committee by registered mail as in the case of an original petition.
C. Upon the submission of the Original Petition to the City Secretary the time line for submission as provided for in Section 6.02 C shall be tolled. The petitioners committee shall submit the supplementary petition to the City Secretary within the remaining tolled deadline, said remaining time to be calculated from receipt of the certificate of insufficiency by the petitioner’s committee or committee member as applicable. No signature on said supplementary petition shall have been affixed prior to the receipt by the petitioners committee of the certificate of insufficiency.

D. Presentation to Council. The City Secretary shall, at the next regular Council meeting held in compliance with the Texas Open Meetings Act after completion of certification of the petition or supplementary petition, present such certificate to the Council and the certificate shall then be a final determination as to the sufficiency of the petition.

Section 6.04 Requirements specific to Petitions for Recall

Before the question of a recall shall be submitted to the Registered voters of the City a petition, containing at least twenty percent (20%) of the number of voters registered to vote at the last general City election, demanding such question to be so submitted shall first be filed with the Office of the City Secretary pursuant to this Article. The petition shall be addressed to the City Council of the City and shall state distinctly and specifically the alleged action(s) and the factual circumstance(s) surrounding such action(s) taken by the individual that warrant the reason for the recall as to give the individual sought to be removed notice of the matter(s) and thing(s) with which the individual’s recall is predicated. If there be more than one (1) reason, said petition shall distinctly and specifically state each reason upon which such petition for removal is predicated and shall distinctly and specifically state the alleged action(s) and the factual circumstance(s) surrounding such action(s) taken by the individual that warrant the recall as to give the individual sought to be removed notice of the matter(s) and thing(s) on which the recall is predicated.

Section 6.05 Public Hearing to be Held on Recall Petition

The individual whose removal is sought may, within five (5) working days after such recall petition has been presented to the City Council, request that a special meeting be held to permit him/her to present a response to the reasons for recall specified in the recall petition. In this event, the City Council shall order such special meeting to be held, no more than thirty (30) and no less than fifteen (15) days before early voting.

At any special meeting held under this Section the individual whose removal is sought shall have a thirty (30) minute period to state their response to the recall petition. There shall be no public participation in the special meeting and no other items of business shall be a part of the special meeting.

Section 6.06 Calling of Recall Election

If the individual whose removal is sought does not resign, then the City Council shall for the next
available uniform election date, order an election for holding such recall election. If, after the recall election date is established, the officer vacates his/her position, the election shall be cancelled, in accordance with State Law.

Section 6.07 Ballots in Recall Election

Ballots used at recall elections shall conform to the following requirements:

A. With respect to each individual whose removal is sought, the question shall be submitted: "Shall ___________ be removed from the office of _____________ by recall?"

B. Immediately below each such question, there shall be printed the following words, one above the other, in the order indicated:

"Yes"

"No"

Section 6.08 Result of Recall Election

If a majority of the votes cast at a recall election shall be "No", that is against the recall of the individual named on the ballot, the individual shall continue in office for the remainder of his/her unexpired term, subject to recall as provided herein. If a majority of the votes cast at such election be "Yes", that is for the recall of the individual named on the ballot, the individual shall, regardless of any technical defects in the recall petition, be deemed removed from office upon passing of the resolution canvassing the election, and the vacancy shall be filled by the City Council as provided for in State law.

Section 6.09 Recall Restrictions

No petition shall be filed for the recall of an individual within one-hundred and eighty (180) days of the date of the individual’s election to City Council or within one-hundred and eighty (180) days before the end of the individual’s term on City Council.

Section 6.10 Initiative; Requirements specific to Petition for Initiative; Procedure

A. A petition for initiative must contain the number of valid signatures totaling at least fifteen percent (15%) of the total number of registered voters registered to vote at the last general City election and shall otherwise comply with the requirements for petitions in this Article. Each copy of the petition shall have attached to it a copy of the full text of the proposed legislation in the form of an ordinance including a descriptive caption. Each page of the petition shall have, at the top of the page, the full substantive text of the proposed ordinance.
B. Upon presentation to the City Council, it shall become the duty of the City Council, within forty-five (45) calendar days after the date the petition is finally determined sufficient, to pass and adopt such ordinance without alteration as to meaning or effect, or to call for an election, to be held on the soonest date allowed under the Texas Election Code, at which the Registered voters of the City shall vote on the question of adopting or rejecting the proposed ordinance.

C. If a majority of the registered electors voting on a proposed initiative ordinance vote in its favor, it shall be considered adopted upon the canvassing of the election results and shall be treated in all respects in the same manner as ordinances of the same kind adopted by the Council. If conflicting ordinances are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail to the extent of such conflict.

D. No ordinance on the same subject as an initiated ordinance which has been defeated at any election may be initiated by the voters within two (2) years from the date of such election.

Section 6.11 Referendum; Requirements specific to Petition for Referendum; Procedure; Effect Prior to Election

A. A petition for referendum must contain the number of valid signatures totaling at least fifteen percent (15%) of the total number of registered voters registered to vote at the last general City election and shall otherwise comply with the requirements for petitions in this Article.

B. Within forty-five (45) days after final sufficiency of the petition City Council shall either repeal the referred ordinance or order an election to submit the referred ordinance to the registered voters of the City said election to be held on the first available uniform election date authorized by law.

C. If a majority of the registered electors voting on a referred ordinance vote against the ordinance, it shall be considered repealed upon certification of the election results.

D. A petition for referendum on the same subject matter may only be submitted once every three (3) years.

Section 6.12 Initiative and Referendum; Form of Ballots

The ballots used when voting upon initiative or referendum shall set forth their nature sufficiently to identify them and shall also set forth, upon separate lines, the words:

"For the Ordinance"

or

"Against the Ordinance"
Section 6.13 Ordinances Passed by Popular Vote, Repeal or Amendment

No ordinance which may have been passed by the City Council upon a petition or adopted by popular vote under the provisions of this Article may be repealed or amended by the City Council for a period of three (3) years from the date said ordinance became effective and then only upon by an affirmative vote of two-thirds (2/3s) of the City Council.
VII. GENERAL PROVISIONS

Section 7.01 Conflicts of Interest Prohibition

For purposes of this Section term “City Official” means any individual subject to the requirements of Texas Local Government Code, Chapter 171.

It is hereby prohibited for City Council members or a City Official to violate the rules and regulations regarding conflicts of interests as set out in the Texas Local Government Code, Chapter 171.

Section 7.02 General Prohibitions

A. Activities Prohibited:

1. No person shall be appointed to or removed from or in any way favored or discriminated against with respect to any City position or appointive City administrative office because of race, national origin, sex, political or religious opinions or affiliations.

2. No person who seeks appointment or promotion with respect to any City position or appointive City administrative office shall directly or indirectly give, render or pay any money, service or other valuable thing to any person for or in connection with his test, appointment, proposed appointment, promotion or proposed promotion.

3. No employee of the city shall continue in such position after becoming a candidate for City Council.

Section 7.03 Regulation of Alcohol

The City Council may enact any and all other regulations regarding the sale, consumption, distribution, etc. of alcoholic beverages, as permitted by law, including but not limited to the regulation of the sale of liquor in residential sections or areas of the City.

Section 7.04 Disaster Clause

In case of disaster when a legal quorum of the City Council cannot otherwise be assembled due to multiple deaths or injuries, the surviving persons of the City Council, or highest surviving City official, if no elected official remains, shall, within twenty-four (24) hours of such disaster, request the highest surviving officers of the Bexar County Commissioners Court to appoint a number of residents of Leon Valley equal to the number necessary to make a quorum to act during the emergency as the City Council. The newly appointed City Council shall call a City election within fifteen (15) days of their appointment, or as provided in the Texas Election Code, for election of the vacant offices, if for good reasons it is known a quorum of the present City
Council will never again meet. If it is determined that a quorum of the present City Council will meet again, the appointed Council Members shall serve in their position until such time as the present Council Members may begin serving.

Section 7.05 Charter Review Committee

(1) The City Council shall appoint a Charter Review Committee in the third (3rd) year after this Charter is adopted and every sixth (6th) year thereafter. The Charter Review Committee shall consist of nine (9) citizens of the City who shall:

a. Inquire into the operation of the City government under the Charter and determine whether any provision requires revision. To this end public hearings may be held. The Committee may request the attendance of any officer or employee of the City and the production of any City records that may be needed;

b. Propose any recommendations it deems desirable to insure compliance with the Charter; and

c. Report its findings and present its recommendations to the City Council in the form of a report; and

d. File a copy of its report with the office of the City Secretary where it shall be a public record.

(2) The term of office of the Charter Review Committee shall be for not more than nine (9) months.

(3) Upon finalization of the Charter Review Committee’s report the City Council shall receive the report and have published in the official newspaper of the City public notice that a copy of the report is available in office of the City Secretary.

(4) City Council shall consider any recommendations made and may order any recommendations be submitted to the voters of the City in the manner provided by state law.

(5) Nothing in this section prohibits the City Council from forming a Charter Review Committee at any time or from submitting any amendments to the Charter to election on its own initiative at any time in compliance with state law.

Section 7.06 Amendment

Amendments to this Charter may be framed, proposed, and adopted in any manner provided for herein and the laws of the State of Texas.

Section 7.07 Power to Settle Claims

The City Council shall have the power to compromise and settle any and all claims and lawsuits
of every kind and character, in favor of, or against, the City, including suits by the City to recover delinquent taxes after consulting with the City Attorney.

Section 7.08 Service of Process Against the City

All legal process against the City shall be served upon the City Manager.

Section 7.09 Judicial Notice

This Charter shall be deemed a public act, may be read in evidence without pleading or proof, and judicial notice shall be taken thereof in all courts and places provided that the City Secretary certifies the most current City Charter with any amendments.

Section 7.10 Property Not exempt from Special Assessments

No property of any kind, by whomsoever owned or held or by whatsoever institution, agency, political subdivision or organization, owned or held, whether in trust or by non-profit organization, or corporation, or by foundation, or otherwise, (except property of the City), shall be exempt in any way from any special taxes, charges, levies and assessments except where required by state law.

Section 7.11 City Council May Require Bonds

In addition to any provisions contained herein, the City Council may require any City official, department director, or City employee, before entering upon his/her duties, to execute a good and sufficient bond with a surety company doing business in the State of Texas and approved by the City Council. The premium of such bond shall be paid by the City.

Section 7.12 Construction of Charter

The Charter shall not be construed as a mere grant of enumerated powers, but shall be construed as a general grant of power and as a limitation of power on the government of the City of Leon Valley in the same manner as the Constitution of Texas is construed as a limitation on the powers of the Legislature. Except where expressly prohibited by this Charter, each and every power under Article XI, Section 5 of the Constitution of Texas, which it would be competent for the people of the City of Leon Valley to expressly grant to the City, shall be construed to be granted to the City by this Charter.

Section 7.13 Penalty Clause

A. **Criminal Penalty.** Any person who by himself or with others violates any provision of this charter shall, in addition to any other penalty, be guilty of a misdemeanor and upon conviction thereof shall be punishable by a fine of not more than five hundred dollars ($500.00). City Council shall enact an ordinance enforcing this section.

B. **Civil Penalty.** Upon the affirmative vote of two-thirds of the City Council any person
who by himself or with others violates any provision of this charter shall be, in addition to any other penalty provided for herein, subject to a civil fine of not more than five hundred dollars ($500.00).
VIII. TRANSITIONAL PROVISIONS

Section 8.01 Existing Ordinances and Resolutions

At the time of initial adoption of this Charter, all existing ordinances, resolutions, regulations, and other prior actions of the City Council, not in conflict with this Charter, shall remain in effect without being subject to the provisions of this Charter for referendum.

Section 8.02 Officers and Employees

A. Rights and Privileges Preserved. Nothing in this Charter except as otherwise specifically provided shall affect or impair the rights or privileges of persons who are City officers or employees at the time of its adoption.

B. Continuance of Office or Employment. Except as specifically provided by this Charter, if at the time this Charter takes full effect, a City administrative officer or employee holds any office or position which is or can be abolished by or under this Charter, he shall continue in such position or office until the taking effect of some specific provision under this Charter directing that he vacate the office or position.

Section 8.03 Pending Matters

All rights, claims, actions, orders, contracts and legal administrative proceedings shall continue except as modified pursuant to the provisions of this Charter and in each case shall be maintained, carried on or dealt with by the City department, office, or agency appropriate under this Charter.

Section 8.04 Manner of Submission to Electors.

In preparing this Charter, the Charter Commission finds and decides that it is impractical to segregate each subject so as to permit a vote of "yes" or "no" on the same, for the reason that the Charter is so constructed that in order to enable it to work and function, it is necessary that it should be adopted in its entirety.

Section 8.05 Staggered Elections

In order to provide for a smooth transition between a five-member council elected for two-year terms and a seven-member council elected for three-year terms, the following election schedule shall be followed until such time as all council members are elected to three-year staggered terms:

2016

Mayor shall be elected to a three year term to expire 2019
Place 2 shall be elected to a three year term to expire 2019
Place 4 shall be elected to a three year term to expire 2019
Place 6 shall be elected to a two year term to expire 2018

2017

Place 1 shall be elected to a three year term to expire 2020
Place 3 shall be elected to a three year term to expire 2020
Place 5 shall be elected to a one year term to expire 2018

2018

Place 5 shall be elected to a three year term to expire 2021
Place 6 shall be elected to a three year term to expire 2021

2019

Mayor shall be elected to a three year term to expire 2022
Place 2 shall be elected to a three year term to expire 2022
Place 4 shall be elected to a three year term to expire 2022

2020

Place 1 shall be elected to a three year term to expire 2023
Place 3 shall be elected to a three year term to expire 2023

2021

Place 5 shall be elected to a three year term to expire 2024
Place 6 shall be elected to a three year term to expire 2024
Ciudad de Leon Valley
Carta Orgánica de Gobierno Autónomo Propuesta
Aprobada el 7 de enero de 2015 por la Comisión de la Carta Orgánica de Gobierno Autónomo

Miembros de la Comisión de la Carta Orgánica de Gobierno Autónomo nombrados por el Consejo Municipal el 14 de julio de 2014:

Presidente, Arthur “Art” Reyna
Vicepresidente, Jack Dean
Comisionado, Rudy Garcia
Comisionada, Kathy Hill
Comisionado, David Jordan
Comisionada, Liz Maloy
Comisionado, Mike McCarley
Comisionado, Darby Riley
Comisionado, Victor Rodriguez
Comisionado, Manuel Rubio
Comisionado, Al Uvietta
I. FORMA DE GOBIERNO Y FACULTADES

Sección 1.01 Establecimiento

A. La Ciudad de Leon Valley tendrá como forma de gobierno con un Administrador de la Ciudad.

B. Todas las facultades de la Ciudad serán conferidas al Consejo, de aquí en adelante denominado como el “Consejo Municipal”, que promulgará las leyes locales, adoptará presupuestos, determinará políticas y nombrará al Administrador de la Ciudad. El Administrador de la Ciudad responderá ante el Consejo Municipal por el cumplimiento de las leyes y la administración del gobierno de la Ciudad.

Sección 1.02 Facultades generales

A. Leon Valley tendrá la facultad de gobierno autónomo local hasta el máximo grado permitido por ley.

B. La Ciudad tendrá todas las facultades otorgadas a las ciudades por la Constitución y las Leyes del Estado de Texas u otra ley junto con todas las facultades implícitas necesarias para cumplir con el ejercicio de dichas facultades y aquellas facultades explícitas e implícitas necesarias para implementar el gobierno, los intereses, la salud, el bienestar y el buen orden de la Ciudad y sus habitantes.

C. Todas las facultades serán ejercidas y aplicadas de la forma determinada por las leyes del Estado de Texas, la presente Carta Orgánica y las medidas del Consejo Municipal.

Sección 1.03 Relaciones intergubernamentales

La Ciudad de Leon Valley puede ejercer cualquiera de sus facultades o desempeñar cualquiera de sus funciones, y puede participar en la financiación de las mismas, de forma conjunta o en cooperación, por contrato o de otro modo con el Gobierno de Texas o cualquier representante del mismo, o con el Gobierno Federal o cualquier representante del mismo, o con el gobierno de cualquier condado, ciudad o subdivisión política a fin de concretar cualquier fin municipal lícito.
II. LÍMITES

Sección 2.01 Límites

Los límites de la Ciudad de Leon Valley serán los mismos que existieron antes de la adopción y de la ratificación de la presente Carta Orgánica y como los dispone y describe más detalladamente el mapa oficial de la ciudad de la Ciudad de Leon Valley.

Sección 2.02 Extensión de límites - Anexión

El Consejo Municipal tendrá la facultad plena para anexar territorio, extender y ampliar los límites de la ciudad, y para intercambiar zonas con otras municipalidades.

Sección 2.3 Contracción de límites - Separación

Se puede separar cualquier área de la Ciudad en conformidad con cualquier procedimiento permitido bajo la ley estatal y siempre que, según el criterio del Consejo Municipal, exista dentro de los límites corporativos de la Ciudad un territorio no adecuado o necesario para los fines de la Ciudad, el Consejo Municipal puede descontinuar dicho territorio como parte de la Ciudad después de llevar a cabo una audiencia pública y de la adopción de una ordenanza por dos tercios del voto del Consejo Municipal.
III. EL CONSEJO MUNICIPAL Y EL ALCALDE

Sección 3.01 Facultades y Obligaciones Generales

Todas las facultades de la Ciudad serán conferidas al Consejo Municipal, salvo que la ley o la presente Carta Orgánica disponga lo contrario y el Consejo Municipal dispondrá el ejercicio de las mismas y el desempeño de todos los deberes y obligaciones impuestos sobre la Ciudad por ley.

Sección 3.02 Número, Selección y Duración del mandato

A. La membresía del Consejo Municipal (los miembros del Consejo Municipal) estará formada por el Alcalde y seis (6) Concejales. El Alcalde y los Concejales serán elegidos por la Ciudad en general, por lugar y para mandatos de tres (3) años.

B. Ningún funcionario electo en el pasado, presente o futuro fungirá, o habrá fungido, más de tres (3) mandatos consecutivos ni más de cinco (5) mandatos en toda su vida. A los efectos de la presente subsección se considerará que un funcionario ha fungido un mandato desde el momento de jura al cargo, independientemente de si el funcionario cumple el mandato completo. Cualquier funcionario que haya fungido tres (3) mandatos consecutivos tendrá prohibido fungir otro por un periodo de un año y once meses desde la fecha de finalización del tercer mandato consecutivo.

Sección 3.03 Requisitos

El Alcalde y cada uno de los Concejales reunirá los siguientes requisitos:

A. Ser un votante habilitado en la Ciudad y en el Estado en el momento de asumir el cargo;

B. Ser un residente de la Ciudad;

C. Haber residido ininterrumpidamente dentro de los límites corporativos de la Ciudad los 12 meses inmediatamente anteriores a la fecha de la elección;

D. No encontrarse en violación de ninguna de las disposiciones de la presente Carta Orgánica;

E. Tener 21 años de edad o más para el primer día del mandato del cargo a ser ocupado en la elección;

F. Satisfacer cualquier otro requisito de elegibilidad prescrito por ley para el cargo para el cual son candidatos.

Sección 3.04 Juez de los requisitos

El Consejo Municipal es el juez final de todas las elecciones y los requisitos de sus miembros y de todos los demás funcionarios electos de la Ciudad.
Sección 3.05 Remuneración

A. El Consejo Municipal no recibirá ninguna remuneración a menos que se determine por votación como se dispone en el presente documento.

1. La remuneración del Consejo Municipal, y cualquier aumento posterior, será determinada y aprobada por el Consejo Municipal a través del voto de los dos tercios del Consejo Municipal.

2. El aumento en la remuneración entrará en vigencia para el Alcalde y cada uno de los Concejales al inicio del siguiente mandato para cada cargo respectivo.

B. El Consejo Municipal podrá recibir reembolso de gastos incurridos durante el cumplimiento de una obligación oficial. El Consejo Municipal determinará la política que regula el pago de los gastos incurridos en cumplimiento de una obligación oficial.

Sección 3.06 Alcalde

A. El Alcalde será el funcionario presidente del Concejo Municipal y será reconocido como el jefe del gobierno de la Ciudad para todos los fines ceremoniales, para fines de control de emergencias y por el gobernador para fines de ley militar.

B. El Alcalde puede debatir y discutir cualquier problema ante el Concejo Municipal y votará sobre todos los asuntos con el Concejo Municipal.

Sección 3.07 Alcalde pro témpore

A. El Alcalde pro témpore será un Concejal electo por el Concejo Municipal en la primera asamblea ordinaria del Consejo Municipal después de cada elección ordinaria de la Ciudad.

B. El Alcalde pro témpore desempeñará la función de Alcalde durante la ausencia o discapacidad del Alcalde.

Sección 3.08 Vacantes; Pérdida del cargo; Cubrir una vacante

A. Vacantes. El cargo de un Concejal o el cargo del Alcalde quedará vacante por fallecimiento, renuncia, remoción del cargo por destitución o pérdida de su cargo.

B. Pérdida del cargo. Un Concejal o el Alcalde perderá su cargo en caso de que:

1. En cualquier momento durante la duración del mandato no cumpla con alguno de los requisitos para el cargo determinados por la presente Carta Orgánica o por ley;
2. Esté condenado por un delito menor que incluye conducta inmoral, una violación de cualquier ley estatal que rige conflictos de interés de funcionarios municipales, un delito mayor, o se ha fijado un fallo diferido o período de prueba por un delito mayor o cualquier ley estatal que rige conflictos de interés de funcionarios municipales;

3. No asista regularmente a las asambleas del Consejo Municipal sin una autorización aprobada obtenida a través del voto mayoritario del Consejo Municipal antes o después de la ausencia. Se supondrá la falta de asistencia regular cuando no asista a tres (3) asambleas ordinarias durante un año del mandato sin obtener la autorización aprobada del Consejo Municipal.

C. Si un miembro del Consejo Municipal viola cualquier disposición de esta sección y no renuncia de inmediato, el Consejo Municipal podrá llevar a cabo una investigación y una audiencia en conformidad con la Sección 3.12 de la presente Carta Orgánica para determinar si el titular del cargo se encuentra en violación de la presente sección. La audiencia se llevará a cabo dentro de los 60 días posteriores a que el Consejo Municipal, como una entidad, entre en conocimiento de la supuesta pérdida del cargo.

D. Todas las vacantes con mandatos incompletos de más de 12 meses serán ocupadas a través de una elección extraordinaria en conformidad con la ley estatal. Todas las vacantes con mandatos incompletos por 12 meses o menos serán ocupadas, según el criterio del Consejo Municipal, por nombramiento del Consejo Municipal después de un voto mayoritario, pueden quedar vacantes por el resto del mandato incompleto o pueden ser ocupadas a través de una elección extraordinaria en conformidad con la ley estatal.

Sección 3.09 Prohibiciones

A. Ningún miembro del Consejo Municipal aceptará o admitirá la responsabilidad ni pagará ningún resarcimiento por daños establecido en contra de la Ciudad. El Consejo Municipal no aceptará o admitirá la responsabilidad sin obtener primero una opinión por escrito del Abogado de la Ciudad respecto de la responsabilidad de la Ciudad en el caso y sólo entonces con un voto mayoritario del Consejo Municipal.

B. Ningún miembro del Consejo Municipal será empleado o nombrado para los puestos de Administrador de la Ciudad, Abogado de la Ciudad o Jefe de Departamento hasta que hayan transcurrido tres (3) años desde la conclusión del mandato para el cual fue electo en el Consejo Municipal y para cualquier otro puesto remunerado en la Ciudad hasta que haya transcurrido un (1) año desde la conclusión del mandato para el cual fue electo en el Consejo Municipal. La presente subsección no se aplica a los voluntarios que reciben un estipendio que es igual al estipendio recibido por otros voluntarios en situación similar.

C. Salvo con el fin de averiguaciones e investigaciones, a menos que la presente Carta Orgánica disponga lo contrario, el Consejo Municipal como un todo y sus miembros individuales tratarán con los funcionarios y empleados de la Ciudad que estén sujetos a la dirección y supervisión del Administrador de la Ciudad únicamente a través del Administrador de la Ciudad, y ni el Consejo Municipal ni sus miembros individuales darán órdenes a ninguno de dichos funcionarios o empleados, ni en público ni en privado.
D. Ni el Consejo Municipal ni ninguno de sus miembros le dictará al Administrador de la Ciudad el nombramiento de ninguna persona para un cargo o trabajo. Ningún miembro del Consejo Municipal interferirá con el Administrador de la Ciudad en el desempeño de las funciones de dicho cargo ni impedirá que el Administrador de la Ciudad ejerza su propio criterio como Administrador de la Ciudad para el nombramiento de funcionarios y empleados cuyo empleo, nombramiento y supervisión quedan reservados mediante la presente Carta Orgánica para el Administrador de la Ciudad. Salvo con el fin de averiguaciones e investigaciones, el Consejo Municipal y sus miembros tratarán con el Personal de la Ciudad únicamente a través del Administrador de la Ciudad, y ni el Consejo Municipal, como una entidad, ni ninguno de sus miembros individuales, ni ningún individuo que no tenga funciones administrativas o ejecutivas a través de la presente Carta Orgánica, darán órdenes a ninguno de los subordinados del Administrador de la Ciudad, ni en público ni en privado.

E. Será ilegal que el Alcalde o cualquier Concejal emita cualquier comunicación amparada por el privilegio de confidencialidad entre cliente y abogado. El Consejo Municipal como entidad de gobierno de la Ciudad es el único titular y tiene derecho al privilegio entre cliente y abogado y sólo puede quedar exento a través de un voto afirmativo de dos tercios del Consejo Municipal.

Sección 3.10 Asambleas y procedimientos

A. Órdenes del día. Cualquier miembro del Consejo Municipal puede colocar un ítem en un orden del día mediante el acuerdo de dos miembros adicionales del Consejo Municipal. El miembro del Consejo Municipal que desee colocar un ítem en un orden del día presentará la solicitud por escrito para colocar el ítem en el orden del día ante el Secretario de la Ciudad que consultará a los miembros del Consejo Municipal respecto de su conformidad. El ítem será colocado para tratar en la próxima asamblea del Consejo Municipal que se lleve a cabo a partir del octavo día calendario inclusive después de la obtención del acuerdo del segundo miembro del Consejo Municipal.

En una asamblea del Consejo Municipal un miembro del Consejo Municipal puede colocar un ítem en el orden del día a través de una moción para colocar un ítem en un futuro orden del día y la aceptación de la misma. No se producirá ningún debate en la asamblea respecto de la colocación de un ítem en un futuro orden del día.

El Administrador de la Ciudad puede colocar un ítem en cualquier orden del día del Consejo Municipal.

B. Procedimientos. El Consejo Municipal creará, salvo que la presente Carta Orgánica disponga lo contrario, reglas de procedimiento para todos los talleres, asambleas ordinarias y extraordinarias y audiencias públicas del Consejo Municipal a través de ordenanzas.

Sección 3.11 Ordenanzas

A. Aprobación. Salvo como podría determinarse de otro modo en la presente Carta Orgánica u otra ley, todas las ordenanzas serán leídas en asamblea pública del Consejo Municipal dos (2) días distintos teniendo en cuenta que todas las lecturas de cualquier ordenanza pueden
circunscribirse a la leyenda descriptiva únicamente. Toda ordenanza necesaria para proteger la paz, la salud, la seguridad y el bienestar general del pueblo puede ser aprobada como una emergencia y entrar en vigencia de inmediato en cuanto se realice una (1) lectura del Consejo Municipal, en cuanto se apruebe a través de un voto mayoritario de los miembros del Consejo Municipal que es una emergencia en dicha lectura y se indicará el hallazgo de la emergencia dentro de la ordenanza.

B. **Fórmula de sanción; Firma y Autenticación.** La fórmula de sanción de todas las ordenanzas será “EL CONSEJO MUNICIPAL DE LA CIUDAD DE LEON VALLEY, TEXAS, ORDENA;” y todas las ordenanzas deberán estar firmadas por el Alcalde o el Alcalde pro témpore y ser autenticadas mediante el sello y la firma del Secretario de la Ciudad.

C. **Publicación.**

La leyenda o título y las sanciones de cada ordenanza que impone alguna sanción, multa o pérdida será, en cuanto sea posible después de la aprobación de la misma, publicada una (1) vez en el o los periódicos oficiales de la Ciudad de Leon Valley. Cualquier ordenanza que deba ser publicada según la presente sección entrará en vigencia el día después de la publicación a menos que se disponga de otro modo en la ordenanza.

D. **Codificación de ordenanzas.**

1. El Consejo Municipal tendrá la facultad de hacer que las ordenanzas de la Ciudad sean corregidas, modificadas, revisadas, codificadas e impresas en forma de código con la frecuencia determinada por el Consejo Municipal, y dicho código impreso, cuando el Consejo lo adopte, tendrá plena validez y vigencia sin la necesidad de publicar la ordenanza o cualquier parte de la misma en un periódico.

2. Todas las ordenanzas o códigos de ordenanzas impresos serán admitidos como prueba en todos los tribunales sin comprobantes, y tendrán la misma validez y vigencia que la ordenanza original.

**Sección 3.12 Investigaciones del Consejo; Audiencias; Proceso**

A. **General.** Además de cualquier otra facultad específica de investigación y audiencia dispuesta en la presente Carta Orgánica, el Consejo Municipal tendrá la facultad de averiguar acerca de la conducta oficial de cualquier departamento, agencia, juntas nombradas, cargo, funcionario, empleado o miembro del consejo nombrado de la Ciudad. A los efectos de las investigaciones y audiencias, el Consejo Municipal tendrá la facultad de tomar juramento, citar testigos, obligar la presentación de libros, documentación y demás materiales de prueba para la averiguación. El Consejo Municipal aplicará, mediante ordenanza, sanciones por desacato al incumplir o rehusarse a obedecer cualquier citación de ese tipo o la presentación de libros, documentación u otra prueba de ese tipo. El Consejo Municipal tendrá la facultad de castigar cualquier desacato de la forma dispuesta en dicha ordenanza.

B. **Proceso de audiencias por pérdidas de un cargo y prohibiciones.**

1. Todas las audiencias organizadas bajo la presente subsección serán
realizadas en sesión pública, salvo que el Consejo Municipal puede llevar a cabo una sesión a puertas cerradas para ser asesorado por su abogado en conformidad con la Ley de Asambleas Públicas de Texas;

2. El titular del cargo sujeto a cualquier investigación y/o audiencia bajo la presente subsección tendrá derecho a recibir un aviso por escrito de los alegatos para perder el cargo y/o de la supuesta violación de la presente Carta Orgánica, según corresponda;

3. Se convocará una asamblea extraordinaria para llevar a cabo la audiencia;

4. Un miembro del Consejo Municipal que inició o es objeto de la investigación o audiencia no se sentará en el estrado y no participará en la deliberación o voto;

5. El Consejo Municipal adoptará reglas del procedimiento a seguir a través de una ordenanza;

6. El Consejo Municipal declarará la naturaleza de la audiencia y los alegatos a tener en cuenta, recibirá los resultados de cualquier investigación y una presentación de las pruebas en contra del titular del cargo que incluyen, a título enunciativo pero no limitativo, el testimonio de individuos;

7. El individuo sujeto a la audiencia tendrá la oportunidad de responder a los alegatos y de presentar cualquier prueba pertinente que incluye, a título enunciativo pero no limitativo, el testimonio de individuos;

8. El Consejo Municipal podrá formular preguntas a cualquier individuo;

9. No se permitirá ningún comentario público a menos que un voto mayoritario de los miembros del Consejo Municipal presente lo convenga. El Consejo Municipal fijará las reglas para los comentarios públicos;

10. En caso de violación a la Sección 3.08 de la presente Carta Orgánica el Consejo Municipal votará sobre la pérdida del cargo y ante el voto afirmativo de dos tercios del Consejo Municipal declarará el cargo de dicho titular perdido y vacante;

11. En caso de una violación de la Sección 3.09 de la presente Carta Orgánica el Consejo Municipal puede ante el voto afirmativo de una mayoría del Consejo Municipal tomar cualquier medida que determine adecuada incluso, entre otras, ordenar más investigaciones, solicitar más información, votar para aplicar una sanción en conformidad con la sección 7.13 de la presente Carta Orgánica, votar para presentar una demanda en un tribunal municipal, realizar un voto de reprimenda oficial; o, ante el voto afirmativo de dos tercios (2/3) del Consejo Municipal, declarar que el cargo de dicho titular queda perdido y vacante.
IV. ELECCIONES

Sección 4.01 Elecciones

A. La elección ordinaria de la Ciudad se llevará a cabo anualmente en la fecha de elección uniforme en mayo, o en cualquier otra fecha especificada por la ley estatal, en la cual se elegirán funcionarios para ocupar los cargos que queden vacantes ese año.

B. El Consejo Municipal fijará el lugar de celebración de dicha elección.

C. El Consejo Municipal puede, por ordenanza o resolución, ordenar una elección extraordinaria, fijar la fecha y el lugar de celebración de la misma, y disponer todos los medios necesarios para la celebración de dicha elección extraordinaria.

D. Se publicará el aviso de elecciones en un periódico de circulación general de la Ciudad de Leon Valley, cuya publicación cumplirá con los requisitos del Código Electoral y todas las leyes pertinentes.

E. La votación anticipada estará regida por las leyes generales de elección del Estado de Texas.

Sección 4.02 Reglamentación de las elecciones

A. Todas las elecciones se llevarán a cabo en conformidad con las leyes del Estado de Texas que reglamentan la celebración de las elecciones municipales y en conformidad con las ordenanzas adoptadas por el Consejo Municipal para la celebración de elecciones.

B. El Consejo Municipal nombrará a los jueces de la elección y a los demás funcionarios electorales.

Sección 4.03 Solicitud para ocupar un cargo

A. Cualquier persona que reúna los requisitos indicados en la Sección 3.03 de la presente Carta Orgánica tiene el derecho a presentar una solicitud para que se coloque su nombre en la boleta oficial de votación como candidato para un cargo electivo.

1. Dicha solicitud será por escrito, estará firmada por el candidato mismo y será presentada ante el Secretario de la Ciudad en conformidad con el Código Electoral de Texas y la presente Carta Orgánica.

2. Toda solicitud presentada en conformidad con lo descrito en el presente documento facultará al solicitante a obtener un lugar en la boleta oficial de votación.

B. Un candidato al Consejo Municipal deberá especificar el número de lugar o posición al que el candidato se postula.
Sección 4.04 Boleta oficial de votación

A. Los nombres de todos los candidatos a un cargo, salvo los que se hayan retirado, fallecido o perdido elegibilidad, serán colocados en las boletas oficiales de votación sin designaciones de partido, especificando el lugar del consejo para el cual cada candidato procura ser electo.

Sección 4.05 Elección de Desempate

En caso de que ninguno de los candidatos para un cargo electivo reciba la mayoría de los votos emitidos para ese lugar en la elección general o extraordinaria o de que exista un empate, se realizará una elección de desempate entre los dos (2) candidatos que recibieron el mayor número de votos.

Sección 4.06 Asunción del cargo

Cada persona recientemente electa para el Consejo Municipal será introducida en el cargo como el primer asunto en la primera asamblea ordinaria del Consejo Municipal posterior al escrutinio de los votos.
V. ORGANIZACIÓN ADMINISTRATIVA

Sección 5.01 Administrador de la Ciudad

A. Nombramiento y Requisitos. El Consejo Municipal nombrará a un Administrador de la Ciudad que será el director administrativo y ejecutivo de la ciudad y será responsable ante el Consejo Municipal de la administración de todos los asuntos de la Ciudad. El Administrador de la Ciudad será escogido exclusivamente por el Consejo Municipal en base a la capacitación, experiencia y habilidad ejecutivas y administrativas del Administrador de la Ciudad.

B. Duración del mandato y remuneración. El Administrador de la Ciudad será nombrado por un mandato indefinido después de alcanzar el voto afirmativo de dos tercios (2/3) del Consejo Municipal, y puede ser removido según el criterio del Consejo Municipal por un voto afirmativo de dos tercios (2/3) del Consejo Municipal. La medida del Consejo Municipal para suspender o remover al Administrador de la Ciudad será final, siendo la intención de la presente Carta Orgánica investir toda autoridad y fijar toda responsabilidad de dicha suspensión o remoción en el Consejo Municipal. El Administrador de la Ciudad recibirá remuneración como lo estipule el Consejo Municipal.

C. Facultades y obligaciones. El Administrador de la Ciudad tendrá las siguientes facultades y obligaciones:

1. El Administrador de la Ciudad nombrará y, cuando el Administrador de la Ciudad lo considere necesario por el bien de la Ciudad, podrá suspender o remover a cualquier empleado de la Ciudad salvo que disponga lo contrario la ley, la presente Carta Orgánica o reglas para el personal adoptadas en conformidad con la presente Carta Orgánica. El Administrador de la Ciudad puede autorizar a cualquier empleado que está sujeto a la dirección y supervisión del Administrador de la Ciudad a ejercer estas facultades respecto de los subordinados en el departamento, oficina o agencia de dicho funcionario.

2. El Administrador de la Ciudad dirigirá y supervisará la administración de todos los departamentos, funcionarios y agencias de la Ciudad, salvo como lo disponga de otro modo la presente Carta Orgánica o la ley.

3. El Administrador de la Ciudad asistirá a todas las asambleas del Consejo Municipal, salvo cuando el Alcalde o el Alcalde pro témpore justifiquen su ausencia, y tendrá el derecho a participar en la discusión pero no a votar.

4. El Administrador de la Ciudad supervisará que todas las leyes, disposiciones de la presente Carta Orgánica y actos del Consejo Municipal, sujetos a la aplicación del Administrador de la Ciudad o de aquellos sometidos a la dirección y supervisión del Administrador de la Ciudad, se ejecuten fielmente.

5. El Administrador de la Ciudad elaborará los informes que el Consejo Municipal exija relativos a las operaciones de los departamentos, oficinas y agencias de la Ciudad sujetos a la dirección y supervisión del Administrador de la Ciudad.
6. El Administrador de la Ciudad mantendrá al Consejo Municipal plenamente informado respecto de la situación financiera y de las necesidades futuras de la Ciudad y realizará las recomendaciones pertinentes al Consejo Municipal relativas a los asuntos de la Ciudad según el Administrador de la Ciudad considere deseables.

7. El Administrador de la Ciudad tendrá la autoridad para formalizar en nombre de la Ciudad, documentos de formato estándar, incluso a título enunciativo pero no limitativo, escrituras, liberación de gravámenes, acuerdos de alquiler, servidumbres, convenios de derechos de paso, convenios de uso conjunto, y otros documentos similares, bajo las siguientes condiciones:

   a. La formalización del documento es necesaria para llevar a cabo proyectos de obras públicas; utilizar, mantener o mejorar una instalación, calle, derecho de paso, servidumbre, parque de la Ciudad u otra propiedad de la Ciudad, o para implementar otras políticas de la Ciudad; siempre que dicho proyecto, programa o política haya sido aprobado por el Consejo Municipal;

   b. Que todos los espacios en blanco en cualquier documento sean completados correctamente y que dicho documento guarde consonancia con los objetivos aprobados por el Consejo Municipal; y

   c. Que la forma de dicho documento sea aprobada por el Abogado de la Ciudad.

8. El Administrador de la Ciudad desempeñará todas las demás obligaciones que especifique la presente Carta Orgánica o que el Consejo Municipal pueda llegar a requerirle.

D. Evaluación. El Consejo Municipal realizará una evaluación del desempeño del Administrador de la Ciudad al menos una vez al año pero no más de dos veces en cualquier año fiscal.

E. Administrador de la Ciudad interino. Mediante una carta presentada ante el Secretario de la Ciudad, el Administrador de la Ciudad designará, sujeto a la aprobación del Consejo Municipal, a un empleado idóneo para ejercer las facultades y desempeñar las funciones de Administrador de la Ciudad durante la ausencia o discapacidad temporales del Administrador de la Ciudad. El Consejo Municipal puede revocar dicha designación en cualquier momento y nombrar a otro individuo para fungir hasta que el Administrador de la Ciudad regrese o cese su discapacidad.

Sección 5.02 Otros departamentos, oficinas y agencias

A. Disposiciones Generales.

1. Creación de departamentos. El Consejo Municipal puede continuar o establecer los departamentos, oficinas o agencias de la Ciudad además de aquellos creados a través de la presente Carta Orgánica y puede determinar las funciones de todos
los departamentos, oficinas y agencias, salvo que ninguna función asignada mediante la presente Carta Orgánica a un departamento, oficina o agencia en particular puede ser interrumpida o, a menos que la presente Carta Orgánica específicamente lo disponga, asignada a otro departamento.

2. **Dirección a cargo del Administrador de la Ciudad.** Todos los departamentos, oficinas y agencias bajo la dirección y supervisión del Administrador de la Ciudad serán administrados por un empleado nombrado por el Administrador de la Ciudad y sujeto a la dirección y supervisión del mismo.

B. **Abogado de la Ciudad.** El Consejo Municipal nombrará a un abogado habilitado del Estado de Texas para desempeñarse como Abogado de la Ciudad. El Administrador de la Ciudad recibirá por sus servicios la remuneración como lo estipule el Consejo Municipal por las obligaciones ordinarias y extraordinarias y mantendrá el cargo a discreción del Consejo Municipal. El Abogado de la Ciudad u otro abogado seleccionado por el Abogado de la Ciudad con la aprobación del Consejo Municipal representará a la Ciudad en todos los asuntos legales.

C. **Tribunal Municipal; Juez o jueces.** El Consejo Municipal establecerá un tribunal municipal y nombrará a un abogado habilitado del Estado de Texas como juez presidente y a cualquier otro abogado habilitado del Estado de Texas como juez asociado según sea necesario y fijará las remuneraciones correspondientes. El o los jueces del tribunal municipal fungirán el cargo a discreción del Consejo Municipal, a menos que la ley disponga lo contrario.

D. **Secretario de la Ciudad.** El Administrador de la Ciudad nombrará, y puede remover sin motivos, al Secretario de la Ciudad cuyas funciones y obligaciones serán determinadas y supervisadas por el Administrador de la Ciudad.

**Sección 5.03 Reglas para el Personal**

El Administrador de la Ciudad será responsable de la preparación de reglas para el personal, las cuales serán presentadas por el Administrador de la Ciudad ante el Consejo Municipal. El Consejo Municipal puede aceptar y adoptar las reglas como fueron propuestas o las puede adoptar con enmiendas.
VI. INICIATIVA, REFERÉNDUM Y DESTITUCIÓN

Sección 6.01 Autoridad general

A. **Iniciativa.** Los votantes registrados de la Ciudad tendrán la facultad de proponer ordenanzas al Consejo. Dicha facultad no se extenderá al otorgamiento de franquicias, presupuesto o cualquier programa de capital, o relativo a la asignación de dinero, emisión de bonos, fijación de tarifas de servicios públicos y aplicación de impuestos o salarios de los funcionarios o empleados de la Ciudad, o cualquier otra ordenanza no sujeta a iniciativa según lo disponen las leyes o el common law del estado.

B. **Referéndum.** Los votantes registrados de la Ciudad tendrán la facultad de solicitarle reconsideración al Consejo de cualquier ordenanza adoptada. Dicha facultad no se extenderá al otorgamiento de franquicias, presupuesto o cualquier programa de capital, o relativo a la asignación de dinero, emisión de bonos, fijación de tarifas de servicios públicos y aplicación de impuestos o salarios de los funcionarios o empleados de la Ciudad, o cualquier otra ordenanza no sujeta a referéndum según lo disponen las leyes o la provisión de common law del estado.

C. **Destitución.** Los votantes registrados de la Ciudad tendrán la facultad de peticionar la destitución del Alcalde o de cualquier Concejal.

Sección 6.02 Comienzo de peticiones de iniciativa, referéndum y destitución; Comité de peticionarios; Declaración jurada

A. Cinco (5) votantes registrados cualesquiera de la Ciudad pueden comenzar los trámites de iniciativa, referéndum o destitución a través de la presentación ante el Secretario de la Ciudad de una declaración jurada que indique que formarán un comité de peticionarios y serán responsables de la petición y de presentarla de la forma adecuada, indicando los nombres y direcciones y especificando la dirección designada a la cual deben enviarse todos los avisos al comité y describiendo en detalle la ordenanza por iniciativa propuesta o citando las ordenanzas que procuran conseguir que sean reconsideradas, o el nombre de los individuos a destituir.

B. Todos los documentos de una petición deben tener un tamaño y estilo uniformes, estarán unidos como un instrumento para su presentación y cumplirán con todos los requisitos relativos a esa petición específica. Cada firma cumplirá con el Capítulo 277 del Código Electoral de Texas y sus enmiendas periódicas.

C. Las peticiones serán enviadas a la Oficina del Secretario de la Ciudad para su archivo dentro de los noventa (90) días posteriores a la presentación de la declaración jurada del comité de peticionarios y ninguna firma de dicha petición habrá sido colocada antes de la presentación de la declaración jurada del comité de peticionarios.

D. Cada firmante de dicha petición habrá firmado su nombre en persona sobre la misma con tinta o lápiz indeleble y escribirá después de su nombre su lugar de residencia, incluso calle y número, y además escribirá en la misma el día, el mes y el año de colocación de la firma. Las peticiones serán circuladas únicamente por un votante registrado de la Ciudad y las firmas en las peticiones serán verificadas bajo juramento en la siguiente forma a incluirse en la parte inferior de cada una de las páginas de las peticiones:
ESTADO DE TEXAS CONDADO DE BEXAR

Yo, ________________________, habiendo prestado debido juramento, declaro y digo que soy uno de los firmantes de la petición de arriba, y que las declaraciones formuladas en la misma son verdaderas, y que cada una de las firmas que aparece en la misma fue hecha ante mí el día y la fecha que pretenden haber sido colocadas, y juro solemnemente que la misma es la firma genuina de la persona que pretende ser.

Firma ________________________

Jurado y suscrito ante mí este día ______ de _____________ de 20____.

______________________________
NOTARIO PÚBLICO, ESTADO DE TEXAS

Mi cargo termina: ______________________

Sección 6.03 Proceso de petición de iniciativa, referéndum y destitución; Certificado del Secretario de la Ciudad; Documentación adicional; Presentación ante el Consejo; Revisión del Consejo

A. Certificado del Secretario de la Ciudad. Dentro de los treinta (30) días calendario posteriores a la presentación de una petición de iniciativa o referéndum y cuarenta y cinco (45) días calendario después de una petición de destitución (la “Petición original”), el Secretario de la Ciudad completará un certificado respecto de la suficiencia o insuficiencia según se ordena en el presente documento, que especifique, en caso de ser insuficiente, los detalles particulares en donde presenta defectos y enviará dentro de dicho periodo una copia del certificado al comité de peticionarios por correo certificado con solicitud de aviso de retorno o por entrega en mano con constancia firmada de entrega a la dirección designada.

B. Una petición certificada insuficiente por falta de la cantidad requerida de firmas válidas puede ser complementada una vez si el comité de peticionarios presenta un aviso de intención de complemento ante el Secretario de la Ciudad dentro de tres días laborables después de recibir una copia del Certificado del Secretario de la Ciudad. La petición complementaria será presentada dentro del plazo especificado en la Subsección 6.03 C. Cada petición complementaria cumplirá con los requisitos de las Subsecciones 6.02 B y D, y dentro de diez (10) días laborables después de la presentación de la petición complementaria, el secretario complementará un certificado respecto de la suficiencia de la petición con su complemento y enviará una copia de dicho certificado al comité de peticionarios por correo certificado al igual que en el caso de la petición original.

C. En el momento de la presentación de la Petición original al Secretario de la Ciudad el plazo para la presentación según lo dispuesto en la Sección 6.02 C será calculado. El comité de peticionarios presentará la petición complementaria ante el Secretario de la Ciudad dentro del plazo calculado restante, siendo dicho tiempo restante calculado a partir de la
recepción del certificado de insuficiencia por el comité de peticionarios o un miembro del comité, según corresponda. No se habrá colocado ninguna firma en dicha petición complementaria antes de la recepción del comité de peticionarios del certificado de insuficiencia.

D. Presentación ante el Consejo. El Secretario de la Ciudad deberá, en la próxima asamblea ordinaria del Consejo que se lleve a cabo en cumplimiento de la Ley de Asambleas Públicas de Texas después de completar la certificación de la petición o petición complementaria, presentar dicho certificado ante el Consejo y el Certificado entonces será una determinación final respecto de la suficiencia de la petición.

Sección 6.04 Requisitos específicos para peticiones de destitución

Antes de que la pregunta sobre una destitución se presente a los votantes registrados de la Ciudad una petición, que contenga al menos veinte por ciento (20%) del número de votantes registrados para votar en la última elección general de la Ciudad, pidiendo que dicha pregunta sea sometida de ese modo será presentada ante la oficina del Secretario de la Ciudad en conformidad con el presente Artículo. La petición estará dirigida al Consejo Municipal de la Ciudad e indicará de forma clara y específica la o las supuestas medidas y la o las circunstancias fácticas en torno a la o las medidas tomadas por el individuo que justifican el motivo de la destitución a fin de darle al individuo que se procura remover el aviso del o de los asuntos y cosas por los que se plantea la destitución. Si hubiera más de un (1) motivo, dicha petición indicará de forma clara y específica cada uno de los motivos por los cuales se plantea la petición para remoción e indicará de forma clara y específica la o las supuestas medidas y la o las circunstancias fácticas en torno a dicha medida o medidas tomadas por el individuo que justifican la destitución a fin de otorgarle al individuo que se procura remover aviso del o de los asuntos y cosas por los que se plantea la destitución.

Sección 6.05 Audiencia pública a realizarse por petición de destitución

El individuo cuya remoción se procura conseguir puede, dentro del plazo de cinco (5) días laborables posteriores a la presentación de dicha petición de destitución ante el Consejo Municipal, solicitar la realización de una asamblea extraordinaria para permitirle presentar una respuesta a los motivos de la destitución especificados en la petición de destitución. En ese caso, el Consejo Municipal ordenará una asamblea extraordinaria de ese tipo, no antes de treinta (30) ni menos de quince (15) días antes de la votación anticipada.

En cualquier asamblea extraordinaria realizada según la presente Sección el individuo que se procura destituir tendrá un periodo de treinta (30) minutos para exponer su respuesta a la petición de destitución. No habrá participación pública en la asamblea extraordinaria y no se tratará ningún otro asunto como parte de la asamblea extraordinaria.

Sección 6.06 Convocatoria de elección para destitución

Si el individuo que se procura destituir no renuncia, entonces el Consejo Municipal ordenará para la siguiente fecha disponible de elección uniforme, una elección para celebrar la elección de dicha destitución. Si, después de fijar la fecha de la elección para destitución, el funcionario deja su puesto vacante, se cancelará la elección en conformidad con la ley estatal.
Sección 6.07 Boletas de votación en una elección para destitución

Las boletas de votación utilizadas en las elecciones para destitución cumplirán con los siguientes requisitos:

A. Respecto de cada individuo que se procura remover del cargo, se presentará la pregunta:

“¿Deberá __________ ser removido del cargo de __________ por destitución?”

B. Inmediatamente debajo de cada pregunta de este tipo, se imprimirán las siguientes palabras, una sobre la otra, en el orden indicado:

"Sí"

"No"

Sección 6.08 Resultado de elección para destitución

Si una mayoría de los votos emitidos en una elección para destitución es por “No” es decir, en contra de la destitución del individuo nombrado en la boleta de votación, el individuo seguirá en el cargo por el resto de su mandato incompleto, sujeto a la destitución como se dispone en el presente documento. Si una mayoría de los votos emitidos en una elección de este tipo es por “Sí” es decir, a favor de la destitución del individuo nombrado en la boleta de votación, el individuo será, independientemente de cualquier defecto técnico en la petición de destitución, considerado removido del cargo en cuanto se aprueba la resolución de escrutinio de la elección, y la vacante será ocupada por el Consejo Municipal según se disponga en la ley estatal.

Sección 6.09 Restricciones para una destitución

No se presentará ninguna petición para la destitución de un individuo en el plazo de ciento ochenta (180) días desde la fecha de elección del individuo al Consejo Municipal o dentro de los ciento ochenta (180) días anteriores a la finalización del mandato del individuo en el Consejo Municipal.

Sección 6.10 Iniciativa; Requisitos específicos para peticiones de iniciativa; Procedimiento

A. Una petición de iniciativa debe contener el número de firmas válidas que equivalga al menos al quince por ciento (15%) del número total de votantes registrados inscritos para votar en la última elección general de la Ciudad y cumplirá en todos los demás aspectos con los requisitos para las peticiones del presente Artículo. Cada una de las copias de la petición tendrá adjunta una copia del texto completo de la legislación propuesta en la forma de una ordenanza inclusivo una leyenda descriptiva. Cada una de las páginas de la petición tendrá, en la parte superior de la página, todo el texto sustancial de la ordenanza propuesta.

B. En el momento de presentación ante el Consejo Municipal, será función del Consejo Municipal, en un plazo de cuarenta y cinco (45) días posteriores a la fecha en la que petición finalmente se determina suficiente, aprobar y adoptar dicha ordenanza sin alteración de
significado o efecto, o convocar una elección, a realizarse en la fecha más próxima permitida por el Código Electoral de Texas, en la que los votantes registrados de la Ciudad votarán por la pregunta de adopción o rechazo de la ordenanza propuesta.

C. Si una mayoría de los electores registrados que votan por una ordenanza por iniciativa propuesta vota a favor, se considerará adoptada en el momento de escrutinio de los resultados de la elección y será tratada en todos los aspectos del mismo modo que las ordenanzas del mismo tipo adoptadas por el Consejo. Si se aprueban ordenanzas en conflicto en la misma elección, la que reciba el mayor número de votos afirmativos prevalecerá en cuanto al alcance de tal conflicto.

D. Ninguna ordenanza sobre el mismo tema como una ordenanza por iniciativa que ha sido derrotada en alguna elección puede ser presentada por iniciativa de los votantes dentro del plazo de dos (2) años posteriores a la fecha de tal elección.

Sección 6.11 Referéndum; Requisitos específicos para peticiones de referéndum; Procedimiento; Efecto antes de la elección

A. Una petición de referéndum debe contener el número de firmas válidas que equivalga al menos al quince por ciento (15%) del número total de votantes registrados inscritos para votar en la última elección general de la Ciudad y cumplirá en todos los demás aspectos con los requisitos para las peticiones del presente Artículo.

B. En el plazo de los cuarenta y cinco (45) días posteriores a la determinación final de suficiencia de la petición el Consejo Municipal derogará la ordenanza referida u ordenará una elección para someter la ordenanza referida a los votantes registrados de la Ciudad, elección que se celebrará la primera fecha de elección uniforme disponible y autorizada por ley.

C. Si una mayoría de los electores registrados que votan por una ordenanza referida votan en contra de la ordenanza, se considerará derogada en el momento de certificación de los resultados de la elección.

D. Una petición para referéndum por el mismo asunto podrá ser sometida únicamente una vez cada tres (3) años.

Sección 6.12 Iniciativa y referéndum; Forma de las boletas de votación

Las boletas de votación utilizadas para votar por iniciativa o referéndum describirán su naturaleza de forma suficiente como para identificarlas y describirá, en renglones separados, las frases:

“A favor de la ordenanza”

o

“En contra de la ordenanza”
Ninguna ordenanza que haya sido aprobada por el Consejo Municipal por una petición o adoptada por voto popular según las disposiciones del presente Artículo puede ser derogada o enmendada por el Consejo Municipal por un periodo de tres (3) años desde la fecha de entrada en vigencia de dicha ordenanza y solo entonces se podrá hacerlo por un voto afirmativo de los dos tercios (2/3) del Consejo Municipal.
VII. DISPOSICIONES GENERALES

Sección 7.01 Prohibición de conflictos de interés

A los efectos de la presente Sección el término “Funcionario de la Ciudad” significa cualquier individuo sujeto a los requisitos del Capítulo 171 del Código de Gobierno Local de Texas.

Por la presente queda prohibido que los miembros del Consejo Municipal o cualquier Funcionario de la Ciudad quebranten las reglas y normas relativas a los conflictos de intereses como se describen en el Capítulo 171 del Código de Gobierno Local de Texas.

Sección 7.02 Prohibiciones generales

A. Actividades prohibidas:

1. Ninguna persona será nombrada o destituida ni de alguna manera favorecida o discriminada para ocupar un puesto en la Ciudad o cargo administrativo en la Ciudad por nombramiento debido a la raza, nacionalidad de origen, sexo u opiniones o afiliaciones políticas o religiosas.

2. Ninguna persona que procura conseguir nombramiento o ascenso respecto de cualquier puesto de la Ciudad o cargo administrativo en la Ciudad por nombramiento entregará, proveerá o pagará de forma directa o indirecta ningún dinero, servicio u otro objeto de valor a ninguna persona para su prueba, nombramiento, nombramiento propuesto, ascenso o ascenso propuesto ni en conexión con los mismos.

3. Ningún empleado de la ciudad continuará en un puesto de ese tipo después de convertirse en candidato para el Consejo Municipal.

Sección 7.03 Reglamentación del alcohol

El Consejo Municipal puede sancionar todas las demás normas respecto de la venta, el consumo, la distribución, etc. de bebidas alcohólicas, como lo permite la ley, incluso a título enunciativo pero no limitativo, la reglamentación de la venta de licor en las secciones o zonas residenciales de la Ciudad.

Sección 7.04 Cláusula sobre desastres

En caso de desastre cuando un quórum legal del Consejo Municipal no puede reunirse de otro modo debido a múltiples fallecimientos o heridos, las personas sobrevivientes del Consejo Municipal, o el funcionario sobreviviente de más alto cargo de la Ciudad, si no queda ningún funcionario electo, solicitará, dentro de las veinticuatro (24) horas posteriores a dicho desastre, a los funcionarios de más alto rango sobrevivientes del Tribunal de Comisionados del Condado de Bexar que nombre a una cantidad de residentes de Leon Valley que equivalga al número necesario para conseguir quórum para actuar durante la emergencia en calidad de Consejo Municipal. El Consejo Municipal recién nombrado convocará una elección para la Ciudad dentro de los quince (15) días posteriores a su nombramiento, o según lo disponga el Código Electoral.
de Texas, para la elección de los cargos vacantes, si por buenos motivos se sabe que nunca se volverá a reunir un quórum del presente Consejo Municipal. Si se determina que un quórum del presente Consejo Municipal se reunirá nuevamente, los Concejales nombrados fungirán en su puesto hasta el momento en que los Concejales presentes puedan comenzar a fungir.

Sección 7.05 Comité de revisión de la Carta Orgánica

(1) El Consejo Municipal nombrará a un Comité de revisión de la Carta Orgánica durante el tercer (3.er) año posterior a la adopción de la presente Carta Orgánica y cada sexto (6.to) año a partir de entonces. El Comité de revisión de la Carta Orgánica estará formado por nueve (9) ciudadanos de la Ciudad que:

a. Indagará acerca del funcionamiento del gobierno de la Ciudad bajo la Carta Orgánica y determinará si alguna disposición necesita revisión. Podrán realizarse audiencias públicas para este fin. El Comité podrá solicitar la asistencia de cualquier funcionario o empleado de la Ciudad y la producción de cualquier registro de la Ciudad que pueda ser necesario;

b. Propondrá cualquier recomendación que considere deseable para garantizar el cumplimiento de la presente Carta Orgánica; y

c. Reportará sus hallazgos y presentará sus recomendaciones ante el Consejo Municipal en forma de un informe; y

d. Presentará una copia de su informe ante la oficina del Secretario de la Ciudad donde se convertirá en un registro público.

(2) La duración del cargo en el Comité de revisión de la Carta Orgánica será inferior a nueve (9) meses.

(3) En el momento de finalizar el informe del Comité de revisión de la Carta Orgánica el Consejo Municipal recibirá el informe y hará que se publique en el periódico oficial de la Ciudad un aviso público que indique la disponibilidad de una copia del informe en la oficina del Secretario de la Ciudad.

(4) El Consejo Municipal tendrá en cuenta cualquier recomendación realizada y puede ordenar que se someta a los votantes de la Ciudad cualquier recomendación de la manera dispuesta por la ley estatal.

(5) Nada de lo dispuesto en la presente sección le prohíbe al Consejo Municipal formar una Comité de revisión de la Carta Orgánica en cualquier momento o de someter cualquier enmienda a la Carta Orgánica a elección por iniciativa propia en cualquier momento en cumplimiento con la ley estatal.

Sección 7.06 Enmienda

Las enmiendas a la presente Carta Orgánica pueden ser enmarcadas, propuestas y adoptadas en cualquier manera dispuesta en el presente documento y en las leyes del Estado de Texas.
Sección 7.07 Facultad para resolver reclamos

El Consejo Municipal tendrá la facultad de llegar a un acuerdo y resolver cualquier y todo reclamo y demanda de todo tipo y carácter, a favor o en contra de la Ciudad, incluso demandas por la Ciudad para recuperar impuestos en mora después de consultarle al Abogado de la Ciudad.

Sección 7.08 Notificación de acción en contra de la Ciudad

Todas las acciones legales en contra de la Ciudad serán notificadas al Administrador de la Ciudad.

Sección 7.09 Conocimiento judicial

La presente Carta Orgánica será considerada como una ley pública, puede ser leída como prueba sin alegatos o pruebas, y se tomará conocimiento judicial de la misma en todos los tribunales y lugares siempre que el Secretario de la Ciudad certifique la Carta Orgánica de la Ciudad más actual con cualquier enmienda.

Sección 7.10 Propiedad no exenta de tasas especiales

Ninguna propiedad de ninguna clase, quiénquiera sea el propietario o titular o cualquiera sea la institución, agencia, subdivision política u organización, propietaria o titular, ya sea en custodia o por una organización sin fines de lucro, o corporación, o fundación, o de otro tipo, (salvo propiedad de la Ciudad) estará exenta de ninguna forma de impuestos, cargos, tarifas y tasas especiales salvo lo requerido por ley estatal.

Sección 7.11 El Consejo Municipal puede exigir bonos

Además de cualquier disposición incluida en el presente documento, el Consejo Municipal puede solicitar a cualquier funcionario de la Ciudad, director de departamento o empleado de la Ciudad, antes de tomar posesión de su cargo, que formalice un bono válido y suficiente con una compañía de seguros que realice transacciones comerciales con el Estado de Texas y aprobada por el Consejo Municipal. La Ciudad pagará la prima de dicho bono.

Sección 7.12 Interpretación de la Carta Orgánica

No se interpretará la Carta Orgánica como un mero otorgamiento de las facultades enumeradas, sino que se interpretará como un otorgamiento general de facultad y como una limitación a la facultad sobre el gobierno de la Ciudad de Leon Valley del mismo modo que la Constitución de Texas se interpreta como una limitación de las facultades de la Legislatura. Salvo donde la presente Carta Orgánica lo prohíba expresamente, cada una de las facultades bajo el Artículo XI, Sección 5 de la Constitución de Texas, que sería pertinente que el pueblo de la Ciudad de Leon Valley le otorgara expresamente a la Ciudad, se interpretará otorgada a la Ciudad a través de la presente Carta Orgánica.
Sección 7.13 Cláusula de sanciones

A. **Sanción penal.** Cualquier persona que sola o con otras viole cualquier disposición de la presente carta orgánica será, además de cualquier otra sanción penal, culpable de un delito menor y después de la condena por el mismo será punible mediante una multa de no más de quinientos dólares ($500.00). El Consejo Municipal sancionará una ordenanza para aplicar esta sección.

B. **Sanción civil.** Con el voto afirmativo de dos tercios del Consejo Municipal cualquier persona que sola o con otras viole cualquier disposición de la presente carta orgánica será, además de cualquier otra sanción dispuesta en la misma, sujeta al pago de una multa civil de no más de quinientos dólares ($500.00).
VIII. DISPOSICIONES TRANSITORIAS

Sección 8.01 Ordenanzas y resoluciones existentes

En el momento de la adopción inicial de la presente Carta Orgánica, todas las ordenanzas, resoluciones, normas y demás medidas previas existentes del Consejo Municipal, que no entren en conflicto con la presente Carta Orgánica, permanecerán vigentes sin ser sujetas a las disposiciones de la presente Carta Orgánica para referéndum.

Sección 8.02 Funcionarios y empleados

B. Derechos y privilegios preservados. Nada de lo dispuesto en la presente Carta Orgánica salvo que se disponga específicamente de otro modo, afectará ni perjudicará los derechos o privilegios de personas que sean funcionarios o empleados de la Ciudad en el momento de su adopción.

C. Continuidad del cargo o del empleo. Salvo que la presente Carta Orgánica lo disponga específicamente, si en el momento de entrada en plena vigencia de la presente Carta Orgánica, un funcionario o empleado administrativo de la Ciudad tiene cualquier cargo o puesto que según la presente Carta Orgánica es o puede ser abolido, el mismo continuará en dicho puesto o cargo hasta que la disposición específica entre en vigencia bajo la presente Carta Orgánica que indica que abandone el cargo o puesto.

Sección 8.03 Asuntos pendientes

Todos los derechos, reclamos, acciones, órdenes, contratos y procedimientos administrativos legales continuarán salvo las modificaciones en conformidad con las disposiciones de la presente Carta Orgánica y en cada caso el departamento, oficina o agencia de la Ciudad que corresponda lo mantendrá, llevará a cabo o tratará según la presente Carta Orgánica.

Sección 8.04 Manera de someter a los electores.

En la preparación de la presente Carta Orgánica, la Comisión de la Carta Orgánica halla y decide que no es posible separar cada tema de modo tal de permitir un voto por “sí” o por “no” sobre el mismo, porque la Carta Orgánica se concibe de modo tal que para permitir que sirva y funcione, es necesario que se adopte en su totalidad.

Sección 8.05 Elecciones intercaladas

A fin de proporcionar una transición sin problemas entre un consejo de cinco miembros electos para mandatos de dos años y un consejo de siete miembros electos para mandatos de tres años, se respetará el siguiente cronograma de elección hasta el momento en que todos los concejales sean electos para mandatos intercalados de tres años:

2016

El Alcalde será electo para un mandato de tres años que concluye en 2019
El lugar 2 será electo para un mandato de tres años que concluye en 2019
El lugar 4 será electo para un mandato de tres años que concluye en 2019
El lugar 6 será electo para un mandato de dos años que concluye en 2018

20178

El lugar 1 será electo para un mandato de tres años que concluye en 2020
El lugar 3 será electo para un mandato de tres años que concluye en 2020
El lugar 5 será electo para un mandato de un año que concluye en 2018

2018

El lugar 5 será electo para un mandato de tres años que concluye en 2021
El lugar 6 será electo para un mandato de tres años que concluye en 2021

2019

El Alcalde será electo para un mandato de tres años que concluye en 2022
El lugar 2 será electo para un mandato de tres años que concluye en 2022
El lugar 4 será electo para un mandato de tres años que concluye en 2022

2020

El lugar 1 será electo para un mandato de tres años que concluye en 2023
El lugar 3 será electo para un mandato de tres años que concluye en 2023

2021

El lugar 5 será electo para un mandato de tres años que concluye en 2024
El lugar 6 será electo para un mandato de tres años que concluye en 2024
LEON VALLEY HOME RULE CHARTER
Leon Valley Proposed Home Rule Charter

Commissioners

The Commission was appointed by City Council on July 14, 2014. They held 10 meetings with their final meeting being on January 7, 2015.

President, Arthur “Art” Reyna
Vice President, Jack Dean
Commissioner Rudy Garcia
Commissioner Kathy Hill
Commissioner David Jordan
Commissioner Liz Maloy
Commissioner Mike McCarley
Commissioner Darby Riley
Commissioner Victor Rodriguez
Commissioner Manuel Rubio
Commissioner Al Uvietta
Leon Valley Proposed Home Rule Charter

Article I

FORM OF GOVERNMENT AND POWERS

City Council/Manager

Leon Valley shall have the power of local self government to the fullest extent permitted by law
Article II

BOUNDARIES

Power to Annex

Power to Disannex after public hearing and adoption of ordinance by 2/3’s vote
Article III

THE CITY COUNCIL AND MAYOR

City Council shall be composed of the Mayor and six Council Members. The Mayor and Council Members shall be elected from the City:

- at large;
- by place; and
- for three (3) year terms
Article III

Term Limits

No past, current, or future elected official shall serve, or have served, more than three consecutive terms of office and no more than five (5), terms during a lifetime.

Any official who has served three (3) consecutive terms shall be prohibited from serving another term for a period of one year and eleven months from the date of the expiration of the third consecutive term.
Article III

Compensation

City Council shall not receive any compensation except as follows:

• Upon a two-thirds vote of the City Council; and

• The increase in compensation shall take effect for the Mayor and each Council Member at the beginning of the next term of office for each respective office.
Article III

Powers of the Mayor

The Mayor shall be the presiding officer of the City Council and shall be recognized as the head of the City government for all ceremonial purposes, for emergency management purposes, and by the governor for purposes of military law.

The Mayor may debate and discuss any matters before the City Council and shall vote on all issues with the City Council.
Article III

Vacancies

Vacancies shall occur upon death, resignation, removal from office by recall, or forfeiture of office. Forfeiture occurs upon:

1. Failure to maintain qualifications for office;

2. Conviction of a misdemeanor involving moral turpitude, a violation of any state laws regulating conflicts of interest of municipal officers, a felony, or is assessed a deferred adjudication or probation for a felony or any state laws regulating conflicts of interest of municipal officers;
Article III

VACANCIES

3. Failure to regularly attend City Council meetings without an approved absence obtained by a majority vote by City Council either before or after the absence.

There shall be a presumption of failure to regularly attend when three (3) regular meetings are missed during a term year without obtaining an approved absence from City Council.
 Article III

VACANCIES

All vacancies with unexpired terms of more than 12 months shall be filled by special election.

All vacancies with unexpired terms of 12 months or less may be filled, at the discretion of City Council, by appointment of the City Council upon a majority vote, may be left vacant for the remainder of the unexpired term or filled by a special election pursuant to state law.
Article III

THE CITY COUNCIL AND MAYOR

Prohibitions:

Admission of liability or payment of claim for damages without first obtaining a written opinion from the City Attorney.

Holding position of City Manager, City Attorney, or Department Head until three (3) years after the expiration of term of office.
Article III

THE CITY COUNCIL AND MAYOR

Prohibitions:

City Council deal with employees through the City Manager, and shall not give orders to any such officer or employee, either publicly or privately.
Article III

THE CITY COUNCIL AND MAYOR

Prohibitions:

Shall not dictate to the City Manager the appointment of any person to office or employment.

Shall not release any attorney-client privileged communication.
Article III

AGENDAS

- A member of City Council may place an item on an agenda by agreement of two additional members of City Council.

- At a meeting of City Council a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second.

- The City Manager may place any item on any City Council agenda.
Article III

THE CITY COUNCIL AND MAYOR

Ordinances: It shall require two readings, on two separate days to adopt an ordinance except in an emergency.

Council Investigations: Provides authority for Council to investigate any official conduct and a process for hearings on Forfeitures of Office and violations of Charter prohibitions.
Article IV

ELECTIONS

All Elections shall be held pursuant to State law
Article V

ADMINISTRATIVE ORGANIZATION

City Manager: shall be appointed for an indefinite term upon the affirmative vote of two-thirds (2/3s) of the City Council, and may be removed at the discretion of the City Council by an affirmative vote of two-thirds (2/3s) of the City Council.
Article V

ADMINISTRATIVE ORGANIZATION

Other Departments: City Council may continue or establish City Departs except that created by the Charter

City Attorney: City Council appoints City Attorney

Municipal Court: Court is established and Judges (licensed attorneys) are appointed by City Council.

City Secretary: appointed by City Manager.
Article VI

INITIATIVE, REFERENDUM AND RECALL

Registered Voters have power of initiative, referendum and recall
Article VI

INITIATIVE, REFERENDUM AND RECALL

Any five (5) Registered voters of the City may commence initiative, referendum, or recall proceedings by filing affidavit with City Secretary.

Ninety (90) days to collect signatures.

May be supplemented if signatures are lacking.
Article VI

RECALL

No petition for recall shall be filed within one-hundred and eighty (180) days of the date of an individual’s election to City Council or within one-hundred and eighty (180) days before the end of an individual’s term on City Council.
Article VI

INITIATIVE

A petition for initiative must contain at least fifteen percent (15%) of the total number of registered voters registered to vote at the last general City election.

City Council shall, within forty-five (45) calendar days after the petition is determined sufficient, pass and adopt such ordinance without alteration as to meaning or effect, or to call for an election on the question of adopting or rejecting the proposed ordinance.
Article VI

INITIATIVE

If adopted at an election the ordinance shall be considered adopted.

If conflicting ordinances are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail to the extent of such conflict.

No ordinance on the same subject which has been defeated at any election may be initiated by the voters within two (2) years from the date of such election.
Article VI

INITIATIVE

No ordinance which may have been passed by the City Council upon a petition or adopted by popular vote under the provisions of this Article may be repealed or amended by the City Council for a period of three (3) years from the date said ordinance became effective and then only upon by an affirmative vote of two-thirds (2/3s) of the City Council.
Article VI

REFERENDUM

A petition for referendum must contain at least fifteen percent (15%) of the total number of registered voters registered to vote at the last general City election.

Within forty-five (45) days after final sufficiency of the petition City Council shall either repeal the referred ordinance or order an election to submit the referred ordinance to the registered voters of the City.
Article VI

REFERENDUM

If a majority of the registered electors voting on a referred ordinance vote against the ordinance, it shall be considered repealed upon certification of the election results.

A petition for referendum on the same subject matter may only be submitted once every three (3) years.
Article VII

GENERAL PROVISIONS

No employee of the city shall continue in such position after becoming a candidate for City Council.
Article VII

GENERAL PROVISIONS

Disaster Clause

The City Council shall appoint a Charter Review Committee in the third (3rd) year after this Charter is adopted and every sixth (6th) year thereafter. The Charter Review Committee shall consist of nine (9) citizens.
QUESTIONS
MAYOR AND COUNCIL COMMUNICATION

DATE: February 09, 2015 M&C # 2015-02-09-11

TO: Mayor and Council

FROM: Saundra Passailaigue, City Secretary

THROUGH: Manuel Longoria Jr., City Manager

SUBJECT: Consideration of Resolution No. 15-005R of the City Council of the City of Leon Valley ordering and establishing procedures for a General Election in the City of Leon Valley, Texas to elect three Council members (Places 1, 3 and 5) and a Special Election to be held on the question of the Adoption of a Home Rule Charter by the qualified voters of the City of Leon Valley; authorizing the City Manager to sign a joint election Agreement with the Bexar County Elections Administrator for the conduct of said election, and providing details relating to the conduct of holding the Election, authorizing the use of the Leon Valley City Council Chambers on the 9th day of May, 2015, for Election Day voting, and the use of the Leon Valley Conference Center, located at 6421 Evers Road, Leon Valley, Texas, 78238, for Early Voting (April 27, 2015 through May 05, 2015).

PURPOSE

A resolution ordering a General and Special Election in the City of Leon Valley, Texas, to be held on May 9, 2015 for the election of a three Council Members for Places 1, 3, and 5 and a Special Election to be held on the question of the Adoption of a Home Rule Charter for the City of Leon Valley; and designating Jacquelyn F. Callanen, Bexar County Elections Administrator, as the Election Administrator to conduct such election.

BACKGROUND

The City may contract with Bexar County to participate in the Joint Election, which will make the voting process more convenient for the citizens of Leon Valley and also significantly reduce the cost to the City for conducting the election.

In a Joint Election situation, the City will appoint Jacquelyn F. Callanen, Bexar County Elections Administrator, as the Election Administrator of the election in the resolution ordering the Election. The County will conduct both Early Voting and Election Day operations. During the Early Voting period, citizens of Leon Valley will be able to vote at any designated Bexar County polling place for the elections of the City. The election staff, voting forms, and equipment will be provided by the Bexar County Elections Division. The City will still be responsible for producing the required documents, notifications and reporting and canvassing of the election results.

Participating members of the Joint Election are charged for Bexar County Elections Division services and equipment on a pro-rata basis. The process to determine the cost per city is as follows:

- The total number of voting precincts for the participating entities is determined.
The number of voting precincts for each participant is divided by the total number of voting precincts. The number obtained is the percentage of the total cost of the election that the entity pays.

If the candidates for the three positions on the ballot are unopposed in the coming election, the City would cancel the election and would automatically be eliminated from the Joint Election group at no cost to the City.

As provided by the City Charter, the term of such offices to be for two years terminating when their successors are elected and qualified. Interested qualified candidates may pick up candidate packet information and file with the City Secretary beginning January 28, 2015 through February 27, 2015.

Provided by Bexar County, a notice in English and Spanish will be published in the *San Antonio Express News* and *La Prensa* on Sunday, April 26, 2015. Voting information will also be available on the City’s website.

The City Council is required by state law to order a general election for city officials. Staff considers the Joint Election a much more convenient and efficient method to conduct City elections.

**FISCAL IMPACT**

The City will see a cost savings by participating in the Joint Election.

**ATTACHMENTS**

Attachment A – Resolution – Order and Notice  
Attachment B – Proposed Agreement  
Attachment C – Early Voting Calendar

**RECOMMENDATION**

City staff recommends approval of this resolution.

APPROVED: _____________________  
DISAPPROVED: _____________________

APPROVED WITH THE FOLLOWING AMENDMENTS:  
_______________________________________________________________________

ATTEST:  

SAUNDRA PASSAILAIGUE, TRMC  
City Secretary
RESOLUTION No. 15-005R


WHEREAS, the laws of the State of Texas and the City of Leon Valley, provide that on May 09, 2015 there shall be elected three members of Council for this City in Place 1, 3, and 5; and

WHEREAS, the City Council of the City of Leon Valley, Texas, in the exercise of the discretion reposed in it by the laws of this State, and in accordance with the provisions of Chapter 9 of the Texas Local Government Code, has determined to submit the question of the adoption of a Home Rule Charter for the City of Leon Valley at a special election to be held on May 9, 2015; and

WHEREAS, the laws of the State of Texas further provide that Section 3.001 of the Election Code of the State of Texas is applicable to said elections, and in order to comply with said Code, an Order should be passed ordering said election and establishing the procedure to be followed in said election, and designating the voting place for said election; and

WHEREAS, on July 14, 2014 the City Council appointed persons to a Home Rule Charter Commission (“HRCC”), and charged the HRCC with a Leon Valley Home Rule Charter; and

WHEREAS, following a series of public meetings, held pursuant to and in compliance with the Texas Open Meetings Act, the HRCC presented its proposed Home Rule Charter City Council in a public meeting; and

WHEREAS, Texas Local Government Code Section 9.003 governs the vote on a Home Rule Charter; and

WHEREAS, the laws of the State of Texas provide that the Election Code of the State of Texas is applicable to said election, and to comply with said Code, a resolution should be passed establishing the procedure to be followed in said election, and designating the voting places for said election.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:
The City of Leon Valley, Texas City Council hereby orders an election for the positions of three City Council members (Place 1, 3, and 5):

That all candidates at the election to be held on Saturday May 9, 2015 for the above mentioned offices file their applications to become candidates with the City Secretary, or designee at City Hall, 6400 El Verde Rd., Leon Valley, Texas 78238 on or after 7:30 a.m. on Wednesday, January 28, 2015 and before 5:00 p.m. on Friday, February 27, 2015, and that all applications be on a form as prescribed by Section 141.031 of the Election Code of the State of Texas.

The City Council of the City of Leon Valley, pursuant to Chapter 9 of the Texas Local Government Code, for the purpose of submitting to the qualified voters of the City, for adoption or rejection, the question of the adoption of a Home Rule Charter and hereby orders the following measure be submitted for a vote of the citizens:

Shall the Home Rule Charter for the City of Leon Valley be adopted?

The City Council of the City of Leon Valley further orders that the City Council hereby orders the City Secretary to mail a copy of the proposed charter to each registered voter of the municipality.

The polling place at which said elections shall be held is at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas and the polls at the above designated polling place shall on said Election Day be open from 7:00 a.m. to 7:00 p.m.

Voting at such elections shall be by ES&S iVotronic Touchscreen System and paper ballot to be in compliance with Texas’ Help America Vote Act.

The Bexar County Elections Department shall conduct, supervise, and administer said elections. Bexar County Elections Administrator Jacquelyn F. Callanen is appointed as Elections Administrator and shall appoint the election officials including the Presiding Judge and Clerks.

The City Secretary designates Bexar County Elections Administrator Jacquelyn F. Callanen as Early Voting Clerk. The Early Voting Clerk may appoint Deputy Clerks. The Early Voting Clerk’s mailing address is as follows: Jacquelyn F. Callanen, Early Voting Clerk, Bexar County Elections Administrator, 203 W. Nueva, Suite 3.61, San Antonio, Texas 78207.

The Early Voting Clerk shall designate individuals to serve as the Early Voting Ballot Board, which will canvass all early voting.

Early voting by personal appearance for the above designated general and special elections (the “elections”) shall be at the Leon Valley Conference Center, 6421 Evers Road, Texas, 78238, and said place of early voting shall remain open on: April 27, 2015 through May 1, 2015 from 8:00 a.m. to 6:00 p.m.; Saturday, May 2, 2015 from 8:00 a.m. to 8:00 p.m.; and Monday, May 4, 2015 and Tuesday, May 5, 2015 from 8:00 a.m. to 8:00 p.m. The above place for early voting by personal appearance is not the Early Voting Clerk's address to which ballot applications and ballots voted by mail must be sent.
The Bexar County Elections Administrator and/or Commissioners Court may designate additional early voting locations and times throughout Bexar County. Voting shall be by ES&S Direct Electronic Recording (DRE) iVotronic and mail ballots shall be by paper ballot to be in compliance with Texas’ Help America Vote Act.

Said elections shall be held in accordance with the Election Code of this State, and only resident qualified voters of said City shall be eligible to vote in said elections.

The Mayor shall give notice of these elections as directed by the provisions of Sections 4.004, 83.310, 85.004 and 85.007 of the Election Code and other applicable law, and all necessary orders and writs for said elections shall be issued by proper authority. Returns of said elections shall be made to the City Council members immediately after the closing of the polls and counting is completed.

A Special City Council meeting will be called to meet Monday, May 18, 2015 at 6:30 p.m. to canvass the ballots. The City Secretary shall post written notice of the date, place and subject of this meeting at the City Hall, in a place convenient and readily accessible to the public, and said notice having been so posted and remaining posted continuously for at least 72 hours proceeding the scheduled time of said meeting. A copy of the return of said posting shall be attached to the minutes of this meeting and shall be made a part thereof for all intents and purposes.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 9th day of February, 2015.

Approved as to Form:

__________________________  CHARLES ZECH
City Attorney

Attest:

_____________________________________
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

__________________________  CHRIS RILEY
MAYOR
ORDER OF ELECTIONS FOR THE CITY OF LEON VALLEY, TEXAS

An election is hereby ordered to be held on Saturday, May 9, 2015 for the purpose of:

ELECTING THREE MEMBERS TO CITY COUNCIL (PLACE 1, 3, AND 5)

A special election is hereby ordered to be held on Saturday, May 9, 2015 to submit the following measure for a vote of the citizens:

SHALL THE HOME RULE CHARTER FOR THE CITY OF LEON VALLEY BE ADOPTED?

Early voting by personal appearance will be conducted each weekday at:

THE CITY OF LEON VALLEY CONFERENCE CENTER AT 6421 EVERS RD., LEON VALLEY, TEXAS 78238

HOURS OF EARLY VOTING ARE:
April 27, 2015 through May 1, 2015 from 8:00 a.m. to 6:00 p.m.;
Saturday, May 2, 2015 from 8:00 a.m. to 8:00 p.m.;
Monday, May 4, 2015 and Tuesday, May 5, 2015 from 8:00 a.m. to 8:00 p.m.

APPLICATIONS FOR BALLOT BY MAIL SHALL BE MAILED TO:
Jacquelyn F. Callanen
Early Voting Clerk, Bexar County Elections Administrator
203 W. Nueva, Suite 3.61
San Antonio, Texas 78207

APPLICATIONS FOR BALLOTS BY MAIL MUST BE RECEIVED NO LATER THAN THE CLOSE OF BUSINESS ON APRIL 30, 2015

[SIGNATURE PAGE TO FOLLOW]
Issued this the 9th day of February, 2015

Signature of Mayor

Signature of Council Member Place 1

Signature of Council Member Place 2

Signature of Council Member Place 3

Signature of Council Member Place 4

Signature of Council Member Place 5
RESOLUCIÓN Nro. 15-005R


EN VISTA DE QUE, las leyes del Estado de Texas y de la Ciudad de Leon Valley, establecen que el 9 de mayo de 2015 deben elegirse tres miembros del Consejo para esta Ciudad, en los Lugares 1, 3 y 5; y

EN VISTA DE QUE, el Consejo Municipal de la Ciudad de Leon Valley, en el ejercicio de la discreción otorgada por las leyes de este Estado, y en conformidad con las provisiones del Capítulo 9 del Código de Gobierno Local de Texas, ha determinado plantear la pregunta de la adopción de una Carta Orgánica de Gobierno Autónomo en una elección especial que se celebrará el 9 de mayo de 2015; y

EN VISTA DE QUE, las leyes del Estado de Texas establecen que la Sección 3.001 del Código Electoral del Estado de Texas es aplicable a dichas elecciones, y para estar en cumplimiento de dicho Código, se aprobará una Orden que ordene dicha elección y establezca los procedimientos a seguir en dicha elección, y designe un sitio de votación para dicha elección; y

EN VISTA DE QUE, el 14 de julio de 2014 el Consejo Municipal designó personas a la Comisión de la Carta Orgánica de Gobierno Autónomo (HRCC, por sus siglas en inglés), y encargó a la HRCC una Carta Orgánica de Gobierno Autónomo de Leon Valley; y

EN VISTA DE QUE, después de una serie de asambleas públicas, realizadas en conformidad y en cumplimiento a la Ley de Asambleas Abiertas de Texas, la HRCC presentó su Carta Orgánica de Gobierno Autónomo al Consejo Municipal en una asamblea pública; y
EN VISTA DE QUE, la Sección 9.003 del Código de Gobierno Local de Texas, rige la votación sobre una Carta Orgánica de Gobierno Autónomo; y

EN VISTA DE QUE, las leyes del Estado de Texas establecen que el Código Electoral del Estado de Texas es aplicable a dicha elección, y para estar en cumplimiento de dicho Código, se aprobará una resolución que establezca los procedimientos a seguir en dicha elección, y designe los sitios de votación para dicha elección.

AHORA, POR LO TANTO, EL CONSEJO MUNICIPAL DE LA CIUDAD DE LEON VALLEY, TEXAS, ORDENA Y RESUELVE:

El Consejo Municipal de la Ciudad de Leon Valley, Texas, ordena por medio de la presente una elección para tres miembros del Consejo Municipal (Lugares 1, 3 y 5):

Que todos los candidatos en la elección a realizarse el sábado 9 de mayo de 2015 para los cargos mencionados anteriormente, presenten sus solicitudes para candidatura a la Secretaria de la Ciudad, o a la persona designada en City Hall, en 6400 El Verde Rd., Leon Valley, Texas 78238, en o después de las 7:30 a.m. del miércoles 28 de enero de 2015 y antes de las 5:00 p.m. del viernes 27 de febrero de 2015, y que todas las solicitudes sean en un formulario como el que indica la Sección 141.031 del Código Electoral del Estado de Texas.

El Consejo Municipal de la Ciudad de Leon Valley, en conformidad con el Capítulo 9 del Código de Gobierno Local de Texas, con el propósito de presentar a los votantes calificados de la Ciudad, para adopción o rechazo, la pregunta de la adopción de una Carta Orgánica de Gobierno Autónomo, por medio de la presente ordena que la siguiente medida sea sometida a votación de los ciudadanos:

¿Debe adoptarse la Carta Orgánica de Gobierno Autónomo para la Ciudad de Leon Valley?

El Consejo Municipal de la Ciudad de Leon Valley además ordena que el Consejo Municipal a través de la presente ordena a la Secretaria de la Ciudad que envíe por correo una copia de la propuesta carta orgánica a cada votante registrado de la municipalidad.

El sitio de votación en el que se celebrarán dichas elecciones está ubicado en el City Hall de Leon Valley, 6400 El Verde Road, Leon Valley, Texas, y las casillas electorales en el sitio de votación designado anteriormente estarán abiertas de 7:00 a.m. a 7:00 p.m. el Día de Elección.

La votación en dichas elecciones será a través del sistema de pantalla táctil ES&S iVotronic y con boletas de papel para cumplir con la Ley de Ayude a América a Votar.

El Departamento de Elecciones del Condado de Bexar realizará, supervisará y administrará dichas elecciones. La Administradora de Elecciones del Condado de Bexar, Jacquelyn F.
Callanen, es designada como Administradora de las Elecciones y designará a los funcionarios de la elección incluido al juez presidente y a los secretarios.

La Secretaria de la Ciudad designa a la Administradora de Elecciones del Condado de Bexar, Jacquelyn F. Callanen, como Secretaria de Votación Anticipada. La Secretaria de Votación Anticipada puede designar a los secretarios asistentes. La dirección de la Secretaria de Votación Anticipada es la siguiente: Jacquelyn F. Callanen, Early Voting Clerk, Bexar County Elections Administrator, 203 W. Nueva, Suite 3.61, San Antonio, Texas 78207.

La Secretaria de Votación Anticipada designará personas para que sirvan como el Consejo de Boletas de Votación Anticipada, el cual organizará toda la votación anticipada.

La votación anticipada en persona para las elecciones general y especial mencionadas anteriormente (las “elecciones”) será en el Leon Valley Conference Center, en 6421 Evers Road, Texas, 78238 y dicho sitio de votación anticipada permanecerá abierto en: Desde el 27 de abril de 2015 al 1 de mayo de 215, inclusive, de 8:00 a.m. a 6:00 p.m.; el sábado 2 de mayo de 2015 de 8:00 a.m. a 8:00 p.m.; y lunes 4 de mayo de 2015 y martes 5 de mayo de 2015 de 8:00 a.m. a 8:00 p.m. Dicho sitio de votación anticipada en persona no es la dirección de la Secretaria de Votación Anticipada a la que se tienen que enviar las solicitudes de boletas y los votos emitidos.

La Administradora de Elecciones del Condado de Bexar y/o el Tribunal de Comisionados pueden designar sitios y horarios adicionales de votación anticipada en el Condado de Bexar. La votación se realizará a través del sistema de Grabación Electrónica Directa (DRE) ES&S iVotronic y las boletas por correo serán boletas de papel para cumplir con la Ley de Ayuda a América a Votar.

Dichas elecciones se realizarán en conformidad al Código Electoral del Estado y solo los votantes residentes calificados de dicha ciudad serán elegibles para votar en dichas elecciones.

La Alcaldesa dará notificación de dichas elecciones como se indica en las disposiciones de las Secciones 4.004, 83.310, 85.004 y 85.007 del Código Electoral y de otras leyes aplicables, y todas las órdenes y mandatos para dichas elecciones serán emitidos por la autoridad apropiada. Los resultados de dichas elecciones se presentarán a los miembros del Consejo Municipal inmediatamente después del cierre de las casillas electorales y una vez completado el conteo.

Se convocará a una asamblea Especial del Consejo Municipal el lunes 18 de mayo de 2015 a las 6:30 p.m., para hacer el escrutinio de votos. La Secretaria de la Ciudad colocará en City Hall un aviso escrito con la fecha, lugar y asunto a tratar de la asamblea, el cual será colocado en un lugar conveniente y de fácil acceso al público, y una vez colocado, dicho aviso permanecerá continuamente colocado por lo menos por 72 horas posteriores a dicha asamblea. Una copia de los resultados de dicho documento se agregará a las minutas de dicha reunión y será parte de la misma para todos los fines y propósitos.
PASADA, ADOPTADA Y APROBADA por el Consejo Municipal de la Ciudad de Leon Valley, este día 9 de Febrero de 2015.

APROBADA

___________________________
CHRIS RILEY
ALCALDESA

Atestigua:

SAUNDRA PASSAILAIGUE, TRMC
Secretaria de la Ciudad

Aprobado su Contenido:

__________________________
CHARLES ZECH
Abogado de la Ciudad
ORDEN DE ELECCIONES PARA LA CIUDAD DE LEON VALLEY, TEXAS

A través de la presente se ordena la celebración de una elección el sábado 9 de mayo de 2015, con el fin de:

**Elegir a tres miembros del Consejo Municipal (Lugares 1, 3 y 5)**

A través de la presente se ordena la celebración de una elección el sábado 9 de mayo de 2015, para someter la siguiente medida a votación de los ciudadanos:

**¿Deberá adoptarse la Carta Orgánica de Gobierno Autónomo para la Ciudad de Leon Valley?**

La votación anticipada en persona se realizará cada día de la semana en:

**The City of Leon Valley Conference Center at 6421 Evers Rd., Leon Valley, Texas 78238**

**El horario de votación anticipada es:**
Del 27 de abril de 2015 al 1 de mayo de 2015 de 8:00 a.m. a 6:00 p.m.;
Sábado 2 de mayo de 2015 de 8:00 a.m. a 8:00 p.m.;
Lunes 4 de mayo de 2015 y martes 5 de mayo de 2015 de 8:00 a.m. a 8:00 p.m.

**Las solicitudes de boletas por correo deben ser enviadas a:**
Jacquelyn F. Callanen
Early Voting Clerk, Bexar County Elections Administrator
203 W. Nueva, Suite 3.61
San Antonio, Texas 78207

**Las solicitudes de boletas de votación por correo deben ser recibidas a más tardar al cierre del horario de oficina del 30 de abril de 2015.**

[SIGUE PÁGINA DE FIRMAS]
Emitida este día 9 de Febrero de 2015.

<table>
<thead>
<tr>
<th>Firma de la Alcaldesa</th>
<th>Firma de Miembro del Consejo Municipal, Lugar 1</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Firma de Miembro del Consejo Municipal, Lugar 2</td>
</tr>
<tr>
<td></td>
<td>Firma de Miembro del Consejo Municipal, Lugar 4</td>
</tr>
<tr>
<td></td>
<td>Firma de Miembro del Consejo Municipal, Lugar 5</td>
</tr>
</tbody>
</table>
THE HOURS OF EARLY VOTING WILL BE: (LAS HORAS Y FECHAS DE VOTACION ADELANTE SERAN):

Mon., April 27 thru Fri., May 1.................................................................8:00 a.m. to 6:00 p.m.
Lunes 27 de abril de 2015 hasta el viernes 1 de mayo de 2015........ 8:00 a.m. to 6:00 p.m.
Sat., May 2, 2015..................................................................................8:00 a.m. to 8:00 p.m.
Sabado 2 de mayo de 2015.................................................................8:00 a.m. to 8:00 p.m.
Sun., May 3, 2015.................................................................................. ............ CLOSED
Domingo 3 de mayo de 2015................................................................. .................. CERRADO
Mon., May 4 thru Tues., May 5................................................................. 8:00 a.m. to 8:00 p.m.
Lunes 4 de mayo de 2015 hasta el martes 5 de mayo de 2015........ 8:00 a.m. to 8:00 p.m.

**April 27, 2015 – May 5, 2015**

<table>
<thead>
<tr>
<th>SUN</th>
<th>MON</th>
<th>TUES</th>
<th>WED</th>
<th>THURS</th>
<th>FRI</th>
<th>SAT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>*****</td>
<td>*****</td>
<td>*****</td>
<td>*****</td>
<td>*****</td>
<td>*****</td>
</tr>
<tr>
<td>3 CLOSED</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9 Election Day</td>
</tr>
</tbody>
</table>

Main Early Voting Location: (Localidad Principal de Votacion Adelantada:)

BEXAR COUNTY JUSTICE CENTER..................................................300 Dolorosa
DEAFLINK available at these sites
(Basement, south end across from cafeteria)
(Sotano, lado sur, frente de la cafeteria)

BROOKHOLLOW LIBRARY....................................................................530 Heimer Road
CASTLE HILLS CITY HALL (SE CORNER OF COUNCIL CHAMBERS)........209 Lemonwood Dr.
CLAUDE BLACK CENTER......................................................................2805 East Commerce
CODY LIBRARY ..................................................................................11441 Vance Jackson
COLLINS GARDEN LIBRARY ...............................................................200 North Park
COPERNICUS COMMUNITY CENTER ..................................................5003 Lord Rd.
EDISON HIGH SCHOOL .......................................................................701 Santa Monica
ENCINO PARK COMMUNITY CENTER..................................................1923 Encino Rio
FAIR OAKS RANCH CITY HALL ..........................................................7286 Dietz Elkhorn
GREAT NORTHWEST LIBRARY ..........................................................9050 Wellwood
HELOTES CITY HALL .........................................................................12951 Bandera
HENRY A. GUERRA, JR. LIBRARY ....................................................7978 W. Military Drive
HOLLYWOOD PARK CITY HALL ..........................................................2 Mecca Drive
JOHN IGO LIBRARY.................................................................13330 Kyle Seale Parkway
JOHNSTON LIBRARY...............................................................6307 Sun Valley Drive
JULIA YATES SEMMES LIBRARY @ Comanche Lookout Park........15060 Judson Road
LAS PALMAS LIBRARY............................................................515 Castroville Road
LEON VALLEY CONFERENCE CENTER........................................6421 Evers Rd
LION'S FIELD........................................................................2809 Broadway
LOSOYA INTERMEDIATE SCHOOL..............................................1610 Martinez-Losoya Park
MAURY MAVERICK, JR. LIBRARY................................................8700 Mystic Park
MCCRELESS LIBRARY................................................................1023 Ada Street
MEMORIAL LIBRARY..................................................................3222 Culebra
MISSION LIBRARY.....................................................................3134 Roosevelt Ave
NORTHSIDE ACTIVITY CENTER (CONFERENCE ROOM)..............7001 Culebra
OLMOS PARK CITY HALL..........................................................120 El Prado W
PARMAN LIBRARY@STONE OAK...............................................20735 Wilderness Oak
PRECINCT 1 SATELLITE OFFICE..................................................3505 Pleasanton Rd
SHAVANO PARK CITY HALL (COUNCIL CHAMBERS)....................900 Saddletree Ct.
SOMERSET CITY HALL..............................................................7360 E. 6th, Somerset
SOUTH PARK MALL (NEXT TO SEARS MALL ENTRANCE)............2310 S.W. Military
TOBIN LIBRARY @OAKWELL.....................................................4134 Harry Wurzbach
UNIVERSAL CITY – CITY HALL (FOYER).................................2150 Universal City Blvd.
UTSA - UNIVERSITY CENTER....................................................1 UTSA Circle
WINDCREST TAKAS PARK CIVIC CENTER.................................9310 Jim Seal Dr.
WONDERLAND OF THE AMERICAS@CROSSROADS..............4522 Fredericksburg Rd

Subject to change
(sujeto a cambio)

For more information contact the office of the Bexar County Elections Administrator, Jacquelyn F. Callanen, at (210) 335-VOTE (8683).

(Para mas informacion comuniquese con la oficina del Condado de Bexar Administrador de Elecciones, Jacquelyn F. Callanen, al telefono (210) 335-VOTE (8683).
JOINT ELECTION AGREEMENT

This Agreement is entered into by and between Bexar County Elections Administrator ("ADMINISTRATOR"), acting on behalf of Bexar County; with City of San Antonio ("COSA"); Alamo Heights Independent School District ("AHISD"); San Antonio Independent School District ("SAISD"); Harlandale Independent School District ("HISD"); Northside Independent School District ("NISD"); Southside Independent School District ("SSISD"); Trinity Glen Rose Ground Water Conservation District ("TGRGCD"); the City of Alamo Heights ("COAH"); the City of Balcones Heights ("COBH"); the City of Castle Hills ("COCH"); the City of Helotes ("COH"); the City of Hill Country Village ("COHCV"); the City of Hollywood Park ("COHP"); the City of Kirby ("COK"); the City of Leon Valley ("COLV"); the City of Live Oak ("COLO"); the City of Olmos Park ("COOP"); the City of Shavano Park ("COSP"); the City of Somerset ("COS"); the City of Terrell Hills ("COTH"); the City of Von Ormy ("COVO"); Bexar County W.C.I.D. # 10 (BCWCID#10); BCESD # 3 (BCESD #3) and the City of Universal City ("COUC") and they may also be referred to, individually, as an "Entity" or, collectively, as the "Entities," acting by and through their duly appointed and qualified representatives, pursuant to Texas Election Code Section 271.002(a), for the May 9, 2015 election.

WHEREAS, COSA will conduct a general, special, charter and bond election on Saturday, May 9, 2015; and

WHEREAS, AHISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, HISD will conduct a general and bond election on Saturday, May 9, 2015; and

WHEREAS, JISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, NISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, SAISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, SSISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, TGRGCD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COAH will conduct a general and special election on Saturday, May 9, 2015; and

WHEREAS, COBH will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COCH will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COH will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COHCV will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COHP will conduct a general and special election on Saturday, May 9, 2015; and
WHEREAS, COK will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, COLV will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, COLO will conduct a general and charter election on Saturday, May 9, 2015; and
WHEREAS, COOP will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, COSP will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, COS will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, COTH will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, COVO will conduct a general and special election on Saturday, May 9, 2015; and
WHEREAS, BCWCID#10 will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, BCESD#3 will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, COUC will conduct a general election on Saturday, May 9, 2015; and
WHEREAS, Section 271.002(a) of the Texas Election Code authorizes two or more political subdivisions to enter into an agreement to hold elections jointly in the election precincts that can be served by common polling places; and
WHEREAS, the Entities desire that a joint election be held in order to provide a convenient, simple, and cost-saving election to the voters in their respective jurisdictions; and
WHEREAS, the Entities desire to enter into an agreement setting out their respective duties and responsibilities for the May 9, 2015 election;

NOW THEREFORE, it is agreed that the Entities will hold a joint election on Saturday, May 9, 2015 (the “Joint Election”) under the following terms and conditions:

I.

The Entities are each required to enter into their own separate contract with ADMINISTRATOR for election services and will hold elections jointly with other Entities in the election precincts that can be served by common polling places, using joint election officer and clerks as ADMINISTRATOR determines is necessary and appropriate.
II.

The Entities agree to conduct early voting jointly. ADMINISTRATOR will arrange for and handle early voting in person and by mail for the Joint Election in accordance with her contracts with those Entities.

III.

The Entities agree that a single ballot, containing all the measures and offices to be voted on at a particular polling place, shall be used in this Joint Election.

IV.

Each Entity is responsible for its own posting of public notices in connection with the Joint Election. ADMINISTRATOR shall be responsible for publishing a Notice of Election in a newspaper of general circulation in the territory as required of all the Entities under Section 4.003 of the Election Code, and each Entity shall pay ADMINISTRATOR its proportionate share of the publishing cost.

V.

Each Entity is responsible for paying ADMINISTRATOR for any and all other election costs, as applicable to the specific Entity and agreed upon by separate contract for election services between each Entity and ADMINISTRATOR.

VI.

ADMINISTRATOR will tabulate the ballots and provide a set of copies of the affidavit page of each return along with the returns of the election, as agreed upon by separate contract between each Entity and ADMINISTRATOR.

VII.

Each Entity will be responsible for canvassing its respective precinct returns for the Joint Election.

VIII.

Each Entity is responsible for preparing and sending its own Department of Justice Preclearance Submission in the required timely manner.

IX.

The Entities agree to comply with any and all applicable state and federal record retention statutes. Each Entity shall be the custodian of its respective election records.

X.

If an Entity determines not to participate in the Joint Election to be held on Saturday, May 9, 2015, because it has no contested positions, the nonparticipating Entity shall promptly notify ADMINISTRATOR and the other Entities, and this Agreement shall be automatically amended to delete the nonparticipating Entity as a party to the Agreement.
XI.
The undersigned persons are the duly authorized signatories of their Entities, and their signatures represent acceptance of the terms and conditions of this Agreement, as passed and approved by their respective governing bodies.

XII.
This Agreement may be executed in two or more counterparts. Together the counterparts shall be deemed an executed original instrument. The Entities may execute this Agreement and exchange counterparts of the signature pages by means of facsimile transmission, and the receipt of executed counterparts by facsimile transmission shall be binding on the Entities. Following a facsimile exchange, the Entities shall promptly exchange original signature pages.

SIGNED and AGREED this __________ day of ____________________, 2015.

BEXAR COUNTY ELECTIONS ADMINISTRATOR

[Signature]

Jacquelyn F. Callanen

ENTITY: _________________________________
BY: _________________________________
TITLE: _________________________________

ENTITY: _________________________________
BY: _________________________________
TITLE: _________________________________

ENTITY: _________________________________
BY: _________________________________
TITLE: _________________________________
City of Leon Valley

Ordering the General and Special Election, and Appointing Jacquelyn F. Callanen, Bexar County Elections Administrator as Election Administrator.

City Council Meeting
Monday, February 9, 2015
Summary

• Consideration of Resolution No. 15-005R Ordering a General Election on May 9, 2015 to elect three Council Members: Place 1, 3, and 5; and a Special Election on the question of the Adoption of a Home Rule Charter.

• Option to participate with Bexar County in a Joint Election and appointing Jacquelyn Callanen, Bexar County Elections Administrator, as Election Administrator.
Background

• The City has an option to participate in the Bexar County Joint Election to increase convenience to citizens and reduce expenses.
  - Bexar County conducts both Early Voting and Election Day Activities
  - Bexar County provides election staff, equipment and supplies
  - Participating entities are charged on a pro-rata basis
  - If election is cancelled, City drops out and owes nothing to Bexar County
Background (cont’d)

• Early Voting
  – Citizens will be able to vote at any designated Bexar County polling location for the City.
    • Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas and a list of other poll sites within the County will be available on the City’s website.
    • April 27, 2015 – May 5, 2015

• Election Day Voting will be conducted at Leon Valley City Hall, Council Chambers.
  • Saturday, May 9, 2015
  • 7:00 a.m. to 7:00 p.m.
Background (cont’d)

• General Voting Information
  – Publication
    • San Antonio Express News on April 22nd, April 26th
    • La Prensa on April 26th
    • ENews
    • Lion’s Roar
    • City’s Website

• Voting Opportunities.
  • Ballot by Mail
  • Curbside Voting
    • Please call 210-335-0362 to request curbside voting by appointment or arrival
  • Early Voting
  • Election Day
Candidate Information

• Qualifications
  – MUST be a citizen of the United States.
  – MUST be at least 18 years old.
  – MUST be a qualified voter of the City of Leon Valley.
  – MUST NOT have been determined mentally incapacitated by a final judgment of a court.
  – MUST NOT have been finally convicted of a felony (unless pardoned or otherwise released from the resulting disabilities).
  – MUST have lived in Texas continuously for one year.
  – MUST have lived in Leon Valley continuously for at least one year.
Candidate Information (cont’d)

• Candidate Filing Period
  – January 28, 2015 through February 27, 2015

• Candidate packets are available at City Hall 6400 El Verde Road during the hours of: M-Thurs. 7:30 a.m. – 5:30 p.m. and Fri. 7:30 a.m. – 11:30 a.m.; also available on the City’s website.

• Submit packets directly to the City Secretary at City Hall.
Fiscal Impact

- City will see a cost savings by participating in this Joint Election.
City of Leon Valley

Ordering the General and Special Election, and Appointing Jacquelyn F. Callanen, Bexar County Elections Administrator as Election Administrator.

City Council Meeting
Monday, February 9, 2015
MAYOR AND COUNCIL COMMUNICATION

DATE: February 09, 2015 M&C # 2015-02-09-12

TO: Mayor and Council

FROM: Saundra Passailaigue, City Secretary

THROUGH: Manuel Longoria Jr., City Manager

SUBJECT: Discussion and possible action on amendment of Ordinance No. 2013-09-17-10 regarding returning to two (2) City Council Business Meetings per month.

PURPOSE

This item was placed on the City Council agenda at the request of Councilmembers Abraham Diaz and Carmen Sanchez Riley pursuant to Resolution No. 14-017R.

City Council will need to give staff direction on day and time of additional meeting.

FISCAL IMPACT

This will increase the City Attorney fees by approximately $875.00 per month.

APPROVED: ___________________ DISAPPROVED: ___________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

ATTEST:

__________________________________________
SAUNDRA PASSAILAIGUE, TRMC
City Secretary
ORDINANCE NO. 2013-09-17-10

AMENDING CHAPTER 1, ARTICLE 1.04, SECTION 1.04.001 ENTITLED "MEETINGS," MODIFYING THE SCHEDULE OF REGULAR CITY COUNCIL MEETINGS TO ONE PER MONTH; AND MAKING THOSE CHANGES CONSISTENT WITH THE OPEN MEETINGS ACT.

WHEREAS, the current Code of Ordinances specifies that a regular meeting of the City Council shall be held on both the first and third Tuesdays of each month; and

WHEREAS, the City Council of Leon Valley held a strategic planning retreat May 31, 2013 to develop goals for increased efficiency among Council and staff; and

WHEREAS, the City Council agreed to consider a modification to the meeting schedule that would allow City Staff to focus on day to day operations and to continue to find greater efficiencies in the conduct of City business; and

WHEREAS, the City Council finds it in the best interest of the City to hold one meeting a month as opposed to two, which supports the Goal to Provide Efficient Use of City Resources;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

1. Chapter 1, Article 1.04, Section 1.04.001, entitled Meetings shall be amended as follows:

"A regular council meeting shall be held on both the first and third Tuesdays on the second Monday of each month beginning at 7:00 p.m. Special meetings may be called as provided by law. Meetings of the council shall always be open to the general public except as may be specifically provided by state law, and no vote or action of any kind shall ever be taken by the council except at a regular meeting or at a lawfully called special meeting. In the event that the meeting date falls on a holiday, the meeting will be rescheduled to the following Monday."

PASSED and APPROVED this 17th day of September 2013.

Chris Riley, Mayor

ATTEST: Leticia Callahan,
Leticia Callahan, Interim City Secretary

APPROVED AS TO FORM:
City Attorney
Manny,

I would like to request an item on the agenda for February to return to two meetings a month. Please see if you can get a second signature from another council member.

Abraham

Sent from my iPad
Hello Saundra,

Yes. I am requesting to have a discussion and action on moving to 2 council meetings per month.

Thank You,

Carmen Sanchez
Council Place 2
City of Leon Valley
"Laws control the lesser man.
Right conduct controls the greater one."
-Proverb (author unknown)
MAYOR AND COUNCIL COMMUNICATION

DATE: February 09, 2015

TO: Mayor and Council

FROM: Saundra Passailaigue, City Secretary

THROUGH: Manuel Longoria Jr., City Manager

SUBJECT: Discussion and follow-up action on Annual Town Hall Meeting held on January 24, 2015.

PURPOSE

This item was placed on the City Council agenda at the request of Mayor Chris Riley pursuant to Resolution No. 14-017R.

SEE LEON VALLEY

Social – N/A

Economic – N/A

Environmental – N/A

FISCAL IMPACT

N/A

APPROVED: ________________________  DISAPPROVED: ________________________

APPROVED WITH THE FOLLOWING AMENDMENTS:

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

ATTEST:

__________________________________________________________

SAUNDRA PASSAILAIGUE, TRMC
City Secretary